MINUTES
Board of Directors Meeting # 5
September 1, 2021 – 6:00 pm
Microsoft Teams

Attendance for September 1, 2021, Board of Directors Meeting #5:

Board of Directors			
At-Large (Elected) Representatives		**Present / Regrets**	**Arrived / Departed**
Bella Harris	College of Arts	Present	
Vacant	College of Arts		
Leilani Rocha	College of Biological Science	Present	
Maya Persram	College of Biological Science		
Vacant	College of Engineering and Physical Sciences		
Vacant	College of Engineering and Physical Sciences		
Laura Wilson	College of Social and Applied Human Sciences		
Alyssa Ahmed	College of Social and Applied Human Sciences	Present	
Leila Stevens	Gordon S. Lang School of Business and Economics		
Joshua Vito	Gordon S. Lang School of Business and Economics		
Vacant	Ontario Agricultural College		
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Vacant	College of Arts Student Union		
Vacant	College of Biological Science Student Council		
Lily Taylor-Stackhouse	College of Engineering and Physical Sciences Student Council	Present	
Samantha Ogbeiwi	College of Social and Applied Human Sciences - Student Alliance	Present	
Quinton Stummer	Lang Students' Association		
Hudson Bell	Student Federation of the Ontario Agricultural College		
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		
Student Organization Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**

Jena Ashley	Indigenous Student Society (ISS)		
Damilola Oguntala	Guelph Black Students Association (GBSA)	Present	
Amanda Conibear	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity		
Keshini Digamber	International Student Organization (ISO)	Present	
Shawna Perritt	Interhall Council (IHC)		
Vacant	Guelph Campus Co-op		
Vacant	Ontario Public Interest Research Group (OPIRG)		
Justin Mihaly	Student Senate Caucus		
Michael Pacheco	Board of Governors		
Executive (Ex-officio, non-voting)		**Present / Regrets**	**Arrived / Departed**
Nicole Walker	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
Lisa Kazuhara	Vice President Academic	Present	
Shilik Hamad	Vice President External	Regrets	

Guests	**Affiliation**
Jewel Lindemann	Chief Returning Officer (CRO)

Staff	**Position**
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Sarah Dias	Scribe

Summary of Significant Resolutions:

5.5.1 Meeting # 3 – July 7, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 3 – July 7, 2021.

Motion carried.

5.5.2 Meeting # 4 – July 28, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 4 – July 28, 2021.

Motion carried.

5.6 Executive Committee Minutes

MOTION that Executive Committee Minutes be received as information for the following meetings:

5.6.1 Meeting # 8 – July 22, 221
5.6.2 Meeting # 9 – July 29, 2021
5.6.3 Meeting # 10 – August 8, 2021
5.6.4 Meeting # 11– August 19, 2021

Motion carried.

5.7 Executive Updates

MOTION that the following Executive Updates be received as information:

5.7.1 President
5.7.2 VP Student Experience
5.7.3 VP Academic
5.7.4 VP External

Motion carried.

5.9.1 Bike Centre Update # 4 – August 30, 2021

MOTION to receive the Bike Centre Service Update # 4 dated August 30, 2021, as information.

Motion carried.

5.10.1 MINUTES: PBRC # 2 - July 12, 2021

MOTION to receive the minutes of the Policy & Bylaw Review Committee (PBRC) Meeting # 2 on July 12, 2021, as information.

Motion carried.

5.10.2(a) Bike Centre Budget Adjustment

RESOLVED that the CSA increase Student Fees funding by $8,000 (from $17,700 to $25,700) within the Bike Centre: Budget 2021-2022 revenue to accommodate for increased costs associated with extending the Bike Centre hours of operation, which is projected to increase expenditures by $8,250, as recommended by the Finance Committee.

Motion carried.

5.10.2(b) FoodBank Budget Adjustment

RESOLVED that CSA Support revenue be increased by $3,500 (from $4,000 to $7,500) to provide for additional FoodBank Assistant hours and other projected Expenditures totalling $4,370 in the FoodBank: Budget 2021-2022, as recommended by the Finance Committee.

Motion carried.

5.10.2(c) SafeWalk Budget Adjustment

RESOLVED that:

The expenditure increases totalling $9,500 as presented in the revised SafeWalk: Budget 2021-2022, and the corresponding reallocation of $9,500 in Electric Vehicle payments to cover the increased expenditures be approved as recommended by the Finance Committee.

The SafeWalk: Budget account numbers be reassigned as presented in the September 1, 2021, board package.

Motion carried.

5.10.3 REPORT: Front Office Assistants Hiring Committee

MOTION that the hiring of Kerziah Paul & McKenna Williams for Front Office Assistants be ratified, as recommended by the Hiring Committee.

Motion carried.

5.10.4 (a) Appoint Directors to the Elections Appeals Board (EAB)

RESOLVED that the following Directors be appointed to the Elections Appeals Board for the 2021-2022 academic year:

Leilani Rocha
Keshini Digamber
Alyssa Ahmed

Motion carried.

5.10.5 APPOINTMENTS: a) Petitions, Delegations, and Representations Committee (PDR)

RESOLVED that:

a) the following Directors be appointed to the PDR for the 2021-2022 academic year:

Bella Harris
Lily Taylor-Stackhouse

b) the following Executive Officer be appointed to the PDR for the 2020-2021 academic year:

Sara Kuwatly

Motion carried.

5.10.7 REPORT: SafeWalk Program Coordinator Hiring Committee

MOTION that the hiring of Daniel Hinds for the SafeWalk Program Coordinator Position be ratified, as recommended by the Hiring Committee.

Motion carried.

5.10.8 REPORT: SE&RM Coordinator Hiring Committee

MOTION that the hiring of Adam Zuill for the SE&RM Coordinator be ratified, as recommended by the Hiring Committee.

Motion carried.

5.10.9 REPORT: Bike Centre Coordinator Hiring Committee

MOTION that the hiring of Julian Kuntz as Bike Centre Coordinator be ratified for the 2021-2022 term, as recommended by the Hiring Committee.

Motion carried.

5.10.10 REPORT: FoodBank Coordinator Hiring Committee

MOTION that the hiring of Kandace Blaker as Foodbank Coordinator be ratified for the 2021-2022 term, as recommended by the Hiring Committee.

Motion carried.

5.10.11 REPORT: Foodbank Assistant Hiring Committee

MOTION that the hiring of Paola Romo and Jaimie Lindsey as Foodbank Assistants be ratified for the 2021-2022 term, as recommended by the Hiring Committee.

Motion carried.

5.11.3 PRESENTATION: Fall 2021 Elections Materials – Jewel Lindemann, CRO (Candidates' Package – Directors, Elections Package with Timelines, Promo, etc.)

MOTION to receive the presentation from the Chief Returning Officer (CRO) and adopt the Fall 2021 By-Election Candidates' Package – Directors as presented.

Motion carried.

5.11.4 Petitions, Delegations, and Representations Committee (PDR) 2021-2022 Application Deadlines Schedule.

RESOLVED that the following dates shall be the 2021-2022 deadlines for Petitions, Delegations, and Representations Committee (PDR) applications:

Fall 2021 PDR Application Deadlines:

- Thursday, September 23rd
- Thursday, October 21st
- Thursday, November 18th

Winter 2021 PDR Application Deadlines:

- Thursday, February 3rd
- Thursday, March 3rd (*if funding is available)

Motion carried.

Agenda – September 1, 2021:

5.0 Call to Order
5.1 Land Acknowledgement
Bella Harris
5.2 Adoption of the Agenda
5.2.1 Approve the Agenda
5.2.2 Declarations of Conflicts
5.3 Ratifications and De-Ratifications
5.3.1 Ratification of Appointed Directors
5.4 Comments from the Chair
5.4.1 Introductions and Pronouns
5.5 Approval of Past Board Minutes
5.5.1 Meeting # 3 – July 7, 2021
5.5.2 Meeting # 4 – July 28, 2021
5.6 Executive Committee Minutes
5.6.1 Meeting # 8 – July 22, 221
5.6.2 Meeting # 9 – July 29, 2021
5.6.3 Meeting # 10 – August 8, 2021
5.6.4 Meeting # 11– August 19, 2021
5.7 Executive Updates
5.7.1 President
5.7.2 VP Student Experience
5.7.3 VP Academic
5.7.4 VP External
5.8 Director Reports
5.9 CSA Services Update and Report
5.9.1 Bike Centre Update # 4 – August 30, 2021
5.10 Committee Updates and Reports
5.10.1 MINUTES: PBRC # 2 - July 12, 2021
5.10.2 Finance Committee Budget Recommendations:
5.10.2(a) Bike Centre Budget Adjustment
5.10.2(b) FoodBank Budget Adjustment
5.10.2(c) SafeWalk Budget Adjustment
5.10.3 REPORT: Front Office Assistants Hiring Committee
5.10.4 Election Appeals Board (EAB):
a) APPOINTMENTS: Directors
b) NOTICE: Suspend Appendix G, Section 27.3.1 – General Members Elections Appeals Board (EAB)
5.10.5 APPOINTMENTS: a) Petitions, Delegations, and Representations Committee (PDR)

5.10.6 APPOINTMENT: Information Technology Student Advisory Committee (ITSAC) (Sara)
5.10.7 REPORT: SafeWalk Program Coordinator Hiring Committee
5.10.8 REPORT: SE&RM Coordinator Hiring Committee
5.10.9 REPORT: Bike Centre Coordinator Hiring Committee
5.10.10 REPORT: FoodBank Coordinator Hiring Committee
5.10.11 REPORT: Foodbank Assistant Hiring Committee

5.11 Business
5.11.1 Amendments (Comprehensive Review) of Bylaw 2 – Electoral
5.11.2 Amendments (Comprehensive Review) of Appendix G – Electoral.
5.11.3 PRESENTATION: Fall 2021 Elections Materials – Jewel Lindemann, CRO (Candidates' Package – Directors, Elections Package with Timelines, Promo, etc.)
5.11.4 Petitions, Delegations, and Representations Committee (PDR) 2021-2022 Application Deadlines Schedule.

5.12 New Business
5.12.1.

5.13 Announcements

5.14 *In Camera* Session

5.15 Adjournment

Minutes – September 1, 2021:

5.0 Call to Order

The meeting is called to order at 6:18 pm.

5.1 Land Acknowledgement

Guelph resides on the traditional lands of the Mississauga, Anishinaabe, Haudenosaunee Peoples, more specifically on the treaty lands and territory of the Mississauga's of the Credit First Nation. The lands on which Guelph resides on is part between the Lakes Treaty, number three of 1792. Recognizing our relationship to the land is one crucial aspect of repairing the damage of colonization. I would like to share a quote from Mary Lyons from Leech Lake Band of Ojibwe "When we talk about land, land is part of who we are, it is a mixture of our blood, our past, our current, our future. We carry our ancestors in us and around us, as you all do". Consider the decisions we make and will make and how it effects the land and its inhabitants. What it impacts, how our ancestors made to this land, and what impact will it leave behind after our bodies return to the soil.

Thank you.

Bella Harris

5.2 Adoption of the Agenda

5.2.1 Approve the Agenda

MOTION that the agenda for the CSA Board of Directors Meeting # 5 on **September 1, 2021**, be approved as printed and distributed.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Lisa Kazuhara, VP Academic

MOTION TO AMEND to reorder the agenda, so that item 5.11.3 PRESENTATION: Fall 2021 Elections Materials immediately follows item 5.4.1 Introductions and Pronouns.

Moved: Nicole Walker, President

Seconded: Lisa Kazuhara, VP Academic

Motion to amend carried.

AMENDED MOTION that the agenda for the CSA Board of Directors Meeting # 5 on **September 1, 2021,** be approved as amended:

a) To reorder the agenda, so that item 5.11.3 PRESENTATION: Fall 2021 Elections Materials immediately follows item 5.4.1 Introductions and Pronouns.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Lisa Kazuhara, VP Academic

Amended Motion carried.

5.2.2 Declarations of Conflicts

No conflicts were declared.

5.3 Ratifications and De-Ratifications

No ratifications or de-ratifications for tonight.

5.4 Comments from the Chair

Chair Cameron Olesen thanked everyone for being here tonight especially during this busy time as the semester begins. He explained how Members could participate in discussions and volunteering.

5.4.1 Introductions and Pronouns

All Members introduced themselves and shared their pronouns and roles on the Board.

5.5 Approval of Past Board Minutes

5.5.1 Meeting # 3 – July 7, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 3 – July 7, 2021.

Moved: Nicole Walker, President
Seconded: Amanda Conibear

Motion carried.

5.5.2 Meeting # 4 – July 28, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 4 – July 28, 2021.

Moved: Amanda Conibear
Seconded: Bella Harris

Motion carried.

5.6 Executive Committee Minutes

MOTION that Executive Committee Minutes be received as information for the following meetings:

5.6.1 Meeting # 8 – July 22, 221
5.6.2 Meeting # 9 – July 29, 2021
5.6.3 Meeting # 10 – August 8, 2021
5.6.4 Meeting # 11– August 19, 2021

Moved: Sara Kuwatly, VP Student Experience
Seconded: Lisa Kazuhara, VP Academic

Motion carried.

5.7 Executive Updates

5.7.1 President

Nicole Walker shared that the return to campus has been keeping the CSA very busy. She shared that the University guidelines have been changing very often. She shared their services will all be returning to campus and thus there are different safety protocols put into place to ensure everyone's safety. She encouraged Members to reach out if they have any questions about what the CSA's services will look like going forward.

5.7.2 VP Student Experience

Sara Kuwatly shared that the CSA is looking for a SafeWalk Volunteer and PR Coordinator and encouraged Members to apply or anyone they know who may be interested. She shared information about Clubs Days, which will be taking place from September 20-22nd. She discussed the six O-Week events that are coming up for the CSA. As well, she shared she is launching a few social media initiatives that will be launching soon.

5.7.3 VP Academic

Lisa Kazuhara thanked everyone for attending the meeting tonight and encouraged Members to reach out to her if they have any questions. She shared Start International has been running some events and will run an O-Week event. She shared she has been planning Student Memorial Services and has been having lots of discussions about return to campus.

5.7.4 VP External

Chair Cameron Olesen shared that Shilik Hamad is not in attendance tonight..

MOTION that the following Executive Updates be received as information:

5.7.1 President
5.7.2 VP Student Experience
5.7.3 VP Academic
5.7.4 VP External

Moved: Sara Kuwatly, VP Student Experience
Seconded: Leilani Rocha

Motion carried.

5.8 Director Reports

Member Leilani Rocha shared she participated in conducting interviews for the SE&RM Coordinator and they found a great applicant for the position.

5.9 CSA Services Update and Report

5.9.1 Bike Centre Update # 4 – August 30, 2021

MOTION to receive the Bike Centre Service Update # 4 dated August 30, 2021, as information.

President Nicole Walker shared that the contracted workers are finished in the Bike Centre space. The work being conducted now is operational relating to health and safety and the CSA is very excited to get the Bike Centre back up and running.

Moved: Nicole Walker, President
Seconded: Bella Harris

Motion carried.

5.10 Committee Updates and Reports

5.10.1 MINUTES: PBRC # 2 - July 12, 2021

MOTION to receive the minutes of the Policy & Bylaw Review Committee (PBRC) Meeting # 2 on July 12, 2021, as information.

Moved: Nicole Walker, President
Seconded: Sara Kuwatly, VP Student Experience

Motion carried.

5.10.2 Finance Committee Budget Recommendations:

5.10.2(a) Bike Centre Budget Adjustment

WHEREAS Bylaw 3 – Financial, Section 7.0 Expenditures states that all budget adjustments exceeding $2,000 are required to be recommended to the Board of Directors by the Finance Committee;

WHEREAS the Board of Directors approved the Bike Centre: Budget 2021-2022 as part of approving the annual CSA 2021-2022 Budget on April 7, 2021;

WHEREAS the President and Vice President External aim to provide regular day time Bike Centre services to students, which can be more easily achieved by amalgamating the current slate of three part-time Bike Centre Coordinator positions into one full-time position;

WHEREAS the projected increase of Expenditures in the Bike Centre: Budget 2021-2022 of $8,250 (from $21,100 to $29,350) is spread across multiple budget lines including Coordinators Wages, Employee Benefits, Advertising, Supplies, etc.;

WHEREAS the projected increase in Expenditures of $8,250 will be offset by the reallocation of $8,000 of Student Fees from CSA General Operations (Financial Position statement), and an increase of $250 in projected Sales revenue; and

WHEREAS details of this recommendation are included in the Bike Centre: Budget 2021-2022 (August 2021) and the Financial Position (August 16, 2021) statements included in the September 1, 2021, Board Package.

RESOLVED that the CSA increase Student Fees funding by $8,000 (from $17,700 to $25,700) within the Bike Centre: Budget 2021-2022 revenue to accommodate for increased costs associated with extending the Bike Centre hours of operation, which is projected to increase expenditures by $8,250, as recommended by the Finance Committee.

> **Moved**: Nicole Walker, President
> **Seconded**: Sara Kuwatly, VP Student Experience
>
> President Nicole Walker shared these were recommended by the Finance Committee. She explained the CSA wants to convert this to a full-time position to allow full day time hours for students. She shared this will allow to be more open and accessible for students. As well, the CSA will be saving money by allowing the full-time Coordinator to facilitate workshops rather than outsourcing to other organizations.

Motion carried.

5.10.2(b) FoodBank Budget Adjustment

WHEREAS Bylaw 3 – Financial, Section 7.0 Expenditures states that all budget adjustments exceeding $2,000 are required to be recommended to the Board of Directors by the Finance Committee;

WHEREAS the Board of Directors approved the FoodBank: Budget 2021-2022 as part of approving the annual CSA 2021-2022 Budget on April 7, 2021;

WHEREAS the CSA aims to increase the hours of the FoodBank Support Staff in lieu of volunteers and to meet the recent increase in demand of services, which is projected to

result in an increase of Expenditures of $4,370, predominantly to cover employee-related costs;

WHEREAS the increase in Expenditures of $4,370 (from $141,300 to $145,670) will be offset by the reallocation of $3,500 from CSA General Operations (Financial Position statement), plus $870 in unanticipated FoodBank receipts (listed as Student Fees revenue in the FoodBank: Budget 2021-2022); and

WHEREAS details of this recommendation are included in the FoodBank: Budget 2021-2022 (August 2021) and the Financial Position (August 16, 2021) statements included in the September 1, 2021, Board Package.

RESOLVED that CSA Support revenue be increased by $3,500 (from $4,000 to $7,500) to provide for additional FoodBank Assistant hours and other projected Expenditures totalling $4,370 in the FoodBank: Budget 2021-2022, as recommended by the Finance Committee.

> **Moved:** Nicole Walker, President
> **Seconded:** Sara Kuwatly, VP Student Experience
>
> President Nicole Walker shared they are looking to add $3,500 to the FoodBank budget. She explained that they granted $4,000 through the Counsel Budget to the FoodBank due to Covid, so now they are looking to increase the support for the FoodBank and allow the FoodBank Assistant to have more hours. She shared they have determined that 25 hours of support is what is needed to maintain the FoodBank operations and this increase will allow for those hours.

Motion carried.

5.10.2(c) SafeWalk Budget Adjustment

WHEREAS Bylaw 3 – Financial, Section 7.0 Expenditures states that all budget adjustments exceeding $2,000 are required to be recommended to the Board of Directors by the Finance Committee;

WHEREAS the Board of Directors approved the SafeWalk: Budget 2021-2022 as part of approving the annual CSA 2021-2022 Budget on April 7, 2021;

WHEREAS the SafeWalk budget, at the suggestion of the CSA Financial Auditors, has been reallocated back into the consolidated SERVICE PROGRAMME portfolio and as such, all account numbers need to be reassigned;

WHEREAS the CSA aims to reopen SafeWalk services in mid-October 2021, instead of the previously budgeted Winter 2022 launch, resulting in a projected increase of expenditures totalling $9,500;

WHEREAS the increase of $9,500 in additional expenditures will be financed by reallocating SafeWalk Electric Vehicle payments by $9,500 (from $21,500 to $12,000); and

WHEREAS details of this recommendation are included in the SafeWalk: Budget 2021-2022 (August 2021) included in the September 1, 2021, Board Package.

RESOLVED that:

a) The expenditure increases totalling $9,500 as presented in the revised SafeWalk: Budget 2021-2022, and the corresponding reallocation of $9,500 in Electric Vehicle payments to cover the increased expenditures be approved as recommended by the Finance Committee.

b) The SafeWalk: Budget account numbers be reassigned as presented in the September 1, 2021, board package.

Moved: Nicole Walker, President
Seconded: Lisa Kazuhara, VP Academic

President Nicole Walker shared that this is rearranging the fee allocation, they are not asking for more money for this budget line. She shared that they were originally planning to reopen this later, but since they now are hoping to have it open in the fall semester, they need to adjust the start date of the coordinators. She explained that because of this, they will need to be paying the coordinators wages and benefits sooner.

Motion carried.

5.10.3 REPORT: Front Office Assistants Hiring Committee

MOTION that the hiring of Kerziah Paul & McKenna Williams for Front Office Assistants be ratified, as recommended by the Hiring Committee.

Moved: Nicole Walker, President
Seconded: Lisa Kazuhara, VP Academic

Motion carried.

5.10.4 Election Appeals Board (EAB)

5.10.4 (a) Appoint Directors to the Elections Appeals Board (EAB)

WHEREAS Appendix G, section 27.3.1 states that the Elections Appeals Board (EAB) shall consist of three (3) Directors and two (2) General Members of the CSA;

RESOLVED that the following Directors be appointed to the Elections Appeals Board for the 2021-2022 academic year:

Leilani Rocha
Keshini Digamber
Alyssa Ahmed

Moved: Nicole Walker, President
Seconded: Sara Kuwatly, VP Student Experience

President Nicole Walker shared that the Appeals Board meets as needed basis. She shared where to find the schedule and encouraged Members to volunteer.

Motion carried.

5.10.4 (b) NOTICE: Suspend Appendix G, Section 27.3.1 – General Members Elections Appeals Board (EAB)

WHEREAS Appendix G, Section 27.3.1 states that the Elections Appeals Board (EAB) shall consist of three (3) Directors and two (2) General Members of the CSA; and Subsection 27.3.3(c) states that the Board will appoint CSA General Members to the EAB as per Robert's Rules and the Chair's discretion;

WHEREAS the President advertised General Member opportunities to students via CSA social media throughout August 2021 and has received no applications or interest otherwise;

WHEREAS EAB membership needs to be in place prior to the Fall 2021 Election to be prepared for possible appeals of Chief Returning Officer (CRO) decisions, and to bring EAB membership to five (5), better ensuring that the quorum requirement of three (3) for EAB meetings can be met; and

WHEREAS at their meeting on January 27, 2021, the Board of Directors directed the Policy & Bylaw Review Committee (PRBC) to review the EAB General Member selection process and provide recommendations to streamline the process of General Member selection to the Board by the end of the 2020-2021 academic year, however this work is ingoing and not yet complete;

RESOLVED that:

a) Appendix G – Electoral, Subsection 27.3.1 requiring two members of the Elections Appeals Board (EAB) to be General Members representing undergraduate students, be suspended for the Fall 2021 By-Election.

b) The following two (2) Directors be appointed in the place of General Members for the Fall 2021 By-Election:

[two (2) Directors]

c) The deadline of the Policy & Bylaw Review Committee (PBRC) to report back to the board with recommendations on moving forward with General Membership on the EAB be extended from the end of the 2020-2021 academic year to January 30, 2022.

President Nicole Walker shared they advertised for Elections Appeals Board and unfortunately, they did not have any interest, but that is okay because they have an alternative which is to suspend Appendix G and appoint two Directors.

Notice of this item was provided for consideration at the next meeting.

5.10.5 APPOINTMENTS: a) Petitions, Delegations, and Representations Committee (PDR)

WHEREAS CSA Appendix A, Section 2.5. requires the following membership for the PDR Committee:

Maximum of six (6) members in total:

- President
- One (1) At-Large or College representative (Director)
- One (1) Student Organization representative (Director)

- One (1) additional Executive Officer
- Remaining seats may be filled by up to two (2) Directors

RESOLVED that:

a) the following Directors be appointed to the PDR for the 2021-2022 academic year:

Bella Harris (One of 2 x additional Directors)
Lily Taylor-Stackhouse (At-Large or College representative)

b) the following Executive Officer be appointed to the PDR for the 2020-2021 academic year:

Sara Kuwatly, VP Student Experience

Moved: Sara Kuwatly, VP Student Experience
Seconded: Lisa Kazuhara, VP Academic

Motion carried.

5.10.6 APPOINTMENT: Information Technology Student Advisory Committee (ITSAC)

WHEREAS the Information Technology Student Advisory Committee (ITSAC) is seeking members from Central Students Association (CSA) to represent the group's technology needs and interests on campus during our 2021/2022 session;

WHEREAS this is a non-technical committee, and no technical experience or skills is required.

WHEREAS ITSAC serves as an advisory committee for Information Technology (IT) on campus on matters dealing with IT programs and services for students; and

WHEREAS ITSAC's specific objectives include providing a forum for effective dialogue between students and the IT programs/service providers on campus, annually reviewing IT-related programs and services used by students on campus, assessing and recommending changes or additions to programs/services for the future, and submitting an annual report including the review and recommendations of ITSAC.

RESOLVED that the following Director be appointed to the Information Technology Student Advisory Committee (ITSAC) for the 2021-2022 academic year:

[one Director]

Moved: Bella Harris
Seconded: Lisa Kazuhara, VP Academic

VP Academic Lisa Kazuhara shared she has sat on this Committee for a number of years and is happy to answer any questions.

No Directors volunteered tonight and thus this Motion will be tabled until the next Meeting, as the Motion is out of order without a volunteer.

5.10.7 REPORT: SafeWalk Program Coordinator Hiring Committee

MOTION that the hiring of Daniel Hinds for the SafeWalk Program Coordinator Position be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VP Student Experience.
Seconded: Lisa Kazuhara, VP Academic

Motion carried.

5.10.8 REPORT: SE&RM Coordinator Hiring Committee

MOTION that the hiring of Adam Zuill for the SE&RM Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VP Student Experience.
Seconded: Lisa Kazuhara, VP Academic

Motion carried.

5.10.9 REPORT: Bike Centre Coordinator Hiring Committee

MOTION that the hiring of Julian Kuntz as Bike Centre Coordinator be ratified for the 2021-2022 term, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Bella Harris

Motion carried.

5.10.10 REPORT: FoodBank Coordinator Hiring Committee

MOTION that the hiring of Kandace Blaker as Foodbank Coordinator be ratified for the 2021-2022 term, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Nicole Walker, President

Motion carried.

5.10.11 REPORT: Foodbank Assistant Hiring Committee

MOTION that the hiring of Paola Romo and Jaimie Lindsey as Foodbank Assistants be ratified for the 2021-2022 term, as recommended by the Hiring Committee.

Moved: Lisa Kazuhara, VP Academic
Seconded: Sara Kuwatly, VP Student Experience

Motion carried.

5.11 Business

5.11.1 Amendments (Comprehensive Review) of Bylaw 2 – Electoral

Notice of this motion was provided at the July 28, 2021, CSA Board Meeting.

WHEREAS Bylaw 4 – Policy of the CSA, Section 3.1 requires the Policy & Bylaw Review Committee (PBRC) to review each CSA policy and bylaw at a minimum of once every three years;

WHEREAS the PBRC formed an Elections Policy Review Working Group in the spring of 2021 composed of the Chief Returning Officer, Assistant Returning Officer, President, VP External, and the Policy & Transition Manager to conduct a comprehensive review of Bylaw 2 – Electoral and Appendix G – Electoral;

WHEREAS the Working Group competed their review over a series of meetings in the spring of 2021 and provided their recommendations to PBRC on June 23, 2021; and

WHEREAS at their meeting on June 23, 2021, the PBRC reviewed the Working Group's proposed amendments and recommends them forward to the Board of Directors for consideration.

RESOLVED that the revised Bylaw 2 – Electoral be adopted as presented in the Board Agenda Package dated September 1, 2021.

This Motion requires Fall/Winter Quorum and since tonight's meeting met Summer Quorum but did not reach Fall/Winter Quorum this Motion cannot be voted on tonight.

5.11.2 Amendments (Comprehensive Review) of Appendix G – Electoral.

Notice of this motion was provided at the June 28, 2021, CSA Board Meeting.

WHEREAS Bylaw 4 – Policy of the CSA, Section 3.1 requires the Policy & Bylaw Review Committee (PBRC) to review each CSA policy and bylaw at a minimum of once every three years;

WHEREAS the PBRC formed an Elections Policy Review Working Group in the spring of 2021 composed of the Chief Returning Officer, Assistant Returning Officer, President, VP External, and the Policy & Transition Manager to conduct a comprehensive review of Bylaw 2 – Electoral and Appendix G – Electoral;

WHEREAS the Working Group competed their review over a series of meetings in the spring of 2021 and provided their recommendations to PBRC on June 23, 2021; and

WHEREAS at their meeting on June 23, 2021, the PBRC reviewed the Working Group's proposed amendments and recommends them forward to the Board of Directors for consideration.

RESOLVED that the revised Appendix G – Electoral be adopted as presented in the Board Agenda Package dated September 1, 2021.

This Motion was not moved or seconded and thus will not be brought up for discussion but can be renewed at a subsequent Meeting.

5.11.3 PRESENTATION: Fall 2021 Elections Materials – Jewel Lindemann, CRO (Candidates' Package – Directors, Elections Package with Timelines, Promo, etc.)

This item was discussed earlier in the Meeting, after 5.4.1 Introductions and Pronouns, as the Agenda was amended.

MOTION to extend speaking rights to Jewel Lindemann, Chief Returning Officer (CRO) for item 5.11.3 PRESENTATION: Fall 2021 Elections Materials.

Moved: Nicole Walker, President
Seconded: Lisa Kazuhara, VP Academic

Motion carried.

Chief Returning Officer (CRO) Jewel Lindemann shared that she is happy to go over any part of the Candidates' Package and answer any questions Members may have about it. She explained that the nomination process has changed from the last election and candidates will email the CRO to receive an entire nomination package, this is to allow the CRO to know who plans to run in the elections. As well, this will help the overall communication of the elections process. In addition, she shared that they will be moving to Microsoft Forms, which should make it easier for candidates to get the required number of nomination signatures. She explained the timeline created for the election process and shared the reasoning why these changes were made. She shared they will be moving forward with a hybrid election this semester.

MOTION to receive the presentation from the Chief Returning Officer (CRO) and adopt the Fall 2021 By-Election Candidates' Package – Directors as presented.

Moved: Nicole Walker, President
Seconded: Sara Kuwatly, VP Student Experience

Motion carried.

5.11.4 Petitions, Delegations, and Representations Committee (PDR) 2021-2022 Application Deadlines Schedule.

WHEREAS Appendix A – Internal CSA Policy, Section 2.5.8 PDR Application Process, Subsection a) states:

> 'The PDR Committee will set three application deadlines in the Fall semester and one application deadline in the Winter semester, with the option of setting a second application deadline in the Winter semester, should the funding be available.'

RESOLVED that the following dates shall be the 2021-2022 deadlines for Petitions, Delegations, and Representations Committee (PDR) applications:

Fall 2021 PDR Application Deadlines:

- Thursday, September 23rd
- Thursday, October 21st
- Thursday, November 18th

Winter 2021 PDR Application Deadlines:

- Thursday, February 3rd
- Thursday, March 3rd (*if funding is available)

Moved: Nicole Walker, President
Seconded: Lisa Kazuhara, VP Academic

President Nicole Walker explained the reasoning for why these deadlines were put in place, sharing that folks may want to run a Halloween event which is why the October 21st date is included as well folks may wish to run stress buster events in November.

Motion carried.

5.12 New Business

No new business tonight.

5.13 Announcements

Member Alyssa Ahmed shared she is excited to start classes again. She shared her dog got sprayed by a skunk and is trying to get the smell out of her house.

Member Bella Harris shared information about a notebook she has which has a fun way to erase things. As well she has been on a lot of Hiring Committees and has been getting paid well for them.

Policy & Transition Manager Pete Wobschall thanked everyone for coming tonight.

President Nicole Walker shared she has stopped being a vegetarian but has been playing a lot of volleyball. She shared she bought biker shorts from Lululemon and loves them and thanked everyone for coming.

VP Academic Lisa Kazuhara shared she got a new laptop and is very excited for that. She shared she has been called to speak at a few events in Japan which is very exciting.

Sara Kuwatly VP Student Experience thanked everyone for being here tonight. She has been very busy with O-week and events and is excited for them and encouraged Members to come to the events. She shared it is very nice to be back in the office and is happy to be back on campus and seeing people. As well she is looking to a adopt a cat.

Member Damilola Oguntala shared she is sad summer is coming to an end and is preparing to start school.

Member Keshini Digamber shared she is back in Canada and has to quarantine, but not for too much longer. She shared some events from ISO including a cooking one.

Member Leilani Rocha shared she's been to a cottage a few times which has been nice. She is moving back to Guelph soon which she is excited for.

Member Lily Taylor-Stackhouse shared they went to Ottawa on the weekend which was really nice.

Member Samantha Ogbeiwi shared she is excited to start track again very soon and has been enjoying working at a summer camp.

Chair Cameron Olesen showed his dog to the Members and shared his dog is excited to play with him once the Meeting is over.

5.14 *In Camera* Session

No in camera session.

5.15 Adjournment

MOTION to adjourn the CSA Board of Directors Meeting # 5 of September 1, 2021 at 8:00 pm.

Moved: Lisa Kazuhara, VP Academic
Seconded: Leilani Rocha

Motion carried.

Approved by the Board of Directors	September 15, 2021
Cameron Olesen, Board Chair	
Signature	Date September 26, 2021
Pete Wobschall, Policy and Transition Manager	
Signature	Date September 16, 2021