

# Central Student Association

***APPROVED***

## OPERATING BUDGET 2024 – 2025

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*Reviewed by Finance Committee on April 2, 2024*

*Served as Notice on April 3, 2024*

*Approved by CSA Board of Directors on April 10, 2024*

## Comments & General Overview of the 2024-2025 Budget

The 2024-2025 budget was set in consultation with the CSA Finance Committee and has been reviewed by the President, members of the Executive Committee, and assigned budget holders. On April 2, 2024, the Finance Committee reviewed and recommended forward the proposed budget for presentation to, and approval by, the CSA Board of Directors.

The CSA's operating budget is divided into 15 portfolios: each an area of concentration with an assigned budget holder responsible for overseeing expenses and managing the finances. The President is to be knowledgeable of all aspects of the budget, day to day finances and at all times, to take into consideration the long-term financial sustainability of the CSA as a not-for-profit organization. Portfolios are expected to be spent out during the fiscal year (May 1 to April 30). Any net revenue remaining at year end from operations funded by CSA membership fees is transferred into the CSA's Accumulated Surplus. A portion of the surplus is internally restricted to ensure our long term financial viability. However, the balance remaining is available for special projects and initiatives that better provide service to students.

Funds received from the FoodBank, SafeWalk and Media/Entertainment fees have been proportionately allocated per the original referendum questions. Any net revenue at year end from these portfolios or any other budget line funded from these fees, is transferred to dedicated reserve accounts for future use.

The CSA student fee increases annually by the Consumer Price Index (CPI) for Ontario as announced by the University administration in January of every year; the CPI increase for 2024-2025 is 3.8%. CSA fees for full-time undergraduate students will increase from \$21.87 to \$22.70. Similarly, the part time undergraduate fee will increase from \$6.85 to \$7.11. Enrollment is not expected to increase beyond last year's unexpected increase. Total revenue from CSA membership fees is anticipated at \$945,000 for 2024-2025.

The CSA's budget is also dependent on revenue from 'other' sources to fund our operations. This revenue stream has been erratic since January 2019, however, with the detrimental impact of the Student Choice Initiative and COVID-19 behind us, non-student fee revenue continues to recover and is much more stable.

For the third year in a row, our budget is well funded, forward looking, and driven by the [CSA Mandate and Indicators of Success](#). The 2024-2025 budget continues to provide the financial opportunity to amplify our presence on campus and be central to the needs of students. This budget provides funds to increase our ability to engage and promote the CSA, support operational excellence, increase programming, meet our legislative requirements, provide valuable and relevant services, and support the addition of two new full-time positions: CSA Clubs Coordinator and CSA Events Coordinator.

**The significant variances to our budget when comparing year-over-year and/or year-to-date figures are a direct result of wage savings from vacancies and a redistribution of service funding.**

## STUDENT FEE & REVENUE SUMMARY 2024-2025

PORTFOLIO	CSA Fees	Entertain Fees	Other Revenue	Budget Total
Academic	\$ 51,500.00	\$ -	\$ 3,000.00	\$ 54,500.00
Administration	\$ 461,580.00	\$ 19,200.00	\$ 196,370.00	\$ 677,150.00
Bullring	\$ -	\$ 20,000.00	\$ 567,000.00	\$ 587,000.00
Council	\$ 95,950.00	\$ 8,055.00	\$ -	\$ 104,005.00
External	\$ 50,550.00	\$ -	\$ -	\$ 50,550.00
Films	\$ -	\$ -	\$ -	\$ -
FoodBank	\$ -	\$ -	\$ 194,100.00	\$ 194,100.00
Live Entertainment	\$ -	\$ 105,045.00	\$ 10,000.00	\$ 115,045.00
Programmer	\$ 56,250.00	\$ -	\$ 20,000.00	\$ 76,250.00
Promotion Service	\$ 61,000.00	\$ -	\$ 19,000.00	\$ 80,000.00
Student Experience	\$ 60,200.00	\$ 3,400.00	\$ -	\$ 63,600.00
<b>Service Programme Summary</b>				<i>(see below)</i>
Bike Centre	\$ 16,800.00	\$ -	\$ 2,250.00	\$ 19,050.00
Clubs	\$ 65,770.00	\$ -	\$ -	\$ 65,770.00
SafeWalk	\$ -	\$ -	\$ 39,050.00	\$ 39,050.00
Student Help & Advocacy Centre	\$ 25,400.00	\$ -	\$ -	\$ 25,400.00
<b>TOTAL PROPOSED BUDGET</b>	<b>\$ 945,000.00</b>	<b>\$ 155,700.00</b>	<b>\$ 1,050,770.00</b>	<b>\$ 2,151,470.00</b>
<b>TOTAL ANTICIPATED FEES</b>	<b>\$ 960,000.00</b>	<b>\$ 155,700.00</b>		
<i>TOTAL PREVIOUS BUDGET 2023-24</i>	<i>\$ 915,000.00</i>	<i>\$ 141,750.00</i>	<i>\$ 1,097,870.00</i>	<i>\$ 2,154,620.00</i>

RESTRICTED FEES <small>Not part of CSA Operating Budget</small>	Actual	Receivable	Anticipated	Fees/Surplus
	YTD Feb 28/24	(Payable)	24-25 Fees/Rev	Revenue 24-25
<b>Affordable Housing</b>	\$ 223,603.66	\$ -	\$ -	\$ 223,603.66
<b>Bus Pass</b>	\$ -	\$ -	\$ 6,986,907.00	\$ 6,986,907.00
<b>Late Night Bus Pass</b>	\$ -	\$ -	\$ 480,000.00	\$ 480,000.00
<b>Late Night Service Reserve</b>	\$ 176,047.90	\$ 19,800.00	\$ -	\$ 195,847.90
<b>Cannon - CSA Portion of Surplus</b>	\$ 63,083.00	\$ (20,000.00)	\$ -	\$ 43,083.00
<b>Dental Plan</b>		\$ -	\$ 2,815,350.00	\$ 2,815,350.00
<b>Dental Plan Reserve</b>	\$ 832,994.53	\$ -	\$ (74,494.00)	\$ 758,500.53
<b>Entertainment Fee Reserve</b>	\$ 210,093.31	\$ 11,000.00	\$ -	\$ 221,093.31
<b>FoodBank Reserve</b>	\$ 115,990.36	\$ 20,000.00		\$ 135,990.36
<b>Health Plan</b>	\$ -	\$ -	\$ 5,498,896.00	\$ 5,498,896.00
<b>Health Plan Reserve</b>	\$ 442,616.43	\$ -	\$ (114,336.00)	\$ 328,280.43
<b>Menstrual Hygiene Products</b>	\$ 109,731.41	\$ 5,000.00	\$ 47,300.00	\$ 162,031.41
<b>SafeWalk Reserve</b>	\$ 33,357.06	\$ (26,995.00)	\$ 7,100.00	\$ 13,462.06

## ENTERTAINMENT / MEDIA FEE

\*\* Media Fee is split between CSA 60%, CFRU 20%, Ontario 20%

Distribution		2023-2024			2024-2025	
		Fee Charged Per Student	38000 ~Total 3 Semesters		Fee Charged Per Student	39825
CFRU - Media	20%	\$ 1.52	\$ 57,760.00		\$ 1.58	\$ 62,923.50
Ontarion - Media	20%	\$ 1.52	\$ 57,760.00		\$ 1.58	\$ 62,923.50
CSA - Concerts/Speakers	40%	\$ 3.01	\$ 112,870.00	CSA = \$3.91	\$ 3.12	\$ 124,238.25
CSA - Films	10%	\$ -	\$ -		\$ -	
CSA - Cross Campus Events	10%	\$ 0.76	\$ 28,880.00		\$ 0.79	\$ 31,461.75
<b>TOTALS</b>	<b>100%</b>	<b>\$ 6.81</b>	<b>\$ 141,750.00</b>		<b>\$ 7.07</b>	<b>\$ 155,700.00</b>

## Entertainment Fee (ENT)

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
<b>CONCERTS</b>					
Live Ent - Concerts	\$ -	\$ -	\$ -	\$ 75,870.00	\$ 50,745.00
Live Ent - Free Concerts	\$ 85,000.00	\$ 75,000.00	\$ 22,000.00	\$ 5,000.00	\$ 3,000.00
Live Ent - O-Week (35%)	\$ -	\$ -	\$ -	\$ -	\$ 9,200.00
Live Ent - Speakers/Large Scale Event	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 25,000.00
Bullring Entertainment	\$ -	\$ 12,000.00	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00
Coordination Expenses	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 15,000.00	\$ 15,600.00
TOTAL	\$ 100,000.00	\$ 102,000.00	\$ 44,500.00	\$ 112,870.00	\$ 123,545.00
ENTERTAINMENT FEE	\$ 100,068.00	\$ 102,375.00	\$ 44,500.00	\$ 112,870.00	\$ 124,238.25
Over (Under)	\$ (68.00)	\$ (375.00)	\$ -	\$ -	\$ (693.25)
<b>FILMS</b>					
Free Film Series	\$ 21,200.00	\$ 22,000.00	\$ 11,360.00	<i>Suspended</i>	<i>Suspended</i>
Film Cost Subsidy	\$ -	\$ -	\$ -	\$ -	\$ -
Coordination Expenses	\$ 3,500.00	\$ 3,500.00	\$ 1,750.00	\$ -	\$ -
TOTAL	\$ 24,700.00	\$ 25,500.00	\$ 13,110.00	\$ -	\$ -
ENTERTAINMENT FEE	\$ 24,924.00	\$ 25,500.00	\$ 13,110.00	\$ -	\$ -
Over (Under)	\$ (224.00)	\$ -	\$ -	\$ -	\$ -
<b>CAMPUS WIDE EVENTS</b>					
College Royal	\$ 6,892.00	\$ 7,020.00	\$ 7,265.00	\$ 7,760.00	\$ 8,055.00
O-Week Programming (LIVE) - 65%	\$ -	\$ -	\$ -	\$ -	\$ 17,100.00
O-Week Programming (Student Experience)	\$ 8,000.00	\$ 8,000.00	\$ 12,000.00	\$ 13,000.00	\$ -
Programming Fall/Winter (Student Experience)	\$ 6,500.00	\$ 7,000.00	\$ -	\$ 4,620.00	\$ 3,400.00
Coordination Expenses	\$ 3,500.00	\$ 3,500.00	\$ 1,750.00	\$ 3,500.00	\$ 3,600.00
TOTAL	\$ 24,892.00	\$ 25,520.00	\$ 21,015.00	\$ 28,880.00	\$ 32,155.00
ENTERTAINMENT FEE	\$ 24,924.00	\$ 25,500.00	\$ 21,015.00	\$ 28,880.00	\$ 31,461.75
Over (Under)	\$ (32.00)	\$ 20.00	\$ -	\$ -	\$ 693.25
<b>ACCUMULATED TOTALS</b>					
Budget Total	\$ 149,592.00	\$ 153,020.00	\$ 78,625.00	\$ 141,750.00	\$ 155,700.00
Anticipated ENT Fee Total	\$ 150,000.00	\$ 153,375.00	\$ 78,625.00	\$ 141,750.00	\$ 155,700.00
(Remaining to Spend)	\$ (408.00)	\$ (355.00)	\$ -	\$ -	\$ -

**Note:** Coordination Expenses are recorded as revenue in the Administration Budget.

In 2023-24, and again in 2024-25, the Films portion of the fee is suspended

## ACADEMIC: Budget 2023-2024

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
<b>Revenue</b>				
24100	CSA Student Fees	48,000	48,000	51,500
24120	Student Health Plan Reserve Support - Memorial	3,537	3,000	3,000
24140	Bullring Promotional Support - Artwork	-	500	-
	<b>TOTAL REVENUE</b>	<b>51,537</b>	<b>51,500</b>	<b>54,500</b>
<b>Expenditure</b>				
24200	Salaries (Includes 3% RSP/Educ)	30,877	40,110	41,722
24220	Employee Benefits	5,352	6,285	6,543
24450	Academic Campaigns	108	350	350
24451	Student Artwork @ Bullring	1,062	1,100	2,100
24452	Student Memorial Tree Service	3,537	3,000	3,000
24453	Teaching Excellence Award	128	400	500
24600	Advertising & Promotion	-	100	100
24800	Supplies	63	100	100
24870	Photocopying	71	55	85
	<b>TOTAL EXPENSES</b>	<b>41,198</b>	<b>51,500</b>	<b>54,500</b>
	<b>Under (Over) Budget</b>	<b>10,339</b>	<b>-</b>	<b>-</b>

**Notes:**

**24120/24452** The total cost of the Student Memorial Tree Service is paid through the Student Health Plan Reserve. The reserve is managed by the Student Health & Dental Plan Committee. The VP Academic must submit a final report with all budget information to the committee before funds are released. Costs include annual tree maintenance in the UofG Arboretum (\$1,000 per year), memorial plaque, reception, programme, and musician.

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## ADMINISTRATION (President): Budget 2024-2025

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
<b>Revenue</b>				
82100	CSA Student Fees	462,092	446,280	461,580
82101	Entertainment Student Fee <i>(General Coordination)</i>	26,804	18,500	19,200
82200	Dental Plan - Admin Fee	-	18,000	18,000
82300	Health Plan - Admin Fee	-	28,500	28,500
82600	Other Income <i>(Admin Fees BR, MHI, SW, Cannon, misc)</i>	18,879	49,050	35,700
82620	Pro Ink - Net	13	120	60
82700	UCS - ROI (Digital Signs & Photo Arts Space)	-	11,250	7,000
82870	Black & White Photocopy Income	1,841	1,400	2,000
82875	Colour Photocopy Income	2,922	3,500	3,700
82910	Bus Pass - Net	23,221	44,000	44,500
82920	Interest Earned	51,528	45,000	57,000
	<b>TOTAL REVENUE</b>	<b>587,300</b>	<b>665,600</b>	<b>677,240</b>
<b>Expenditure</b>				
83200	Salaries/Wages <i>(includes RSP benefit)</i>	267,463	390,000	415,800
83210	Student Risk Management	3,445	600	600
83220	Employee Benefits	29,179	44,000	50,820
83380	Professional Fees <i>(Audit/Legal/HR)</i>	39,587	45,000	64,000
83390	Travel <i>(Business Office mileage, guest parking)</i>	280	300	380
83440	Temporary Wages	2,264	2,000	2,000
83500	Staff Appreciation <i>(incls coffee/water, mtg food, year end)</i>	4,241	4,000	5,000
83501	Staff Training (incls WSIB) & Transition	160	1,800	1,800
83550	Purchase of Equipment	16,442	10,000	14,000
83600	Advertising & Promotion	4,951	10,000	8,000
83610	Promotional Swag	1,112	5,000	3,000
83660	Software/Licensing/CCS Managed Desktops	2,640	16,000	16,000
83700	University Services <i>(lock/keys/minor repairs)</i>	435	3,000	2,240
83701	Leasehold Improvements	4,932	81,200	40,000
83800	Office Supplies <i>(includes postage chrgs)</i>	6,544	8,700	8,700
83820	Telephone and Internet <i>(all lines)</i>	7,515	11,800	10,000
83850	Maintenance & Repair	1,022	1,500	1,700
83870	Photocopier Expense	13,810	14,000	15,000
83900	Bank Charges	1,516	1,700	2,000
83930	Insurance	15,520	15,000	16,200
	<b>TOTAL EXPENSES</b>	<b>423,058</b>	<b>665,600</b>	<b>677,240</b>
	<b>Under (Over) Budget</b>	<b>164,242</b>	<b>-</b>	<b>-</b>

**Wages Include**

83200 President, Office Manager, Policy & Transition Coordinator, Business Manager  
 FT Bookkeeper, PT Bookkeeper, FT Admin Assistant, PT Front Office Assistants (2) F/W

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## BULLRING: Budget 2024-2025

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
<b>Revenue</b>				
92100	CSA Student Fees	-	-	-
92101	Entertainment Student Fee *(net zero, see #93400)	13,391	15,000	20,000
92425	Beverage Sales - Gross Margin	69,094	96,000	94,000
92465	Food Sales - Gross Margin	313,776	490,000	463,000
92490	Miscellaneous Income (less register/over)	8,466	10,000	10,000
	<b>TOTAL REVENUE</b>	<b>404,727</b>	<b>611,000</b>	<b>587,000</b>
<b>Expenditure</b>				
93200	Managerial Salaries (incls 10% RSP benefit)	134,357	162,800	163,800
93210	Hourly Wages	136,860	209,500	190,000
93220	Managerial Benefits	13,456	17,700	18,800
93225	Hourly Staff Benefits	10,761	15,800	17,100
93250	Staff Safety Training	360	1,000	500
93280	Staff Appreciation/Uniform (FixedTerm)	1,962	2,400	2,500
93380	Administrative Fee to CSA Operating	18,833	45,870	28,300
93390	Travel/Mileage	-	200	200
93400	Entertainment Costs *	13,391	15,000	20,000
93550	Purchase of Equipment/Furniture	-	6,000	4,000
93560	Lease of Equipment	1,290	4,500	1,600
93580	Maintenance of Equipment	3,544	3,000	4,400
93590	Maintenance of Front House	89	1,200	1,200
93600	Advertising & Promotion	1,388	4,000	1,500
93660	Memberships & Licenses	1,068	1,500	1,500
93700	University Services	-	1,000	2,000
93720	University Space Costs	16,507	17,500	21,000
93730	Express Card Commission/LCR Rental	26,059	44,000	50,000
93735	Debit Machine Commission/Rental	7,317	7,800	9,000
93800	Supplies (incls replacement flatware)	22,415	33,000	30,200
93810	Janitorial Supplies	2,266	2,800	3,000
93815	Janitorial Services	6,558	7,000	8,500
93870	Photocopying	50	30	70
93930	Insurance	7,644	7,400	7,830
	<b>TOTAL EXPENSES</b>	<b>426,175</b>	<b>611,000</b>	<b>587,000</b>
	<b>Under (Over) Budget</b>	<b>(21,448)</b>	<b>-</b>	<b>-</b>

## COUNCIL: Budget 2024-2025

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
<b>Revenue</b>				
22100	CSA Student Fees	99,950	99,950	95,950
22101	Entertainment Fee <i>(see below *)</i>	7,760	7,760	8,055
	<b>TOTAL REVENUE</b>	<b>107,710</b>	<b>107,710</b>	<b>104,005</b>
<b>Expenditure</b>				
PDR Committee Motion Required				
23200	Grants - Fall & Winter	5,703	10,000	10,000
CSA Executive Motion Required				
23390	Travel & Conferences: CSA Staff	-	1,000	1,000
23391	Travel & Conference: CFS/CFS-O	517	1,700	2,200
23392	Travel & Conference: Student Leadership	-	500	500
23510	Executive Visioning/Training /Transition <i>50/50 split</i>	1,578	1,000	2,000
23515	Executive Discretionary Fund	-	1,000	1,500
President				
23225	Grants - CSA FoodBank Support	8,000	8,000	9,000
23228	Grants - College Royal * <i>(Entertainment Fee)</i>	7,760	7,760	8,055
23300	Elections	16,593	21,000	21,000
23440	Honoraria (Chair/Scribe)	4,912	5,500	5,500
23500	Board Training & Appreciation	5,096	10,000	9,000
23560	Residence Room Stuffer	23,888	30,000	26,000
23750	General Members Meeting (Fall & Winter)	3,980	10,000	8,000
23800	Supplies	-	200	200
23870	Photocopying	-	50	50
	<b>TOTAL EXPENSES</b>	<b>78,027</b>	<b>107,710</b>	<b>104,005</b>
	<b>Under (Over) Budget</b>	<b>29,683</b>	<b>-</b>	<b>-</b>

**Note:** \* Accounts are linked through the Entertainment Fees (College Royal grant is subject to COLA)

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**EXTERNAL: Budget 2024-2025**

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
<b>Revenue</b>				
25100	CSA Student Fees	48,640	48,640	50,550
	<b>TOTAL REVENUE</b>	<b>48,640</b>	<b>48,640</b>	<b>50,550</b>
<b>Expenditure</b>				
25200	Salaries <i>(incl 3% Education/RSP)</i>	33,016	40,110	41,722
25220	Employee Benefits	5,217	6,285	6,543
25450	Campaigns & Solidarity Events	693	1,800	1,800
25600	Advertising & Promotion	-	200	175
25660	Memberships & Subscriptions	-	50	50
25800	Supplies	63	100	100
25870	Photocopying	155	95	160
	<b>TOTAL EXPENSES</b>	<b>39,144</b>	<b>48,640</b>	<b>50,550</b>
	<b>Under (Over) Budget</b>	<b>9,496</b>	<b>-</b>	<b>-</b>

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## FILMS: Budget 2024-2025

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
			<i>Fee Suspended</i>	<i>Fee Suspended</i>
<b>Revenue</b>				
42101	Entertainment Student Fees	-	-	-
42400	Door Receipts/Misc Revenue	-	-	-
	<b>TOTAL REVENUE</b>	-	-	-
<b>Expenditure</b>				
43210	Temporary Wages	-		
43400	Film Rental	-		
43550	Purchase of Equipment/Upgrades	-		
43600	Advertising & Promotion	-		
43660	Memberships/Domain renewal	-		
43800	Supplies	-		
43840	Freight & Shipping	-		
43850	Maintenance of Film Equipment	-		
43870	Photocopying	-		
	<b>TOTAL EXPENSES</b>	-	-	-
	<b>Under (Over) Budget</b>	-	-	-

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<b>FOODBANK: Budget 2024-2025</b>				
<b>Account No.</b>	<b>Account Name</b>	<b>YTD Feb 29/24</b>	<b>BUDGET 23-24</b>	<b>BUDGET 24-25</b>
<b>Revenue</b>				
28100	FB Student Fees: Undergraduate	142,138	138,000	149,000
28120	Solicitations	4,045	5,000	5,000
28130	FB Student Fees: Graduate	21,000	21,400	23,600
28135	CSA Support	8,000	8,000	9,000
28136	GSA Support	7,500	7,500	7,500
28140	Bullring Support for Cooking Classes	-	-	-
	<b>TOTAL REVENUE</b>	<b>182,683</b>	<b>179,900</b>	<b>194,100</b>
<b>Expenditure</b>				
28210	Co-ordinators Wages	39,745	54,340	57,236
28220	Employee Benefits	3,916	6,920	6,434
28390	Transportation Costs	3	200	170
28450	Cooking Classes	-	400	400
28451	Garden Supplies (In & Out)	-	400	400
28500	Volunteer Appreciation	-	200	-
28501	Staff Training	90	220	220
28510	Compassionate Fund	-	300	-
28540	Food Acquisition	71,420	114,500	126,800
28600	Advertising & Promotion	186	150	230
28700	University Services	37	250	250
28800	Supplies	1,235	2,000	1,900
28870	Photocopying	39	20	60
	<b>TOTAL EXPENSES</b>	<b>116,671</b>	<b>179,900</b>	<b>194,100</b>
	<b>Under (Over) Budget</b>	<b>66,012</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	FoodBank Coordinator - FT (includes 3% RSP/ESP)	35 hrs/wk		\$	40,106.00
	Assistant - May 6 - April 18, 2025	12 hrs/wk	~ 564 Hours	\$	10,560.00
	Assistant - Sept 3 - April 18, 2025	12 hrs/wk	~ 360 Hours	\$	6,570.00
				<b>\$</b>	<b>57,236.00</b>

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## LIVE ENTERTAINMENT: Budget 2024-2025

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
<b>Revenue</b>				
32101	Entertainment Student Fees	82,870	82,870	105,045
32400	Tickets / Sales	4,574	33,000	10,000
	<b>TOTAL REVENUE</b>	<b>87,444</b>	<b>115,870</b>	<b>115,045</b>
<b>Expenditure</b>				
33400	Performer Fees	53,850	82,200	50,600
33410	Performer Rider	1,065	3,000	1,500
33420	Setup & Sound/Streaming	20,301	17,000	4,200
33450	O-Week Live Programming	-	-	26,300
33600	Advertising & Promotion	878	1,000	1,450
33700	Facility Costs	1,095	5,000	2,000
33720	Free Concert Programming	2,688	5,000	3,000
33740	Partnership Events (large scale concerts/speakers)	-	2,000	25,000
33800	Supplies	826	600	920
33870	Photocopying	3	70	75
	<b>TOTAL EXPENSES</b>	<b>80,706</b>	<b>115,870</b>	<b>115,045</b>
	<b>Under (Over) Budget</b>	<b>6,738</b>	<b>-</b>	<b>-</b>

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## PROGRAMMER (Gen Entertainment): Budget 2024-2025

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
			<i>Student Experience</i>	<i>Event</i>
<b>Revenue</b>			<i>Coordinator</i>	<i>Coordinator</i>
72100	CSA Student Fees	54,700	54,700	56,250
72600	Imaginus Sales - Net	10,020	20,000	20,000
	<b>TOTAL REVENUE</b>	<b>64,720</b>	<b>74,700</b>	<b>76,250</b>
<b>Expenditure</b>				
73200	Salary/Wages	54,750	66,950	67,980
73220	Employee Benefits	6,569	7,450	8,070
73800	Supplies	26	300	200
	<b>TOTAL EXPENSES</b>	<b>61,345</b>	<b>74,700</b>	<b>76,250</b>
	<b>Under (Over) Budget</b>	<b>3,375</b>	<b>-</b>	<b>-</b>

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## PROMOTIONAL SERVICES: Budget 2024-2025

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
<b>Revenue</b>				
52100	CSA Student Fees	48,100	48,100	61,000
52300	Graphic Design & Finishing	255	1,000	1,000
52400	Postering - Net	2,634	6,500	4,000
52500	Large Format Service - Net	6,783	5,000	7,500
52600	Button Maker & Miscellaneous - Net	176	800	500
52700	Space Rentals - Kiosk & UC Banner	4,625	4,000	6,000
	<b>TOTAL REVENUE</b>	<b>62,573</b>	<b>65,400</b>	<b>80,000</b>
<b>Expenditure</b>				
53200	Wages - Promotional Services Coordinator	40,697	49,440	63,860
53210	Wages - Poster Runners	3,559	5,600	5,480
53220	Benefits - Promotional Services Coordinator	5,367	6,152	7,730
53225	Benefits - Poster Runners	235	238	360
53600	Advertising & Promotion	242	600	600
53660	Memberships & Subscriptions	371	370	370
53800	Supplies <i>(including poster stands, sandwich boards)</i>	2,372	3,000	1,600
53870	Photocopying	-	-	-
	<b>TOTAL EXPENSES</b>	<b>52,843</b>	<b>65,400</b>	<b>80,000</b>
	<b>Under (Over) Budget</b>	<b>9,730</b>	<b>-</b>	<b>-</b>

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## STUDENT EXPERIENCE: Budget 2024-2025

Account No.	Account Name	YTD Feb 29/24	BUDGET 23-24	BUDGET 24-25
<b>Revenue</b>				
27100	CSA Student Fees	57,080	57,080	60,200
27101	Entertainment Fee: Cross Campus Orientation	17,620	17,620	3,400
<b>TOTAL REVENUE</b>		<b>74,700</b>	<b>74,700</b>	<b>63,600</b>
<b>Expenditure</b>				
27200	Salaries <i>(Includes 3% Education/RSP)</i>	11,184	40,110	41,722
27220	Employee Benefits	1,528	6,285	6,543
27450	Orientation Week (from CSA Fees)	14,299	17,620	2,000
27451	Cross Campus Programming (ENT Fees)			3,400
27453	Summer Programming	1,281	800	300
27454	Fall Programming <i>(includes Stressbusters*)</i>	2,727	3,500	3,000
27455	Winter Programming <i>(Includes Stressbusters* &amp; Last Toast)</i>	864	5,500	5,000
27456	Stressbuster Programming*	-	-	800
27600	Advertising & Promotion	192	600	490
27800	Supplies	107	125	125
27870	Photocopying	191	160	220
<b>TOTAL EXPENSES</b>		<b>32,373</b>	<b>74,700</b>	<b>63,600</b>
<b>Under (Over) Budget</b>		<b>42,327</b>	<b>-</b>	<b>-</b>

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<b>SERVICE PROGRAMMES: Budgeted Allocation of Funding</b>						
<b>Account Name</b>	<b>PROGRAMMES</b>	<b>Bike Centre</b>	<b>Clubs</b>	<b>SafeWalk</b>	<b>SHAC</b>	
<b>REVENUE</b>						
CSA Student Fees	62100	107,970	16,800	65,770	-	25,400
Solicitations/SSF - Undergraduate	62120	39,000	2,000	-	37,000	-
SSF - Graduate	62130	2,050	-	-	2,050	-
Other Income from Sales	62400	250	250	-	-	-
		<b>149,270</b>	<b>19,050</b>	<b>65,770</b>	<b>39,050</b>	<b>25,400</b>
<b>EXPENDITURES</b>						
Co-ordinators/Temp Wages	63210	86,748	16,610	40,170	13,688	16,280
Employee Benefits	63220	8,832	1,210	5,415	1,022	1,185
Professional Fees (Legal Aid)	63380	6,000	-	-	-	6,000
CSA Administrative Fee - SW	63370	3,330	-	-	3,330	-
Conference/Taxi/Van Rental	63390	1,400	-	-	1,400	-
Campaigns/Events/Workshops/GM	63450	1,980	130	600	-	1,250
Volunteer Appreciation/Club Hub	63500	3,300	-	1,500	1,800	-
Purchase of Equipment (EV)	63550	8,700	-	-	8,700	-
Maintenance of Equipment	63580	2,200			2,200	-
Advertising & Promotion	63600	4,400	400	500	3,000	500
Schedule Software/Security Agmts	63660	15,000	-	15,000	-	-
Club Days Set Up	63700	2,440	-	2,440	-	-
Supplies	63800	3,940	700	100	3,000	140
Telephone/Internet x 53200	63820	840	-	-	840	-
Photocopying	63870	160	-	45	70	45
		<b>149,270</b>	<b>19,050</b>	<b>65,770</b>	<b>39,050</b>	<b>25,400</b>

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<b>BIKE CENTRE: Budget 2024-2025</b>				
<b>Account No.</b>	<b>Account Name</b>	<b>YTD Feb 29/24</b>	<b>BUDGET 23-24</b>	<b>BUDGET 24-25</b>
BIKE 62100	CSA Student Fees	55,800	55,800	16,800
62120	Donations/Fundraising	761	4,000	2,000
62400	Sales - net	(554)	250	250
	<b>TOTAL REVENUE</b>	<b>56,007</b>	<b>60,050</b>	<b>19,050</b>
<b>Expenditure</b>				
BIKE 63210	Co-ordinators Wages	37,646	51,700	16,610
63220	Employee Benefits (CPP & EI)	3,501	5,900	1,210
63450	Workshops	-	500	130
63500	Volunteer Appreciation	-	150	-
63600	Advertising & Promotion	144	800	400
63660	Scheduling Software/Licensing	266	300	-
63800	Supplies and tools	641	700	700
63870	Photocopying	-	-	-
	<b>TOTAL EXPENSES</b>	<b>42,198</b>	<b>60,050</b>	<b>19,050</b>
	<b>Under (Over) Budget</b>	<b>13,809</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	BC Coordinator - Jun 1 to Aug 1/Sept 3 to Apr 18/25	12.5 hrs/wk	475 Hours	\$	8,670.00
	BC Assistant - Sept 3 to Apr 18, 2025	7 hrs/wk F/W	217.5	\$	3,970.00
	BC Assistant - Sept 3 to Apr 18, 2025	7 hrs/wk F/W	217.5	\$	3,970.00
				<b>\$</b>	<b>16,610.00</b>

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<b>CLUBS: Budget 2024-2025</b>				
<b>Account No.</b>	<b>Account Name</b>	<b>YTD Feb 29/24</b>	<b>BUDGET 23-24</b>	<b>BUDGET 24-25</b>
<b>Revenue</b>				
CLUB 62100	CSA Student Fees	32,650	32,650	65,770
	<b>TOTAL REVENUE</b>			
		<b>32,650</b>	<b>32,650</b>	<b>65,770</b>
<b>Expenditure</b>				
CLUB 63210	Co-ordinators Wages	8,979	12,022	40,170
63220	Employee Benefits (CPP, EI)	648	675	5,415
63450	Meeting Expenses (food & incentives)	219	400	600
63500	Club Hub Events	-	-	1,500
63600	Advertising & Promo (includes engagement activity Winter Sem)	566	2,000	500
63660	UC Services - Security/Maintenance Club Hallway	-	15,000	15,000
63700	Club Days (Setup & incentive prizes, \$500 per semester)	2,205	2,440	2,440
63800	Supplies	49	80	100
63870	Photocopying	-	33	45
	<b>TOTAL EXPENSES</b>	<b>12,666</b>	<b>32,650</b>	<b>65,770</b>
	<b>Under (Over) Budget</b>	<b>19,984</b>	<b>-</b>	<b>-</b>

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<b>SAFEWALK: Budget 2024-2025</b>				
<b>Account No.</b>	<b>Account Name</b>	<b>YTD Feb 29/24</b>	<b>BUDGET 23-24</b>	<b>BUDGET 24-25</b>
<b>Revenue</b>				
Safe 62120	SW Student Fees - Undergraduate	35,655	34,100	37,000
62130	SW Student Fees - Graduate	1,927	2,000	2,050
	<b>TOTAL REVENUE</b>	<b>37,582</b>	<b>36,100</b>	<b>39,050</b>
<b>Expenditure</b>				
Safe 63210	Co-ordinators Wages	12,002	13,339	13,688
63220	Employee Benefits (CPP, EI)	906	781	1,022
63370	CSA Administrative Fee (equal to 9% of student fees)	-	3,130	3,330
63390	Taxi Expenses	266	1,400	1,400
63500	Volunteer Appreciation & Training	595	1,500	1,800
63550	Purchase of Equipment/Maintenance	1,395	12,500	8,700
63580	Maintenance of Equipment	-	-	2,200
63600	Advertising & Promotion	7,202	2,350	3,000
63800	Supplies	73	200	3,000
63820	Telephone Charges (including UoG x53200)	800	850	840
63870	Photocopying	59	50	70
	<b>TOTAL EXPENSES</b>	<b>23,298</b>	<b>36,100</b>	<b>39,050</b>
	<b>Under (Over) Budget</b>	<b>14,284</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	SafeWalk Coordinator - Sept 3 to April 18, 2025	50 Flex + 15 hrs/wk	455	\$	8,304.00
	SafeWalk Assistant - Sept 3 to April 18, 2025	25 Flex + 10 hrs/wk	295	\$	5,384.00
				<b>\$</b>	<b>13,688.00</b>

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<b>STUDENT HELP &amp; ADVOCACY CENTRE: Budget 2024-2025</b>				
<b>Account No.</b>	<b>Account Name</b>	<b>YTD Feb 28/23</b>	<b>BUDGET 23-24</b>	<b>BUDGET 24-25</b>
SHAC 62100	CSA Student Fees	23,800	23,800	25,400
	<b>TOTAL REVENUE</b>	<b>23,800</b>	<b>23,800</b>	<b>25,400</b>
<b>Expenditure</b>				
SHAC 63210	Co-ordinators Wages	11,531	15,374	16,280
63220	Employee Benefits (CPP & EI)	812	800	1,185
63380	Professional Fees (Legal Aid Clinic)	5,000	6,000	6,000
63450	Information/Awareness Events	731	500	1,450
63500	Volunteer Training & Appreciation	-	500	-
63600	Advertising & Promotion	130	500	300
63800	Supplies (incls Resource Material)	84	80	140
63870	Photocopying	1	46	45
	<b>TOTAL EXPENSES</b>	<b>18,289</b>	<b>23,800</b>	<b>25,400</b>
	<b>Under (Over) Budget</b>	<b>5,511</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	SHAC Coordinator - Sept 3 to April 18, 2025	50 Flex +12 hrs/wk	398 Hours	\$	7,264.00
	Assistant Coordinator - Sept 3 to April 18, 2025	15 Flex + 8 hrs/wk	247 Hours	\$	4,508.00
	Assistant Coordinator - Sept 3 to April 18, 2025	15 Flex + 8 hrs/wk	247 Hours	\$	4,508.00
				<b>\$</b>	<b>16,280.00</b>

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