MINUTES
Board of Directors Meeting # 17
March 31, 2026 – 6:00 pm
UC 442

Attendance – March 31, 2026

Board of Directors			
At-Large Representatives (Elected)		**Present / Regrets**	**Arrived / Departed**
Jonah Greenhut	College of Arts	Present	
Vacant	College of Arts		
Yael Lazebnik	College of Biological Science	Present	a: 7:05pm
Alex Song	College of Biological Science	Present	
Ethan Warren	College of Computational, Mathematical, and Physical Sciences	Regrets	
Tiffany Mares	College of Computational, Mathematical, and Physical Sciences	Present	
Michael Spurek	College of Engineering	Present	
Vacant	College of Engineering		
André Rowe	College of Social and Applied Human Sciences	Present	
Samiya Shakeel	College of Social and Applied Human Sciences	Present	
Vacant	Gordon S. Lang School of Business and Economics		
Hollie Martin	Gordon S. Lang School of Business and Economics	Regrets	
Vacant	Ontario Agricultural College		
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Vacant	College of Arts Student Union		
Susannah Polack-Finley	College of Biological Science Student Council	Present	d: 6:50pm
Huraimah Fatima	College of Engineering and Physical Sciences Student Council	Regrets	
Vacant	College of Social and Applied Human Sciences - Student Alliance		
Vacant	Lang Students' Association		

Reese Fletcher	Student Federation of the Ontario Agricultural College	Present	
Vacant	Central Veterinary Student Association		
Student Organization Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Vacant	Indigenous Student Society (ISS)		
Acacia Small	Guelph Black Students Association (GBSA)	Regrets	
Ellie Mendelovitz	Guelph Queer Equality (GQE)	Present	
Adam Venter	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)	Present	a: 6:20pm
Joshua Jacinto	International Student Organization (ISO)	Present	
Keira Gayowsky	Interhall Council (IHC)	Regrets	
Vacant	Guelph Campus Co-op		
Ashley Ames	Ontario Public Interest Research Group (OPIRG)	Present	
Brendon Gallacher	Student Senate Caucus	Present	
Noel Johnston	Board of Governors	Present	
Executive (Ex-officio, Non-voting)		**Present / Regrets**	**Arrived / Departed**
Nate Broughton	President	Present	
Vacant	Vice President Student Experience		
William Coleman	Vice President Academic	Present	
Vacant	Vice President External		

Staff	**Position**
Nate Broughton	Chair
Colleen Bovay	Policy & Transition Coordinator
	Scribe

Guest	**Affiliation**
Lee Anne Clarke	Business Manager
Lauren Pyne	Chief Returning Officer

Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.
If they leave before Adjournment, their departure time (d) is shown.
If no time is shown in the column, they were present for the entire meeting.

Summary of Resolutions

17.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 17 on March 31, 2026, be approved as printed and distributed.

Motion Carried

MOTION TO AMEND: to reorder the agenda so that item 17.11.1: Winter 2026 General Election Report and 17.11.2 Overview of the 2026-2027 Draft CSA Budget – Lee Anne Clarke, Business Manager are moved to just after item 17.4.1.

Motion Carried

MOTION TO AMEND: to add 17.3.1: De-Ratification of VP Student Experience to the agenda.

Motion Carried

MOTION TO AMEND: to remove items 17.14.1 through 17.14.3 from the agenda.

Motion Carried

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 17 on March 31, 2026, be approved as amended with:

- The reordering of the agenda so that item 17.11.1: Winter 2026 General Election Report and 17.11.2 Overview of the 2026-2027 Draft CSA Budget – Lee Anne Clarke, Business Manager are moved to just after item 17.4.1.
- The addition of item 17.3.1: De-Ratification of VP Student Experience.
- The removal of item 17.14.1 through 17.14.3 from the agenda.

Motion Carried

17.3.1 De-Ratify VP Student Experience

WHEREAS Pawandeep Singh, CSA VP Student Experience, has tendered his resignation effective immediately;

BE IT RESOLVED that Pawandeep Singh be de-ratified as VP Student Experience, effective immediately.

Motion Carried

17.10.1 Hiring Committee Report: Front Office Assistant

MOTION: That the hiring of Jessie Mello for the position of Front Office Assistant be approved, as recommended by the Hiring Committee.

Motion Carried

17.10.2 Hiring Committee Report: Bike Centre Assistant

MOTION: That the hiring of Maxwell Murphy for the position of Bike Centre Assistant be approved, as recommended by the Hiring Committee.

Motion Carried

17.11.1 Winter 2026 General Election Report

(a) Speaking Rights: Chief Returning Officer

WHEREAS CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

BE IT RESOLVED that speaking rights be extended to Lauren Pyne, Chief Returning Officer.

Motion Carried

b) Receive Winter 2026 General Election Report

MOTION: That the Winter 2026 General Election Report, as included in the board agenda package and as presented by Lauren Pyne, Chief Returning Officer, be received as information.

Motion Carried

17.11.2 Overview of the 2026-2027 Draft CSA Budget – Lee Anne Clarke, Business Manager

(a) Speaking Rights: Business Manager

WHEREAS CSA Rules of Order section 3.3 states that visitors may be extended speaking rights following a motion to the Board;

BE IT RESOLVED to extend speaking rights to Lee Anne Clarke, Business Manager, to present an overview of the CSA 2026-2027 Draft Budget;

AND FURTHER to extend speaking time from 10 minutes to 30 minutes for this presentation.

Motion Carried

(b) Presentation: Business Manager

MOTION: that the presentation from Lee Anne Clarke, Business Manager, regarding the overview of the CSA 2026-2027 Draft Budget, be received as information by the Board of Directors.

Motion Carried

(c) Notice of Motion: Approval of the 2026-2027 Draft Budget

The following motion will be considered at the Board Meeting on April 7, 2026.

MOTION: that the 2026-2027 CSA Budget be approved as provided and as presented by the Business Manager at the March 31, 2026, board meeting.

17.11.3 Notice: Amendment to Bylaw 1 (Organizational)

Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting and a roll call vote.

Notice of this motion is hereby provided at the Board meeting on March 31, 2026.

This motion will be considered at the Board meeting on April 7, 2026.

BE IT RESOLVED to adopt the attached amendment to Bylaw 1 (Organizational) Section 9.1 (Annual and Other Meetings of the Members).

17.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 17 on March 31, 2026, be adjourned at 7:53pm.

Motion Carried

MINUTES
Board of Directors Meeting # 17
March 31, 2026 – 6:00 pm
UC 442

Agenda – March 31, 2026

17.0	**Call to Order**	
17.1	**Land Acknowledgement** Ellie Mendelovitz	
17.2	**Adoption of the Agenda** 17.2.1 Approve the Agenda 17.2.2 Declarations of Conflicts	
17.3	**Ratifications and De-Ratifications** 17.3.1 De-Ratify VP Student Experience	
17.4	**Comments from the Chair** 17.4.1 Introductions and Pronouns	
17.5	**Approval of Past Minutes**	
17.6	**Executive Committee Minutes**	
17.7	**Executive Updates** 17.7.1 President – March 31, 2026 17.7.2 VP Student Experience – March 31, 2026 17.7.3 VP Academic – March 31, 2026 17.7.4 VP External – Vacant	
17.8	**Director Reports**	
17.9	**CSA Service Update and Report**	
17.10	**Committee Updates and Reports** 17.10.1 Hiring Committee Report: Front Office Assistant 17.10.2 Hiring Committee Report: Bike Centre Assistant	
17.11	**Business** 17.11.1 Winter 2026 General Election Report 17.11.2 Overview of the 2026-2027 Draft CSA Budget – Lee Anne Clarke, Business Manager 17.11.3 Notice: Amendment to Bylaw 1 (Organizational)	
17.12	**New Business** 17.12.1	
17.13	**Announcements**	
17.14	**In Camera Session**	
17.15	**Adjournment**	

Minutes – March 31, 2026

17.0 Call to Order

The meeting was called to order at 6:08pm.

17.1 Land Acknowledgement

Member Ellie Mendelovitz presented the following Land Acknowledgement:

I recognize that the land on which the University of Guelph is situated is the ancestral land of the Attawandaron people, as well as the treaty lands and territory of the Mississaugas of the Credit. I recognize the importance of the Dish with One Spoon Covenant and the Between the Lakes Purchase, also known as Treaty 3, as I come to this land that has such a rich history of Indigenous people. I, as a student, recognize that I have a great privilege to be on this land, to have access to education, and to have basic human needs met, things that have been done at great cost to Indigenous people, such as violence and loss of culture and autonomy. I recognize that I, as an occupant of this land, have a responsibility not to be complacent, so I will be an educator, a reducer of environmental impact, and a supporter of Indigenous-led organizations to work toward a true reconciliation. I will listen to and recognize the history, current events, and future of these nations, thereby allowing me to improve my relationship with the land and its original inhabitants.

17.2 Adoption of the Agenda

17.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 17 on March 31, 2026, be approved as printed and distributed.

Moved: Noel Johnston
Seconded: Tiffany Mares

Motion Carried

MOTION TO AMEND: to reorder the agenda so that item 17.11.1: Winter 2026 General Election Report and 17.11.2 Overview of the 2026-2027 Draft CSA Budget – Lee Anne Clarke, Business Manager are moved to just after item 17.4.1.

Moved: Noel Johnston
Seconded: André Rowe

Motion Carried

MOTION TO AMEND: to add 17.3.1: De-Ratification of VP Student Experience to the agenda.

Moved: William Coleman, VP Academic
Seconded: Jonah Greenhut

Motion Carried

MOTION TO AMEND: to remove items 17.14.1 through 17.14.3 from the agenda.

Moved: William Coleman, VP Academic
Seconded: Noel Johnston

Motion Carried

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 17 on March 31, 2026, be approved as amended with:

- The reordering of the agenda so that item 17.11.1: Winter 2026 General Election Report and 17.11.2 Overview of the 2026-2027 Draft CSA Budget – Lee Anne Clarke, Business Manager are moved to just after item 17.4.1.
- The addition of item 17.3.1: De-Ratification of VP Student Experience.
- The removal of item 17.14.1 through 17.14.3 from the agenda.

Motion Carried

17.2.2 Declarations of Conflicts

No conflicts of interest were declared.

17.3 Ratifications and De-Ratifications

17.3.1 De-Ratify VP Student Experience

WHEREAS Pawandeep Singh, CSA VP Student Experience, has tendered his resignation effective immediately;

BE IT RESOLVED that Pawandeep Singh be de-ratified as VP Student Experience, effective immediately.

Moved: Susannah Polack-Finley
Seconded: Jonah Greenhut

Motion Carried

17.4 Comments from the Chair

No comments from the Chair were received.

17.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

17.5 Approval of Past Board Minutes

No Past Board Minutes were submitted for approval.

17.6 Executive Committee Minutes

No Executive Committee Minutes were received.

17.7 Executive Updates

17.7.1 President

The President did not provide a verbal update as he was Chairing the meeting.

17.7.3 VP Academic

The VP Academic attended Senate on Monday, which included discussions regarding financial aid. He also attended the university budget presentation for students today, which includes some changes. The additional government funding could be beneficial for investment in new faculty members and student services.

The VP Academic has been working on UC Board selection and will be meeting with the committee tomorrow to make the decisions. The list will come to the Board next week. The Awards Committee met last week to make the selections for the Teaching Excellence Awards, which will be announced soon.

For services, the FoodBank is wrapping up for the semester and preparing for registration for next year, summer staffing, and budget review. As mentioned previously, we're also assessing the space and the needs of the service. The VP Academic has been working on a transition guide for SHAC regarding how to work through academic-related cases.

For April, completing the VP Academic transition manual will be a primary task.

Member Greenhut asked how many submissions were received for the Teaching Excellence Award. The VP Academic noted that we received 10 submissions for faculty members and 5 for teaching assistants.

17.8 Director Reports

Member Johnston attended an Elections and Referendum Committee meeting and Finance Committee meetings.

Member Greenhut attended an Elections and Referendum Committee meeting and a committee meeting regarding degree parchments.

17.9 CSA Service Update and Report

No CSA Service Updates or Reports were received.

17.10 Committee Updates and Reports

17.10.1 Hiring Committee Report: Front Office Assistant

MOTION: That the hiring of Jessie Mello for the position of Front Office Assistant be approved, as recommended by the Hiring Committee.

Moved: Brendon Gallacher
Seconded: Adam Venter

Motion Carried

17.10.2 Hiring Committee Report: Bike Centre Assistant

MOTION: That the hiring of Maxwell Murphy for the position of Bike Centre Assistant be approved, as recommended by the Hiring Committee.

Moved: Ash Ames
Seconded: Tiffany Mares

Motion Carried

17.11 Business

17.11.1 Winter 2026 General Election Report

(a) Speaking Rights: Chief Returning Officer

WHEREAS CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

BE IT RESOLVED that speaking rights be extended to Lauren Pyne, Chief Returning Officer.

Moved: Noel Johnston
Seconded: Brendon Gallacher

Motion Carried

The Chief Returning Officer explained that the winter general election has wrapped up, and she'll be talking about some highlights and recommendations from the final elections report, which is included in full in the agenda package. She noted that many of the recommendations from the fall 2025 election report were applied in this election, so the recommendations in the report are largely new.

A lot of pre-election promotion was carried out for this election. Starting in December, we implemented a special Instagram series called Elections 101. This provided students with an overview of the purpose of the CSA and the role and responsibilities of the board and executives. It also allowed the opportunity to keep the account active during the elections off season.

Tabling occurred throughout January, including at events such as the Student Involvement Fair and Clubs Days. We also offered an Instagram giveaway to encourage students to follow the elections account, which had 3 winners of $20 Bullring gift cards. Regular information sessions also took place, and a hot chocolate information session was planned for January 26 in Branion Plaza but was cancelled due to the snow day.

The Nomination Period was from February 2 to February 11, and there was an unprecedented number of requests for packages. 66 individuals requested nomination packages, which included 19 requests for executive positions. Signature verification was completed for 63 candidates, as 3 withdrew during nominations. A referendum from the Guelph Black Students Association was also ratified, following approval from the Elections and Referendum Committee on September 18. The full candidate list is included in the report, which, following signature verification, totalled 31 candidates and the referendum question. There were some changes to the list throughout the election due to withdrawals and disqualifications.

For campaigning, we implemented new additions to our campaign requirements due to past low campaigning efforts. Mandatory campaign requirements were put in place, with executive candidates committing to two methods of campaigning and directors committing to one. The options included class talks, tabling, social media posting, and creating a poster. The CRO followed up with candidates to ensure the minimum commitment was completed, and candidates were encouraged to do more than the required minimum. Penalties would be applied if the commitment was not reached. Elections Office campaigning efforts included creating and posting Instagram reels of executive candidates and hosting the Candidate's Forum. The forum was done on Instagram live stream for the second time, and it has shown to be an easier way to go about it, allowing for better hearing, widespread viewing, and easier set-up.

The Voting Period ran from March 2 to March 6. It was extended as per the Extension Period and closed on March 13. Our new ballot system and ranked choice voting structure were utilized for the first time. The new ballot system eliminates the issue of students voting for the wrong college, so no post-verification is required, and no college ballots were invalidated. As an incentive to vote, we ran a giveaway that all voters were entered into the prize draw, which was an Apple bundle, including an iPad and Apple pencil. Our standard voting newsletter was sent when voting opened on March 2, and we posted on the elections Instagram page throughout the voting period to remind students to vote. We utilized some different types of content to post on Instagram, including different reels and graphics, rather than just our standard informational posts. Our other forms of promotion in place for the election included newsletters, kiosks, digital signage, and UC banners. We also keep a voting QR code in the CSA front office. We continued using QR code tracking to view details on which forms of promo received the most QR code scans. The initial voting newsletter had the most clicks at 5247, and the second was candidate campaign materials at 2719. We did not utilize temporary staff for canvassing for this election. Many of the students from previous years have graduated, so due to time constraints it was not possible to collect a new list and complete the required training. For future elections, we plan to source from our service staff to do elections canvassing.

The full elections results are included in the report. Overall voter turnout was 14.4% quorum, which was successful for the executive ballots. All the colleges with director candidates also met quorum. The referendum required 20% turnout and therefore did not reach quorum.

The Elections Appeals Board heard 9 appeals in total and upheld all decisions of the elections office. There were multiple penalties received and several disqualifications of candidates. The main infractions included slate candidacy, unapproved endorsements, unapproved campaign materials, and general rules of fair play. The full details of the disqualifications are included in the report.

The report ends with a summary of recommendations, which are as follows:

Recommendation that the pre-nominations newsletter continues to be sent out at least one week before nominations open. This gives more time for students to ask questions about the positions and make an informed decision to run. We saw a significant increase in interest this election, which included this change, as typically the newsletter would be sent on the first day of nominations.

Recommendation that the Candidates' Forum continue to be streamed live on Instagram and additionally be recorded separately to be posted on the CSA website and elections socials for students who couldn't watch the forum live.

Recommendation to further clarify the timeline and penalties associated with the new campaigning requirements in the candidates' package that were introduced this elections cycle. We also will be removing class talks from the list of options to select for mandatory campaigning efforts, due to the number of professors who do not permit class talks, which makes it difficult for candidates to meet the requirement that they pre-selected. Class talks are still allowed and encouraged.

The Promo Office has recommended that they will pause their self-guided poster runs during the campaign and voting periods, but paid runs will remain available. This is to help the front office and promo office keep up with the printing demands, including for users not involved in the election, and ensure each candidate only has one poster per poster board. During this election it was found that the poster boards were very full and less organized, which makes it difficult to meet the needs of the paid poster runs, which are prioritized.

Recommendation to continue using the new ballot platform and ranked choice voting system for future elections. The Elections Office will also investigate the possibility of using the platform for nomination signature collection as well to streamline the process and allow for automatic verification.

Recommendation to continue giving candidates a special QR code for the voting link to use on their materials.

Recommendation to use CSA service staff to assist with canvassing for voting when availability permits.

Recommendation to continue to host tabling for pre-election promotion and throughout nominations. The Elections Office also plans to update the social media accounts consistently prior to the elections and post a variety of content.

Recommendation to work with the Elections and Referendum Committee to establish additional protocols regarding the use of campaign volunteers. This stems from the presence of inappropriate behaviour this election by individuals presenting themselves as campaign volunteers. This may include required training or additional documentation for volunteers.

Recommendation to develop a form to collect complaints and reports of potential rule violations to standardize and streamline the process more.

Member Gallacher inquired regarding the verification process and redistribution of votes given the high number of disqualified candidates. The CRO explained that there were 5 total disqualifications that occurred during the voting period and those candidates were coded in the system as disqualified. If a voter only voted for a disqualified candidate in a particular race, their vote would only count towards quorum. If they ranked additional candidates, those votes would be reallocated in accordance with the ranked choice system.

Member Ames inquired if the students who reported having their phones taken and votes submitted without their consent were able to submit new votes themselves. The CRO confirmed that these students were not able to revote.

Member Lazebnik inquired regarding concerns from some candidates with getting in touch with the ARO when the CRO was on vacation. The CRO explained that the ARO and CRO work part-time hours and are required to answer emails within 24 hours during off-peak times and 12 hours during peak times, which is the campaigning and voting periods specifically. These timelines were adhered to, including by the ARO during the time period of the CRO being on vacation, despite the much higher volume of nomination package requests this election.

Member Greenhut inquired regarding the possibility of hiring extra elections staff if there is an unprecedented high volume of candidates in the future. The CRO noted that she can't speak to that as it would be the decision of those who have authority over hiring and budget.

b) Receive Winter 2026 General Election Report

MOTION: That the Winter 2026 General Election Report, as included in the board agenda package and as presented by Lauren Pyne, Chief Returning Officer, be received as information.

Moved: Ash Ames
Seconded: Adam Venter

Motion Carried

17.11.2 Overview of the 2026-2027 Draft CSA Budget – Lee Anne Clarke, Business Manager

(a) Speaking Rights: Business Manager

WHEREAS CSA Rules of Order section 3.3 states that visitors may be extended speaking rights following a motion to the Board;

BE IT RESOLVED to extend speaking rights to Lee Anne Clarke, Business Manager, to present an overview of the CSA 2026-2027 Draft Budget;

AND FURTHER to extend speaking time from 10 minutes to 30 minutes for this presentation.

Moved: Jonah Greenhut
Seconded: André Rowe

Motion Carried

Lee Anne Clarke, Business Manager, introduced that she will be presenting the draft CSA budget for 2026-2027 on behalf of the Finance Committee. The purpose of the presentation is to provide sufficient information to the Board so you can make an informed decision at the next board meeting when you're asked to vote on the proposed operating budget. She encouraged the Board to ask clarifying questions as needed throughout the presentation.

The budget is set in consultation with the Finance Committee, and it's also reviewed with the President, Executive Committee, and all assigned budget holders. On March 25, the Finance Committee completed their review and recommended forward this draft budget.

The budget is divided into 15 portfolios; each is an area of concentration and has an assigned budget holder. All budgets are intended to be spent out in full. Any remaining net revenue at the end of the year goes into the accumulated surplus. A portion of funds are restricted based on bylaw requirements to ensure our continued financial viability, but additional funds beyond the required reserve are available for special projects. In the case of any unused funds from the portfolios in our budget that receive funds via a referendum question fee, such as the FoodBank and SafeWalk, the extra funds go into their dedicated accumulated surpluses.

Our CSA Fee is increased annually based on the Consumer Price Index, which is determined by the University based on the prior year. This year it is set at 1.9%, which means our CSA fee is increasing from $23.24 to $23.68 for full-time students and from $7.28 to $7.42 for part-time students. Enrolment is expected to increase again, and the total revenue from CSA memberships fees for this budget is $1,290,000. Our budget also depends on revenue from other sources, which can be erratic during times such as the past Student Choice Initiative.

Revenue has been stable in recent years, but with possible implications from Bill 33 that could impact student fees and necessitate greater dependence on other sources of income.

Our budget is very full funded for the fifth year in a row, and it's driven by our mandate and indicators of success. We have the financial opportunity to amplify our presence on campus and respond to the needs of students via our services. We have a significant increase planned for engagement and promotion of the CSA and in support of operational excellence.

We have three primary revenue streams, including our student fee, the Entertainment fee, and other revenue. Our student fee revenue is up by $210,000 this year to reach an estimated $1,290,000, the entertainment fee is up by $50,000 which makes the estimated total $236,500, and our other revenue has an estimated total of $1,253,830, which has also increased.

The Entertainment fee has been collected since 1976, and the referendum question specified how the funds need to be split between media and entertainment. 40% is split between the Ontarian and CFRU for media, and the remaining 60% is for entertainment, which is further divided to 40% on concerts/speakers, 10% on films, and 10% on cross campus events. The 10% film portion has been suspended for a number of years as our film programming, Sunday Cinema, has been inactive. The Finance Committee will discuss to determine if it can be brought back in a meaningful way, consistent with the referendum question.

Moving on to restricted funds, these funds are all held in restricted accounts and administered by the CSA. These funds come from student fees that were voted on by referendum for specific initiatives and purposes. Within the restricted accounts, there is the Affordable Housing Fee, which was terminated by vote of the Board on February 11 due to the difficulty in spending the funds in accordance with the referendum question, which was very specific. The Finance Committee has discussed using the accumulated funds as an annual bursary with a focus on accessibility and housing, to be consistent with the original referendum question. The account totals $245,677. The Entertainment fee has a sizeable reserve fund of $288,950, in addition to the $236,500 budgeted for this year, as any unused entertainment funds are moved there, which means we have extra funds to access for a large event. The last large-scale entertainment event was the Bill Nye speaking event in March 2020, just before the covid shutdown. The SafeWalk fee and Menstrual Hygiene Initiative fee are also carrying surpluses due to the lack of money spent during covid. We are decreasing revenue for these fees by suspending part of the fees to spend down the surpluses.

Member Song inquired regarding the activities of the Menstrual Hygiene Initiative, noting the events and products available in the UC, and asked if there were plans to expand to other areas of campus. The Business Manager explained that we have dispensers with menstrual products in buildings across campus, such as the UC, McDonald, the Library, Rozanski, and Thornborough. Some buildings do not see a lot of use, and we're mindful of prioritizing areas close to where students are, rather than staff. We're working with administrators regarding further expansion as appropriate.

Moving into the 15 portfolios, Academic is first. An interesting note is that the Academic portfolio has some funding from the Student Health Plan Reserve, which funds the Student Memorial Service held in September for students who passed away in the prior year.

The Administration budget is the Presidents' primary operating budget, and it relies heavily on other sources of revenue, such as the entertainment fee, to meet operational needs. There are 3 new projects of note in this portfolio for the coming year. The first is leasehold improvements, which is for renovations to the club lounge to make it into a bookable space for clubs to host more casual events and have countertops to serve food. The next is campus enhancements, which would provide us the opportunity to fund campus improvements with our CSA branding included. We're considering a project to purchase picnic tables for common use with our branding. Other ideas are welcome. The third is the UC Programming Agreement, which is nearly finalized, and will have us work with the UC Programmer for our events and they will be compensated for acting as our programmer. Other fees associated with this agreement are listed in the Live Entertainment portfolio.

The Bullring receives a portion of the entertainment fee for their open mic nights and other entertainment programming, but beyond those contributions, the Bullring is expected to generate sufficient revenue to cover all its expenses. Last week, the Bullring hit $1,000,000 in sales for the year.

The Council budget includes various opportunities to provide valuable services to student. The SEIF budget line has been proposed to increase from $15,000 to $30,000. The FoodBank is also receiving an increase in funding from the Council budget to offset the staff wage increases specifically. The FoodBank has its' own referendum fee which pays for purchasing food and other operating costs. A new project we're partnering with Food4U for is an annual grant of $45,000 that we'll give for 3 years to help continue the program, as they require additional funds to be able to maintain the same level of programming they currently offer. Food4U submitted a proposal to the Finance Committee, who after consideration and

some amendments gives its recommendation to the Board to approve the grant. Another new budget line in this portfolio is $5,000 for the CSA Awards Program event, which is currently in development stages.

The Event Facilitation budget will support the wages of a new Event Facilitator, which is an adjusted position we're looking to introduce, as we've previously had a Programmer and then an Events Coordinator. In light of the new UC Programming Agreement, the position will be adjusted to our current needs.

The External budget is being given additional funds added to the campaigns and solidarity events line, increasing from $1800 to $4000, in light of the ongoing critical provincial issues such as the changes to OSAP and Bill 33.

Nothing of note for the Films budget as the fee is suspended.

The FoodBank is running at full capacity and supporting 268 students. Capacity has been limited due to restricted refrigeration space, but a large new refrigerator has been purchased and is arriving soon. A member inquired if we'll be losing the current FoodBank space, as has been mentioned in the past. The Business Manager noted that our current lease gives the University to take the space on limited notice, but there is support on campus to find an alternative space if needed, as the current space is in need of improvements.

The Internal budget features new increases for student programming opportunities. This includes increases for O-Week, summer programming, and large increases for fall and winter semester programming, including events like stressbusters.

The Live Entertainment budget has a new budget line for fees associated with the UC Programming Agreement.

The remaining budget portfolios are Promotional Services, Bike Centre, Clubs, SafeWalk, and SHAC. None of these portfolios have notable changes, only slight tweaks. Budget holders were consulted and all were happy with their current level of funding. Clubs requested $650 to be added to go towards a Clubs Day incentive, which is included.

The Business Manager advised the Board to reach out to her or the President with any follow up questions they have prior to voting on the budget at the April 7 board meeting. She thanked the Finance Committee for their high level of engagement this year.

(b) Presentation: Business Manager

MOTION: that the presentation from Lee Anne Clarke, Business Manager, regarding the overview of the CSA 2026-2027 Draft Budget, be received as information by the Board of Directors.

Moved: Ellie Mendelovitz
Seconded: Reese Fletcher

Motion Carried

(c) Notice of Motion: Approval of the 2026-2027 Draft Budget

The following motion will be considered at the Board Meeting on April 7, 2026.

MOTION: that the 2026-2027 CSA Budget be approved as provided and as presented by the Business Manager at the March 31, 2026, board meeting.

17.11.3 Notice: Amendment to Bylaw 1 (Organizational)

Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting and a roll call vote.

Notice of this motion is hereby provided at the Board meeting on March 31, 2026.

This motion will be considered at the Board meeting on April 7, 2026.

BE IT RESOLVED to adopt the attached amendment to Bylaw 1 (Organizational) Section 9.1 (Annual and Other Meetings of the Members).

17.12 New Business

No New Business was considered.

17.13 Announcements

Member Ames shared that OPIRG is hosting a film screening of The Good Canadian on Wednesday, April 1 on the 4th floor. Doors open at 5:30pm and the film starts at 6pm.

17.14 In Camera

No in-camera session was held.

17.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 17 on March 31, 2026, be adjourned at 7:53pm.

Moved: Jonah Greenhut
Seconded: Noel Johnston

Motion Carried

Approved by the Board of Directors **Date: June 3, 2026**

Signed: _____ Date: _____

Christopher Yendt
Board Chair

Signed: _____ Date: _____

Colleen Bovay
Policy & Transition Coordinator