AGENDA
Board of Directors Meeting # 15a
March 17, 2025 – 6:00 pm

Agenda – March 17, 2025

15a.0	**Call to Order**	
15a.1	**Land Acknowledgement**	
15a.2	**Adoption of the Agenda** 15a.2.1 Approve the Agenda 15a.2.2 Declarations of Conflicts	1
15a.3	**Ratifications and De-Ratifications** 15a.3.1	
15a.4	**Comments from the Chair** 15a.4.1 Introductions and Pronouns	
15a.5	**Approval of Past Minutes**	
15a.6	**Executive Committee Minutes**	
15a.7	**Executive Updates**	
15a.8	**Director Reports**	
15a.9	**CSA Service Update and Report**	
15a.10	**Committee Updates and Reports**	
15a.11	**Business** 15a.11.1 Appoint Members to Clubs Conduct Tribunal	2
15a.12	**New Business** 15a.12.1	
15a.13	**Announcements**	
15a.14	**In Camera Session** 15a.14.1	
15a.15	**Adjournment**	6

Item 15a.2.1 (a)
Approve the Agenda

MOTION: that the agenda for the CSA Board of Directors Meeting # 15a on March 17, 2025, be approved as printed and distributed.

Moved:
Seconded:

Item 15a.2.1 (b)
Amend the Agenda

MOTION TO AMEND:

Moved:
Seconded:

Item 15a.2.1 (c)
Approve the Amended Agenda

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 15a on March 17, 2025, be approved as amended with:

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Item 15a.11.1
Appoint Members to Clubs Conduct Tribunal

WHEREAS CSA Policy Appendix F – Clubs Handbook, Section 7.1.1 states that the CSA Clubs Conduct Tribunal is responsible for reviewing accreditation status of an Accredited Club to deem whether a club's accreditation status or privileges, including use of space on campus, club space, access to PDRs/funding, or collection of student fees, will be revoked, denied and/or subject to any limitations; and

WHEREAS CSA Policy Appendix F – Clubs Handbook, Section 7.2.2 states that membership of the tribunal shall be the Vice President Student Experience and two (2) CSA Directors appointed by the CSA Board of Directors;

BE IT RESOLVED that Naomi Amayaevbo, VP Student Experience, be appointed to the Clubs Conduct Tribunal for the remainder of the 2024-2025 academic year;

AND FURTHER that the following Directors be appointed to the Clubs Conduct Tribunal for the remainder of the 2024-2025 academic year:

[two Directors]

Moved:
Seconded:

See following pages for Clubs Conduct Tribunal information.

7.0 Clubs Conduct Tribunal

7.1 Mandate

7.1.1 The CSA Clubs Conduct Tribunal ('The Tribunal') is responsible for reviewing accreditation status of an Accredited Club to deem whether a club's accreditation status or privileges, including use of space on campus, club space, access to PDRs/funding, or collection of student fees, will be revoked, denied and/or subject to any limitations.

Infractions are referenced in:

a) Appendix F – Clubs Handbook, Section 6.0 Punitive Action.

b) Appendix H – Second Floor Student Space Acceptable Use Policy, Section 2.0 Space Infractions.

7.1.2 Should an Accredited Club's actions endanger their accreditation status as outlined in Appendix F, Section 6.0 Punitive Action, the Clubs Coordinator is responsible for informing the Subject Club by email and a written letter delivered to the club's mailbox. The Clubs Conduct Tribunal policy will be referenced in the email and letter.

7.1.3 The decision of the Clubs Conduct Tribunal may be appealed to the CSA Board of Directors. All decisions by the CSA Board of Directors on appeals are final.

7.1.4 The Clubs Conduct Tribunal will meet as requested by the Clubs Coordinator.

7.2 Creation of a Tribunal

7.2.1 The Tribunal is struck as required.

7.2.2 The Tribunal is composed of the Vice President Student Experience and two (2) CSA Directors appointed by the CSA Board of Directors.

7.3 Clubs Subject to Limiting or Losing Accreditation

7.3.1 The Clubs Coordinator will document complaints or minor infractions filed against an Accredited Club for up to four (4) semesters on the CSA G-Drive Archive. Complaints and minor infractions will be considered each semester upon the renewal of club status, or upon review of club status as it occurs.

7.3.2 Upon the Clubs Coordinator's documented third infraction, or a documented major infraction as defined in Section 6.0 Punitive Action, an Accredited Club will be subject to review by the Tribunal to be either demoted to Limited Accreditation or have their club status revoked.

7.4 Referring Issues to the Tribunal

7.4.1 The Clubs Coordinator will refer to the Tribunal any issue pertaining to the accreditation status of Accredited Clubs.

7.4.2 Within two (2) days of notice to the Tribunal, Subject Club(s) are given notice in writing from the Vice President Student Experience of all issues referred to the Tribunal. Notice will state the grounds upon which their accreditation status may be revoked, denied and/or subject to any limitation, or may result in a potential loss of privileges. The letter will be sufficiently detailed to allow the Subject Club to draft a response to the allegations of misconduct and/or failure to comply with applicable policies.

7.4.3 The Tribunal will conduct a hearing into any issues of accreditation that have been properly referred to the Tribunal.

7.4.4 Tribunal hearings are restricted to those matters set out within the initial complaint.

7.5 Notice of Hearing

7.5.1 The Tribunal will give notice of a hearing to the Subject Club at least five (5) days before the hearing. The notice will include the date, time and location of the hearing, and a copy of related CSA policy.

7.5.2 The Tribunal will provide notice to any campus organization that in the view of the Tribunal may have an interest in the outcome of the hearing. The Tribunal will provide notice to any such organizations under this section at least five (5) days before the Tribunal hears the matter. The notice of hearing will include the date, time and location of the hearing and a copy of this CSA policy.

7.5.3 The Tribunal may schedule additional hearing dates where extra time is required to hear evidence.

7.5.4 The Tribunal must give all organizations appearing before it at least five (5) days notice of any subsequent hearing dates.

7.6 Submissions to the Tribunal

7.6.1 Organizations that are given notice of a hearing by the Tribunal will have the option to prepare a written submission to the Tribunal.

7.6.2 Written submissions to the Tribunal are not to exceed ten (10) pages double-spaced or 2,400 words.

7.6.3 All written submissions are to be handed into the CSA Front Office no later than the day before the hearing and are to be addressed to the Vice President Student

Experience. Alternatively, emails can be sent within the same timeframe to the Clubs Coordinator and the Vice President Student Experience.

7.6.4 The Clubs Coordinator will present to the Tribunal, without recommendation or consideration, the allegations of misconduct and/or the basis of the alleged failure to comply with applicable policies. This presentation will not normally exceed fifteen (15) minutes. This time limit may be extended at the discretion of the Tribunal.

7.6.5 The Subject Club may make oral submissions to the Tribunal that will not normally exceed thirty (30) minutes. This time limit may be extended at the discretion of the Tribunal.

7.6.6 All other organizations appearing to the Tribunal may make oral submissions to the Tribunal that will not normally exceed 15 minutes. This time limit may be extended at the discretion of the Tribunal.

7.6.7 Tribunal members are permitted to ask questions of presenters following their submission. This question period is not subject to the time limits stated above.

7.7 Decisions of the Tribunal

7.7.1 The Tribunal will provide the Subject Club and the Clubs Coordinator with a written decision within five (5) days from the close of the Tribunal's hearing.

7.7.2 Appeals to the decisions of the Tribunal should be brought to the attention of the Board of Directors.

7.7.3 Vice President Student Experience is responsible for presenting the rationale of the Tribunal's decision to the Board.

7.7.4 The Board can uphold, overturn, or amend the Tribunal's decision.

7.7.5 Decisions of the CSA Board of Directors are final.

7.8 Procedure

7.8.1 The Tribunal has the power to create its own rules and procedures provided that they do not conflict with these Terms of Reference.

7.8.2 The Tribunal may extend any timeline established by these rules where in the view of the Tribunal such an extension would be in the interest of fairness.

Item 15a.15
Adjournment

MOTION: That the CSA Board of Directors Meeting # 15a on March 17, 2025 be adjourned at pm.

Moved:
Seconded: