Attendance for February 16, 2022

Board of Directors			
At-Large (Elected) Representatives		**Present / Regrets**	**Arrived / Departed**
Bella Harris	College of Arts	Present	
Vacant	College of Arts		
Leilani Rocha	College of Biological Science	Present	
Maya Persram	College of Biological Science		
Valeria Telles	College of Engineering and Physical Sciences	Present	
Anton Naim Ibraim	College of Engineering and Physical Sciences		
Laura Wilson	College of Social and Applied Human Sciences		
Alyssa Ahmed	College of Social and Applied Human Sciences		
Leila Stevens	Gordon S. Lang School of Business and Economics	Present	
Joshua Vito	Gordon S. Lang School of Business and Economics	Present	
Isha Maharaj	Ontario Agricultural College	Present	
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Vacant	College of Arts Student Union		
Vacant	College of Biological Science Student Council		
Lily Taylor-Stackhouse	College of Engineering and Physical Sciences Student Council	Present	
Samantha Ogbeiwi	College of Social and Applied Human Sciences - Student Alliance	Present	
Quinton Stummer	Lang Students' Association	Present	
Hudson Bell	Student Federation of the Ontario Agricultural College		
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		
Student Organization Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**

Jena Ashley	Indigenous Student Society (ISS)		
Damilola Oguntala	Guelph Black Students Association (GBSA)		
Amanda Conibear	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity		
Keshini Digamber	International Student Organization (ISO)		
Liz Powell	Interhall Council (IHC)	Present	
Vacant	Guelph Campus Co-op		
Ariel Oleynikov	Ontario Public Interest Research Group (OPIRG)		
Justin Mihaly	Student Senate Caucus		
Michael Pacheco	Board of Governors		
Executive (Ex-officio, non-voting)		**Present / Regrets**	**Arrived / Departed**
Nicole Walker	President	Present	
Vacant	Vice President Student Experience		
Lisa Kazuhara	Vice President Academic	Present	
Shilik Hamad	Vice President External	Present	

Guests	**Affiliation**
Alex Charette	Clubs Administrative Coordinator, CSA
Shaima Alam	Clubs Programming Coordinator, CSA

Staff	**Position**
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Olivia Wells	Scribe

Summary of Significant Resolutions

14.5 Meeting #13 – February 2, 2022

MOTION that the Minutes be approved for CSA Board Meeting # 13 – **February 2, 2022,** as presented in the board package.

Motion carried.

14.6 Executive Committee Minutes

MOTION that Executive Committee Minutes be received as information for the following meeting:

14.6.1 Meeting # 24 – January 28, 2022

Motion carried.

14.7 Executive Updates

14.7.1 President
14.7.2 ~~VP Student Experience~~ (position currently vacant)
14.7.3 VP Academic
14.7.4 VP External

Motion carried.

14.9.1(b) Receive the CSA Clubs Service Update

MOTION to receive the CSA Clubs Service Update as presented by Alex Charette, Clubs Administrative Coordinator and Shaima Alam, Clubs Programming Coordinator, as information.

Motion carried.

14.10.1 Petitions, Delegations, and Representations Committee (PDR) Meeting # 2 – October 27, 2021

MOTION to receive the minutes of the Petitions, Delegations, and Representations (PDR) Committee from Meeting # 2 – October 27, 2021, as information.

Motion carried.

14.10.2 Petitions, Delegations, and Representations Committee (PDR) Meeting # 3 – November 24, 2021

MOTION to receive the minutes of the Petitions, Delegations, and Representations (PDR) Committee from Meeting # 3 – November 24, 2021, as information.

Motion carried.

14.10.3 Appoint CSA Director to the Athletics Advisory Council

RESOLVED that the following Director represent the CSA Board of Directors on the GSA's Athletics Advisory Council for the remainder of the 2021-2022 year:

Member Harris

Motion carried.

14.10.4 Hiring Committees – Chief Returning Officer (CRO) & Assistant Returning Officer (ARO)

RESOLVED that:

a) The CSA strike two hiring committees, one each for the positions of Chief Returning Officer (CRO) & Assistant Returning Officer (ARO) for the 2022-2023 year.

b) The President be appointed as Chair of the hiring committees.

c) The current CRO be appointed as the staff representative to the hiring committees.

d) The following Director be appointed to the hiring committees for both positions of CRO and ARO:

Member Conibear

Motion carried.

14.10.5 Hiring Committees – Student Help & Advocacy Centre Coordinator & Assistant Coordinator

RESOLVED that:

a) The CSA strike two hiring committees, one each for the positions of SHAC Coordinator and SHAC Assistant Coordinator for the 2022-2023 year.

b) The Vice President Academic be appointed as Chair to the hiring committees.

c) The SHAC Coordinator be appointed as the staff representative to the hiring committees.

d) The following Director be appointed to the hiring committees for the positions of both the SHAC Coordinator and SHAC Assistant Coordinator:

Member Maharaj

Motion carried.

14.10.6 Hiring Committees – SafeWalk Coordinator & SafeWalk Volunteer Public Relations

RESOLVED that:

a) The CSA strike two hiring committees, one each for the positions of SafeWalk Coordinator & SafeWalk Volunteer Public Relations for the 2022-2023 year.

b) The Vice President Academic be appointed as Chair to the hiring committees in the absence of a Vice President Student Experience.

c) The current SafeWalk Coordinator be appointed as the staff representative to the hiring committees.

d) The following Director be appointed to the hiring committees for both positions of SafeWalk Coordinator & SafeWalk Volunteer Public Relations:

Member Stackhouse

Motion carried.

14.11.1(a) Receive the CSA W22 Return to Campus Advocacy for Students Survey Initial Report Presentation

MOTION to receive the Return to Campus Survey presentation by the VP Academic, and associated documents included in the board agenda package for the February 16, 2022 board meeting, as information.

Motion carried.

14.11.1(b) Strike a Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force

RESOLVED that:

a) The CSA strike a Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force to enhance the student voice regarding issues related to return to campus and post-Covid pedagogy.

b) The VP Academic Chair the Task Force and reach out within the next two weeks to members to establish an initial planning meeting.

c) At their first meeting, the Task Force develop a detailed terms of reference including:

i. Composition of the task force.
ii. Objectives, purpose, and activities.
iii. Powers requested to be delegated.
iv. Lifespan of the committee.
v. Meeting frequency, meeting roles (Scribe (note taker, secretary, etc.), Chair, Vice-chair) and requirements for quorum.

vi. Scheduled review of the TOR.
vii. How the committee reports to the board.

d) The task force provides the terms of reference for approval at a future board meeting prior to implementing action.

e) The following Directors be appointed to the task force:

Member Vito
Member Maharaj
Member Harris

Motion carried.

14.11.2 Joint Letter to Minister of Education: Free and Accessible Menstrual Products

RESOLVED that the CSA sign on to the Toronto Youth Cabinet's letter to the Minister of Education, Minister Stephen Lecce, advocating for free and accessible menstrual products in all publicly funded Ontario elementary schools and post-secondary institutions, as provided in the February 16, 2022 board agenda package.

Motion carried.

Agenda – February 16, 2022

14.0 Call to Order
14.1 Land Acknowledgement
Leilani Rocha
14.2 Adoption of the Agenda
14.2.1 Approve the Agenda
14.2.2 Declarations of Conflicts
14.3 Ratifications and De-Ratifications
14.3.1 N/A
14.4 Comments from the Chair
14.4.1 Introductions and Pronouns
14.5 Approval of Past Board Minutes
14.5.1 Meeting # 13 – February 2, 2022
14.6 Executive Committee Minutes
14.6.1 Meeting #24 – January 28, 2022
14.7 Executive Updates
14.7.1 President
14.7.2 ~~VP Student Experience~~ (position currently vacant)
14.7.3 VP Academic
14.7.4 VP External
14.8 Director Reports
14.9 CSA Services Update and Report
14.9.1 CSA Clubs Service Update – Alex Charette, Clubs Administrative Coordinator & Shaima Alam, Clubs Programming Coordinator
14.10 Committee Updates and Reports
14.10.1 MINUTES: PDR Meeting # 2 - October 27, 2021
14.10.2 MINUTES: PDR Meeting # 3 - November 24, 2021
14.10.3 APPOINTMENT: Athletics Advisory Council (Nicole)
14.10.4 APPOINTMENT: Hiring Committee - CRO & ARO
14.10.5 APPOINTMENT: Hiring Committee - SHAC Coordinator & SHAC Assistant
14.10.6 APPOINTMENT: Hiring Committee - SafeWalk Coordinator & SafeWalk Volunteer Public Relations
14.11 Business
14.11.1 PRESENTATION: CSA W22 Return to Campus Advocacy for Students Survey Initial Report – Lisa Kazuhara, VP Academic
MOTION: Strike a Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force
14.11.2 MOTION: Joint Letter to Minister of Education: Free and Accessible Menstrual Products
14.12 New Business

14.12.1

14.13 Announcements

14.14 *In Camera* Session

14.15 Adjournment

Minutes – February 16th, 2022

14.0 Call to Order

The meeting was called to order at 6:04 pm.

14.1 Land Acknowledgement

As we gather today as part of the CSA who is here to represent and support our student body, it is important that we recognize and honour the Indigenous peoples of whom we have taken so much from as a nation and truly understand our place on this stolen land.

This land we now call Guelph, and the University of Guelph that brings us together, resides on the traditional territory of the Mississaugas of the Credit First Nation of the Anishinaabek Peoples, and holds rich Indigenous history. Up until the 15th century, the Attawandaron peoples lived, farmed, and hunted in the Guelph area before it was purchased by the British in 1784, as part of the Upper Canada Treaty No. 3, and is now part of the Dish with One Spoon treaty between the Haudenosaunee and the Attawandaron Peoples. Today, Guelph is home to many First Nations, Metis and Inuit peoples who have moved here from across Turtle Island.

In the same way, it is important to remember that we are all bound to this treaty, and have a responsibility to care for this land to the best of our abilities and recognize the privileges we have as a result of colonialism in Canada.

For example, my parents had the privilege of immigrating to Canada, and we are able to profit off of this stolen land through our owned property. I also have the privilege to have access to basic necessities such as clean drinking water that many Indigenous reserves in Canada still do not have.

Today I would like to use this space to spread awareness about missing and murdered Indigenous peoples and the 231 Calls for justice. I understand this topic may be triggering for some folks, so I will not go into any details, however feel free to refrain from listening at any point if needed.

This past Monday, February 14 was the 31st Annual Women's Memorial March to bring awareness and remembrance to Missing and Murdered Indigenous women, girls, 2 spirit and trans peoples who are disproportionality at risk of violence in Canada. The National Inquiry into Missing and Murdered Indigenous women and girls released a final report in 2019 that revealed that the deliberate human rights

violations against Indigenous peoples are the root cause of this crisis, and it delivers 231 Individual Calls for Justice directed at the government, institutions, and all Canadians. The report also includes the words of thousands of family members and survivors. Almost 3 years since it was released, the government has yet to fulfill these Calls for Justice. I would really recommend all non-Indigenous folks to give the report a read as it teaches us exactly why this crisis is not coincidental, it has become institutionalized, and we must all do more to work against it. This includes challenging our own bias against Indigenous peoples and members of the 2 spirit LGBTQIA+ community and pressuring our government to listen and fulfill these calls of justice. Thank you.

Leilani Rocha

14.2 Adoption of the Agenda

14.2.1 Approve the Agenda

MOTION that the agenda for the CSA Board of Directors Meeting # 14 on **February 16, 2022,** be approved as distributed in the board agenda package.

Moved: Joshua Vito
Seconded: Shilik Hamad, VP External

MOTION TO AMEND: To reorder the agenda so that item 14.9.1 CSA Clubs Service Update immediately follows item 14.4.1 Introductions and Pronouns.

Moved: Lisa Kazuhara, VP Academic
Seconded: Isha Maharaj

VP Academic Lisa Kazuhara wanted to move this item up in consideration of the time of the guest presenters Alex Charette and Shaima Alam from CSA Clubs, especially as they have commitments later this evening.

Motion to amend carried.

AMENDED MOTION that the agenda for the CSA Board of Directors Meeting # 13 on **February 2, 2022,** be approved as amended:

a) To reorder the agenda so that item 14.9.1 CSA Clubs Service Update immediately follows item 14.4.1 Introductions and Pronouns.

Moved: Same as original main motion

Seconded: Same as original main motion

Amended motion carried.

14.2.2 Declarations of Conflicts

No conflicts declared tonight.

14.3 Ratifications and De-Ratifications

No ratifications or de-ratifications tonight.

14.4 Comments from the Chair

Chair Cameron Oleson wished everyone a good evening. Additionally, he provided a reminder of how Members could participate in discussions and volunteering.

14.4.1 Introductions and Pronouns

All Members introduced themselves and shared their pronouns and roles on the Board.

14.5 Approval of Past Board Minutes

14.5.1 Approval of Past Board Minutes – February 2, 2022

MOTION that the Minutes be approved for CSA Board Meeting # 13 – **February 2, 2022,** as presented in the board package.

Moved: Liz Powell
Seconded: Leila Stevens

Motion carried.

14.6 Executive Committee Minutes

MOTION that Executive Committee Minutes be received as information for the following meeting:

14.6.1 Meeting # 24 – January 28, 2022

Moved: Leila Stevens
Seconded: Isha Maharaj

Motion carried.

14.7 Executive Updates

14.7.1 President

President Nicole Walker greeted everyone and noted how busy the past few weeks have been. She encouraged members to read through the February Newsletter which was sent out yesterday. She reminded Members of the motion passed in the previous meeting regarding a promotional plan for the Bullring that was outlined by the Finance Committee. As an update regarding this, she is happy to say that they were able to prioritize this Bullring promotional plan in the past week, and that Members can expect to start seeing materials from it around campus soon. These include kiosks, posters, and cue cards with information regarding the Bullring and a free coupon for their coffee. This campaign aims to target first and second year students who have not spent much time on campus so far, and who may not be aware of the Bullring's services as a result. She is hoping this will help to increase the sales at the Bullring. She asks that people check the CSA's website for changes to their services over reading week as some services will have reduced hours, but some will be closed. The Executives will be off for most of reading week and they will follow up with Members once they return on February 28th.

14.7.2 ~~VP Student Experience~~ *(position currently vacant)*

14.7.3 VP Academic

VP Academic Lisa Kazuhara had a very busy week. SHAC has been seeing increased numbers of visits and she is glad that students are making use of this service. SafeWalk has been back in operation and most of their volunteers have already completed the Sexual Violence and Support Training. SE&RM has been very busy since classes returned to an in-person format due to changing public health measures. If you hear anyone asking about events, she would ask that you remind them that there is a two week, or ten business day, submission timeline. This means if you'd like an event approved, you should submit it at least two weeks in advance. Outside of service updates, she has been spending

more time on the Return to Campus survey. The initial results from it have been posted to the CSA's website and to the CSA's Instagram. These results have also been presented to the President, Charlotte Yates, Interim Vice Provost of Student Affairs, Irene Thompson, Vice President Academic on Campus, Gwen Chapman, and Associate Vice President Academic on Campus, Kate Dewey, along with other campus partners. She is looking forward to working with these various campus partners to advocate for students based on the survey's results. She will be presenting the results later in this board meeting, so she will go into more detail later then. She has been working on the Professional and Career Development records. She has also been working to provide more support on open-education resources, and hopes there will be some changes made before her term ends. The Calendar Review Committee and Policy Staff have been able to make a few positive changes for the Summer 2022 semester and Fall 2022 semester. There is also the compulsory fees meeting coming up soon, during which she will review them to ensure that compulsory fees are being spent appropriately as has been the case so far. She will be off next week and will return to work on the 28th, so please direct anything urgent to her before the reading week.

14.7.4 VP External

This week VP External Shilik Hamad has been working with the FoodBank to compete their hiring process for the new Coordinator. She is currently finalizing the contract for the newly successful Coordinator. She will be picking up food donations with the current coordinator Kandace tomorrow. They are continuing to have ongoing operations meetings for the FoodBank and she has been providing support where needed. The Bike Centre is currently in the process of hiring the Bike Centre Assistant. She is happy to report that the Bike Center Coordinator has put together the initiative for a Student Housing Bike Lending Program in specific residences on campus. She is also working with the Bike Centre to organize the Bike Auction in March for Sustainability Week. In terms of transit, some students have still been experiencing tap issues with their student IDs, and she continues to have meetings with the University and Guelph Transit to resolve these issues. As these meetings have been occurring, the success rate of students' tapping has been increasing. Some students are still looking to opt-in for this service, but this will stop being an option after reading week. Additionally, she provided a reminder that the late-night bus service on Sundays is still being provided. In terms of committee work, she has been working with the Suppliers Code of Ethical Conduct Advisory Committee to restructure what the focus of the committee should be. Shilik has been collaborating with the Guelph Wellington Social Justice Coalition to support a panel series called Informed Democracy. They will be having four events between now and the end of April, and she encourages students to attend. If people want anymore details regarding these

events, they can reach out to her. She also attended a Sexual Violence Training and Education meeting yesterday and was glad to receive an update on what campus is doing. The Town and Gown Committee will be meeting with her on Thursday. She met with Jansen, the Education Coordinator from Guelph Wellington Women in Crisis, to determine a possible collaboration between them and the CSA for an event regarding consent. In terms of Elections Supervisory, she has been working on elections materials and outreach to ensure that we reach quorum. She wanted to open up a conversation with the Directors, and request help from the Policy & Transition Manager, regarding the lack of Director outreach class talks for the election. She wanted to ask the Directors whether there were any barriers to them signing up for class talks or fulfilling this duty. She thinks that this could also be an opportunity for the Directors to sign up for class talks tomorrow and Friday, so they can still fulfill this requirement.

The Policy & Transition Manager confirmed that a motion was carried in the last Board Meeting which stated that Directors have to speak in at least one class talk to promote the elections; which is also reinforced in CSA's bylaws. He recognizes that this requirement is challenging, but also notes that the efforts made today to promote the elections through in-person engagement were amazing.

VP External Shilik Hamad also wanted to convey the success that the CSA has seen with the job opportunity she posted regarding elections promotions. Over 120 people voted today as a result of this initiative. There is still time to get involved in this opportunity if people are interested. Having said this, she is still hoping to have a conversation with Directors regarding what could be done better in the future to make their class talks easier or where there are opportunities for education.

Member Vito asked the VP External how close the CSA is to reaching quorum at the moment.

VP External Shilik Hamad confirmed that we are currently at 8.6% and need roughly 260 more students to vote and participate in this democratic process. She encouraged Directors once more to reach out to their friends who haven't voted yet or professors whose classes they haven't spoken to yet.

Member Maharaj has heard from ISA executives that their Instagram has been receiving a lot of DMs saying the link to vote has not been working. A friend of hers also mentioned that the non-functioning original link to vote has resulted in some students being disinterested in voting.

Member Stevens recommended to the VP Academic that adding a template for Directors that they could send to their professors when asking for a class talk

would potentially make reaching out to profs and sharing in classes easier. This is especially the case with some classes being hybrid at the moment or online. Regardless of the class format, this would make it easier to respectfully communicate with professors in the next round of elections.

Policy & Transition Manager Pete Wobschall added that the faulty link was an error. Qualtrics is complicated to use so sometimes errors happen, but he is hoping to add more quality assurance to this process in the future. He recommended that Directors bring forward any requests or additional suggestions regarding the elections process in the future.

Member Harris completed their class talk today. She speculated that deciding which professors to contact is a potential barrier to completing class talks. Perhaps compiling a list of professors to contact could make this process easier in the future. She was wondering if it would be possible to do a poster run with the QR code tomorrow.

VP External Shilik Hamad confirmed that there are actually plans to have sandwich boards around campus with the QR code on it, and that CSA staff will be promoting the election on campus tomorrow.

President Nicole Walker has also drafted some of the materials to assist Shilik in supporting the elections effort and she has a template for emailing professors that she could review to make it more specific for Directors who still need to fulfill their class talk requirement.

Member Stevens thanked the President for this as this is exactly what she was referring to.

Member Maharaj asked if the elections will be extended again if the quorum is not met.

VP External Shilik Hamad responded that this would result in a new election being required which is why it is so key that quorum is met tomorrow.

Policy & Transition Manager Pete Wobschall added that the election for the VP Student Experience is coming up in roughly two weeks, so if quorum isn't met tomorrow those positions that remain vacant would be added to this next election. However, it is key that voting ends as planned, whether quorum is met or not, so that preparations for the following election can be made.

MOTION that the following Executive Updates be received as information:

14.7.1 President
~~13.7.2 VP Student Experience~~ *(position currently vacant)*
14.7.3 VP Academic
14.7.4 VP External

Moved: Leila Stevens
Seconded: Shilik Hamad, VP Academic

Motion carried.

14.8 Director Reports

Member Harris shared that they completed their class talk today and spent today on campus going up to students and asking them to vote. She provided a lot of information about the CSA and why it is important for students to vote. She asked a professor in Rozanski if she could complete a class talk and they allowed her to. They really appreciated the opportunity to talk to students one-on-one. They also met with the PDR committee last week. As part of the hiring committee, Bella has also begun interviews for the Bike Centre Assistant Coordinator. They also mentioned to other members that they would be happy to complete a class talk with other Members' professors if there are some classes they are not planning to speak in.

Member Conibear has emailed their professor for their in-person class and is hoping to give their class talk tomorrow.

Member Maharaj emailed the Policy & Transition Manager and the Chief Returning Officer for perspective about giving class talks as a candidate. She decided it would be a conflict of interest to participate in the incentives offered to Directors for class talks but did conduct some class talks to promote her candidacy. The FoodBank Coordinator Hiring process has been completed. She will also be starting the hiring process for the Graphic Designer soon.

Member Vito met today with the PRBC committee to go through a backlog of related work and to highlight what is a priority for this committee to accomplish moving forward. This was a productive meeting. He has also been part of the UC Board Working Group which has recently finished a draft of the joint working agreement with the University Centre. This draft has been approved by the UC Board. As a result, they have now entered a negotiation period with the Board of Governors and the University Administration. There have been eight or nine meetings regarding this so far, so he has been busy but is satisfied with the work.

Member Stevens has given two class talks so far. Most of her classes are fairly small, but in the larger classes she has, she is pleased to report that her professors have posted details of the election to CourseLink. She has signed up for a session on Friday in the library to promote the election more.

Member Rocha has been trying to encourage people to vote as well.

Member Stackhouse will continue to pass along the message to vote.

Member Stummer has met with the PBR committee a few times to accept some exciting upcoming events.

Member Telles will give her class talk this Friday.

Member Ogbeiwi will be sure to give her class talk as well.

14.9 CSA Services Update and Report

14.9.1 CSA Clubs Service Update

This item was discussed earlier in the agenda as per approved motions during the adoption of the agenda.

14.9.1(a) Extend Speaking Rights to CSA Clubs Staff

WHEREAS CSA Rules of Order, Section 3.9. states that presentations to the Board of Directors that are submitted in the Board package shall be limited to 10-minutes.

MOTION to extend speaking rights to Alex Charette, Clubs Administrative Coordinator and Shaima Alam, Clubs Programming Coordinator, for the duration of item 14.9.1 to present the CSA Clubs Service Update and respond to questions that arise from members regarding the presentation.

Moved: Nicole Walker, President
Seconded: Lisa Kazuhara, VP Academic

Motion carried.

Alex provided an update on the CSA Clubs Service regarding what they do on a regular basis. They provided an introduction of themselves and explained how their service supports the day-to-day activities of over 130 clubs on campus, including accreditation, events/risk management, finances, conflict management

and promotion. Their major activities this fiscal year included Clubs Days which highlight student initiatives on campus and how students can get involved. This year it was held virtually with roughly 200-300 students in attendance each day. They also promoted it via their Instagram. Shaima and Alex are hoping to bring Clubs Days back in-person in the next fiscal year. CSA Clubs service also provides support for accreditation which happens twice each school year; once in the Fall and once in the Winter. They also run the Clubs General Meeting once a semester and provide information on how to become accredited. They provide SE&RM support through their virtual office hours. All CSA clubs must proceed through the SE&RM process. The CSA Clubs Service also coordinates the provision of spaces for these different clubs to hold events or meet. Some challenges they have been facing include keeping track of the high number of clubs they manage, managing covid restrictions, and having enough time to engage in additional opportunities. This year the CSA Clubs Service has also re-branded to ensure their logo and slogan better matches their goals. They have also developed a new Microsoft Teams 'team' to communicate more effectively with all clubs. The Clubs' Directory has been further updated with information regarding each of the clubs. Alex and Shaima have also streamlined the process of creation for clubs and completed a review of the CSA Clubs' Handbook. They are planning to hold a Clubs Trivia Night in mid-March at Brass Taps. They are also creating a new transition guide and template for all CSA clubs as they begin to hire their teams for next year. The aim is to promote continuity within the Clubs Office. Additional information about this service can be found on the CSA's website or on their Instagram.

President Nicole Walker wanted to give the CSA Clubs Service a shout-out for all their hard work and thanked them for their great presentation. She is grateful that they will both be returning to work again in these positions in the Fall.

Member Harris also thanked the CSA Clubs Service for their presentation and all the work they've done. She recognizes how appreciated the services Alex and Shaima provide are as she is regularly asked for information regarding them. They are also happy to hear that Alex and Shaima will be back next year.

The Policy & Transition Manager thanked the presenters for their time and noted how great their presentation was as well.

14.9.1(b) Receive the CSA Clubs Service Update

MOTION to receive the CSA Clubs Service Update as presented by Alex Charette, Clubs Administrative Coordinator and Shaima Alam, Clubs Programming Coordinator, as information.

Moved: Lisa Kazuhara, VP Academic
Seconded: Shilik Hamad, VP External

Motion carried.

14.10 Committee Updates and Reports

14.10.1 MINUTES: Petitions, Delegations, and Representations Committee (PDR) Meeting # 2 – October 27, 2021

MOTION to receive the minutes of the Petitions, Delegations, and Representations (PDR) Committee from Meeting # 2 – October 27, 2021, as information.

Moved: Nicole Walker, President
Seconded: Leila Stevens

Motion carried.

14.10.2 MINUTES: Petitions, Delegations, and Representations Committee (PDR) Meeting # 3 – November 24, 2021

MOTION to receive the minutes of the Petitions, Delegations, and Representations (PDR) Committee from Meeting # 3 – November 24, 2021, as information.

Moved: Nicole Walker, President
Seconded: Shilik Hamad, VP External

Motion carried.

14.10.3 Appoint CSA Director to the Athletics Advisory Council

WHEREAS the Athletics Advisory Council (AAC) is a University Committee that advises the President of the University of Guelph and the Director of Athletics on policy matters regarding the athletics programs, and use of athletics facilities at the University of Guelph including: student fees, athletics budget, new athletic centre, intramurals, etc.;

WHEREAS the AAC is planning on meeting only once this semester in March; and

WHEREAS the committee is requesting representation of one CSA Director to represent the CSA on the AAC.

RESOLVED that the following Director represent the CSA Board of Directors on the Athletics Advisory Council for the remainder of the 2021-2022 year:

Member Harris

Moved: Nicole Walker, President
Seconded: Isha Maharaj

President Nicole Walker clarified that this is a Student Financial Fee Advisory Committee rather than a GSA committee [regarding the link that was in the original motion to the advisory committee's terms of reference). This committee will only be meeting once for the remainder of the semester. She encouraged Directors to volunteer for this if they haven't taken on much committee work yet. She also asked the Policy & Transition Manager Pete Wobschall for a refresher on the requirements of Directors for committee involvement.

The Policy & Transition Manager clarified that Directors are required to participate on two committees: including hiring committees and/or a committee such as this one.

Motion carried.

14.10.4 Hiring Committees – Chief Returning Officer (CRO) & Assistant Returning Officer (ARO)

WHEREAS the CSA recognizes the need to fill vacancies in the Chief Returning Officer (CRO) & Assistant Returning Officer (ARO) positions for the 2022-2023 academic year;

WHEREAS CSA policy requires a hiring committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS Bylaw 2 – Electoral, Section 1.1.3 states that the President supervises Elections Office staff;

WHEREAS establishing the same Hiring Committee composition for both the CRO and ARO positions provides benefits to CSA Executive, Directors, and staff; and

WHEREAS Appendix C – Human Resources, Subsection 4.2.2 permits an outgoing position holder to sit on hiring committees due to their experience with the position(s).

RESOLVED that:

a) The CSA strike two hiring committees, one each for the positions of Chief Returning Officer (CRO) & Assistant Returning Officer (ARO) for the 2022-2023 year.

b) The President be appointed as Chair of the hiring committees.

c) The current CRO be appointed as the staff representative to the hiring committees.

d) The following Director be appointed to the hiring committees for both positions of CRO and ARO:

Member Conibear

Moved: Nicole Walker, President
Seconded: Leila Stevens

President Nicole Walker noted the great work of the current elections officers and that she is sad they will not be returning in the Fall. As a result, the CSA is looking to hire for these positions, and the President encourages Directors to volunteer as they allow for the CSA to move forward in this crucial hiring process.

Motion carried.

14.10.5 Hiring Committees – Student Help & Advocacy Centre Coordinator & Assistant Coordinator

WHEREAS the CSA recognizes the need to fill vacancies in the SHAC Coordinator & SHAC Assistant positions for the 2022-2023 academic year;

WHEREAS CSA policy requires a hiring committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS Appendix A, Section 4.9 states that the Vice President Academic supervises SHAC staff;

WHEREAS establishing the same Hiring Committee composition for both the SHAC Coordinator & SHAC Assistant Coordinator positions provides benefits to CSA Executive, Directors, and staff; and

WHEREAS Appendix C – Human Resources, Subsection 4.2.2 permits an outgoing position holder to sit on hiring committees due to their experience with the position(s).

RESOLVED that:

a) The CSA strike two hiring committees, one each for the positions of SHAC Coordinator and SHAC Assistant Coordinator for the 2022-2023 year.

b) The Vice President Academic be appointed as Chair to the hiring committees.

c) The SHAC Coordinator be appointed as the staff representative to the hiring committees.

d) The following Director be appointed to the hiring committees for the positions of both the SHAC Coordinator and SHAC Assistant Coordinator:

Member Maharaj

Moved: Lisa Kazuhara, VP Academic
Seconded: Shilik Hamad, VP External

VP Academic Lisa Kazuhara noted the amazing work of SHAC in assisting students with legal advice and other related issues. Unfortunately, the Coordinator and Assistant Coordinator will be leaving as they are graduating, and she would love if Directors would volunteer to this hiring committee.

Motion carried.

14.10.6 Hiring Committees – SafeWalk Coordinator & SafeWalk Volunteer Public Relations

WHEREAS the CSA recognizes the need to fill vacancies in the SafeWalk Coordinator & SafeWalk Volunteer Public Relations positions for the 2022-2023 academic year;

WHEREAS CSA policy requires a hiring committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS Appendix A, Section 3.9 states that the Vice President Student Experience supervises SafeWalk staff;

WHEREAS establishing the same Hiring Committee composition for both the SafeWalk Coordinator & SafeWalk Volunteer Public Relations positions provides benefits to CSA Executive, Directors, and staff; and

WHEREAS Appendix C – Human Resources, Subsection 4.2.2 permits an outgoing position holder to sit on hiring committees due to their experience with the position(s).

RESOLVED that:

a) The CSA strike two hiring committees, one each for the positions of SafeWalk Coordinator & SafeWalk Volunteer Public Relations for the 2022-2023 year.

b) The Vice President Academic be appointed as Chair to the hiring committees in the absence of a Vice President Student Experience.

c) The current SafeWalk Coordinator be appointed as the staff representative to the hiring committees.

d) The following Director be appointed to the hiring committees for both positions of SafeWalk Coordinator & SafeWalk Volunteer Public Relations:

Member Taylor-Stackhouse

Moved: Lisa Kazuhara, VP Academic
Seconded: Nicole Walker, President

VP Academic Lisa Kazuhara motivates by noting that this is another hiring committee that a Director should volunteer for. SafeWalk has been a really important part of the campus community, and a Coordinator is needed to allow them to continue to support students. She hopes that the timing of this committee will allow a Director to volunteer.

President Nicole Walker mentioned she has noticed a theme of certain Directors volunteering for many commitments as they are more outgoing and prone to volunteer. She appreciates this, but also encourages some of the other Directors

who have taken on less committee obligations, or those who haven't yet had the experience of a hiring committee, to volunteer for this position.

Policy & Transition Manager Pete Wobschall noted that this is a great learning opportunity for those interested in HR [human resources] who want to learn more about the hiring process.

Member Harris encouraged other Directors to volunteer for this committee as she has thoroughly enjoyed taking part in hiring committees in the past. They have been on multiple each year and have repeatedly found them to be rewarding. In addition, she has gained skills from doing so, and has been reminded of ways she could improve her own resume by taking part in these committees.

Member Maharaj noted how fun it is to volunteer for a hiring committee in particular.

Motion carried.

14.11 Business

14.11.1 Return to Campus Survey Presentation & Task Force

VP Academic Lisa Kazuhara shared a presentation to provide information on the results of the Return to Campus Advocacy for Students Survey. The survey was initially shared on the CSA's Instagram. It was sent out to the undergraduate listserv and the survey closed on February 1st. There were over 5000 valid responses. She encouraged everyone to look at this survey in more detail. This survey looked at the housing of students and whether they are currently located in Guelph. Student's satisfaction with the university's response to the pandemic varied. The majority of students wanted a hybrid option for classes moving forward. Earlier year students wanted to be in-person more on average, and older year students wanted to be online more on average. Colleges with more lab components wanted classes to be in-person more than those without these components. Much of the student population was concerned about returning to campus on January 31st, especially due to a lack of consensus surrounding what they should do if they get sick or have to isolate. Students preferred recorded lectures, flexible grading schemes, and flexible due dates as accommodations in case they contract covid. The majority of respondents did not agree that the university's approach for returning to campus reflected the needs of the vulnerable population. Additional details of this presentation are available online and in the board package.

President Nicole Walker added that Irene Thompson has provided the CSA with free masks. The CSA will be supplying these to students after the reading week in the front office. She also thanked Lisa for her efforts in analyzing this survey over the past few weeks. She would love to hear from Members about additional actions to be taken based on the results of this survey.

Member Vito thanked Lisa for her work on this presentation and survey as well. He is glad that so many students responded to the survey. He asked whether the final version of the survey will be presented with a commentary of the CSA's interpretation of the results or will it simply be the results of the survey?

VP Academic Lisa Kazuhara responded she would like to create a short-term and long-term plan that will be produced based on the survey results, and which will include a little bit of interpretation of these results. The final report will be mainly the direct results though.

Member Vito cautioned that for the long-term plan, the CSA should pay special attention to the needs of the students from the younger years as they are the ones who would be more affected by this plan. He would also argue that there isn't a full consensus on most issues of what students would like, except for more hybrid options. He also added that the situation of the pandemic has already changed again since the survey was put out, and that the CSA should keep this in mind as well.

VP Academic Lisa Kazuhara thanked Member Vito for his comments and agrees Directors should be involved in this planning. There has been a trend amongst first and second years throughout the comments that they are lacking connections with their peers, and this has influenced their desire to return to in-person learning more, whereas older students often have more established connections that allowed them to adjust to online learning more easily. Despite this, she agrees there is no one right or wrong answer, and that these numbers could change drastically depending on how the province opens and how the university responds. She will continue to monitor this situation, but hopes that regardless of what changes, the long-term focus can be to make education more accessible. She hopes these two things can be combined so that students can obtain a good quality of education while feeling safe and supported.

President Nicole Walker thanked Lisa and added for Member Vito that some of the long-term advocacy would actually include changes that could be made now, such as recorded lectures. She suspects that some of the trends identified now will persist for a long time into the future, such as additional mental health support, being more considerate of vulnerable populations, and increased transparency in decision-making from the university to students. Students have a

desire to be informed of how the university makes decisions that affect them. When the university suggested that returning in-person was essential to improving the mental health of students, some students responded to the survey saying they didn't feel represented by this viewpoint, as mental health is not a one-size-fits-all issue.

Member Harris added that she thinks this is a really good opportunity to advocate for marginalized populations, students with disabilities, or students with mental health issues that aren't connected to supports. There are huge barriers in place for students dealing with mental health issues that haven't taken the step yet to see a doctor, and that it can take a while before they are referred to SAS. Speaking to how the university moved forward on the premise that a return to campus was beneficial without evidence to the contrary, she hopes the CSA takes this opportunity to make classes more accessible for folks in general.

Member Conibear added that this is a good opportunity to review how other universities around the world have innovated in regards to accessibility. They brought forth the example that universities in England had recorded lectures long before the pandemic. By reviewing these other universities' policies for accessibility, we could better ensure that students receive their education in a way that that fits these students' individual needs.

VP Academic Lisa Kazuhara noted that this survey also allowed the CSA to learn what services are being provided that students are not aware of, such as counselling on campus or office hours with their professors. She is glad that this survey illuminated gaps in knowledge of the services they provide. In response to Member Harris, she noted that the university making decisions without consulting students was a huge topic of conversation at the last meeting for the Student Senate and that if she is interested, the minutes for that meeting should be available online.

14.11.1(a) Receive the CSA W22 Return to Campus Advocacy for Students Survey Initial Report Presentation

MOTION to receive the Return to Campus Survey presentation by the VP Academic, and associated documents included in the board agenda package for the February 16, 2022 board meeting, as information.

Moved: Leila Stevens
Seconded: Nicole Walker, President

Motion carried.

14.11.1(b) Strike a Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force

WHEREAS the University of Guelph's pedagogy has been in flux over the past 2-years, changing frequently since the beginning of the Covid epidemic;

WHEREAS the CSA recently conducted a survey of undergraduate students soliciting their opinions regarding the University of Guelph's return to campus plans, and clear trends are evident within the survey results; and

WHEREAS one of the CSA's mandates is advocating to University administration regarding issues affecting undergraduate students including those related to return to campus and post-Covid pedagogy.

RESOLVED that:

a) The CSA strike a Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force to enhance the student voice regarding issues related to return to campus and post-Covid pedagogy.

b) The VP Academic Chair the Task Force and reach out within the next two weeks to members to establish an initial planning meeting.

c) At their first meeting, the Task Force develop a detailed terms of reference including:

   i. Composition of the task force.
   ii. Objectives, purpose, and activities.
   iii. Powers requested to be delegated.
   iv. Lifespan of the committee.
   v. Meeting frequency, meeting roles (Scribe (note taker, secretary, etc.), Chair, Vice-chair) and requirements for quorum.
   vi. Scheduled review of the TOR.
   vii. How the committee reports to the board.

d) The task force provides the terms of reference for approval at a future board meeting prior to implementing action.

e) The following Directors be appointed to the task force:

Member Vito

Member Maharaj
Member Harris

Moved: Lisa Kazuhara, VP Academic
Seconded: Isha Maharaj

VP Academic Lisa Kazuhara thought that establishing this committee would be a great way to fulfill the CSA's mission to advocate for students. It would be an exciting opportunity for the CSA to review pedagogy and see how it can be improved on campus in the future. She does not know how often the committee would meet and understands how busy everyone is, so it would not be a committee with a weekly meeting requirement. Instead, they would simply meet a few times in the remainder of the semester to ensure positive changes on campus in the future. In their first meeting, this committee would also discuss if it's existence should carry forward to the next round of Executives or if it should simply end in April at the end of the semester.

Member Vito asked for clarification regarding how often the committee would be meeting.

VP Academic Lisa Kazuhara did not have a specific answer yet but hoped she would know after the reading week. She says that this will be decided during the first meeting. She also added that she has not specified the terms of reference yet so she is happy to have even more volunteers if it is possible.

Member Harris wanted to clarify if this was open to other undergraduate students and if so, she would offer it to some students involved with GQE that she thinks would be interested and then rescind her volunteer position.

The Chair noted that since the terms of reference have not been set yet this could be a possibility.

Policy & Transition Manager Pete Wobschall agreed with the Chair and specified that the terms of reference can be created to reflect this and ensure it is open to anybody when the TOR is developed at their first meeting as noted in the resolution statements of the motion.

VP Academic thanked the Chair and the Policy & Transition Manager for their clarification. She would like to start this committee with the Directors, but after the first meeting she is open to adding undergraduate students to it.

Motion carried.

14.11.2 Joint Letter to Minister of Education: Free and Accessible Menstrual Products

WHEREAS the Toronto Youth Cabinet has been working on initiatives to tackle period poverty in Ontario schools, which aligns with the CSA's menstrual hygiene initiative in providing free products to students; and

WHEREAS the Toronto Youth Cabinet is now going further to advocate to the Minister of Colleges and Universities to require all post secondary institutions in the province to provide free menstrual products campus wide and has requested that the Central Student Association be part of a joint advocacy statement.

RESOLVED that the CSA sign on to the Toronto Youth Cabinet's letter to the Minister of Education, Minister Stephen Lecce, advocating for free and accessible menstrual products in all publicly funded Ontario elementary schools and post-secondary institutions, as provided in the February 16, 2022 board agenda package.

Moved: Shilik Hamad, VP External
Seconded: Leila Stevens

VP External Shilik Hamad addressed that having access to menstrual products is an issue for many people who need period products in their life. At the CSA we support initiatives like this to provide free menstrual products to our students, and so to work with the Toronto Youth Cabinet to further this initiative amongst elementary and secondary schools is a great opportunity and is reflective of what the CSA stands for as well.

President Nicole Walker notes that success in this initiative would allow the government to pay for this initiative instead of students paying out of pocket and that this would further align with the CSA's goals.

Motion carried.

14.12 New Business

No new business for tonight.

14.13 Announcements

Member Rocha shares that the laundry machine at their house is broken and this has been difficult as it just fills up with water and stays locked. They are hoping their landlord will fix it soon because this has been inconvenient. She is excited for reading week.

Member Stevens wants to get to quorum! [in the election]

Member Vito is excited for board meetings to be in-person. He has just emailed two professors to ask to have the voting information added to CourseLink. He encouraged Directors to motivate people to vote so we can reach quorum.

Member Maharaj introduced her little sister and hopes we meet quorum as well. Her rice boiled over twice, but it has cooked. She is excited for reading week and wishes everyone a good break.

Member Conibear is also excited for reading week. She had a long week as she got a flat tire and had to replace it. They are looking forward to relaxing as a result.

VP External Shilik Hamad is going to Montreal this weekend and may get a tattoo and will get to visit her best friend this weekend, so she is very excited for all of this. She is thankful for everyone taking initiative to help the CSA reach quorum. She hopes everyone has a great weekend and break as well.

VP Academic thanked members for being here. She is looking forward to resting more and her roommate is getting her bubble tea from Gong Cha now. She has not had any sugar in a while and is excited for it, but suspects she will have a sugar crash because of it as well. Outside of that, she was excited to get some fresh air into her house today. She went climbing last weekend at a bouldering gym, and she is excited for the one in the Guelph gym to open. If anyone wants to go with her once the Guelph one reopens, she would be happy to have them join her and get some exercise.

Board Scribe Olivia Wells has been busy with school as this is her last semester at Guelph. She is happy to announce that she has been accepted to a couple of Masters' programs, so she can now officially say that she will be continuing school next year.

President Nicole Walker had been feeling a bit sad over the past few weeks, but once she learned quorum had not been met yet she felt very energized to get this accomplished. She has been so happy to see everyone stepping up and working together to make quorum a reality. She has also been energized by the

PDR meetings and PBRC meetings that she has attended and by seeing past directors volunteering for elections' promotions. She also started taking vitamin D because she learned that most Canadians are deficient all year-round rather than just the Winter or Fall. She booked a trip to Vegas and Utah for a graduation trip with some of her friends. They will hike and explore and run a 5K while they are there and she is looking forward to this. She also got her first vehicle over the weekend which will allow her to visit her family more often. She will go on vacation next week and will drive out to meet her best friend who is in teacher's college in Kingston. She is excited to catch up as they haven't seen each other in over six months. She ended by announcing that she is now the proud owner of a minivan.

Policy & Transition Manager Pete Wobschall apologized for the error with the elections link and thanked volunteers for making this meeting possible.

Member Harris sent a picture of a very cute ferret to the group. The last month has been very busy for them with Guelph Pride as there is still one remaining event leftover. Additionally, there are still many emails and materials needing to be dealt with. She is participating in one of the videos that will be released where Queer people read bedtime stories, and would love if Directors watched it. She has not had real food so far today, but only has had coffee and some fruit, so she is excited to have some sushi that she just ordered. The remaining event for Guelph Pride is a comedy festival that allows people to pay what they want to attend which Bella promises will be very funny and good to attend. They also got hired to do another anti-oppression training for ARCH where they will be training their peers. The place she is getting sushi from has vegan mayo that they pair the yams with. She has been really into yams recently and buys them frequently. The other day they cooked yams for two hours to make a sweet potato hummus but ended up eating the yams first because they thought that the yams were so delicious. She has been enjoying Black History Month and the programs that have been running during it hosted by the Guelph Black Heritage Society and the Guelph Black Student Association. This includes the BIPOC cooking event, and she said that the chickpea recipe was delicious. They put on a panel for queer folks who are also racialized and have really diverse bodies and it went very well. They loved having the opportunity to pay people to talk about their experiences rather than just hiring professional speakers. She wants a dog and had a dream the other day that she had lots of dogs and wishes that was true. They love their heated blanket and use it every day. She has been sick for over two weeks and is not sure what the issue is as she has tested negative for covid. She found a cool new brand of gender neutral and size inclusive menstrual underwear. They miss Trader Joes and Target and shopping in the US. She loved the seasonal things available there and misses the thrift store. They loved the thrift store but think that prices have increased and have often

felt judged at missions-based ones, potentially for varying aspects of their identity. She is looking forward to seeing everyone in-person again.

Chair Cameron Oleson thanked members for being here for the night.

14.14 *In Camera* Session

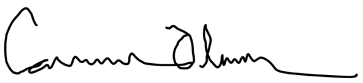
No in camera session.

14.15 Adjournment

MOTION to adjourn the CSA Board of Directors Meeting # 14 of **February 16, 2022**, at 8:33 pm.

Moved: Lisa Kazuhara, VP Academic
Seconded: Leila Stevens

Motion carried.

Approved by the Board of Directors	March 14, 2022
Cameron Olesen, Board Chair	
Signature 	Date March 21, 2022
Pete Wobschall, Policy and Transition Manager	
Signature	Date March 15, 2022