

# AGENDA

Board of Directors Meeting # 10

November 12, 2025 – 6:00 pm



## Agenda – November 12, 2025

<b>10.0</b>	<b>Call to Order</b>	
<b>10.1</b>	<b>Land Acknowledgement</b> Rebecca Hallett	
<b>10.2</b>	<b>Adoption of the Agenda</b> 10.2.1 Approve the Agenda 10.2.2 Declarations of Conflicts	1
<b>10.3</b>	<b>Ratifications and De-Ratifications</b> 10.3.1 Ratify College of Arts Student Union Representative	2
<b>10.4</b>	<b>Comments from the Chair</b> 10.4.1 Introductions and Pronouns	
<b>10.5</b>	<b>Approval of Past Minutes</b> 10.5.1 Meeting # 9 – October 29, 2025	3
<b>10.6</b>	<b>Executive Committee Minutes</b>	
<b>10.7</b>	<b>Executive Updates</b> 10.7.1 President – November 12, 2025 10.7.2 VP Student Experience – November 12, 2025 10.7.3 VP Academic – November 12, 2025 10.7.4 VP External – Vacant	
<b>10.8</b>	<b>Director Reports</b>	
<b>10.9</b>	<b>CSA Service Update and Report</b>	
<b>10.10</b>	<b>Committee Updates and Reports</b> 10.10.1 Summary of Committee Appointments	4
<b>10.11</b>	<b>Business</b> 10.11.1 CSA Fall 2025 By-Election Report 10.11.2 Director Appointment Process 10.11.3 CSA Audited Statements 2024-2025 10.11.4 Receive 2025-2026 Annual General Meeting Agenda 10.11.5 Appoint General Member to Statement Making Committee 10.11.6 Member's Motion: Presentation re. SSI Event 10.11.7 Member's Motion: Referral to Statement Making Committee re. SSI Event	8 26 31 65 192 197 198
<b>10.12</b>	<b>New Business</b> 10.12.1	
<b>10.13</b>	<b>Announcements</b>	
<b>10.14</b>	<b>In Camera Session</b> 10.14.1	
<b>10.15</b>	<b>Adjournment</b>	199

## **Motion**

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### **Item 10.2.1 (a) Approve the Agenda**

**MOTION:** that the agenda for the CSA Board of Directors Meeting # 10 on November 12, 2025, be approved as printed and distributed.

**Moved:**

**Seconded:**

### **Item 10.2.1 (b) Amend the Agenda**

**MOTION TO AMEND:** to reorder the agenda so that items 10.11.1, 10.11.2 and 10.11.3 are moved to directly after 10.4.1.

**Moved:** Nate Broughton, President

**Seconded:**

### **Item 10.2.1 (c) Approve the Amended Agenda**

**AMENDED MOTION:** that the agenda for the CSA Board of Directors Meeting # 10 on November 12, 2025, be approved as amended with:

- the re-ordering of the agenda so that items 10.11.1, 10.11.2 and 10.11.3 are moved to directly after 10.4.1.

**Motion**

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**Item 10.3.1**

**Ratify College of Arts Student Union Representative**

**MOTION:** that Nicole Siglowy be ratified as the College of Arts Student Union representative on the 2025-2026 CSA Board of Directors, effective immediately.

**Moved:**

**Seconded:**

**Motion**

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**Item 10.5**  
**Approval of Past Board Minutes**

**MOTION:** That the Minutes be approved for the following CSA Board of Directors Meeting:

10.5.1	CSA Board Meeting # 9	October 29, 2025
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**Moved:**  
**Seconded:**

## Information Report

Board of Directors Meeting # 10

November 12, 2025

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### Item 10.10.1

#### Summary of Committee Appointments

**MOTION:** That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

**Moved:**

**Seconded:**

## Information Report

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The following Summary of Committee Appointments is provided as information:

### University Centre Board

Appointed: October 29, 2025

Ash Ames	Member
Joshua Jacinto	Member
Marcus Aldred-Ganhao	Alternate Member
Alex Song	Alternate Member

### Art in the Bullring Winner Selection Committee

Appointed: October 29, 2025

Jonah Greenhut	Director
Ash Ames	Director
Alex Song	Director

### Statement Making Committee

Appointed: October 29, 2025

William Coleman	VP Academic
Yael Lazebnik	Director
Keira Gayowsky	Director
Ethan Warren	Director

### BounceLife Committee

Appointed: September 25, 2025

Nate Broughton	President
Pawandeep Singh	VP Student Experience
Marcus Aldred-Ganhao	Director
Joshua Jacinto	Director
Jonah Greenhut	Director

### Elections Appeals Board

Appointed: September 25, 2025

Rebecca Hallett	Director
Ethan Warren	Director
Noel Johnston	Director
Manal Hamid	General Member
Emily Ganss	General Member

## Information Report

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### Accessibility Committee

Appointed: September 25, 2025

William Coleman	VP Academic
Ethan Warren	Director
Rebecca Hallett	Director
Noel Johnston	Director

### CSA/GSA Transit Committee

Appointed: August 27, 2025

Noel Johnston	Director
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### Athletics Advisory Council

Appointed: July 23, 2025

Kovar Yu	Director
Pawandeep Singh	VP Student Experience

### TheCannon.ca Operating Committee

Appointed: July 23, 2025

Ash Ames	Director
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### Sustainability Action Fund

Appointed: July 23, 2025

Yael Lazebnik	Director
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### Student Events & Initiatives Funding Committee

Appointed: July 23, 2025

Nate Broughton	President
Pawandeep Singh	VP Student Experience
Alex Song	Director (At-Large or College)
Branden Newman	Director (Student Organization)
Susannah Polack-Finley	Director (Additional)
Ethan Warren	Director (Additional)

### Policy and Bylaw Review Committee

Ratified: July 17, 2025

## Information Report

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Ethan Warren	Director
William Coleman	VP Academic

### Elections and Referendum Committee

Appointed: July 2, 2025

Jonah Greenhut	Director
Yael Lazebnik	Director

### Student Health and Dental Plan Committee

Appointed: June 11, 2025

Keira Gayowsky	Director
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### Finance Committee

Appointed: June 11, 2025

Nate Broughton	President
Pawandeep Singh	VP Student Experience
Noel Johnston	Director
Ethan Warren	Director
Marcus Aldred-Ganhao	Director

### Policy and Bylaw Review Committee

Appointed: May 28, 2025

Nate Broughton	President
Noel Johnston	Director
Jonah Greenhut	Director
Marcus Aldred-Ganhao	Director
Alex Song	Director

## **Motion**

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### **Item 10.11.1 CSA Fall 2025 By-Election Report**

#### **(a) Speaking Rights: Chief Returning Officer**

**WHEREAS** CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

**BE IT RESOLVED** that speaking rights be extended to Lauren Pyne, Chief Returning Officer, for a presentation regarding the Fall 2025 By-Election Report.

**Moved:**

**Seconded:**

#### **b) Receive Fall 2025 By-Election Report**

**MOTION:** That the Fall 2025 By-Election Report, as included in the board agenda package and as presented by Lauren Pyne, Chief Returning Officer, be received as information.

**Moved:**

**Seconded:**



# **Elections Report**

## **Fall 2025 By-Election**

**Prepared by Lauren Pyne, Chief Returning Officer**

## **Preparations Prior to the Nomination Period**

Tabling occurred during the first two weeks of September at the student resource fair and Clubs Days. Please note that due to the Assistant Returning Officer position being vacant, the Chief Returning Officer did much of the socials posting, ballot creation, signature verification, class talk scheduling, temporary staff scheduling, and campaign material approval independently.

## **Nomination Period**

The nomination period was scheduled to begin on September 15, 2025, and closed on September 24, 2025, at 5:00 p.m. The All-Candidate's Meeting was held the next day, September 25, 2025, in-person in the CSA Boardroom.

The following positions were accepting nominations in the F25 By-Election:

- Vice President, External
- Director, College of Arts (1 seat)
- Director, College of Social and Applied Human Sciences (2 seats)
- Director, College of Engineering (1 seat)
- Director, College of Computational, Mathematical and Physical Sciences (1 seat)
- Director, Lang School of Business (2 seats)
- Director, Ontario Agricultural College (2 seats)
- Director, Ontario Veterinary College (2 seats)

Nine individuals requested a nomination package during the nomination period, all for the Director positions. No one requested a package for VP External. By the end of the nomination period, signature verification was completed for a total of three candidates as six did not collect any signatures or did not have enough at the close of nominations. The nomination package was completed and submitted via Microsoft Forms and potential candidates received a link to the package which they used to complete and submit.

## **Vacant Seats**

Following the close of the F25 Nomination Period, the following positions remain vacant:

- VP External
- Director, College of Social and Applied Human Sciences (1 seat)
- Director, College of Engineering (1 seat)
- Director, Lang School of Business (1 seat)
- Director, Ontario Agricultural College (2 seats)
- Director, Ontario Veterinary College (2 seats)

While there was certainly an increase in nominations as opposed to the Fall 2024 By-Election it is still likely that students are unaware of the function and organization of the CSA. As such it is

in the interest of the Board to make themselves known to students to increase student engagement in further elections and additional CSA initiatives. [1]

[1] **Recommendation:** That students are made more aware of the function of the Board, and the decisions that are made. Promotion should include the roles and responsibilities of the Board and Executives. The CSA Elections Instagram will be used throughout the year including during elections “off seasons” to continue to have a presence with students by creating an “Elections 101” series that will outline the different positions available, the basics of the CSA, the main responsibilities for each role and why students may be interested. Additionally, more tabling initiatives will take place in November, December and January in preparation for the Winter 2026 General Election.

### **Signature Verification**

Using the Improved Signature Verification Workflow introduced in the Winter 2024 Election, the CRO was able to look up 100% of Director nomination signatures. Signature verification was completed following the closure of nominations on September 24, 2025. At the end of verification, three candidates successfully obtained the required signatures for their nomination. The following were ratified as official candidates in the Fall 2025 By-Election.

- Samiya Shakeel (Director, College of Social and Applied Human Sciences)
- Tiffany-Miruna Mares (Director, College of Computational, Mathematical and Physical Sciences)
- Aidan Mikhail (Director, College of Computational, Mathematical and Physical Sciences)

Upon request, candidates were notified of the number of signatures they received by the CRO.

## Campaigning

The campaign period was scheduled from September 29 to October 3, 2025. For the first time, the Candidate's Forum was held in the CSA Boardroom with only the candidates, CRO, and President in attendance. The Forum was livestreamed on the CSA Instagram page for students to watch and ask questions, as included as a recommendation in the Winter 2025 Elections Report. The event was moderated by the CRO with the President assisting with sound equipment and livestream monitoring. Students were able to submit questions both through a Microsoft Forms link in advance or in the comments of the livestream. There was no student questions received so sample questions for directors were used. The stream had a total of 6 viewers at its peak, Instagram does not provide a count of how many people signed on in total, so we only know the number of viewers at a specific moment in time. Livestreaming the Forum will continue in the future as it is much easier to organize the candidates, book a location, and use the sound system. Additionally, by having only the candidates in the room, the sound quality is much clearer than when it is held in the University Centre Courtyard [2]. Due to the lack of an ARO, Instagram Reels of the candidates' platforms were not filmed and posted as has been done in previous elections. However, this practice will return in the Winter 2026 Election. All campaign materials were approved by the CRO.

[2] **Recommendation:** The Candidates Forum will be held in the CSA Boardroom, or Clubs Room if Boardroom is not available, and livestreamed on the CSA Instagram from now on.

### Lack of Candidate Campaigning [3]:

During the campaign and voting periods, there was a severe lack of candidates campaigning. Only one candidate submitted a poster to the CRO for approval and gave class talks for their platform. Additionally, this same candidate was the only one to seek out and receive approved endorsements. The other two candidates never submitted any posters or other campaign materials for approval, did not notify the CRO of any social media accounts they planned to use, or give any class talks, to the knowledge of the CRO in accordance with the Candidates' Package. This is noteworthy as the contested race in the CCMPS election in particular would typically expect to encourage stronger campaigning efforts. This election was only directed at two colleges, CSAHS and CCMPS, which means it was very important for the candidates to campaign to their colleges as they have a better understanding of and access to targeting their fellow students for votes to meet quorum. In an optional survey at the end of the ballot, students were asked where they saw most election promotion. The CSA Instagram page had the highest number of votes whereas candidate events and materials have the lowest votes (Figure 1). The CRO never received any emails or replies from two candidates throughout the entire Campaign and Voting Periods, even when all the candidates received an email from the CRO reminding them that failing to campaign was in violation of the candidate's package, and the email would serve as a warning of potential repercussions of not campaigning. If no candidates are campaigning, this is a very strong factor in why quorums were not met. The Elections office is responsible for providing

infrastructure to vote, including the ballot, newsletter with voting link, and posters containing reminders of the election. While we notify students of their candidates for each college, without the candidates campaigning and making their platforms known to their future constituents, students will not know who to vote for, even if they are aware of the election from our internal efforts.

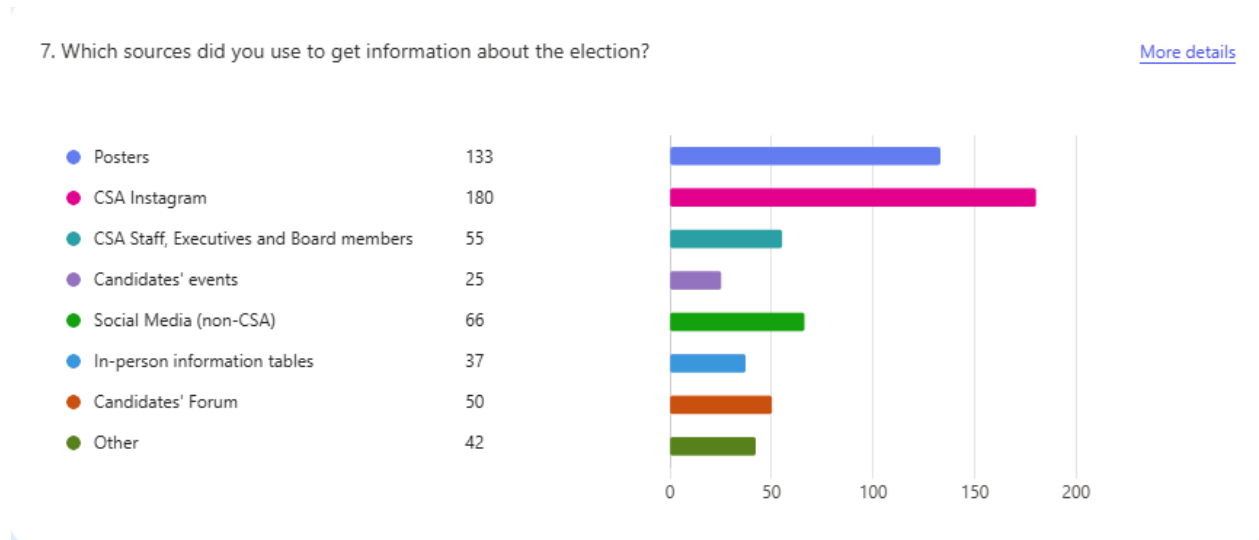


Figure 1: Results of survey question on ballot outlining where respondents received information about the election.

There was some confusion from one candidate regarding the length of time allowed for campaigning which was cleared up via email in the first week of voting [4].

**[3] Recommendation:** The campaign requirements in the candidate’s and nomination packages will be more heavily enforced in the future. Candidates should be leading their own campaigns, and the Elections and Referendum Committee (ERC) has discussed editing the candidates’ package to enforce the campaign commitment all candidates agree to. One suggestion is to have them specifically commit to one campaigning method and the CRO will follow up with them (e.g., ensure posters are made and distributed, class talks have been done, social media posts have been posted, etc.). If actions have not been taken to meet the agreed upon campaign method, demerit points may be applied to the candidate as per decisions with the ERC.

**[4] Recommendation:** The candidate’s package will be edited for the Winter 2026 General Election to make it clear that candidates may campaign from the first day of the campaign period until the end of voting.

## Voting Period

The regular voting period ran from October 6 to October 15. The election was extended as per the approved extension period and voting officially was closed at 11:59 PM on October 17.

The ballot was designed as one form and utilized the branching function in Microsoft Forms to differentiate between colleges. This required students to select their college and then be taken to the ballot with the Director candidates for their college. As there were only two colleges with candidates, only students in CCMPS and CSAHS were taken to their respective ballots and voted for a candidate. A short survey at the end of the ballot was included for students to indicate where they received information regarding the election. The results of the survey are included in Figure 2 below.



Figure 2: Results of the ballot survey describing both where respondents accessed the ballot and where they received information about the election.

As an additional bonus to incentivize student voting, all students who cast a vote in the election were automatically entered to win one of three \$50 VISA gift cards.

For promotion, the Elections office worked to target all promotional practices specifically to CCMPS and CSAHS. Newsletters were sent out both on the first day of the regular voting period, and a second one was sent out for the extension. The newsletter was only sent to students registered in CSAHS and the former College of Engineering and Physical Sciences (as the registrar’s office had not yet split the list of students into CCMPS and COE). The Elections Instagram page was also consistently updated with posts announcing both the election and giveaway information, which was reposted via the main CSA Instagram as well. The ballot link was included in the Instagram bio and posted daily on the Story. QR codes were not posted on the elections Instagram this year, instead the elections team focused on posting links so it would be easier for students to click the link and be taken directly to the ballot on their cellphone. Further promotion occurred by keeping a QR Code in the CSA Front Office for visitors to scan as they walked in. Standard promotional practices including UC banners, posters, kiosks and digital signage were utilized as well. A second newsletter was sent out on Thursday, October 16 announcing the extension. All the QR Codes were tracked using the link shortener program and the extension newsletter ballot link was also tracked for clicks. The data for number of clicks/scans is included in Table 1.

<b>Summary of Ballot QR Code and Link Scans</b>	
<b>F25 By-Election Ballot</b>	
<b>Promo Material</b>	<b># of Scans or Clicks</b>
Extension Newsletter Ballot Link	136
Digital Signage Link	7
Front Office QR Code	33
Posters	9
Kiosks	3
UC Banner	2
Digital Signage QR Code	1
<b>Total scans from all sources</b>	<b>191</b>

Table 1: Scanning data from elections promotion QR codes and links to access the ballot.

Like the W25 General Election, temporary elections staff were utilized to canvas with a QR code that directed students to the ballot. Four routes were planned for the scheduled staff member to follow and encourage students to scan the QR code to vote. The locations on each route are included below and each QR code was outfitted with a tracking mechanism to record the number of scans on each route. Routes 1 and 2 were specifically tailored to locations that have a concentrated presence of CCMPS and CSAHS students respectively for efficiency in garnering votes for the candidates in their college. The QR code posters contained text reminding students of the VISA gift card giveaway. The temporary staff were paid \$18 per hour and following the end of the election cycle, the CSA paid a total of \$1890 for temporary staff payments. The amount per staff member was dependent on the hours worked.

The CRO sent out an email to approximately twenty students that were on the list of past temporary staff members with a sign-up form for them to indicate their availability. Ten people replied, and the CRO scheduled nine staff members in total to eight 3-hour shifts, four in the morning from 10am – 1pm and four in the afternoon from 1pm – 4pm. Unfortunately, there were numerous no-shows which led to some routes not having a staff member on a couple of days during the election's week [5]. The routes are included below, and Table 2 shows the number of QR code scans on each route. Please note that Route 2 was understaffed for much of the election which explains its low number, alternatively Route 4 was heavily staffed mainly in the evenings with many of the temp staff citing disinterest from students which can explain the low number of scans.

[5] **Recommendation:** a new list of potential temporary staff will be collected for the use of the entire CSA by providing a sign-up sheet at tabling events and posting on the elections Instagram.

**QR Code Canvassing Routes:**

**Route 1:** Science Complex, MacNaughton, Reynolds, MacLaughlin Building

**Route 2:** Creelman, War Memorial, Library (outside), Mackinnon

**Route 3:** Rozanski, Bullring, Winegard Walk, Athletics Centre (inside/outside)

**Route 4:** UC (1<sup>st</sup> & 2<sup>nd</sup> floor), Bus Loop (up & down each platform), Mountain & Prairie Hall, Thornborough

Summary of QR Code Scans per Route	
F25 By-Election Ballot	
Route	# of Scans or Clicks
Route 1	40
Route 2	19
Route 3	36
Route 4	4
Total scans from all Routes	99

Table 2: Summary of the number of scans per QR code route. The QR code directed students to the ballot when scanned.



## Official Election Results

### Board of Directors

College of Social & Applied Human Sciences: **Quorum NOT Met (3.59%)**

There was one candidate for the position of College of Social & Applied Human Sciences Director: Samiya Shakeel. 234 votes were cast; the results are as follows:

- Samiya Shakeel: 214
- Decline: 19

This election has not met the required 10% quorum. No one has been elected as CSAHS Director.

College of Computational, Mathematical & Physical Sciences: **Quorum NOT Met (6.63%)**

There were two candidates for the position of College of Computational, Mathematical & Physical Sciences Director: Tiffany-Miruna Mares & Aidan Mikhail. 128 votes were cast; the results are as follows:

- Tiffany-Miruna Mares: 67
- Aidan Mikhail: 59
- Decline: 2

This election has not met the required 10% quorum. No one has been elected as CCMPS Director.

Due to the split of the former College of Engineering and Physical Sciences, many ballots from the CCMPS election were declared invalid due to students in the College of Engineering voting. This is likely due to some confusion among students regarding the college their degree program falls under as this college change is very new. As students become used to this change and the student list is split, there will be less votes declared invalid for this college. In total, 92 ballots were rejected. [6]

[6] **Recommendation:** Continue to provide students with a link to the University website where students can confirm their college. In past years students were often confused and selected the incorrect ballot causing their ballot to be invalid. Continuing to add this resource on the ballot with reminders to check their WebAdvisor account will improve this issue. Additionally, a small list of the degree programs included in each college linked to the ballot can also provide more clarity on the colleges. The CRO and elections team are looking to see if this is something that can be used to reduce the number of ballots being rejected.

## Promotional Strategy

Please see below for the promotional strategy for the Fall 2025 By-Election. This strategy was put together by the CRO in collaboration with the CSA Promotional Coordinator, the CSA Policy & Transition Coordinator and the CSA President.

Elections Rollout Phases	Date	Promo Materials	Description / Key Messaging
<b>Pre-election</b>	Aug 28 – Sep 12	O-Week tabling & postcards Clubs Days tabling Meet the Elections Team Instagram posts Information Sessions Class Talks	This is your CSA  Why CSA elections matter  Positions available & responsibilities <ul style="list-style-type: none"> <li>- Board of Directors</li> <li>- VP External</li> </ul> Explain what the positions do and why people should run for those positions
<b>Nomination period</b>	Sep 15 – 24	Newsletter Digital Signage Social Media Poster run Class talks Tabling Large-format (kiosk, UC banner) Student Experience Newsletters Resharing By Student Organizations on social media MS Teams Channels Contact PSO's and Housing Nominations information to send to student clubs Instagram Story takeover	Nominations open – how to run  Positions available & responsibilities <ul style="list-style-type: none"> <li>- Board of Directors</li> <li>- VP External</li> </ul> Why student leadership matters
<b>Promo &amp; Campaign Period</b>	Sep 29 – Oct 3	Virtual All-Candidates Forum (livestreamed on Instagram) Digital signage Poster run Social media  Candidate reels (i.e. “Why I’m running”)	Meet your candidates  Candidates can be asked pre-set questions from students so students can make informed decisions

<b>Voting</b>	<p>Oct 6-15</p> <p>Extension: Oct 16-17, if needed</p>	<p>Tabling/In-person polling stations</p> <p>Mobile staff with QR codes</p> <p>Digital Signage</p> <p>Share info with campus partners</p> <p>Large-format (kiosk, UC banner)Poster run</p> <p>Social Media</p> <p>Signage at all our services, including front office</p> <p>Email SEC &amp; student orgs</p> <p>Class talks</p> <p>Email blasts</p>	<p>Voting now open</p> <p>How to vote (swipe graphic)</p> <p>Voting period giveaway</p>
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The CSA Elections Instagram page was utilized constantly and remained up to date throughout the entire Elections period. The page was used similarly to previous elections by using the Grid Post and Story features. As standard practice, the account also added the CSA main page as a collaborator which helps to reach a wider student audience. Instagram was also the host of the Candidate’s Forum using the livestream feature [7]. Due to the lack of an ARO, some of the planned promotion practices could not be completed; these will be revisited for the Winter 2026 General Election. At the time of writing the promotion strategy, the ARO was still present.

**[7] Recommendation:** The Elections office and Executives should continue to schedule tabling during the pre-election promotion and nomination periods. Tabling will occur throughout December & January, Clubs Days, events and resource fairs. Additionally, the Elections Office will independently schedule tabling locations. It will also allow us to do more extensive promotion earlier and introduce students to the CSA in general.

## **Class Talks**

As per policy, the CSA Board of Directors are required to do two class talks during the Elections period: one during Nominations and one during Voting.

During Nominations, the Policy and Transition Coordinator informed all directors to provide their availability to the CRO to schedule class talks. The CRO then reached out to around 25 professors who taught large classes to inquire if they would be willing to allow a representative to deliver a class talk. From there, the CRO scheduled two directors for each class. One would deliver the talk, and the other was scheduled as a backup. The directors were all sent calendar invites informing them of their scheduled talk. All members were given sample scripts to use as an outline for their talks and a QR Code poster. If there were any professors who did not allow in person presentations, they were sent an announcement and QR Code poster to post on their class Courselink page if willing.

During nominations, five presentations were scheduled as five professors responded to allow a class talk, and during the voting period, five talks were scheduled. Since there was no ARO, the CRO was scheduling and organizing all the class talks independently, which meant there was less that could be done due to timing during the midterm exam season and the delayed timeline of receiving the large class list [8]. Additionally, there were three class talks carried out by directors which they scheduled themselves.

**[8] Recommendation:** The ARO will take over the class talk scheduling so the schedule can be made up in advance of the nomination and voting periods. This will also free up some of the CRO responsibilities. All directors must provide their availability when prompted and respond to the calendar invites promptly when sent by the ARO.

Candidates are also expected to present at least two class talks as part of their campaign, per the campaigning commitment. Only one candidate emailed the CRO to report that they had presented class talks. The remaining two candidates never completed class presentations as the CRO never received a notification from them. Candidates performing talks in their own classes is often the best way to encourage voting as they know the specific classes that have the greatest number of students in the college they are running to represent. Additionally, these are the students they want to represent, so it is in their best interest as candidates to present their platform to explain why students should vote for them. During this election, there was a severe lack of campaigning which as shown above can be a reason this election did not meet quorum. The candidates were provided with the large class list and the generic voting QR code to encourage carrying out these class talks. These documents were included in the same email warning candidates that failure to campaign is in violation of the candidates' package. Only one candidate responded to this email, the other two did not [9].

[9] **Recommendation:** To encourage campaigning and class talks from candidates, the Elections office will work to organize an optional workshop in the Winter semester to provide some examples of campaign methods and how the candidates can go about putting these examples into action. This will include sample scripts for class talks, how to email a professor for permission, different ideas for poster design, and the role of the Promotional Coordinator and CSA Printing Services. This workshop can be an add-on following the end of the all-candidates meeting if anyone is interested in this guidance.

### **Penalties, Infractions and Appeals**

One warning was issued to candidates during the Fall 2025 By-Election in the form of an email. There had been no evidence of candidates campaigning, aside from the efforts of one candidate, as they had not sent any posters or other materials for approval. Failure to campaign was a violation of the candidate's package, and the first offense was subject to a warning. No infractions were given, and thus no appeals were prompted during or following the election, and the Elections Appeals Board was not required to convene. One candidate has not returned their budget envelope with remaining campaign funds as of the time of writing. The ERC was notified, and further discussions are being held to determine next steps. Failure to return the budget envelope by the stated deadline is subject to a penalty of immediate disqualification of the candidate, though this would only be implemented if the candidate successfully reached quorum and was elected to the position, as the deadline follows the closure of the voting period.

October 31, 2025, Update: On October 31, after writing this report, the candidate returned the outstanding campaign funds. The funds were returned nearly two weeks late as the deadline was October 23. The candidate was provided with multiple reminder emails from the CRO and a final email from the President before the funds were returned.

## Summary of Recommendations:

[1] **Recommendation:** That students are made more aware of the function of the Board, and the decisions that are made. Promotion should include the roles and responsibilities of the Board and Executives. The CSA Elections Instagram will be used throughout the year including during elections “off seasons” to continue to have a presence with students by creating an “Elections 101” series that will outline the different positions available, the basics of the CSA, the main responsibilities for each role and why students may be interested. Additionally, more tabling initiatives will take place in November, December, and January in preparation for the Winter 2026 General Election.

[2] **Recommendation:** The Candidates Forum will be held in the CSA Boardroom, or Clubs Room if Boardroom is not available, and livestreamed on the CSA Instagram from now on.

[3] **Recommendation:** The campaign requirements in the candidate’s package will be more heavily enforced in the future. Candidates should be leading their own campaigns, and the Elections and Referendum Committee (ERC) has discussed editing the candidates’ package to better enforce the campaign commitment all candidates agree to. One suggestion is to have them specifically commit to one campaigning method, and the CRO will follow up with them (e.g., ensure posters are made and distributed; class talks have been done, social media posts have been posted, etc.). If actions have not been taken to meet the agreed upon campaign method, demerit points may be applied to the candidate as per decisions with the ERC.

[4] **Recommendation:** The candidate’s package will be edited for the Winter 2026 General Election to make it clear that candidates may campaign from the first day of the campaign period until the end of voting.

[5] **Recommendation:** a new list of potential temporary staff will be collected for the use of the entire CSA by providing a sign-up sheet at tabling events and posting on the elections Instagram.

[6] **Recommendation:** Continue to provide students with a link to the University website where students can confirm their college. In past years students were often confused and selected the incorrect ballot causing their ballot to be invalid. Continuing to add this resource on the ballot with reminders to check their WebAdvisor account will improve this issue. Additionally, a small list of the degree programs included in each college linked to the ballot can also provide more clarity on the colleges. The CRO and elections team are looking to see if this is something that can be used to reduce the number of ballots being rejected.

[7] **Recommendation:** The Elections office and Executives should continue to schedule tabling during the pre-election promotion and nomination periods. Tabling will occur throughout December & January, Clubs Days, events and resource fairs. Additionally, the Elections Office will independently schedule tabling locations. It will also allow us to do more extensive promotion earlier and introduce students to the CSA in general.

**[8] Recommendation:** The ARO will take over the class talk scheduling so the schedule can be made up in advance of the nomination and voting periods. This will also free up some of the CRO responsibilities. All directors must provide their availability when prompted and respond to the calendar invites promptly when sent by the ARO.

**[9] Recommendation:** To encourage campaigning and class talks from candidates, the Elections office will work to organize an optional workshop in the Winter semester to provide some examples of campaign methods and how the candidates can go about putting these examples into action. This will include sample scripts for class talks, how to email a professor for permission, different ideas for poster design, and the role of the Promotional Coordinator and CSA Printing Services. This workshop can be an add-on following the end of the all-candidates meeting if anyone is interested in this guidance.

Lauren Pyne, Chief Returning Officer

Colleen Bovay, Policy & Transition Coordinator

Approved by the Elections and Referendum Committee: November 6, 2025

Approved by the Board of Directors:

**Motion**

Board of Directors Meeting # 10  
November 12, 2025



**Item 10.11.2  
Director Appointment Process**

**WHEREAS** the CSA conducted a Director Appointment Process in accordance with the guidelines in CSA Bylaw 2;

**WHEREAS** CSA Bylaw 2 (Electoral) states that the Board of Directors is to hold a secret ballot vote where the successful candidates are determined by a simple majority vote, and subsequently ratified and appointed to the Board;

**BE IT RESOLVED** that the CSA Board of Directors hold a vote to determine the successful candidates for the following vacancies:

College of Computational, Mathematical, and Physical Sciences	[one vacancy, two candidates]
College of Engineering	[one vacancy, one candidate]
College of Social and Applied Human Sciences	[two vacancies, three candidates]
Lang School of Business and Economics	[two vacancies, two candidates]

**BE IT FURTHER RESOLVED** that the following successful candidates are ratified as At-Large Representatives on the 2025-26 CSA Board of Directors, effective immediately:


**Moved:** Nate Broughton, President  
**Seconded:**

*See following pages for Candidate Statements of Interest*

## Motion

Board of Directors Meeting # 10  
November 12, 2025



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### College of Computational, Mathematical, and Physical Sciences

**Aidan Mikhail:** The first of many things I want to do is work with the city to create a rush hour bus initiative so no student has to miss a class or meeting because every bus is full. I want the CSA to be more transparent, sharing important meeting agendas and minutes across the CSA Instagram accounts so everyone knows what's going on. And most importantly, I want the CSA to better support clubs since they are such a big part of campus life. This will be done by introducing a semesterly fund that grants every club guaranteed funding to help them plan events without stress. Overall, I'm running to make the CSA more open, supportive, and focused on what students actually need.

**Tiffany-Miruna Mares:** I am seeking appointment to the CSA Board of Directors to continue fostering an inclusive, student-driven community at the University of Guelph. As someone deeply involved in student leadership and club development, I have learned the importance of advocacy, collaboration, and transparent communication in ensuring all student voices are heard. I hope to bring my experience and enthusiasm to the CSA to help shape policies, support campus initiatives, and champion the diverse needs of the undergraduate community.

## Motion

Board of Directors Meeting # 10  
November 12, 2025

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### College of Engineering

**Michael Spurek:** As an Engineering student at the University of Guelph, I truly believe in empowering student voice and collaboration between students, faculty, and the CSA. I hope to serve as the Director of the College of Engineering to support students by being an advocate for improved student supports, access to resources, and hands-on and innovative experiences. My experience in team-based engineering projects has provided me with strengths in leadership, communication, and problem solving. I believe that it is important for every Engineering student to have the opportunity to present opinions, value contributions, and to contribute their ideas about what their education looks like. As Director, I would want to reaffirm through my actions that while we represent all our concerns fairly, the CSA continues to advocate to create an inclusive and progressive structure that excites students to engage.

## Motion

Board of Directors Meeting # 10  
November 12, 2025

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### College of Social and Applied Human Sciences

**Asmaa Alsayed:** Hi there! My name is Asmaa and I am a second-year Political Science Major running for the role of CSAHS (College of Social and Applied Human Sciences) representative on the CSA Board of Directors. Throughout my first year, I benefited from many resources provided by the CSA, such as the bus pass and the printing services at the CSA office, among many others. While they may seem like small benefits, they have contributed to the success of my academic journey here at UofG. I know that by joining the Board of Directors, I will be able to have a positive impact on maintaining and creating initiatives that enable students to thrive on campus.

**André Rowe:** My name is André, and I'm a fourth-year student studying applied human nutrition. I am running because I want to create a campus where every student has the resources they need to thrive, and where they feel their voice is heard. I believe that every student at the University of Guelph should have a voice in what happens in their community. This is why, when I heard of the lack of representation for many colleges, including my own, I decided I would take this chance to represent my peers. My goal is to use the knowledge I've gained as a nutrition student to address topics affecting our community, such as food insecurity and the high cost of living. Furthermore, I want to use my experiences as a University of Guelph student to inform the further development of mental health and anti-burnout initiatives.

**Samiya Shakeel:** As a third-year psychology student, I am passionate about building stronger connections within our college community. My academic journey has taught me the importance of collaboration, communication, and empathy, skills I hope to bring forward as a Director. I am seeking this role because I want to create more opportunities for students to be involved, to feel supported, and to have their voices heard. As someone who values inclusivity and collective growth, I believe in fostering an environment where every student feels they belong and can thrive. Serving as Director would allow me to combine my dedication to psychology with my commitment to student life, ensuring our college continues to grow as a supportive, engaging, and empowering community.

## Motion

Board of Directors Meeting # 10  
November 12, 2025

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### Lang School of Business and Economics

**Logan MacInnis:** My motivation to join the CSA Board of Directors stems from a deep commitment to student representation and creating tangible change on campus. After attending the October board meeting, I saw an opportunity to help bridge gaps in communication, accountability, and representation, particularly for Lang students, who remain underrepresented in CSA discussions. If appointed, I want to focus on strengthening collaboration between the CSA and the Lang college, improving transparency around decision-making, and ensuring student voices directly shape initiatives that affect them. My two terms as a student trustee with the Trillium Lakelands District School Board taught me how to balance diverse interests and advocate for meaningful outcomes. I want to bring that same dedication to the CSA, to help foster a board that is not only effective but also approachable, inclusive, and proactive in addressing the real issues students face.

**Hollie Martin:** I am interested in seeking an appointment to the CSA Board of Directors because I am deeply committed to serving in the Lang and Guelph community in the best interest of my fellow students. Through my involvement on numerous student associations, through various programs, and coursework, I have learned the importance of fostering inclusive environments where every voice has the equal chance to be here. I believe in creating a community where everyone feels valued enough to share their thoughts meaningfully. My goal, through everything that I do (whether it be student, leader, or friend) is to build a community that thrives on engagement, collaboration, and support. I am confident that my authentic passion for student success, experience, and engagements, will allow me to make a positive impact on the CSA Board.

**Motion**

Board of Directors Meeting # 10  
November 12, 2025



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**Item 10.11.3**  
**CSA Audited Statements 2024-2025**

**(a) Speaking Rights: Business Manager**

**WHEREAS** CSA Rules of Order section 3.3 states that visitors may be extended speaking rights following a motion to the Board;

**BE IT RESOLVED** to extend speaking rights to Lee Anne Clarke, Business Manager, to present the CSA Audited Financial Statements;

**AND FURTHER** to extend speaking time from 10 to 30 minutes for this presentation.

**Moved:**

**Seconded:**

**(b) Approval of CSA Audited Statements 2024-2025**

**MOTION:** That the presentation by Lee Anne Clarke, Business Manager, regarding the CSA Audited Financial Statements for the Year Ended April 30, 2025, be received as information by the Board of Directors;

**FURTHER** that the CSA Audited Financial Statements for the Year Ended April 30, 2025 be approved by the Board of Directors;

**AND FURTHER** that the CSA Audited Financial Statements for the Year Ended April 30, 2025 be presented to the CSA membership as information at the 2025-2026 Annual General Meeting.

**Moved:**

**Seconded:**

**The University of Guelph Central  
Student Association  
Financial Statements  
For the Year Ended April 30, 2025**

Draft - Subject to Change

**The University of Guelph Central Student Association  
Financial Statements  
For the Year Ended April 30, 2025**

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## Independent Auditor's Report

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To the Members of The University of Guelph Central Student Association

### Qualified Opinion

We have audited the financial statements of The University of Guelph Central Student Association (the Association), which comprise the statement of financial position as at April 30, 2025, the statements of operations - unrestricted, operations and changes in net assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at April 30, 2025, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, the Association derives revenue from sales, sundry and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to sales, sundry and fundraising revenues, excess (deficiency) of revenues over expenditures, and cash flows from operations for the years ended April 30, 2025 and 2024, current assets as at April 30, 2025 and 2024, and net assets as at May 1 and April 30 for both the 2025 and 2024 years.

We were unable to obtain sufficient appropriate audit evidence to support the partnership income (loss) which is stated on the statement of operations and changes in net assets in the amount of \$26,797 (2024 - \$(20,819)) and the Investment in Cannon.ca Partnership which is stated on the statement of financial position at \$53,502 (2024 - \$26,705). As a result of this matter, we were unable to determine the adjustments, if any, that might have been found necessary in respect of partnership loss and net deficit for the years ended April 30, 2025 and 2024, Investment in Cannon.ca Partnership as at April 30, 2025 and 2024 and net assets externally restricted as at May 1 and April 30 for both the 2025 and 2024 years.

Our audit opinion on the financial statements for the year ended April 30, 2024 was modified accordingly because of the possible effects of these limitations in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is

sufficient and appropriate to provide a basis for our qualified opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Guelph, Ontario  
TBD

Draft - Subject to Change

**The University of Guelph Central Student Association  
Statement of Financial Position**

April 30	2025	2024
<b>Assets</b>		
<b>Current</b>		
Cash (Note 2)	\$ 3,282,119	\$ 1,865,976
Short-term investments (Note 3)	3,375,170	4,492,543
Accounts receivable - other	6,023	5,075
Accounts receivable - Bullring	4,816	12,683
	6,668,128	6,376,277
Long-term investments (Note 4)	963,357	-
Investment in University Centre Services (Note 5)	60,000	60,000
Investment in Cannon.ca Partnership (Note 6)	53,502	26,705
Capital assets (Note 7)	347,031	355,084
	\$ 8,092,018	\$ 6,818,066
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable (Note 8)	\$ 3,109,568	\$ 2,653,899
Government remittances payable	44,278	54,031
	3,153,846	2,707,930
<b>Net Assets</b>		
<b>Net assets externally restricted (Page 5)</b>		
- Dental plan reserve (Note 8)	873,688	822,653
- Health plan reserve (Note 9)	512,272	393,741
- Affordable housing reserve (Note 10)	242,440	231,737
- Late night service reserve (Note 11)	257,666	201,836
- Food bank reserve (Note 12)	180,056	147,109
- Menstrual hygiene reserve (Note 13)	83,739	79,214
- Cannon.ca reserve	53,502	26,705
	2,203,363	1,902,995
<b>Net assets internally restricted (Page 6)</b>		
- SafeWalk reserve (Note 15)	49,201	14,308
- Bullring capital reserve (Note 16)	191,026	139,694
- Live entertainment reserve (Note 17)	256,630	213,407
	496,857	367,409
Net assets invested in capital assets (Page 6)	347,031	355,084
Unrestricted net assets (Page 6)	1,890,921	1,484,648
	4,938,172	4,110,136
	\$ 8,092,018	\$ 6,818,066

## The University of Guelph Central Student Association Statement of Operations and Changes in Net Assets

For the year ended April 30	Externally Restricted Dental Plan Reserve	Externally Restricted Health Plan Reserve	Externally Restricted Affordable Housing Reserve	Externally Restricted Late Night Service Reserve	Externally Restricted Food Bank Reserve	Externally Restricted Menstrual Hygiene Initiative Reserve	Externally Restricted Cannon.ca Reserve	Externally Restricted Subtotal
Net assets, beginning of the year	\$ 822,653	\$ 393,741	\$ 231,737	\$ 201,836	\$ 147,109	\$ 79,214	\$ 26,705	\$ 1,902,995
Student fees collected	3,070,587	6,088,670	-	521,442	224,270	51,096	39,286	9,995,351
Interest earned	108,103	152,601	10,703	7,769	4,550	-	-	283,726
Premiums for the year	(3,107,855)	(6,091,390)	-	-	-	-	-	(9,199,245)
Administration fees	(19,800)	(31,350)	-	-	-	-	-	(51,150)
Service fees	-	-	-	(471,942)	-	-	-	(471,942)
Other revenues (expenditures)	-	-	-	(1,439)	(195,873)	(46,571)	(12,489)	(256,372)
<b>Operating surplus (deficit)</b>	<b>51,035</b>	<b>118,531</b>	<b>10,703</b>	<b>55,830</b>	<b>32,947</b>	<b>4,525</b>	<b>26,797</b>	<b>300,368</b>
Purchase of capital assets	-	-	-	-	-	-	-	-
Internal transfers (Note 17)	-	-	-	-	-	-	-	-
<b>Excess (deficiency) of revenues over expenditures</b>	<b>51,035</b>	<b>118,531</b>	<b>10,703</b>	<b>55,830</b>	<b>32,947</b>	<b>4,525</b>	<b>26,797</b>	<b>300,368</b>
Net assets, end of the year	\$ 873,688	\$ 512,272	\$ 242,440	\$ 257,666	\$ 180,056	\$ 83,739	\$ 53,502	\$ 2,203,363

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations and Changes in Net Assets

For the year ended April 30	Externally Restricted Subtotal	Internally Restricted Bullring Capital Reserve	Internally Restricted Live Entertainment Reserve	Internally Restricted SafeWalk Reserve	Internally Restricted Subtotal	Invested in Capital Assets	Unrestricted	2025 Total	2024 Total
<b>Net assets, beginning of the year</b>	\$ 1,902,995	\$ 139,694	\$ 213,407	\$ 14,308	\$ 367,409	\$ 355,084	\$ 1,484,648	\$ 4,110,136	\$ 3,954,890
Student fees collected	9,995,351	-	-	-	-	-	-	9,995,351	8,263,514
Interest earned	283,726	6,332	-	-	6,332	-	-	290,058	229,074
Partnership loss	-	-	-	-	-	-	-	-	(20,819)
Premiums for the year	(9,199,245)	-	-	-	-	-	-	(9,199,245)	(7,830,203)
Administration fees	(51,150)	-	-	-	-	-	-	(51,150)	(51,150)
Service fees	(471,942)	-	-	-	-	-	-	(471,942)	(453,918)
Other revenues (expenditures)	(256,372)	-	953	18,332	19,285	-	-	(237,087)	(192,808)
Excess (deficiency) of revenues over expenditures (unrestricted)	-	-	-	-	-	(88,399)	590,450	502,051	211,556
<b>Operating surplus (deficit)</b>	<b>300,368</b>	<b>6,332</b>	<b>953</b>	<b>18,332</b>	<b>25,617</b>	<b>(88,399)</b>	<b>590,450</b>	<b>828,036</b>	<b>155,246</b>
Purchase of capital assets	-	-	-	-	-	80,346	(80,346)	-	-
Internal transfers (Note 18)	-	45,000	42,270	16,561	103,831	-	(103,831)	-	-
<b>Excess (deficiency) of revenues over expenditures</b>	<b>300,368</b>	<b>51,332</b>	<b>43,223</b>	<b>34,893</b>	<b>129,448</b>	<b>(8,053)</b>	<b>406,273</b>	<b>828,036</b>	<b>155,246</b>
<b>Net assets, end of the year</b>	<b>\$ 2,203,363</b>	<b>\$ 191,026</b>	<b>\$ 256,630</b>	<b>\$ 49,201</b>	<b>\$ 496,857</b>	<b>\$ 347,031</b>	<b>\$ 1,890,921</b>	<b>\$ 4,938,172</b>	<b>\$ 4,110,136</b>

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations - Unrestricted

For the year ended April 30	2025	2024
<b>Revenue</b>		
Academic (pg. 22)	\$ 54,795	\$ 51,537
Administration (President) (pg. 23)	923,903	748,249
Bullring (pg. 24)	1,140,816	860,714
Council (pg. 25)	104,005	107,710
External (pg. 26)	50,550	48,640
Live entertainment (pg. 27)	106,544	87,283
Programmer - General Entertainment (pg. 28)	89,089	87,420
Programmes (pg. 29)	154,268	152,698
Promotional services (pg. 30)	81,464	67,932
Student Experience (pg. 31)	63,600	74,700
	<b>2,769,034</b>	<b>2,286,883</b>
<b>Expenditures</b>		
Academic (pg. 22)	47,529	49,052
Administration (President) (pg. 23)	538,370	539,847
Bullring (pg. 24)	663,749	580,957
Bullring - cost of sales (pg. 24)	430,749	321,847
Council (pg. 25)	155,828	136,466
External (pg. 26)	49,556	47,572
Live entertainment (pg. 27)	64,276	87,059
Programmer - General Entertainment (pg. 28)	63,613	74,943
Programmes (pg. 29)	124,713	120,676
Promotional services (pg. 30)	76,126	67,166
Student Experience (pg. 31)	52,474	49,742
	<b>2,266,983</b>	<b>2,075,327</b>
<b>Excess of revenues over expenditures</b>	<b>\$ 502,051</b>	<b>\$ 211,556</b>

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Cash Flows

For the year ended April 30	2025	2024
<b>Cash flows from operating activities</b>		
Excess of revenues over expenditures	\$ 828,036	\$ 155,246
Items not affecting cash:		
Amortization	88,399	82,181
Net loss (income) - Cannon.ca partnership	(26,797)	20,819
	889,638	258,246
Changes in non-cash working capital:		
Accounts receivable	6,919	5,942
Accounts payable	455,669	274,214
Government remittances payable	(9,753)	16,939
Deferred revenue	-	(837)
	1,342,473	554,504
<b>Cash flows from investing activities</b>		
Purchase of capital assets	(80,346)	(41,172)
Purchase of investments	(4,830,000)	(5,069,754)
Proceeds on disposal of investments	5,172,075	3,237,257
Investment income reinvested	(188,058)	(193,596)
	73,671	(2,067,265)
<b>Net increase (decrease) in cash</b>	<b>1,416,144</b>	<b>(1,512,761)</b>
Cash, beginning of the year (Note 2)	1,865,975	3,378,736
<b>Cash, end of the year (Note 2)</b>	<b>\$ 3,282,119</b>	<b>\$ 1,865,975</b>

The accompanying notes are an integral part of these financial statements.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 1 . Significant Accounting Policies

<b>Nature of Business</b>	<p>The University of Guelph Central Student Association (the "Association") was incorporated without share capital on May 31, 1979, under the laws of Ontario and provides services to the student body of the University of Guelph, on a not-for-profit basis.</p> <p>The Association is a non-profit organization and, as such, is exempt from income tax.</p>												
<b>Basis of Accounting</b>	<p>The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.</p>												
<b>Capital Assets</b>	<p>Capital assets are recorded at cost. Amortization based on the estimated useful life of the asset is calculated as follows:</p> <table><thead><tr><th></th><th><b>Method</b></th><th><b>Rate</b></th></tr></thead><tbody><tr><td>Furniture and equipment</td><td>Straight-line</td><td>10 years</td></tr><tr><td>Computer equipment</td><td>Straight-line</td><td>5 years</td></tr><tr><td>Leasehold improvements</td><td>Straight-line</td><td>12 years</td></tr></tbody></table>		<b>Method</b>	<b>Rate</b>	Furniture and equipment	Straight-line	10 years	Computer equipment	Straight-line	5 years	Leasehold improvements	Straight-line	12 years
	<b>Method</b>	<b>Rate</b>											
Furniture and equipment	Straight-line	10 years											
Computer equipment	Straight-line	5 years											
Leasehold improvements	Straight-line	12 years											
<b>Investment in University Centre Services</b>	<p>The investment in University Centre Services is recorded at cost.</p>												
<b>Investment in Cannon.ca Partnership</b>	<p>The partnership is accounted for by the equity method in the Association's financial statements.</p>												

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 1. Significant Accounting Policies (continued)

#### Financial Instruments

Arm's length financial instruments are recorded at fair value at initial recognition.

Related party financial instruments quoted in an active market or those with observable inputs significant to the determination of fair value or derivative contracts are recorded at fair value at initial recognition. All other related party financial instruments are recorded at cost at initial recognition.

In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any change in fair value reported in income. All other financial instruments are reported at cost or amortized cost less impairment. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items measured at fair value and charged to the financial instrument for those measured at amortized cost.

Financial assets are tested for impairment when indicators of impairment exist. When a significant change in the expected timing or amount of the future cash flows of the financial asset is identified, the carrying amount of the financial asset is reduced and the amount of the write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously, and the amount of the reversal is recognized in net income.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 1. Significant Accounting Policies (continued)

#### Fund Accounting

The Association follows the restricted fund method of accounting using the following funds:

The Dental Plan Reserve Fund is externally restricted for the purpose of funding the students' dental plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and dental plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Health Plan Reserve Fund is externally restricted for the purpose of funding the students' health plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and on the health plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Affordable Housing Reserve Fund is externally restricted for the purpose of upgrading accessibility of housing for students with special needs. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Late Night Service Reserve Fund is externally restricted for the purpose of providing late night bus services to the students. Revenues earned in the fund are generated from student fees and interest.

The Food Bank Reserve Fund is externally restricted for the purpose of purchasing food to be distributed to low income students. Revenues earned in the fund are generated from student fees. Interest earned on the reserve fund balance during the year becomes part of the fund.

The Menstrual Hygiene Reserve Fund is externally restricted for the purpose of providing hygiene products to students. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

The Cannon.ca Reserve Fund is externally restricted for the purpose of financing future deficits of the partnership. Revenues earned in the fund are generated from the operation of The Cannon.ca.

The SafeWalk Reserve Fund is internally restricted for the purpose of funding SafeWalk program expenditures. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 1. Significant Accounting Policies (continued)

The Bullring Capital Reserve Fund is internally restricted for the purpose of funding capital expenditures. Interest earned on the reserve fund balance during the year becomes part of the fund.

The Live Entertainment Reserve Fund is internally restricted for the purpose of providing events to students. Revenues earned in the fund are generated from student fees and door receipts. All funds are included in the operating bank account.

#### Revenue Recognition

The Association follows the restricted fund method of accounting for contributions.

Restricted amounts are recognized as revenue of the appropriate restricted fund when received or receivable. If no appropriate restricted fund is presented, then the restricted amount is recognized as unrestricted revenue in the year in which the related expenditures are incurred. Unrestricted amounts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

The collection and amount of non-academic incidental fees charged to students is regulated by the Ontario Ministry of Training Colleges and Universities through its Ontario Operating Funds Distribution Manual and Compulsory Ancillary Fee Policy Guidelines. Pursuant to these, a change to, or introduction of, a fee must be made in accordance with the Ministry's guidelines and the long-term protocol established between the University and its student government. The agreement between the Association and the University requires a referendum of the student body for significant changes to or the introduction of additional fees.

Student fees are recognized in the period to which they relate. Sales revenues are recognized when the related goods or services are provided. Grants are recognized when received or receivable, provided that collection is reasonably assured. Interest income is accrued as it is earned.

#### Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. The estimate in these financial statements is the useful lives of capital assets.

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**The University of Guelph Central Student Association  
Notes to Financial Statements**

**April 30, 2025**

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**2. Cash**

The Association's bank accounts are held at one credit union.

	2025	2024
<b>Unrestricted</b>		
Cash	\$ 1,476,481	\$ 771,793
<b>Externally Restricted</b>		
Health plan reserve fund	458,040	182,413
Dental plan reserve fund	377,137	368,866
Affordable housing reserve fund	242,440	31,737
Late night service reserve fund	127,666	71,836
Menstrual hygiene reserve fund	83,740	97,109
Food bank reserve fund	120,056	79,215
Due to clubs	29,702	25,596
	1,438,781	856,772
<b>Internally Restricted</b>		
SafeWalk reserve fund	49,201	14,308
Bullring capital reserve fund	61,026	9,695
Live entertainment reserve fund	256,630	213,408
	366,857	237,411
<b>Total cash</b>	\$ 3,282,119	\$ 1,865,976

Cash balances earn interest at the rate of 0.25% to 2.15% (2024 - 0% to 3.00%).

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**The University of Guelph Central Student Association  
Notes to Financial Statements**

**April 30, 2025**

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**3. Short-Term Investments**

	2025	2024
<b>Unrestricted</b>		
GIC	\$ -	\$ 706,637
<b>Externally Restricted</b>		
Health plan reserve fund - GIC	1,876,246	1,949,065
Dental plan reserve fund - GIC	1,238,924	1,326,841
Affordable housing reserve fund - GIC	-	200,000
Late night service reserve fund - GIC	130,000	130,000
Food bank reserve fund - GIC	-	50,000
	3,245,170	3,655,906
<b>Internally Restricted</b>		
Bullring capital reserve fund	130,000	130,000
<b>Total short-term investments</b>	<b>\$ 3,375,170</b>	<b>\$ 4,492,543</b>

Short-term investments consist of GICs that earn interest at a rate of 3.36% to 3.86% and mature from May 2025 to April 2026.

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2025

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#### 4. Long-Term Investments

	2025	2024
<b>Unrestricted</b>		
GIC	\$ 401,227	\$ -
<b>Externally Restricted</b>		
Health plan reserve fund - GIC	200,532	-
Dental plan reserve fund - GIC	301,598	-
Food bank reserve fund - GIC	60,000	-
	562,130	-
<b>Total long-term investments</b>	<b>\$ 963,357</b>	<b>\$ -</b>

Long-term investments consists of GICs that earn interest at a rate of 3.35% - 3.60% and matures between March to April 2027.

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#### 5. Investment in University Centre Services

In 2019, the Association entered into an agreement with the University Centre Services to provide an investment of \$60,000 for a student-focused lounge space and digital signage partnership. This investment provides the Association with non-financial benefits including contribution acknowledgement, priority service bookings, priority programming, and decision-making involvement. During the year, \$7,000 (2024 - \$11,250) was received as a return on this investment. To date, \$57,000 has been received as a return on this investment.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

**April 30, 2025**

### 6. Investment in Cannon.ca Partnership

The Association has entered into a partnership agreement with the Guelph Campus Co-operative whereby the yearly income or loss of the Cannon.ca is to be divided equally amongst the two partners.

The Cannon.ca is a website for the purpose of providing students at the University of Guelph a place they can buy and sell used textbooks, along with providing a forum for other university issues.

The Association's portion of the net income of Cannon.ca from inception to April 30, 2025 is included in a reserve account, externally restricted for the purpose of financing future deficits of the partnership.

Financial summaries of the Cannon.ca as at April 30, 2025 and 2024 and for the years then ended are as follows:

#### Financial Position

	2025	2024
Assets	\$ 106,885	\$ 53,309
Liabilities	1,970	1,988
Equity	104,915	51,321
Association's share	\$ 53,502	\$ 26,705

#### Results of Operations

	2025	2024
Total revenues	\$ 78,573	\$ -
Total expenditures	(24,978)	(41,638)
Net loss	53,595	(41,638)
Association's share	\$ (26,797)	\$ (20,819)

#### Cash Flows

	2025	2024
Cash from operations	\$ 53,576	\$ (39,651)
Cash used in financing activities	-	-
Cash used in investing activities	-	-
Decrease in cash	\$ 53,576	\$ (39,651)

**The University of Guelph Central Student Association  
Notes to Financial Statements**

**April 30, 2025**

**7. Capital Assets**

	2025		2024	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Furniture and equipment	\$ 144,300	\$ 92,041	\$ 161,141	\$ 100,468
Computer equipment	63,825	32,881	42,112	21,705
Leasehold improvements	612,047	348,219	579,534	305,530
	<b>820,172</b>	<b>473,141</b>	<b>782,787</b>	<b>427,703</b>
		<b>\$ 347,031</b>		<b>\$ 355,084</b>

During the year, amortization of \$88,399 (2024 - \$82,181) was recorded on capital assets.

**8. Accounts Payable**

	2025	2024
Health plan	\$ 2,022,546	\$ 1,737,737
Dental plan	1,043,971	873,054
Due to clubs	29,702	25,596
Unrestricted	13,349	17,512
	<b>\$ 3,109,568</b>	<b>\$ 2,653,899</b>

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## The University of Guelph Central Student Association Notes to Financial Statements

**April 30, 2025**

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### 9. Dental Plan and Dental Plan Reserve Fund

The Dental Plan Reserve Fund is externally restricted for the purpose of funding the students' dental plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and dental plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

	2025	2024
Savings	\$ 377,137	\$ 368,866
Short-term investments	1,238,924	1,326,841
Long-term investments	301,598	-
Accounts payable	(1,043,971)	(873,054)
	\$ 873,688	\$ 822,653

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### 10. Health Plan and Health Plan Reserve Fund

The Health Plan Reserve Fund is externally restricted for the purpose of funding the students' health plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and on the health plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

	2025	2024
Savings	\$ 458,040	\$ 182,413
Short-term investments	1,876,246	1,949,065
Long-term investments	200,532	-
Accounts payable	(2,022,546)	(1,737,737)
	\$ 512,272	\$ 393,741

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### 11. Affordable Housing Reserve Fund

The Affordable Housing Reserve Fund is externally restricted for the purpose of upgrading accessibility of housing for students with special needs. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 12. Late Night Service Reserve Fund

The Late Night Service Reserve Fund is externally restricted for the purpose of providing late night bus services to the students. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees and interest.

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### 13. Food Bank Reserve Fund

The Food Bank Reserve Fund is externally restricted for the purpose of purchasing food to be distributed to low income students. Revenues earned in the fund are generated from student fees. Interest earned on the reserve fund balance during the year becomes part of the fund.

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### 14. Menstrual Hygiene Initiative Reserve Fund

The Menstrual Hygiene Reserve Fund is externally restricted for the purpose of providing hygiene products to students. Revenues earned in the fund are generated from student fees.

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### 15. SafeWalk Reserve Fund

The SafeWalk Reserve Fund is internally restricted for the purpose of funding SafeWalk program expenditures. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

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### 16. Bullring Capital Reserve Fund

The Bullring Capital Reserve Fund is internally restricted for the purpose of funding capital expenditures. Interest earned on the reserve fund balance during the year becomes part of the fund.

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### 17. Live Entertainment Reserve Fund

The Live Entertainment Reserve Fund is internally restricted for the purpose of providing events to students. Revenues earned in the fund are generated from student fees and door receipts. All funds are included in the operating bank account.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 18. Internal Transfers

Each year the surplus (deficit) of live entertainment and films is internally transferred from operations to the live entertainment reserve. During the year, a surplus of \$42,270 (2024 - \$224 surplus) was transferred.

Each year the surplus (deficit) of the SafeWalk programme is internally transferred from operations to the SafeWalk reserve. During the year, a surplus of \$16,561 (2024 - \$7,946) was transferred.

During the year, the Board of Directors approved a transfer of \$NIL (2024 - \$26,995) from the SafeWalk reserve to operations for the cost of an electric vehicle purchased in a previous year.

During the year, the Board of Directors approved a transfer of \$45,000 (2024 - \$NIL) to the Bullring capital reserve from the Bullring surplus.

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### 19. Source of Funds

The Association receives all of its student fees from the University of Guelph. These fees are essential to the continuing operation of the Association.

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### 20. Commitments

Future minimum lease payments committed under an operating lease for the Association's photocopier consist of the following:

2026	\$	9,763
2027		9,763
2028		9,763
2029		9,763
2030		4,882
		<hr/>
	\$	<u>43,934</u>

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 21. Financial Instruments

#### Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Association is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations. The financial instruments that are exposed to credit risk relate primarily to cash, investments, and accounts receivable. There have not been any changes in the risk from the prior year.

#### Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk through interest earned on its savings accounts and its guaranteed investments certificates. There have not been any changes in the risk from the prior year.

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### 22. Budget Information

The budget figures presented for comparison purposes are unaudited and have been derived from the budget approved by the Board of Directors.

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Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Academic**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 51,500	\$ 51,500	\$ 48,000
Student health plan reserve support	3,000	3,295	3,537
	<u>54,500</u>	<u>54,795</u>	<u>51,537</u>
<b>Expenditures</b>			
Salaries	41,722	37,908	37,801
Employee benefits	6,543	4,229	5,728
Student memorial fund	3,000	3,295	3,537
Student artwork	2,100	1,713	1,062
Teaching excellence award	500	232	569
Campaigns	350	75	108
Advertising and promotion	100	-	100
Photocopying	85	54	84
Supplies	100	23	63
	<u>54,500</u>	<u>47,529</u>	<u>49,052</u>
<b>Net revenues</b>	<u>\$ -</u>	<u>\$ 7,266</u>	<u>\$ 2,485</u>

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Administration (President)**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 461,580	\$ 640,231	\$ 483,832
Interest earned	57,000	85,574	86,790
Other income	42,760	44,766	60,366
Universal bus pass revenue - net	44,500	54,028	44,362
Health plan administration fees	28,500	28,500	28,500
Entertainment student fees	19,200	43,464	18,472
Dental plan administration fees	18,000	18,000	18,000
Photocopier revenue	5,700	9,340	7,927
	<u>677,240</u>	<u>923,903</u>	<u>748,249</u>
<b>Expenditures</b>			
Salaries	415,800	326,234	344,829
Professional fees	64,000	88,202	66,965
Employee benefits	50,820	36,064	36,584
Advertising and promotion	11,000	6,302	16,330
Insurance	16,200	16,105	15,520
Photocopier expense	15,000	17,387	15,508
Software licensing	16,000	14,773	12,881
Telephone	10,000	8,968	9,140
Office supplies	8,700	7,008	8,357
Staff appreciation	5,000	5,638	5,574
Temporary wages	2,000	1,656	2,264
Bank charges	2,000	1,680	2,180
Maintenance and repairs	41,700	2,264	1,434
Student risk management	600	958	536
Staff training and transition	1,800	215	520
University services	2,240	1,115	510
Employer health tax premium	-	1,666	409
Travel	380	135	306
Purchase of equipment	14,000	-	-
Grant	-	2,000	-
	<u>677,240</u>	<u>538,370</u>	<u>539,847</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 385,533</b>	<b>\$ 208,402</b>

During the year, \$29,317 (2024 - \$19,658) of equipment and \$51,028 (2024 - \$15,826) of leasehold improvements were purchased, which has not been reflected above.

## The University of Guelph Central Student Association Schedule of Bullring

For the year ended April 30	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Sales	\$ 928,300	\$ 1,107,388	\$ 829,632
Entertainment student fees	20,000	22,000	17,000
	<u>948,300</u>	<u>1,129,388</u>	<u>846,632</u>
<b>Cost of sales</b>	<u>371,300</u>	<u>430,749</u>	<u>321,847</u>
<b>Gross margin</b>	577,000	698,639	524,785
<b>Other revenue</b>	10,000	11,428	14,082
	<u>587,000</u>	<u>710,067</u>	<u>538,867</u>
<b>Expenditures</b>			
Wages	190,000	250,190	198,758
Management salary	163,800	163,922	162,822
Express card commissions/rental	59,000	65,310	45,734
Bookkeeping	28,300	28,300	41,768
Supplies	30,200	42,219	29,320
University space costs	21,000	18,363	19,808
Entertainment costs	20,000	22,537	18,358
Management benefits	18,800	17,789	17,805
Staff benefits	17,100	17,396	15,058
Janitorial services	8,500	7,075	8,260
Insurance	7,830	7,932	7,644
Maintenance of equipment	4,400	6,554	5,292
Janitorial supplies	3,000	3,194	3,095
Staff appreciation	2,500	2,644	2,399
Lease of equipment	1,600	1,548	1,548
Advertising and promotion	1,500	2,353	1,502
Memberships and licenses	1,500	1,110	1,068
Staff training	500	619	360
Employer health tax premium	-	889	217
Maintenance of front house	1,200	2,545	89
Photocopying	70	56	52
Travel/mileage	200	115	-
University services	2,000	1,089	-
Purchase of equipment	4,000	-	-
	<u>587,000</u>	<u>663,749</u>	<u>580,957</u>
<b>Net revenues (expenditures)</b>	<u>\$ -</u>	<u>\$ 46,318</u>	<u>\$ (42,090)</u>

During the year, \$NIL (2024 - \$NIL) of equipment was purchased, which has not been reflected above.

**The University of Guelph Central Student Association  
Schedule of Council**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 95,950	\$ 95,950	\$ 99,950
Entertainment student fees	8,055	8,055	7,760
	<u>104,005</u>	<u>104,005</u>	<u>107,710</u>
<b>Expenditures</b>			
Amortization	-	88,399	82,181
Elections	21,000	20,760	28,324
Residence room staffer	26,000	24,296	23,888
Grants - College Royal	8,055	8,055	9,760
Board appreciation/training	9,000	7,759	8,400
Grants - CSA food bank support	9,000	9,000	8,000
Annual general meeting	8,000	6,152	7,554
Honouraria	5,500	4,507	6,292
Executive visioning	2,000	1,671	2,484
Travel and conferences - CFS/CFS-O	2,200	650	517
Executive discretionary fund	1,500	-	-
Travel and conferences - CSA staff	1,000	-	-
Travel and conferences - student leadership	500	51	-
Photocopying	50	-	-
Supplies	200	-	-
Grants - fall and winter	10,000	(15,472)	(40,934)
	<u>104,005</u>	<u>155,828</u>	<u>136,466</u>
<b>Net expenditures</b>	\$ -	\$ (51,823)	\$ (28,756)

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of External**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 50,550	\$ 50,550	\$ 48,640
<b>Expenditures</b>			
Salaries	41,722	41,886	40,466
Employee benefits	6,543	5,810	5,793
Campaigns	1,800	1,746	1,023
Photocopying	160	61	228
Supplies	100	53	62
Advertising and promotion	175	-	-
Memberships and subscriptions	50	-	-
	<b>50,550</b>	<b>49,556</b>	<b>47,572</b>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 994</b>	<b>\$ 1,068</b>

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Live Entertainment**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Entertainment student fees	\$ 105,045	\$ 105,045	\$ 82,870
Door receipts and ticket sales	10,000	1,499	4,413
	<u>115,045</u>	<u>106,544</u>	<u>87,283</u>
<b>Expenditures</b>			
Performer fees	50,600	17,800	57,600
Setup and sound	4,200	13,154	21,073
Free concert programming	3,000	-	2,688
Performer riders	1,500	330	2,089
Facility costs	2,000	1,200	1,695
Advertising and promotion	1,450	58	1,063
Supplies	920	-	826
Photocopying	75	100	25
Speaker series	25,000	-	-
O-Week Programming	26,300	31,634	-
	<u>115,045</u>	<u>64,276</u>	<u>87,059</u>
<b>Net revenues</b>	<u>\$ -</u>	<u>\$ 42,268</u>	<u>\$ 224</u>

During the year, \$NIL (2024 - \$NIL) of equipment was purchased, which has not been reflected above.

**The University of Guelph Central Student Association  
Schedule of Programmer - General Entertainment**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Imaginus - net	\$ 20,000	\$ 32,839	\$ 32,720
Student fees	56,250	56,250	54,700
	<u>76,250</u>	<u>89,089</u>	<u>87,420</u>
<b>Expenditures</b>			
Salaries	67,980	56,900	67,346
Employee benefits	8,070	6,713	7,571
Supplies	200	-	26
	<u>76,250</u>	<u>63,613</u>	<u>74,943</u>
<b>Net revenues (expenditures)</b>	<b>\$ -</b>	<b>\$ 25,476</b>	<b>\$ 12,477</b>

Draft - Subject to Change

## The University of Guelph Central Student Association Schedule of Programmes

For the year ended April 30	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 107,970	\$ 107,970	\$ 112,250
Solicitations	2,000	1,653	38,987
SW Fees - Graduate	2,050	2,031	1,968
SW Fees - Undergraduate	37,000	42,783	-
Other income (loss) from sales	250	(169)	(507)
	<u>149,270</u>	<u>154,268</u>	<u>152,698</u>
<b>Expenditures</b>			
Co-ordinators' wages	86,748	81,246	81,007
Advertising and promotion	4,200	5,798	9,816
Employee benefits	8,832	7,455	6,510
UCS security contract	15,000	7,664	6,003
Professional fees	6,000	6,000	5,000
CSA administrative fee	3,330	3,850	3,287
Club days	2,440	2,225	2,205
Electric vehicle	8,700	-	1,395
Volunteer appreciation	3,300	4,426	1,297
Information and awareness	-	1,192	1,136
Supplies	3,940	1,747	866
Telephone	840	600	800
Taxi	1,400	521	778
Software and licensing	-	-	266
General meetings	2,180	555	219
Photocopying	160	72	91
Club Hub events	-	1,362	-
Maintenance	2,200	-	-
	<u>149,270</u>	<u>124,713</u>	<u>120,676</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 29,555</b>	<b>\$ 32,022</b>

During the year, \$NIL (2024 - \$5,689) of leasehold improvements were purchased, which has not been reflected above.

**The University of Guelph Central Student Association  
Schedule of Promotional Services**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 61,000	\$ 61,000	\$ 48,100
Banner service - net	7,500	9,418	10,286
Space rentals	6,000	4,982	5,496
Postering - net	4,000	5,382	3,460
Graphic design	1,000	638	373
Miscellaneous - net	500	44	217
	80,000	81,464	67,932
<b>Expenditures</b>			
Salaries	69,340	68,006	57,351
Employee benefits	8,090	8,018	6,810
Supplies	1,600	97	2,392
Memberships and subscriptions	370	-	371
Advertising and promotion	600	5	242
	80,000	76,126	67,166
<b>Net revenues</b>	\$ -	\$ 5,338	\$ 766

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Student Experience**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 60,200	\$ 60,200	\$ 57,080
Entertainment student fees	3,400	3,400	17,620
	<u>63,600</u>	<u>63,600</u>	<u>74,700</u>
<b>Expenditures</b>			
Salaries	41,722	36,284	19,193
Orientation programming	2,000	1,219	17,620
Winter programming	5,000	3,857	5,685
Fall programming	3,000		2,727
Employee benefits	6,543	5,940	2,720
Summer programming	300	-	1,281
Photocopying	220	106	217
Advertising and promotion	490	113	192
Supplies	125	46	107
Cross campus programming	3,400	3,400	
Stressbusser programming	800	1,509	
	<u>63,600</u>	<u>52,474</u>	<u>49,742</u>
<b>Net revenues</b>	<u>\$ -</u>	<u>\$ 11,126</u>	<u>\$ 24,958</u>

Draft - Subject to Change

## Motion

Board of Directors Meeting # 10  
November 12, 2025



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### Item 10.11.4

#### Receive 2025-2026 Annual General Meeting Agenda

*Note: The draft Audited Statements document for the year ended April 30, 2025 will be replaced in the AGM agenda package with the final Audited Statements document once received from the auditor following approval from the Board of Directors.*

**MOTION:** that the Board of Directors receive the 2025-2026 Annual General Meeting Agenda as information.

**Moved:**

**Seconded:**

# AGENDA

Annual General Meeting  
November 19, 2025 – 6:00 pm  
Peter Clark Hall



<b>1.0</b>	<b>Call to Order</b>	
<b>1.1</b>	<b>Land Acknowledgement</b>	
<b>1.2</b>	<b>Welcome &amp; Introductory Comments</b> 1.2.1 CSA Chair: Welcome, How to Participate in the AGM 1.2.2 Policy & Transition Coordinator: Importance of Quorum	
<b>1.3</b>	<b>Adoption of the Agenda</b> 1.3.1 Approve the Agenda 1.3.2 Declarations of Conflicts	1
<b>1.4</b>	<b>Approval of Past Minutes</b> 1.4.1 2024-2025 Annual General Meeting Minutes – March 12, 2025 1.4.2 Questions and Business Arising from the Minutes	2 3
<b>1.5</b>	<b>Receive Auditor’s Report</b> 1.5.1 Introduction from Business Manager 1.5.2 Motion to Receive the Audit Report – 2023-2024 1.5.3 Motion to Receive the Audit Report – 2024-2025 1.5.4 Motion to Appoint BDO Canada LLP as Auditor for the 2025-2026 fiscal year	33 65 99
<b>1.6</b>	<b>Confirmation of Amendments to CSA Bylaws</b> (Since the 2024-2025 AGM) 1.6.1 <b>Bylaw 1 – Organizational</b> a) Section 5.5 (Conduct of Executive Committee Meetings) – April 7, 2025 b) Section 4 (Board of Directors) – July 2, 2025 c) Section 4.10 (Director Duties) – August 27, 2025 1.6.2 <b>Bylaw 2 – Electoral</b> a) Section 1.1 (Electoral Officers) – April 7, 2025 b) Section 2.4 (Director Appointment Process) – October 16, 2025 1.6.3 <b>Bylaw 3 – Financial</b> No revisions made to this bylaw since the previous AGM. 1.6.4 <b>Bylaw 4 – CSA Policy</b> No revisions made to this bylaw since the previous AGM.	100 102 104 107 109
<b>1.7</b>	<b>Summary of Amendments to CSA Policy Manual</b> (Since the 2024-2025 AGM) (Information Only) 1.7.1 <b>Appendix A – Executive Portfolios</b> No revisions to this policy since the previous AGM. 1.7.2 <b>Appendix B – CSA Services Policy</b> No revisions to this policy since the previous AGM. 1.7.3 <b>Appendix C – Human Resources Policy</b>	111

# AGENDA

Annual General Meeting  
 November 19, 2025 – 6:00 pm  
 Peter Clark Hall



	<ul style="list-style-type: none"> <li>a) Section 9, 10, and 11 (Staff Evaluation, Salary &amp; Benefits, Vacation) – April 7, 2025</li> </ul> <p><b>1.7.4 Appendix D – CSA Committees</b></p> <ul style="list-style-type: none"> <li>a) Section 3.14 (Committee Minutes) – April 7, 2025</li> <li>b) Section 9 (Accessibility Committee) – September 25, 2025</li> <li>c) Section 3.5 and 14.2 (Composition, Membership and Formation) – September 25, 2025</li> </ul> <p><b>1.7.5 Appendix E – Organizational Policy</b>          No revisions to this policy since the previous AGM.</p> <p><b>1.7.6 Appendix F – Clubs Handbook</b>          No revisions to this policy since the previous AGM.</p> <p><b>1.7.7 Appendix G – Electoral Policy</b></p> <ul style="list-style-type: none"> <li>a) Section 3.2 (Membership and Meetings) – April 7, 2025</li> <li>b) Section 9 (Referendum Question Petition Collection) – August 27, 2025</li> </ul> <p><b>1.7.8 Appendix H – Second Floor Student Space Acceptable Use Policy</b>          No revisions to this policy since the previous AGM.</p> <p><b>1.7.9 Appendix I – Issues Policy</b>          No revisions to this policy since the previous AGM.</p> <p><b>1.7.10 Appendix J – Internal CSA Policy</b>          No revisions to this policy since the previous AGM.</p>	
<b>1.8</b>	<p><b>Summary of Amendments to CSA Rules of Order</b>          (Since the 2024-2025 AGM) (Information Only)</p> <ul style="list-style-type: none"> <li>a) Section 1 (Quorum for CSA Board of Directors Meetings) – July 2, 2025</li> </ul>	113
<b>1.9</b>	<p><b>Report of the Organization</b></p> <p><b>1.9.1 Executive Updates</b></p> <ul style="list-style-type: none"> <li>a) President – Nate Broughton</li> <li>b) VP Student Experience – Pawandeep Singh</li> <li>c) VP Academic – William Coleman</li> <li>d) VP External – Vacant</li> </ul>	114 115 120 121
<b>1.10</b>	<p><b>Business</b></p> <p>1.10.1 Submitted Motions</p> <p>No Submitted Motions</p> <p>1.10.2 Open Forum</p> <p><b>Prize draws!</b></p>	
<b>1.11</b>	<b>Adjournment</b>	124

**MOTION**

2025-2026 Annual General Meeting (AGM)  
November 19, 2025 – 6:00 pm  
Peter Clark Hall



**Item 1.3.1**  
**Approve the 2025-2026 AGM Agenda**

**MOTION** that the agenda for the 2025-2026 CSA AGM on November 19, 2025 be approved as printed and distributed.

**Moved:**  
**Seconded:**

**1<sup>st</sup> POSSIBLE AMENDMENT**

**MOTION TO AMEND:** To reorder the agenda so that:  
- Items ... follows item ... above.

**Moved:**  
**Seconded:**

**2<sup>nd</sup> POSSIBLE AMENDMENT**

**MOTION TO AMEND:** To add item ... under New Business items.

**Moved:**  
**Seconded:**

**AMENDED MOTION** that the agenda for the 2025-2026 CSA AGM on November 19, 2025 be approved as amended:

a)

**Moved:**  
**Seconded:**

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**Item 1.4.1**

**Approve the 2025 AGM Minutes**

**MOTION** to approve the minutes from the 2024-2025 CSA Annual General Meeting held on March 12, 2025.

**Moved:**

**Seconded:**

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



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## 2025 AGM – Summary of Resolutions

### 1.3.1 Approve the Agenda

**MOTION:** That the agenda for the 2025 CSA AGM on March 12, 2025 be approved as printed and distributed.

**Motion Carried**

### 1.4.1 Approve the 2023 AGM Minutes

**MOTION:** To approve the minutes from the 2023 CSA Annual General Meeting held on November 22, 2023.

**Motion Carried**

### 1.5.1 Receive the 2021-2022 Audit Report

**WHEREAS** the audited statements were approved by the CSA Board of Directors at the Board Meeting on January 31, 2024;

**BE IT RESOLVED** to receive the Audit Report for the year ended April 30, 2022, as presented in the March 12, 2025 CSA Annual General Meeting package, as information.

**Motion Carried**

### 1.5.2 Receive the 2022-2023 Audit Report

**WHEREAS** the audited statements were approved by the CSA Board of Directors at the Board Meeting on October 30, 2024;

**BE IT RESOLVED** to receive the Audit Report for the year ended April 30, 2023, as presented in the March 12, 2025 CSA Annual General Meeting package, as information.

**Motion Carried**

### 1.5.3 Appoint BDO Canada LLP as Auditor for 2024-2025

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



**MOTION:** To appoint BDO Canada LLP as Auditor for the CSA for the year 2024-2025.

### **Motion Carried**

#### **1.6.1(a) Amendments to Bylaw 1 – Organizational, Section 4.17 – Meeting Minutes**

**MOTION:** to confirm the following amendment to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on February 28, 2024:

**BE IT RESOLVED** that Bylaw 1 – Organizational be amended to add the following to Section 4 (Board of Directors):

#### **Meeting Minutes:**

- Meeting minutes will be recorded for every meeting by the Board Scribe.
- Minutes will be written in a paraphrased format, including for all discussion that took place.
- Minutes will be approved at a subsequent meeting, once finalized.
  - Minutes are not to be posted to the public until they have been approved by the CSA Board of Directors.
- Minutes will include the names of members, along with the discussions.

### **Motion Carried**

#### **1.6.1(b) Amendments to Bylaw 1 – Organizational, Sections 4, 5, and 6**

**MOTION:** to confirm the attached amendments to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on April 10, 2024.

### **Motion Carried**

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



### 1.6.1(c) Amendment to Bylaw 1 – Organizational, Section 5.2.3 – Term of Office (Executive)

**MOTION:** to confirm the following amendment to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on April 10, 2024:

**BE IT RESOLVED** that Bylaw 1 (Organizational) Section 5.2.3 be deleted and replaced with the following, as recommended forward by the Policy & Bylaw Review Committee.

5.2.3 At all times, there shall be a minimum of three Executive Officers.

- If for any reason the CSA is left with less than three Executive Officers, the Board of Directors shall have the authority to appoint Executive Officers. This shall include ensuring that one individual is the Corporate President, and one individual is the Corporate Secretary. The Executive Officer Appointment Process is outlined in Bylaw 2 Electoral, Section 2.3.

**Motion Carried**

### 1.6.1(d) Amendment to Bylaw 1 – Organizational, Section 4.7 – Director Qualifications

**MOTION:** to confirm the following amendment to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on January 15, 2025:

**BE IT RESOLVED** that Bylaw 1 (Organizational) be amended as recommended forward by PBRC to add the following paragraph to section 4.7 Director Qualifications:

4.7.2 Directors who are not CSA Members during the summer semester due to not paying a CSA fee or Co-Op work term fee will be permitted to maintain their seat on the Board of Directors permitting that they were a registered CSA Member in the prior Winter semester and will be a registered CSA Member in the following Fall semester. This provision applies to Directors elected in the Winter General Elections and Directors appointed by a College Government or Student Organization for the current academic year.

**Motion Carried**

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



### 1.6.2(a) Amendments to Bylaw 2 – Electoral, Section 2.3 – Executive Officer Appointment Process

**MOTION:** to confirm the amendments to **Bylaw 2 – Electoral** as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on April 10, 2024:

**BE IT RESOLVED** that the following section be added to Bylaw 2 (Electoral), as recommended forward by the Policy & Bylaw Review Committee.

#### 2.3 Executive Officer Appointment Process

As outlined in Bylaw 1 Organizational, Section 5.2.3, if for any reason the CSA is left with less than three Executive Officers, the Board of Directors shall have the authority to appoint Executive Officers, using the following process.

- If there is a scheduled Board of Directors meeting within three business days of when it is first known that the CSA will be left with less than three Executive Officers, the Board will pass a motion to initiate the Executive Officer Appointment Process. If there is not a scheduled Board of Directors meeting within this timeline, the Executive Committee will be empowered to motion to initiate the process. Notice of this will be immediately provided to the Board of Directors via email by the President.
- In collaboration with the President, the Policy & Transition Coordinator will ensure a call-out takes place on relevant platforms to advertise the Executive Officer Appointment Process.
- The CRO will provide all interested members with nomination forms to seek no less than 50 valid nomination signatures from CSA Members in Good Standing.
- Candidacy is exclusive, members may seek office for only one position.
- All current CSA Members in Good Standing are eligible to run in the Executive Officer Appointment Process. In addition, individuals who have served as a CSA Board Director or CSA Executive in the past three academic years are also eligible to run.
- Nominations will remain open for a minimum of three business days. One additional business day will be granted to collect any remaining signatures for

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



- those who submit their nomination forms by the deadline but have less than 50 valid nomination signatures following the verification process .
- Following the CRO's validation of the nomination signatures, all candidates who meet the allotted requirements will attend a meeting of the Board of Directors to provide a 150-word maximum statement of interest for the position. Board Members will be permitted to ask questions to each candidate following their statement.
  - The Board of Directors will then hold a secret ballot vote where the successful candidate(s) is/are determined by a two-thirds majority vote if running uncontested, and a simple majority vote in the case of multiple candidates for one position. The successful candidate(s) will be subsequently ratified and appointed as Executive Officer(s).
  - If the Executive Officer Appointment Process occurs following the Winter General Election or a Spring By-Election, the vacancies will be filled for the interim until the Fall By-Election is held. If the Executive Officer Appointment Process takes place after a Fall By-Election, or if the Fall By-Election does not produce a successful candidate to fill the role, the appointed Executive will continue to hold the position until April 30 of the current academic year.

### Motion Carried

## 1.7 Receive Policy Amendments as Approved by the CSA Board of Directors

**MOTION** to receive the following amendments to CSA Policies Appendices as approved by the CSA Board of Directors on the stated date, and as included in the 2025 AGM policy supplemental:

- 1.7.1 **Appendix A – Executive Portfolios**
  - a) Comprehensive Review (February 28, 2024)
  - b) Section 3.3.4 – Outreach and Engagement (April 10, 2024)
- 1.7.2 **Appendix B – CSA Services Policy**

No revisions to this policy since the previous AGM.
- 1.7.3 **Appendix C – Human Resources Policy**
  - a) Section 24 – Right to Disconnect From Work Policy (April 10, 2024)
- 1.7.4 **Appendix D – CSA Committees**

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



- a) Section 14 – Statement Making Committee (February 28, 2024)
- b) Section 7.8 – SEIF Application Process (January 15, 2025)

### 1.7.5 **Appendix E – Organizational Policy**

No revisions to this policy since the previous AGM.

### 1.7.6 **Appendix F – Clubs Handbook**

No revisions to this policy since the previous AGM.

### 1.7.7 **Appendix G – Electoral Policy**

- a) Section 23.2 – Ballot Counting Process (April 3, 2024)
- b) Section 14.2 – The Practice of Campaigning (January 15, 2025)

### 1.7.8 **Appendix H – Second Floor Student Space Acceptable Use Policy**

No revisions to this policy since the previous AGM.

### 1.7.9 **Appendix I – Issues Policy**

No revisions to this policy since the previous AGM.

### 1.7.10 **Appendix J – Internal CSA Policy**

- a) Section 12 – Social Media Policy (April 10, 2024)

### **Motion Carried**

## **1.8 Receive Rules of Order Amendments as Approved by the CSA Board of Directors**

**MOTION** to receive the following amendments to the CSA Rules of Order as approved by the CSA Board of Directors on the stated date, and as included in the 2025 AGM policy supplemental:

### **1.8.1 CSA Rules of Order**

- a) Section 7 – Political Statements (February 28, 2024)
- b) Section 6 – In-Camera Policy and Procedures (April 10, 2024)
- c) Section 3.13 – Suspending the Rules of Order (April 10, 2024)

### **Motion Carried**

## **1.9.1 Executive Updates**

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



**MOTION:** That the following Executive Updates be received as information:

- a) President – Nate Broughton
- b) VP Student Experience – Naomi Amayaevbo
- c) VP Academic – William Coleman
- d) VP External – Natalie Wilkinson

**Motion Carried**

### 1.9.2 Service Updates

**MOTION** that the following Service Updates be received as information:

- a) The Bike Centre
- b) CSA Clubs
- c) Guelph Student FoodBank
- d) SafeWalk
- e) Student Help and Advocacy Centre (SHAC)

**Motion Carried**

### 1.10.1a Streamlining Bus Service Across Gordon Street

**WHEREAS** the buses 99N and 99S have become overloaded with students both morning and afternoon; and

**WHEREAS** the CSA/GSA Transit Committee has worked to creating the university bus lines which include the 59U Gordon Bus that runs North along Gordon Street between 8 to 11 AM and South between 4 to 7 PM;

**BE IT RESOLVED** that the CSA Executive advocate for and investigate the feasibility of rescheduling 59U such that it operates between 8 AM to 7 PM;

**AND FURTHER** that the CSA Executive advocate for and investigate the feasibility of adjusting the 59U route so that it is no longer split between North and South in terms of morning and afternoon such that it runs cyclically along Gordon Street from Clairfields at Farley Eastbound and University Centre Platform 12B.

**Motion Carried**

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



### **1.10.1b Motion to Walk Out in Protest of Over-Enrolment and Unaffordability of Life for Students**

**WHEREAS** the University has responded to budgetary concerns by increasing the number of undergraduate students enrolled, with 2024 enrollment representing a 52% increase in admissions from 2023 and 80% increase compared to 2021 (Enrolment Crisis Task Force, 2024);

**WHEREAS** the University has also responded to budgetary concerns by increasing tuition for international and out of province students by 5-7%, and by 7.5% for domestic students in some undergraduate programs (University of Guelph Finance Committee, 2024);

**WHEREAS** the increase in the undergraduate population has resulted in the waitlist for residence expanding from 1300 to 1500+ (Enrolment Crisis Task Force, 2024), the eviction of graduate students and families from 78 College Avenue to house first-years (CUPE 3913, 2024), and an increased demand for off campus housing leading to an increase in rent prices (Off-Campus Living, 2023);

**WHEREAS** high rent and high tuition contribute to a high cost of living, resulting in intersecting impacts on student health & well being and their academic well being (for example, according to the 2022 National College Health Assessment, there was a 40% on-campus food insecurity rate as students struggled to afford food);

**WHEREAS** graduate and international students bear the brunt of these impacts, with the majority of food bank users being international and graduate students (82% and 90% respectively, CSA Foodbank, 2025); and

**WHEREAS** the CSA has a history of protesting to demand changes that improve students' lives (for example, following an all-day 'study sit-in' staged by the CSA in the University Centre to draw attention to the lack of adequate study space on campus, the University responded by opening Peter Clark Hall for studying during the exam period and library increased the number of tables and chairs);

**BE IT RESOLVED** that the CSA general membership receive the document titled Letter to the Student Body as information;

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



**FURTHER** that the CSA general membership receive the document titled Example Walkout Demands as information;

**FURTHER** that the CSA launch a campaign that aims to mobilizes the general student body in protest of recent decisions made by University administrators that impact the cost of living for students and our quality of education, considering tactics that increase public scrutiny;

**FURTHER** that the CSA investigate the feasibility of organizing a student walkout that aims to garner media attention;

**FURTHER** that the CSA collect signatures from the student body on a petition that includes a list of concrete and measurable demands to be finalized through consultations with other affected groups (e.g. graduate and international student representative bodies) and a link to a report describing impacts and recommendations in greater detail;

**AND FURTHER** that the petition is delivered to University of Guelph executive administrators.

**Motion Carried**

### 1.11 Adjournment

**MOTION** to adjourn the CSA Annual General Meeting (AGM) on March 12, 2025 at 8:21pm.

**Motion Carried**

# MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



## Annual General Meeting Agenda – March 12, 2025

<b>1.0</b>	<b>Call to Order</b>	
<b>1.1</b>	<b>Land Acknowledgement</b> Naomi Amayaevbo, VP Student Experience	
<b>1.2</b>	<b>Welcome &amp; Introductory Comments</b> 1.2.1 CSA Chair: Welcome, How to Participate in the AGM 1.2.2 Policy & Transition Coordinator: Importance of Quorum	
<b>1.3</b>	<b>Adoption of the Agenda</b> 1.3.1 Approve the Agenda 1.3.2 Declarations of Conflicts	
<b>1.4</b>	<b>Approval of Past Minutes</b> 1.4.1 2023 Annual General Meeting Minutes – November 22, 2023 1.4.2 Questions and Business Arising from the Minutes	
<b>1.5</b>	<b>Receive Auditor’s Report</b> 1.5.1 Motion to Receive the Audit Report – 2021-2022 1.5.2 Motion to Receive the Audit Report – 2022-2023 1.5.3 Motion to Appoint BDO Canada LLP as Auditor for the 2024-2025 fiscal year	
<b>1.6</b>	<b>Confirmation of Amendments to CSA Bylaws</b> (Since the 2023 AGM) 1.6.1 <b>Bylaw 1 – Organizational</b> a) Section 4.17 – Meeting Minutes (February 28, 2024) b) Sections 4, 5, 6 – Executive and Director Responsibilities (April 10, 2024) c) Section 5.2.3 – Term of Office (Executive) (April 10, 2024) d) Section 4.7 – Director Qualifications (January 15, 2025) 1.6.2 <b>Bylaw 2 – Electoral</b> a) Section 2.3 – Executive Officer Appointment Process (April 10, 2024) 1.6.3 <b>Bylaw 3 – Financial</b> No revisions made to this bylaw since the previous AGM. 1.6.4 <b>Bylaw 4 – CSA Policy</b> No revisions made to this bylaw since the previous AGM.	
<b>1.7</b>	<b>Summary of Amendments to CSA Policy Manual</b> (Since the 2023 AGM) (Information Only) 1.7.1 <b>Appendix A – Executive Portfolios</b> a) Comprehensive Review (February 28, 2024) b) Section 3.3.4 – Outreach and Engagement (April 10, 2024)	

# MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



	<p><b>1.7.2 Appendix B – CSA Services Policy</b> No revisions to this policy since the previous AGM.</p> <p><b>1.7.3 Appendix C – Human Resources Policy</b> a) Section 24 – Right to Disconnect From Work Policy (April 10, 2024)</p> <p><b>1.7.4 Appendix D – CSA Committees</b> a) Section 14 – Statement Making Committee (February 28, 2024) b) Section 7.8 – SEIF Application Process (January 15, 2025)</p> <p><b>1.7.5 Appendix E – Organizational Policy</b> No revisions to this policy since the previous AGM.</p> <p><b>1.7.6 Appendix F – Clubs Handbook</b> No revisions to this policy since the previous AGM.</p> <p><b>1.7.7 Appendix G – Electoral Policy</b> a) Section 23.2 – Ballot Counting Process (April 3, 2024) b) Section 14.2 – The Practice of Campaigning (January 15, 2025)</p> <p><b>1.7.8 Appendix H – Second Floor Student Space Acceptable Use Policy</b> No revisions to this policy since the previous AGM.</p> <p><b>1.7.9 Appendix I – Issues Policy</b> No revisions to this policy since the previous AGM.</p> <p><b>1.7.10 Appendix J – Internal CSA Policy</b> a) Section 12 – Social Media Policy (April 10, 2024)</p>	
<b>1.8</b>	<p><b>Summary of Amendments to CSA Rules of Order</b> (Since the 2023 AGM) (Information Only)</p> <p>a) Section 7 – Political Statements (February 28, 2024) b) Section 6 – In-Camera Policy and Procedures (April 10, 2024) c) Section 3.13 – Suspending the Rules of Order (April 10, 2024)</p>	
<b>1.9</b>	<p><b>Report of the Organization</b></p> <p><b>1.9.1 Executive Updates</b> a) President – Nate Broughton b) VP Student Experience – Naomi Amayaevbo c) VP Academic – William Coleman d) VP External – Natalie Wilkinson</p> <p><b>1.9.2 Service Updates</b> a) The Bike Centre b) CSA Clubs c) Guelph Student FoodBank d) SafeWalk</p>	

# MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



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	e) Student Help and Advocacy Centre (SHAC)	
<b>1.10</b>	<b>Business</b> 1.10.1 Submitted Motions a) Streamlining Bus Service Across Gordon Street b) Walk Out in Protest of Over-Enrolment and Unaffordability of Life for Students 1.10.2 Open Forum  <b>Prize draws!</b>	
<b>1.11</b>	<b>Adjournment</b>	

## MINUTES

2025 Annual General Meeting (AGM)

March 12, 2025 – 6:00 pm

Peter Clark Hall



## Minutes – AGM – March 12, 2025

### 1.0 Call to Order

The meeting was called to order after quorum was met with 100 CSA Undergraduate members in attendance as verified at 6:47 pm.

### 1.1 Land Acknowledgement

Naomi Amayaevbo, VP Student Experience, presented the following Land Acknowledgement:

Before we begin, I want to take a moment to acknowledge the land on which we gather today. The Central Student Association operates on the traditional territory of the Mississaugas of the Credit First Nation and the ancestral lands of the Attawandaron and Haudenosaunee. This land has long been a place of learning, trade, and community for Indigenous Peoples, and their stewardship continues to this day.

As an association that serves and supports all students at the University of Guelph, we recognize that our ability to learn, work, and build community here is made possible by the land itself and the Indigenous Peoples who have cared for it for generations. It is our responsibility, as a student body and as individuals, to actively engage in reconciliation—not just in words, but through action, learning, and advocacy.

For me, personally, as a Black individual and a racial minority in this country, I understand what it means to navigate spaces that were not originally built with me in mind. However, I also recognize that, while I have faced challenges, I am still a guest on this land—land that was never ceded, never given up, and remains the home of Indigenous Nations. Being here as a student is a privilege, and part of that privilege means acknowledging the histories, voices, and rights of Indigenous communities who continue to face systemic oppression and displacement. Land acknowledgements are not just statements; they are reminders that reconciliation is an active, ongoing process. As we move forward with tonight's meeting and the work of the CSA, may we commit to learning, supporting Indigenous sovereignty, and creating a future that respects and uplifts all marginalized communities.

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### 1.2 Welcome and Introductory Comments

#### 1.2.1 CSA Chair: Welcome, How to Participate in the AGM

The Chair welcomed the student body and guided them through the procedure of the meeting.

#### 1.2.2 Policy & Transition Coordinator: Importance of Quorum

The PTC described that the AGM needs to maintain 100 undergraduate students for it to be conducted and asked students to leave through only the main entrance so quorum can be tracked.

### 1.3 Adoption of the Agenda

#### 1.3.1 Approve the 2025 AGM Agenda

**MOTION:** That the agenda for the 2025 CSA AGM on March 12, 2025 be approved as printed and distributed.

**Moved:** Noel Johnston

**Seconded:** Ash Ames

**Motion Carried**

#### 1.3.2 Declarations of Conflicts

No conflicts were declared at this meeting.

### 1.4 2023 AGM Minutes

#### 1.4.1 Approve the 2023 AGM Minutes

**MOTION:** To approve the minutes from the 2023 CSA Annual General Meeting held on November 22, 2023.

**Moved:** Noel Johnston

**Seconded:** Ash Ames

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### Motion Carried

#### 1.4.2 Questions and Business Arising from the Minutes

No questions or business arose from the Minutes.

#### 1.5 Receive Auditor's Report

Lee Anne Clarke, CSA Business Manager, explained that the participating students will have to vote on motions to receive the audit report from 2021-2022 and the report from 2022-2023, as well as to appoint BDO Canada LLP as the CSA's Auditor for the current year. These motions are part of the audit process that has 5 requirements to be compliant with the Ontario Not-for-Profit Corporations Act:

1. The CSA membership must appoint an Auditor at the AGM.
2. The CSA's management team must be fair when preparing financial summaries of the services provided to the students.
3. Release of the statements from the CSA office to the Auditor.
4. The Auditor will draft a report which will be received by the CSA's Finance Committee to be recommended to the Board of Directors where it must be approved.
5. The Auditor's report must be received by the CSA's membership at the next scheduled AGM.

The Business Manager then showed both reports that presented that the CSA had no misstatements and that everything was according to Canadian Accounting Principles. BDO Canada LLP stated that the CSA's accounting practices are sound, revenue and expenses are properly recorded in accordance with the Canadian Accounting Standards, and the statement of financial position indicates that the CSA can continue to meet its financial obligations.

She displayed the statement of financial position and described the amount of money the CSA has to ensure cash flow to the middle of October, which is the next time student fees are received. Importantly, for the CSA to be a going concern, there must be \$940,000 dollars to ensure that financial requirements are met.

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### 1.5.1 Receive the 2021-2022 Audit Report

**WHEREAS** the audited statements were approved by the CSA Board of Directors at the Board Meeting on January 31, 2024;

**BE IT RESOLVED** to receive the Audit Report for the year ended April 30, 2022, as presented in the March 12, 2025 CSA Annual General Meeting package, as information.

**Moved:** Noel Johnston

**Seconded:** Marcus Aldred-Ganhao

**Motion Carried**

### 1.5.2 Receive the 2022-2023 Audit Report

**WHEREAS** the audited statements were approved by the CSA Board of Directors at the Board Meeting on October 30, 2024;

**BE IT RESOLVED** to receive the Audit Report for the year ended April 30, 2023, as presented in the March 12, 2025 CSA Annual General Meeting package, as information.

**Moved:** Noel Johnston

**Seconded:** Aiden McCarthy

**Motion Carried**

### 1.5.3 Appoint BDO Canada LLP as Auditor for 2024-2025

**MOTION:** To appoint BDO Canada LLP as Auditor for the CSA for the year 2024-2025.

**Moved:** Noel Johnston

**Seconded:** Jake Levy

Amir Benkelai inquired as to why BDO Canda LLP was chosen as the CSA's Auditor. The Business Manager stated that the reappointment for BDO was inspired by the fact that the organization is pleased with their services and that they have been working together for over 30 years, meaning that BDO has a complete understanding of the CSA's terminology and innerworkings.

**Motion Carried**

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### 1.6 Confirmation of Amendments to CSA Bylaws

(Since the previous 2023 AGM)

#### 1.6.1 Bylaw 1 – Organizational

##### 1.6.1(a) Amendments to Bylaw 1 – Organizational, Section 4.17 – Meeting Minutes

**MOTION:** to confirm the following amendment to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on February 28, 2024:

**BE IT RESOLVED** that Bylaw 1 – Organizational be amended to add the following to Section 4 (Board of Directors):

##### **Meeting Minutes:**

- Meeting minutes will be recorded for every meeting by the Board Scribe.
- Minutes will be written in a paraphrased format, including for all discussion that took place.
- Minutes will be approved at a subsequent meeting, once finalized.
  - Minutes are not to be posted to the public until they have been approved by the CSA Board of Directors.
- Minutes will include the names of members, along with the discussions.

**Moved:** Ash Ames

**Seconded:** Noel Johnston

**Motion Carried**

##### 1.6.1(b) Amendments to Bylaw 1 – Organizational, Sections 4, 5, and 6

**MOTION:** to confirm the attached amendments to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on April 10, 2024.

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**Moved:** Jake Levy

**Seconded:** Noel Johnston

**Motion Carried**

### 1.6.1(c) Amendment to Bylaw 1 – Organizational, Section 5.2.3 – Term of Office (Executive)

**MOTION:** to confirm the following amendment to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on April 10, 2024:

**BE IT RESOLVED** that Bylaw 1 (Organizational) Section 5.2.3 be deleted and replaced with the following, as recommended forward by the Policy & Bylaw Review Committee.

5.2.3 At all times, there shall be a minimum of three Executive Officers.

- If for any reason the CSA is left with less than three Executive Officers, the Board of Directors shall have the authority to appoint Executive Officers. This shall include ensuring that one individual is the Corporate President, and one individual is the Corporate Secretary. The Executive Officer Appointment Process is outlined in Bylaw 2 Electoral, Section 2.3.

**Moved:** Marcus Aldred-Ganhao

**Seconded:** Noel Johnston

Amir Benkalai asked how the three executive specificities came to be. The President explained that the Executive Committee meeting quorum requirement is three members, and, at the board level, there either must be a president and a vice president present or all three vice presidents to meet quorum.

**Motion Carried**

### 1.6.1(d) Amendment to Bylaw 1 – Organizational, Section 4.7 – Director Qualifications

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**MOTION:** to confirm the following amendment to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on January 15, 2025:

**BE IT RESOLVED** that Bylaw 1 (Organizational) be amended as recommended forward by PBRC to add the following paragraph to section 4.7 Director Qualifications:

4.7.2 Directors who are not CSA Members during the summer semester due to not paying a CSA fee or Co-Op work term fee will be permitted to maintain their seat on the Board of Directors permitting that they were a registered CSA Member in the prior Winter semester and will be a registered CSA Member in the following Fall semester. This provision applies to Directors elected in the Winter General Elections and Directors appointed by a College Government or Student Organization for the current academic year.

**Moved:** Yael Lazebnik

**Seconded:** Noel Johnston

**Motion Carried**

### 1.6.2(a) Amendments to Bylaw 2 – Electoral, Section 2.3 – Executive Officer Appointment Process

**MOTION:** to confirm the amendments to **Bylaw 2 – Electoral** as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on April 10, 2024:

**BE IT RESOLVED** that the following section be added to Bylaw 2 (Electoral), as recommended forward by the Policy & Bylaw Review Committee.

#### 2.3 Executive Officer Appointment Process

As outlined in Bylaw 1 Organizational, Section 5.2.3, if for any reason the CSA is left with less than three Executive Officers, the Board of Directors shall have the authority to appoint Executive Officers, using the following process.

- If there is a scheduled Board of Directors meeting within three business days of when it is first known that the CSA will be left with less than three Executive Officers, the Board will pass a motion to initiate the Executive Officer Appointment Process. If there is not a scheduled Board of Directors meeting

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- within this timeline, the Executive Committee will be empowered to motion to initiate the process. Notice of this will be immediately provided to the Board of Directors via email by the President.
- In collaboration with the President, the Policy & Transition Coordinator will ensure a call-out takes place on relevant platforms to advertise the Executive Officer Appointment Process.
  - The CRO will provide all interested members with nomination forms to seek no less than 50 valid nomination signatures from CSA Members in Good Standing.
  - Candidacy is exclusive, members may seek office for only one position.
  - All current CSA Members in Good Standing are eligible to run in the Executive Officer Appointment Process. In addition, individuals who have served as a CSA Board Director or CSA Executive in the past three academic years are also eligible to run.
  - Nominations will remain open for a minimum of three business days. One additional business day will be granted to collect any remaining signatures for those who submit their nomination forms by the deadline but have less than 50 valid nomination signatures following the verification process.
  - Following the CRO's validation of the nomination signatures, all candidates who meet the allotted requirements will attend a meeting of the Board of Directors to provide a 150-word maximum statement of interest for the position. Board Members will be permitted to ask questions to each candidate following their statement.
  - The Board of Directors will then hold a secret ballot vote where the successful candidate(s) is/are determined by a two-thirds majority vote if running uncontested, and a simple majority vote in the case of multiple candidates for one position. The successful candidate(s) will be subsequently ratified and appointed as Executive Officer(s).
  - If the Executive Officer Appointment Process occurs following the Winter General Election or a Spring By-Election, the vacancies will be filled for the interim until the Fall By-Election is held. If the Executive Officer Appointment Process takes place after a Fall By-Election, or if the Fall By-Election does not produce a successful candidate to fill the role, the appointed Executive will continue to hold the position until April 30 of the current academic year.

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**Moved:** Noel Johnston

**Seconded:** Adrian Webster

### **Motion Carried**

## **1.7 Receive Policy Amendments as Approved by the CSA Board of Directors**

**MOTION** to receive the following amendments to CSA Policies Appendices as approved by the CSA Board of Directors on the stated date, and as included in the 2025 AGM policy supplemental:

### **1.7.1 Appendix A – Executive Portfolios**

a) Comprehensive Review (February 28, 2024)

b) Section 3.3.4 – Outreach and Engagement (April 10, 2024)

### **1.7.2 Appendix B – CSA Services Policy**

No revisions to this policy since the previous AGM.

### **1.7.3 Appendix C – Human Resources Policy**

b) Section 24 – Right to Disconnect From Work Policy (April 10, 2024)

### **1.7.4 Appendix D – CSA Committees**

c) Section 14 – Statement Making Committee (February 28, 2024)

d) Section 7.8 – SEIF Application Process (January 15, 2025)

### **1.7.5 Appendix E – Organizational Policy**

No revisions to this policy since the previous AGM.

### **1.7.6 Appendix F – Clubs Handbook**

No revisions to this policy since the previous AGM.

### **1.7.7 Appendix G – Electoral Policy**

c) Section 23.2 – Ballot Counting Process (April 3, 2024)

d) Section 14.2 – The Practice of Campaigning (January 15, 2025)

### **1.7.8 Appendix H – Second Floor Student Space Acceptable Use Policy**

No revisions to this policy since the previous AGM.

### **1.7.9 Appendix I – Issues Policy**

No revisions to this policy since the previous AGM.

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### 1.7.10 Appendix J – Internal CSA Policy

b) Section 12 – Social Media Policy (April 10, 2024)

**Moved:** Noel Johnston

**Seconded:** Ash Ames

**Motion Carried**

## 1.8 Receive Rules of Order Amendments as Approved by the CSA Board of Directors

**MOTION** to receive the following amendments to the CSA Rules of Order as approved by the CSA Board of Directors on the stated date, and as included in the 2025 AGM policy supplemental:

### 1.8.1 CSA Rules of Order

d) Section 7 – Political Statements (February 28, 2024)

e) Section 6 – In-Camera Policy and Procedures (April 10, 2024)

f) Section 3.13 – Suspending the Rules of Order (April 10, 2024)

**Moved:** Noel Johnston

**Seconded:** Yael Lazebnik

**Motion Carried**

## 1.9 Report of the Organization

### 1.9.1 Executive Updates

**MOTION:** That the following Executive Updates be received as information:

a) President – Nate Broughton

b) VP Student Experience – Naomi Amayaevbo

c) VP Academic – William Coleman

d) VP External – Natalie Wilkinson

**Moved:** Noel Johnston

**Seconded:** Adrian Webster

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### Motion Carried

#### a) President – Nate Broughton

The President welcomed and appreciated everyone for coming. He began by recounting that his term began on October 9 and since then his focus has been on student advocacy and ensuring that student voices are run through administration.

Efforts have been put into different committees, such as the Student Budget Committee which presented to the University's Board of Governors' Finance Committee to talk about student priorities and recommendations for next year's budget. The intention was to figure out a way to support students and ensure that services that students find important are not cut. The Student Events and Initiatives Funding's budget was increased and the annual amount available per club was raised from \$500 to \$1,000 as a yearly limit. TheCannon.ca website, helpful to students for housing and textbooks, is being updated and a giveaway is on its way.

#### b) VP Student Experience – Naomi Amayaevbo

The VP Student Experience thanked everyone for coming. She started her term in October and attended the CFS RISE summit, which is a racialized and Indigenous Student Experience Summit that her to understand marginalized voices on campus.

She oversees the Sexy Bingo events that occur in Brass Taps which are great opportunities for students to have activities and education on sexual matters in a safe place. She also is responsible for the Stressbusters during exam seasons such as the one that happened recently at the library where the CSA gave out around 200 hot chocolates. The Menstrual Hygiene Initiative is another service she oversees, and VP Student Experience recently had a collaboration with Nixit where they gave away 150 menstrual hygiene products valued at \$60-80 per package to students.

The VP Student Experience is a graduating student who is currently planning The Last Toast and The Last Dance and hopes other graduating students will sign up for the events.

Her biggest passion is representing marginalized voices. She is currently working with Hospitality to have events where foods from different cultures can be brought into the school.

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### **c) VP Academic – William Coleman**

The VP Academic thanked everyone for being here and stated that their term started in September. Their role primarily deals with different committees in the school and ensuring that student experience and learning are not affected by budget cuts.

As for projects and events, they had a very successful event in the Bullring called Art in the Bullring where students had the opportunity to show off their art. They have also been working to look at changes to official degrees and transcripts.

The VP Academic highlighted their priorities for next term including improving costs for digital extra course materials.

Amir Benkelai asked if there has been any effort to ensure that College of Arts programs don't face too many budget cuts. The VP Academic recognized that the College of Arts is one of the many colleges that have felt the impact of budget cuts. They stated that they are making sure that if there are any budget cuts it will have as little of an impact on students as possible.

### **d) VP External – Natalie Wilkinson**

The VP External's term started on May 1, 2024, which has led her to her efforts in encouraging students to get back to the student union and the campus and recognizing the power of their voices.

Recently she worked on increasing the engagement for the Provincial elections. Guest Townhall speaker, Mike Shreiner, Guelph MPP, was invited to talk about funding for post-secondary education, bike lanes, Ontario's Disability Support Program, and more. Lloyd Longfield, Guelph MP, was another guest Townhall speaker invited to talk about student loans and Canada's place in the world.

She supervises the FoodBank and the Bike Centre and acts as the CSA Representative at the Canadian Federation of Students. She works on campaigns including TapIn! which recognizes water as a human right and advocates for changes to the school to reflect that, including increasing water fountains across campus.

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Amir Benkelai asked for clarification on how she was working towards student engagement in the student union. She answered that talking at AGMs is a good first step, but also finding the CSA through social media, events and at our office.

### 1.9.2 Service Updates

**MOTION** that the following Service Updates be received as information:

- f) The Bike Centre
- g) CSA Clubs
- h) Guelph Student FoodBank
- i) SafeWalk
- j) Student Help and Advocacy Centre (SHAC)

**Moved:** Noel Johnston

**Seconded:** Adrian Webster

#### **Motion Carried**

#### **a) The Bike Centre**

Marco, the Bike Centre Coordinator, explained that the Bike Centre is a DIY repair shop for bikes where students can come to upkeep their bikes with the help of three knowledgeable staff. The Bike Centre is cash only for any new parts needed, while the service is free.

There will be a Bike Auction on March 25 with about 25 bikes being sold. March 25 is a preview day while March 27-29 is the auction via Instagram for bidding on the bikes. Costs should be anywhere from \$50-150.

#### **b) CSA Clubs**

Paraj, the CSA Clubs Coordinator, shared that the CSA Clubs Office supports 160+ clubs. Clubs are a great way to get involved, meet new people, and discover passions. This year the Clubs Office brought in more than 4,000 people and 20 clubs were introduced this semester. They are responsible for Clubs Day which happens at the beginning of every semester with many clubs in attendance. The

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Clubs Office oversees accreditation, reaccreditation, advertising of clubs through social media and events, and much more.

On March 24, Club Hub is happening at the lookout from 5:30 to 7:00 pm for club executives to socialize with each other and meet the Club's Office team.

### c) **Guelph Student FoodBank**

Alitha, the FoodBank Coordinator, explained that the FoodBank is an emergency resource for undergraduate and graduate students that offers emergency food and anti-poverty resources. There have recently been many renovations and upgrades that allowed the organization to increase its capacity to 250 students. Currently, the FoodBank is an appointment-based system and does not take volunteers.

### d) **SafeWalk**

Kennedy, the SafeWalk Coordinator, mentioned that SafeWalk is a student-run service that offers students safe and reliable escorts from 11:00 pm to 1:00 am from Monday to Friday. There are about 40 volunteers dedicated to making the campus safe. To contact this service a student can call the University of Guelph through the extension 53200, use the SafeGryphon App, the emergency poles, or approach volunteers in their yellow jackets.

Amir Benkelai inquired as to any plans for expansion to off-campus walks. SafeWalk is currently looking at a way to expand its service off campus. However, Gordon residence, which is off campus, can be walked to by volunteers upon request.

Marcus Aldred-Ganhao thanked SafeWalk for keeping students safe on campus and inquired about the shifts and interest in this service. Kennedy replied that 2 shifts run at night and 15 calls have been received this year, which is an increase from previous years.

### e) **Student Help and Advocacy Centre (SHAC)**

Dani, the Student Help and Advocacy Centre Coordinator, highlighted that SHAC is a safe place on campus where students can come ask questions about issues relating to legal, academic human rights, financial, housing and tendency topics.

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SHAC works with the Guelph Wellington Legal Clinic where students can drop in to their office hours on Monday from 1:00 pm – 4:00 pm.

SHAC runs informational events such as Pumpkin Painting and Rights storytelling, trivia, bracelet making, the Understanding Your Lease event, and the Housing Red Flags event.

As for cases, SHAC has received 130 cases so far this year with 20 during the summer, 58 over the fall, and 57 during this semester. Many have been about tendency and housing, legal cases, finance questions, employment, and human rights questions.

Yael Lazebnik asked for specific examples of situations where students can ask for help from SHAC. Examples would include being charged with academic misconduct, landlords committing questionable acts, and being fired from a job for certain reasons.

### 1.10 Business

#### 1.10.1 Submitted Motions

##### 1.10.1a Streamlining Bus Service Across Gordon Street

**WHEREAS** the buses 99N and 99S have become overloaded with students both morning and afternoon; and

**WHEREAS** the CSA/GSA Transit Committee has worked to creating the university bus lines which include the 59U Gordon Bus that runs North along Gordon Street between 8 to 11 AM and South between 4 to 7 PM;

**BE IT RESOLVED** that the CSA Executive advocate for and investigate the feasibility of rescheduling 59U such that it operates between 8 AM to 7 PM;

**AND FURTHER** that the CSA Executive advocate for and investigate the feasibility of adjusting the 59U route so that it is no longer split between North and South in terms of morning and afternoon such that it runs cyclically along Gordon Street from Clairfields at Farley Eastbound and University Centre Platform 12B.

**Moved:** Amir Benkelai

**Seconded:** Noel Johnston

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Amir Benkelai motivated that the 99N and 99S bus lines exceed capacity regularly, leading to various inconveniences. Extending the hours the 59U bus would provide extra coverage and would help balance out the number of people on the buses to mitigate the issue.

### **Motion Carried**

#### **1.10.1b Motion to Walk Out in Protest of Over-Enrolment and Unaffordability of Life for Students**

**WHEREAS** the University has responded to budgetary concerns by increasing the number of undergraduate students enrolled, with 2024 enrollment representing a 52% increase in admissions from 2023 and 80% increase compared to 2021 (Enrolment Crisis Task Force, 2024);

**WHEREAS** the University has also responded to budgetary concerns by increasing tuition for international and out of province students by 5-7%, and by 7.5% for domestic students in some undergraduate programs (University of Guelph Finance Committee, 2024);

**WHEREAS** the increase in the undergraduate population has resulted in the waitlist for residence expanding from 1300 to 1500+ (Enrolment Crisis Task Force, 2024), the eviction of graduate students and families from 78 College Avenue to house first-years (CUPE 3913, 2024), and an increased demand for off campus housing leading to an increase in rent prices (Off-Campus Living, 2023);

**WHEREAS** high rent and high tuition contribute to a high cost of living, resulting in intersecting impacts on student health & well being and their academic well being (for example, according to the 2022 National College Health Assessment, there was a 40% on-campus food insecurity rate as students struggled to afford food);

**WHEREAS** graduate and international students bear the brunt of these impacts, with the majority of food bank users being international and graduate students (82% and 90% respectively, CSA Foodbank, 2025); and

**WHEREAS** the CSA has a history of protesting to demand changes that improve students' lives (for example, following an all-day 'study sit-in' staged by the CSA in the

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University Centre to draw attention to the lack of adequate study space on campus, the University responded by opening Peter Clark Hall for studying during the exam period and library increased the number of tables and chairs);

**BE IT RESOLVED** that the CSA general membership receive the document titled Letter to the Student Body as information;

**FURTHER** that the CSA general membership receive the document titled Example Walkout Demands as information;

**FURTHER** that the CSA launch a campaign that aims to mobilizes the general student body in protest of recent decisions made by University administrators that impact the cost of living for students and our quality of education, considering tactics that increase public scrutiny;

**FURTHER** that the CSA investigate the feasibility of organizing a student walkout that aims to garner media attention;

**FURTHER** that the CSA collect signatures from the student body on a petition that includes a list of concrete and measurable demands to be finalized through consultations with other affected groups (e.g. graduate and international student representative bodies) and a link to a report describing impacts and recommendations in greater detail;

**AND FURTHER** that the petition is delivered to University of Guelph executive administrators.

**Moved:** Haidi Wu

**Seconded:** Noel Johnston

Haidi Wu motivated that the proposed actions address life being expensive and difficult for students as the costs of provincial underfunding are falling onto students. She recognized that the power dynamic was unbalanced, with the administration being in a higher position than the students. However, she encouraged the thought that students should stand together in optic demonstrations, like a walkout, to gain power over the situation.

Vincent Tran asked how an optic demonstration like a walkout would reach out to all the province. Member Wu would demand the admin to advocate more for greater

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funding at a provincial level. She stated that doing actions that garner attention may be the push needed for the province to see that students are struggling.

Yael Lazebnik wondered what measures would be taken to ensure there is sufficient participation for walkouts to be successful. Haidi Wu offered to circulate a survey asking if students would be able to join a walkout, if there is enough interest it can be done. The intention is to lay down a framework and choose actions based on what is strategic. A walkout is only one of the methods that the student body can protest with.

Ethan Warren wondered how feasible a walkout would be for the students who rely on the school's services. Haidi Wu clarified that the walkout would be a demonstration of walking out of classes or joining in solidarity, without the intention to disturb any of the services on campus.

### **Motion Carried**

#### **1.10.2 Open Forum**

Amir Benkelai gave the future suggestion that the CSA should attempt a campus-wide survey to see why students are not involved in the elections. The President noted the suggestion down as something to consider.

#### **Prizes Distribution**

The slate of prizes as advertised were distributed to members in attendance via a random number generator.

#### **1.11 Adjournment**

**MOTION** to adjourn the CSA Annual General Meeting (AGM) on March 12, 2025 at 8:21 pm.

**Moved:** Noel Johnston

**Seconded:** Marcus Aldred-Ganaho

### **Motion Carried**

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**AGM Item 1.5.2**  
**Receive the 2023-2024 Audit Report**

**WHEREAS** the audited statements were approved by the CSA Board of Directors at the Board Meeting on April 2, 2025;

**BE IT RESOLVED** to receive the Audit Report for the year ended April 30, 2024, as presented in the November 19, 2025 CSA Annual General Meeting package, as information.

**Moved:**

**Seconded:**

**The University of Guelph Central  
Student Association  
Financial Statements  
For the Year Ended April 30, 2024**

**The University of Guelph Central Student Association  
Financial Statements  
For the Year Ended April 30, 2024**

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## Independent Auditor's Report

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To the Members of  
The University of Guelph Central Student Association

### Qualified Opinion

We have audited the financial statements of The University of Guelph Central Student Association (the Association), which comprise the statement of financial position as at April 30, 2024, the statements of operations - unrestricted, operations and changes in net assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at April 30, 2024, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, the Association derives revenue from sales, sundry and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to sales, sundry and fundraising revenues, excess (deficiency) of revenues over expenditures, and cash flows from operations for the years ended April 30, 2024 and 2023, current assets as at April 30, 2024 and 2023, and net assets as at May 1 and April 30 for both the 2024 and 2023 years.

We were unable to obtain sufficient appropriate audit evidence to support the partnership loss which is stated on the statement of operations and changes in net assets in the amount of \$20,819 (2023 - loss of \$6,631) and the Investment in Cannon.ca Partnership which is stated on the statement of financial position at \$26,705 (2023 - \$47,524). As a result of this matter, we were unable to determine the adjustments, if any, that might have been found necessary in respect of partnership loss and net deficit for the years ended April 30, 2024 and 2023, Investment in Cannon.ca Partnership as at April 30, 2024 and 2023 and net assets externally restricted as at May 1 and April 30 for both the 2024 and 2023 years.

Our audit opinion on the financial statements for the year ended April 30, 2023 was modified accordingly because of the possible effects of these limitations in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the



financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

#### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Guelph, Ontario  
April 3, 2025

## The University of Guelph Central Student Association Statement of Financial Position

April 30	2024	2023
<b>Assets</b>		
<b>Current</b>		
Cash (Note 2)	\$ 1,865,976	\$ 3,378,736
Short-term investments (Note 3)	4,492,543	2,466,451
Accounts receivable - other	5,075	7,820
Accounts receivable - Bullring	12,683	15,880
	6,376,277	5,868,887
Investment in University Centre Services (Note 4)	60,000	60,000
Investment in Cannon.ca Partnership (Note 5)	26,705	47,524
Capital assets (Note 6)	355,084	396,093
	\$ 6,818,066	\$ 6,372,504
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable (Note 7)	\$ 2,653,899	\$ 2,379,685
Government remittances payable	54,031	37,092
Deferred revenue	-	837
	2,707,930	2,417,614
<b>Net Assets</b>		
<b>Net assets externally restricted (Page 5)</b>		
- Dental plan reserve (Note 8)	822,653	812,868
- Health plan reserve (Note 9)	393,741	483,958
- Affordable housing reserve (Note 10)	231,737	223,041
- Late night service reserve (Note 11)	201,836	175,035
- Food bank reserve (Note 12)	147,109	116,797
- Menstrual hygiene reserve (Note 13)	79,214	109,731
- Cannon.ca reserve	26,705	47,524
	1,902,995	1,968,954
<b>Net assets internally restricted (Page 6)</b>		
- SafeWalk reserve (Note 14)	14,308	33,357
- Bullring capital reserve (Note 15)	139,694	133,135
- Live entertainment reserve (Note 16)	213,407	210,093
	367,409	376,585
<b>Net assets invested in capital assets (Page 6)</b>		
	355,084	396,093
<b>Unrestricted net assets (Page 6)</b>	1,484,648	1,213,258
	4,110,136	3,954,890
	\$ 6,818,066	\$ 6,372,504

## The University of Guelph Central Student Association Statement of Operations and Changes in Net Assets

For the year ended April 30	Externally Restricted Dental Plan Reserve	Externally Restricted Health Plan Reserve	Externally Restricted Affordable Housing Reserve	Externally Restricted Late Night Service Reserve	Externally Restricted Food Bank Reserve	Externally Restricted Menstrual Hygiene Initiative Reserve	Externally Restricted Cannon.ca Reserve	Externally Restricted Subtotal
Net assets, beginning of the year	\$ 812,868	\$ 483,958	\$ 223,041	\$ 175,035	\$ 116,797	\$ 109,731	\$ 47,524	\$ 1,968,954
Student fees collected	2,536,473	5,062,616	-	473,676	190,749	-	-	8,263,514
Interest earned	89,676	112,156	8,696	7,693	4,294	-	-	222,515
Partnership loss	-	-	-	-	-	-	(20,819)	(20,819)
Premiums for the year	(2,596,564)	(5,233,639)	-	-	-	-	-	(7,830,203)
Administration fees	(19,800)	(31,350)	-	-	-	-	-	(51,150)
Service fees	-	-	-	(453,918)	-	-	-	(453,918)
Other revenues (expenditures)	-	-	-	(650)	(164,731)	(30,517)	-	(195,898)
<b>Operating surplus (deficit)</b>	<b>9,785</b>	<b>(90,217)</b>	<b>8,696</b>	<b>26,801</b>	<b>30,312</b>	<b>(30,517)</b>	<b>(20,819)</b>	<b>(65,959)</b>
Purchase of capital assets	-	-	-	-	-	-	-	-
Internal transfers (Note 17)	-	-	-	-	-	-	-	-
<b>Excess (deficiency) of revenues over expenditures</b>	<b>9,785</b>	<b>(90,217)</b>	<b>8,696</b>	<b>26,801</b>	<b>30,312</b>	<b>(30,517)</b>	<b>(20,819)</b>	<b>(65,959)</b>
Net assets, end of the year	\$ 822,653	\$ 393,741	\$ 231,737	\$ 201,836	\$ 147,109	\$ 79,214	\$ 26,705	\$ 1,902,995

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations and Changes in Net Assets

For the year ended April 30	Externally Restricted Subtotal	Internally Restricted Bullring Capital Reserve	Internally Restricted Live Entertainment Reserve	Internally Restricted SafeWalk Reserve	Internally Restricted Subtotal	Invested in Capital Assets	Unrestricted	2024 Total	2023 Total
<b>Net assets, beginning of the year</b>	<b>\$ 1,968,954</b>	<b>\$ 133,135</b>	<b>\$ 210,093</b>	<b>\$ 33,357</b>	<b>\$ 376,585</b>	<b>\$ 396,093</b>	<b>\$ 1,213,258</b>	<b>\$ 3,954,890</b>	<b>\$ 3,718,623</b>
Student fees collected	8,263,514	-	-	-	-	-	-	8,263,514	7,437,747
Interest earned	222,515	6,559	-	-	6,559	-	-	229,074	110,854
Partnership loss	(20,819)	-	-	-	-	-	-	(20,819)	(6,631)
Premiums for the year	(7,830,203)	-	-	-	-	-	-	(7,830,203)	(6,912,469)
Administration fees	(51,150)	-	-	-	-	-	-	(51,150)	(51,150)
Service fees	(453,918)	-	-	-	-	-	-	(453,918)	(423,136)
Other revenues (expenditures)	(195,898)	-	3,090	-	3,090	-	-	(192,808)	(172,908)
Excess (deficiency) of revenues over expenditures (unrestricted)	-	-	-	-	-	(82,181)	293,737	211,556	253,960
<b>Operating surplus (deficit)</b>	<b>(65,959)</b>	<b>6,559</b>	<b>3,090</b>	<b>-</b>	<b>9,649</b>	<b>(82,181)</b>	<b>293,737</b>	<b>155,246</b>	<b>236,267</b>
Purchase of capital assets	-	-	-	-	-	41,172	(41,172)	-	-
Internal transfers (Note 17)	-	-	224	(19,049)	(18,825)	-	18,825	-	-
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(65,959)</b>	<b>6,559</b>	<b>3,314</b>	<b>(19,049)</b>	<b>(9,176)</b>	<b>(41,009)</b>	<b>271,390</b>	<b>155,246</b>	<b>236,267</b>
<b>Net assets, end of the year</b>	<b>\$ 1,902,995</b>	<b>\$ 139,694</b>	<b>\$ 213,407</b>	<b>\$ 14,308</b>	<b>\$ 367,409</b>	<b>\$ 355,084</b>	<b>\$ 1,484,648</b>	<b>\$ 4,110,136</b>	<b>\$ 3,954,890</b>

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations - Unrestricted

For the year ended April 30	2024	2023
<b>Revenue</b>		
Academic (pg. 19)	\$ 51,537	\$ 50,589
Administration (President) (pg. 20)	\$ 748,249	\$ 747,010
Bullring (pg. 21)	860,714	968,344
Council (pg. 22)	107,710	71,365
External (pg. 23)	48,640	47,450
Films (pg. 24)	-	11,360
Live entertainment (pg. 25)	87,283	22,000
Programmer - General Entertainment (pg. 26)	87,420	40,655
Programmes (pg. 27)	152,698	137,009
Promotional services (pg. 28)	67,932	62,721
Student Experience (pg. 29)	74,700	42,500
	<b>2,286,883</b>	<b>2,201,003</b>
<b>Expenditures</b>		
Academic (pg. 19)	49,052	49,818
Administration (President) (pg. 20)	539,847	439,492
Bullring (pg. 21)	580,957	586,373
Bullring - cost of sales (pg. 21)	321,847	363,642
Council (pg. 22)	136,466	171,940
External (pg. 23)	47,572	44,244
Films (pg. 24)	-	2,244
Live entertainment (pg. 25)	87,059	49,553
Programmer - General Entertainment (pg. 26)	74,943	65,914
Programmes (pg. 27)	120,676	97,212
Promotional services (pg. 28)	67,166	60,170
Student Experience (pg. 29)	49,742	16,441
	<b>2,075,327</b>	<b>1,947,043</b>
<b>Excess of revenues over expenditures</b>	<b>\$ 211,556</b>	<b>\$ 253,960</b>

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Cash Flows

For the year ended April 30	2024	2023
<b>Cash flows from operating activities</b>		
Excess of revenues over expenditures	\$ 155,246	\$ 236,267
Items not affecting cash:		
Amortization	82,181	88,914
Net loss - Cannon.ca partnership	20,819	6,631
	<u>258,246</u>	<u>331,812</u>
Changes in non-cash working capital:		
Accounts receivable	5,942	6,069
Prepaid expenses	-	13,012
Accounts payable	274,214	297,903
Government remittances payable	16,939	4,231
Deferred revenue	(837)	250
	<u>554,504</u>	<u>653,277</u>
<b>Cash flows from investing activities</b>		
Purchase of capital assets	(41,172)	(188,692)
Purchase of investments	(5,069,754)	(2,865,000)
Proceeds on disposal of investments	3,237,257	1,907,744
Investment income reinvested	(193,596)	(48,168)
	<u>(2,067,265)</u>	<u>(1,194,116)</u>
<b>Net decrease in cash</b>	<b>(1,512,761)</b>	<b>(540,839)</b>
Cash, beginning of the year (Note 2)	<u>3,378,736</u>	<u>3,919,575</u>
<b>Cash, end of the year (Note 2)</b>	<b>\$ 1,865,975</b>	<b>\$ 3,378,736</b>

The accompanying notes are an integral part of these financial statements.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2024

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### 1 . Significant Accounting Policies

**Nature of Business** The University of Guelph Central Student Association (the "Association") was incorporated without share capital on May 31, 1979, under the laws of Ontario and provides services to the student body of the University of Guelph, on a not-for-profit basis.

The Association is a non-profit organization and, as such, is exempt from income tax.

**Basis of Accounting** The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

**Financial Instruments** Financial instruments are recorded at fair value when acquired or issued. All guaranteed investment certificates have been designated to be in the fair value category, with gains and losses reported in operations. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

**Capital Assets** Capital assets are recorded at cost. Amortization based on the estimated useful life of the asset is calculated as follows:

	<b>Method</b>	<b>Rate</b>
Furniture and equipment	Straight-line	10 years
Computer equipment	Straight-line	5 years
Leasehold improvements	Straight-line	12 years

**Investment in University Centre Services** The investment in University Centre Services is recorded at cost.

**Investment in Cannon.ca Partnership** The partnership is accounted for by the equity method in the Association's financial statements.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2024

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### 1. Significant Accounting Policies (continued)

#### Fund Accounting

The Association follows the restricted fund method of accounting using the following funds:

The Dental Plan Reserve Fund is externally restricted for the purpose of funding the students' dental plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and dental plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Health Plan Reserve Fund is externally restricted for the purpose of funding the students' health plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and on the health plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Affordable Housing Reserve Fund is externally restricted for the purpose of upgrading accessibility of housing for students with special needs. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Late Night Service Reserve Fund is externally restricted for the purpose of providing late night bus services to the students. Revenues earned in the fund are generated from student fees and interest.

The Food Bank Reserve Fund is externally restricted for the purpose of purchasing food to be distributed to low income students. Revenues earned in the fund are generated from student fees. Interest earned on the reserve fund balance during the year becomes part of the fund.

The Menstrual Hygiene Reserve Fund is externally restricted for the purpose of providing hygiene products to students. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

The Cannon.ca Reserve Fund is externally restricted for the purpose of financing future deficits of the partnership. Revenues earned in the fund are generated from the operation of The Cannon.ca.

The SafeWalk Reserve Fund is internally restricted for the purpose of funding SafeWalk program expenditures. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2024

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### 1. Significant Accounting Policies (continued)

The Bullring Capital Reserve Fund is internally restricted for the purpose of funding capital expenditures. Interest earned on the reserve fund balance during the year becomes part of the fund.

The Live Entertainment Reserve Fund is internally restricted for the purpose of providing events to students. Revenues earned in the fund are generated from student fees and door receipts. All funds are included in the operating bank account.

#### Revenue Recognition

The Association follows the restricted fund method of accounting for contributions.

Restricted amounts are recognized as revenue of the appropriate restricted fund when received or receivable. If no appropriate restricted fund is presented, then the restricted amount is recognized as unrestricted revenue in the year in which the related expenditures are incurred. Unrestricted amounts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

The collection and amount of non-academic incidental fees charged to students is regulated by the Ontario Ministry of Training Colleges and Universities through its Ontario Operating Funds Distribution Manual and Compulsory Ancillary Fee Policy Guidelines. Pursuant to these, a change to, or introduction of, a fee must be made in accordance with the Ministry's guidelines and the long-term protocol established between the University and its student government. The agreement between the Association and the University requires a referendum of the student body for significant changes to or the introduction of additional fees.

Student fees are recognized in the period to which they relate. Sales revenues are recognized when the related goods or services are provided. Grants are recognized when received or receivable, provided that collection is reasonably assured. Interest income is accrued as it is earned.

#### Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. The estimate in these financial statements is the useful lives of capital assets.

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2024

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### 2. Cash

The Association's bank accounts are held at one credit union.

	2024	2023
<b>Unrestricted</b>		
Cash	\$ 771,793	\$ 270,602
<b>Externally Restricted</b>		
Health plan reserve fund	182,413	1,709,737
Dental plan reserve fund	368,866	842,725
Affordable housing reserve fund	31,737	23,041
Late night service reserve fund	71,836	45,035
Menstrual hygiene reserve fund	97,109	109,731
Food bank reserve fund	79,215	66,797
Due to clubs	25,596	64,483
	<b>856,772</b>	<b>2,861,549</b>
<b>Internally Restricted</b>		
SafeWalk reserve fund	14,308	33,357
Bullring capital reserve fund	9,695	3,135
Live entertainment reserve fund	213,408	210,093
	<b>237,411</b>	<b>246,585</b>
<b>Total cash</b>	<b>\$ 1,865,976</b>	<b>\$ 3,378,736</b>

Cash balances earn interest at the rate of 0% to 3.00% (2023 - 0% to 2.90%).

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2024

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### 3. Short-Term Investments

	2024	2023
<b>Unrestricted</b>		
GIC	\$ 706,637	\$ 906,451
<b>Externally Restricted</b>		
Health plan reserve fund - GIC	1,949,065	300,000
Dental plan reserve fund - GIC	1,326,841	750,000
Affordable housing reserve fund - GIC	200,000	200,000
Late night service reserve fund - GIC	130,000	130,000
Food bank reserve fund - GIC	50,000	50,000
	3,655,906	1,430,000
<b>Internally Restricted</b>		
Bullring capital reserve fund	130,000	130,000
<b>Total short-term investments</b>	<b>\$ 4,492,543</b>	<b>\$ 2,466,451</b>

Short-term investments consist of GICs that earn interest at a rate of 4.95% to 5.77% and mature from May 2024 to April 2025.

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### 4. Investment in University Centre Services

In 2019, the Association entered into an agreement with the University Centre Services to provide an investment of \$60,000 for a student-focused lounge space and digital signage partnership. This investment provides the Association with non-financial benefits including contribution acknowledgement, priority service bookings, priority programming, and decision-making involvement. During the year, \$11,250 (2023 - \$11,250) was received as a return on this investment. To date, \$50,000 has been received as a return on this investment.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

**April 30, 2024**

### 5. Investment in Cannon.ca Partnership

The Association has entered into a partnership agreement with the Guelph Campus Co-operative whereby the yearly income or loss of the Cannon.ca is to be divided equally amongst the two partners.

The Cannon.ca is a website for the purpose of providing students at the University of Guelph a place they can buy and sell used textbooks, along with providing a forum for other university issues.

The Association's portion of the net income of Cannon.ca from inception to April 30, 2024 is included in a reserve account, externally restricted for the purpose of financing future deficits of the partnership.

Financial summaries of the Cannon.ca as at April 30, 2024 and 2023 and for the years then ended are as follows:

#### Financial Position

	2024	2023
Assets	\$ 53,309	\$ 92,959
Liabilities	1,988	-
Equity	51,321	92,959
Association's share	\$ 26,705	\$ 47,524

#### Results of Operations

	2024	2023
Total revenues	\$ -	\$ -
Total expenditures	(41,638)	(13,262)
Net loss	(41,638)	(13,262)
Association's share	\$ (20,819)	\$ (6,631)

#### Cash Flows

	2024	2023
Cash from operations	\$ (39,651)	\$ (12,262)
Cash used in financing activities	-	-
Cash used in investing activities	-	-
Decrease in cash	\$ (39,651)	\$ (12,262)

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2024

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### 6. Capital Assets

	2024		2023	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Furniture and equipment	\$ 161,141	\$ 100,468	\$ 239,565	\$ 173,995
Computer equipment	42,112	21,705	47,319	26,930
Leasehold improvements	579,534	305,530	558,019	247,885
	<b>782,787</b>	<b>427,703</b>	<b>844,903</b>	<b>448,810</b>
		<b>\$ 355,084</b>		<b>\$ 396,093</b>

During the year, amortization of \$82,181 (2023- \$88,914) was recorded on capital assets.

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### 7. Accounts Payable

	2024	2023
Health plan	\$ 1,737,737	\$ 1,525,779
Dental plan	873,054	779,857
Due to clubs	25,596	64,483
Unrestricted	17,512	9,566
	<b>\$ 2,653,899</b>	<b>\$ 2,379,685</b>

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2024

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### 8. Dental Plan and Dental Plan Reserve Fund

The Dental Plan Reserve Fund is externally restricted for the purpose of funding the students' dental plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and dental plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

	2024	2023
Savings	\$ 368,866	\$ 842,725
Short-term investments	1,326,841	750,000
Accounts payable	(873,054)	(779,857)
	\$ 822,653	\$ 812,868

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### 9. Health Plan and Health Plan Reserve Fund

The Health Plan Reserve Fund is externally restricted for the purpose of funding the students' health plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and on the health plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

	2024	2023
Savings	\$ 182,413	\$ 1,709,737
Short-term investments	1,949,065	300,000
Accounts payable	(1,737,737)	(1,525,779)
	\$ 393,741	\$ 483,958

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### 10. Affordable Housing Reserve Fund

The Affordable Housing Reserve Fund is externally restricted for the purpose of upgrading accessibility of housing for students with special needs. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees.

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### 11. Late Night Service Reserve Fund

The Late Night Service Reserve Fund is externally restricted for the purpose of providing late night bus services to the students. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees and interest.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2024

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### 12. Food Bank Reserve Fund

The Food Bank Reserve Fund is externally restricted for the purpose of purchasing food to be distributed to low income students. Revenues earned in the fund are generated from student fees. Interest earned on the reserve fund balance during the year becomes part of the fund.

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### 13. Menstrual Hygiene Initiative Reserve Fund

The Menstrual Hygiene Reserve Fund is externally restricted for the purpose of providing hygiene products to students. Revenues earned in the fund are generated from student fees.

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### 14. SafeWalk Reserve Fund

The SafeWalk Reserve Fund is internally restricted for the purpose of funding SafeWalk program expenditures. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

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### 15. Bullring Capital Reserve Fund

The Bullring Capital Reserve Fund is internally restricted for the purpose of funding capital expenditures. Interest earned on the reserve fund balance during the year becomes part of the fund.

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### 16. Live Entertainment Reserve Fund

The Live Entertainment Reserve Fund is internally restricted for the purpose of providing events to students. Revenues earned in the fund are generated from student fees and door receipts. All funds are included in the operating bank account.

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### 17. Internal Transfers

Each year the surplus (deficit) of live entertainment and films is internally transferred from operations to the live entertainment reserve. During the year, a surplus of \$224 (2023 - \$19,355 deficit) was transferred.

Each year the surplus (deficit) of the SafeWalk programme is internally transferred from operations to the SafeWalk reserve. During the year, a surplus of \$7,946 (2023 - \$14,105) was transferred.

During the year, the Board of Directors approved a transfer of \$26,995 (2023 - \$NIL) from the SafeWalk reserve to operations for the cost of an electric vehicle purchased in a previous year.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2024

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### 18. Source of Funds

The Association receives all of its student fees from the University of Guelph. These fees are essential to the continuing operation of the Association.

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### 19. Obligation Under Operating Lease

Future minimum lease payments committed under an operating lease for the Association's photocopier consist of the following:

2025	\$ 4,882
	<u>\$ 4,882</u>

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### 20. Financial Instruments

#### Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Association is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations. The financial instruments that are exposed to credit risk relate primarily to cash, investments, and accounts receivable. There have not been any changes in the risk from the prior year.

#### Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk through interest earned on its savings accounts and its guaranteed investments certificates. There have not been any changes in the risk from the prior year.

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### 21. Budget Information

The budget figures presented for comparison purposes are unaudited and have been derived from the budget approved by the Board of Directors.

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## The University of Guelph Central Student Association Schedule of Academic

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Student fees	\$ 48,000	\$ 48,000	\$ 46,000
Student health plan reserve support	3,000	3,537	4,089
Bullring promotional support	500	-	500
	<u>51,500</u>	<u>51,537</u>	<u>50,589</u>
<b>Expenditures</b>			
Salaries	40,110	37,801	39,235
Employee benefits	6,285	5,728	5,037
Student memorial fund	3,000	3,537	4,089
Student artwork	1,100	1,062	1,050
Teaching excellence award	400	569	404
Campaigns	350	108	-
Advertising and promotion	100	100	-
Photocopying	55	84	3
Supplies	100	63	-
	<u>51,500</u>	<u>49,052</u>	<u>49,818</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 2,485</b>	<b>\$ 771</b>

## The University of Guelph Central Student Association Schedule of Administration (President)

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Student fees	\$ 446,280	\$ 483,832	\$ 525,505
Interest earned	45,000	86,790	47,978
Other income	60,420	60,366	63,200
Universal bus pass revenue - net	44,000	44,362	43,660
Health plan administration fees	28,500	28,500	28,500
Entertainment student fees	18,500	18,472	12,363
Dental plan administration fees	18,000	18,000	18,000
Photocopier revenue	4,900	7,927	7,804
	<u>665,600</u>	<u>748,249</u>	<u>747,010</u>
<b>Expenditures</b>			
Salaries	390,000	344,829	297,872
Professional fees	45,000	66,965	23,476
Employee benefits	44,000	36,584	31,522
Advertising and promotion	15,000	16,330	10,453
Insurance	15,000	15,520	14,562
Photocopier expense	14,000	15,508	14,708
Software licensing	16,000	12,881	14,239
Telephone	11,800	9,140	11,130
Office supplies	8,700	8,357	8,891
Staff appreciation	4,000	5,574	5,365
Temporary wages	2,000	2,264	2,838
Bank charges	1,700	2,180	1,666
Maintenance and repairs	82,700	1,434	270
Student risk management	600	536	579
Staff training and transition	1,800	520	448
University services	3,000	510	730
Employer health tax premium		409	
Travel	300	306	65
Purchase of equipment	10,000	-	-
GSEC - Bullfrog power	-	-	678
	<u>665,600</u>	<u>539,847</u>	<u>439,492</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 208,402</b>	<b>\$ 307,518</b>

During the year, \$19,658 (2023 - \$11,695) of equipment and \$15,826 (2023 - \$169,000) of leasehold improvements were purchased, which has not been reflected above.

## The University of Guelph Central Student Association Schedule of Bullring

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Sales	\$ 976,650	\$ 829,632	\$ 950,235
Entertainment student fees	15,000	17,000	10,368
	991,650	846,632	960,603
<b>Cost of sales</b>	<b>390,650</b>	<b>321,847</b>	<b>363,642</b>
<b>Gross margin</b>	<b>601,000</b>	<b>524,785</b>	<b>596,961</b>
<b>Other revenue</b>	<b>10,000</b>	<b>14,082</b>	<b>7,741</b>
	<b>611,000</b>	<b>538,867</b>	<b>604,702</b>
<b>Expenditures</b>			
Wages	209,500	198,758	236,837
Management salary	162,800	162,822	123,009
Express card commissions/rental	51,800	45,734	52,264
Bookkeeping	45,870	41,768	45,200
Supplies	33,000	29,320	35,737
University space costs	17,500	19,808	17,145
Entertainment costs	15,000	18,358	10,368
Management benefits	17,700	17,805	14,320
Staff benefits	15,800	15,058	17,961
Janitorial services	7,000	8,260	7,074
Insurance	7,400	7,644	7,270
Maintenance of equipment	3,000	5,292	2,732
Janitorial supplies	2,800	3,095	3,178
Staff appreciation	2,400	2,399	2,456
Lease of equipment	4,500	1,548	1,547
Advertising and promotion	4,000	1,502	6,594
Memberships and licenses	1,500	1,068	1,069
Staff training	1,000	360	684
Employer health tax premium	-	217	-
Maintenance of front house	1,200	89	374
Photocopying	30	52	35
Travel/mileage	200	-	30
University services	1,000	-	489
Purchase of equipment	6,000	-	-
	<b>611,000</b>	<b>580,957</b>	<b>586,373</b>
<b>Net revenues (expenditures)</b>	<b>\$ -</b>	<b>\$ (42,090)</b>	<b>\$ 18,329</b>

During the year, \$NIL (2023 - \$7,078) of equipment was purchased, which has not been reflected above.

## The University of Guelph Central Student Association Schedule of Council

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Student fees	\$ 99,950	\$ 99,950	\$ 64,100
Entertainment student fees	7,760	7,760	7,265
	<u>107,710</u>	<u>107,710</u>	<u>71,365</u>
<b>Expenditures</b>			
Amortization	-	82,181	88,914
Elections	21,000	28,324	22,825
Residence room stuffer	30,000	23,888	28,114
Grants - College Royal	7,760	9,760	7,265
Board appreciation/training	10,000	8,400	7,760
Grants - CSA food bank support	8,000	8,000	7,500
Annual general meeting	10,000	7,554	1,410
Honouraria	5,500	6,292	4,324
Executive visioning	1,000	2,484	1,156
Travel and conferences - CFS/CFS-O	1,700	517	1,541
Executive discretionary fund	1,000	-	-
Travel and conferences - CSA staff	1,000	-	-
Travel and conferences - student leadership	500	-	-
Photocopying	50	-	-
Supplies	200	-	-
Grants - fall and winter	10,000	(40,934)	1,131
	<u>107,710</u>	<u>136,466</u>	<u>171,940</u>
<b>Net expenditures</b>	<b>\$ -</b>	<b>\$ (28,756)</b>	<b>\$ (100,575)</b>

## The University of Guelph Central Student Association Schedule of External

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Student fees	\$ 48,640	\$ 48,640	\$ 47,450
<b>Expenditures</b>			
Salaries	40,110	40,466	38,944
Employee benefits	6,285	5,793	4,713
Campaigns	1,800	1,023	512
Photocopying	95	228	53
Supplies	100	62	22
Advertising and promotion	200	-	-
Memberships and subscriptions	50	-	-
	48,640	47,572	44,244
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 1,068</b>	<b>\$ 3,206</b>

**The University of Guelph Central Student Association  
Schedule of Films**

<b>For the year ended April 30</b>	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Entertainment student fees	\$ -	\$ -	\$ 11,360
<b>Expenditures</b>			
Film rentals	-	-	2,244
	-	-	2,244
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,116</b>

## The University of Guelph Central Student Association Schedule of Live Entertainment

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Entertainment student fees	\$ 82,870	\$ 82,870	\$ 22,000
Door receipts and ticket sales	33,000	4,413	-
	<u>115,870</u>	<u>87,283</u>	<u>22,000</u>
<b>Expenditures</b>			
Performer fees	82,200	57,600	28,703
Setup and sound	17,000	21,073	17,813
Free concert programming	5,000	2,688	-
Performer riders	3,000	2,089	-
Facility costs	5,000	1,695	1,080
Advertising and promotion	1,000	1,063	35
Supplies	670	826	916
Photocopying	-	25	6
Speaker series	2,000	-	1,000
	<u>115,870</u>	<u>87,059</u>	<u>49,553</u>
<b>Net revenues (expenditures)</b>	<b>\$ -</b>	<b>\$ 224</b>	<b>\$ (27,553)</b>

During the year, \$NIL (2023 - \$918) of equipment was purchased, which has not been reflected above.

## The University of Guelph Central Student Association Schedule of Programmer - General Entertainment

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Imaginus - net	\$ 20,000	\$ 32,720	\$ 35,155
Student fees	54,700	54,700	5,500
	<u>74,700</u>	<u>87,420</u>	<u>40,655</u>
<b>Expenditures</b>			
Salaries	66,950	67,346	59,322
Employee benefits	7,450	7,571	6,583
Supplies	300	26	9
	<u>74,700</u>	<u>74,943</u>	<u>65,914</u>
<b>Net revenues (expenditures)</b>	<b>\$ -</b>	<b>\$ 12,477</b>	<b>\$ (25,259)</b>

## The University of Guelph Central Student Association Schedule of Programmes

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Student fees	\$ 146,350	\$ 112,250	\$ 99,350
Solicitations	6,000	38,987	37,240
SW Fees - Graduate	-	1,968	1,874
Other income (loss) from sales	250	(507)	(1,455)
	<u>152,600</u>	<u>152,698</u>	<u>137,009</u>
<b>Expenditures</b>			
Co-ordinators' wages	92,435	81,007	67,179
Advertising and promotion	5,650	9,816	3,520
Employee benefits	8,156	6,510	5,678
UCS security contract	15,000	6,003	5,659
Professional fees	6,000	5,000	5,000
CSA administrative fee	3,130	3,287	2,983
Club days	2,440	2,205	2,181
Electric vehicle	12,500	1,395	-
Volunteer appreciation	2,150	1,297	1,186
Information and awareness	500	1,136	338
Supplies	1,060	866	1,773
Telephone	850	800	707
Taxi	1,400	778	369
Software and licensing	300	266	234
General meetings	400	219	219
Photocopying	129	91	63
Workshops	500		123
	<u>152,600</u>	<u>120,676</u>	<u>97,212</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 32,022</b>	<b>\$ 39,797</b>

During the year, \$5,689 (2023 - \$NIL) of leasehold improvements were purchased, which has not been reflected above.

## The University of Guelph Central Student Association Schedule of Promotional Services

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Student fees	\$ 48,100	\$ 48,100	\$ 47,600
Banner service - net	5,000	10,286	7,185
Space rentals	4,000	5,496	3,120
Postering - net	6,500	3,460	3,462
Graphic design	1,000	373	413
Miscellaneous - net	800	217	941
	65,400	67,932	62,721
<b>Expenditures</b>			
Salaries	55,040	57,351	50,728
Employee benefits	6,390	6,810	5,112
Supplies	3,000	2,392	3,697
Memberships and subscriptions	370	371	365
Advertising and promotion	600	242	268
	65,400	67,166	60,170
<b>Net revenues</b>	\$ -	\$ 766	\$ 2,551

## The University of Guelph Central Student Association Schedule of Student Experience

For the year ended April 30	2024 Budget (unaudited)	2024 Actual	2023 Actual
<b>Revenues</b>			
Student fees	\$ 57,080	\$ 57,080	\$ 30,500
Entertainment student fees	17,620	17,620	12,000
	<u>74,700</u>	<u>74,700</u>	<u>42,500</u>
<b>Expenditures</b>			
Salaries	40,110	19,193	
Orientation programming	17,620	17,620	12,309
Winter programming	5,500	5,685	2,334
Fall programming	3,500	2,727	1,660
Employee benefits	6,285	2,720	
Summer programming	800	1,281	-
Photocopying	160	217	138
Advertising and promotion	600	192	-
Supplies	125	107	-
	<u>74,700</u>	<u>49,742</u>	<u>16,441</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 24,958</b>	<b>\$ 26,059</b>

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**AGM Item 1.5.3**  
**Receive the 2024-2025 Audit Report**

**WHEREAS** the audited statements were approved by the CSA Board of Directors at the Board Meeting on November 12, 2025;

**BE IT RESOLVED** to receive the Audit Report for the year ended April 30, 2025, as presented in the November 19, 2025 CSA Annual General Meeting package, as information.

**Moved:**

**Seconded:**

**The University of Guelph Central  
Student Association  
Financial Statements  
For the Year Ended April 30, 2025**

Draft - Subject to Change

**The University of Guelph Central Student Association  
Financial Statements  
For the Year Ended April 30, 2025**

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## Independent Auditor's Report

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To the Members of The University of Guelph Central Student Association

### Qualified Opinion

We have audited the financial statements of The University of Guelph Central Student Association (the Association), which comprise the statement of financial position as at April 30, 2025, the statements of operations - unrestricted, operations and changes in net assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at April 30, 2025, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, the Association derives revenue from sales, sundry and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to sales, sundry and fundraising revenues, excess (deficiency) of revenues over expenditures, and cash flows from operations for the years ended April 30, 2025 and 2024, current assets as at April 30, 2025 and 2024, and net assets as at May 1 and April 30 for both the 2025 and 2024 years.

We were unable to obtain sufficient appropriate audit evidence to support the partnership income (loss) which is stated on the statement of operations and changes in net assets in the amount of \$26,797 (2024 - \$(20,819)) and the Investment in Cannon.ca Partnership which is stated on the statement of financial position at \$53,502 (2024 - \$26,705). As a result of this matter, we were unable to determine the adjustments, if any, that might have been found necessary in respect of partnership loss and net deficit for the years ended April 30, 2025 and 2024, Investment in Cannon.ca Partnership as at April 30, 2025 and 2024 and net assets externally restricted as at May 1 and April 30 for both the 2025 and 2024 years.

Our audit opinion on the financial statements for the year ended April 30, 2024 was modified accordingly because of the possible effects of these limitations in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is

sufficient and appropriate to provide a basis for our qualified opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Guelph, Ontario  
TBD

Draft - Subject to Change

## The University of Guelph Central Student Association Statement of Financial Position

April 30	2025	2024
<b>Assets</b>		
<b>Current</b>		
Cash (Note 2)	\$ 3,282,119	\$ 1,865,976
Short-term investments (Note 3)	3,375,170	4,492,543
Accounts receivable - other	6,023	5,075
Accounts receivable - Bullring	4,816	12,683
	6,668,128	6,376,277
Long-term investments (Note 4)	963,357	-
Investment in University Centre Services (Note 5)	60,000	60,000
Investment in Cannon.ca Partnership (Note 6)	53,502	26,705
Capital assets (Note 7)	347,031	355,084
	\$ 8,092,018	\$ 6,818,066
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable (Note 8)	\$ 3,109,568	\$ 2,653,899
Government remittances payable	44,278	54,031
	3,153,846	2,707,930
<b>Net Assets</b>		
<b>Net assets externally restricted (Page 5)</b>		
- Dental plan reserve (Note 8)	873,688	822,653
- Health plan reserve (Note 9)	512,272	393,741
- Affordable housing reserve (Note 10)	242,440	231,737
- Late night service reserve (Note 11)	257,666	201,836
- Food bank reserve (Note 12)	180,056	147,109
- Menstrual hygiene reserve (Note 13)	83,739	79,214
- Cannon.ca reserve	53,502	26,705
	2,203,363	1,902,995
<b>Net assets internally restricted (Page 6)</b>		
- SafeWalk reserve (Note 15)	49,201	14,308
- Bullring capital reserve (Note 16)	191,026	139,694
- Live entertainment reserve (Note 17)	256,630	213,407
	496,857	367,409
Net assets invested in capital assets (Page 6)	347,031	355,084
Unrestricted net assets (Page 6)	1,890,921	1,484,648
	4,938,172	4,110,136
	\$ 8,092,018	\$ 6,818,066

## The University of Guelph Central Student Association Statement of Operations and Changes in Net Assets

For the year ended April 30	Externally Restricted Dental Plan Reserve	Externally Restricted Health Plan Reserve	Externally Restricted Affordable Housing Reserve	Externally Restricted Late Night Service Reserve	Externally Restricted Food Bank Reserve	Externally Restricted Menstrual Hygiene Initiative Reserve	Externally Restricted Cannon.ca Reserve	Externally Restricted Subtotal
Net assets, beginning of the year	\$ 822,653	\$ 393,741	\$ 231,737	\$ 201,836	\$ 147,109	\$ 79,214	\$ 26,705	\$ 1,902,995
Student fees collected	3,070,587	6,088,670	-	521,442	224,270	51,096	39,286	9,995,351
Interest earned	108,103	152,601	10,703	7,769	4,550	-	-	283,726
Premiums for the year	(3,107,855)	(6,091,390)	-	-	-	-	-	(9,199,245)
Administration fees	(19,800)	(31,350)	-	-	-	-	-	(51,150)
Service fees	-	-	-	(471,942)	-	-	-	(471,942)
Other revenues (expenditures)	-	-	-	(1,439)	(195,873)	(46,571)	(12,489)	(256,372)
<b>Operating surplus (deficit)</b>	<b>51,035</b>	<b>118,531</b>	<b>10,703</b>	<b>55,830</b>	<b>32,947</b>	<b>4,525</b>	<b>26,797</b>	<b>300,368</b>
Purchase of capital assets	-	-	-	-	-	-	-	-
Internal transfers (Note 17)	-	-	-	-	-	-	-	-
<b>Excess (deficiency) of revenues over expenditures</b>	<b>51,035</b>	<b>118,531</b>	<b>10,703</b>	<b>55,830</b>	<b>32,947</b>	<b>4,525</b>	<b>26,797</b>	<b>300,368</b>
Net assets, end of the year	\$ 873,688	\$ 512,272	\$ 242,440	\$ 257,666	\$ 180,056	\$ 83,739	\$ 53,502	\$ 2,203,363

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations and Changes in Net Assets

For the year ended April 30	Externally Restricted Subtotal	Internally Restricted Bullring Capital Reserve	Internally Restricted Live Entertainment Reserve	Internally Restricted SafeWalk Reserve	Internally Restricted Subtotal	Invested in Capital Assets	Unrestricted	2025 Total	2024 Total
Net assets, beginning of the year	\$ 1,902,995	\$ 139,694	\$ 213,407	\$ 14,308	\$ 367,409	\$ 355,084	\$ 1,484,648	\$ 4,110,136	\$ 3,954,890
Student fees collected	9,995,351	-	-	-	-	-	-	9,995,351	8,263,514
Interest earned	283,726	6,332	-	-	6,332	-	-	290,058	229,074
Partnership loss	-	-	-	-	-	-	-	-	(20,819)
Premiums for the year	(9,199,245)	-	-	-	-	-	-	(9,199,245)	(7,830,203)
Administration fees	(51,150)	-	-	-	-	-	-	(51,150)	(51,150)
Service fees	(471,942)	-	-	-	-	-	-	(471,942)	(453,918)
Other revenues (expenditures)	(256,372)	-	953	18,332	19,285	-	-	(237,087)	(192,808)
Excess (deficiency) of revenues over expenditures (unrestricted)	-	-	-	-	-	(88,399)	590,450	502,051	211,556
<b>Operating surplus (deficit)</b>	<b>300,368</b>	<b>6,332</b>	<b>953</b>	<b>18,332</b>	<b>25,617</b>	<b>(88,399)</b>	<b>590,450</b>	<b>828,036</b>	<b>155,246</b>
Purchase of capital assets	-	-	-	-	-	80,346	(80,346)	-	-
Internal transfers (Note 18)	-	45,000	42,270	16,561	103,831	-	(103,831)	-	-
<b>Excess (deficiency) of revenues over expenditures</b>	<b>300,368</b>	<b>51,332</b>	<b>43,223</b>	<b>34,893</b>	<b>129,448</b>	<b>(8,053)</b>	<b>406,273</b>	<b>828,036</b>	<b>155,246</b>
Net assets, end of the year	\$ 2,203,363	\$ 191,026	\$ 256,630	\$ 49,201	\$ 496,857	\$ 347,031	\$ 1,890,921	\$ 4,938,172	\$ 4,110,136

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations - Unrestricted

For the year ended April 30	2025	2024
<b>Revenue</b>		
Academic (pg. 22)	\$ 54,795	\$ 51,537
Administration (President) (pg. 23)	923,903	748,249
Bullring (pg. 24)	1,140,816	860,714
Council (pg. 25)	104,005	107,710
External (pg. 26)	50,550	48,640
Live entertainment (pg. 27)	106,544	87,283
Programmer - General Entertainment (pg. 28)	89,089	87,420
Programmes (pg. 29)	154,268	152,698
Promotional services (pg. 30)	81,464	67,932
Student Experience (pg. 31)	63,600	74,700
	<b>2,769,034</b>	<b>2,286,883</b>
<b>Expenditures</b>		
Academic (pg. 22)	47,529	49,052
Administration (President) (pg. 23)	538,370	539,847
Bullring (pg. 24)	663,749	580,957
Bullring - cost of sales (pg. 24)	430,749	321,847
Council (pg. 25)	155,828	136,466
External (pg. 26)	49,556	47,572
Live entertainment (pg. 27)	64,276	87,059
Programmer - General Entertainment (pg. 28)	63,613	74,943
Programmes (pg. 29)	124,713	120,676
Promotional services (pg. 30)	76,126	67,166
Student Experience (pg. 31)	52,474	49,742
	<b>2,266,983</b>	<b>2,075,327</b>
<b>Excess of revenues over expenditures</b>	<b>\$ 502,051</b>	<b>\$ 211,556</b>

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Cash Flows

For the year ended April 30	2025	2024
<b>Cash flows from operating activities</b>		
Excess of revenues over expenditures	\$ 828,036	\$ 155,246
Items not affecting cash:		
Amortization	88,399	82,181
Net loss (income) - Cannon.ca partnership	(26,797)	20,819
	889,638	258,246
Changes in non-cash working capital:		
Accounts receivable	6,919	5,942
Accounts payable	455,669	274,214
Government remittances payable	(9,753)	16,939
Deferred revenue	-	(837)
	1,342,473	554,504
<b>Cash flows from investing activities</b>		
Purchase of capital assets	(80,346)	(41,172)
Purchase of investments	(4,830,000)	(5,069,754)
Proceeds on disposal of investments	5,172,075	3,237,257
Investment income reinvested	(188,058)	(193,596)
	73,671	(2,067,265)
<b>Net increase (decrease) in cash</b>	<b>1,416,144</b>	<b>(1,512,761)</b>
Cash, beginning of the year (Note 2)	1,865,975	3,378,736
<b>Cash, end of the year (Note 2)</b>	<b>\$ 3,282,119</b>	<b>\$ 1,865,975</b>

The accompanying notes are an integral part of these financial statements.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 1 . Significant Accounting Policies

<b>Nature of Business</b>	<p>The University of Guelph Central Student Association (the "Association") was incorporated without share capital on May 31, 1979, under the laws of Ontario and provides services to the student body of the University of Guelph, on a not-for-profit basis.</p> <p>The Association is a non-profit organization and, as such, is exempt from income tax.</p>												
<b>Basis of Accounting</b>	<p>The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.</p>												
<b>Capital Assets</b>	<p>Capital assets are recorded at cost. Amortization based on the estimated useful life of the asset is calculated as follows:</p> <table><thead><tr><th></th><th><b>Method</b></th><th><b>Rate</b></th></tr></thead><tbody><tr><td>Furniture and equipment</td><td>Straight-line</td><td>10 years</td></tr><tr><td>Computer equipment</td><td>Straight-line</td><td>5 years</td></tr><tr><td>Leasehold improvements</td><td>Straight-line</td><td>12 years</td></tr></tbody></table>		<b>Method</b>	<b>Rate</b>	Furniture and equipment	Straight-line	10 years	Computer equipment	Straight-line	5 years	Leasehold improvements	Straight-line	12 years
	<b>Method</b>	<b>Rate</b>											
Furniture and equipment	Straight-line	10 years											
Computer equipment	Straight-line	5 years											
Leasehold improvements	Straight-line	12 years											
<b>Investment in University Centre Services</b>	<p>The investment in University Centre Services is recorded at cost.</p>												
<b>Investment in Cannon.ca Partnership</b>	<p>The partnership is accounted for by the equity method in the Association's financial statements.</p>												

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 1. Significant Accounting Policies (continued)

#### Financial Instruments

Arm's length financial instruments are recorded at fair value at initial recognition.

Related party financial instruments quoted in an active market or those with observable inputs significant to the determination of fair value or derivative contracts are recorded at fair value at initial recognition. All other related party financial instruments are recorded at cost at initial recognition.

In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any change in fair value reported in income. All other financial instruments are reported at cost or amortized cost less impairment. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items measured at fair value and charged to the financial instrument for those measured at amortized cost.

Financial assets are tested for impairment when indicators of impairment exist. When a significant change in the expected timing or amount of the future cash flows of the financial asset is identified, the carrying amount of the financial asset is reduced and the amount of the write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously, and the amount of the reversal is recognized in net income.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 1. Significant Accounting Policies (continued)

#### Fund Accounting

The Association follows the restricted fund method of accounting using the following funds:

The Dental Plan Reserve Fund is externally restricted for the purpose of funding the students' dental plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and dental plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Health Plan Reserve Fund is externally restricted for the purpose of funding the students' health plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and on the health plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Affordable Housing Reserve Fund is externally restricted for the purpose of upgrading accessibility of housing for students with special needs. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Late Night Service Reserve Fund is externally restricted for the purpose of providing late night bus services to the students. Revenues earned in the fund are generated from student fees and interest.

The Food Bank Reserve Fund is externally restricted for the purpose of purchasing food to be distributed to low income students. Revenues earned in the fund are generated from student fees. Interest earned on the reserve fund balance during the year becomes part of the fund.

The Menstrual Hygiene Reserve Fund is externally restricted for the purpose of providing hygiene products to students. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

The Cannon.ca Reserve Fund is externally restricted for the purpose of financing future deficits of the partnership. Revenues earned in the fund are generated from the operation of The Cannon.ca.

The SafeWalk Reserve Fund is internally restricted for the purpose of funding SafeWalk program expenditures. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 1. Significant Accounting Policies (continued)

The Bullring Capital Reserve Fund is internally restricted for the purpose of funding capital expenditures. Interest earned on the reserve fund balance during the year becomes part of the fund.

The Live Entertainment Reserve Fund is internally restricted for the purpose of providing events to students. Revenues earned in the fund are generated from student fees and door receipts. All funds are included in the operating bank account.

#### Revenue Recognition

The Association follows the restricted fund method of accounting for contributions.

Restricted amounts are recognized as revenue of the appropriate restricted fund when received or receivable. If no appropriate restricted fund is presented, then the restricted amount is recognized as unrestricted revenue in the year in which the related expenditures are incurred. Unrestricted amounts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

The collection and amount of non-academic incidental fees charged to students is regulated by the Ontario Ministry of Training Colleges and Universities through its Ontario Operating Funds Distribution Manual and Compulsory Ancillary Fee Policy Guidelines. Pursuant to these, a change to, or introduction of, a fee must be made in accordance with the Ministry's guidelines and the long-term protocol established between the University and its student government. The agreement between the Association and the University requires a referendum of the student body for significant changes to or the introduction of additional fees.

Student fees are recognized in the period to which they relate. Sales revenues are recognized when the related goods or services are provided. Grants are recognized when received or receivable, provided that collection is reasonably assured. Interest income is accrued as it is earned.

#### Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. The estimate in these financial statements is the useful lives of capital assets.

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**The University of Guelph Central Student Association  
Notes to Financial Statements**

**April 30, 2025**

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**2. Cash**

The Association's bank accounts are held at one credit union.

	2025	2024
<b>Unrestricted</b>		
Cash	\$ 1,476,481	\$ 771,793
<b>Externally Restricted</b>		
Health plan reserve fund	458,040	182,413
Dental plan reserve fund	377,137	368,866
Affordable housing reserve fund	242,440	31,737
Late night service reserve fund	127,666	71,836
Menstrual hygiene reserve fund	83,740	97,109
Food bank reserve fund	120,056	79,215
Due to clubs	29,702	25,596
	<b>1,438,781</b>	<b>856,772</b>
<b>Internally Restricted</b>		
SafeWalk reserve fund	49,201	14,308
Bullring capital reserve fund	61,026	9,695
Live entertainment reserve fund	256,630	213,408
	<b>366,857</b>	<b>237,411</b>
<b>Total cash</b>	<b>\$ 3,282,119</b>	<b>\$ 1,865,976</b>

Cash balances earn interest at the rate of 0.25% to 2.15% (2024 - 0% to 3.00%).

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**The University of Guelph Central Student Association  
Notes to Financial Statements**

**April 30, 2025**

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**3. Short-Term Investments**

	2025	2024
<b>Unrestricted</b>		
GIC	\$ -	\$ 706,637
<b>Externally Restricted</b>		
Health plan reserve fund - GIC	1,876,246	1,949,065
Dental plan reserve fund - GIC	1,238,924	1,326,841
Affordable housing reserve fund - GIC	-	200,000
Late night service reserve fund - GIC	130,000	130,000
Food bank reserve fund - GIC	-	50,000
	3,245,170	3,655,906
<b>Internally Restricted</b>		
Bullring capital reserve fund	130,000	130,000
<b>Total short-term investments</b>	<b>\$ 3,375,170</b>	<b>\$ 4,492,543</b>

Short-term investments consist of GICs that earn interest at a rate of 3.36% to 3.86% and mature from May 2025 to April 2026.

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**The University of Guelph Central Student Association  
Notes to Financial Statements**

**April 30, 2025**

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**4. Long-Term Investments**

	2025	2024
<b>Unrestricted</b>		
GIC	\$ 401,227	\$ -
<b>Externally Restricted</b>		
Health plan reserve fund - GIC	200,532	-
Dental plan reserve fund - GIC	301,598	-
Food bank reserve fund - GIC	60,000	-
	562,130	-
 <b>Total long-term investments</b>	 <b>\$ 963,357</b>	 <b>\$ -</b>

Long-term investments consists of GICs that earn interest at a rate of 3.35% - 3.60% and matures between March to April 2027.

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**5. Investment in University Centre Services**

In 2019, the Association entered into an agreement with the University Centre Services to provide an investment of \$60,000 for a student-focused lounge space and digital signage partnership. This investment provides the Association with non-financial benefits including contribution acknowledgement, priority service bookings, priority programming, and decision-making involvement. During the year, \$7,000 (2024 - \$11,250) was received as a return on this investment. To date, \$57,000 has been received as a return on this investment.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

**April 30, 2025**

### 6. Investment in Cannon.ca Partnership

The Association has entered into a partnership agreement with the Guelph Campus Co-operative whereby the yearly income or loss of the Cannon.ca is to be divided equally amongst the two partners.

The Cannon.ca is a website for the purpose of providing students at the University of Guelph a place they can buy and sell used textbooks, along with providing a forum for other university issues.

The Association's portion of the net income of Cannon.ca from inception to April 30, 2025 is included in a reserve account, externally restricted for the purpose of financing future deficits of the partnership.

Financial summaries of the Cannon.ca as at April 30, 2025 and 2024 and for the years then ended are as follows:

#### Financial Position

	2025	2024
Assets	\$ 106,885	\$ 53,309
Liabilities	1,970	1,988
Equity	104,915	51,321
Association's share	\$ 53,502	\$ 26,705

#### Results of Operations

	2025	2024
Total revenues	\$ 78,573	\$ -
Total expenditures	(24,978)	(41,638)
Net loss	53,595	(41,638)
Association's share	\$ (26,797)	\$ (20,819)

#### Cash Flows

	2025	2024
Cash from operations	\$ 53,576	\$ (39,651)
Cash used in financing activities	-	-
Cash used in investing activities	-	-
Decrease in cash	\$ 53,576	\$ (39,651)

**The University of Guelph Central Student Association  
Notes to Financial Statements**

**April 30, 2025**

**7. Capital Assets**

	2025		2024	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Furniture and equipment	\$ 144,300	\$ 92,041	\$ 161,141	\$ 100,468
Computer equipment	63,825	32,881	42,112	21,705
Leasehold improvements	612,047	348,219	579,534	305,530
	<b>820,172</b>	<b>473,141</b>	<b>782,787</b>	<b>427,703</b>
		<b>\$ 347,031</b>		<b>\$ 355,084</b>

During the year, amortization of \$88,399 (2024 - \$82,181) was recorded on capital assets.

**8. Accounts Payable**

	2025	2024
Health plan	\$ 2,022,546	\$ 1,737,737
Dental plan	1,043,971	873,054
Due to clubs	29,702	25,596
Unrestricted	13,349	17,512
	<b>\$ 3,109,568</b>	<b>\$ 2,653,899</b>

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## The University of Guelph Central Student Association Notes to Financial Statements

**April 30, 2025**

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### 9. Dental Plan and Dental Plan Reserve Fund

The Dental Plan Reserve Fund is externally restricted for the purpose of funding the students' dental plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and dental plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

	2025	2024
Savings	\$ 377,137	\$ 368,866
Short-term investments	1,238,924	1,326,841
Long-term investments	301,598	-
Accounts payable	(1,043,971)	(873,054)
	\$ 873,688	\$ 822,653

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### 10. Health Plan and Health Plan Reserve Fund

The Health Plan Reserve Fund is externally restricted for the purpose of funding the students' health plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and on the health plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

	2025	2024
Savings	\$ 458,040	\$ 182,413
Short-term investments	1,876,246	1,949,065
Long-term investments	200,532	-
Accounts payable	(2,022,546)	(1,737,737)
	\$ 512,272	\$ 393,741

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### 11. Affordable Housing Reserve Fund

The Affordable Housing Reserve Fund is externally restricted for the purpose of upgrading accessibility of housing for students with special needs. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 12. Late Night Service Reserve Fund

The Late Night Service Reserve Fund is externally restricted for the purpose of providing late night bus services to the students. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees and interest.

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### 13. Food Bank Reserve Fund

The Food Bank Reserve Fund is externally restricted for the purpose of purchasing food to be distributed to low income students. Revenues earned in the fund are generated from student fees. Interest earned on the reserve fund balance during the year becomes part of the fund.

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### 14. Menstrual Hygiene Initiative Reserve Fund

The Menstrual Hygiene Reserve Fund is externally restricted for the purpose of providing hygiene products to students. Revenues earned in the fund are generated from student fees.

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### 15. SafeWalk Reserve Fund

The SafeWalk Reserve Fund is internally restricted for the purpose of funding SafeWalk program expenditures. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

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### 16. Bullring Capital Reserve Fund

The Bullring Capital Reserve Fund is internally restricted for the purpose of funding capital expenditures. Interest earned on the reserve fund balance during the year becomes part of the fund.

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### 17. Live Entertainment Reserve Fund

The Live Entertainment Reserve Fund is internally restricted for the purpose of providing events to students. Revenues earned in the fund are generated from student fees and door receipts. All funds are included in the operating bank account.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 18. Internal Transfers

Each year the surplus (deficit) of live entertainment and films is internally transferred from operations to the live entertainment reserve. During the year, a surplus of \$42,270 (2024 - \$224 surplus) was transferred.

Each year the surplus (deficit) of the SafeWalk programme is internally transferred from operations to the SafeWalk reserve. During the year, a surplus of \$16,561 (2024 - \$7,946) was transferred.

During the year, the Board of Directors approved a transfer of \$NIL (2024 - \$26,995) from the SafeWalk reserve to operations for the cost of an electric vehicle purchased in a previous year.

During the year, the Board of Directors approved a transfer of \$45,000 (2024 - \$NIL) to the Bullring capital reserve from the Bullring surplus.

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### 19. Source of Funds

The Association receives all of its student fees from the University of Guelph. These fees are essential to the continuing operation of the Association.

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### 20. Commitments

Future minimum lease payments committed under an operating lease for the Association's photocopier consist of the following:

2026	\$	9,763
2027		9,763
2028		9,763
2029		9,763
2030		4,882
		<hr/>
	\$	<u>43,934</u>

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2025

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### 21. Financial Instruments

#### Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Association is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations. The financial instruments that are exposed to credit risk relate primarily to cash, investments, and accounts receivable. There have not been any changes in the risk from the prior year.

#### Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk through interest earned on its savings accounts and its guaranteed investments certificates. There have not been any changes in the risk from the prior year.

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### 22. Budget Information

The budget figures presented for comparison purposes are unaudited and have been derived from the budget approved by the Board of Directors.

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Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Academic**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 51,500	\$ 51,500	\$ 48,000
Student health plan reserve support	3,000	3,295	3,537
	<u>54,500</u>	<u>54,795</u>	<u>51,537</u>
<b>Expenditures</b>			
Salaries	41,722	37,908	37,801
Employee benefits	6,543	4,229	5,728
Student memorial fund	3,000	3,295	3,537
Student artwork	2,100	1,713	1,062
Teaching excellence award	500	232	569
Campaigns	350	75	108
Advertising and promotion	100	-	100
Photocopying	85	54	84
Supplies	100	23	63
	<u>54,500</u>	<u>47,529</u>	<u>49,052</u>
<b>Net revenues</b>	<u>\$ -</u>	<u>\$ 7,266</u>	<u>\$ 2,485</u>

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Administration (President)**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 461,580	\$ 640,231	\$ 483,832
Interest earned	57,000	85,574	86,790
Other income	42,760	44,766	60,366
Universal bus pass revenue - net	44,500	54,028	44,362
Health plan administration fees	28,500	28,500	28,500
Entertainment student fees	19,200	43,464	18,472
Dental plan administration fees	18,000	18,000	18,000
Photocopier revenue	5,700	9,340	7,927
	<u>677,240</u>	<u>923,903</u>	<u>748,249</u>
<b>Expenditures</b>			
Salaries	415,800	326,234	344,829
Professional fees	64,000	88,202	66,965
Employee benefits	50,820	36,064	36,584
Advertising and promotion	11,000	6,302	16,330
Insurance	16,200	16,105	15,520
Photocopier expense	15,000	17,387	15,508
Software licensing	16,000	14,773	12,881
Telephone	10,000	8,968	9,140
Office supplies	8,700	7,008	8,357
Staff appreciation	5,000	5,638	5,574
Temporary wages	2,000	1,656	2,264
Bank charges	2,000	1,680	2,180
Maintenance and repairs	41,700	2,264	1,434
Student risk management	600	958	536
Staff training and transition	1,800	215	520
University services	2,240	1,115	510
Employer health tax premium	-	1,666	409
Travel	380	135	306
Purchase of equipment	14,000	-	-
Grant	-	2,000	-
	<u>677,240</u>	<u>538,370</u>	<u>539,847</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 385,533</b>	<b>\$ 208,402</b>

During the year, \$29,317 (2024 - \$19,658) of equipment and \$51,028 (2024 - \$15,826) of leasehold improvements were purchased, which has not been reflected above.

## The University of Guelph Central Student Association Schedule of Bullring

For the year ended April 30	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Sales	\$ 928,300	\$ 1,107,388	\$ 829,632
Entertainment student fees	20,000	22,000	17,000
	<u>948,300</u>	<u>1,129,388</u>	<u>846,632</u>
<b>Cost of sales</b>	<u>371,300</u>	<u>430,749</u>	<u>321,847</u>
<b>Gross margin</b>	577,000	698,639	524,785
<b>Other revenue</b>	10,000	11,428	14,082
	<u>587,000</u>	<u>710,067</u>	<u>538,867</u>
<b>Expenditures</b>			
Wages	190,000	250,190	198,758
Management salary	163,800	163,922	162,822
Express card commissions/rental	59,000	65,310	45,734
Bookkeeping	28,300	28,300	41,768
Supplies	30,200	42,219	29,320
University space costs	21,000	18,363	19,808
Entertainment costs	20,000	22,537	18,358
Management benefits	18,800	17,789	17,805
Staff benefits	17,100	17,396	15,058
Janitorial services	8,500	7,075	8,260
Insurance	7,830	7,932	7,644
Maintenance of equipment	4,400	6,554	5,292
Janitorial supplies	3,000	3,194	3,095
Staff appreciation	2,500	2,644	2,399
Lease of equipment	1,600	1,548	1,548
Advertising and promotion	1,500	2,353	1,502
Memberships and licenses	1,500	1,110	1,068
Staff training	500	619	360
Employer health tax premium	-	889	217
Maintenance of front house	1,200	2,545	89
Photocopying	70	56	52
Travel/mileage	200	115	-
University services	2,000	1,089	-
Purchase of equipment	4,000	-	-
	<u>587,000</u>	<u>663,749</u>	<u>580,957</u>
<b>Net revenues (expenditures)</b>	<u>\$ -</u>	<u>\$ 46,318</u>	<u>\$ (42,090)</u>

During the year, \$NIL (2024 - \$NIL) of equipment was purchased, which has not been reflected above.

**The University of Guelph Central Student Association  
Schedule of Council**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 95,950	\$ 95,950	\$ 99,950
Entertainment student fees	8,055	8,055	7,760
	<u>104,005</u>	<u>104,005</u>	<u>107,710</u>
<b>Expenditures</b>			
Amortization	-	88,399	82,181
Elections	21,000	20,760	28,324
Residence room stuffer	26,000	24,296	23,888
Grants - College Royal	8,055	8,055	9,760
Board appreciation/training	9,000	7,759	8,400
Grants - CSA food bank support	9,000	9,000	8,000
Annual general meeting	8,000	6,152	7,554
Honouraria	5,500	4,507	6,292
Executive visioning	2,000	1,671	2,484
Travel and conferences - CFS/CFS-O	2,200	650	517
Executive discretionary fund	1,500	-	-
Travel and conferences - CSA staff	1,000	-	-
Travel and conferences - student leadership	500	51	-
Photocopying	50	-	-
Supplies	200	-	-
Grants - fall and winter	10,000	(15,472)	(40,934)
	<u>104,005</u>	<u>155,828</u>	<u>136,466</u>
<b>Net expenditures</b>	<b>\$ -</b>	<b>\$ (51,823)</b>	<b>\$ (28,756)</b>

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of External**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 50,550	\$ 50,550	\$ 48,640
<b>Expenditures</b>			
Salaries	41,722	41,886	40,466
Employee benefits	6,543	5,810	5,793
Campaigns	1,800	1,746	1,023
Photocopying	160	61	228
Supplies	100	53	62
Advertising and promotion	175	-	-
Memberships and subscriptions	50	-	-
	<b>50,550</b>	<b>49,556</b>	<b>47,572</b>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 994</b>	<b>\$ 1,068</b>

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Live Entertainment**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Entertainment student fees	\$ 105,045	\$ 105,045	\$ 82,870
Door receipts and ticket sales	10,000	1,499	4,413
	<u>115,045</u>	<u>106,544</u>	<u>87,283</u>
<b>Expenditures</b>			
Performer fees	50,600	17,800	57,600
Setup and sound	4,200	13,154	21,073
Free concert programming	3,000	-	2,688
Performer riders	1,500	330	2,089
Facility costs	2,000	1,200	1,695
Advertising and promotion	1,450	58	1,063
Supplies	920	-	826
Photocopying	75	100	25
Speaker series	25,000	-	-
O-Week Programming	26,300	31,634	-
	<u>115,045</u>	<u>64,276</u>	<u>87,059</u>
<b>Net revenues</b>	<u>\$ -</u>	<u>\$ 42,268</u>	<u>\$ 224</u>

During the year, \$NIL (2024 - \$NIL) of equipment was purchased, which has not been reflected above.

**The University of Guelph Central Student Association  
Schedule of Programmer - General Entertainment**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Imaginus - net	\$ 20,000	\$ 32,839	\$ 32,720
Student fees	56,250	56,250	54,700
	<u>76,250</u>	<u>89,089</u>	<u>87,420</u>
<b>Expenditures</b>			
Salaries	67,980	56,900	67,346
Employee benefits	8,070	6,713	7,571
Supplies	200	-	26
	<u>76,250</u>	<u>63,613</u>	<u>74,943</u>
<b>Net revenues (expenditures)</b>	<b>\$ -</b>	<b>\$ 25,476</b>	<b>\$ 12,477</b>

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Programmes**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 107,970	\$ 107,970	\$ 112,250
Solicitations	2,000	1,653	38,987
SW Fees - Graduate	2,050	2,031	1,968
SW Fees - Undergraduate	37,000	42,783	-
Other income (loss) from sales	250	(169)	(507)
	<u>149,270</u>	<u>154,268</u>	<u>152,698</u>
<b>Expenditures</b>			
Co-ordinators' wages	86,748	81,246	81,007
Advertising and promotion	4,200	5,798	9,816
Employee benefits	8,832	7,455	6,510
UCS security contract	15,000	7,664	6,003
Professional fees	6,000	6,000	5,000
CSA administrative fee	3,330	3,850	3,287
Club days	2,440	2,225	2,205
Electric vehicle	8,700	-	1,395
Volunteer appreciation	3,300	4,426	1,297
Information and awareness	-	1,192	1,136
Supplies	3,940	1,747	866
Telephone	840	600	800
Taxi	1,400	521	778
Software and licensing	-	-	266
General meetings	2,180	555	219
Photocopying	160	72	91
Club Hub events	-	1,362	-
Maintenance	2,200	-	-
	<u>149,270</u>	<u>124,713</u>	<u>120,676</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 29,555</b>	<b>\$ 32,022</b>

During the year, \$NIL (2024 - \$5,689) of leasehold improvements were purchased, which has not been reflected above.

**The University of Guelph Central Student Association  
Schedule of Promotional Services**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 61,000	\$ 61,000	\$ 48,100
Banner service - net	7,500	9,418	10,286
Space rentals	6,000	4,982	5,496
Postering - net	4,000	5,382	3,460
Graphic design	1,000	638	373
Miscellaneous - net	500	44	217
	80,000	81,464	67,932
<b>Expenditures</b>			
Salaries	69,340	68,006	57,351
Employee benefits	8,090	8,018	6,810
Supplies	1,600	97	2,392
Memberships and subscriptions	370	-	371
Advertising and promotion	600	5	242
	80,000	76,126	67,166
<b>Net revenues</b>	\$ -	\$ 5,338	\$ 766

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Student Experience**

<b>For the year ended April 30</b>	2025 Budget (unaudited)	2025 Actual	2024 Actual
<b>Revenues</b>			
Student fees	\$ 60,200	\$ 60,200	\$ 57,080
Entertainment student fees	3,400	3,400	17,620
	<u>63,600</u>	<u>63,600</u>	<u>74,700</u>
<b>Expenditures</b>			
Salaries	41,722	36,284	19,193
Orientation programming	2,000	1,219	17,620
Winter programming	5,000	3,857	5,685
Fall programming	3,000		2,727
Employee benefits	6,543	5,940	2,720
Summer programming	300	-	1,281
Photocopying	220	106	217
Advertising and promotion	490	113	192
Supplies	125	46	107
Cross campus programming	3,400	3,400	
Stressbusser programming	800	1,509	
	<u>63,600</u>	<u>52,474</u>	<u>49,742</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 11,126</b>	<b>\$ 24,958</b>

Draft - Subject to Change

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



**AGM Item 1.5.4**

**Appoint BDO Canada LLP as Auditor for 2025-2026**

**MOTION** to appoint BDO Canada LLP as Auditor for the CSA for the year 2025-2026.

**Moved:**

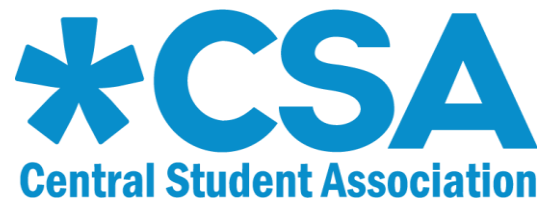
**Seconded:**

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**AGM Item 1.6.1(a)**

**Amendments to Bylaw 1 – Organizational**

**Section 5.5 - Conduct of Executive Committee Meetings**

**MOTION:** to confirm the attached amendments to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on April 7, 2025.

**Moved:**

**Seconded:**

## MOTION

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



### 5.5 Conduct of Executive Committee Meetings

5.5.1 The President shall act as the Chair of the Executive Committee.

5.5.2 Quorum for Executive Committee Meetings shall be no less than half of the elected members. ~~is three voting members.~~

This shall comprise no less than the President, and one ~~two~~ Vice Presidents;

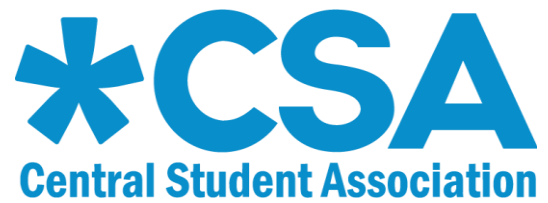
If the President is unable to be present at an Executive Committee Meeting, and every attempt has been made to ensure their attendance, quorum may be all elected ~~the three~~ Vice Presidents. Minutes from these meetings must be sent to the President within 24 hours.

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**AGM Item 1.6.1(b)**  
**Amendment to Bylaw 1 – Organizational**  
**Section 4 – Board of Directors**

**MOTION:** to confirm the attached amendments to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on July 2, 2025.

**Moved:**

**Seconded:**

## MOTION

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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### 4.0 Board of Directors

4.1 The affairs of the CSA shall be managed by a Board of Directors of ~~35~~ 37 persons composed of both elected and appointed members. The Board of Directors shall be composed of the Executive of the CSA, at-large elected student Directors, an appointed college representative for each of the member college governments, and representatives from student groups.

#### 4.2.2 At-Large (Elected) Representatives

- Two College of Arts
- Two College of Biological Sciences
- Two College of Computational, Mathematical, and Physical Sciences
- Two College of Engineering
- ~~Two College of Engineering and Physical Sciences~~
- Two College of Social and Applied Human Sciences
- Two Gordon S. Lang School of Business and Economics
- Two Ontario Agricultural College
- Two Ontario Veterinary College

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**AGM Item 1.6.1(c)**  
**Amendments to Bylaw 1 – Organizational**  
**Section 4.10 – Director Duties**

**MOTION:** to confirm the attached amendments to Bylaw 1 – Organizational as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on August 27, 2025.

**Moved:**

**Seconded:**

## MOTION

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



### 4.10 Director Duties

#### 4.10.1 Each Director shall:

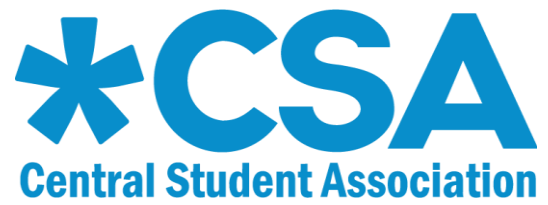
- a) Act in the best interests of the CSA in respect of matters for which the Board has the authority to act;
- b) Act in the best interest of the constituency that they are representing;
- c) Attend all Board meetings, Board retreats, ~~Board training sessions~~, Annual General Meetings and General Members' Meetings;
- d) Attend Board training sessions as required by the Policy & Transition Coordinator and Chair;
- ~~e)~~ e) Be prepared to speak to classes during times of significant importance to the CSA, including but not limited to AGMs, GMMs, Elections, hiring, large-scale programs and "Awareness Weeks";
- ~~e)~~ f) Be an active and participating member of a minimum of one CSA committee;
- ~~f)~~ g) At all times, uphold the bylaws and policies of the CSA. Where no policy or bylaw exists for a specific issue, to look to policies and practices of similar organizations;
- ~~g)~~ h) Be at all times as objective, fair and impartial as possible when discussing issues and making decisions;
- ~~h)~~ i) Be aware of and perform the responsibilities and qualifications as a member of the Board of Directors as outlined in the Ontario Corporations Act, and other relevant legislation;
- ~~i)~~ j) Actively promote student involvement in CSA services, advocacy, events and campaigns;
- ~~j)~~ k) Tender their resignation if two meetings are missed per semester without reasonable cause or without obtaining prior leave of absence;
- ~~k)~~ l) Be aware that the Board may decide to remove Directors who fail to perform their duties; and

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



Hm) Carry out such other duties as the Board may from time to time assign them with, or as stipulated in CSA policies.

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**AGM Item 1.6.2(a)**  
**Amendment to Bylaw 2 - Electoral**  
**Section 1.1 – Electoral Officers**

**MOTION:** to confirm the attached amendments to Bylaw 2 – Electoral as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on April 7, 2025.

**Moved:**

**Seconded:**

## MOTION

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall

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### 1.1 Electoral Officers

1.1.3 CSA Elections Office staff shall report to and be supervised by the President.

- a) In the event that the President is a candidate for election, CSA Elections Office will report to another Executive member who is not a candidate, as determined by the Board. If all Executive members are running for election, the CSA Elections Office staff will report to the two board directors that sit on the Elections and Referendum Committee. ~~a committee of the Board of Directors as determined by the Board.~~

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**AGM Item 1.6.2(b)**  
**Amendments to Bylaw 2 – Electoral**  
**Section 2.4 – Director Appointment Process**

**MOTION:** to confirm the attached amendments to Bylaw 2 – Electoral as presented in the 2025 CSA AGM Agenda Package, and as approved by the CSA Board of Directors on October 16, 2025.

**Moved:**

**Seconded:**

## MOTION

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall

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### 2.4 At-Large (Elected) Director Appointments

2.4.2 The CRO will provide all interested members with updated nomination forms to seek no less than 25 valid nomination signatures from members of their constituencies. **Candidates who ran for the same director position in the Fall By-Election and did not reach quorum will not be required to collect nomination signatures;**

## **MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



### **AGM Item 1.7**

#### **Receive Policy Amendments as Approved by the CSA Board of Directors**

**MOTION** to receive the following amendments to CSA Policies Appendices as approved by the CSA Board of Directors on the stated date, and as included in the 2025-2026 AGM policy supplemental:

- 1.7.1 **Appendix A – Executive Portfolios**  
No revisions to this policy since the previous AGM.
- 1.7.2 **Appendix B – CSA Services Policy**  
No revisions to this policy since the previous AGM.
- 1.7.3 **Appendix C – Human Resources Policy**
  - a) Section 9, 10, and 11 (Staff Evaluation, Salary & Benefits, Vacation) – April 7, 2025
- 1.7.4 **Appendix D – CSA Committees**
  - a) Section 3.14 (Committee Minutes) – April 7, 2025
  - b) Section 9 (Accessibility Committee) – September 25, 2025
  - c) Section 3.5 and 14.2 (Composition, Membership and Formation) – September 25, 2025
- 1.7.5 **Appendix E – Organizational Policy**  
No revisions to this policy since the previous AGM.
- 1.7.6 **Appendix F – Clubs Handbook**  
No revisions to this policy since the previous AGM.
- 1.7.7 **Appendix G – Electoral Policy**
  - a) Section 3.2 (Membership and Meetings) – April 7, 2025
  - b) Section 9 (Referendum Question Petition Collection) – August 27, 2025
- 1.7.8 **Appendix H – Second Floor Student Space Acceptable Use Policy**  
No revisions to this policy since the previous AGM.
- 1.7.9 **Appendix I – Issues Policy**  
No revisions to this policy since the previous AGM.
- 1.7.10 **Appendix J – Internal CSA Policy**  
No revisions to this policy since the previous AGM.

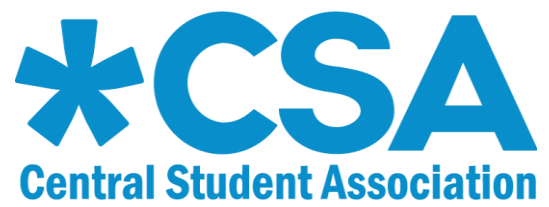
**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall

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**Moved:**

**Seconded:**

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



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**AGM Item 1.8**

**Receive Rules of Order Amendments as Approved by the CSA Board of Directors**

**MOTION** to receive the following amendments to the CSA Rules of Order as approved by the CSA Board of Directors on the stated date, and as included in the 2025 AGM policy supplemental:

**1.8.1 CSA Rules of Order**

- a) Section 1 (Quorum for CSA Board of Director Meetings) – July 2, 2025

**Moved:**

**Seconded:**

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



**AGM Item 1.9.1  
Executive Updates**

**MOTION** that the following Executive Updates be received as information:

- a) President – Nate Broughton
- b) VP Student Experience – Pawandeep Singh
- c) VP Academic – William Coleman

**Moved:**

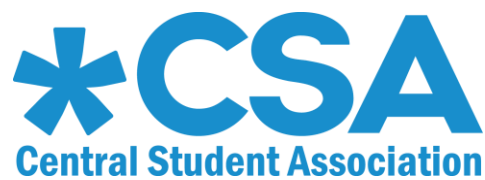
**Seconded:**

## AGM Executive Update

President

November 19, 2025

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Hello CSA Members! Thank you so much for joining us for the Central Student Association's Annual General Meeting. Your participation today is what keeps our student union strong and accountable – it's your voices, questions, and ideas that guide the work we do every single day.

My term as CSA President began on May 1, 2025, and the past six months have been a whirlwind of progress, learning, and collaboration. From Orientation Week and Homecoming to major policy reviews and advocacy against Bill 33, it's been a period of tremendous activity and growth for our organization. I'm incredibly proud of what we've achieved together so far and equally motivated by the work still ahead of us.

### Timeline

In May, we began Executive Transition. We spent several weeks as executives working together and getting everyone up to speed with everything there is to know about the CSA. I also took this opportunity to work on a few key HR tasks – we hired a new Bookkeeper to fill a retiring position, and we began the hiring process for our HR Coordinator and Social Media Assistants. We began planning for Orientation Week, getting our major events in order (Block Party, GryphFest, Sexy Bingo, etc.) and reaching out to performers and vendors for that. Also in May, I was ratified to the Canadian Federation of Students-Ontario (CFS-O) Executive Committee, and attended our first official meeting, which provided me with lots of useful information I brought back to the team.

In June, I continued working on O-Week programming, finding most of our performers by this point. I began working on making enhancements to the Student Events and Initiatives Fund (SEIF) application process, reducing the amount of effort required to process a round of SEIF applications. Also in June, I attended Gallivan's Client Advisory Council (CAC) – Gallivan is the broker for our Health & Dental plan, and it was a great opportunity to connect with both their amazing team, and also to meet with other student unions to share ideas and work on improving our services! Right after CAC, the VP Academic and I attended CFS-Ontario's Skills Development Symposium – we attended lots of presentations, learning about campaigns, services, communication/engagement, event planning, Bill 33, and more. This is about the time in our term where we learned of Bill 33 and began our campaign against it.

In July, we completed our O-Week planning, finally gearing up for the incoming cohort of first-year students! We also published our Press Release on Bill 33 ([A Dangerous Step Backward for Student Services & Postsecondary Autonomy](#)). At this point, we also engaged with the MPP's office to begin discussions about Bill 33 and work with them to oppose it. The executives also all attended ROADS 2025 (Regional Opportunities for Advancement & Developing Skills) – hosted by Sleeve Advisory Group and the McMaster Student Union. This was another fantastic opportunity to build our skills and

## AGM Executive Update

President

November 19, 2025

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solidarity network with other Ontario student unions, with sessions about relationship building, large-scale event planning, food security, AI advocacy, finances and more. At ROADS, I also spoke on a panel about Bill 33, bringing the issue to the attention of many other student union executives.

In August, I attended the CFS-Ontario General Meeting. This was (as always) a great opportunity to chat with our partners at CFS-O about things like Bill 33, but also other campaigns like *Water is a Human Right*, *Fight The Fees*, and more! This meeting unveiled the brand-new campaign [Hands Off Our Education!](#)

September brought over 7,500 new students to campus. We did our very best to engage them during Orientation Week, with record-breaking social media engagement for us, as well as fantastic in-person attendance at our events. Not only is this time of year for O-Week, but also for Homecoming! We managed to pull together the first-ever Homecoming Concert in collaboration with the University Centre & Guelph Gryphons, bringing The Reklaws home (but you'll hear more about this in October)! Also in September, we hosted the annual Student Memorial Service, a beautiful service in the Arboretum to honour the students who passed away during their studies last year. It was a really touching service, and a great opportunity to support the friends and family of these students. Finally, we officially hired our new HR Coordinator, a key internal position which shifts some responsibilities from myself and the Business Manager.

In October, we saw the great success of the Homecoming Concert, with over 85% of attendees being students! This was a great result for something we pulled together in a few short weeks, and we look forward to exploring this idea again in the future. Also in early October, we hosted our Town Hall on Bill 33 with MPP Mike Schreiner and a panel of student leaders. Thank you to everyone that came and attended – we had some good discussions and I'm glad we have an MPP who will defend our post-secondary education system in the Ontario Legislature. On a similar note, the CFS-O *Hands Off Our Education* petition was delivered to the Legislature with over 10,000 signatures! Students have sent the Ontario Government a very clear message: Hands Off!

In November so far, I attended the CFS National General Meeting, where 63 member locals were invited to discuss issues that affect students at a national scale! For the remainder of October, my focus has shifted to largely internal priorities, including some policy work (and the consultations that come with that), some core infrastructure modernization, and further hiring to our Core Staff, to better support the core operations and functions of the CSA, allowing executives to be more student-facing.

**Social Media & Outreach** (Transparency and Accountability)

## AGM Executive Update

President

November 19, 2025



This year's Orientation Week brought lots of social media engagement for the CSA. We continue to leverage that engagement by posting regularly, providing students with information on events, initiatives, opportunities, and everything we're doing.

We believe we have more to do in the area of social media, and we intend to hire two Social Media Assistants to create social media content to promote our services and initiatives, as well as key CSA events.

In addition to social media, we also launched our new email newsletter template in September, providing students with a more modern, easy to read format to receive CSA news and updates.

We are still doing weekly Executive Office Hours in the UC and around campus, giving students the chance to talk to their executives in a casual setting.

### Policy Review Projects

- **Policy Appendix I – Issues Policy**

The Issues Policy is the CSA's primary statement of positions, values, and commitments on matters that effect students at the University of Guelph and beyond. It guides our advocacy, partnerships, and policy work across areas such as student rights, equity, environmental justice, and campus life.

- Last comprehensive review in March 2019
- We are currently in the consultation process for this policy before it is brought to the Board.
- We are targeting this policy to receive Board approval and go into effect prior to the Winter 2026 semester.

- **Policy Appendix F – Clubs Handbook**

The Clubs Handbook is the CSA's policy which contains all information relating to Clubs! It contains rules, guidelines, processes, mechanisms for accountability, and more. We have seen a need to further clarify the rules for clubs, especially around events, in addition to generally cleaning up the section.

- Last comprehensive review in April 2022
- We are targeting this policy to come forward to the Board in the Winter 2026 semester.
- When this policy comes forward, *Appendix H – Second Floor Student Space Policy* will be recommended to be rescinded.

- **Policy Appendix A – Executive Portfolios**

Though this policy recently received a comprehensive review, we are working on a few changes to the executive portfolios to better support internal needs that have come up as we progress through this term.

- Last comprehensive review in February 2024

- **Policy Appendix D – Committees**

## AGM Executive Update

President

November 19, 2025



This policy contains information on CSA Standing Committees. Through a comprehensive review, it has been realized that the policy appendix goes out of date very quickly and requires a lengthy process to update. We are investigating alternative options, such as hosting a committee terms-of-reference repository on our website instead of in a policy manual, which would allow for increased transparency while reducing the amount of time to make updates.

- Last comprehensive review in 2021-2022.
- **Bylaw 3 – Financial**

Our Financial bylaw governs matters relating to the CSA's finances, including signing authorities, the budgeting process, investments, and transparency. It is due for comprehensive review, simplifying the language and ensuring its accuracy.

  - Last amended in July 2021
- **Policy Appendix B – CSA Services Policy**

This policy contains some (largely outdated) information about the Bullring, theCannon.ca, and the Bus Pass. It needs to be updated to match current workflows and processes.

  - Last amended in March 2022

### Looking Ahead

As we move into the winter semester and the second half of our term, our focus turns toward strengthening the foundations we've built this year and setting the CSA up for long-term success.

Over the next few months, we'll continue advancing our policy work, beginning with the completion of consultations on the Issues Policy and Clubs Handbook, to help ensure our policies reflect the realities students face today and make the CSA more responsive, transparent, and accountable.

We'll also be continuing our fight against Bill 33, working closely with our partners at the Canadian Federation of Students, as well as with campus and community allies, to defend student unions and the principle of autonomous, democratic student governance. Our advocacy efforts will remain rooted in collaboration and student engagement, ensuring that students' voices are heard at every level of decision-making.

Internally, we're focused on organizational stability and modernization, including strengthening internal processes, hiring key staff to support our operations, and improving our digital infrastructure to bring the CSA into the digital age!

Finally, we're committed to expanding student outreach and engagement through new communication tools, campus events, and community partnerships. The CSA is at its best when students are actively involved, and we're excited to create more opportunities

## **AGM Executive Update**

President

November 19, 2025

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for members to connect, participate, and shape the direction of their student association.

Together, we've made incredible progress so far, and the months ahead will be about turning that progress into lasting impact for students at the University of Guelph.

Thank you to our dedicated CSA staff, Board members, volunteers, and campus partners – your hard work and collaboration make everything we do possible. And most importantly, thank you to our members, the undergraduate students of the University of Guelph, for your trust, your engagement, and your continued commitment to shaping a stronger, more inclusive student community!

## **AGM Executive Update**

Vice President Student Experience

November 19, 2025

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This term began in Summer 2025, marking the start of my journey as Vice President Student Experience. Stepping into this role has been an incredible opportunity to lead initiatives that strengthen student engagement, promote campus safety, and enhance the overall student experience at the University of Guelph.

My term has focused on approving SE&RM forms, overseeing club registration and accreditation, and ensuring all activities align with CSA and University policies. I've had the privilege of supervising the Clubs Office and SE&RM Coordinator, ensuring effective communication, strong event planning, and a safe, inclusive environment where student clubs can thrive.

This year, I played an active role in major CSA-led initiatives, including Orientation Week and several tabling events across campus, which helped boost CSA visibility and create meaningful connections with students. These efforts have been vital in encouraging student involvement and fostering a stronger sense of community across campus.

Beyond day-to-day operations, I represent the CSA on several internal and external committees. Internal committees including the Executive Committee, CSA Finance Committee, Student Events & Risk Management Committee, and thecannon.ca Operating Committee, where we strengthen CSA governance and ensure student interests are prioritized.

I also serve on key University committees such as the Student Experience Advisory Committee, Homecoming and St. Patrick's Day Planning Committee, Black History Month Committee, University Centre Board, Student Wellness Advisory Group, and Athletics Advisory Committee. Through these committees, I actively contribute to advancing student engagement, safety initiatives, and wellness programs across campus.

Overall, this term has been a period of growth, collaboration, and achievement. I'm proud of the work accomplished in supporting student life, empowering clubs, and ensuring that every event and initiative reflects the CSA's commitment to a safe, inclusive, and engaging campus community. I look forward to continuing this momentum and further enriching the student experience in the terms ahead.

## AGM Executive Update

Vice President Academic

November 19, 2025

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Hello, Students!

It's been an incredible pleasure to continue to serve as your CSA Vice-President (Academic) this year! Overall, my goal has been to turn the everyday issues facing students into actionable changes that can improve our campus overall, working with the University and other on-campus partners! I'm always open to suggestions – feel free to reach out!

### **Committees:**

As VP Academic, this is where I spend a lot of my time at CSA- working with academic committees from across the University to improve student experience and education, while representing the voices of undergraduate students. This is only a short description of what I've worked on with each committee since the start of the academic year!

*Board of Undergraduate Studies* – This Senate committee has approved changes to a series of programs at the university on behalf of Senate, including a new Work Experience program option. We also moved forward two policy changes that I have worked with the University to develop: one will allow students to re-take courses that they have a passing grade in, and the other will change the University's definition of full-time status.

*CSA Accessibility Committee* – I re-worked this committee for 2025 to be more functional within the CSA. This internal group works to improve accessibility across CSA's services, as well as the campus as a whole. An early project for this committee has been working to implement a feedback form across the entire organization, which can be used to identify barriers to service accessibility and opportunities for improvement.

*Degree & Transcript Working Group* – This group will (finally) be putting out our student survey (through the Registrar's Office) to look at how UofG's degree parchments and official transcripts are designed, and what data is included. We'll be meeting throughout the Winter semester to work through our recommendations to the University on what changes students want to see made.

*Student Life Enhancement Fund* – This sub-committee of the Compulsory Fees Committee reviews applications by departments and student organizations for funding to improve student experience through events and initiatives. In Fall 2025 we approved \$127,676 for 100+ applications from student organizations and departments

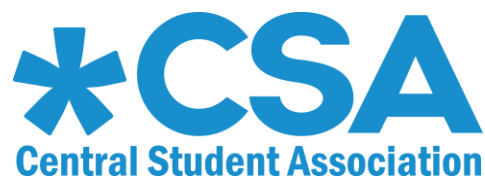
*Teaching & Learning Network* – The T&L Network (consisting of faculty from every college and representatives from the Library, GSA, and CSA), works to improve the practice of teaching across the University. Recently, there has been a significant

## **AGM Executive Update**

Vice President Academic

November 19, 2025

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amount of discussion about AI: how students are using it, how instructors are using it, and how we can correctly regulate its use across campus.

*Student Food Security Committee* – This committee in Student Affairs includes representatives from across campus, with the goal of making our campus more food secure. I previously led a group that was looking at how bursaries and financial aid can be improved for food security, other groups looked at the possibility of creating a campus ‘food hub’ and bringing together multiple services.

*Co-Curricular Experiential Learning Integrity Committee* – This committee also works within the EL Hub and is responsible for the recognition of co-curricular experiences as Experiential Learning opportunities. We’ve added 16 new experiences to the PCDR in Fall 2025 and will be looking to improve the procedure to allow for the inclusion of student organizations that do not have a direct faculty advisor.

### **Projects and Events**

*CSA Awards Project* – With this project, I have looked at expanding the scope of CSA’s current awards programs and improving the associated policies and procedures. Process improvements, branding updates, and some new categories will come this year – with the rest happening in 2026-27.

*Bill 33 Town Hall with Mike Schreiner* – This event was run as a part of our campaign around Ontario’s proposed Bill 33. We successfully got a large group of students to attend and ask some great questions of our local MPP in a panel discussion with student leaders from our campus and beyond!

*Art in the Bullring* – This upcoming event is happening tomorrow, November 20th at 6PM! Working with the Fine Art Network, our team has put together a wonderful night of great food, great music, and of course some amazing student art pieces!

*Exam Stressbusters* – I’ve been a part of growing this program since 2024, we now have events happening during the peak times for midterms and are expanding our highly successful hot chocolate bar during fall final exams! Hoping to help students relax and de-stress (at least a bit!) during finals.

### **CSA Services**

*SHAC – Student Help & Advocacy Centre*

At SHAC, we’ve continued to provide students across our campus with legal information and advocacy support. The team has grown their social media presence, created new on- and off-campus partnerships, and improved their case management system to create a better student experience.

*Student Food Bank*

## **AGM Executive Update**

Vice President Academic

November 19, 2025

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This team has hired new staff, created new partnerships on- and off-campus, and served over 300 students at the University. My goal for this team is that we have enough capacity to be able to absorb changes happening on campus and be more responsive to the changing needs of students. We've looked at space and equipment upgrades, expansion of service hours and staffing, as well as data insights about our current scheduling system – all to create a more efficient and effective student service!

### **Conclusion**

This is just a snippet of what I've been working on this year- if you want to hear more, or if you have ideas about how we can improve the University (in any way!), please reach out to me at [csavpacademic@uoguelph.ca](mailto:csavpacademic@uoguelph.ca)!

-Will

**MOTION**

2025-2026 Annual General Meeting (AGM)

November 19, 2025 – 6:00 pm

Peter Clark Hall



**Item 1.11  
Adjournment**

**MOTION** to adjourn the CSA Annual General Meeting (AGM) on November 19, 2025 at \_\_\_\_\_ pm.

**Moved:**

**Seconded:**

**Motion**

Board of Directors Meeting # 10  
November 12, 2025



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**Item 10.11.5**

**Appoint General Member to Statement Making Committee**

**WHEREAS** due to a resignation, there are two vacancies for General Members on the CSA Statement Making Committee;

**BE IT RESOLVED** that the following General Member of the CSA be appointed to the Statement Making Committee for the 2025-2026 academic year:

Yasmin Atiyeh
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**Moved:**

**Seconded:**

***See following pages for General Member Applicant Statements of Interest and Statement Making Committee information.***

## **Motion**

Board of Directors Meeting # 10  
November 12, 2025



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## **Statements of Interest**

### **Yasmin Atiyeh:**

My name is Yasmin, and I am writing to express my interest in joining the CSA's Statement Making Committee. As an International Development student at the University of Guelph, I am passionate about positive change and contributing to the continued growth and improvement of our campus community. I believe that this committee offers a meaningful opportunity to ensure that student perspectives are represented in the CSA's public statements. My studies have strengthened my understanding of social, economic, and political issues, as well as the importance of inclusive communication when addressing them. I am eager to apply these skills to help the CSA create thoughtful, informed, and just statements that reflect the needs and values of all students. I would be honoured to contribute to this committee's work and help shape the direction of the CSA moving forward.

Kind regards, Yasmin Atiyeh, International Development Student, University of Guelph

## Motion

Board of Directors Meeting # 10  
November 12, 2025



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## Statement Making Committee – Terms of Reference

### Responsibilities

To meet on an as-needed basis to discuss and draft statements on topics that impact members of the CSA and/or the organization as a whole. Statements regarding political matters must be brought to the committee. Other topics can be referred, including but not limited to, local, national, and global events, University of Guelph activities, and more as determined appropriate.

- The CSA Board of Directors may refer topics to the committee for their consideration. This requires a simple majority vote of the Board.

To operate in a manner that is as objective, fair, and impartial as possible when discussing issues and making decisions.

To consult with impacted student groups throughout the statement making process, if applicable, and use appropriate fact checking methods.

- Consultation may occur during or outside of committee meetings, as determined by the committee membership.
- Impacted student groups may attend meetings of the committee when invited or as requested.

To act in the best interest of the organization and the membership when developing statements.

To ensure statements comply with the mandate, bylaws and policies, and approach of the CSA.

To submit all draft statements to the CSA Board of Directors for discussion and approval before posting publicly or sending directly to the attention of University Administration or other external parties.

- The Board of Directors must approve all statements provided and approve the recommended methods and timeline of publishing the statements.
- All political statements must pass via a 2/3 majority vote of the Board.

To submit reports to the CSA Board of Directors as mandated regarding progress and decisions made on topics referred by the Board.

To notify members of the Board of Directors via email when the committee plans to meet to discuss items. In addition, notice of committee meetings must be publicized on the CSA Instagram page.

- Executives, Directors, and General Members may attend meetings of the committee as guests. Interested individuals will email the Vice President External

## Motion

Board of Directors Meeting # 10  
November 12, 2025

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to obtain meeting information.

- Guests will not have speaking rights at committee meetings unless extended by consensus or majority vote of the committee membership. Guests will not have voting rights.

## Membership and Formation

Membership of the Statement Making Committee will be organized by the Vice President External and ratified by the Board of Directors at the first meeting of the summer semester. The Vice-President External will be responsible for prompting the call-out for general members for the upcoming academic year in the winter semester.

The membership will consist of:

- The Vice President External;
- Three Directors; and
- Two General Members of the CSA in good standing as per the requirements in Bylaw 1, Section 2.1.

The Board will nominate and approve the Directors who will sit on the committee as per Robert's Rules.

General Members of the CSA to sit on the committee will be selected as follows:

- General Members of the CSA will be informed of the volunteer opportunity through advertising via mass-email, social media/CSA website, and posters as determined necessary to form a volunteer pool. The Vice President External will organize promotions and the application process.
- All interested General Members shall submit a 150-word statement of interest to be reviewed by the Board.
- The Board will select and ratify General Members to be on the committee as per Robert's Rules.

Advertising to, and the selection process of General Members of the CSA to sit on the Statement Making Committee shall take into consideration candidate equity.

- A candidate who falls within a marginalized group will be selected when that candidate is of comparable qualifications to the other most qualified candidates. Marginalized shall be defined as a person from groups that face systemic barriers to such volunteer opportunities, including but not limited to women, racialized people, indigenous people, queer people, persons with disabilities, and international students.

## Structure

The Vice President External shall act as Chair of the committee and be responsible for scheduling meetings, drafting the agenda, and circulating the agenda as required.

## **Motion**

Board of Directors Meeting # 10  
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Members shall be entitled to request meetings and submit agenda items to be considered.

Quorum shall be three ratified members, one of which must be a Director of the CSA, and one of which must be a General Member of the CSA.

- The Vice President External must attend all meetings.

A Scribe will be selected from the membership at the beginning of each meeting. Meetings will be recorded.

## **Decision-Making**

The committee will operate by consensus of ratified members; it is understood that the committee is open to examining other procedural options as necessary. From time to time, where consensus cannot be reached on a particular topic, the committee will vote in accordance with Robert's Rules of Order. For minute-taking purposes, decisions reached by consensus will be noted as such.

- When consensus cannot be reached, all decisions must be passed by a 2/3 majority vote to be recommended forward to the Board.

## **Working Groups**

A working group is defined as a committee of no set membership with an interest in a specific issue and its role will be to gather information and present recommendations to the committee. A working group may also work to wordsmith, in a small group setting, draft statements to then be presented to the committee for review and possible recommendation to the CSA Board of Directors.

The committee will strike working groups as necessary for specific issues. Working groups of the committee may only be created by the support of the committee and/or a clear directive from the CSA Board of Directors.

There shall be at least one member in a working group. Each working group will be responsible for reporting back to the committee as appropriate.

## Motion

Board of Directors Meeting # 10  
November 12, 2025



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### Item 10.11.6

#### Member's Motion: Presentation re. SSI Event

##### (a) Speaking Rights

**WHEREAS** CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

**BE IT RESOLVED** that speaking rights be extended to Omer Asif (Muslim Student Association), Rema Abdullah (Muslim Student Association), and Dania Kridli (Guelph Palestinian Student Association) for a presentation; and

**BE IT FURTHER RESOLVED** to extend speaking time from 10 to 30 minutes for this presentation.

**Moved:** Ash Ames

**Seconded:**

##### b) Receive Presentation

**MOTION:** That the presentation regarding the Students Supporting Israel event be received as information.

**Moved:** Ash Ames

**Seconded:**

## Motion

Board of Directors Meeting # 10  
November 12, 2025



### Item 10.11.7

#### Member's Motion: Referral to Statement Making Committee re. SSI Event

**WHEREAS** the CSA-accredited club Student Supporting Israel (SSI) held an event on Wednesday, November 5 titled "Voices of IDF";

**WHEREAS** this event hosted members of the Israeli Military (IDF) to share their personal experiences and stories;

**WHEREAS** the Central Student Association's allowance of this event has brought disrepute on our organization and has been condemned by multiple student groups [1], including those personally affected by the actions of the Israeli Military;

**WHEREAS** a petition against the event received over 3000 signatures [2];

**WHEREAS** the CSA mandate states that we will 'Represent and amplify the voice of undergraduate students at the University of Guelph,' and 'Contribute to a positive atmosphere of acceptance, inclusion, belonging and safety on campus'[3]; and

**WHEREAS** a statement released on the csaguelph Instagram on November 5 addressing the event, focused on the event's relation to CSA policies and emphasized the CSA supporting a "respectful" campus environment, perpetuating the idea that the Central Student Association does not care about Palestinian and Palestine-supporting student's concerns;

**BE IT RESOLVED** that the Board of Directors receive the attachments as information;

**AND FURTHER** that the Central Student Association refer this issue to the Statement Making Committee in order to draft a new statement about this event to be made in consultation with affected student groups (including MSA, GPSA and MESA) to be presented to the CSA at or before the CSA board meeting on January 14, 2026.

1. <https://www.instagram.com/p/DQp-ssNDfsv>

2. <https://www.change.org/p/stop-the-voices-of-idf-event-at-the-university-of-guelph>

3. <https://csaonline.ca/about/csa-mandate/>

**Moved:** Ash Ames

**Seconded:**

## **Motion**

Board of Directors Meeting # 10

November 12, 2025

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### **Item 10.15 Adjournment**

**MOTION:** That the CSA Board of Directors Meeting # 10 on November 12, 2025 be adjourned at      pm.

**Moved:**

**Seconded:**