AGENDA
Board of Directors Meeting # 2
July 15, 2026 – 6:00 pm

*CSA
Central Student Association

Agenda – July 15, 2026

Motion
Board of Directors Meeting # 2
July 15, 2026

Item 2.2.1 (a)
Approve the Agenda

MOTION: that the agenda for the CSA Board of Directors Meeting # 2 on July 15, 2026, be approved as printed and distributed.

Moved:
Seconded:

Item 2.2.1 (b)
Amend the Agenda

MOTION TO AMEND:

Moved:
Seconded:

Item 2.2.1 (c)
Approve the Amended Agenda

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 2 on July 15, 2026, be approved as amended with:

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Item 2.3.1
De-Ratify Student Senate Caucus Representative

WHEREAS member Nate Broughton has resigned from the Board of Directors, effective immediately;

BE IT RESOLVED that Nate Broughton be de-ratified from the 2026-2027 CSA Board of Directors, effective immediately.

Moved:
Seconded:

Central Student Association

Item 2.3.2
De-Ratify Student Federation of the Ontario Agricultural College Representative

WHEREAS member Reese Fletcher has resigned from the Board of Directors, effective immediately;

BE IT RESOLVED that Reese Fletcher be de-ratified from the 2026-2027 CSA Board of Directors, effective immediately.

Moved:
Seconded:

Central Student Association

Item 2.5
Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

2.5.1	CSA Board Meeting # 1	June 3, 2026

Moved:
Seconded:

Item 2.6
Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
2.6.1	Meeting # 1	May 14, 2026
2.6.2	Meeting # 2	May 25, 2026
2.6.3	Meeting # 3	June 3, 2026
2.6.4	Meeting # 4	June 8, 2026
2.6.5	Meeting # 5	June 15, 2026
2.6.6	Meeting # 6	June 22, 2026
2.6.7	Meeting # 6a	June 22, 2026

Moved:
Seconded:

Minutes
Executive Committee Meeting (ECM)
Meeting #1 – May 14, 2026 – 11:00 am
CSA Boardroom

Members: Emilie Dudgeon (President, Chair), Sydney Hooper (VP Internal, Secretary), Kennedy McGregor (VP Academic), Ash Ames (VP External)

Regrets: None

Guests: None

1.0 Call to Order @ 11:28 am

2.0 Adoption of the Agenda

2.1 Approve the Agenda

The agenda was approved as presented.

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

There were no *Comments from the Chair.*

4.0 Approval of the Previous Executive Committee Minutes

N/A

5.0 Executive Updates

5.1 President

5.1.1 Committees

- Sustainability Action Fund: Ash and Emilie are currently working on setting up a meeting to learn about the Sustainability Action Fund and our roles on the Steering Committee. It has been confirmed that Emilie will attend the meetings as a non-voting member, while Ash will attend as a voting member.

5.1.2 Miscellaneous

- **Board Training:** Currently working to update all Board Training information in preparation for the Board Training meeting on May 20th.
- **O-Week:** Sorting out O-Week event submissions and continuing to work with the Promo Coordinator and VP Internal on planning all things O-Week.
- **UC:** The Collaborative Programming Support Services Agreement with the UC has officially been signed. Meetings have been scheduled for next week to discuss how this agreement will specifically impact O-Week planning and logistics.

5.2 VP Internal

5.2.1 Supervisory

- **Clubs:** Has held 2 informal check-ins with the Clubs Coordinator, Christine. Accreditation for clubs ends on May 17th but will likely be extended due to the new accreditation process. Other than updates on accreditation, meetings have been mostly about specific club issues that were not resolved by the 2026-2027 VPSE. Will be starting regular, more formal check-ins by the end of May.

5.2.2 Miscellaneous

- **Events:** Planning for O-week events are in full swing. To allow for more face-to-face student time during the Fall and Winter semesters, Sydney is striving to plan and book events for the entire academic year.

5.3 VP Academic

5.3.1 Supervisory

- **SHAC:** Had a short introductory meeting with SHAC team. Emmaline (SHAC Assistant 1) attended. Discussion with Emmaline covered upcoming training, Summer Flex Hours, outreach, and accessibility of SHAC services.

5.3.2 Committees

- **Degree Parchment Wrap Up:** The results of a recent survey to the student body were acknowledged as showing that students want their Major, Minor and Area of Concentration to be present on their degree upon graduation. University Administrators present were concerned about the logistics of all this information fitting on paper and acknowledged they would need to get through current stock before beginning to order new paper to print these more comprehensive degrees on. Kennedy voiced the importance of taking results and putting them into action, and that students are proud of their program and want to showcase their successes.
- **- Joint BUGS-BGS:** The results of a recent survey to the student body regarding having class averages, medians, and class size on transcripts were discussed. A motion was made to approve putting class averages on transcripts. Robust discussion regarding the results of the survey which showed overwhelming support for class averages on transcripts, but it was acknowledged that this could disproportionality impact equity-deserving groups. The motion was not passed, and class averages will not appear on transcripts at this time.
- **- BUGS:** Discussed a multitude of changes to various programs, both majors and minors. The Board recommended Senate approval

of the new Bachelor of Fine Arts in Music Theatre. The new minor in Dance was also approved to be recommended to Senate. The minor in Museum Studies was recommended to be deleted, and instead, the proposal to recommend to Senate that the Art History minor be renamed to a minor in Art History and Museum Studies. This was a result of low enrollment in Museum Studies, and an attempt to sustain enrollment in both minors by merging them into one. Students in a Museum Studies minor currently will be able to complete their degree, but they may have to substitute some classes for others.

5.3.3 Miscellaneous

- **Student Memorial Service:** Invitations to those who will be speaking have been sent. Beginning to gather information about the students being honoured and their loved ones. Researching costs associated with revamping the space.

5.4 VP External

5.4.1 Supervisory

- **Food Bank:** Ash to complete food safety training within the next few weeks in advance of food bank shifts

5.4.2 Committees

- **CFS-OEC:** Ash will be attending the Canadian Federation of Students Ontario Executive Committee meetings Friday and Saturday, May 15th – 16th.
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5.4.3 Miscellaneous

- **Transit:** Ash has started after-hours bus sales with additional after-hours appointments available from 6:00pm - 7:30pm.
- There have been complaints from students that they are being charged for the bus pass because they are in classes that are online but not marked as DE. Ash will be looking into this issue.
- **Town and Gown Committee:** Ash will be attending the first meeting of this term on May 19th.
- Going to be discussing aspects of university real estate, Ash to do more research in advance of meeting.

6.0 Business

6.1 Motions

MOTION: Adjust the start time of January 20, 2027, Board Meeting from 6:00 to 6:30, due to the room being booked until 6:00pm.

Moved: Sydney Hooper

Seconded: Kennedy McGregor

Motion Carried.

MOTION: Nominate Ash to be the Local 54 representative on the Ontario Executive Committee for the 2026-2027 term.

Moved: Kennedy McGregor

Seconded: Sydney Hooper

Motion Carried.

7.0 New Business

There was no *New Business.*

8.0 In Camera

There was no *in camera* session.

9.0 Adjournment @ 11:46 am

Next Meeting: May 25th, 2026

Members: Emilie Dudgeon (President, Chair), Sydney Hooper (VP Internal, Secretary), Kennedy McGregor (VP Academic), Ash Ames (VP External)

Regrets: None

Guests: None

1.0 Call to Order @ 1:09 pm

2.0 Adoption of the Agenda

2.1 Approve the Agenda

Motion Carried

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

There were no *Comments from the Chair.*

4.0 Approval of the Previous Executive Committee Minutes

MOTION: That the Minutes be approved for the following CSA Executive Committee meeting:

4.1	CSA Executive Committee Meeting #1	May 14, 2026

Moved: Sydney Hooper

Seconded: Kennedy McGregor

Motion Carried

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Updates

- Met to review the CSA hiring process and timelines. Hoping to begin posting positions shortly. The Board Chair posting closes Friday, May 29.

- Finalized the Joint Health and Safety Committee (JHSC) structure. Amy and Andrew will serve as co-chairs, with Amy representing staff and Andrew representing management.
- Continued meetings with the UC regarding the new Collaborative Programming Agreement and how it will support O-week planning and logistics.

5.1.2 Committees

- Met with the organizers of the Food4U initiative to learn more about the project and its impact on student food security. The CSA has committed $135,000 over three years ($45,000 annually) to support the initiative. We are currently determining which executive will sit on the associated committee.
- Attended an introductory meeting with Ash for the Sustainability Action Fund (SAF). Our first official committee meeting will take place on June 3.

5.1.3 Miscellaneous

- Continued extensive planning for O-week programming. Have been working closely with Sydney and Emma to finalize event designs, themes, and overall vibe.
- Met with the Orientation Team to begin discussions around scheduling bands and entertainment for Block Party and Gryph Fest.
- Along with Sydney, officially submitted our O-week proposals for review by the Orientation Team.

5.2 VP Internal

5.2.1 Supervisory

- **Clubs:** Accreditation is officially closed following an extension from Student Experience. To start working with Christine on planning clubs events such as Subs and Clubs, Clubs Days, and Club Networking events. Working on continuing the organization of club storage spaces to ensure that they align with health and safety guidelines.

5.2.2 Miscellaneous

- Along with Emilie, met with UC staff Mike and Sam as part of our collaborative programming agreement. Some ideas that we were particularly interested in include:
    - Community programming in the Arboretum

        - Would be open to both students and the wider Guelph community. Sam mentioned some ideas for performers, including comedians from Just for Laughs.
    - Regular music performances in Branion; could be used as a service highlight in addition to stressbusters/general fun student events.
    - Genre change for homecoming performers.
    - Different artists for the half time show and homecoming show.
- Events booking updates: All sexy bingo dates booked. Free Flow Market dates submitted. On track to book out space for all 2026-2027 events before September.
- Have been looking more into different merch options for O-week giveaways and brainstorming ideas for the CSA resource carnival. Meeting with Emilie, Emma, and our merch representative to explore new and unique ideas for O-week merch.

5.3 VP Academic

5.3.1 Supervisory

- **SHAC:** Waiting to hear back from Hope (SHAC Coordinator) on a few items. Intending to reach out again today.

5.3.2 Miscellaneous

- **Student Memorial Service:** Went out to the Student Memorial Service site and discovered 4 plaques to be missing. Tracked down the information on 3 of these 4 and the Arboretum is having them remade. Currently looking for information from the service in Fall 2014, as we do not seem to have a service on file. Organizing a meeting with the Manager of Arboretum to talk about what the logistics and process of revamping the space would look like.
- **Academic Casework Resource:** Recently finished a resource that is essentially a step-by-step guide for students going through the academic misconduct process. Is hoping this helps students feel more informed about what the process and steps look like. Once editing has been finished, is going to ask Emma to help create a few physical binder copies and have it linked on the website.

- **Tutoring Program Through the CSA:** The University discontinued their TAG program (Tutoring at Guelph) program, and the website has not been maintained for years. Going to have a meeting with the Director of Academic Advising to discuss if this is something the CSA could begin to offer, as students need reliable and affordable tutors. Meeting with VPAs from the University of Alberta, University of Calgary, and Mount Allison University as all their student unions provide student tutoring services. More to come after more information is gathered.
- **Scholarship List:** Many scholarships and bursaries go unclaimed each year. Compiling a list of these that are due in the Fall, with a potential to develop a social media series to inform students of these opportunities.

5.4 VP External

5.4.1 Supervisory

- **FoodBank:** Completing training for the FoodBank this week so that they have their food handler's certification. Training for the FoodBank includes portioning, deliveries, and appointments shadowing so that they can fill in the event of staff emergency leave.

5.4.2 Committees

- **Sustainability Action Fund (SAF):** Attended an introductory meeting. Will have the first official meeting on June 3rd.

5.4.3 Miscellaneous

- Will be attending the Canadian Federation of Students' Ontario Skills Symposium June 12-14 and have opened registration up to the Board of Directors to give them the opportunity to access the training and connection building this symposium will provide.
- Reviewing a draft of a new CSA Issues Policy the previous executives began to write in 2025. It is slow going as the draft is over 20 pages. Hoping once it is complete to be able to share notes and decide if all the suggested changes are worth moving forward with. It is much more comprehensive than the current policy, so it could be helpful in giving students more clarity on what our stance on various issues is.
- Working with Guelph Queer Equality on a Pride Month post to go up in June on the CSA Instagram.

Central Student Association

6.0 Business

6.1 Motions

MOTION: To appoint a Board Member to serve on the Sustainability Action Fund (SAF) Steering Committee at the next Board Meeting.

Moved: Sydney Hooper

Seconded: Emilie Dudgeon

Motion Carried.

MOTION: Motion to add the VP Internal to the Hiring Committee for the Board Chair position.

Moved: Emilie Dudgeon

Seconded: Kennedy McGregor

Motion Carried.

7.0 New Business

There was no *New Business.*

8.0 In Camera

There was no *in camera* session.

9.0 Adjournment @ 1:47 pm

Next Meeting: June 3rd, 2026

Minutes
Executive Committee Meeting (ECM)
Meeting #3 – June 3, 2026 – 11:00 am
UC 224

Members: Emilie Dudgeon (President, Chair), Sydney Hooper (VP Internal, Secretary), Kennedy McGregor (VP Academic), Ash Ames (VP External)

Regrets: None

Guests: None

1.0 Call to Order @ 11:06 am

2.0 Adoption of the Agenda

2.1 Approve the Agenda

Mover: Emilie Dudgeon

Seconder: Kennedy McGregor

Motion Carried

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

There were no Comments from the Chair.

4.0 Approval of the Previous Executive Committee Minutes

MOTION: That the Minutes be approved for the following CSA Executive Committee meeting:

4.1	CSA Executive Committee Meeting #2	May 25, 2026

Moved: Kennedy McGregor
Seconded: Emilie Dudgeon
Motion Carried.

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Updates

- Continued planning for O-Week, which included finalizing a shortlist of potential musical acts for the Block Party and inquiring about the logistics of multiple new CSA-led programming initiatives. This included various meetings with the Orientation Team staff to discuss the logistics of venue requirements, and other operational planning for proposed programs during O-Week.
- Job posting for Board Chair closed on May 29th, completed finalizing the evaluation materials for applicants in preparation for the hiring committee to review.
- Ongoing review of organizational processes and operational priorities to support a smooth transition into the 2026-2027 year and ensure the readiness for upcoming hiring initiatives.
- **Action Item:** Executives to accept Microsoft Teams Meeting invitations for which student unions representatives you can meet with. A schedule will be made to decide which two executives will attend each of the meetings.

5.1.2 **Committees**

- **theCannon.ca Committee:** Attended the first meeting of the term. Participated in discussions regarding future strategic priorities for The Cannon, including student engagement initiatives, service-based programming opportunities, and increased integration with CSA services.

5.1.3 **Miscellaneous**

- Continued onboarding and transition work as part of the move into the President role
- Ongoing meetings with staff and stakeholders to identify opportunities for organizational improvement and establish priorities for the upcoming academic year

5.2 **VP Internal**

5.2.1 **Supervisory**

- **Clubs:** Reaching out to clubs today for our first meeting. Regular meetings with Christine have been scheduled for consistent check-ins related to F26 club preparation.

- Furthermore, events such as; subs and clubs, networking events, clubs general meeting, and club workshops will be discussed and scheduled.
- All accreditations have been completed, and the deadline has now passed.
- Gryphlife was set to be released yesterday but has once again been postponed due some technical issues that have been encountered. I will be informed as soon as they have it up and running. Once I get word, we will be advising clubs of this change via the club communication channels.
- Approving SERM via email and keeping track of upcoming and approved events – post-accreditation, there has been an uptick in submissions.
- Will be reaching out to services today – absolute top of my priority list now that the CSA Business Manager has given Executives the go-ahead.

5.2.2 Committees

- **Non-Academic Space Working Group**: Forms should be ready for use in September. Controversial events policy- this policy tends to apply to our work in relation to our clubs and their events. The new booking form will flag questions that will help identify whether an event should be reviewed under the Controversial Events protocol
- **theCannon.ca Committee:** Went through and overview of the budget, with emphasis on the necessary components for this year. There seems to be a general enthusiasm towards many of The Cannon sponsored events that we are continuing to plan for the upcoming year.

5.2.3 **Miscellaneous**

- Completed a slight rebrand for Sexy Bingo- hopeful this design better reflects that the attendees will actually be playing bingo, but also that this event is sex positive while simultaneously educational.
- All event proposals for O-Week have been approved, including our new CSA Carnival. Events include:
  - Subs and clubs
  - Gryphfest tabling- hoping to implement various CSA run activities such as bracelet making.

- Block Party
- Large scale programming on Friday, Sept 11- this used to be our Hypnotist show, but we are looking to pivot to something that may draw in more student interest. A potential possibility is a comedy show.
- Sexy Bingo – with a potential to change locations to the larger Athletic Centre.

- Following a meeting with O-team regarding performers for Gryph Fest and Block Party. Emilie and I discussed with the Orientation Team staff what is doable in terms of our CSA Carnival. We are still working out the details currently as we have not yet reviewed the budget.
- Planning September + October events in more detail now, we have many ideas as a team and are now working towards narrowing them down based on our term goals.

5.3 **VP Academic**

5.3.1 **Supervisory**

- **SHAC:** Provided training and other supervisory related documents to SHAC. Now passed the deadline for the O-Week Proposal submission but should have some leeway based on prior communications with them. Communicated the Business Manager advised us not to reach out to service staff beforehand, and thus there was a delay in communications. Will work with Hope (SHAC Coordinator) to develop a proposal as soon as possible.

5.3.2 Committees

- Met with Calendar Review Committee Co-Chairs to discuss the importance of the committee and the role the VPA plays on it. Important that the student voice is heard when program and course changes are implemented on Webadvisor so students can easily follow this information and succeed.
- Senate meeting took place Monday night. There was much discussion on the implementation of certain programs, specifically the new DVM program in which 20 students will be taught remotely at Lakehead University. There was a lot of discussion about how this impacts professors, and not a lot

about how this impacts students disappointingly. The motion for this program was passed at the end.

5.3.3 **Miscellaneous**

- Have had meetings regarding a tutoring program with representative from Academic Advising and discussed the current student union ran tutoring programs from Mount Allison University and University of Alberta. Developing a proposal regarding the logistics of implementing a student led tutoring service at the CSA.

5.4 **VP External**

5.4.1 **Supervisory**

- **Foodbank**: Sent off the list of students registered for the Foodbank this summer off to the Registrar's office for verification on whether those students are paying the Foodbank fee.
  The Foodbank assistant is off sick today. If he continues to be ill later into the week there is a potential VPE may have to go in to cover.

5.4.2 **Committees**

- **Statement Making Committee:** Currently writing a draft for a post calling for general members to join the Statement Making Committee and updating the submission form. I'm hopeful that the post can go out on June 17th or 18th. This date is dependent on how timely the content and form is updated.
- **Sustainable Action Fund Committee**: Re-scheduled to June 10th due to scheduling conflicts.
- **Action Item**: VPE to set up meeting with Colleen (PTC) and Emilie regarding portfolio, workload, and work over the summer.

5.4.3 **Miscellaneous**

- Guelph Transit fixed the technical issue last Thursday that was causing student card's to still work on the bus, even for students who had not paid the fee. Since then, I have had 4 after-hours appointments (3 Tuesday, 1 on Friday).
- Considering if it's useful to put up a post explaining the situation on the CSA Instagram.
- Talked to the Campus Card office to make sure they were informed of the situation. Busy responding to student emails

about this, that have been sent to the VPE directly or the CSA Main Office.
- Verified with the other 3 registrants for the CFS Skills

6.0 Business

There was no Business.

7.0 New Business

There was no New Business.

8.0 In Camera

8.1 **Motion:** To move *In Camera*

Moved: Sydney Hooper

Seconded: Kennedy McGregor

Motion Carried.

8.2 **Motion:** To close *In Camera* session.

Moved: Emilie Dudgeon

Seconded: Kennedy McGregor

Motion Carried.

9.0 Adjournment @ 11:47 am

Next Meeting: June 8, 2026

Minutes
Executive Committee Meeting (ECM)
Meeting #4 – June 8, 2026 – 11:00 am
CSA Boardroom

Central Student Association

Members: Emilie Dudgeon (President, Chair), Sydney Hooper (VP Internal, Secretary), Kennedy McGregor (VP Academic), Ash Ames (VP External)

Regrets: None

Guests: None

1.0 Call to Order @ 11:10 am

2.0 Adoption of the Agenda

2.1 Approval of the Agenda

Moved: Kennedy McGregor

Seconded: Sydney Hooper

Motion Carried.

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

There were no *Comments from the Chair.*

4.0 Approval of the Previous Executive Committee Minutes

No Minutes Presented

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Updates

- Signing authority has been switched to Sydney Hooper following approval from the Board of Directors and working with the Bank. Today we will be receiving forms to move the CSA back to direct deposit for payroll – this change should be made by the next pay period.
- A new email account has been created to manage emails from the Business manager account, called CSA Business Office.
- Gaining access to emails and files has been a slow process, but we should be in by the end of the week.

5.2 VP Internal

5.2.1 Supervisory

- In the process of preparing all necessary training for service staff with Summer Flex hours. Will be sending emails to each staff member by EOD today. This includes:
  - Clubs Coordinator
  - SafeWalk Staff
  - Bike Centre Staff
  - SE&RM Coordinator

5.2.2 Miscellaneous

- Part 2 submissions for our O-week events are due on June 14th. We have been cementing some more details for each event in preparation for submitting our forms.
- The new GryphLife platform is up, however, students are facing a variety of challenges using it. Further, there has not yet been updated training for reviewers and student events planners on how to use it. The team will be updated as new information comes out.
  - Due to this, a lot of time has been spent completing SE&RM approvals over email with various clubs running summer events.

5.3 VP Academic

5.3.1 Miscellaneous

- Calendar review committee and co-curricular experiential learning advisory committee meetings both occurring this week. Have been spending time reviewing documents shared with committee members and preparing for both meetings.
- Continuing to organize and prepare for meetings with Executive Directors and Events Coordinators from other Student Unions across Ontario.
- Decisions regarding academic misconduct allegations from the W26 CHEM*1050 course have been released, and students are reaching out. Meetings have been set up and are starting to take place about this issue.

5.4 VP External

5.4.1 Miscellaneous

- More information regarding online course designation has been provided by Melinda Scott. This gives more context for bus pass opt-outs and the issues that students have been voicing concerns over.

  - Ash to respond to email from VPSA

- Social media:
  - Information post regarding issues with bus passes has been created and shared. This will clarify the issue that has occurred with bus passes, that student cards continued to work for the buses into the summer, with all students who check the CSA Instagram.
  - A call-out post for the students to join the statement making committee has been created and shared. Hoping to get responses from interested students in time for the next Board of Directors meeting on June 24th.

6.0 Business

There was no Business.

7.0 New Business

There was no *New Business.*

8.0 In Camera

There was no *in camera* session.

9.0 Adjournment @ 11:45 am

Moved: Sydney Hooper

Seconded: Ash Ames

Motion Carried.

Next Meeting: June 15, 2026

Minutes
Executive Committee Meeting (ECM)
Meeting #5 – June 15, 2026 – 11:00 am
CSA Boardroom

Members: Emilie Dudgeon (President, Chair), Sydney Hooper (VP Internal, Secretary), Kennedy McGregor (VP Academic), Ash Ames (VP External)

Regrets: None

Guests: None

1.0 **Call to Order** @ 11:03 am

2.0 **Adoption of the Agenda**

2.1 **Approval of the Agenda**

Mover: Kennedy McGregor

Seconder: Sydney Hooper

Motion Carried

2.2 **Declarations of Conflicts**

No conflicts were declared.

3.0 **Comments from the Chair**

There were no Comments from the Chair.

4.0 **Approval of the Previous Executive Committee Minutes**

No Minutes Presented.

5.0 **Executive Updates**

5.1 **President**

5.1.1 **HR/Operations Updates**

- Continuing to work through emails from the Business Manager's account to collect critical contacts and information relevant to the business office.
  - Organizing physical documents has also been a priority.

- Still working with our contact from Meridian to get Direct Deposit for staff payroll set up. There have been delays, but it should be completed. If not, cheques will be issued again.
- Meeting with staff from other student unions across Ontario to talk about organizational structure and position specifics. These meetings have been going well so far!
- Had been holding daily meetings with office staff, have now moved to weekly meetings, and meetings as needed with specific groups or individuals.
- O-week part 2 submissions will be wrapped up following this meeting – two forms yet to be completed.
- Will be meeting with Jack Fisher to discuss plans for O-week and gain some clarification on certain items. More specifically, Performers, logistics for Carnival (expected attendance on each date option – September 10th vs. September 11th), and location options for O-week Sexy Bingo.

5.2 VP Internal

5.2.1 Supervisory

- **Clubs:** Scheduled and continue to participate in regular check-ins with Christine. We are starting to get into the concrete planning stages of club events that will take place over orientation and the Fall 26 semester.
- Have now been in contact with all service staff and sent out training requirements and time logs for the summer/early fall.
- **SafeWalk:** Will be meeting with the SafeWalk Coordinator and Assistant on Wednesday to share some introductions, share working/supervisory styles, and set some early goals for the term.
- **Menstrual Hygiene Initiative:** Since the MHI management and staff had previously been handled by the Business Manager, it has now been taken on by the VPI. Have been in touch with both staff members to discuss the change in supervisor, schedules for restocking, and future communication.
    - Have also looked through MHI paperwork previously kept by the Business Manager to establish method and contact for ordering supplies in the future.

5.2.2 **Miscellaneous**

- Significantly behind on minutes for the Executive Committee as a result of increased work with the absence of a Business Manager. Will be editing, formatting, and finalizing minutes as soon as possible and will ensure to keep up going forward.

5.3 **VP Academic**

5.3.1 **Supervisory**

- **SHAC:** Having trouble getting hold of the SHAC Coordinator, Hope. Intending to call today if they have not heard anything by the afternoon. Has had a few students reach out to regarding tenancy issues and want to ensure they are receiving responses. Does not believe that SHAC will have an O-Week event this year unfortunately, and instead, will recommend we organize an event for late September garnered towards first year students.

5.3.2 Committees

- **Calendar Review Committee:** Discussed various course and program changes and additions. There are some great majors and minors coming in a few years that will help enhance student academics and learning.
- **Co-Curricular Experiential Learning Integrity Committee:** Finished various CELIC proposal reviews. This is a great program that we should work to show students the benefits of. Intending to propose some badges of our own in relation to the CSA (Board member badge, SafeWalk volunteer badge); this could be in collaboration with the team, or an individual project.
    - VPA will get the ball rolling (organize logistics), and executive team can collaborate on the next steps.

5.3.3 **Miscellaneous**

- Since the CHEM*1050 decisions came out recently, VPA has been working with students who have reached out regarding accusations of academic misconduct.
- A lot of work being done in relation to the tutoring service being presented to theCannon.ca Committee later this week.
- Student memorial service work is coming along, going to hopefully revamp the artwork as it is over 10 years old.

- Meeting with various other Student Unions to talk about their structure and learn from them.

5.4 **VP External**

5.4.1 **Supervisory**

- **FoodBank**: FoodBank coordinator would like to know if she should attend the Student Experience resource fair
  - VPI or President will decide and reach out.

5.4.2 **Miscellaneous**

- Information from Skills Ontario
  - Similar points touched on as in the transition training – focus on creating and effectively communicating messaging around specific issues.
  - Emphasis on the political aspects of Student Union work during orientation week (i.e., why do these services exist/need to exist? Touch on needs created/worsened by government, student needs, funding gaps.)
  - One board member could not attend because she was sick. CSA will be charged for her portion of food, and entrance/session costs.
- To post a recap on from Skills on Instagram but will wait to do so until CFS posts their photos so that we can use them.
- If we want to invite CFS to anything for orientation week we need to let them know as soon as possible.
- Received one response to the statement making committee call out.

6.0 **Business**

There was no Business.

7.0 **New Business**

There was no New Business.

8.0 **In Camera**

There was no In Camera Session.

9.0 **Adjournment** @ 11:49 am

Mover: Kennedy McGregor
Seconder: Sydney Hooper
Motion Carried

Next Meeting: June 8, 2026

Members: Emilie Dudgeon (President, Chair), Sydney Hooper (VP Internal, Secretary), Kennedy McGregor (VP Academic), Ash Ames (VP External)

Regrets: None

Guests: None

1.0 **Call to Order** @ 11:11 am

2.0 **Adoption of the Agenda**

2.1 **Approval of the Agenda**

Mover: Kennedy McGregor

Seconder: Sydney Hooper

Motion Carried

2.2 **Declarations of Conflicts**

No conflicts were declared.

3.0 **Comments from the Chair**

There were no Comments from the Chair.

4.0 **Approval of the Previous Executive Committee Minutes**

MOTION: That the Minutes be approved for the following CSA Executive Committee meeting:

4.1	CSA Executive Committee Meeting #3	June 3, 2026

Moved: Emilie Dudgeon
Seconded: Ash Ames
Motion Carried.

5.0 **Executive Updates**

5.1 **President**

5.1.1 **HR/Operations Updates**

- Met with all permanent office staff members to review and update job descriptions to ensure roles and responsibilities are accurately reflected as we prepare to form descriptions for new roles.
- Finalized and signed a contract with Nate Broughton, who will be assisting with business office operations on an interim basis while a long-term plan is developed. This support includes key operational responsibilities such as payroll administration, audit preparation, and maintaining continuity within the organization.
  - This option is more affordable than using a consulting company, and Nate has institutional knowledge that a consulting company likely would not.
  - Nate will be taking a leave of absence from his role as a director.

5.1.2 Committees

- Committee activity remains relatively quiet during the summer months.
- TheCannon.ca committee meeting was moved from last week to later this week.

5.1.3 Miscellaneous

- Participated in several meetings with other Student Unions to learn about their organizational structures.
- Submitted the second round of O-week proposals and continued planning for Orientation Week programming.
- Finalizing artist selections for Block Party and working through event logistics for several O-week initiatives.
- Bank appointments – will be completing training on payroll and Automatic Fund Transfers.

5.2 VP Internal

5.2.1 Supervisory

- **SafeWalk:** Had the opportunity to meet with the SafeWalk team! Spoke about supervision expectations for the term,

5.2.2 Miscellaneous

- Significantly behind on minutes for the Executive Committee as a result of increased work with the absence of a Business Manager. Will be editing, formatting, and finalizing minutes as soon as possible and will ensure to keep up going forward.

- Part 2 O-week submissions are nearly finished. We have been able to cement some more details for our events, are approaching finalizing performers for Block Party, and have many new ideas and updates for our Service Carnival.
- Have been working towards developing a Sales and Solicitations policy and form for non-accredited groups who book the Bullring. This way, we have a written policy that the Bullring team can refer to when decision making around bookings.
- Will be booking space for some of the Fall club events today, including 2 networking events, and the Clubs General Meeting.

5.3 VP Academic

5.3.1 Supervisory

- **SHAC:** Met with the SHAC Coordinator, Hope, this morning. Discussed some ongoing cases and Hope will be meeting with assistants to train them within the month.

5.3.2 Committees

- No Committees met last week.

5.3.3 Miscellaneous

- Working to create the Student Memorial Invitations and have secured a musician to play the Harp at this years' service.
- Attended some academic misconduct hearings last week.
- Majority of work has been creating documents with information about what other Student Unions Executive Director and Events Coordinator positions look like. Meeting with these organizations has been helpful and insightful, and we have been able to build more connections with Student Union staff across Ontario.

5.4 VP External

5.4.1 Supervisory

- **FoodBank**: FoodBank is still accepting students for the summer as there are free spaces remaining.
  - Ash has been filling in for staff as needed.
  - FoodBank Instagram has not been used since 2019. We are hoping to revamp this page.

5.4.2 **Committees**

- **Sustainability Action Fund:** Met last week, the meeting was mostly comprised of introductions to members and the purpose of the committee.

5.4.3 **Miscellaneous**

- CFS Skills Symposium
  - Still waiting on pictures from CFS Skills to make an Instagram post about it.
  - Currently in the process of typing up notes from sessions, waiting on notes from one of the directors that attended a session that Ash could not attend.
- Indigenous History month and Men's Mental Health month Instagram posts to go up this week.
- Still only one applicant for statement making committee, so we are waiting for a second applicant before bringing them to the board (unless something comes up that makes it necessary).
- Guelph transit has proposed an alternative date for the first Student Transit Committee meeting; a director member will be appointed in the board meeting on Wednesday.

6.0 Business

There was no Business.

7.0 New Business

There was no New Business.

8.0 In Camera

There was no In Camera Session.

9.0 Adjournment @ 11:46 am

Mover: Sydney Hooper
Seconder: Ash Ames
Motion Carried

Next Meeting: June 29, 2026

Minutes
Executive Committee Meeting (ECM)
Meeting #6a – June 22, 2026
CSA Boardroom

Members: Emilie Dudgeon (President, Chair), Sydney Hooper (VP Internal, Secretary), Kennedy McGregor (VP Academic), Ash Ames (VP External)

Regrets: None

Guests: None

1.0 **Call to Order** @ 12:50 pm

2.0 Adoption of the Agenda

2.1 Approval of the Agenda

Mover: Sydney Hooper

Seconder: Kennedy McGregor

Motion Carried

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

- This meeting was called on a last-minute basis due to the time sensitive nature of the motion being presented.

4.0 Business

WHEREAS the CSA Board of Directors' ratified chair, Chris Yendt, is unavailable at the time of the June 24th, 2026 Board of Directors Meeting,

BE IT RESOLVED that the June 24th, 2026 Board of Directors meeting be cancelled, to be rescheduled at the earliest possible date.

Moved: Emilie Dudgeon

Seconded: Kennedy McGregor

The President explained the importance of having a qualified chair for the June 24th meeting, due to the numerous unique motions being presented. Further, the inexperience of new Board members relating to CSA Policies

& Bylaws and Roberts Rules of Order was highlighted as additional reasoning for the additional guidance that can be provided by an experienced chair.

Motion Carried.

5.0 **Adjournment** @ 12:57 pm

Mover: Sydney Hooper
Seconder: Emilie Dudgeon
Motion Carried

Next Meeting: June 29, 2026

Central Student Association

Item 2.7
Executive Updates

MOTION: That the following Executive Updates be received as information:

2.7.1	President	July 15, 2026
2.7.2	VP Internal	July 15, 2026
2.7.3	VP Academic	July 15, 2026
2.7.4	VP External	July 15, 2026

Moved:
Seconded:

Executive Update
President
July 15, 2026

Hi everyone!

I hope everyone has been enjoying the summer and finding some time to relax between classes, work, and everything else that comes with this time of year.

Things have certainly been busy on the CSA side, and the past few weeks have been filled with meetings, planning sessions, and preparations for the year ahead! While much of this work happens behind the scenes, it has been exciting to start laying the groundwork for some of the initiatives and improvements we hope to accomplish over the upcoming year 😊

Ongoing Projects:

HR / Operations Update:

A significant portion of my time over the past several weeks has been dedicated to meeting with our permanent office staff and conducting a comprehensive review of staff job descriptions. These discussions have helped provide a clearer understanding of current responsibilities, operational needs, and areas where roles may need to be updated or refined. This work has complemented broader efforts to review the CSA's organizational structure and identify opportunities for operational improvements.

Meetings have also been held with several student unions to learn more about their staffing models and organizational practices, with the information gathered currently being evaluated to help inform future planning.

Student fees have now been received, and the associated payments and cheque processing have been completed. To support continuity within the Business Office, former President Nate Broughton has been contracted on a temporary basis to assist with business operations while longer-term operational plans are being finalized.

Social Media / Engagement:

Social media planning for the upcoming academic year is well underway, with O-Week themes being finalized and our Promotional Services Coordinator beginning to develop content for the fall semester.

We are also exploring new ways to engage students through our social media channels, including the launch of new initiatives such as *Free Money Fridays* and a CSA Executive Reddit account, both of which are being spearheaded by our VP Academic.

These initiatives aim to increase student engagement, improve awareness of available resources, and create additional opportunities for students to connect with the CSA.

Orientation Week:

We have now submitted all our O-Week proposals and are currently awaiting approval from the Orientation Team. Planning continues to move forward, and I am excited about the new initiatives we are implementing this year! We are also in the final stages of selecting artists for Block Party and working through the remaining event logistics. O-Week is shaping up to be an exciting week for incoming students, and I look forward to sharing more details as plans are finalized!

Committees:

As I have found so far this summer, committee work has been relatively quiet while many initiatives are being prepared for the upcoming academic year. The Sustainability Action Fund (SAF) Steering Committee held an introductory meeting where committee members had the opportunity to meet one another and discuss upcoming work. TheCannon.ca Operating Committee held its second meeting which focused on continued discussions regarding future growth opportunities and new initiatives. I anticipate committee activity will continue to increase as we move closer to the fall semester.

Conferences:

Sydney and I had the opportunity to attend the Alumo Summit in Mont Tremblant, hosted by our Health and Dental provider. It was a great opportunity to connect with student union leaders and staff from across the country, hear about the work happening at their organizations, and exchange ideas and best practices. We had some really valuable conversations about governance, operations, student services, and events, and came away with several ideas that we're excited to explore as we continue strengthening the CSA.

As always, please do not hesitate to reach out if you have any questions, feedback, or ideas. I appreciate all the work our Directors continue to do throughout the summer and look forward to what we will accomplish together in the months ahead!

Em Dudgeon

Executive Update

Vice President Internal

July 15, 2026

General Update: It's been a busy, but exciting, second month for the CSA Executive team! The team, including myself, have been dedicating a significant amount of time into researching how we can make improvements to the CSA's organizational structure. We want to ensure that the organization is achieving its mandate to the absolute best of our ability; this will include making updates that streamline some of our day-to-day processes. I sincerely look forward to seeing what the CSA can do following this transition!

Fall planning is in full swing, and I am so excited to see what the 2026-2027 year will look like for our members!

Ongoing Projects

Orientation Week & Events Planning:
Our part 2 O-week submissions have been submitted! With this, we have started to get into the specifics of each event, finalizing details and getting concrete plans set in place. As shared with you in our last meeting, my goal is to the majority, if not all, of our Fall 2025 and Winter 2026 events established over the summer so that more time can be allocated to working directly with the student body, rather than spent planning in the office. As such, I have also begun to plan and book events for the Fall semester, including social events to give students the opportunity to make new friends, advocacy/educational events, and stressbusters!

Social Media:
As you might have noticed, we have some new posts, and a new series, live on the CSA main Instagram. This includes our new "Free Money Fridays" series, created by our VP Academic Kennedy to connect our students with funding opportunities available to them, and our "this is who…" post!

Services

SafeWalk:
I have consistently met with the SafeWalk team to discuss plans and goals for the year. The team is very enthusiastic and excited about the possibilities and are looking forward to continuing to connect with and support our students using the service! We are really hoping to increase awareness and use of the SafeWalk service this year, and plan to run some exciting events to do so.

Clubs:
I have met consistently with our Clubs Coordinator to continue the planning of our yearly (and new!) club events. Further, we have developed a social media plan for the club Instagram, to establish the rollout schedule of announcements, reminders, and new ideas. We have been keeping a close eye on the rollout of the new Gryphlife platform, raising any concerns/issues students have voiced with the Student Experience team responsible.

Student Events and Risk Management:
I had a chance to view the new GryphLife platform! While I imagine it will present a slight challenge to our SE&RM and Clubs staff while student leaders learn how to use it, I believe there will be significant benefits to events planners. Student leaders should be able to access training on the new website in August and September. I look forward to seeing it entirely completed and in use.

Miscellaneous

Alumo Summit: Emilie and I had the chance to attend the Alumo conference in Mont-Tremblant from July 6th – July 9th. This was an invaluable opportunity to meet with fellow Student Union executives and staff, gaining knowledge and insight into the structure, operations, and services that other organizations have. Further, we were able to gain in-depth knowledge of the Student Health and Dental plan, what our students need, and what is available to them.

I'm looking forward to continuing our work, so we have a strong foundation not only for the 2026-2027 year, but for Executive team members, Directors, staff, and our membership for years to come. As always, please don't hesitate to reach out if you have any questions or ideas!

Executive Update

CSA Vice President Academic

July 15, 2026

General Update:

- I have been busy with multiple projects on the go, excited to be working to revamp multiple avenues of the CSA so we can work better for students.
- Since our last board meeting, I have been focusing on meeting with representatives from other student unions across Ontario, to learn how they are structured and how the CSA can pivot to work more closely with our mandate, “By students, for students”.
- It has been fantastic to connect with other student union leaders, and they are excited to have the CSA play a more active role in this community.
- It is important to the executive team and I that we do the proper research and consultation as we undertake the task of hiring and revamping the CSA structure, and I can assure the Board that everything is being done with the students' best interests in mind.

Ongoing Projects:

- Student Memorial Service (SMS)- Currently working to revamp the SMS, as it is important to me that this service honours the students we have lost, while simultaneously allowing us to reflect what these students gave us during their lives. The artwork is over a decade old, as such I am looking forward to some new ideas on what this can look like. We are also wanting to introduce a memorial table for families to bring pictures of their loved ones to display and provide more of an opportunity for families and friends to speak about the student.
- Tutoring through the CSA- I have finished up my meetings with other students unions who offer this service (Mount Allsion, Alberta, and Calgary) and have gained great insight into what works and what doesn't work when it comes to tutoring for students. Met with the Cannon Committee, they feel that this is not something to be offered on the Cannon and likely we would create a separate page on the CSA Website. I am hoping to send a survey out in Fall semester to gather feedback on if students want this.
- Created a CSA Reddit Account, this is allowing us to directly answer or provide students with resources on a forum they often look to for answers.
- Making sure to populate our Instagram with relevant deadlines important to undergraduate students.

Committees:

- Calendar Review Committee (CRC)- We met and reviewed some proposed courses, minors, and majors. This committee’s purpose is to essentially ensure that the courses descriptions and pre-requisites all make sense and provide students the best opportunity to succeed!

- CELIC - Co-curricular EL Integrity Committee (CELIC)- Met and approved various badges that will allow students to develop their experiential learning and add the various activities on campus to their resume and portfolio.

Services:

- Student Help and Advocacy Centre (SHAC)- The SHAC Coordinator and I have been fielding cases that have come in this summer. We have seen a mix of tenancy and academic misconduct related cases and are making sure to provide timely responses to these students. Due to circumstances beyond our control, SHAC is not going to be holding an O-Week event, however they will be holding an event mid-September garnered towards educating 1st year students about their rights as renters.

Executive Update

VP External

July 15, 2026

Central Student Association

General Update:

I attended Canadian Federation of Students Ontario's (CFS-O) Skills Symposium June 12-14th. At the symposium I had the opportunity to meet students from a variety of universities and to speak with them about how their organizations are doing.

Executives from Guelph's Graduate Student Association attended the symposium, so I also got to speak with them. There should be a post mentioning the event and our attendance at it going up on the CSA Instagram in the next couple of weeks. I have typed notes from the sessions I attended that are available by request.

I will be at CFS-O's Annual General Meeting August 13th-16th

Last month I worked with the CSA Promotional Services Coordinator on Indigenous History month and Men's Mental Health Month Instagram posts, and an Instagram story for Indigenous People's Day. The Indigenous People's Day Instagram story went up on the CSA Instagram on June 21st. The Instagram posts went out later that same week.

Ongoing Projects:

- I have been continuing to look over a past draft of a new CSA Issues Policy for edits and possible additions.
- I have been taking some of the strategies for outreach and campaigning that were discussed at the CFS Ontario Skills Symposium and have been working out plans to continue the campaign against OSAP cuts into the fall.

Committees:

- The Sustainability Action Fund (SAF) Steering Committee had our first meeting on June 10th. This was a short introductory meeting, as there were no applications to review.
- The CSA/GSA transit committee met July 7th upon the GSA's request. We saw the Guelph Transit office and spoke about topics such as the schedule for the Late Night Bus Service and the Opt-in Bus Pass.
- The Statement Making Committee is still looking for general members.
- I will be attending the Canadian Federation of Students Ontario's next Executive Committee meeting on July 16th.

Services:

The FoodBank currently has no waitlist and is still registering students. The registration form can be found on the CSA website.

Summer 2026 Opt-In Bus Pass Sales are done for the summer.

Item 2.9.1
FoodBank Year-End Report 2025-2026

MOTION: That the FoodBank Year-End Report 2025-2026, as provided in the Board Agenda Package, be received as information.

Moved:
Seconded:

CSA STUDENT FOODBANK

Year-End Report

Academic Year 2025–2026

Submitted to the Board of Directors
Central Student Association (CSA), University of Guelph

Rozhan Mokhtari
FoodBank Coordinator | CSA Student FoodBank
June 2026

1. Executive Summary

The 2025–2026 academic year was a milestone year for the CSA Student FoodBank. For the first time, the FoodBank operated at full capacity across both the Fall 2025 and Winter 2026 semesters with zero students on the waitlist. This was made possible by appointment restructuring that increased total capacity by 50 students. Summer 2026 registration is currently active.

The FoodBank served over 250 students semesterly, participated in six outreach events, installed new refrigeration equipment, and strengthened partnerships with local and campus food suppliers.

2. Service Overview

The CSA Student FoodBank serves University of Guelph students experiencing food insecurity. The service is available exclusively to currently enrolled students who have paid the FoodBank fee as part of their tuition. All appointments are confidential, by-appointment-only, and operate on an honesty-based model. Registration form is accessible at: csaonline.ca/foodbank. Or by emailing foodbank@uoguelph.ca.

Items Provided

Fresh produce, frozen proteins, bread, canned and shelf-stable goods, menstrual hygiene products, toilet paper, and specialty dietary items (vegan, vegetarian, halal, kosher, gluten-free). healthy snack combinations added to our items' list in 2025–26: hummus & crackers, cheese strings, chocolate chia bars.

Semester Summary

	Fall 2025	Winter 2026	Summer 2026
Operating Period	Sep – Dec 2025	Jan – Apr 2026	May – Aug 2026
Capacity	256	300	300
Students Served	256 (100%)	268 (89%)	190 (ongoing)
Staffing	1 FT Coord, 2 PT Asst	1 FT Coord, 2 PT Asst	1 FT Coord, 1 FT Asst
Items / Month	Up to 30	Up to 30	Up to 30
Appointments / Month	2 per student	2 per student	2 per student

3. Key Achievements & Monthly Highlights

Month	Activity
Aug 2025	Fall registration opened; new assistant recruited.
Sep 2025	New assistant trained; Fall students added to service.
Oct 2025	Aggies Hockey fundraiser — raised food and cash donations.
Nov 2025	One Health Can Drive; Childcare Centre donation event.
Dec 2025	Holiday donation campaign; two new Winter assistants hired.
Jan 2026	Winter semester launched; new assistants onboarded.
Feb 2026	Multi-Faith Week fundraiser ($800 raised); 2nd Aggies Hockey game fundraiser; 2nd Childcare Centre donation event.
Mar 2026	Nutrition Fair — meal kit distribution; CSA AGM Resource Fair.
Apr 2026	New industrial fridge installed; semester closure and clean-up.
May 2026	Summer registration opened; new VP External onboarded.

4. Visitor Statistics

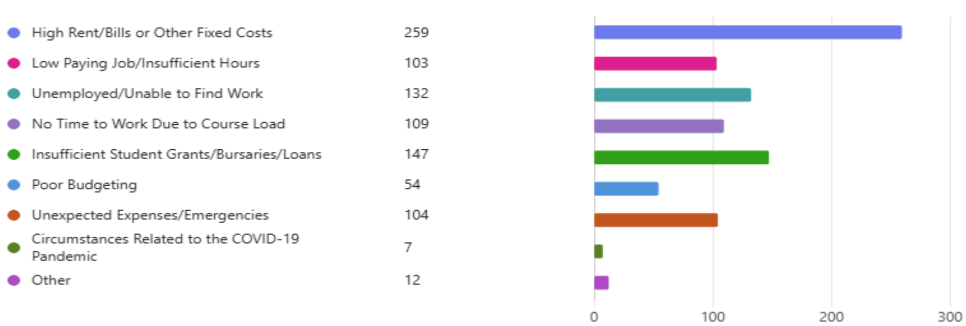
Metric	Count
Fall 2025 served	256 (100%)
Winter 2026 served	268 (89%)
Summer 2026 served	190 (ongoing)
Total (F25 + W26)	524
Waitlist	Zero

Winter capacity rose from 256 to 300 (+17%) via appointment restructuring. The FoodBank achieved zero waitlist for the first time this academic year.

5. Visitor Demographics

Group	Count	%
Domestic Students	96	30%
International Students	220	70%
Graduate Students	218	69%
Undergraduate Students	98	31%

Across all semesters, international and graduate students represent the largest share of users, reflecting the compounded financial pressures of tuition and limited work eligibility for those groups. The lesser rate of undergraduate visitors could also be due to limited awareness of the available resources.



6. Food Security Trends & Student Need

Rising **tuition** and **rent**, combined with limited on-campus employment for international students, continue to drive demand. The FoodBank continues to adjust to the rising demand, and peer services including Food4U, the Campus Grocery Card Program, and the Meal Care Group Community Fridge also ran at or near capacity, indicating systemic, campus-wide need. The FoodBank maintains referral relationships with all three services for students requiring additional support.

7. Partnerships & Community Engagement

Outreach Events

Event	Outcome
Aggies Hockey Fundraisers ×2	Food and cash donations raised; campus awareness increased.
Multi-Faith Week Fundraiser	$800 cash raised; promoted campus culture of mutual aid.
One Health Can Drive	Food insecurity awareness; introduced FoodBank to OH community.
Nutrition Fair	Student engagement and meal kit distribution.
Childcare Centre Events ×2	4 classrooms participated; food donations collected; community values fostered.
CSA AGM Resource Fair	FoodBank services showcased to broader student population.

Donor & Supplier Highlights

Partner / Donor	Contribution	Impact
Odd Bunch	Fresh produce (weekly)	Bulk purchasing at reduced cost; consistent fruit and vegetable supply.
Seed	Fresh produce (2×/week)	Twice-weekly deliveries minimize spoilage and maintain freshness.
Sysco	Meat, canned goods, fridge	Protein access for students; donated fridge expanded cold storage.
Basilica Church	Hygiene products donation (ongoing)	Consistent supply of menstrual products and toiletries.
3G Gryphon Growers	Veggies and herbs donation (summer)	Campus garden harvest donated directly to FoodBank.
Guelph Organic Farm	Surplus produce donation (summer/fall)	Fresh herbs and specialty items not available through regular procurement.

Raised about $7000 and over 2500 food items in donation from September 25-May 26.

8. Operational Improvements

- Visitor capacity increased from 256 to 300 through appointment system redesign (+17%).
- New industrial refrigerator installed (donated by Sysco), expanding cold and fresh food storage.
- Online item availability list introduced, allowing students to review stock before appointments.
- Wholesale produce orders through Odd Bunch reduced per-unit costs.
- Twice-weekly Seed deliveries and Guelph Foodbank surplus coordination reduced waste.
- Full-time assistant hours extended into Summer 2026 semester.
- New items added to serve different dietary needs.

9. Challenges & Recommendations

Challenge	Context	Recommendation
Space & Lease Stability	Small operating space; no guaranteed long-term tenure.	Advocate for a dedicated, permanent space within CSA or student centre facilities.
Staffing Transitions	Three assistants hired across two semesters, creating training overhead.	Develop a formal onboarding package; consider staggered hiring for continuity.
Operational Hours	Current Thursday hours are 12-3 pm.	Extend Thursday hours to 6:00 PM (~18 additional slots/week) if needed.
Rising Demand	Registration trends suggest need may exceed capacity in coming semesters.	Monitor Fall 2026 registration closely; activate extended hours proactively.

10. Goals for 2026–2027

- Maintain zero-waitlist operations across all three semesters.
- Serve 300+ registered students per semester; extend Thursday hours to 6:00 PM if needed.
- Distribute donation bins to multiple departments in November to grow holiday contributions.
- Expand campus outreach events and deepen partnerships with local food suppliers and farms.
- Develop a standardized assistant onboarding guide to reduce transition time.
- Advocate for a dedicated, stable space to support long-term FoodBank growth.

11. Photo Highlights

12. Coordinator's Closing Message

The 2025–2026 academic year demonstrated the Foodbank’s growing impact and the depth of food insecurity among University of Guelph students. I am proud of what our small team accomplished.

Thank you to all CSA staff for your ongoing support across promotions, events, hiring, and accounting. Thank you to our donors, partners, and FoodBank assistants. Serving as FoodBank Coordinator has been one of the most fulfilling professional experiences of my life, and I look forward to continued growth in the year ahead.

Sincerely,

Rozhan Mokhtari

Item 2.10.1
Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved:
Seconded:

The following Summary of Committee Appointments is provided as information:

Sustainability Action Fund
Appointed: June 3, 2026

Hannah Gregory	CSA Representative

Guelph Centre for Urban Organic Farming Advisory Group
Appointed: June 3, 2026

Val Hodgkinson	CSA Representative

University Centre Board
Appointed: June 3, 2026

Michael Spurek	Alternate Member
Samiya Shakeel	Alternate Member
Amanda Rinoa Parco	Alternate Member

TheCannon.ca Operating Committee
Appointed: June 3, 2026

Laiba Baig	Director

Policy and Bylaw Review Committee
Appointed: June 3, 2026

Emilie Dudgeon	President
Nate Broughton	Director
Jonah Greenhut	Director
Adam Venter	Director
Bronwyn Barber	Director
Ryan Toft	Director
Muhammad Asif	Director

Motion
Board of Directors Meeting # 2
July 15, 2026

*CSA Central Student Association

Item 2.11.1
Presentation from the President re. Organizational Structure

MOTION: that the Board of Directors receive the presentation from the President regarding the organizational structure as information.

Moved:
Seconded:

Motion
Board of Directors Meeting # 2
July 15, 2026

Central Student Association

Item 2.11.2
Appointment Directors to Elections and Referendum Committee

WHEREAS the Elections and Referendum Committee is responsible for overseeing the operations of CSA Elections and ensuring the electoral bylaw and policy of the CSA are upheld throughout the elections; and

WHEREAS the committee terms of reference requires membership of the committee to include two CSA Directors;

BE IT RESOLVED that the following Directors be appointed to the Elections and Referendum Committee for the 2026-2027 academic year:

[2 Directors]

Moved: Emilie Dudgeon, President
Seconded:

See following pages for Elections and Referendum Committee Terms of Reference

Central Student Association

Elections and Referendum Committee Terms of Reference

Committee: Elections and Referendum Committee
Committee Chair: Chief Returning Officer
Committee Classification: Internal Committee

1. Purpose

The role of the Elections and Referendum Committee shall be to oversee the operations of CSA Elections and exercise decision making power as authorized with regards to elections and referenda. The committee will ensure the electoral bylaw and policy of the CSA are upheld throughout the elections.

2. Membership and Meetings

2.1. Membership of the committee shall consist of the President, Policy & Transition Coordinator, CRO, ARO, and two Directors. If the President is a candidate in the General Elections, the Executive chosen to supervise the Elections Office will be a member of the Committee. If all Executive Officers are running for election, there will be no Executive Officers ratified to the Committee.

2.2. The committee Chair shall be the CRO. The Chair shall be responsible for scheduling committee meetings and developing the meeting agenda.

2.3. The committee scribe shall be the Policy & Transition Coordinator.

2.4. Quorum for meetings is a minimum of three members which must include at least one Director.

2.5. Members of the Elections and Referendum Committee cannot be members of the Elections Appeals Board or candidates in the elections. The President is permitted to act in their role with the Elections Appeals Board.

3. Elections Oversight

3.1. The Elections and Referendum Committee shall engage in the following activities regarding CSA Elections, along with other tasks as assigned by resolution of the Board of Directors:

- Approve updates to the candidate's and nomination packages before submission to the Board of Directors;
- Approve any changes to the elections schedule and extensions to the nomination period or voting period;
- Receive regular updates regarding elections operations and provide input as needed;
- Receive regular updates regarding any candidate infractions and complaints. Committee meetings may be called on short notice to make determinations on infractions or disqualifications at the discretion of the CRO;
- Consider and approve the Elections Report of the CRO before it's submitted to the Board of Directors as information following the elections;
- Provide feedback and recommendations following the conclusion of all elections;
- Receive and approve the updated Elections Office Manual following the conclusion of the Winter General Elections.

4. Referendums

4.1. The Elections and Referendum Committee shall engage in the following activities regarding referendum questions, along with other tasks as assigned by resolution of the Board of Directors:

- Receive all submitted referendum questions from the CSA Elections Office;
- Upon receipt of a referendum question, meet to approve the question and provide any feedback within two weeks. Must ensure the question adheres to all requirements and regulations of the university;
- Approve the wording of the referendum question, which must include the current fee paid by students (if any), the proposed increase, and the new fee to be paid;
- Determine which fee schedule, paid to the CSA, for hosting the referendum question, is applicable to the group.

Motion

Board of Directors Meeting # 2
July 15, 2026

Central Student Association

Item 2.11.3
Appoint Director to Student Health and Dental Plan Committee

WHEREAS the Student Health and Dental Plan Committee is responsible for, but not limited to, appointment of broker for the health and/or dental plan, signing of contracts, changes to benefit coverage, setting annual premium rates, determining appropriate financial management of reserve accounts, and communicating pertinent information to the student body; and

WHEREAS the membership of the Student Health and Dental Plan includes one CSA Director as a voting member;

MOTION: That the following Director be appointed to the Student Health and Dental Plan Committee for the 2026-2027 academic year:

[1 Director]

Moved: Emilie Dudgeon, President
Seconded:

Motion

Board of Directors Meeting # 2
July 15, 2026

Central Student Association

Item 2.11.4
Appoint Director to CSA/GSA Transit Committee

WHEREAS the CSA/GSA Transit Committee meets monthly to discuss student feedback on the bus service provided by Guelph Transit, as well as the improvements that can be made to benefit the student users; and

WHEREAS membership of the CSA/GSA Transit Committee includes one CSA Director;

BE IT RESOLVED that the following Director be appointed to the CSA/GSA Transit Committee for the 2026-2027 academic year:

[1 Director]

Moved:
Seconded:

Motion
Board of Directors Meeting # 2
July 15, 2026

Central Student Association

Item 2.11.5
Approve Updated Finance Committee Terms of Reference

MOTION: to approve the updated Terms of Reference for the Finance Committee, as included in the board agenda package.

Moved: Emilie Dudgeon, President
Seconded:

Central Student Association

Finance Committee Terms of Reference

Committee: Finance Committee
Committee Chair: President
Committee Classification: Standing Committee

1. Terms of Reference

The Finance Committee ("the Committee") is a standing committee of the CSA Board of Directors that is responsible for monitoring the CSA's finances and providing input into the budgeting process.

2. Purpose

2.1. To ensure that the vision and expectations set out in the approved operating budget of the current year are upheld by those parties whose budget that it pertains to.

2.2. To provide additional insight from the Board of Directors about the finances of the CSA when developing the operational budget for the following year.

2.3. To provide input to the budgetary process before it is presented to the Board of Directors.

2.4. To be the hearing committee in cases where there should be a budget surplus, budget deficit, or where a party wishes to exceed the amount of dollars set out in their approved operating budget.

3. Membership of the Committee

3.1. The Committee shall be made up of six members: the President, a second member of the Executive Committee, three Directors, and a designated staff member ~~the Business Manager~~.

3.2. Members of the Committee shall be appointed by the end of the second Board meeting in the summer semester for a term no later than April 30 of the following year.

3.3. Should a member be absent for two or more meetings per semester, the Committee may bring the matter before the Board of Directors or Executive Committee and request that another appropriate member be appointed in their place. At all times, the composition of the committee shall be maintained.

4. Responsibilities of the Committee Members

4.1. To act at all times in the best financial interests of the students and all levels of the CSA.

4.2. To adhere to all sections set forth in CSA Bylaw 3 – Financial.

4.3. The President shall chair the committee. Responsibilities include facilitation of meetings, creating agendas, calling meetings, inviting the committee scribe, and ensuring adherence to the committee's Terms of Reference and financial bylaws, providing regular updates to the Board, preparing semesterly reports, and presenting financial reports. In addition, the Chair is responsible for ensuring all committee minutes and reports shall be made accessible to all CSA members (including staff and students) including postings on the CSA website and preparing submissions to the CSA Board of Directors.

4.4. The designated staff member ~~CSA Business Manager~~ shall be responsible for preparing financial reports to the Committee for each meeting including summaries of expenditures totaling $5,000 and over.

5. Meetings

5.1. The Committee shall meet at least three times a semester and meetings may be called by two members of the committee on notice of 48 hours or by the direction of the Board of Directors.

5.2. Quorum for meetings shall be reached when those in attendance include the designated staff member ~~Business Manager~~, the President, and one voting member the Board of Directors.

5.3. Decision-making shall be conducted in a consensus-based model. In the case where the group has exhausted all efforts to reach a consensus among its members and consensus has not been reached, the matter shall be referred to the Board of Directors where the matter shall be resolved. Should a matter go before the Board of Directors, all materials relevant and/or discussed by the Committee shall be handed over to the Board.

6. Reporting

6.1. The Committee will prepare a financial report for the Board of Directors in each semester of the financial year. Each report shall contain an overview of the corporation's financial health in addition to the following:

- Summer semester report shall contain a review of financial bylaws, policies, and year end statements;
- Fall semester reporting shall contain audited statements from the previous fiscal year and the semi-annual report;
- Winter semester report shall contain the proposed budget for the new fiscal year along with financial budget line description manual.

Notice of Motion
Board of Directors Meeting # 2
July 15, 2026

Central Student Association

Item 2.11.6
Member's Motion: Notice: Suspension of Hiring Policy for Interim Business Manager

Note: Bylaw 4 – Policy of the CSA, Section 2.3 states that the suspension of policies, or a section of a policy, require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion is hereby provided at the Board meeting on July 15, 2026.

This motion will be considered at the Board meeting on July 29, 2026.

WHEREAS the CSA's Business Manager position has become vacant, creating an immediate and ongoing operational need for financial and administrative continuity;

WHEREAS Bylaw 1 §4.18.3 empowers the Board to appoint such agents and engage such employees as it deems necessary, on such terms and with such duties as the Board shall prescribe at the time of appointment;

WHEREAS the standard hiring committee and job description approval process outlined in Appendix C – Human Resources Policy is designed for permanent hiring and is not practicable to complete within the timeframe required to maintain organizational continuity during this vacancy;

WHEREAS budgetary funds for the Business Manager position are part of the CSA Operating Budget and remain available to cover the interim appointment;

BE IT RESOLVED THAT the Board of Directors suspend the relevant sections of Appendix C – Human Resources Policy requiring a standard posting and interview timeline process & composition of the hiring committee & any provisions as deemed fit by the hiring committee, specifically and solely for the purpose of appointing an Interim Business Manager at the earliest.

Moved: Zohair Pervez

Motion
Board of Directors Meeting # 2
July 15, 2026

Item 2.11.7
Member's Motion: Receive Document

MOTION: to receive the attached document as information.

Moved: Zohair Pervez
Seconded:

MINUTES

Board of Directors Meeting # 2
June 24, 2026

Attendance – June 24, 2026

Board of Directors			
At-Large Representatives (Elected)		**Present / Regrets**	**Arrived / Departed**
	College of Arts		
Zohair Pervez	College of Biological Science	P	
	College of Computational, Mathematical & Physical Sci.		
	College of Engineering		
	College of Social and Applied Human Sciences		
	Gordon S. Lang School of Business and Economics		
	Ontario Agricultural College		
	Ontario Agricultural College		
	Ontario Veterinary College		
	Ontario Veterinary College		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
	College of Arts Student Union		
	College of Biological Science Student Council		
	College of Engineering and Physical Sciences Student Council		
	College of Social and Applied Human Sciences - Student Alliance		
	Lang Students' Association		
	Student Federation of the Ontario Agricultural College		
	Central Veterinary Student Association		

Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
	Indigenous Student Society (ISS)		
	Guelph Black Students Association (GBSA)		
	Guelph Queer Equality (GQE)		
	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
	International Student Organization (ISO)		
	Interhall Council (IHC)		
	Guelph Campus Co-op		
	Ontario Public Interest Research Group (OPIRG)		
	Student Senate Caucus		
	Board of Governors		

Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
	President		
	Vice President Student Experience		
	Vice President Academic		
	Vice President External		

Staff	Position
Christopher Yendt	Chair
Colleen Bovay	Policy & Transition Coordinator
	Scribe

Guest	Affiliation

Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above. If they leave before Adjournment, their departure time (d) is shown. If no time is shown in the column, they were present for the entire meeting.

The 2026-2027 Board meeting schedule, including the June 24 meeting, was formally approved by the Board of Directors by Motion 18.11.3 at Meeting #18 on April 7, 2026. Policy and transition circulated an email mentioning that the meeting has been cancelled due to the unavailability of the chair. A motion to chair the meeting was submitted by a director to chair the meeting as permissible in CSA bylaws and policies. Despite the efforts to call a meeting, no agenda items were circulated.

Summary of Resolutions

Agenda – June 24, 2026

Approved by the Board of Directors	**Date: ____________________**
Signed: ______________________________ Chair	Date: ______________________________
Signed: ______________________________ Colleen Bovay Policy & Transition Coordinator	Date: ______________________________

Motion
Board of Directors Meeting # 2
July 15, 2026

Central Student Association

Item 2.15
Adjournment

MOTION: That the CSA Board of Directors Meeting # 2 on July 15, 2026, be adjourned at pm.

Moved:
Seconded: