MINUTES
Board of Directors Meeting # 14
March 24, 2021 – 6:00 pm
Microsoft Teams

Attendance for March 24, 2021, Board of Directors Meeting #14:

Board of Directors			
At-Large (Elected) Representatives		**Present / Regrets**	**Arrived / Departed**
Areej Amer	College of Arts	Present	
Bella Harris	College of Arts	Present	
Katy Oada	College of Biological Science	Present	
Maya Persram	College of Biological Science	Present	
Vacant	College of Engineering and Physical Sciences		
Vacant	College of Engineering and Physical Sciences		
Laura Wilson	College of Social and Applied Human Sciences	Present	
Jessica Krawitz	College of Social and Applied Human Sciences		
Haley Bilokraly	Gordon S. Lang School of Business and Economics	Present	
Jas Rubab Singh	Gordon S. Lang School of Business and Economics	Present	
Vacant	Ontario Agricultural College		
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Manseerat Uppal	College of Arts Student Union	Present	
Kristine Sondergaard	College of Biological Science Student Council		
Olivia Parker	College of Engineering and Physical Sciences Student Council		
Bailey Hussey	College of Social and Applied Human Sciences - Student Alliance		
Tori Wakeford	Lang Students' Association	Present	
Kendra Cornelissen	Student Federation of the Ontario Agricultural College		
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Jena-Lee Ashley	Indigenous Student Society	Present	
Debbie Aturamu	Guelph Black Students Association		
Alan Negrin	Guelph Queer Equality		
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity		
Lori-Ann Grossett	International Student Organization	Present	
Anum Anjum	Interhall Council	Present	
Vacant	Guelph Campus Co-op		
Blakeney Smith	Ontario Public Interest Research Group (OPIRG)	Present	
Sooraj Modi	Student Senate Caucus	Present	
Michael Pacheco	Board of Governors		
Executive (Ex-officio, non-voting)		**Present / Regrets**	**Arrived / Departed**
Tyler Poirier	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
Vacant	Vice President Academic		
Horeen Hasan	Vice President External	Present	

Guests	**Affiliation**
Lee Anne Clarke	Business Manager, CSA

Staff	**Position**
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Sarah Dias	Scribe

Summary of Significant Resolutions:

14.5.1 Approval of Past Board Minutes: Meeting # 13 March 10, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 13 – March 10, 2021.

Motion carried.

14.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

14.6.1 Meeting # 38 Minutes – March 3, 2021
14.6.2 Meeting # 39 Minutes – March 12, 2021

Motion carried.

14.7 Executive Updates

MOTION that the following Executive Updates be received as information:

14.7.1 President
14.7.2 VP Student Experience
14.7.3 VP Academic
14.7.4 VP External

Motion carried.

14.10.1 MINUTES: Finance Committee Meeting # 4 – Feb 4, 2021

MOTION to receive the minutes of the **Finance Committee** from Meeting # 4 held on February 4, 2021 as information.

Motion carried.

14.10.2 MINUTES: Petitions, Delegations and Representations Committee Meeting # 6 – Feb 1, 2021

MOTION to receive the minutes of the **Petitions, Delegations and Representations Committee** from Meeting # 6 held on February 1, 2021 as information.

Motion Carried.

14.10.3 Hiring Committee Report: Clubs Administrative Coordinator

MOTION that the hiring of Alex Charette for the Clubs Administrative Coordinator be ratified, as recommended by the Hiring Committee.

Motion carried.

14.10.4 Hiring Committee Report: Clubs Programming Coordinator

MOTION that the hiring of Shaima Alam for the Clubs Programming Coordinator be ratified, as recommended by the Hiring Committee.

Motion carried.

14.10.5 Hiring Committee Report: SHAC Assistant Coordinator

MOTION that the hiring of Nicholas Dischiavi for the SHAC Assistant Coordinator be ratified, as recommended by the Hiring Committee.

Motion carried.

14.10.6 Hiring Committee Report: SHAC Head Coordinator

MOTION that the hiring of Stefanie Hebel for the SHAC Head Coordinator be ratified, as recommended by the Hiring Committee.

Motion carried.

14.12.1 Motion to write a statement against anti-Asian racism under New Business items

MOTION:

> **RESOLVED** that the CSA write a statement against anti-Asian racism and xenophobia while also working alongside the Asian student groups at UofG to provide support to those impacted.

Motion carried.

14.12.2 CSA Response to Guelph Police Safe Sticker Motion under New Business items

AMENDED MOTION:

> **MOTION** to create a collective response document in consultation and solidarity with special status groups on campus to the Guelph Police Service's "Safe Place" sticker program.

Amended Motion carried.

Agenda – March 24, 2021:

14.0 Call to Order
14.1 Land Acknowledgement
Haley Bilokraly
14.2 Adoption of the Agenda
14.2.1 Approve the Agenda
14.2.2 Declarations of Conflicts
14.3 Ratifications and De-Ratifications
14.3.1 N/A
14.4. Comments from the Chair
14.4.1 Introductions and Pronouns
14.5 Approval of Past Board Minutes
14.5.1 Meeting # 13 March 10, 2021
14.6 Executive Committee Minutes
14.6.1 Meeting # 38 Minutes – March 3, 2021
14.6.2 Meeting # 39 Minutes – March 12, 2021
14.7 Executive Updates
14.7.1 President
14.7.2 VP Student Experience
~~14.7.3 VP Academic~~ [position currently vacant]
14.7.4 VP External
14. 8 Director Reports
14. 9 CSA Services Update and Report
14.9.1 N/A
14.10 Committee Updates and Reports
14.10.1 MINUTES: Finance Committee Meeting # 4 – Feb 4, 2021
14.10.2 MINUTES: Petitions, Delegations and Representations Committee Meeting # 6 – Feb 1, 2021
14.10.3 Hiring Committee Report: Clubs Administrative Coordinator
14.10.4 Hiring Committee Report: Clubs Programming Coordinator
14.10.5 Hiring Committee Report: SHAC Assistant Coordinator
14.10.6 Hiring Committee Report: SHAC Head Coordinator
14.11 Business
14.11.1 (a) Speaking Rights: Business Manager
(b) Presentation: CSA 2021-2022 Draft Budget
14.11.2 NOTICE: Amendment to Appendix A – Internal CSA Policy, Section 9.0 Member Meetings (Town Halls)
14.12 New Business
14.12.1.
14.13 Announcements
14.14 *In Camera* Session

14.15 Adjournment

Minutes – March 24, 2021:

14.0 Call to Order

Meeting is called to order at 6:04 pm.

14.1 Land Acknowledgement

Before the meeting we want to start with a land acknowledgement. The purpose of this is to express gratitude and appreciation to those whose land we live and work on.

Since we are not all in Guelph right now, it is important to each educate ourselves about the land we live on so that relationships with First Nations, Inuit, and Metis people can continue to be strengthened across Canada.

However, the one place that does connects us all is the University of Guelph. The university resides on the ancestral and treaty lands of Attawandaron people and the Mississaugas of the Credit. We also want to recognize our Anishinaabe, Haudenosaunee, and Metis neighbours.

Guelph is also a part of the Dish with One Spoon treaty territory. The dish represents southern Ontario and the one spoon means we share the responsibility of making sure the dish is never empty. In our own lives this looks like taking care of the land and the creatures we share it with.

Haley Bilokraly
Gordon S. Lang School of Business and Economics

14.2 Adoption of the Agenda

14.2.1 Approve the Agenda

MOTION that the agenda for the CSA Board of Directors Meeting # 14 on **March 24, 2021** be approved as printed and distributed.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Anjum Anum

VP External wishes to amend the Agenda to add a Motion to discuss Anti-Racism, stating the Motion is time-sensitive. The Chair does not deem this as time-sensitive since there is no deadline associated with the Motion. However, the Chair offers the Members the option of suspending 3.6 Rules of Order, in order to add this new Motion to the Agenda.

MOTION to suspend Rules of Order, Rule 3.6, and permit New Business Item 14.12.1 Motion re Anti-Racism

Moved: Horeen Hassan, VP External
Seconded: Katy Oada

Motion carried.

MOTION TO AMEND: To add item 14.12.1 Motion To Write a Statement Against Anti-Asian Racism under New Business items.

Moved: Horeen Hassan, VP External
Seconded: Bella Harris

Horeen Hassan, VP External: We know that our Asian community is going through a difficult time right now and it would be best to release a statement sooner than later given that events took place last week.

Amended Motion carried.

Member Bilokraly requests a Motion to Amend the Agenda to add a time to discuss the CSA releasing a statement about the bus pass. The President and VP Student Experience explain that the CSA will be releasing a statement as soon as tomorrow. Because of this, Member Bilokraly no longer wishes to add this Amendment.

MOTION TO AMEND: To add item 14.12.2 CSA Response to Guelph Police Safe Sticker Motion under New Business items.

Moved: Bella Harris
Seconded: Horeen Hassan, VP External

Bella Harris: Guelph Police has begun a program that asks businesses and other organizations to put a safe sticker on their window, which would imply to the community that LGBTQ folks, specifically, but I think anyone who is susceptible to hate crimes, known to the business, and that business will call the police on your behalf. Which on the surface seems fine, however I have had several conversations

with others and have been told that no marginalized people were involved in this conversation, and some even spoke out against it, but the police went ahead anyways. It seems like a horrible PR campaign, which just increases police in our community and further harms marginalized people; many of those being students.

Jena-Lee Ashely: Were any of the liaisons that were newly hired involved in these conversations?

Bella Harris: I work on the Out on the Shelf Board of Directors, and I am also a co-chair on the Pride Committee, and the LGBTQ+ liaisons reached out to both of those organizations, but did not mention sticker program specifically, but did talk about wanting to have a conversation with us. Apparently, the sticker program was being worked on at that time, but that was not mentioned. Both organizations declined to work with liaison until they adapted an anti-oppression lens to their work. As far as I know, none of the liaisons reached out to anyone else.

Amended Motion carried.

MOTION TO AMEND: To reorder the agenda so that: - Item 14.11.1 Budget Presentation immediately follows item 14.2.1 Introductions and Pronouns.

Moved: Jena-Lee Ashley
Seconded: Horeen Hassan, VP External

Amended Motion carried.

AMENDED MOTION that the agenda for the CSA Board of Directors Meeting # 14 on **March 24, 2021** be approved as amended:

- To add item 14.12.1 Motion to write a statement against anti-Asian racism under New Business.
- To add item 14.12.2 Guelph Police Safe Sticker under New Business items.
- Item 14.11.1 Budget Presentation immediately follows item 14.4.1 Introductions and Pronouns.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Anjum Anum

Motion carried as amended.

14.2.2 Declarations of Conflicts

No conflicts were declared.

14.3 Ratifications and De-Ratifications

No ratifications or de-ratifications for tonight.

14.4. Comments from the Chair

Good evening everyone, thank you for all being here tonight. If you have any questions as we proceed through meeting feel free to raise a point of parliamentary procedure.

14.4.1 Introductions and Pronouns

All Members introduce themselves by sharing their pronouns and organizations that they represent.

14.5 Approval of Past Board Minutes

14.5.1 Meeting # 13 March 10, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 13 – March 10, 2021.

Moved: Tyler Poirier, President
Seconded: Maya Persram

Motion carried.

14.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

14.6.1 Meeting # 38 Minutes – March 3, 2021
14.6.2 Meeting # 39 Minutes – March 12, 2021

Moved: Sara Kuwatly, VP Student Experience
Seconded: Maya Persram

Motion carried.

14.7 Executive Updates

14.7.1 President

This week has been hectic, as there has been some concerns regarding transit. The CSA will be releasing a statement regarding the current contract that CSA is in with Guelph Transit, which expires April 30th. This information will include the path forward, beyond May 1st, and will also explain why a referendum was not held, as determined by the Transit Committee prior to this contract being expired. All this information is extremely detailed, and is set up to go out tomorrow morning, so please make sure you are following us on social media for this information.

Just preparing for transition has been main part of my position right now. I am very excited to begin welcoming the new coming Executives. I have a number of updates in board package that are important, so I encourage you to look at those. I also want to send a quick appreciation to all those who attended the AGM last week, that was successful. Thank you.

Haley Bilokraly: I see that PDR deadlines are tomorrow, is that tomorrow at midnight?

Tyler Poirier, President: Yes, that is correct, the deadline is tomorrow at 11:59 pm.

14.7.2 VP Student Experience

Hi friends, the past couple of weeks I have been working Student Experience and Experience Guelph on Grad Week. But, more specifically on Last Toast; we wrapped up ticket sales last week. We have our alumni speaker and graduate speaker. I will be able to share more details about them at our next meeting. I had Sexy Bingo last week as a part of SHINE week. It was my most successful Sexy Bingo so far, not counting O-Week, and I know some of you were there so thank you for showing up. We are hiring for a SERM Coordinator. Our Hiring Committee met for the first time today, and we are hoping to interview candidates next week. Our current SERM Coordinator has submitted her resignation, no drama there but she found a long-term position, so she is moving on. All my other services have concluded with the hiring process and been wrapped up. I am excited for that; we have a very solid team for next year.

~~14.7.3 VP Academic~~ [position currently vacant]

Tyler Poirier, President: We are beginning the transition process, and although the VP Academic will not be present for much of that transition, the previous VP Academic, Sean Mitchell will be available for the transition of the incoming VP Academic. I am super thankful for that ability to do that. As well, the Executives are dividing much of work associated with the VP Academic when it is not possible to be taken on by a single Executive. I am looking forward to the transition process.

14.7.4 VP External

Hi Everyone, I have a few updates. The Campus Coalition has been working on a lobby document which was sent to the University Administration. We will be meeting with Administration on April 5, to talk about our demands and how we envision a future in the fall; when comes to accommodating the needs of students and workers on campus.

The Bike Auction is happening, starting tomorrow, and ending on Saturday. Folks can bid on bikes. There is an Instagram account called @CSABikeAuction which has been created for this purpose. This auction is open to everyone, not just students.

The Suppliers Code of Ethical Conduct Committee met on March 19th. There was a lot of great conversations about how the committee should operate and what kind of expansions we want to make. We will be meeting with the VP of Finance at our next Meeting.

The Student Choice Initiative Appeal Hearing took place yesterday. I will give a massive shoutout to GQE, because they were an intervener in the case, which was awesome to see. I am very proud.

BIPOC Student Coalition does meet every Thursday from 12:30-1:30pm. If you know of any BIPOC folks who would like to attend, please direct to me. I can put them onto our email invitations, so they can make use of that space, because I know many folks have enjoyed having that space to chat and to explore issues regarding the COVID 19 pandemic or just being a student in general.

MOTION that the following Executive Updates be received as information:

14.7.1 President
14.7.2 VP Student Experience

14.7.3 VP Academic
14.7.4 VP External

Moved: Maya Persram
Seconded: Jena-Lee Ashley

Motion carried.

14. 8 Director Reports

Anum Anjum: I had the SERM Hiring Committee today, we are working on that and I will update you again once someone gets hired.

Maya Persram: The interviews for the positions of Foodbank Assistant Coordinator wrapped up last week and an offer was made to a candidate.

Sooraj Modi: I met with the Finance Committee where we approved the Operating Budget, which you will all see today.

14. 9 CSA Services Update and Report

No Services Updates and Reports

14.10 Committee Updates and Reports

14.10.1 MINUTES: Finance Committee Meeting # 4 – Feb 4, 2021

MOTION to receive the minutes of the **Finance Committee** from Meeting # 4 held on February 4, 2021 as information.

Moved: Sooraj Modi
Seconded: Maya Persram

Motion carried.

14.10.2 MINUTES: Petitions, Delegations and Representations Committee Meeting # 6 – Feb 1, 2021

MOTION to receive the minutes of the **Petitions, Delegations and Representations Committee** from Meeting # 6 held on February 1, 2021 as information.

Moved: Maya Persram
Seconded: Bella Harris

Motion Carried.

14.10.3 Hiring Committee Report: Clubs Administrative Coordinator

Posting Date: February 15, 2021

Closing Date: February 26, 2021

Hiring Committee Members:
Sara Kuwatly, CSA VP Student Experience.
Sabrina Valtellini, outgoing Clubs Administrative Coordinator.
Bella Harris: Director.

Number of Applicants: 9 applications.

Number of People Interviewed: 4

Successful Candidate: Alex Charette

Start Date: September 7, 2021

MOTION that the hiring of Alex Charette for the Clubs Administrative Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Tori Wakeford

Sara Kuwatly, VP Student Experience: Some of you may recognize Alex's name, he used to work at the front office. I am very excited he is coming back to the CSA and know he will be great in this position.

Motion carried.

14.10.4 Hiring Committee Report: Clubs Programming Coordinator

Posting Date: February 15, 2021

Closing Date: February 25, 2021

Hiring Committee Members:
Sara Kuwatly, CSA VP Student Experience.
Taylor Weatherup, outgoing Clubs Programming Coordinator.
Lori-Ann Grossett, Director.

Number of Applicants: 6 applications.

Number of People Interviewed: 3

Successful Candidate: Shaima Alam.

Start Date: September 7, 2021.

MOTION that the hiring of Shaima Alam for the Clubs Programming Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Lori-Ann Grossett

Motion carried.

14.10.5 Hiring Committee Report: SHAC Assistant Coordinator

Posting Date: February 22, 2021

Closing Date: March 5, 2021

Hiring Committee Members:
Sara Kuwatly, CSA VP Student Experience.
Krista Bentley, outgoing SHAC Coordinator.
Jas Rubab Singh, Director.

Number of Applicants: 4 applications.

Number of People Interviewed: 2

Successful Candidate: Nicholas Dischiavi.

Start Date: September 7, 2021.

MOTION that the hiring of Nicholas Dischiavi for the SHAC Assistant Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Maya Persram

Sara Kuwatly, VP Student Experience: I am really excited for Nicholas to join our team.

Motion carried.

14.10.6 Hiring Committee Report: SHAC Head Coordinator

Posting Date: February 15, 2021

Closing Date: February 25, 2021

Hiring Committee Members:
Sara Kuwatly, CSA VP Student Experience
Krista Bentley, outgoing SHAC Coordinator
Jas Rubab Singh, Director

Number of Applicants: 7 applications.

Number of People Interviewed: 4

Successful Candidate: Stefanie Hebel

Start Date: September 7, 2021.

MOTION that the hiring of Stefanie Hebel for the SHAC Head Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Maya Persram

Sara Kuwatly, VP Student Experience: I just want to provide context. The reason I am chairing all these committees is because I have been supervising it when I started my position as the VP Academic position was vacant. When Sean came, we co-chaired them, and now that he has gone I am back to doing it on my own again.

Motion carried.

14.11 Business

14.11.1 (a) Speaking Rights: Business Manager

This Item was discussed earlier after 14.4.1 Introductions and Pronouns, as there was an Amendment in the Agenda.

WHEREAS CSA Rules of Order, Section 3.9. states that any presentations to the Board of Directors that are submitted in the Board package shall be limited to 10-minutes.

MOTION to extend speaking rights to Lee Anne Clarke, Business Manager, for the duration of the meeting to present the CSA 2021-2022 Draft Budget and respond to questions that arise from members.

Moved: Haley Bilokraly
Seconded: Sara Kuwatly, VP Student Experience

Motion carried.

MOTION to extend speaking time for Lee Anne Clarke, Business Manager, from 10 minutes to 30 minutes.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Maya Persram

Motion carried.

(b) Presentation: CSA 2021-2022 Draft Budget

Lee Anne Clarke, CSA Business Manager Presented the CSA 2021-2022 Draft Budget, as follows:

Introduction:

- This Budget is for the Board's review, so Members can receive an overview of the Budget structure in order to make an informed decision on April 7, 2021, when asked to vote on the Proposed Operating Budget

Financial Policy:

Bylaw 3 - Financial, Section 5 requires the following budget process to be used:

1. A preliminary estimate of salaries, expenses, and purchases is to be made
2. An estimate of revenue is established, particularly student fee revenue - which is generally based on the actual student fees received the previous year, plus cost of living
3. Expenses are adjusted where necessary to create a balanced budget, Bylaw-3, Section 5.1.3 states 'AT NO TIME WILL THE CSA budget for an overall deficit'
4. Presentation of a draft budget to the Finance Committee for further input and evaluation before being presented to the Board of Directors
5. Presentation before the Board of Directors for due consideration and approval

Background Information

- Normally, when the CSA's draft budget is prepared, a 2-year history of revenues and expenditures occurs
- Student fee income was historically consistent and reliable and revenue from other sources were predictable and easily managed
- However, the PC Government's Student Choice Initiative of 2019-2020 put the revenue from students at risk, which necessitated the introduction of Administrative fees on services the CSA had offered, but were not financially compensated for
- Thankfully this legislation has been overturned, yet the PC Government has entered an appeal
- Due to Covid-19, the CSA reduced operations, temporarily closed two services and laid off staff
- The CSA was no longer able to produce revenue from the Bullring, Printing and Promotional Services, Live Entertainment and Imaginus poster sales
- Dividends from campus investments were deferred and interest earnings dropped nearly $20,000
- This 2021-2022 Budget is a Transition Budget, providing a financial path forward to operational recovery
- Revenue streams are budgeted to slowly upturn, all services will be operational with some modifications, staff working on reduced hours will be able to return to full wages, and on-campus events are anticipated, as is the return of students on campus

General Overview of Budget

- There are significant variances to the CSA's budget when comparing to last year, because of the dual impact of the Student Choice Initiative and Covid-19
- For the Student Fee and Revenue Summary, there are three main types of revenue streams:
    1. Student Fee Revenue of $746,500
    2. Entertainment Fees of $153,375
    3. Other Revenue of $480,070

  For a total operating budget of $1,379,590

- The most notable difference from last year's budget is from Other Revenues, a difference of $293,570
- By adjusting for the Bullring revenue year-over-year, the net impact to our general operations will be an additional $28,820

Entertainment/Media Fee

- This fee has been collected since 1976
- Referendum question had specific requirements as to how the fee revenue would be split between media and entertainment
- The media portion would be equal to 40% of the total fee, half of which is allocated to the Ontarion and half is allocated to CFRU
- The entertainment portion, which is managed by the CSA, would be equal to 60% of the total fee, with specific allocations to:
    - Concerts – 40%
    - Films – 10%
    - Cross Campus Events – 10%
- Total Budget for Entertainment Fees: $153,375

Restricted Fees

- These funds are managed by the CSA but are not part of their operating budget, as each of the initiatives were voted on in the Student Referendum and thus restricted
- The main restricted fees are:

  Dental Plan Reserve & Health Plan Reserve
    - Reserves used to meet unexpected costs and to subsidize fee increases that would otherwise exceed the maximum cost-of-living increase permitted by the university

- Recommended these funds are not more than 15% projected claims, translating to: **$291,000 for Dental** and **$418,00 for Health**
- Dental Plan fee subsidy of $1.40 was approved for this year, and $8.45 for next year
- It is anticipated that the Dental Plan Reserve will be approximately $587,565 by the end of next year
- A Health Plan fee subsidy of $9 was approved for this year, and $4.19 for next year
- It is anticipated that the Health Plan Reserve will be approximately $551,835 by the end of next year

Entertainment Fee Reserve

- Currently we have $57,244 in our reserve which is projected to increase to over $110,400 by May 1st
- When funds reach this level the CSA brings in high profile performers at highly discounted ticket prices for students

SafeWalk Reserve

- After a successful referendum in Fall 2019 to expand the SafeWalk service, the CSA agreed to front the cost of the electric vehicle which would be paid over three years
- SafeWalk services were suspended for a year, due to the pandemic
- Fees will be reinstated this Fall and are anticipated for $19,500 which will be paid against the loan

Academic Budget

- The Student Memorial Tree Service was postponed this year and is still to be determined if it will be scheduled in September 2021
- In 2019-20, salaries for executive members and most full-time staff were reduced, all wages can be restored in 21-22
- The wages for the current VP Academic were pro-rated to a mid-October start date

Administration Budget

- Administration budget relies heavily on ‘Other Revenue’ sources to meet operational expenses
- In 2019-20, the CSA reduced hours and salary, temporarily collapsed positions, only to then rely on temporary help to get us through the summer and early fall
- The 2021-2022 budget marks a return of all staff, including a second bookkeeper for the Business Office

- Changes to the Employer Health Tax Premium exemption are such that the CSA and Bullring will no longer need to budget for this expense for the next year, until the CSA's combined total annual wages exceed $1.2 million
- The threshold for exemption was $490,000 in 2019

Bullring

- Bullring policy states that this operation is to be self-sufficient by generating enough revenue from sales to meet expenses
- Policy states that under exceptional, unavoidable, and unexpected circumstances the CSA operating budget can be accessed to offset the Bullring expenses
- For the first time since 2003, the Bullring was supported by student fee revenue to balance the budget
- In 2019-20, one manager of the Bullring was away on paternity leave for 2 months, in 2020-21, both managers were laid off in the summer
- Consistent with other CSA full-time employees who were also laid off, the CSA guaranteed earnings of 85% when combined with EI or CERB payments
- Business is now recovering at the Bullring
- The daily guests have increased from 33 to 180
- The CSA expects to hire 15 part time student staff in Fall
- The 2021-22 budget anticipates a 50% recovery from pre-Covid sales, as such most expenditure lines that are a function of sales have been adjusted

Council

- Council budget requires funding from all three revenue streams to meet expenses
- Entertainment Fees are provided for the specific purpose of supporting the annual College Royal open house, an event named in the original referendum question
- This funding increases annually by CPI
- The Survival Guide day planner, has a revenue budget line and a corresponding expenditure budget line, and is generally budgeted at net zero
- This means sufficient advertising revenue must be secured to cover the expense of producing the guide
- With the restrictions of Covid-19 and the uncertainty of this Fall, the Survival Guide is not expected to be produced again this summer
- Additional funds are allocated to the FoodBank for next year

External

- The External budget line 'Campaigns & Solidarity Events' has been increased to pre-Covid levels to better support the work of equity-seeking student groups on

campus

Films

- The Films budget is supported 100% from Entertainment Student Fees
- Though funds were allocated to various budget lines, the CSA was unable to provide Sunday Cinema and other film screenings this year
- All unspent revenue at year end is transferred into the Entertainment Reserve Fund

Live Entertainment

- This budget is funded at 100% from Entertainment Student Fees
- Currently the Live Entertainment budget is supporting online performances by way of Livestock @ the Bullring, Thursday evenings at 7pm
- Though this creative online option got off to a slow start, the stage is ready and calendar of events is anticipated to be fully booked to the end of summer, and possibly through the Fall

Programmer (General Entertainment)

- The Imaginus Poster Sale, organized and managed by our Programmer, has generated commission revenue for the CSA for decades
- In a good year, commission revenue peaks at $25,000, in a poor year, $22,000. This revenue historically offset the cost of wages and benefits.

Promotional Services

- The Promotional Services budget generates revenue which also offsets the cost of wages for both the Graphic Designer and the two poster runners
- The allotment of student fees needed to increase to balance this portfolio this year
- Next year, though the allotment is slightly more, so is revenue, which means wages and benefits can be increased to reflect performance and additional duties, and poster runners can be hired to reopen this division of our promo service

Student Experience

- The Student Experience budget has been minimally impacted over the past 2 years

- The greatest challenge for the VP Student Experience has been to create and re-envision events students are excited to participate in, online
- Additional funding from the Entertainment Fee for Winterfest and/or winter cross-campus events will continue in 21-22

Service Programmes

- For the purposes of the Auditor, all service programmes are combined into one budget
- For the purposes of the CSA, individual portfolio budgets have been created, one for each service

Bike Centre

- The Bike Centre was one of two services that was temporarily closed this year
- This budget anticipates a modified return to operations
- Wages for three coordinator positions have been provided and an additional $2,000 expensed under Workshops and is intended to provide to repair and/or remove the bikes that are currently overwhelming the workspace, and generally prepare the centre for re-opening
- If the current CSA Bike Auction is successful, the Bike Centre may be able to run a bike auction of their own in late summer or early fall

Clubs

- The charges incurred for the University Centre Services (UCS) to provide security, maintenance and cleaning of the Club Hallway was reduced this year to a minimal $3,000
- With the hopeful return of activity to the space, the estimated fee for next year is $6,000
- The CSA been assured they will not be charged the full $10,900 until they return to pre-Covid activity

SHAC

- No significant changes to this budget, just a note that in 2019-2020 the Legal Clinic of Guelph/Wellington did not increase their fee to $6,000 and has confirmed the current contract, which provides 3 hours of free legal advice for 12 weeks in both the Fall and Winter semesters, is sufficient

FoodBank

- Wages and Food Acquisition are the two significant changes to the FoodBank budget

- To support the work volunteers have previously assisted with, this year's full-time Coordinator and part-time assistant, have received regular and scheduled support from 2 deployed part time front office staff members and the CSA's Programmer
- As this is not sustainable for next year, additional wages have been budgeted to meet operational need
- The CSA's Council budget increased its annual support from $1,500 to $4,000 to offset the cost of these additional wages

SafeWalk

- SafeWalk fees will be reinstated in 2021-22, though the specific details in terms of operations have not yet been worked out
- The budget provides for partial repayment of the loan on the electric vehicle and will support 2 coordinator positions, one to start in mid-October to assess options, the second to start in January

Conclusions

Lee Anne Clarke thanks members of the board for their time and encourages them to review the allocations of the different funds and ask questions to Tyler the CSA President, or any member of the Finance Committee, such as Sooraj, Kady, Sara, Alan or Lee Anne herself. She also takes a moment to acknowledge and thank Tyler, the CSA President and members of the Finance Committee for the significant time and high level engagement they have demonstrated over the past year, and their diligence in recommending forward two operating budgets in one fiscal year.

14.11.2 NOTICE: Amendment to Appendix A – Internal CSA Policy, Section 9.0 Member Meetings (Town Halls)

NOTICE:

WHEREAS the Policy & Bylaw Review Committee (PBRC) identified an opportunity to define CSA Town Halls and include it in policy;

WHEREAS including context around Town Halls in CSA policy will assist future Executive in their engagement of CSA membership; and

WHEREAS the following recommendation is complimentary to Appendix A – Internal CSA Policy, subsection 10.6.1 requiring the Vice President External to hold one 'one townhall per semester' in relation to Ethical Purchasing.

RESOLVED that the following subsection be added to Bylaw 1 – Organizational, Section 9.0. Members Meetings as recommended by the PBRC:

9.3 Town Halls

9.3.1 The Executive Committee may use informal meetings, such as Town Halls, to promote communication with undergraduate students. Such meetings are designed to enhance engagement with CSA Members, are not restricted in topic or format, and must be accessible to all students.

9.3.2 Town Halls are in addition to, and shall not be used as alternatives to, mandated 'annual and other meetings of the members' as identified in Section 9.1 Annual and Other Meetings of the Members.

Notice of this item was provided, for consideration at the next meeting.

Tyler Poirier, President: This Motion comes forward as a way that PBRC saw as a positive development, which would allow future Executives to get involved with our Membership directly. This is something that was quite unclear in the currently Bylaws, so this would allow us the flexibility to get in touch with our Membership in a very open way which we feel is necessary for proper representation.

14.12 New Business

14.12.1 Motion to Write a Statement Against Anti-Asian Racism

MOTION:

WHEREAS on March 16th, 2021, 8 individuals were fatally attacked in Atlanta, Georgia;

WHEREAS 6 of those 8 individuals fatally attacked were Asian women, and this attack was racially motivated;

WHEREAS anti-Asian attacks and xenophobic acts of violence has increased drastically over the past year due to the COVID-19 pandemic;

WHEREAS CSA operates under an anti-oppressive mandate that aims to cultivate a learning environment that is safe and equitable for all; and

WHEREAS our students, particularly our Asian students, have been deeply impacted by these events, along with the ongoing xenophobia and anti-Asian racism we see in our communities.

RESOLVED that the CSA write a statement against anti-Asian racism and xenophobia while also working alongside the Asian student groups at UofG to provide support to those impacted.

Moved: Horeen Hassan, VP External
Seconded: Sara Kuwatly, VP Student Experience

Horeen Hassan, VP External: We know the Asian community is really going through a difficult time right now. We have been seeing a drastic increase in Anti-Asian racist attacks. The intent of this statement is to tell our Asian students that we see them, and we love them, and we do not tolerate hate and xenophobia on our campus, in our communities, or at the University of Guelph in general. We want to work along side the Asian student groups at the University of Guelph to see where they need support and how we can best provide that support.

Motion carried.

14.12.2 CSA Response to Guelph Police Safe Sticker

MOTION:

WHEREAS the CSA operates under an anti-oppressive framework intended to support all students but with an acknowledgement that specific communities require dedicated attention and additional support including but not limited to LGBTQIA2S+ folks, indigenous peoples, visibly racialized peoples, disabled folks, and those experiencing financial hardship;

WHEREAS the University of Guelph and its students represents a significant population of our wider Guelph community;

WHEREAS the Guelph Police Service has created a program meant to speak to the needs of marginalized people without consultation with, and then despite resistance by, respected community organizations consisting of such marginalized folks;

WHEREAS it has been determined by respected community organizations and businesses that the Guelph Police Service's new program serves only to justify increased police presence in the downtown core;

WHEREAS increased visible police presence has shown to deter marginalized folks from utilizing public spaces and increasing anxiety and fear of police violence, harassment, and false arrests for marginalized populations; and

WHEREAS Guelph community organizations, businesses, and individuals have been meeting to create a response document that is soon to be released publicly that reflects the frustration with the Guelph Police Service's new program, both in it's policy and in its creation without proper consultation.

MOTION to create a response document in consultation and solidarity with special status groups on campus to the Guelph Police Service's "Safe Place" sticker program.

Moved: Bella Harris
Seconded: Horeen Hassan, VP External

Bella Harris: This was created to reflect several conversations I have had in meetings within the communities of Guelph, such as Guelph Pride, Women in Crisis, Help House, Guelph Black Heritage Society, ARCH, and others; where we would have these ongoing conversations, to try and figure out how this happened and how we feel about it. As well, to figure out ways that we want to respond both as a community and individually. I can answer further questions on this if people have them.

Haley Bilokraly: To what extent have LGBTQ+ clubs been included in this conversation?

Bella Harris: Do you mean clubs on campus or off campus?

Haley Bilokraly: On campus. I just want to make sure that the response we are voting on is representative of all members on campus.

Bella Harris: Yes, absolutely. Before the other communities came together to meet, GQE, so Guelph Queer Equality, was formulating a response and was hoping to meet with other groups on campus to create a response. So, they have been consulted. In addition, I am a Coordinator with Queer and Trans people of Colour, and similar sentiments are shared by them. When the other organizations decided

to create a larger document, GQE wanted to express a hope that the CSA would create such a document they could sign on to.

Sara Kuwatly, VP Student Experience: I would like to speak as a person of colour and a person who identifies as bisexual, so I am in the LGBTQ+ community. I have a few concerns and if Bella can address them that would be wonderful. I also want to say that I am anti-cops, but I have an issue with the wording in the fourth line of Whereas clause, where it says “WHEREAS it has been determined by respected community organizations and businesses that the Guelph Police Service's new program serves only to justify increased police presence in the downtown core”. I am a little concerned because the program, from my understanding, does not necessarily mean more police presence, downtown or anywhere. It is simply a sticker that businesses will put on their windows and people will know they are safe there to go and report a hate crime. It is not necessarily an excuse for cops to be downtown or anywhere where businesses decide to participate.

As well, this may be me being ignorant and not having enough information, but from my understanding and from some posts I have seen, is that the liaison who brought the program to Guelph and who also identifies as someone from the LGBTQ+ community, did reach out to those organizations and those community organizations refused to talk to them. Which I completely understand why that might have been. But I also think if they weren’t given the chance to discuss this program with community organizations, we cannot say that they did not respect the communities wishes. I am a little concerned about wording of the motion. Personally, I do not support CSA releasing a statement, regarding this program. But these are just my thoughts and I say them with a lot of love and respect and kindness and again I am just voicing my opinion.

Bella Harris: Thanks for bringing up those points Sara and I see your concerns and would love to explain them further. And of course, I am amicable to rewording things if folks disagree with them. The area we talked about the program only serves to justify increased police presence in the downtown core, comes from conversations with a few different individuals representing, your downtown Guelph friends, and The Bench, and also ARCH. From their experiences, the police presence has increased significantly over the past two years; and from conversations with individuals in the Guelph Police Service Officers, it has been told they are trying to have increased presence downtown. They want to give people the chance to appear in court to help them. The way they are helped is by putting them in front of a judge and then whatever judges decide is supposed to happen. I am not sure if that is a program or jail or whatever it may be, but those were the words that were used.

Secondly, there have been several business owners downtown speaking on their experiences with the officers approaching them about this program. They used the word harassment to describe the way the officers are selling this program. Several of the businesses said no thank you, yet the officers repeatedly came back and would ask them why not, or tell them that they should, that they will be safer and have cops nearby. Many businesses felt that it was inappropriate how pushy the officers had been, and felt that there is something motivating them, other than the interest of the businesses or the LGBTQ+ community.

To speak to other issue of the consultation. From what we understand, speaking to as many organizations as we could, the liaison officers have only reached out to Out on the Shelf and Guelph Pride. These organizations are very similar. Out on the Shelf is kind of the parent organization to Guelph Pride. There are other LGBTQ+ organizations they could have reached out to, such as ARCH which advocates for Trans rights and educations and safety. There are smaller programs like Gender Journey and others as well as folks on campus like GQE, and many others, and none of those folks were approached. Guelph Black Heritage Society was not only not approached about this by their liaisons officer, but the Black Heritage Society reached out by email to the Police Chief, hoping to have a conversation about the liaisons officers, and has never received a response.

Horeen Hassan, VP External: I am in support of this Motion. I feel that it is our opportunity to reflect thoughts of the BIPOC and LGBTQ+ communities on our campus, in addition to standing in solidarity with the communities of the larger Guelph community. I also want to point out this Motion does not state whether they are in favour of or against the program the police are implementing, its simply requiring that we write a solidarity statement that reflects the voices of those who are marginalized.

MOTION TO AMEND to change wording to read: “Motion to create a collective response” by adding the word ‘collective’.

Moved: Horeen Hassan, VP External
Seconded: Bella Harris

Horeen Hassan VP External: I believe that if it is the campus community as a whole that is responding to this program, then the CSA would better reflect the needs of the campus community rather than just the CSA speaking just in consultation and solidarity with those groups. Instead, by making it collective it makes it as democratic and collective as possible. I also believe it would make for a stronger statement, that would have more weight than if it was just the CSA alone writing the statement.

Haley Bilokraly: I just want to know if collective is an accurate representation, just because not all groups have responded yet or had a chance to voice their opinion. I am not sure if collective is currently the accurate word.

Horeen Hassan, VP External: I put the word collective because it is my intention, if the CSA is to move forward with this, that I would invite folks from the various marginalized communities on campus to actually meet in a space and be given the opportunity to have a voice on this before actually writing the statement. This is why I believe doing it collectively might be better and more democratic and stronger. I hope this speaks to your concerns.

Haley Bilokraly: Yes, it does, thank you.

Motion to amend carried.

Maya Persram: What is the time frame that this is operating in? Has this already started, have certain businesses signed on to partake in the program? I am just curious to what exactly has happened so far with the program.

Bella Harris: There was a Guelph Today article, which is what sparked the conversation within organizations. Within that article it stated that 60 businesses had signed on with the program. We have been able to reach out to several of those businesses and several of the businesses who initially agreed to sign on have now agreed to no longer sign on to the program. In terms of signing on, the document with community has not currently been released, it is being worked on and drafted. It is anticipated that it will be released by this coming Tuesday, I believe.

Maya Persram: Thank you Member Harris for clarifying that. Would the CSA be doing a separate response based on campus organizations and not in collaboration with the downtown businesses that are creating their separate letter?

Bella Harris: That is the intention with this Motion, yes, to have a separate document that is specific to campus.

Jena-Lee Ashely: I wanted to ask if any groups on campus were reached out to by the liaison officers?

Bella Harris: From my understanding, from the few folks that I have talked to, is that their relationship with Indigenous liaison has been not the best and they had not mentioned the sticker program to them specifically.

Jena-Lee Ashely: Thank you Bella.

AMENDED MOTION:

WHEREAS the CSA operates under an anti-oppressive framework intended to support all students but with an acknowledgement that specific communities require dedicated attention and additional support including but not limited to LGBTQIA2S+ folks, indigenous peoples, visibly racialized peoples, disabled folks, and those experiencing financial hardship;

WHEREAS the University of Guelph and its students represents a significant population of our wider Guelph community;

WHEREAS the Guelph Police Service has created a program meant to speak to the needs of marginalized people without consultation with, and then despite resistance by, respected community organizations consisting of such marginalized folks;

WHEREAS it has been determined by respected community organizations and businesses that the Guelph Police Service's new program serves only to justify increased police presence in the downtown core;

WHEREAS increased visible police presence has shown to deter marginalized folks from utilizing public spaces and increasing anxiety and fear of police violence, harassment, and false arrests for marginalized populations; and

WHEREAS Guelph community organizations, businesses, and individuals have been meeting to create a response document that is soon to be released publicly that reflects the frustration with the Guelph Police Service's new program, both in it's policy and in its creation without proper consultation.

MOTION to create a collective response document in consultation and solidarity with special status groups on campus to the Guelph Police Service's "Safe Place" sticker program.

Moved: Bella Harris
Seconded: Horeen Hassan, VP External

The following Members abstained from Voting:
- Jena-Lee Ashely
- Sooraj Modi

- Maya Persram

Amended Motion carried.

14.13 Announcements

Bella Harris: This morning I got my first shot from the Pfizer vaccine, it was a great process. Please get the vaccine as soon as you can.

Tyler Poirier, President: The outgoing Executive terms ends on April 30th and we have our last Board Meeting on April 7th, I hope you can all attend. We will be reviewing out Budget at this Meeting, please spend time reviewing it and reach out to us if you have any questions.

Sarah Dias, Scribe: I just wanted to say I went to Sara's event last week and it was lots of fun.

Horeen Hassan, VP External: Bike Auctions are happening tomorrow, so please start bidding, hopefully we can raise a lot of money for the FoodBank.

Sara Kuwatly, VP Student Experience: Thank you Sarah, CSA Scribe, for saying my event was nice. I don't really have any update, but I do apologize if I came across as not super nice when I was addressing my concerns with the Motion we were discussing, I didn't mean any disrespect, I am sorry if I was not being nice and kind, it was not intentional.

Haley Bilokraly: I want to wish everyone luck on their midterms and exams.

Jas Rubab Singh: I was wondering if the vaccine was available to everyone or only a certain age group?

Bella Harris: I can send a link in the chat about the groups who are available to get the vaccine. They did open it up to more people in Guelph, folks who have Diagnosed Anxiety Disorder, who have ADHD, who are Autistic, are included to get their vaccines. There are other aspects that the student body may fall into, so I will send that out and hopefully you can qualify to get it sooner rather than later.

Jena-Lee Ashely: I got my vaccine last week, but I got mine as identifying as an Indigenous person. I hope everyone can get your vaccine soon.

Maya Persram: I have a midterm to write after this board meeting. Fun fact for people in Guelph the beavers are out and about in the Arboretum.

14.14 *In Camera* Session

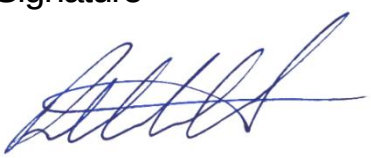
No in camera session tonight.

14.15 Adjournment

MOTION to adjourn the CSA Board of Directors Meeting # 14 of March 24, 2021 at 8:16 pm.

Moved: Tyler Poirier, President
Seconded: Maya Persram

Motion carried.

Approved by the Board of Directors	May 26, 2021
Cameron Olesen, Board Chair	
Signature	Date May 30, 2021
Pete Wobschall, Policy and Transition Manager	
Signature 	Date May 27, 2021