

Example Motions & Motion Formatting

2026-2027 Annual General Meeting (AGM)

November 18, 2026



Example Motions & Motion Formatting

Sample formatted motions can be found on the following pages for your adaptation – feel free to alter them for your purposes. The Policy & Transition Coordinator (PTC) is happy to meet with you and help develop your motion: csaptc@uoguelph.ca.

Here is a quick video on how motions work during meetings: [The Basics of Making Motions](#).

Motion Formatting Guide

WHEREAS statements:

- ☐ **WHEREAS** is bold and all caps.
- ☐ Follow each WHEREAS statement with a semi-colon.
- ☐ Second last WHEREAS statement gets a semi colon and the word 'and'
- ☐ Last WHEREAS statement gets a period.

RESOLUTION statement:

- ☐ **RESOLVED** is bold and all caps.
- ☐ Each statement is a separate statement that ends with a period (to make amendments to the motion during the meeting easier).
- ☐ Use a letter list for RESOLUTIONs with more than one statement (see examples below).
- ☐ Start RESOLUTIONs with more than one statement with "RESOLVED that:"

Short MOTIONS:

- ☐ For short MOTIONS, with no WHEREAS statements, just use "MOTION that..."
- ☐ **MOTION** is bolded and all caps.

Notes & Supporting Info

- ☐ Feel free to use footnotes, or hyperlinks to more information and to support your needs statements (WHEREAS).

Example Motions & Motion Formatting

2026-2027 Annual General Meeting (AGM)

November 18, 2026



Item 1.10.1a

Streamlining Bus Service Across Gordon Street

WHEREAS the buses 99N and 99S have become overloaded with students both morning and afternoon; and

WHEREAS the CSA/GSA Transit Committee has worked to creating the university bus lines which include the 59U Gordon Bus that runs North along Gordon Street between 8 to 11 AM and South between 4 to 7 PM;

BE IT RESOLVED that the CSA Executive advocate for and investigate the feasibility of rescheduling 59U such that it operates between 8 AM to 7 PM;

AND FURTHER that the CSA Executive advocate for and investigate the feasibility of adjusting the 59U route so that it is no longer split between North and South in terms of morning and afternoon such that it runs cyclically along Gordon Street from Clairfields at Farley Eastbound and University Centre Platform 12B.

Example Motions & Motion Formatting

2026-2027 Annual General Meeting (AGM)

November 18, 2026



Item 1.10.1b

Motion to Walk Out in Protest of Over-Enrolment and Unaffordability of Life for Students

WHEREAS the University has responded to budgetary concerns by increasing the number of undergraduate students enrolled, with 2024 enrollment representing a 52% increase in admissions from 2023 and 80% increase compared to 2021 (Enrolment Crisis Task Force, 2024);

WHEREAS the University has also responded to budgetary concerns by increasing tuition for international and out of province students by 5-7%, and by 7.5% for domestic students in some undergraduate programs (University of Guelph Finance Committee, 2024);

WHEREAS the increase in the undergraduate population has resulted in the waitlist for residence expanding from 1300 to 1500+ (Enrolment Crisis Task Force, 2024), the eviction of graduate students and families from 78 College Avenue to house first-years (CUPE 3913, 2024), and an increased demand for off campus housing leading to an increase in rent prices (Off-Campus Living, 2023);

WHEREAS high rent and high tuition contribute to a high cost of living, resulting in intersecting impacts on student health & well being and their academic well being (for example, according to the 2022 National College Health Assessment, there was a 40% on-campus food insecurity rate as students struggled to afford food);

WHEREAS graduate and international students bear the brunt of these impacts, with the majority of food bank users being international and graduate students (82% and 90% respectively, CSA Foodbank, 2025); and

WHEREAS the CSA has a history of protesting to demand changes that improve students' lives (for example, following an all-day 'study sit-in' staged by the CSA in the University Centre to draw attention to the lack of adequate study space on campus, the University responded by opening Peter Clark Hall for studying during the exam period and library increased the number of tables and chairs);

BE IT RESOLVED that the CSA general membership receive the document titled Letter to the Student Body as information;

Example Motions & Motion Formatting

2026-2027 Annual General Meeting (AGM)

November 18, 2026



FURTHER that the CSA general membership receive the document titled Example Walkout Demands as information;

FURTHER that the CSA launch a campaign that aims to mobilizes the general student body in protest of recent decisions made by University administrators that impact the cost of living for students and our quality of education, considering tactics that increase public scrutiny;

FURTHER that the CSA investigate the feasibility of organizing a student walkout that aims to garner media attention;

FURTHER that the CSA collect signatures from the student body on a petition that includes a list of concrete and measurable demands to be finalized through consultations with other affected groups (e.g. graduate and international student representative bodies) and a link to a report describing impacts and recommendations in greater detail;

AND FURTHER that the petition is delivered to University of Guelph executive administrators.

Example Motions & Motion Formatting

2026-2027 Annual General Meeting (AGM)

November 18, 2026



New Business Item Online Assessment Call to Action

WHEREAS the covid pandemic has necessitated the cessation of traditional in-person testing and examinations;

WHEREAS automated proctoring software similar to what the University has adopted since the onset of the pandemic has since been described as ineffective spyware by leading computer scientists [1];

WHEREAS leading academic institutions across North America have banned the use of automated proctoring software in favour of fairer and more accurate student assessment methods [2];

WHEREAS 4,900 University of Guelph students have signed a petition to “End the use of LockDown Browsers” at the University of Guelph [3];

WHEREAS the CSA conducted a survey of University of Guelph undergraduate students showing that automated proctoring software (sometimes referred to as remote invigilation tools), such as Respondus, perpetuate racial bias towards people of colour by inaccurately identifying potential academic misconduct committed by such individuals at almost twice the rate of students who identified as white [4];

WHEREAS that same survey indicated that using lockdown browsers to conduct assessments was the least favoured method by students, and alternatives such as live proctoring through video conferencing software, open book tests, take-home exams, and final assignments were more favoured by the survey’s respondents;

WHEREAS various automated proctoring software solution have numerous privacy concerns associated with them;

WHEREAS groups on campus have brought these concerns to the attention of the University of Guelph administration on numerous occasions since March 2020 [5]; and

WHEREAS it has been over nine months since the beginning of the pandemic and the University of Guelph has yet to develop a cohesive strategy to deal with these issues.

RESOLVED that the CSA:

- a) Condemn the University of Guelph’s apparent absence of urgency in developing alternatives to automated proctoring software.

Example Motions & Motion Formatting

2026-2027 Annual General Meeting (AGM)

November 18, 2026



- b) Calls on the University of Guelph to consult with students and faculty on developing alternative assessment methods.
- c) Calls on the University of Guelph to limit the weight of a student's final grade assessed via automated proctoring software to no more than 15 percent.
- d) Encourages the University of Guelph to reallocate financial resources to facilitate the transition away from using automated proctoring software, such as Respondus, and reimagine how assessments can be conducted to most fairly and accurately assess students' knowledge and ability, both now and in the post-pandemic academic environment.
- e) Executives continue to advocate on behalf of students to ensure that their course work is fairly and accurately assessed.

Notes:

[1] <https://www.stuyspec.com/quaranzine/essentially-malware-experts-raise-concerns-about-stuyvesant-s-lockdown-software>

[2] <https://www.nytimes.com/2020/05/10/us/online-testing-cheating-universities-coronavirus.html>

[3] <https://www.change.org/p/university-of-guelph-stop-the-use-of-lockdown-browser-at-the-university-of-guelph>

[4] <https://csaonline.ca/system/files/Board%20Package%20Meeting%20%23%208%20Nov%2025%2C%202020%20201123.pdf>

[5] <https://csaonline.ca/news/2020/online-learning-feedback-wanted>