Minutes

Board of Directors Meeting # 2

September 9, 2020 – 6:00 pm

Microsoft Teams

Attendance

Board of Directors			
At-Large (Elected) Representatives		**Present / Regrets**	**Arrived / Departed**
Areej Amer	College of Arts Student Union	Present	
Bella Harris	College of Arts Student Union	Present	
Katy Oada	College of Biological Science Student Council	Present	
Maya Persram	College of Biological Science Student Council	Regrets	
Laura Wilson	College of Social and Applied Human Sciences Student Alliance	Regrets	
Jessica Krawitz	College of Social and Applied Human Sciences Student Alliance	Regrets	
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Manseerat Uppal	College of Arts Student Union	Present	
Kristine Sondergaard	College of Biological Science Student Council	Present	
Olivia Parker	College of Engineering and Physical Sciences Student Council	Present	
Bailey Hussey	College of Social and Applied Human Sciences Student Alliance	Present	
Tori Wakeford	Gordon S. Lang School of Business and Economics Student Association	Regrets	
Kendra Cornelissen	Ontario Agricultural College Student Federation	Regrets	
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Student Organization Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Jena-Lee Ashley	Aboriginal Student Association	Present	
Briana Green-Ince	Guelph Black Students Association	Present	
Alan Negrin	Guelph Queer Equality	Regrets	Joins at 7:02
Jaskiran Sethi	Guelph Resource Centre for Gender Empowerment and Diversity	Present	
Lori-Ann Grossett	International Student Organization	Present	

Anum Anjum	Interhall Council	Present	
VACANT	Guelph Campus Co-op		
VACANT	Ontario Public Interest Research Group (OPIRG)		
Sooraj Modi	Student Senate Caucus	Present	
Cameron Stotts	Board of Governors	Present	
Executive (Ex-officio, non-voting)		**Present / Regrets**	**Arrived / Departed**
Tyler Poirier	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
VACANT	Vice President Academic		
Horeen Hasan	Vice President External	Present	

Staff	**Position**
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Sarah Dias	Scribe

Summary of Significant Resolutions

2.3.1. MOTION: To de-ratify Cameron Stotts from the CSA Board of Directors

Motion Carried

2.11.1. MOTION: 2020 Fall By-Election Suspend Electoral Policies

WHEREAS filling all Executive and Board of Director positions is critical to the success of the Central Student Association;

WHEREAS COVID-19 public health policy and University of Guelph COVID-19 regulations have made the prescribed electoral process infeasible;

WHEREAS it is the collective role and responsibility of the CSA Elections Office to ensure the CSA Elections process is organized, fair and democratic; and

WHEREAS it is necessary for the CSA to temporarily change related policy in order to carry out the 2020 Fall Election in a timely manner.

RESOLVED: That the following policies from CSA's Appendix D – Electoral be suspended for the Fall 2020 by-election based on the rationale provided by the Chief Returning Officer (CRO) in their document entitled CSA Fall 2020 By-election Board Package - FROM CRO as submitted within the Board Package for the CSA Board Meeting this September 3, 2020:

i. 4.2.1.c. [Director candidate to collect signatures]
ii. 4.2.1.d. [Director candidate to collect 25 signatures]
iii. 4.2.1.f. [Director candidate to present a refundable cheque of $25]
iv. 4.3.1.c. [Executive Officer candidate to collect signatures]
v. 4.3.1.d. [Executive Officer candidate to collect 25 signatures]
vi. 4.3.1.f. [Executive Officer candidate to present a refundable cheque of $25]
vii. 12.5. [sign a statement before leaving the meeting that indicates they understand the rules and regulations governing the election process]

Motion carried.

2.11.2. MOTION: 2020 Fall By-Election Amend Bylaw 2, S 2.2.

WHEREAS filling all Executive and Board of Director positions is critical to the success of the Central Student Association;

WHEREAS COVID-19 public health policy and University of Guelph COVID-19 regulations have made the prescribed electoral process infeasible;

WHEREAS it is the collective role and responsibility of the CSA Elections Office to ensure the CSA Elections process is organized, fair and democratic; and

WHEREAS the Elections Office and the CSA Board of Directors believes it is necessary for the CSA to temporarily change a related bylaw in order to carry out the 2020 Fall Election in a timely manner.

RESOLVED:

i. That, effective immediately, **CSA Bylaw 2 – Electoral, Section 2.2. By-Elections be** temporarily amended by striking out subsection 2.2.2. stating "Quorum shall be 10% of the general membership of the applicable constituency."

ii. That the CSA Board of Directors re-examine this bylaw amendment by December 31, 2020 to assist in determining an approach to the Winter 2021 By-Election.

Motion carried

2.11.3. MOTION: Electronic Board Meeting Polices & Procedures

WHEREAS the CSA Board of Directors recognizes the benefits of meeting face-to-face compared to meeting electronically (virtually);

WHEREAS the CSA Board of Directors has exclusively conducted face-to-face board meetings in the past;

WHEREAS CSA bylaws and policies, including the CSA Rules of Order, do not consider or mention electronic meetings, or electronic voting by the CSA Board of Directors;

WHEREAS some CSA policies are affected by the requirement to hold electronic meetings and require revision to in order to conduct an electronic CSA Board Meeting;

WHEREAS the University of Guelph's COVID-19 response requires that the CSA Board of Directors meets electronically (i.e. not face-to-face);

WHEREAS it is necessary for the CSA to temporarily change policy in order to carry out CSA Board of Directors business until face-to-face meetings are permitted by the University of Guelph and the CSA;

WHEREAS the Ontario Not-for-Profit Act 2010 permits electronic meetings and electronic voting by the Board of Directors;

RESOLVED: That until such a time that the University of Guelph, and the CSA permits face-to-face Board of Directors meetings to resume:

a) The following CSA Policies from the CSA Rules of Order be suspended:
   i) 3.12. Secret Ballot Vote,
   ii) 6.2. In Camera Minutes, Subsection 6.2.4.
b) The suspended policies listed in item a) above be replaced with the revised policies as identified in the attached CSA Electronic Meeting Protocol 2020-2021 200904 document.
c) The Policy & Bylaw Review Committee (PBRC):
   i) Conduct an internal and external evaluation of the benefits and challenges of electronic meetings, electronic voting, and of individuals participating electronically during face-to-face meetings, and
   ii) Report back to the Board of Directors by the end of the November 2020 with policy, bylaw and procedural recommendations on conducting CSA Board of Director meetings beyond the end of the COVID-19 restrictions on face-to-face meetings.

Motion carried.

Minutes
Board of Directors Meeting # 2
September 9, 2020 – 6:00 pm
Microsoft Teams

Agenda

2.0. Call to Order
2.1. Land Acknowledgement
Kristine Sondergaard
2.2. Adoption of the Agenda
2.2.1. Approve the Agenda
2.2.2. Declarations of Conflicts
2.3. Ratifications and De-Ratifications
2.3.1. Ratification of Directors
2.4. Comments from the Chair
2.4.1. Introductions and Pronouns
2.5. Approval of Past Board Minutes
2.6. Executive Committee Minutes
2.7. Executive Updates
2.7.1. President
2.7.2. VP Student Experience
~~2.7.3. VP Academic~~ [currently a vacant position]
2.7.4. VP External
2. 8. Director Reports
2. 9. CSA Services Update and Report
2.10. Committee Updates and Reports
2.10.1.
2.11. Business
2.11.1. 2020 Fall By-Election Suspend Electoral Policies
2.11.2. 2020 Fall By-Election Amend Bylaw 2, S 2.2.2.11.5.
2.11.3. Electronic Board Meeting Polices & Procedures
2.12. New Business
2.12.1.
2.13. Announcements
2.14. *In Camera* Session
2.14.1 February, 26 2020 CSA Board Meeting In Camera Minutes
2.15. Adjournment

Minutes

2.0. Call to Order

Meeting is called to order at 6:11 pm.

2.1. Land Acknowledgement

We recognize the rich history and culture of Indigenous Peoples in Canada. We acknowledge that the University of Guelph resides on the ancestral and treaty lands of several Indigenous peoples, including the Attawandaron people and the Mississaugas of the Credit, and we recognize and honour our Anishinaabe, Haudenosaunee, and Métis neighbours. The Dish With One Spoon Covenant speaks to our responsibility to steward and sustain the land and environment in which we live, study and work, so that everyone may benefit from the sustenance it provides.

Recognizing Indigenous lands and reflecting on our relationship to the land is significant, however, it is important to not stop there. We need to strive to educate ourselves and build respectful relationships with First Nations, Inuit and Métis peoples and communities across Canada.

It is important to strengthen our relationships with and continue to learn from our local Indigenous communities to ensure we have an active part in reconciliation.

Kristine Sondergaard

2.2. Adoption of the Agenda

2.2.1. Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting on **September 9, 2020**, be approved as printed and distributed.

Moved: Bailey Hussey
Seconded: Kristine Sondergaard

MOTION TO AMEND: To reorder the agenda so that item 2.11.3. Electronic Board Meeting Polices & Procedures follows item 2.4.1.Introductions and Pronouns.

Moved: Bella Harris
Seconded: Katy Oada

NOTE: to establish how this meeting will be conducted electronically in order to discuss agenda items effectively, and within policy and law.

Motion to Amend Agenda carried.

MOTION TO AMEND: To add the revised Board Meeting Schedule 2020-2021 to the agenda under New Business as item 2.12.1.

Moved: Bella Harris
Seconded: Katy Oada

NOTE: time-sensitive due to the meeting on September 16, 2020 (next week's meeting) was omitted from the previously approved agenda. The agenda also was missing this week's meeting and there was a corrected date in Feb 2021 with the 3rd changed to the 10th.

Motion to Amend Agenda carried.

AMENDED MOTION: That the amended agenda for the CSA Board of Directors Meeting on September 9, 2020, be approved with the following changes:

- To reorder the agenda so that item 2.11.3. Electronic Board Meeting Polices & Procedures follows item 2.4.1.Introductions and Pronouns.
- To add the revised Board Meeting Schedule 2020-2021 to the agenda under New Business as item 2.12.1.

Moved: Bella Harris
Seconded: Katy Oada

Amended Motion to Approve Agenda carried.

2.2.2. Declarations of Conflicts

There are no conflicts stated.

2.3. Ratifications and De-Ratifications

2.3.1. Ratification of Directors

Policy & Transition Manager, Pete Wobschall, explains that Cameron Stotts must be de-ratified as he does not meet the CSA requirement of being an undergraduate student effective August 31, 2020. An invitation to stay for the meeting was extended to Member Stotts. Stotts spoke briefly and understands the need for de-ratification.

MOTION: To de-ratify Cameron Stotts from the CSA Board of Directors.

Moved: Kristine Sondergaard
Seconded: Tyler Poirier, President

Motion carried

2.4. Comments from the Chair

The Chair reminded members of the following protocols:

- Write 'Speakers List' in the Chat to be added to the Speakers list
- 'Raise Hand' for any parliamentary points
- For the sake of the Scribe, members are to state their names before speaking to be accurately recorded in the minutes
- There will be changes to how the board conducts Secret Ballot votes as per the Electronic Meetings document; however Roll Call votes will remain the same.
- Secret Ballots and Roll Call votes can be requested as per policy, however they do have different thresholds for approval.

2.4.1. Introductions and Pronouns

All members introduce themselves and share their preferred pronouns.

2.11.3. Electronic Board Meeting Polices & Procedures [moved ahead in the agenda as per 2.2. Approve Agenda.]

MOTION: Electronic Board Meeting Polices & Procedures

WHEREAS the CSA Board of Directors recognizes the benefits of meeting face-to-face compared to meeting electronically (virtually);

WHEREAS the CSA Board of Directors has exclusively conducted face-to-face board meetings in the past;

WHEREAS CSA bylaws and policies, including the CSA Rules of Order, do not consider or mention electronic meetings, or electronic voting by the CSA Board of Directors;

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   ii) Report back to the Board of Directors by the end of the November 2020 with policy, bylaw and procedural recommendations on conducting CSA Board of Director meetings beyond the end of the COVID-19 restrictions on face-to-face meetings.

Moved: Bella Harris
Seconded: Kristine Sondergaard

Motion carried.

2.5. Approval of Past Board Minutes

No past minutes were submitted for approval.

2.6. Executive Committee Minutes

2.7. Executive Updates

2.7.1. President

Hey everyone! I don't have a written report, as it has been such a short time since our last meeting. We're all working hard with all students getting back to campus and the bullring is open for take out only tomorrow! That is all my updates for now.

2.7.2. VP Student Experience

Hey everyone, I've been super busy with O-week events. Trivia party was on Saturday and we had 250 participants. Yesterday was sexy bingo we had 120 participants. This week I will be working on getting in contact with and sending out the prizes for the winners of the events.

~~2.7.3. VP Academic~~ [currently a vacant position]

2.7.4. VP External

I'm working with International Student Organization, I will be hosting an online learning forum next week to talk about concerns and issues to do with digital experience. I know this can be a stressful time and people may be struggling financially, so if you have any concerns please come out to the forum and voice those concerns

MOTION: That the following Executive Updates be received as information:

2.7.1. President
2.7.2. VP Student Experience
~~2.7.3. VP Academic~~
2.7.4. VP External

Moved: Lori-Ann Grossett
Seconded: Bella Harris

Motion carried

2. 8. Director Reports

No Director reports to document.

2. 9. CSA Services Update and Report

No service updates or reports were provided.

2.10. Committee Updates and Reports

No committee updates or reports were provided.

2.11. Business

2.11.1. 2020 Fall By-Election Suspend Electoral Policies

MOTION: 2020 Fall By-Election Suspend Electoral Policies

WHEREAS filling all Executive and Board of Director positions is critical to the success of the Central Student Association;

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viii.	4.2.1.c.	[Director candidate to collect signatures]
ix.	4.2.1.d.	[Director candidate to collect 25 signatures]
x.	4.2.1.f.	[Director candidate to present a refundable cheque of $25]
xi.	4.3.1.c.	[Executive Officer candidate to collect signatures]

xii. 4.3.1.d. [Executive Officer candidate to collect 25 signatures]
xiii. 4.3.1.f. [Executive Officer candidate to present a refundable cheque of $25]
xiv. 12.5. [sign a statement before leaving the meeting that indicates they understand the rules and regulations governing the election process]

Moved: Tyler Poirier, President
Seconded: Lori-Ann Grossett

Motion carried.

2.11.2. 2020 Fall By-Election Amend Bylaw 2, S 2.2.2.11.5.

MOTION: 2020 Fall By-Election Amend Bylaw 2, S 2.2.

WHEREAS filling all Executive and Board of Director positions is critical to the success of the Central Student Association;

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ii. That the CSA Board of Directors re-examine this bylaw amendment by December 31, 2020 to assist in determining an approach to the Winter 2021 By-Election.

Moved: Tyler Poirier, President

Seconded: Kristine Sondergaard

Tyler Poirier, President: This bylaw is very important, it is central to the democracy of our student association. I am in favour of amending it, because of the current circumstances but I want it to be decided with the best student interest in mind.

Roll Call Vote: (stating yea or nay)

- Areej Amer: yea
- Bailey Hussey: yea
- Bella Harris: yea
- Briana Green-Ince: yea
- Anum Anjum: yea
- Jaskiran Sethi: yea
- Jena-Lee Ashely: yea
- Kristine Sondergaard: yea
- Lore-Ann Grossett: yea
- Manseerat Uppal: yea
- Olivia Parker: yea
- Katy Oada: yea

Motion carried.

2.12. New Business

2.12.1. Revised 2020-2021 CSA Board of Directors Meeting Schedule

MOTION: That the revised Board of Directors Meeting Schedule, 2020-2021, be approved as presented at the Board Meeting on September 9, 2020.

Moved: Lori-Ann Grossett
Seconded: Kristine Sondergaard

Motion carried

2.13. Announcements

Anum Amer: We've been having Orientation events, a lot of good responses and a lot of people coming to events.

Bailey Hussey: Yesterday we had pickup day, which was a good turnout, then we had trivia and 150 people were there which was great. Space Jam movie will be on tomorrow at 8pm if anyone is interested.

Bella Harris: GQE had 6 events, this week we did not have any because there was a bit of confusion, so please promote GQE as best you can.

Briana Green-Ince: We had a few events for GBSA, popcorn night on Sunday, and the turnout was great. We had Zumba lesson and a virtual cookout which was great. All the tutorials to make meals are listed on Instagram through IGTV.

Tyler Poirier, President: We are working towards a budget, as well working towards getting the foodbank up and running and to provide space for staff that require to be on site. It is a busy time, if any members need anything please reach out to me.

Horeen Hassan, VP External: Thank you so much for being here again. If you have any accessibility issues or you are not comfortable with the format please let us know and we will try to make accomodations.

Sara Kuwatly: SHAC and Clubs offices are going to post office hours next week, and the lawyer's hours for SHAC. We have club information on GryphLife.

Anum Anjum: We've had a lot of events which have been great. We are trying to reach 1000 followers so please repost our stuff on your accounts.

Jaskiran Sethi: We had an O-week event yesterday, which was a trans and nonbinary meet.

Jena-Lee Ashley: We had events with Indigenous Student Centre, as well as an orientation meeting, all had really good turnouts.

Kristine Sondergaard: Our first event yesterday was great, we have a cooking with the dean event and a major chats event as well.

Lori-Ann Grossett: Tomorrow we have cultural trivia at 12pm and then International Students Social on Friday, for more information go to our Instagram.

2.14. *In Camera* Session

2.14.1 February, 26 2020 CSA Board Meeting In Camera Minutes

MOTION: To move into *In Camera* session at 7:16 pm.

Moved: Kristine Sondergaard
Seconded: Katy Oada

Motion carried.

MOTION: To move out of *In Camera* session at 7:21 pm.

Moved: Briana Green-Ince
Seconded: Anum Anjum

Motion carried.

MOTION: That the In Camera Minutes be approved for Board Meeting # 10 – February 26, 2020:

Moved: Kristine Songergaard
Seconded: Briana Green-Ince

Motion carried.

2.15. Adjournment

MOTION: To adjourn the CSA Board of Directors Meeting of September 9, 2020 at 7:25 pm.

Moved: Horreen Hassan, VP External
Seconded: Briana Green-Ince

Motion carried.

Approved by the Board of Directors	September 30, 2020
Cameron Olesen, Board Chair	
Signature	Date October 10, 2020

Pete Wobschall, Policy and Transition Manager	
Signature	Date October 6, 2020