MINUTES
Board of Directors Meeting # 2
June 11, 2025 – 6:00 pm
Microsoft Teams

Attendance – June 11, 2025

Board of Directors			
At-Large Representatives (Elected)		**Present / Regrets**	**Arrived / Departed**
Jonah Greenhut	College of Arts	Present	
Vacant	College of Arts		
Yael Lazebnik	College of Biological Science	Present	a: 6:03pm
Alex Song	College of Biological Science	Present	
Ethan Warren	College of Engineering and Physical Sciences	Present	a: 6:05pm
Marcus Aldred-Ganhao	College of Engineering and Physical Sciences	Present	a: 6:16pm
Vacant	College of Social and Applied Human Sciences		
Vacant	College of Social and Applied Human Sciences		
Vacant	Gordon S. Lang School of Business and Economics		
Vacant	Gordon S. Lang School of Business and Economics		
Vacant	Ontario Agricultural College		
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Vacant	College of Arts Student Union		
Susannah Polack-Finley	College of Biological Science Student Council	Present	
Noel Johnston	College of Engineering and Physical Sciences Student Council	Present	
Vacant	College of Social and Applied Human Sciences - Student Alliance		
Kovar Yu	Lang Students' Association	Present	a: 6:04pm
Reese Fletcher	Student Federation of the Ontario Agricultural College	Present	
Vacant	Central Veterinary Student Association		

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Student Organization Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Branden Newman	Indigenous Student Society (ISS)	Present	
Vacant	Guelph Black Students Association (GBSA)		
Ainsley Tunney	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Vacant	International Student Organization (ISO)		
Keira Gayowsky	Interhall Council (IHC)	Present	
Vacant	Guelph Campus Co-op		
Ashley Ames	Ontario Public Interest Research Group (OPIRG)	Regrets	
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		**Present / Regrets**	**Arrived / Departed**
Nate Broughton	President	Present	
Pawandeep Singh	Vice President Student Experience	Present	
William Coleman	Vice President Academic	Regrets	
Vacant	Vice President External		

Staff	**Position**
Christopher Yendt	Chair
Colleen Bovay	Policy & Transition Coordinator
Isabella Saucedo Brito	Scribe

Guest	**Affiliation**

Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.
If they leave before Adjournment, their departure time (d) is shown.
If no time is shown in the column, they were present for the entire meeting.

Summary of Resolutions

2.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 2 on June 11, 2025, be approved as printed and distributed.

Motion Carried

2.3.1 De-Ratify Guelph Resource Centre for Gender Empowerment and Diversity Representative

WHEREAS Ella Rigby has submitted resignation from the CSA Board of Directors;

BE IT RESOLVED that Ella Rigby be de-ratified as the Guelph Resource Centre for Gender Empowerment and Diversity Representative on the 2025-2026 CSA Board of Directors, effective immediately.

Motion Carried

2.3.2 Ratify Guelph Queer Equality Representative

MOTION: that Ainsley Tunney be ratified as the Guelph Queer Equality Representative on the 2025-2026 CSA Board of Directors, effective immediately.

Motion Carried

2.5 Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

2.5.1	CSA Board Meeting # 1	May 28, 2025

Motion Carried

2.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
2.6.1	Meeting # 1	May 21, 2025

Motion Carried

2.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

2.7.1	President	June 11, 2025
2.7.2	VP Student Experience	June 11, 2025
2.7.3	VP Academic	June 11, 2025

Motion Carried

2.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Motion Carried

2.11.1 Appoint Finance Committee

WHEREAS CSA Policy Appendix D, Section 6.3.1 requires the following membership for the Finance Committee:

- CSA President
- Second member of the Executive Committee
- Three Directors
- Business Manager

MOTION:

a) That the following Directors be appointed to the Finance Committee for a term ending April 30, 2026:

Noel Johnston
Ethan Warren
Marcus Aldred-Ganhao

b) That the following members of the Executive Committee be appointed to the Finance Committee for a term ending April 30, 2026:

Nate Broughton, President
Pawandeep Singh, VP Student Experience

Motion Carried

2.11.2 Suspension of Hiring Policy for HR/Admin Assistant Hiring

Note: Bylaw 4 – Policy of the CSA, Section 2.3 states that the suspension of policies, or a section of a policy, require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion was provided at the Board meeting on May 28, 2025.

WHEREAS the CSA requires additional administrative and HR support and intends to hire an HR/Admin Assistant to meet these needs;

WHEREAS the HR/Admin Assistant position was included in the 2025–2026 CSA Operating Budget approved by the Board;

WHEREAS the CSA does not currently have the internal HR expertise to effectively conduct a competitive hiring process for this specialized role;

WHEREAS the CSA President and Business Manager have reviewed alternatives and recommend engaging a professional recruiting firm, Robert Half, to facilitate the hiring process; and

WHEREAS this approach would not comply with the standard hiring committee and job description approval process as outlined in CSA policy;

BE IT RESOLVED that the Board of Directors suspend the relevant sections of Appendix C – Human Resources Policy requiring a hiring committee and Board-approved job description, specifically for the hiring of the HR/Admin Assistant position;

BE IT FURTHER RESOLVED that the Board authorizes the CSA to retain the services of Robert Half to coordinate the recruitment and hiring process for the HR/Admin Assistant;

AND FURTHER that the President shall report back to the Board with a summary of the hiring process and the selected candidate.

Motion Carried

2.11.3 Member's Motion: Amendment to Bylaw 1 (Organizational)

Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting and a roll call vote.

Notice of this motion was provided at the Board meeting on May 28, 2025.

MOTION: to adopt the attached amendment to Bylaw 1 (Organizational) Section 4.10 (Director Duties).

Motion Referred to Committee

2.11.4 Approve Amendment to Board Meeting Schedule 2025-2026

MOTION: that the CSA Board of Directors approve an amendment to the 2025-2026 board meeting schedule to move meeting # 17 on Wednesday, April 1, 2026 to Tuesday, March 31, 2026.

Motion Carried

2.11.5 Appoint Director to Student Health and Dental Plan Committee

WHEREAS the Student Health and Dental Plan Committee is responsible for, but not limited to, appointment of broker for the health and/or dental plan, signing of contracts, changes to benefit

coverage, setting annual premium rates, determining appropriate financial management of reserve accounts, and communicating pertinent information to the student body; and

WHEREAS the membership of the Student Health and Dental Plan includes one CSA Director as a voting member;

MOTION: That the following Director be appointed to the Student Health and Dental Plan Committee for the 2025-2026 academic year:

Keira Gayowsky

Motion Carried

2.11.6 Notice: Amendment to Bylaw 1 (Organizational) re. CEPS Restructuring

Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting and a roll call vote.

Notice of this motion is hereby provided at the Board meeting on June 11, 2025.

This motion will be considered at the Board meeting on July 2, 2025.

WHEREAS the University Senate has approved a proposal to transition the College of Engineering and Physical Sciences into two new colleges effective July 1, 2025; and

WHEREAS this transition requires amendments to the composition of the CSA Board of Directors and therefore our Bylaws;

BE IT RESOLVED to adopt the attached amendments to Bylaw 1 (Organizational) Section 2.10 (Member Colleges of the CSA) and Section 4 (Board of Directors).

2.11.7 Notice: Amendment to CSA Rules of Order re. CEPS Restructuring

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion is hereby provided at the Board meeting on June 11, 2025.

This motion will be considered at the Board meeting on July 2, 2025.

WHEREAS the University Senate has approved a proposal to transition the College of Engineering and Physical Sciences into two new colleges effective July 1, 2025; and

WHEREAS this transition requires amendments to the composition of the CSA Board of Directors and therefore our Rules of Order;

BE IT RESOLVED to adopt the attached amendments to the CSA Rules of Order, Section 1 (Quorum for CSA Board of Director Meetings).

2.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 2 on June 11, 2025, be adjourned at 7:00pm

Motion Carried

Agenda – June 11, 2025

2.0	**Call to Order**	
2.1	**Land Acknowledgement** Nate Broughton, President	
2.2	**Adoption of the Agenda** 2.2.1 Approve the Agenda 2.2.2 Declarations of Conflicts	
2.3	**Ratifications and De-Ratifications** 2.3.1 De-Ratify GRCGED Representative 2.3.2 Ratify Guelph Queer Equality Representative	
2.4	**Comments from the Chair** 2.4.1 Introductions and Pronouns	
2.5	**Approval of Past Minutes** 2.5.1 Meeting # 1 – May 28, 2025	
2.6	**Executive Committee Minutes** 2.6.1 Meeting # 1 – May 21, 2025	
2.7	**Executive Updates** 2.7.1 President – June 11, 2025 2.7.2 VP Student Experience – June 11, 2025 2.7.3 VP Academic – June 11, 2025 2.7.4 VP External – Vacant	
2.8	**Director Reports**	
2.9	**CSA Service Update and Report**	
2.10	**Committee Updates and Reports** 2.10.1 Summary of Committee Appointments	
2.11	**Business** 2.11.1 Appoint Finance Committee 2.11.2 Suspension of Hiring Policy for HR/Admin Assistant Hiring 2.11.3 Member's Motion: Amendment to Bylaw 1 2.11.4 Approve Amendment to Board Meeting Schedule 2025-2026 2.11.5 Appoint Director to Student Health and Dental Plan Committee 2.11.6 Notice: Amendment to Bylaw 1 re. CEPS Restructuring 2.11.7 Notice: Amendment to CSA Rules of Order re. CEPS Restructuring	
2.12	**New Business** 2.12.1	
2.13	**Announcements**	

2.14	**In Camera Session**	
2.15	**Adjournment**	

Minutes – June 11, 2025

2.0 Call to Order

The meeting was called to order at 6:00 p.m.

2.1 Land Acknowledgement

Member Nate Broughton, President, presented the following Land Acknowledgement:

As we convene for this meeting, I would like to take the time to acknowledge and honour the Indigenous peoples whom this nation has taken so much from, and to understand our place on this stolen land.

Though we are not physically together, we are united in part through our connections to the University of Guelph, which stands on land covered by the Between the Lakes Treaty (No. 3, 1792), the treaty and territory of the Mississaugas of the Credit First Nation. This area is also deeply connected to the Anishinaabeg, Haudenosaunee, and Attawandaron peoples, whose relationships with the land continue to this day.

This land is also part of the Dish with One Spoon Wampum Belt Covenant - an agreement between the Haudenosaunee Confederacy and the Anishinabek and allied nations to peaceably share and care for the resources around the Great Lakes. The dish represents the territory we share; the one spoon reminds us that we must all take only what we need and keep the dish clean for future generations.

I am joining today from near what is now called Orillia, the traditional territory of the Mississauga, Anishinaabeg, Huron-Wendat, and Haudenosaunee peoples. This land is part of the Williams Treaties.

Since we are joining from many different places, I encourage each of you to take a moment to learn more about the land you're on, the treaties in place, and the Indigenous communities connected to it. Some great resources for this are native-land.ca, or whose.land.

In making this acknowledgement, we recognize not only the historical and ongoing presence of Indigenous peoples, but also the violent processes of colonization - displacement, cultural erasure, and systemic oppression - that

have enabled us to be here today. This acknowledgement serves not only as a reminder of our ongoing responsibilities towards reconciliation and respect for Indigenous cultures and traditions, but also as our commitment to learn, reflect, and act in ways that honour and support Indigenous communities, in addition to working towards dismantling the systems left in place that continue to oppress many.

On this note, it is also important to remember that many Indigenous communities still lack access to basic necessities. As of today, 37 long-term drinking water advisories remain in effect across 35 Indigenous communities in Canada. In fact, 7 of these advisories were added in 2025, with only 1 being lifted. These are not issues of the past, they are ongoing.

As we carry out our work today, let us be guided by the spirit of the Dish with One Spoon: to share, to care for one another and the land, and to work toward a future grounded in justice, respect, and meaningful reconciliation.

2.2 Adoption of the Agenda

2.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 2 on June 11, 2025, be approved as printed and distributed.

Moved: Susannah Polack-Finley
Seconded: Noel Johnston

Motion Carried

2.2.2 Declarations of Conflicts

No conflicts of interest were declared.

2.3 Ratifications and De-Ratifications

2.3.1 De-Ratify Guelph Resource Centre for Gender Empowerment and Diversity Representative

WHEREAS Ella Rigby has submitted resignation from the CSA Board of Directors;

BE IT RESOLVED that Ella Rigby be de-ratified as the Guelph Resource Centre for Gender Empowerment and Diversity Representative on the 2025-2026 CSA Board of Directors, effective immediately.

Moved: Noel Johnston
Seconded: Jonah Greenhut

Motion Carried

2.3.2 Ratify Guelph Queer Equality Representative

MOTION: that Ainsley Tunney be ratified as the Guelph Queer Equality Representative on the 2025-2026 CSA Board of Directors, effective immediately.

Moved: Jonah Greenhut
Seconded: Keira Gayowsky

Motion Carried

2.4 Comments from the Chair

The Chair informed the Board that the executive quorum would be lost at around 7:00pm due the President having an additional obligation and, therefore, advised to keep points brief and clear to maximize time usage.

2.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

2.5 Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

2.5.1	CSA Board Meeting # 1	May 28, 2025

Moved: Branden Newman
Seconded: Keira Gayowsky

Motion Carried

2.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
2.6.1	Meeting # 1	May 21, 2025

Moved: Ethan Warren
Seconded: Keira Gayowsky

Motion Carried

2.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

2.7.1	President	June 11, 2025
2.7.2	VP Student Experience	June 11, 2025
2.7.3	VP Academic	June 11, 2025

Moved: Jonah Greenhut
Seconded: Noel Johnston

Motion Carried

2.7.1 President

‘

The President shared that he’s currently attending the Gallivan Client Advisor Council’s annual conference and had the opportunity to meet the Gallivan Financial team, interact with other student unions, and discuss relevant topics such as student engagement and improving student experience.

After this conference, the President will be attending the CFS Ontario Skills Development Symposium starting on Friday with the executive team.

2.7.2 VP Student Experience

The VP Student Experience shared that event planning for the year and O-week is taking place to make sure students have meaningful experiences on campus. Multiple collaborations will be occurring to promote events on social media.

Club accreditation for summer 2025 has been completed.

He participated in committees where he discussed health promotion on campus.

2.7.3 VP Academic

No verbal update was provided as the VP Academic was not in attendance.

Member Greenhut requested to hear an update about the degree parchment survey from the VP Academic during the next meeting.

2.8 Director Reports

Member Aldred-Ganhao shared that the Senate recently split the College of Engineering and Physical Sciences into two new colleges.

2.9 CSA Service Update and Report

No Service Updates or Reports were provided.

2.10 Committee Updates and Reports

2.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved: Keira Gayowsky
Seconded: Ethan Warren

Motion Carried

2.11 Business

2.11.1 Appoint Finance Committee

WHEREAS CSA Policy Appendix D, Section 6.3.1 requires the following membership for the Finance Committee:

- CSA President
- Second member of the Executive Committee
- Three Directors
- Business Manager

MOTION:

c) That the following Directors be appointed to the Finance Committee for a term ending April 30, 2026:

Noel Johnston
Ethan Warren
Marcus-Aldred-Ganhao

d) That the following members of the Executive Committee be appointed to the Finance Committee for a term ending April 30, 2026:

Nate Broughton, President
Pawandeep Singh, VP Student Experience

Moved: Nate Broughton, President
Seconded: Marcus Aldred-Ganhao

The President advised the board that directors interested in volunteering should be available for meetings scheduled during the middle of the months on Wednesdays, as is the first meeting on July 16 at 6:00 pm.

Due to four volunteers, the board held a secret ballot vote until 3 members were selected through majority vote.

Motion Carried

2.11.2 Suspension of Hiring Policy for HR/Admin Assistant Hiring

Note: Bylaw 4 – Policy of the CSA, Section 2.3 states that the suspension of policies, or a section of a policy, require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion was provided at the Board meeting on May 28, 2025.

WHEREAS the CSA requires additional administrative and HR support and intends to hire an HR/Admin Assistant to meet these needs;

WHEREAS the HR/Admin Assistant position was included in the 2025–2026 CSA Operating Budget approved by the Board;

WHEREAS the CSA does not currently have the internal HR expertise to effectively conduct a competitive hiring process for this specialized role;

WHEREAS the CSA President and Business Manager have reviewed alternatives and recommend engaging a professional recruiting firm, Robert Half, to facilitate the hiring process; and

WHEREAS this approach would not comply with the standard hiring committee and job description approval process as outlined in CSA policy;

BE IT RESOLVED that the Board of Directors suspend the relevant sections of Appendix C – Human Resources Policy requiring a hiring committee and Board-approved job description, specifically for the hiring of the HR/Admin Assistant position;

BE IT FURTHER RESOLVED that the Board authorizes the CSA to retain the services of Robert Half to coordinate the recruitment and hiring process for the HR/Admin Assistant;

AND FURTHER that the President shall report back to the Board with a summary of the hiring process and the selected candidate.

Moved: Nate Broughton, President
Seconded: Keira Gayowsky

The President added as context that the salary for this position is $58,000 and explained that an external firm is being acquired as the CSA does not currently have the internal expertise to facilitate hiring for this position.

Member Warren inquired if the board needs to approve the recommended candidate once one is given. The President affirmed that the board would receive a hiring report and ratify the hiring as is always the case.

Motion Carried

2.11.3 Member's Motion: Amendment to Bylaw 1 (Organizational)

Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting and a roll call vote.

Notice of this motion was provided at the Board meeting on May 28, 2025.

MOTION: to adopt the attached amendment to Bylaw 1 (Organizational) Section 4.10 (Director Duties).

Moved: Marcus Aldred-Ganhao
Seconded: Susannah Polack-Finley

Member Aldred-Ganhao motivated that the idea behind this change is that returning directors are already familiar and should be exempted from some trainings. He thinks the motion could be amended to specify that returning elected and appointed directors should be exempted from summer training sessions specifically.

Member Greenhut motivated that there is value to the refreshers that come with regular training.

Member Johnston agrees with the motion but would like an amendment to make it clear that the training in question refers to only summer sessions that have already been completed.

The President reminded members of the importance of being careful when making amendments to policy or bylaw to ensure we're setting ourselves up for success in the future. There may be times when some returning members are not as prepared as others and may benefit from repeating training. Training is important to allow all members to be up-to-date and prepared for the role, and our training sessions do change depending on the time of year, and new sessions can be added. He noted that the summer training the members were referring to is the CSA Orientation training. The motion could be amended to specify the orientation training as optional for returnees.

MOTION: to refer the motion to the Policy and Bylaw Review Committee;

AND FURTHER that the Policy & Bylaw Review Committee return to the Board with feedback no later than the final board meeting of the fall 2025 semester.

Moved: Marcus Aldred-Ganhao
Seconded: Ethan Warren

Motion Carried

2.11.4 Approve Amendment to Board Meeting Schedule 2025-2026

MOTION: that the CSA Board of Directors approve an amendment to the 2025-2026 board meeting schedule to move meeting # 17 on Wednesday, April 1, 2026 to Tuesday, March 31, 2026.

Moved: Nate Broughton, President
Seconded: Noel Johnston

The President explained that the meeting date is being changed to accommodate for Passover, which commences on April 1.

Motion Carried

2.11.5 Appoint Director to Student Health and Dental Plan Committee

WHEREAS the Student Health and Dental Plan Committee is responsible for, but not limited to, appointment of broker for the health and/or dental plan, signing of contracts, changes to benefit coverage, setting annual premium rates, determining appropriate financial management of reserve accounts, and communicating pertinent information to the student body; and

WHEREAS the membership of the Student Health and Dental Plan includes one CSA Director as a voting member;

MOTION: That the following Director be appointed to the Student Health and Dental Plan Committee for the 2025-2026 academic year:

Keira Gayowsky

Moved: Nate Broughton, President
Seconded: Yael Lazebnik

The President added that there will be about four meetings throughout the academic year.

Due to two volunteers, the board held a secret ballot vote until one member was selected through majority vote.

Motion Carried

2.11.6 Notice: Amendment to Bylaw 1 (Organizational) re. CEPS Restructuring

Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting and a roll call vote.

Notice of this motion is hereby provided at the Board meeting on June 11, 2025.

This motion will be considered at the Board meeting on July 2, 2025.

WHEREAS the University Senate has approved a proposal to transition the College of Engineering and Physical Sciences into two new colleges effective July 1, 2025; and

WHEREAS this transition requires amendments to the composition of the CSA Board of Directors and therefore our Bylaws;

BE IT RESOLVED to adopt the attached amendments to Bylaw 1 (Organizational) Section 2.10 (Member Colleges of the CSA) and Section 4 (Board of Directors).

2.11.7 Notice: Amendment to CSA Rules of Order re. CEPS Restructuring

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

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This motion will be considered at the Board meeting on July 2, 2025.

WHEREAS the University Senate has approved a proposal to transition the College of Engineering and Physical Sciences into two new colleges effective July 1, 2025; and

WHEREAS this transition requires amendments to the composition of the CSA Board of Directors and therefore our Rules of Order;

BE IT RESOLVED to adopt the attached amendments to the CSA Rules of Order, Section 1 (Quorum for CSA Board of Director Meetings).

2.12 New Business

No New Business was presented.

2.13 Announcements

No announcements were received.

2.14 In Camera

No in-camera session was held.

2.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 2 on June 11, 2025 be adjourned at 7:00pm

Moved: Ethan Warren
Seconded: Jonah Greenhut

Motion Carried

Approved by the Board of Directors **Date: July 2, 2025**

Signed: _____ Date: _____

Christopher Yendt
Board Chair

Signed: _____ Date: _____

Colleen Bovay
Policy & Transition Coordinator