MINUTES
Board of Directors Meeting # 15
April 7, 2021 – 6:00 pm
Microsoft Teams

Attendance for April 7, 2021, Board of Directors Meeting #15:

Board of Directors			
At-Large (Elected) Representatives		**Present / Regrets**	**Arrived / Departed**
Areej Amer	College of Arts		
Bella Harris	College of Arts	Present	
Katy Oada	College of Biological Science	Present	Arrived at 6:22
Maya Persram	College of Biological Science	Present	
Vacant	College of Engineering and Physical Sciences		
Vacant	College of Engineering and Physical Sciences		
Laura Wilson	College of Social and Applied Human Sciences	Present	Arrived at 6:25
Jessica Krawitz	College of Social and Applied Human Sciences		
Haley Bilokraly	Gordon S. Lang School of Business and Economics	Present	
Jas Rubab Singh	Gordon S. Lang School of Business and Economics	Present	
Vacant	Ontario Agricultural College		
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Manseerat Uppal	College of Arts Student Union	Present	
Kristine Sondergaard	College of Biological Science Student Council		
Olivia Parker	College of Engineering and Physical Sciences Student Council	Present	
Bailey Hussey	College of Social and Applied Human Sciences - Student Alliance	Present	
Tori Wakeford	Lang Students' Association	Present	
Kendra Cornelissen	Student Federation of the Ontario Agricultural College		
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Jena-Lee Ashley	Indigenous Student Society	Present	
Debbie Aturamu	Guelph Black Students Association		
Alan Negrin	Guelph Queer Equality	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity		
Lori-Ann Grossett	International Student Organization	Present	
Anum Anjum	Interhall Council	Present	
Vacant	Guelph Campus Co-op		
Blakeney Smith	Ontario Public Interest Research Group (OPIRG)		
Sooraj Modi	Student Senate Caucus	Present	
Michael Pacheco	Board of Governors	Present	
Executive (Ex-officio, non-voting)		**Present / Regrets**	**Arrived / Departed**
Tyler Poirier	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
Vacant	Vice President Academic		
Horeen Hasan	Vice President External	Present	

Guests	**Affiliation**
Nicole Walker	Incoming President, CSA
Lisa Kazuhara	Incoming VP Academic, CSA
Shilik Hamad	Incoming VP External, CSA
Lee Anne Clarke	Business Manager, CSA
Jewel Lindemann	Chief Returning Officer (CRO), CSA
Taylor Pace	The Ontarion
Giancarlo Martini	Bike Centre Volunteer, CSA
Michelle Robinson	Bike Centre Volunteer, CSA
Spencer Ploeger	Bike Centre Volunteer, CSA

Staff	**Position**
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager

Sarah Dias	Scribe

Summary of Significant Resolutions:

15.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

15.6.1 Meeting # 40 Minutes - March 17, 2021
15.6.2 Meeting # 41 Minutes - March 24, 2021

Motion carried.

15.7 Executive Updates

MOTION that the following Executive Updates be received as information:

15.7.1 President
15.7.2 VP Student Experience
15.7.3 VP Academic
15.7.4 VP External

Motion carried.

15.10 Committee Updates and Reports

MOTION to receive the minutes of the Policy & Bylaw Review Committee (PBRC) from Meeting # 5 held on March 4, 2021 as information.

Motion carried.

15.10.2 MINUTES: PDR # 7 – March 2, 2021

MOTION to receive the minutes of the Petitions, Delegations, and Representations Committee (PDR) from Meeting # 7 – March 2, 2021 as information.

Motion carried.

15.10.3 Hiring Committee Report - SE&RM Coordinator

MOTION to receive the Hiring Committee Report for the SE&RM Coordinator as information.

Motion carried.

15.10.4 Hiring Committee Report - FoodBank Assistant Coordinator

MOTION that the hiring of Jaimie White for the FoodBank Assistant Coordinator be ratified, as recommended by the Hiring Committee.

Motion carried.

15.11 Business

15.11.1 PRESENTATION: Bike Centre Letter.

MOTION that the CSA strike a Bike Centre Reopening Working Group to recommend forward a reopening plan to the CSA Board of Directors no later than the next meeting on Wednesday, May 26th, 2021, comprised of the Vice President External (Chair), President, Business Manager, Office Manager/Executive Support, and up to 5 undergraduate students, of which at least two must be either a Bike Centre volunteer or staff.

The Bike Centre Reopening Working Group must adhere to a consensus-based model of decision making, and whereby consensus cannot be made by the working group, the issue in question will be decided upon by the Board of Directors in its next meeting.

Quorum for the Bike Centre Reopening Working Group will be 6 members, consisting of at least three undergraduate students, the Vice President External, and two of either the President, Business Manager, and/or Office Manager/Executive Support.

Motion carried.

15.11.1(e) Bike Centre Reopening Working Group – Appointees

MOTION that the following Members be appointed to the Bike Centre Reopening Working Group:

- Giancarlo Martini, Bike Centre Volunteer
- Spencer Ploeger, Bike Centre Volunteer
- Michelle Robinson, Bike Centre Volunteer
- Bella Harris, CSA Director

Motion carried.

15.11.2(b) Approve the 2021-2022 CSA Budget

MOTION that the 2021-2022 CSA Budget be approved as presented by the CSA Business Manager to the Board of Directors at their meeting on April 7, 2021.

Motion carried.

15.11.3(b) 2020-2021 Elections Office Year-End Report

MOTION to receive the 2021-2022 Elections Office Year-End Report, as presented in the meeting package by the Chief Returning Officer (CRO), as information.

Motion carried.

15.11.4 Amendment to Bylaw 1 – Organizational Section 9.0 Member Meetings (Town Halls)

Notice of this motion was provided at the March 24, 2021 CSA Board Meeting.

MOTION:

RESOLVED that the following subsection be added to **Bylaw 1 – Organizational, Section 9.0. Members Meetings** as recommended by the PBRC:

9.3 **Town Halls**

9.3.1 The Executive Committee may use informal meetings, such as Town Halls, to promote communication with undergraduate students. Such meetings are designed to enhance engagement with CSA Members, are not restricted in topic or format, and must be accessible to all students.

9.3.2 Town Halls are in addition to, and shall not be used as alternatives to, mandated 'annual and other meetings of the members' as identified in Section 9.1 Annual and Other Meetings of the Members.

Motion carried.

Agenda – April 7, 2021:

15.0 Call to Order
15.1 Land Acknowledgement
Anum Anjum
15.2 Adoption of the Agenda
15.2.1 Approve the Agenda
15.2.2 Declarations of Conflicts
15.3 Ratifications and De-Ratifications
15.3.1 N/A
15.4. Comments from the Chair
15.4.1 Introductions and Pronouns
15.5 Approval of Past Board Minutes
15.5.1 N/A
15.6 Executive Committee Minutes
15.6.1 Meeting # 40 Minutes - March 17, 2021
15.6.2 Meeting # 41 Minutes - March 24, 2021
15.7 Executive Updates
15.7.1 President
15.7.2 VP Student Experience
~~15.7.3 VP Academic~~ [position currently vacant]
15.7.4 VP External
15. 8 Director Reports
15. 9 CSA Services Update and Report
15.9.1 N/A
15.10 Committee Updates and Reports
15.10.1 MINUTES: PBRC # 5 - March 4, 2021
15.10.2 MINUTES: PDR # 7 – March 2, 2021
15.10.3 Hiring Committee Report - SE&RM Coordinator
15.10.4 Hiring Committee Report - FoodBank Assistant Coordinator
15.11 Business
15.11.1 PRESENTATION: Bike Centre Letter.
15.11.2 2021-2022 CSA Budget.
15.11.3 2020-2021 Elections Year-End Report.
15.11.4 Amendment to Appendix A – Internal CSA Policy, Section 9.0 Member Meetings (Town Halls)
15.11.5 NOTICE: Amendments to Appendix C – Human Resources & Rescindment of Appendix D – Bullring HR Policy.
15.11.6 NOTICE: Amendments to Appendix B – CSA Services Policy, Section 1.0 Bullring Policy & Appendix A – Internal CSA Policy (add Bullring Operations Committee).

15.11.7 Outsource Hiring of a Third Business Office Staff Member

15.12 New Business

15.12.1.

15.13 Announcements

15.14 *In Camera* Session

15.15 Adjournment

Minutes – April 7, 2021:

15.0 Call to Order

Meeting called to order at 6:04 pm.

15.1 Land Acknowledgement

I would like to take this time to acknowledge that the University of Guelph sits on the ancestral lands of the Attawandaron people, and the treaty lands of the Mississauga's of the Credit. We also acknowledge the significance of the Dish with One Spoon Covenant as we strive to strengthen our relationships between indigenous people and settlers. Currently, as we are at our own homes which may not be in Guelph, we must acknowledge that regardless of where we are, the land we reside on is ancestral to indigenous people. We mourn the loss of life, identity, independence, and culture of indigenous people which was imposed to secure this land for the use of settlers. I also want to remind everyone that our work does not end at this acknowledgement. We must further educate ourselves and those around us about the ancestral lands and its history. Moving forward, we should always educate, remember, and strengthen our relationship with indigenous people.

Anum Anjum

15.2 Adoption of the Agenda

15.2.1 Approve the Agenda

MOTION that the agenda for the CSA Board of Directors Meeting # 15 on **April 7, 2021** be approved as printed and distributed.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Hayley Bilokraly

MOTION TO AMEND: To reorder the agenda so that:
- Item 15.11.1 PRESENTATION: Bike Centre Letter immediately follows item 15.4.1 Introductions and Pronouns.
- Item 15.11.2 2021-2022 Budget immediately follows item 15.11.1. PRESENTATION: Bike Centre Letter.

- Item 15.11.3. Elections Year-End Report immediately follows item 15.11.2 2021-2022 Budget

Moved: Jena-Lee Ashely
Seconded: Maya Persram

Motion to amend carried.

AMENDED MOTION that the agenda for the CSA Board of Directors Meeting # 15 on **April 7, 2021** be approved as amended:

To reorder the agenda so that:

- Item 15.11.1 PRESENTATION: Bike Centre Letter immediately follows item 15.4.1 Introductions and Pronouns.
- Item 15.11.2 2021-2022 Budget immediately follows item 15.11.1. PRESENTATION: - Bike Centre Letter.
- Item 15.11.3. Elections Year-End Report immediately follows item 15.11.2 2021-2022 Budget.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Hayley Bilokraly

Amended Motion carried.

15.2.2 Declarations of Conflicts

No declarations of conflict tonight.

15.3 Ratifications and De-Ratifications

No ratifications or de-ratifications for tonight.

15.4. Comments from the Chair

Good evening everyone, thank you all for being here tonight. If you are looking to request speakers list, please type that in the chat. If you want to make a point of order, point of parliamentary procedure, point of information, or point of personal privilege, please raise your hand.

15.4.1 Introductions and Pronouns

All Members introduce themselves by sharing their pronouns and organizations that they represent.

15.5 Approval of Past Board Minutes

No past Board Minutes for tonight.

15.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

15.6.1 Meeting # 40 Minutes - March 17, 2021
15.6.2 Meeting # 41 Minutes - March 24, 2021

Moved: Katy Oada
Seconded: Maya Persram

Motion carried.

15.7 Executive Updates

15.7.1 President

It is a busy time for the CSA. We are preparing for transition. It has been at the forefront of what I have been doing, as well as wrapping up some Big-Ticket items. Transit is another item which will be developed over the course of the summer. We have started on this already. We will have a Transit Town Hall sometime soon. We will release information shortly on this, as it is to provide information to what we will be doing moving forward with these conversations throughout the summer. I expect positive and collaborative conversations to continue with Transit. Outside of that, I have been working on revieing a lot of bylaw and policy. I have been trying to update these bylaws and policies to ensure that they reflect practice. I have more information in my update, so I would encourage you to review that. Thank you very much.

15.7.2 VP Student Experience

I have been really busy with the Last Toast. We reopened the ticket sale of the flutes, and we sold over 60 more flutes which is exciting. I have Last Toast tomorrow, so if you are graduating you should come. I was busy with the SERM Coordinator, we did not hire anyone as we did not think anyone was qualified enough. We will be reopening that sometime this summer likely. A note for student leaders, accreditation for the summer semester will open April 14th, if you want to run events during O-Week, you have to accredit your organization. That is it from me, thank you.

~~15.7.3 VP Academic~~ [position currently vacant]

15.7.4 VP External

I have sat on the Board for 3-years; and this is my last meeting. It is so sad; I have been so honoured to represent the undergraduate students. I do have a few highlights, that I feel are super important.

We had a meeting with the Administration, to review our Lobby Document, we met on April 5th, on an Easter Monday, and we were only allocated 40-minutes to go through entire document; which goes to show how seriously the University Admin takes us. That was a bit infuriating. From that meeting, we got a lot of lip service, but not a lot of change to any of the demands we had proposed, which was disappointing. Admin mentioned something about in-person learning, and that those who feel uncomfortable going onto campus, will not be accommodated if they do not go to campus, which is really disheartening and heart breaking.

At the Board of Governors meeting it was shared that International Student Fees will increase. Advocacy will be continued on all of those fronts. Keep an eye out for any advocacy campaigns that I might be putting out there.

As well, from our Bike Auction, we raised over $3,000 for the FoodBank, which is amazing. On the other hand, our Bike Centre was broken into on March 29th; windows were broken, and tools and parts are now missing. This is really unfortunate to see. Hopefully we can replace those tools and parts and make sure the Bike Centre is able to open sooner rather than later. In addition, Transit negotiations are in process. I know folks are disappointed that there will not be a universal bus pass for the Fall Semester. But I assure you that the CSA is fighting hard for you, we are trying to make sure we have as affordable options for bus passes for our students.

BIPOC Student Coalition is doing amazing. At our last meeting up to 10 folks came, which made me happy. If you are a BIPOC [black, Indigenous and people of color] student, please reach out to me. Thank you so much and I am sorry I talk so much.

MOTION that the following Executive Updates be received as information:

15.7.1 President
15.7.2 VP Student Experience
15.7.3 VP Academic
15.7.4 VP External

Moved: Maya Persram
Seconded: Lori Ann Grossett

Motion carried.

15. 8 Director Reports

Baily Hussey: We had our last CSAH meeting.

Bella Harris: Attended the Transit meeting, it was about an hour and a half, we are going to have another one which I am excited for.

Haley Bilokraly: Yesterday I was ratified on the UC Board. I am excited for that.

Anum Anjum: Last week I sat on the hiring committee for SERM Coordinator. We did not find anyone, so there will be another meeting.

Katy Oada: I sat on the UC Board last night. The Finance Committee has met a few times. We are done for the semester.

Laura Wilson: I was ratified on the UC Board and will be sitting on that.

Lori Ann Grossett: I sat on the UC Board and I sat on the Student Experience Awards Committee, which was great.

15. 9 CSA Services Update and Report

No Service updates or reports.

15.10 Committee Updates and Reports

MOTION to receive the minutes of the Policy & Bylaw Review Committee (PBRC) from Meeting # 5 held on March 4, 2021 as information.

Moved: Lori Ann Grossett
Seconded: Haley Bilokraly

Motion carried.

15.10.2 MINUTES: PDR # 7 – March 2, 2021

MOTION to receive the minutes of the Petitions, Delegations, and Representations Committee (PDR) from Meeting # 7 – March 2, 2021 as information.

Moved: Lori Ann Grossett
Seconded: Haley Bilokraly

Motion carried.

15.10.3 Hiring Committee Report - SE&RM Coordinator

Posting Date: March 15th, 2021

Closing Date: March 26th, 2021

Hiring Committee Members:

- Sara Kuwatly – VP Student Experience, co-supervisor
- Jay Rojas – LEAD Advisor – Student Experience, co-supervisor
- Anum Anjum – CSA Board Member

Number of Applicants: 7

Number of People Interviewed: 4

Successful Candidate: none
Start Date: N/A

Sara Kuwatly, VP Student Experience: We had 7 applicants, yet 2 were not considered since their applications were incomplete. There were 4 applicants that were the best from what he had interviewed, but we were still hesitant with them. Nobody really stood out to us and the highest score from a candidate was 50/90. Because of this, we did not feel that anyone was qualified enough and are hopeful to find more experienced applicants in the future.

MOTION to receive the Hiring Committee Report for the SE&RM Coordinator as information.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Maya Persram

Motion carried.

15.10.4 Hiring Committee Report - FoodBank Assistant Coordinator

Posting Date: February 24, 2021

Closing Date: March 5, 2021

Hiring Committee Members:
- Horeen Hassan, CSA VP External.
- Clarissa Shepherd, FoodBank Coordinator.
- Maya Persram, Director.

Number of Applicants: 5 applications.

Number of People Interviewed: 3

Successful Candidate: Jaimie White

Start Date: September 7, 2021

MOTION that the hiring of Jaimie White for the FoodBank Assistant Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Horeen Hassan, VP External
Seconded: Lori Ann Grossett

Motion carried.

15.11 Business

15.11.1 PRESENTATION: Bike Centre Letter.

This item was discussed earlier in the meeting after 15.4.1 Introductions and Pronouns, as the Agenda was amended.

15.11.1(a) Extend Speaking Rights to Giancarlo Martini

MOTION:

> **WHEREAS** CSA Rules of Order, Section 3.9. states that any presentations to the Board of Directors that are submitted in the Board package shall be limited to 10-minutes.

MOTION to extend speaking rights to Giancarlo Martini for the duration of Item 15.11.1 to present the Bike Centre letter and respond to questions that arise from members.

> **Moved**: Bella Harris
> **Seconded**: Lori Ann Grossett

Motion carried.

15.11.1(b) Extend Speaking Rights to Michelle Robinson & Spencer Ploeger

MOTION:

> **WHEREAS** CSA Rules of Order, Section 3.4. states that speaking times shall be limited to three minutes per person per time on the speaker's list. Should a speaker go past the limit, the Chair shall notify them. The speaker may continue to speak past their limit at the discretion of the Chair. If a speaker has more to say, they must ask the Chair to be put back on the speaker's list.

MOTION to extend speaking rights to Michelle Robinson and Spencer Ploeger for the duration of Item 15.11.1 to speak in support of the Bike Centre letter and respond to questions that arise from members.

> **Moved**: Horeen Hassan, VP External

Seconded: Sara Kuwatly, VP Student Experience

Motion carried.

Giancarlo Martini: Thank you very much to the Board and Chair. I want to express myself and the needs of a few other people who have been fighting for the Bike Centre this semester. I have a letter here that I will read which was sent to the CSA, as I thought they needed to hear it and could help make decisions.

(Giancarlo Martini reads the following letter.)

From: Giancarlo Martini <martinig@uoguelph.ca>
Sent: Wednesday, March 24, 2021 1:51 PM
To: CSA President <csapresident@uoguelph.ca>; Board Chair <csachair@uoguelph.ca>; CSA - Policy & Transition Manager <csaptm@uoguelph.ca>
Cc: CSA VP External <csavpexternal@uoguelph.ca>; Central Student Association - Front Office <csamain@uoguelph.ca>; Lee Anne Clarke <lclarke@uoguelph.ca>; Nicole Walker <nwalke03@uoguelph.ca>; Shilik Hamad <shamad@uoguelph.ca>; Michelle Robinson <mrobin31@uoguelph.ca>; Anthony Yantha <yanthaantic@gmail.com>; Spencer Ploeger <sploeger@uoguelph.ca>

Subject: It takes two to tango

March 16,2020 -March 24,2021

Dear Board of Directors and everyone who has played a part in Bike Centre initiatives,

The Student's Bike Centre was once a thriving and essential service for the students that was run by the students. While you have been figuring out the best ways to serve students over the past year, the Bike Centre at the University of Waterloo and Bike Chain at the University of Toronto reopened in June 2020 to serve their students' essential bicycle needs.

There have been a lot of ups and downs this year with temporary service measures and adjustments rolled out by the CSA. They were not bad services, and they had good intentions behind them. However, they were not adequate replacements for the services the Bike Centre has provided in the past.

What is done has been done, with a lot of hard work on your part. But you guys did not have to take it on yourselves.

We are previous volunteers and coordinators who have spent thousands of hours running the Bike Centre. And many more thousands of hours riding our bike to where we need to go and getting others to bike alongside us. This year, we were treated like we do not know the needs of our community.

The Bike Centre has been a student-led entity since its inception. We are flexible students who were willing to help bear the load to re-open the Bike Centre. Yet we feel that Tyler and the Board of Directors ignored us. There have been many opportunities for us to help, but the shame is that you put no trust in us to help with what we know and do best.

From the get-go, we created an COVID operations plan for the Bike Centre and were excited to share it with you. We wanted to work with you to refine it and adapt the Centre as per the University's guidelines. But your reasoning was that the future is too uncertain to open, and you wanted to focus your efforts on more pressing issues. To make our views clear: safe and accessible bike repair is a pressing issue.

Should you take one thing from this all, be it to put more faith in others to do a good job. We do not want the CSA to try and work for the Bike Centre; rather, work with us, knowing that we will try our absolute best to re-establish what once was a vibrant Centre of teaching and learning. Since the pandemic started, we have organized together to come up with an action plan, and the only ingredient missing for us is cooperation by the CSA. We hope you can work alongside us to shape a safe reopening that makes sense for all parties involved.

Sincerely,

Giancarlo Martini – Repair Coordinator, 2 years a volunteer
Spencer Ploeger – 5 years a volunteer
Michelle Robinson – Volunteer Coordinator, 2 years a volunteer
Anthony Yantha – 5 years a volunteer, 2021+ Repair Coordinator

Giancarlo Martini: The Bike Centre does a great job of catering to so many people out there. I hope I gave everyone a bit more insight of what this Centre does and the people we help. Thank you.

Spencer Ploeger: I want to amplify what Giancarlo said. This closure of the Bike Centre has impacted more people than you would think. I have heard from so many

voices, community members, and undergraduate students who have told me that they are hurting. I would ask the CSA to consider this and to consider where they are allocating their resources. As well, I ask the CSA to let us help, we want to see action. We really need the CSA to help us to bring this service back. Please think about our words and consider how many people this is impacting. Thank you.

Tyler Poirier, President: I appreciate all of you who came out today. Your words are strong, and I want to focus on your last paragraph. It is such a powerful message and I want to show that the CSA does recognize all the Bike Centre's workers, volunteers, and anyone who has visited.

Michelle Robinson: Hi everyone. All I have to say is thank you for having us and thank you to the Board Directors for listening to us. I echo everything Giancarlo and Spencer have said, I am here just as another voice to show that this is a whole community. Thank you to everyone who is listening.

Horeen Hassan, VP External: I just want to echo some things Tyler has already mentioned. I want to give a big shoutout to the Bike Centre volunteers and Bike Centre folks in general. Thank you for writing this letter and using the tools you have to do what you want to do. It is very much our intention to continue this dialogue and create more spaces to do that. I do not want you to just be at the table, but I want you to feel heard. You folks are such a big part of our community and it is our job to make sure we work alongside you to make the collective experience at the University of Guelph as amazing as possible. Thank you for all you have been doing.

15.11.1(c) Receive Bike Centre Letter

MOTION to receive the Bike Centre Letter sent via email to the CSA Board of Directors and copied to the Policy & Transition Manager on March 24, 2021, as information.

Moved: Haley Bilokraly
Seconded: Sara Kuwatly, VP Student Experience

Motion carried.

15.11.1(d) Establish Bike Centre Reopening Working Group

MOTION that the CSA strike a Bike Centre Reopening Working Group to recommend forward a reopening plan to the CSA Board of Directors no later than the next meeting on Wednesday, May 26th, 2021, comprised of the Vice President External (Chair), President, Business Manager, Office Manager/Executive Support, and up to 5

undergraduate students, of which at least two must be either a Bike Centre volunteer or staff.

The Bike Centre Reopening Working Group must adhere to a consensus-based model of decision making, and whereby consensus cannot be made by the working group, the issue in question will be decided upon by the Board of Directors in its next meeting.

Quorum for the Bike Centre Reopening Working Group will be 6 members, consisting of at least three undergraduate students, the Vice President External, and two of either the President, Business Manager, and/or Office Manager/Executive Support.

> **Moved:** Tyler Poirier, President
> **Seconded:** Haley Bilokraly
>
> Tyler Poirier, President: I want to emphasize the importance of the Bike Centre reopening. I recognize in the past it probably did not look like that was the case. I apologize for that, that was never my intention nor any CSA Members. I want to show the recognition of the need of those who attend the Bike Centre. I also want to show our commitment to that need.

Motion carried.

> Bella Harris: Just a question about the guests speaking on the Bike Centre letter. I am wondering if there is anything that has prevented you from completing this beforehand [i.e. approaching the Board with your concerns]? Did you not see us as accessible, or did you not know how to go about it? I just want to know, so that we can prevent any obstacles for people in the future, like yourselves, who are passionate and want to help out our communities.
>
> Giancarlo Martini: Hi Bella, I would say we did not really understand the order of things or how things really worked with the CSA. It was a lack of information on our part, of how to really go about things. I did not know meetings like this could bring about so much change. I was never really invited to one, until the Policy & Transition Manager was nice enough to say 'would you like to present this?' I definitely wish this happened earlier.

15.11.1(e) Bike Centre Reopening Working Group – Appointees

MOTION that the following Members be appointed to the Bike Centre Reopening Working Group:

- Giancarlo Martini, Bike Centre Volunteer

- Spencer Ploeger, Bike Centre Volunteer
- Michelle Robinson, Bike Centre Volunteer
- Bella Harris, CSA Director

Moved: Horeen Hassan, VP External
Seconded: Tyler Poirier, President

Motion carried.

15.11.2 2021-2022 CSA Budget.

This item was discussed earlier in the meeting after 15.4.1 Introductions and Pronouns, as the Agenda was amended.

15.11.2(a) Extend Speaking Rights to Business Manager

MOTION:

WHEREAS CSA Rules of Order, Section 3.9. states that any presentations to the Board of Directors that are submitted in the Board package shall be limited to 10-minutes.

MOTION to extend speaking rights to Lee Anne Clarke, Business Manager for the duration of the meeting to respond to questions that arise from members from the CSA 2020-2021 Draft Budget.

Moved: Maya Persram
Seconded: Lori Ann Grossett

Motion carried.

Lee Anne Clarke, Business Manager: I presented the Draft Operating Budget at the last meeting on March 24th. I am hopeful that the Members of the Board have had an opportunity to review the document. This is a chance to ask any questions before hopefully approving the 2021-2022 CSA Budget.

15.11.2(b) Approve the 2021-2022 CSA Budget

MOTION that the 2021-2022 CSA Budget be approved as presented by the CSA Business Manager to the Board of Directors at their meeting on April 7, 2021.

Moved: Maya Persram
Seconded: Lori Ann Grossett

Motion carried.

15.11.3 2020-2021 Elections Year-End Report.

This item was discussed earlier in the meeting after 15.4.1 Introductions and Pronouns, as the Agenda was amended.

15.11.3(a) Extend Speaking Rights to Chief Returning Officer (CRO)

MOTION to extend speaking rights to the CSA Chief Returning Officer (CRO) for the duration of Item 15.11.3 to respond to questions that arise from members.

Moved: Tyler Poirier, President
Seconded: Maya Persram

Motion carried.

Jewel Lindeman, Chief Returning Officer: I want to present the end of year report from the Elections Committee. The Fall By-Election Report was received back in October, and the General Election Report was received in February. This report combines both of the previous reports to show what numbers were like for the Fall and Winter Semesters. I am looking for the Board to receive this report and ask any questions they may have.

15.11.3(b) 2020-2021 Elections Office Year-End Report

MOTION to receive the 2021-2022 Elections Office Year-End Report, as presented in the meeting package by the Chief Returning Officer (CRO), as information.

Moved: Tyler Poirier, President
Seconded: Maya Persram

Motion carried.

15.11.4 Amendment to Bylaw 1 – Organizational Section 9.0 Member Meetings (Town Halls)

Notice of this motion was provided at the March 24, 2021 CSA Board Meeting.

WHEREAS the Policy & Bylaw Review Committee (PBRC) identified an opportunity to define CSA Town Halls and include it in policy;

WHEREAS including context around Town Halls in CSA policy will assist future Executive in their engagement of CSA membership; and

WHEREAS the following recommendation is complimentary to Appendix A – Internal CSA Policy, subsection 10.6.1 requiring the Vice President External to hold one 'one townhall per semester' in relation to Ethical Purchasing.

RESOLVED that the following subsection be added to **Bylaw 1 – Organizational, Section 9.0. Members Meetings** as recommended by the PBRC:

9.3 Town Halls

9.3.1 The Executive Committee may use informal meetings, such as Town Halls, to promote communication with undergraduate students. Such meetings are designed to enhance engagement with CSA Members, are not restricted in topic or format, and must be accessible to all students.

9.3.2 Town Halls are in addition to, and shall not be used as alternatives to, mandated 'annual and other meetings of the members' as identified in Section 9.1 Annual and Other Meetings of the Members.

Moved: Maya Persram
Seconded: Tyler Poirier, President

Tyler Poirier, President: I just want to note that this Motion will allow the CSA to pass on its information. This Amendment allows for transition of knowledge.

Roll Call Vote:

- Alan Negrin -**Yea**
- Bailey Hussy -**Yea**
- Bella Harris – **Yea**
- Haley Bilokraly – **Yea**
- Anum Anjum – **Absent**

- Jas Ras Singh - **Yea**
- Jena-Lee Ashely – **Yea**
- Laura Wilson – **Yea**
- Lori-Ann Grossett – **Yea**
- Manseerat Uppal – **Yea**
- Maya Persram – **Yea**
- Olivia Parker – **Yea**
- Sooraj Modi – **Yea**
- Tori Wakeford – **Yea**

Motion carried.

15.11.5 NOTICE: Amendments to Appendix C – Human Resources & Rescindment of Appendix D – Bullring HR Policy

Notice of this item was provided, for consideration at the next meeting.

NOTICE:

WHEREAS an informal Bullring Policy Review Working Group, composed of the Bullring General Manager, Business Manager, and President has completed a comprehensive review of Bullring-related policies;

WHEREAS one of the Working Group's goals was to revise Appendix B – CSA Services Policy, Section 1.0 Bullring Policy to reflect current operational practices and organizational mandates as it has not been revised in some time.

WHEREAS the mandate of the Bullring Committee has matured from supporting the development and successful start-up of a CSA cafe service, to monitoring and enhancing its day-to-day and year-to-year operations;

WHEREAS updating the name of the Bullring Committee to the Bullring Operations Committee more accurately reflects the revised mandate as detailed in the revised TOR;

WHEREAS the current Bullring Committee's Terms of Reference (TOR) is out of date and hasn't been revised in some time; and

WHEREAS the Bullring's Committee's TOR has historically been maintained as a separate document, and not included in policy like other CSA committee TORs.

RESOLVED that, based on recommendations from the Bullring Policy Review Working Group:

a) **Appendix B - CSA Services Policy, Section 1.0 Bullring Policy** be amended as provided in the Board Package for this meeting.

b) **Appendix A – Internal CSA Policy** be amended to include the revised **Bullring Operations Committee Terms of Reference** (TOR) as provided in the Board Package for this meeting.

15.11.7 Outsource Hiring of a Third Business Office Staff Member

Notice of this item was provided, for consideration at the next meeting.

NOTICE:

WHEREAS the CSA's Business Office has traditionally operated with three staff (one Business Manager and two Bookkeepers), but have been operating with two staff over the past two years (one Business Manager and one Bookkeeper);

WHEREAS one Bookkeeper position became vacant in 2019, and the 2019 Student Choice Initiative and the 2020 Covid-19 pandemic shifted work priorities away from filling the second Bookkeeper position;

WHEREAS the hiring of a third Business Office staff member is integral to resuming normal operations after COVID-19 in supporting the Bookkeeper and Business Manager;

WHEREAS the CSA requires a third Business Office staff member to meet operational capacity and widen the institutional knowledge between the three positions in the Business Office;

WHEREAS Section 4.0 of Appendix C - Human Resources Policy prescribes the process by which the CSA hires full-time staff, but does not allow for external organizations to perform hiring processes on behalf of the CSA;

WHEREAS the hiring of the CSA Bookkeeper and other Business Office staff has traditionally been performed by an external hiring body despite Section 4.0;

WHEREAS the 2021-2022 Budget has provided wages for a third Business Office staff member; and

WHEREAS outsourcing the hiring of a Business Office staff member will provide the capacity to hire a third staff person in a timely manner;

RESOLVED that:

a) Section 4.0 of Appendix C be suspended to allow for the following resolution.

b) The CSA outsource the hiring of a third Business Office staff member to BDO Canada.

15.12 New Business

No New Business for tonight.

15.13 Announcements

Bella Harris: I started my job which is great. I am making an apron which is fun. Please send anyone who wants to help to GQRE my way.

Policy & Transition Manager, Pete Wobschall: It has been such a pleasure working with you all, thank you so much. I've had the opportunity to work with some of you in PBRC; Jena you haven't missed a meeting and you have been awesome thank you.

Tyler Poirier, President: This is my last Board Meeting. I am extremely thankful for the Board this year. The Board has been so supportive, I cannot say enough how much I appreciate the work you all do, those of you on committees, I appreciate all of you who attend those and these meetings as well. I know this year has been tough for everyone, but I really think where we are leaving this year in a better position than we were in last year. I really do have a lot of hope, I know next year will be a great year for students. I am so excited to see that, and so looking forward to see what the next Executives accomplish. Thank you everyone.

Horeen Hassan, VP External: Thank you so much for all your amazing work to all the Board of Directors. A shout to Jena who has never missed a meeting, shoutout to Maya who always first to raise her hand to motion and second everything. Shoutout to all you who participate and engage with us, but also shoutout to those who do not as well, because I understand being a student is tough and you have to cut yourself some slack. I have been so grateful to represent students these last

years. It is a bittersweet moment, I am really grateful for everything the CSA has given me the opportunity to do. I hope that whatever you do, you kick butt. Thank you from the bottom of my heart for just being here. You are really appreciated.

Sara Kuwatly, VP Student Experience: I am so thankful that I got to work with Horeen and Tyler, they have been so great to work with and you really get to see the front end of it, they are incredibly hard working. It sucks that I couldn't hug them or work with them in person. I am so thankful for all of you, its been great working with you. And that's it, I am so sorry for crying but we are all going to own our emotions and be vulnerable. Thank you to everyone.

Haley Bilokraly: I sit on a club that we are having an event this Friday, it is called from Stress to Success and it is a panel from staff from the Wellness Centre talking about how to handle stress during exams. I also want to echo what everyone else has said. It has been an amazing experience so far and I am so thankful for it.

Anum Anjum: I wanted to say goodbye to everyone as I will not be sitting on the Board next year. I wanted to wish everyone the best of luck in their future goals.

Jas Singh: I want to thank everyone for being so hard working.

Jena-Lee Ashely: It has been an interesting year being fully virtual. I love seeing everyone's faces and just hanging out together, so thank you all.

Laura Wilson: Great job to the Executives, you did amazing this year. Stay safe this summer everyone and stay home.

Lisa Kazuhara**:** Thank you for having me here tonight. I am excited to start this new position.

Lori Ann Grossett: It has been great sitting with everyone on the Board. I am taking over for the president in LOS. As well, LOS is having a giveaway on their Instagram, so you can enter that giveaway.

Maya Persram: I made notes because I wanted to share my gratitude with you all. Thank you to the CSA Executives, you did so amazing this year. It was wonderful working with you all. Thank you to the unsung heroes of our Board Meetings, our Chair, our PTM and our Scribe. Congrats on doing a great job, you have all handled it beautifully. Our Chair guiding us through, our PTM stepping in, and of course our Scribe always noting everything we have done. We could not do this without you. Thank you to all the other Board Members, you are all the reason we are able to

function well. I wish you all the best for those with finals and looking forward to seeing everyone when the board reconvenes.

Nicole Walker: It is a bittersweet moment; I feel you all. But it is also exciting because it is a year of growth and excitement, as I am someone who gets to come in and work with an Executive team who will accomplish so much throughout the year, taking over tasks that have been delegated to us. All I ask is for some patience, I have never actually served on the CSA, so I am still learning.

Shilik Hamad: Thank you for having me here, I am super excited to take on the next year with my new team. I am looking forward to is finishing my degree, and to soon be a graduate, which is great. I hope everyone has a great summer.

Sooraj Modi: We did have a Senate meeting this week. We did submit a few comments to administrators regarding the plan to return to campus in the fall. We are asking for accommodations for students who may not be able to return to campus. We brought a few points about public transportation. It has been a pleasure working with you all on the CSA. It has been a tough year, but I think the work we did has gone a long way.

Tori Wakeford: Thank you so much for this learning experience. I wish you all the best and good luck with your exams.

Chair: Thank you to everyone for this year. I look forward to a year ahead, to all new Members and to New Executive as well. It has been a good year.

15.14 *In Camera* Session

No in camera session tonight.

15.15 Adjournment

MOTION to adjourn the CSA Board of Directors Meeting # 15 of April 7, 2021 at 8:06 pm.

Moved: Sooraj Modi
Seconded: Tyler Poirier, President

Motion carried.

Approved by the Board of Directors	May 26, 2021
Cameron Olesen, Board Chair	
Signature	Date May 30, 2021
Pete Wobschall, Policy and Transition Manager	
Signature	Date May 27, 2021