**AGENDA**
Board of Directors Meeting # 3
July 2, 2025 – 6:00 pm

Central Student Association

# Agenda – July 2, 2025

| | | |
|---|---|---|
| **3.0** | **Call to Order** | |
| **3.1** | **Land Acknowledgement**<br>Ash Ames | |
| **3.2** | **Adoption of the Agenda**<br>3.2.1 Approve the Agenda<br>3.2.2 Declarations of Conflicts | 1 |
| **3.3** | **Ratifications and De-Ratifications**<br>3.3.1 | |
| **3.4** | **Comments from the Chair**<br>3.4.1 Introductions and Pronouns | |
| **3.5** | **Approval of Past Minutes**<br>3.5.1 Meeting # 2 – June 11, 2025 | 2 |
| **3.6** | **Executive Committee Minutes**<br>3.6.1 Meeting # 2 – June 6, 2025 | 3<br>4 |
| **3.7** | **Executive Updates**<br>3.7.1 President – July 3, 2025<br>3.7.2 VP Student Experience – July 3, 2025<br>3.7.3 VP Academic – July 3, 2025<br>3.7.4 VP External – Vacant | |
| **3.8** | **Director Reports** | |
| **3.9** | **CSA Service Update and Report** | |
| **3.10** | **Committee Updates and Reports**<br>3.10.1 Summary of Committee Appointments | 7 |
| **3.11** | **Business**<br>3.11.1 Presentation from the President re. Ontario Bill 33<br>3.11.2 Press Release & Advocacy Campaign Regarding Ontario Bill 33<br>3.11.3 CSA Fall 2025 By-Election Timeline<br>3.11.4 Appoint Elections and Referendum Committee<br>3.11.5 Appoint Director to theCannon.ca Operating Committee<br>3.11.6 Amendment to Bylaw 1 re. CEPS Restructuring<br>3.11.7 Amendment to CSA Rules of Order re. CEPS Restructuring<br>3.11.8 Appoint Director to Sustainability Action Fund (SAF) Working Group | <br>9<br>10<br>14<br>16<br>19<br>24<br>28<br>31 |
| **3.12** | **New Business**<br>3.12.1 | |
| **3.13** | **Announcements** | |
| **3.14** | **In Camera Session** | |
| **3.15** | **Adjournment** | 32 |

**Item 3.2.1 (a)**
**Approve the Agenda**

**MOTION**: that the agenda for the CSA Board of Directors Meeting # 3 on July 2, 2025, be approved as printed and distributed.

**Moved**:
**Seconded**:

**Item 3.2.1 (b)**
**Amend the Agenda**

**MOTION TO AMEND:**

**Moved**:
**Seconded**:

**Item 3.2.1 (c)**
**Approve the Amended Agenda**

**AMENDED MOTION**: that the agenda for the CSA Board of Directors Meeting # 3 on July 2, 2025, be approved as amended with:

-

## Item 3.5
## Approval of Past Board Minutes

**MOTION:** That the Minutes be approved for the following CSA Board of Directors Meeting:

| | | |
|---|---|---|
| 3.5.1 | CSA Board Meeting # 2 | June 11, 2025 |

**Moved:**
**Seconded:**

## Item 3.6
## Executive Committee Minutes

**MOTION:** That the Minutes be received as information for the following Executive Committee Meeting:

| Agenda Item # | Meeting # | Meeting Date |
|---|---|---|
| 3.6.1 | Meeting # 2 | June 6, 2025 |

**Moved:**
**Seconded:**

**Minutes**
Executive Committee Meeting (ECM)
Meeting #2 – June 6, 2025 – 12:00 pm
CSA Boardroom

**Members**: Nate Broughton (President, Chair), Pawandeep Singh (VP Student Experience, Secretary), William Coleman (VP Academic)

**Regrets**: None

**Guests**: None

**1.0 Call to Order** @ 12:06 pm

**2.0 Adoption of the Agenda**

**2.1 Approve the Agenda**

The agenda was approved as presented.

**2.2 Declarations of Conflicts**

No conflicts were declared.

**3.0 Comments from the Chair**

No comments were made.

**4.0 Approval of the Previous Executive Committee Minutes**

Meeting #1 Minutes were approved.

**5.0 Executive Updates**

**5.1 President**

**5.1.1 HR/Operations Update**

- **FB Coordinator** posting is going up on Monday
- Finalizing Job Descriptions for the social media assistant positions
- **Events Coordinator** Job Description is with Lee Anne

**5.1.2 Miscellaneous**

- I will be working on making changes to the SEIF form over the summer, to simplify the application process for our clubs, and greatly simplify the administration work required on our side!

**5.2 VP Student Experience**

**5.2.1 Supervisory**

- **Clubs:** Accreditation is done. Going through events review. A lot of clubs are submitting O-Week events. Clubs Coordinator started June 2nd, she has started reviewing accreditations. Training with Shaima is going very well.

**5.2.2 Committees**

- Substance Use/Harm Reduction

#### 5.2.3 Miscellaneous

- Planning for O-Week
- Brainstorming merch for O-Week
- Working on social media engagement
- Getting in touch with Wellness' social media team

### 5.3 VP Academic

#### 5.3.1 Supervisory

- **SHAC:** Submitted plans for O-Week event, trivia like last year.
- **FoodBank:** FB Coordinator hiring starts next week, assistant hiring will be closer to social media assistant hiring timeline (July). Will be helping out in the FB next week when available. Currently serving 172 students.

#### 5.3.2 Committees

- **Senate:** CEPS split was approved. We anticipate more support from students at the college level. Will wait and see actual impacts in upcoming fall semester.
- **UC Board:** Director's performance review will be going to the UC Exec Committee next meeting.
- **CELIC:** Working on reviews.

#### 5.3.3 Miscellaneous

- **Student Memorial Service:** Invite drafts & work plan complete.

### 5.4 ~~VP External (vacant)~~

## 6.0 Business

### 6.1 Social Media

- **Convocation Reel:** VPSE to organize.
- **Indigenous Peoples Day:** Going up June 20th. Reach out to Indigenous Initiatives since Indigenous Student Society hasn't reached back out.
- **CFS Skills:** Story/photos from skills of Executives – Nate to organize.

### 6.2 FoodBank Coordinator Hiring Committee

**MOTION:** Create the FoodBank Coordinator Hiring Committee with the following membership:

William Coleman, VP Academic (chair)

Alitha Griffith, FoodBank Coordinator

Amy Lee Chong, Office Coordinator & Service Support

**Moved:** William Coleman, VP Academic

**Seconded:** Nate Broughton, President

**Motion Carried.**

## 7.0 New Business

No new business was presented.

## 8.0 In Camera

There was no *in camera* session.

## 9.0 Adjournment @ 12:38 pm

**Next Meeting: June 20, 2025**

## Item 3.10.1
## Summary of Committee Appointments

**MOTION:** That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

**Moved:**
**Seconded:**

The following Summary of Committee Appointments is provided as information:

**Student Health and Dental Plan Committee**
Appointed: June 11, 2025

| | |
|---|---|
| Keira Gayowsky | Director |

**Finance Committee**
Appointed: June 11, 2025

| | |
|---|---|
| Nate Broughton | President |
| Pawandeep Singh | VP Student Experience |
| Noel Johnston | Director |
| Ethan Warren | Director |
| Marcus Aldred-Ganhao | Director |

**Policy and Bylaw Review Committee**
Appointed: May 28, 2025

| | |
|---|---|
| Nate Broughton | President |
| Noel Johnston | Director |
| Jonah Greenhut | Director |
| Marcus Aldred-Ganhao | Director |
| Alex Song | Director |

**Item 3.11.1**
**Presentation from the President re. Ontario Bill 33**

**WHEREAS** the Ontario government introduced Bill 33, *Supporting Children and Students Act, 2025*, which includes provisions that would give the Ministry new authority to regulate student fees and enforce undefined "merit-based" admissions policies at postsecondary institutions; and

**WHEREAS** this proposed bill will have implications for the operations and funding of the CSA and all student unions in Ontario, as well as implications for university admissions;

**BE IT RESOLVED** that the Board of Directors receive the presentation from the President regarding Ontario Bill 33 as information.

**Moved:**
**Seconded:**

## Item 3.11.2
## Press Release & Advocacy Campaign Regarding Ontario Bill 33

*Note: Consideration of this item requires suspension of section 7.1 of the CSA Rules of Order.*

**WHEREAS** the Ontario government introduced Bill 33, *Supporting Children and Students Act, 2025*, which includes provisions that would give the Ministry new authority to regulate student fees and enforce undefined "merit-based" admissions policies at postsecondary institutions;

**WHEREAS** these provisions directly threaten the autonomy and funding of democratically governed student unions and the student services they provide, including those administered by the CSA;

**WHEREAS** the CSA has a mandate to advocate for the rights and interests of undergraduate students at the University of Guelph, especially when those rights are threatened by provincial legislation; and

**WHEREAS** timely responses and ongoing advocacy efforts related to Bill 33 may be required between regularly scheduled Board meetings, and the CSA's existing statement making process limits the organization's ability to act quickly on urgent matters;

**BE IT RESOLVED** that the CSA Board of Directors receives the draft press release on Bill 33 as information;

**FURTHER** that the CSA Board of Directors approves the draft press release for immediate public release;

**FURTHER** that the Executive Committee is empowered to take further public positions, issue additional statements, and take actions in response to Bill 33 (including, but not limited to, collaborating with other student unions or advocacy organizations, issuing media statements) on behalf of the CSA, provided such actions are consistent with the CSA's mandate;

**AND FURTHER** that the Executive Committee shall report back to the Board of Directors at the next regular Board meeting on any actions taken under this delegated authority.

**Moved:** Nate Broughton, President
**Seconded:**

# Bill 33: A Dangerous Step Backward for Student Services & Postsecondary Autonomy

**GUELPH, ON –** The Central Student Association (CSA), the undergraduate student union at the University of Guelph, is deeply concerned about the provincial government's recently introduced Bill 33, *Supporting Children and Students Act, 2025*. This legislation, if passed, would *significantly* expand the Ontario government's authority over postsecondary institutions – including new powers to regulate student fees and require universities to use 'merit-based admissions', without providing guidance as to their definition of 'merit'.

At a time when students across Ontario are facing rising housing costs, food insecurity, and under-resourced mental health supports, Bill 33 threatens to undermine the very services that help students meet their basic needs and succeed in school. These services (for example, food banks, safe walk programs, menstrual equity initiatives, and sexual violence supports) are overwhelmingly funded through ancillary fees that students democratically approve and that student unions and campus groups administer.

At the University of Guelph, the CSA relies on these fees to operate critical services like the CSA FoodBank, which supports hundreds of students facing food insecurity each year, and our vast network of student clubs, which support connection, belonging, and mental well-being. These essential services are not provided by the University or the government – they exist because students collectively choose to fund them. Programs like these are built by students, for students.

Bill 33 seeks to allow the Ontario Government to unilaterally determine which student fees are permitted, which are prohibited, and how much can be charged. These regulations echo the Ford government's failed 2019 Student Choice Initiative (SCI). Under the SCI, students were allowed to opt-out of paying certain ancillary fees, including those funding student unions and all of the critical services they provide. The SCI was ultimately struck down by the courts in 2019, and again in 2021, affirming that the government had overstepped its legal authority and violated institutional autonomy.

*"Bill 33 is a dangerous attempt to reintroduce the same threats posed by the Student Choice Initiative, dressed up in legislative clothing," said Nate Broughton, President of the CSA. "Let's be very clear – ancillary fees are not what's making education unaffordable. The real problem is Ontario's chronic underfunding of postsecondary education."*

Ontario has consistently ranked dead last in Canada for per-student public funding of its post-secondary education system for the better part of the past four decades. This chronic underfunding has led academic institutions to rely heavily on tuition and other sources of revenue to fund their operations, and contributes directly to institutional budget shortfalls, program cuts, and campus closures. Rather than addressing these systemic issues, Bill 33 would introduce new bureaucratic hurdles and red tape that distract from the urgent need for stable, public funding.

Bill 33's requirement for institutions to establish "merit-based" admissions policies is deeply troubling. The admissions process currently works because it combines considerations of merit and equity. While Bill 33 frames the change as a measure to promote transparency, it is in fact a clear attack on equity-based admissions practices that support access for marginalized students. These practices are necessary to ensure that postsecondary education is open to those historically and currently excluded – particularly Indigenous, Black, racialized, disabled, and first-generation students. The vague nature of Bill 33 opens the door for the provincial government to redefine "merit" in narrow, exclusionary terms, ignoring lived experience, community impact, and the inequalities students face long before they reach the application stage.

*"Equity-based admissions are not a threat to academic excellence – they are a condition of it," said Broughton. "We cannot allow a vague policy on 'merit' to be used as a backdoor attack on access and inclusion."*

At the University of Guelph (as with all Ontario universities), admissions policy falls under the jurisdiction of the Senate, as outlined in the *University of Guelph Act, 1964*. Allowing the Ministry to override those standards would be a direct infringement on the University's academic autonomy. Academic independence is vital for a healthy post-secondary system. It protects research, teaching, and admissions from political interference, ensuring decisions are grounded in academic expertise, not shifting government priorities.

In response to Bill 33, the CSA is calling on the Ontario Government to immediately rescind Bill 33 and respect student union autonomy. The CSA further urges the province to invest in **long-term, sustainable funding for postsecondary education**, rather than shifting blame onto student fees and attacking institutional autonomy.

*"This bill is not only a step backwards but is an attempt to repackage a policy that is a clear attack on student autonomy and that was already struck down by the courts. Bill*

*33 undermines campus equity, student services, and institutional autonomy. Ontario students deserve better," said Broughton.*

The CSA remains committed to defending student services, supporting equity in education, and protecting student democracy on campus.

-30-

*The Central Student Association represents over 25,000 undergraduate students at the University of Guelph. As a student-led, not-for-profit organization, the CSA advocates for student interests and provides essential services, supports, and advocacy on campus.*

**For further information contact:**

Nate Broughton
CSA President
csapresident@uoguelph.ca

## Item 3.11.3
## CSA Fall 2025 By-Election Timeline

**MOTION:** that the Board of Directors approve the timeline for the CSA Fall 2025 By-Election, as presented in the Board Agenda Package.

**Moved:** Nate Broughton, President
**Seconded:**

**Fall 2025 By-Election Schedule**

| | |
|---|---|
| **By-Election General Promotions** | Monday, September 8 to Friday, September 12 |
| **Nomination Period** | Monday, September 15 to Wednesday, September 24 |
| **Promotional Preparation and Signature Verification Period** | Thursday, September 25 to Sunday, September 28 |
| **Campaigning Period** | Monday, September 29 to Friday, October 3 |
| **Voting Period** | Monday, October 6 to Friday, October 10 |
| **Voting Period Extension *(if needed)*** | Saturday, October 11 to Friday, October 17 |
| **Ratify New Members** | Wednesday, October 29 |

**Item 3.11.4**
**Appoint Directors to Elections and Referendum Committee**

**WHEREAS** the Elections and Referendum Committee is responsible for overseeing the operations of CSA Elections and ensuring the electoral bylaw and policy of the CSA are upheld throughout the elections; and

**WHEREAS** CSA Policy Appendix G, Section 3.2.1 requires membership of the committee to consist of the President, Policy & Transition Coordinator, CRO, ARO, and two Directors;

**BE IT RESOLVED** that the following Directors be appointed to the Elections and Referendum Committee for the 2025-2026 academic year:

| |
|---|
| [2 Directors] |

**Moved:** Nate Broughton, President
**Seconded:**

***See following pages for Elections and Referendum Committee information.***

## Elections and Referendum Committee

3.1 The role of the Elections and Referendum Committee shall be to oversee the operations of CSA Elections and exercise decision making power as authorized with regards to elections and referenda. The committee will ensure the electoral bylaw and policy of the CSA are upheld throughout the elections.

### 3.2 Membership and Meetings

3.2.1 Membership of the committee shall consist of the President, Policy & Transition Coordinator, CRO, ARO, and two Directors. If the President is a candidate in the General Elections, the Executive chosen to supervise the Elections Office will be a member of the Committee. If all Executive Officers are running for election, there will be no Executive Officers ratified to the Committee.

3.2.2 The committee Chair shall be the CRO. The Chair shall be responsible for scheduling committee meetings and developing the meeting agenda.

3.2.3 The committee scribe shall be the Policy & Transition Coordinator.

3.2.4 Quorum for meetings is a minimum of three members which must include at least one Director.

3.2.5 Members of the Elections and Referendum Committee cannot be members of the Elections Appeals Board or candidates in the elections. The President is permitted to act in their role with the Elections Appeals Board.

### 3.3 Elections Oversight

3.3.1 The Elections and Referendum Committee shall engage in the following activities regarding CSA Elections, along with other tasks as assigned by resolution of the Board of Directors:

- Approve updates to the candidate's and nomination packages before submission to the Board of Directors.
- Approve any changes to the elections schedule and extensions to the nomination period or voting period.
- Receive regular updates regarding elections operations and provide input as needed.
- Receive regular updates regarding any candidate infractions and complaints. Committee meetings may be called on short notice to make determinations on infractions or disqualifications at the discretion

of the CRO.

- Consider and approve the Elections Report of the CRO before it's submitted to the Board of Directors as information following the elections.
- Provide feedback and recommendations following the conclusion of all elections.
- Receive and approve the updated Elections Office Manual following the conclusion of the Winter General Elections.

### 3.4 Referendums

3.4.1 The Elections and Referendum Committee shall engage in the following activities regarding referendum questions, along with other tasks as assigned by resolution of the Board of Directors:

- Receive all submitted referendum questions from the CSA Elections Office.
- Upon receipt of a referendum question, meet to approve the question and provide any feedback within two weeks. Must ensure the question adheres to all requirements and regulations of the university.
- Approve the wording of the referendum question, which must include the current fee paid by students (if any), the proposed increase, and the new fee to be paid.
- Determine which fee schedule, paid to the CSA, for hosting the referendum question, is applicable to the group.

**Item 3.11.5**
**Appoint Director to theCannon.ca Operating Committee**

**WHEREAS** membership of theCannon.ca Operating Committee includes a CSA Board of Directors representative for student representation;

**BE IT RESOLVED** that the following Board Director is appointed to theCannon.ca Operating Committee for the 2025-2026 academic year:

| |
|---|
| [one Director] |

**Moved:** Nate Broughton, President
**Seconded:**

***See next pages for theCannon.ca Operating Committee Terms of Reference***

# theCannon.ca Operating Committee

## Terms of Reference

### 1.0 Preamble

Thecannon.ca (hereafter referred to as "the Website") is a joint venture of the Central Student Association and the Guelph Campus Coop.

Thecannon.ca Operating Committee is responsible to the Boards of Directors of the Central Student Association and the Guelph Campus Co-op (hereafter referred to as "the Partners").

The union and subsequent responsibilities of these two Partners for the purpose of owning and operating the Website is legally bound in theCannon.ca Partnership Agreement (hereafter referred to as "the Partnership")

A committee shall exist and it shall be called "thecannon.ca Operating Committee" (hereafter referred to as "the Committee")

Meant to be an online meeting place for students, the Website is funded by student fees secured in a referendum with the following question:

> "Since the fall of 2000, thousands of students have used Guelphbooks.com to buy and sell textbooks and other items. There are plans to transfer this service to theCannon.ca site, and expand its offerings. Provided that there are no transaction fees or external advertising on the site,
>
> Do you support a refundable semesterly fee of $1.00 per student (indexed to the cost of living) to go towards theCannon.ca?"

### 2.0 Purpose

**2.1** To develop a vision for the Website
**2.2** To ensure that the Website meets the expectations set out in the vision
**2.3** To manage the day-to-day business affairs of the Website
**2.4** To develop and adhere to the CSA Human Resources gospel and procedure, including but not limited to, hiring and supervision of thecannon.ca staff
**2.5** To oversee the development of content for the Website
**2.6** To enter into third party agreements relating to the Website
**2.7** To prepare and adhere to an annual budget
**2.8** To develop and adhere to policy, procedure and protocol, as approved by the Partners
**2.9** To ensure completion of additional responsibilities of the Committee as required in the Partnership and as indicated in Section **4.0** of this document
**2.10** To act as an appeal body for any decisions made by the staff of the Website

### 3.0 Membership of the Committee

**3.1** The Operating Committee shall be made up of at least two voting representatives from each Partner
**3.2** The voting representatives from the CSA shall be the CSA President, CSA VP Student Experience, CSA Promotional Services Coordinator, CSA Events Coordinator, and 1 Board of Director

**3.3** The voting representatives of the Guelph Campus Co-op shall be a GCC staff member and up to 4 GCC Board members

**3.4** Non-voting members shall be appointed by the Committee as needed, however the following positions shall have permanent non-voting membership on the Committee: TheCannon.ca Moderator, CSA Business Manager, and the GCC Human Resources and Finance Coordinator

**3.5** Student members of the Committee shall be appointed for a term of one year, ending no later than April 30th of each year.

**3.6** Under irregular circumstances, a leave of absence may be granted by the Partners to a voting member of the Committee at which point the responsible Partner must provide a substitute representative from its Board of Directors

**3.7** A leave of absence may be requested by the member in question, the Committee, or a Partner

**4.0 Responsibilities of the Committee**

**4.1** thecannon.ca Operating Committee will meet regularly once a month

**4.2** The committee will choose a chair at the end of each meeting, and the chair will be responsible for the following for the next meeting:

**4.1.1** Facilitate meeting

**4.1.2** Create Agenda

**4.1.3** Call meeting and book meeting place

**4.1.4** Ensure adherence to the Terms of Reference

**4.3** A scribe will be appointed by the chair at the beginning of each meeting. Their role will be to:

**4.2.1** Take minutes

**4.2.2.** Circulate minutes to the committee

**4.2.3** Ensure copy of minutes is sent to both GCC and CSA Business Office

**4.4** If thecannon.ca is looking to hire staff or contract out work, Job Descriptions will be approved by a vote of the committee, and a hiring committee of three (3) members will be formed from the membership present.

**4.5** Promotional aspects on thecannon.ca will fall to the CSA Promotional Services Coordinator to manage on a day-to-day basis and any major changes can be taken to the committee for a vote

**4.6** The committee will be responsible for gathering relevant information from whichever business office is currently managing thecannon.ca's books and use this information to compile the report for each board on an annual basis

**4.7** The committee is to present semesterly reports to each Board of Directors, the presentation sub-group will contain one representative from each Partner.

**4.8** If and when technical support is required, the committee, through the CSA Promotional Services Coordinator shall reach out to Barking Dog Studios for support

**5.0 Financial**

**5.1** The CSA Business Office OR the GCC Business Office shall have the following responsibilities:

**5.1.1** Prepare annual budget

**5.1.2** Review monthly financial statements and report any major concerns that may arise to the committee

**5.1.3** Ensure approval of all expenditures receives due process

**5.1.4** Oversee preparation of audited statements
**5.1.5** Oversee preparation of financial reports for Partners

**6.0 Promotional Support**

**6.1** The CSA Promotion Services Coordinator shall have the following responsibilities:
**6.1.1** Ensure development of promotional materials on an annual basis for the Website
**6.1.2** Oversee development of ongoing innovative promotional strategies for the Website
**6.1.3** Assist Website staff and volunteers with general promotions of the Website as needed

**7.0 Technical Support**

**7.1** thecannon.ca Operating Committee will contract Barking Dog Studios to assist with the following:
**7.1.1** Ensure ongoing maintenance and development of technical components of the Website
**7.1.2** Oversee purchasing of equipment, fonts and other technical components as needed in collaboration with the CSA Promotional Services Coordinator
**7.1.3** Ensure maintenance and security of operations on the website

**8.0 Meetings**

**8.1** Meetings shall be held as required - monthly
**8.2** Quorum for meetings must be at least one voting member from each Partner, to a total of at least four.
**8.3** Meetings discussing the day-to-day operations of the Website may take place without quorum being met, provided any discussions are ratified at a later date at a meeting where quorum is achieved
**8.4** Day-to-day operational meetings where quorum is not met are not able to bind the Partnership, approve expenditures, or make other similar decisions affecting the business affairs of the Partnership
**8.5** Meetings shall be open to the public
**8.6** The standing agenda will be as follows:
Scribe assignment
Introductions
Financial overview
Promotion review
Editorial
Operations overview
New Business
Chair assignment
Adjournment

**9.0 Reports**

**9.1** The Committee shall prepare an annual report for submission to both Partners for their approval
**9.2** The report must be presented to each Partner's board no later than March 30th
**9.3** Each report must contain a summary of actions/minutes of the Committee for the Partners to ratify

**9.4 T**he report shall include:

**9.4.1** A review of the management and performance of the Website
**9.4.2** A review of any Human Resources matters
**9.4.3** A review of operating policy, procedure and protocol of the Website
**9.4.4** A review of future revenue requirements from student fees for the Website
**9.4.5** The audited financial statements for the Website for the previous year
**9.4.6** The annual operational budget
**9.4.7** Any financial management arrangements that have been made for the upcoming fiscal year, including but not limited to the provision of bookkeeping and payroll services, and compensation for such services, audit fees, location of Head Office, and all other incidental activities which may be carried on in connection with the Business and are not the responsibility of the Operating Committee
**9.4.8** The present thecannon.ca Operational Committee Terms of Reference

**10.0 Appeals**

**10.1** The Committee shall act as an appeal body for any decisions made by the Website staff or members of the Committee
**10.2** In the case of an appeal, the Committee member whose decision is under review may not be present during deliberations
**10.3** Appeals for decisions of the Committee must be submitted to both Partners in writing by way of the Committee

10.3.1 If each Partner comes to a conflicting decision, a subcommittee is struck with members of each Partner's board to come up with a final decision. Any member of the board who is also on the committee would have a conflict of interest and may not participate as a voting member of the subcommittee

**11.0 Amendments**

**11.1** The Terms of Reference must be approved annually by both Partners no later then April 1st of each year
**11.2** Amendments to the Terms of Reference may be made at any point by the Committee, but must be approved by both Partners
**11.3** The Committee must review the Terms of Reference in March of each year

**Item 3.11.6**
**Amendment to Bylaw 1 (Organizational) re. CEPS Restructuring**

*Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting and a roll call vote.*

*Notice of this motion was provided at the Board meeting on June 11, 2025.*

**WHEREAS** the University Senate has approved a proposal to transition the College of Engineering and Physical Sciences into two new colleges effective July 1, 2025; and

**WHEREAS** this transition requires amendments to the composition of the CSA Board of Directors and therefore our Bylaws;

**BE IT RESOLVED** to adopt the attached amendments to Bylaw 1 (Organizational) Section 2.10 (Member Colleges of the CSA) and Section 4 (Board of Directors).

**Moved:** Nate Broughton, President
**Seconded:**

### 2.9 Members Not-in-Good-Standing

Failure to adhere to the responsibilities of membership, and following a two-thirds vote of the Board, individuals may be distinguished to be 'not in good standing' for a period of time as stated by the Board.

### 2.10 Member Colleges of the CSA

**2.10.1** Member Colleges of the Central Student Association include the following:

- College of Arts Student Union;
- College of Biological Sciences Student Council;
- College of Computational, Mathematical, and Physical Sciences College Government *(Name not yet determined)*
- College of Engineering College Government *(Name not yet determined)*
- ~~College of Physical and Engineering Science Student Council~~;
- College of Social and Applied Human Sciences Student Alliance;
- Gordon S. Lang School of Business and Economics Students Association;
- Student Federation of the Ontario Agricultural College;
- Central Veterinary Student Association.

## 3.0 Officers of the Corporation

### 3.1 Signing Officers of the Corporation

**3.1.1** The CSA Executive structure operates in a collaborative, hierarchical manner. However,

a) the President shall serve as a signing officer of the CSA as well as fulfill any other duties as may be required by law or as the Board may determine from time to time.

b) the Vice President Student Experience shall be also known as the 'Secretary' and serve as a signing officer of the CSA as well as fulfill any other duties as may be required by law or as the Board may determine from time to time.

## 4.0 Board of Directors

**4.1** The affairs of the CSA shall be managed by a Board of Directors of ~~35~~ 38 persons composed of both elected and appointed members. The Board of Directors shall be composed of the Executive of the CSA, at-large elected student Directors, an appointed college representative for each of the member college governments, and representatives from student groups.

### 4.2 Board of Directors Composition

The composition of the Board of Directors shall be:

#### 4.2.1 **Executive** (Ex-officio, non-voting)

- One President
- One Vice President Student Experience
- One Vice President Academic
- One Vice President External

#### 4.2.2 At-Large (Elected) Representatives

- Two College of Arts
- Two College of Biological Sciences
- Two College of Computational, Mathematical, and Physical Sciences
- Two College of Engineering
- ~~Two College of Physical and Engineering Sciences~~
- Two College of Social and Applied Human Sciences
- Two Gordon S. Lang School of Business and Economics
- Two Ontario Agricultural College
- Two Ontario Veterinary College

#### 4.2.3 **Member College Government Representatives** (Appointed)

- One College of Arts Student Union
- One College of Biological Sciences Student Council
- One College of Computational, Mathematical, and Physical Sciences College Government *(name not yet determined)*
- One College of Engineering College Government *(name not yet determined)*
- ~~One College of Physical and Engineering Science Student~~

~~Council~~

- One College of Social and Applied Human Sciences Student Alliance
- One Lang Student Association
- One Central Veterinary Students Association
- One Student Federation of the Ontario Agricultural College

**4.2.4** **Student Organization Representatives** (Appointed)

- One Student Representative appointed by the Indigenous Student Society
- One Student Representative appointed by the Guelph Black Students Association
- One Student Representative appointed by Guelph Queer Equality
- One Student Representative appointed by the Guelph Resource Centre for Gender Empowerment and Diversity
- One Student Representative appointed by the International Student Organization
- One Student Representative appointed by Interhall Council
- One Student Representative appointed by Guelph Campus Co-op
- One Student Representative appointed by Ontario Public Interest Research Group (OPIRG)
- One Student Representative appointed by the Student Senate Caucus
- One Student Representative appointed by the Board of Governors

**4.2.5** All ‘At-Large (Elected) Representatives’ shall be two (2) persons directly elected from and by members of each college during the CSA election, in accordance with CSA bylaws and policies. They shall be known as "At-Large (Elected) Representatives". All such representatives shall, at the time of their election, be members of the college they represent. An "At-Large (Elected) Representative" shall have a vote on the Board of Directors and shall be counted for quorum.

**4.2.6** All ‘Member College Government Representatives’ shall be one (1) person appointed by each member college and having been elected through a recognized internal election process. This person must hold a position on the member college government. An appointed "Member College Government Representative" shall have a vote on the Board of Directors and shall be counted for quorum.

**4.2.7** A "Student Organization Representative" is appointed by the member

**Item 3.11.7**
**Amendment to CSA Rules of Order re. CEPS Restructuring**

*Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.*

*Notice of this motion was provided at the Board meeting on June 11, 2025.*

**WHEREAS** the University Senate has approved a proposal to transition the College of Engineering and Physical Sciences into two new colleges effective July 1, 2025; and

**WHEREAS** this transition requires amendments to the composition of the CSA Board of Directors and therefore our Rules of Order;

**BE IT RESOLVED** to adopt the attached amendments to the CSA Rules of Order, Section 1 (Quorum for CSA Board of Director Meetings).

**Moved:** Nate Broughton, President
**Seconded:**

# 1.0 Quorum for CSA Board of Director Meetings

## 1.1 Counting Towards Quorum

**1.1.1** To be counted towards quorum at the Board of Director Meetings, a Board Member must have the right to vote.

**1.1.2** For an elected "At-Large" representative Board Member to be counted towards quorum, the election results confirming their election must be ratified at the Board of Director Meeting following the close of the Auditing/Recounting process.

**1.1.3** For an appointed College government and/or Student Organization Board Member to be counted towards quorum, they must be ratified at a Board of Director Meeting.

## 1.2 Fall and Winter Terms

**1.2.1** Quorum shall be half of the total number of voting members of the Board of Directors as a whole, only in such instances as when all of the Board of Director positions are filled and appointed.

**1.2.2** The Board of Directors as a whole consists of ~~35~~ 38 Board Member positions. Of these ~~35~~ 38 Board Member positions, ~~31~~ 34 positions hold the right to vote. Therefore, as per point 1.2.1, quorum would be ~~16~~ 17 members ~~(rounding up)~~ if all Board Member positions are filled and appointed.

**1.2.3** In situations where not all of the elected positions on the Board are filled (i.e. At-Large representatives) and/or not all of the appointed positions (i.e. College governments and Student Organizations) are known to the Policy & Transition Coordinator (PTC), quorum shall be half of the total filled and known voting Board Member positions. For example, if 17 voting Board Member positions are filled and appointed, quorum will be nine voting Board Members (rounding up to the nearest whole number). At all times, quorum must be a minimum of three members.

**1.2.4** The Board of Directors as a whole consists of ~~35~~ 38 Board Member positions. Of these ~~35~~ 38 Board Member positions, four positions consist of the Executive Officers of the CSA. These Executive Officers are the President, Vice President Student Experience, Vice President Academic and Vice President External.

The Executive Officer positions are hierarchical, non-voting members of the Board of Directors. Their roles provide vital insight to the Board on operational matters and structural issues, and they can speak to effects of decisions made by the Board on the CSA, its staff, volunteers and services. They also provide reports and recommendations to the Board. It is essential for Board of Director Meetings to have these individuals present at meetings. As a result, to be included in quorum as per point 1.2.1, at least two Executive Officers must be in attendance, one of which must be the President. When the President is unable to attend, all three Vice Presidents must be present to meet quorum.

**1.2.5** In the event of an Executive Officer position becoming vacant, a majority of filled Executive Officer positions are required to meet quorum.

**1.2.6** Proxies or alternates shall not be allowed for quorum or for voting.

## 1.3 Summer Term

**1.3.1** Quorum during the Summer Term, as defined as May 1st through to August 31st, shall be a third of the total number of voting members of the Board of Directors as a whole, only in such instances as when all of the Board of Director positions are filled and appointed.

**1.3.2** The Board of Directors as a whole consists of ~~35~~ 38 Board Member positions. Of these ~~35~~ 38 Board Member positions, ~~31~~ 34 positions hold the right to vote. Therefore, as per point 1.3.1, quorum would be ~~ten~~ 12 members (rounding to the nearest whole number) if all Board Member positions are filled and appointed.

**1.3.3** In situations where not all of the elected positions on the Board are filled (i.e. At-Large representatives) and/or not all of the appointed positions (i.e. College governments and Student Organizations) are known to the Policy & Transition Coordinator (PTC), quorum shall be a third of the total filled and known voting Board Member positions. For example, if 17 voting Board Member positions are filled and appointed, quorum will be six voting Board Members (rounding to the nearest whole number). At all times, quorum must be a minimum of three members.

**1.3.4** The Board of Directors as a whole consists of ~~35~~ 38 Board Member positions. Of these ~~35~~ 38 Board Member positions, four positions consist of the Executive Officers of the CSA. These Executive Officers are the President, Vice President Student Experience, Vice President Academic and Vice President External.

**Item 3.11.8**
**Appoint Director to Sustainability Action Fund (SAF) Working Group**

**WHEREAS** the purpose of the SAF Working Group is to provide funding to student-initiated projects that provide experiential learning opportunities related to campus sustainability and climate action, advance the University of Guelph's sustainability and climate action goals by improving the operations of the University of Guelph campus, and address an improvement area as identified in the 2020 Sustainability Tracking, Assessment & Rating System (STARS) self-reporting framework; and

**WHEREAS** membership of the SAF Working Group includes undergraduate students, selected by and representative of the Central Student Association, including a CSA Director and a CSA General Member;

**WHEREAS** there is a vacancy for a CSA Director;

**BE IT RESOLVED** that the following Director be appointed to the Sustainability Action Fund Working Group for the 2025-2026 academic year:

| |
|---|
| [one Director] |

**Moved:**
**Seconded:**

**Item 3.15**
**Adjournment**

**MOTION:** That the CSA Board of Directors Meeting # 3 on July 2, 2025 be adjourned at pm.

**Moved:**
**Seconded:**