MINUTES
Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams

Attendance for February 10, 2021, Board of Directors Meeting #11:

Board of Directors			
At-Large (Elected) Representatives		**Present / Regrets**	**Arrived / Departed**
Areej Amer	College of Arts Student Union	Present	
Bella Harris	College of Arts Student Union		
Katy Oada	College of Biological Science Student Council	Present	
Maya Persram	College of Biological Science Student Council	Present	
Laura Wilson	College of Social and Applied Human Sciences Student Alliance	Present	
Jessica Krawitz	College of Social and Applied Human Sciences Student Alliance	Present	
Haley Bilokraly	Gordon S. Lang School of Business and Economics	Present	
Jas Rubab Singh	Gordon S. Lang School of Business and Economics	Present	
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Member College Government Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Manseerat Uppal	College of Arts Student Union		
Kristine Sondergaard	College of Biological Science Student Council	Present	
Olivia Parker	College of Engineering and Physical Sciences Student Council		
Bailey Hussey	College of Social and Applied Human Sciences Student Alliance	Present	
Tori Wakeford	Gordon S. Lang School of Business and Economics Student Association	Present	
Kendra Cornelissen	Ontario Agricultural College Student Federation		
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Student Organization Representatives (Appointed)		**Present / Regrets**	**Arrived / Departed**
Jena-Lee Ashley	Aboriginal Student Association	Present	
Debbie Aturamu	Guelph Black Students Association		
Alan Negrin	Guelph Queer Equality	Present	

Jaskiran Sethi	Guelph Resource Centre for Gender Empowerment and Diversity		
Lori-Ann Grossett	International Student Organization	Present	
Anum Anjum	Interhall Council		
VACANT	Guelph Campus Co-op		
Blakeney Smith	Ontario Public Interest Research Group (OPIRG)	Present	
Sooraj Modi	Student Senate Caucus	Present	
Michael Pacheco	Board of Governors	Present	
Executive (Ex-officio, non-voting)		**Present / Regrets**	**Arrived/ Departed**
Tyler Poirier	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
Sean Mitchell	Vice President Academic	Present	
Horeen Hassan	Vice President External	Present	

Guests	**Affiliation**
N/A	

Staff	**Position**
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Sarah Dias	Scribe

Summary of Significant Resolutions:

11.5.1 Meeting # 9 – January 13, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 9 – January 13, 2021.

Motion carried.

11.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

11.6.1 Meeting # 32 Minutes - January 20, 2021
11.6.2 Meeting # 33 Minutes - January 27, 2021

Motion carried.

11.7 Executive Updates

MOTION that the following Executive Updates be received as information:

11.7.1. President
11.7.2. VP Student Experience
11.7.3. VP Academic
11.7.4. VP External

Motion carried.

11.10.1 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 4 – December 3, 2020

MOTION to receive the minutes of the **Petitions, Delegations and Representations (PDR) Committee** from Meeting # 4 held on December 3, 2020 as information.

Motion carried.

11.10.2 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 5 – January 26, 2021

MOTION to receive the minutes of the **Petitions, Delegations and Representations (PDR) Committee** from Meeting # 5 held on January 26, 2021as information.

Motion carried.

11.10.3 MINUTES: Finance Committee Meeting # 3 – November 18, 2020

MOTION to receive the minutes of the **Finance Committee** from Meeting # 3 held on November 18, 2020 as information.

Motion carried.

11.10.4 MINUTES: Policy & Bylaw Review Committee - Meeting # 3 – December 7, 2020

MOTION to receive the minutes of the **Policy & Bylaw Review Committee (PBRC)** from Meeting # 3 held on December 7, 2020 as information.

Motion carried.

11.10.5 MOTION: Appoint Hiring Committee – Front Office Assistant(s)

RESOLVED that:

a) That the Office Manager & Executive Support be appointed as the staff representative to the Hiring Committee for Front Office Assistant(s).

b) That the CSA President be appointed as Chair to the Hiring Committee for Front Office Assistant(s).

c) That the following CSA Director be appointed to the Hiring Committee for up to three (3) Front Office Assistant(s):

Tori Wakeford

Motion carried.

11.10.6 MOTION: Appoint Hiring Committee – Student Help & Advocacy Centre Coordinator & Assistant Coordinator

RESOLVED that:

a) That the Vice President Academic be appointed as Chair to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator.

b) That the SHAC Coordinator be appointed as the staff representative to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator

c) That the following CSA Director be appointed to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator:

Jas Rubab Singh

Motion carried.

11.10.7 MOTION: Appoint Members to the University Centre Board

RESOLVED that:

a) The Vice President Student Experience be appointed to the UC Board as the CSA's Executive representative for the 2021-2022 academic year.

b) The following 2021-2022 undergraduate members (currently CSA Directors) continue to represent the CSA on the UC Board for the 2021-2022 academic year:
- Lori-Ann Grossett
- Jessica Krawitz
- Maya Persram

c) The following six (6) undergraduates be appointed to the UC Board for the 2021-2022 academic year:

Katy Oada
Haley Bilokraly

Jas Rubab Singh
Laura Wilson

d) The following five (5) undergraduates be appointed to the UC Board as Alternates for the 2021-2022 academic year:

Kristine Sondergaard
Bailey Hussey

Motion carried.

11.10.8 MOTION: Late Payment and Reinstatement Fee Appeal Committee Recruitment

RESOLVED that the CSA Board of Directors appoint the following General Member to represent undergraduate students on the Late Payment and Reinstatement Fee Appeal committee for the remainder of the 2020-2021 academic year:

Laura Wilson

Motion carried.

11.10.10 MOTION: Finance Committee Recommendation – Salary and Wage

RESOLVED that the 2021-2022 salaries of Executive and staff be adjusted as recommended by the Finance Committee and presented in the February 10, 2021 CSA Board Package.

Motion carried.

11.10.11 MOTION: Elections Appeal Board Report – Feb 7, 2021

RESOLVED that the CSA Board of Directors receive the February 7, 2021 Elections Appeal Board (EAB) Report as included in the February 10, 2021 Board Package and presented by the CSA President as information.

Motion carried.

11.11.2 MOTION to Support Farmers in India

RESOLVED that the CSA work alongside the Indian Students Association to raise awareness around this issue and to release the following solidarity statement to show our support.

Motion carried.

11.11.3 MOTION to Amend CSA Rules of Order, Section 3.6 New Business

RESOLVED that **CSA Rules of Order, Section 3.6 New Business** be amended as presented in the February 10, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Motion carried.

11.11.4 MOTION to amend Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA

RESOLVED that **Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA** be amended as presented in the February 10, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Motion carried.

11.11.5 Amend Appendix A, Section 13. Policy Review Policy

RESOLVED that **Appendix A, Section 13. Policy Review Policy** be amended as presented in the January 27, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Motion carried.

11.11.6 Amend Bylaw 1 – Organizational, Section 9.0 Member Meetings (AGM Location)

RESOLVED that:

a) Bylaw 1 – Organizational, Section 9.0 Members Meetings, be amended by removing subsection 9.1.2.

b) The President consult with the Executive Committee and core staff and provide recommendations supporting the continuation of, or reinstating, this policy amendment and supporting rationale to Board prior to the final Board Meeting of the academic year.

Motion carried.

Agenda – February 10, 2021:

11.0 Call to Order
11.1 Land Acknowledgement
Laura Wilson
11.2 Adoption of the Agenda
11.2.1 Approve the Agenda
11.2.2 Declarations of Conflicts
11.3 Ratifications and De-Ratifications
11.3.1 N/A
11.4. Comments from the Chair
11.4.1 Introductions and Pronouns
11.5 Approval of Past Board Minutes
11.5.1 Meeting # 9 – January 13, 2021
11.6 Executive Committee Minutes
11.6.1 Meeting # 32 Minutes - January 20, 2021
11.6.2 Meeting # 33 Minutes - January 27, 2021
11.7 Executive Updates
11.7.1 President
11.7.2 VP Student Experience
11.7.3 VP Academic
11.7.4 VP External
11. 8 Director Reports
11. 9 CSA Services Update and Report
11.9.1 N/A
11.10 Committee Updates and Reports
11.10.1 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 4 – December 3, 2020
11.10.2 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 5 – January 26, 2021
11.10.3 MINUTES: Finance Committee Meeting # 3 – November 18, 2020
11.10.4 MINUTES: Policy & Bylaw Review Committee - Meeting # 3 – December 7, 2020
11.10.5 Appoint Hiring Committee – Front Office Assistant(s)
11.10.6 Appoint Hiring Committee – Student Help & Advocacy Centre Coordinator & Assistant Coordinator
11.10.7 Appoint Members to the University Centre Board
11.10.8 Late Payment and Reinstatement Fee Appeal Committee Recruitment
11.10.9 Executive Evaluation Committee & Organizational Planning
11.10.10 Finance Committee Recommendation – Salary and Wage
11.10.11 Elections Appeal Board Report – Feb 7, 2021

11.10.12 Amendment to Appendix C – Human Resources, Section 8.1.1

11.11 Business

11.11.1 President's Notice of 2021 AGM & Call for Business Items
11.11.2 Motion to Support Farmers in India
11.11.3 Amend CSA Rules of Order, Section 3.6 New Business
11.11.4 Amend Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA
11.11.5 Amend Appendix A, Section 13. Policy Review Policy
11.11.6 Amend Bylaw 1 – Organizational, Section 9.0 Member Meetings (AGM Location)

11.12 New Business

11.12.1.

11.13 Announcements

11.14 *In Camera* Session

11.15 Adjournment

MINUTES
Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams

Minutes – February 10, 2021:

11.0 Call to Order

Meeting is called to order at 6:02 pm.

11.1 Land Acknowledgement

Before we start this meeting I'd like to take a moment with all of you today to recognize that the University of Guelph resides on the traditional lands of the Attawandaron, Haudenosaunee, Anishinaabe, and the Treaty lands and territory of the Mississauga of the Credit First Nation. As we are guests on this land, we ought to treat the land and water, and all that is in it with respect and appreciation. Colonialism stole land, livelihoods, and children from First Nation, Metis, and Inuit people across Turtle Island and it is important to not only recognize this, but to also work towards dismantling the systems and actively that was left in place that continues to oppress indigenous people. We, as settlers in our everyday life moving forward, have a responsibility to actively support indigenous voices and to listen, learn, and take action to reach our shared goal of reconciliation.

Laura Wilson
College of Social and Applied Human Sciences Student Alliance

11.2 Adoption of the Agenda

11.2.1 Approve the Agenda

MOTION that the agenda for the CSA Board of Directors Meeting # 11 on **February 10, 2021** be approved as printed and distributed.

Moved: Tyler Poirier, President
Seconded: Katy Oada

Motion carried.

11.2.2 Declarations of Conflicts

The following Members declared a conflict of interest with election-related agenda items as they indicated their intent to run in the upcoming election:

- Sara Kuwalty
- Maya Persram
- Laura Wilson

11.3 Ratifications and De-Ratifications

No ratifications or de-ratifications.

11.4. Comments from the Chair

Good evening everyone and thank you all for being here. If you need to make a point of order, point of personal privilege, point of information, or point of parliamentary procedure please raise your hand. If you wish to be added to the speakers list or volunteer for something, please type that into the chat.

11.4.1 Introductions and Pronouns

All Members introduce themselves, share their respective pronouns and roles on the Board.

11.5 Approval of Past Board Minutes

11.5.1 Meeting # 9 – January 13, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 9 – January 13, 2021.

Moved: Kristine Sondergaard
Seconded: Laura Wilson

Motion carried.

11.6 Executive Committee Minutes

MOTION: That the Executive Committee Minutes be received as information for the following meetings:

11.6.1 Meeting # 32 Minutes - January 20, 2021
11.6.2 Meeting # 33 Minutes - January 27, 2021

Moved: Sara Kuwatly, VP Student Experience
Seconded: Kristine Sondergaard

Motion carried.

11.7 Executive Updates

11.7.1 President

We are in midst of elections; I really do hope you all are voting. Quorum is always a difficult thing, especially now during these times. I do have an update from the Chief Returning Officer, it includes the number of votes we are at, in terms of referendum and Executives, we are around 1,350 votes. Quorum is 10% of the student body, which is just under 2,100, we currently have 6.5%, and we need to reach 10%. Voting is currently planned to end tomorrow at midnight. However, recognizing the need to at least reach Executive quorum of 10%, the Elections Office is going to be extending the voting period. We are looking at extension until Wednesday, mostly because extending until Friday will not be enough time, and we do not want to have it end on the weekend or the holiday on Monday. So, having it on Wednesday provides staff with enough time to review everything and count it all properly. I do expect us to be at or close to quorum for Executives on Friday, as we have been pushing really hard. However, the referendum question quorum is extremely far as it is 20% of the student body, so we are going to push as hard as we can, between now and Wednesday. That is it for me, please get in touch with me if you have any concerns during the elections.

11.7.2 VP Student Experience

I want to highlight a few things. The SWAG organization, which is essentially Wellness Services, are looking to collect higher fees to hire more counsellors, a big focus is an Addictions Counsellor that would work full time. That committee approved the changes to the fees, but it still must be approved by the Fees Committee. All the numbers are in my report, if you would like to look at it. There will be a motion coming up later for members to sit on the UC Board, we need 12 members, it's a fun board so I want to give you the opportunity to sit on that. I am working with the multifaith resource team. I have been asking for their help with accreditation process for faith-based groups, because I recognize I may not be an expert on faith or religions, so we will be asking for their help when accrediting those close. And that is it for me.

Tyler Poirier, President: I just wanted to add, the committee that Sara discussed that reviews the fees, as it relates outside tuitions, is the compulsory Non-Tuition Fee

Committee, I chair that committee, and if you have any concerns about non-tuition fees I would love to chat with you, don't be afraid to get in touch with me on that.

11.7.3 VP Academic

I am sure you all received the email the university sent out indicating that there would be a return to campus in the fall. There is speculation out there that this very vague statement which may not accurately represent the situation was given because the university is trying to solicit acceptances from incoming students for next school year. There was the thought that the university is trying to show they will be entirely in person in the fall when that may not be the case. I had a conversation with the Registrar about that, and he assured me that going forward the university will be laying out the plans in a more detailed fashion, by the time acceptances are required for new students. This was a positive conversation, that is not fully included in my update.

I have been doing work with the VP External on campus coalition lobby document. And next week I will be attending the Canadian Federation of Students Lobby Week, which is taking place via zoom, and will be meeting members of parliament regarding priority for students across Canada. The Teaching Excellence Award nominations are due February 26th.

The Student Success Committee has met multiple times, and I am now sitting on a few sub committees, including one for first years on the topic of support for transitioning into university in the fall. I would be happy to go into more detail if anyone is interested in that. That is all my updates for now, I would be happy to take any questions.

11.7.4 VP External

The Campus Coalition has been meeting on a biweekly basis, and the working group has been meeting every week. We are in the process of writing out a lobby document to the administration that outlines the issues stakeholder groups across campus are facing. Ever since the announcement from the university about potentially going back to in person learning in the fall, we are hoping to focus part of the lobby week on what a transition back into in person learning will look like and all the safety measures that are required to keep students and workers safe and to make the transition that fits the needs for everyone.

The CSA has partnered with Speed River Bicycle, to give out 50 students opportunities to get $40 off their next purchase for bike repairs and parts. Up to 31 students have currently signed up so there is space for 19 more. If interested in getting that discount, definitely sign up.

CSA and the Sustainability Office are working together to host some events for sustainability in March. On March 8th there will be a panel discussion on sustainability through intersectional feminist lend. There will also be an event on eco anxiety and burnout which will take place March 15. If anyone has any questions, I would be happy to answer them.

MOTION that the following Executive Updates be received as information:

11.7.1. President
11.7.2. VP Student Experience
11.7.3. VP Academic
11.7.4. VP External

Moved: Alan Negrin
Seconded: Maya Persram

Motion carried.

11. 8 Director Reports

Alan Negrin: I had a Finance Committee meeting; it was really good, and Lee Anne did a great job explaining everything to me.

Bailey Hussey: I am just trying to promote the CSA elections as much as I can.

Jas Rubab Singh: I am just promoting the CSA as well.

Kristine Sondergaard: I have just been pushing everyone to vote. We are having an event for anyone in science degree or anyone else, that is a research experience night, so check out our Instagram for that.

Maya Persram: I have been emailing professors trying to raise awareness to the elections.

Katy Oada: The finance committee has been having productive committees, and the information technology and advisory committees wanted to let everyone know that all the mental health services are still running, and they can reach out to any of them online.

Sooraj Modi: I recently met with finance committee, I was on the UC Board, and am trying to promote voting.

11. 9 CSA Services Update and Report

No CSA services updates or reports.

11.10 Committee Updates and Reports

11.10.1 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 4 – December 3, 2020

Tyler Poirier, President: PDR had received additional funds from discontinued funds, we are opening further PDR closer to end of year, if you know any groups or organizations holding events please let them know.

MOTION to receive the minutes of the **Petitions, Delegations and Representations (PDR) Committee** from Meeting # 4 held on December 3, 2020 as information.

Moved: Laura Wilson
Seconded: Kristine Sondergaard

Motion carried.

11.10.2 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 5 – January 26, 2021

MOTION to receive the minutes of the **Petitions, Delegations and Representations (PDR) Committee** from Meeting # 5 held on January 26, 2021as information.

Moved: Maya Persram
Seconded: Kristine Sondergaard

Motion carried.

11.10.3 MINUTES: Finance Committee Meeting # 3 – November 18, 2020

MOTION to receive the minutes of the **Finance Committee** from Meeting # 3 held on November 18, 2020 as information.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Alan Negrin

Motion carried.

11.10.4 MINUTES: Policy & Bylaw Review Committee - Meeting # 3 – December 7, 2020

MOTION to receive the minutes of the **Policy & Bylaw Review Committee (PBRC)** from Meeting # 3 held on December 7, 2020 as information.

Moved: Maya Persram
Seconded: Jessica Krawitz

Motion carried.

11.10.5 MOTION: Appoint Hiring Committee – Front Office Assistant(s)

WHEREAS the CSA recognizes the need to fill up to three (3) Front Office Assistant vacancies for the 2021-2022 academic year;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS the Office Manager & Executive Support and President have traditionally sat on the Front Office Assistant(s) hiring committee; and

WHERAS Appendix C – Human Resources, Subsection 4.2.6 states that 'The Hiring Committee Chair will be the Executive Supervisor of the position. In the event that this role is shared between two Executive members, they will co-chair the hiring committee.'

RESOLVED that:

a) That the Office Manager & Executive Support be appointed as the staff representative to the Hiring Committee for Front Office Assistant(s).

b) That the CSA President be appointed as Chair to the Hiring Committee for Front Office Assistant(s).

c) That the following CSA Director be appointed to the Hiring Committee for up to three (3) Front Office Assistant(s):

Tori Wakeford

Moved: Tyler Poirier, President
Seconded: Sara Kuwatly, VP Student Experience

Tori Wakeford: I volunteer.

Jas Rubab Singh: I will also volunteer.

Tyler Poirier, President: We prefer to only have one Director on hiring committees as it can be overwhelming for candidates. I encourage members who have already been on hiring committees to allow room for some members who have not. There are other hiring committees coming up as well.

Jas Rubab Singh: I will step down from volunteering for this committee.

Motion carried.

11.10.6 MOTION: Appoint Hiring Committee – Student Help & Advocacy Centre Coordinator & Assistant Coordinator

WHEREAS the CSA recognizes the need to fill vacancies in the SHAC Coordinator & SHAC Assistant Coordinator positions for the 2021-2022 academic year;

WHEREAS CSA policy requires a hiring committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS Appendix A, Section 14.5.9 of the CSA Policies states that the Vice President Academic is to supervise the Student Help and Advocacy Centre staff;

WHEREAS establishing the same Hiring Committee composition for both the SHAC Coordinator & SHAC Assistant Coordinator positions provides benefits to CSA Executive, Directors, and staff;

WHERAS Appendix C – Human Resources, Subsection 4.2.6 states that 'The Hiring Committee Chair will be the Executive Supervisor of the position. In the event that this role is shared between two Executive members, they will co-chair the hiring committee.'; and

WHEREAS Appendix C – Human Resources, Subsection 4.2.2 permits the outgoing position holder to sit on hiring committees for both the SHAC Coordinator and SHAC Assistant Coordinator positions because of their experience in both positions.

RESOLVED that:

a) That the Vice President Academic be appointed as Chair to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator.

b) That the SHAC Coordinator be appointed as the staff representative to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator

c) That the following CSA Director be appointed to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator:

Jas Rubab Singh

Moved: Kristine Sondergaard
Seconded: Maya Persram

Jas Rubab Singh: I would like to volunteer.

Motion carried.

11.10.7 MOTION: Appoint Members to the University Centre Board

WHEREAS it is the responsibility of the University Centre Board ('UC Board') to establish written policies respecting the use of facilities and management of space within the University Centre; to acknowledge the special requirements of user groups to management their own activities within the spaces assigned to them and to provide services for the University Community at large;

WHEREAS the UC Board is comprised of 10 students, 4 university appointees, 2 alumni, and 2 clubs representatives, which include the following CSA representatives:

- Ten undergraduate students appointed by the CSA, including any one member of the CSA Executive, who shall not be required to be an undergraduate student
- Five undergraduate students appointed by the CSA to act as Alternates on the UC Board.

WHEREAS the following Directors were appointed to the UC Board at the September 16, 2020 CSA Board Meeting and have expressed an interest to continue as CSA undergraduate representatives for the 2020-2021 academic year:

- Lori-Ann Grossett
- Jessica Krawitz

- Maya Persram

RESOLVED that:

a) The Vice President Student Experience be appointed to the UC Board as the CSA's Executive representative for the 2021-2022 academic year.

b) The following 2021-2022 undergraduate members (currently CSA Directors) continue to represent the CSA on the UC Board for the 2021-2022 academic year:
   - Lori-Ann Grossett
   - Jessica Krawitz
   - Maya Persram

c) The following six (6) undergraduates be appointed to the UC Board for the 2021-2022 academic year:

Katy Oada
Haley Bilokraly
Jas Rubab Singh
Laura Wilson

d) The following five (5) undergraduates be appointed to the UC Board as Alternates for the 2021-2022 academic year:

Kristine Sondergaard
Bailey Hussey

Moved: Sara Kuwatly, VP Student Experience
Seconded: Maya Persram

Sara Kuwatly, VP Student Experience: You do not have to be a Director to sit on this board, just an undergraduate student. It is only an hour maybe once a month and it is a really fun board to sit on. You sit on the UC Board but also get to sit on a subcommittee, it is a great committee to sit on and if you know an undergraduate student who may want to sit on it then please let me know.

Motion carried.

11.10.8 MOTION: Late Payment and Reinstatement Fee Appeal Committee Recruitment

WHEREAS the Chair of the University of Guelph's Late Payment and Reinstatement Fee Appeal Committee has requested that the CSA's VP Academic appoint an additional undergraduate representative to the committee; and

WHEREAS this appointment must be selected before the February 15th late fee payment deadline;

RESOLVED that the CSA Board of Directors appoint the following General Member to represent undergraduate students on the Late Payment and Reinstatement Fee Appeal committee for the remainder of the 2020-2021 academic year:

Laura Wilson

Moved: Laura Wilson
Seconded: Maya Persram

Laura Wilson: What does the Appeal Committee Board do exactly?

Sean Mitchell, VP Academic: The committee adjudicates any late fees that students incur for not paying on time. It is important for student representation on this board because it is students who are getting fined. It is a low time commitment, there are not too many meetings.

Motion carried.

11.10.9 NOTICE: Executive Evaluation Committee & Organizational Planning

WHEREAS the CSA transitioned from a Commissioner-based organizational model, and adopted an Executive-based hierarchical organizational model at their 2018 AGM;

WHEREAS the Executive Evaluation Committee is a CSA Standing Committee as per Bylaw 1 – Organizational, which was established under the previous CSA Commissioner-based organizational model and has proven to be ineffective under the adopted hierarchical model;

WHEREAS Appendix C – Human Resources, Section 16.1 establishes a Human Resources (HR) Support Team to address human resources-related issues;

WHEREAS Bylaw 1 – Organizational, Section 5.7.2 states that the President of the CSA shall 'Report and be accountable to the Board of Directors';

WHEREAS the CSA currently does not employ a standardized process for high-level organizational planning or reporting between the President and Board of Directors; and

WHEREAS it is important to re-establish and maintain the original mandate of EEC: '[to] support the development of goals, the management of progress towards meeting those goals, and the accountability of the Executive Officers within their portfolios.'

RESOLVED that:

a) The Executive Evaluation Committee (EEC) be dissolved, and all 2020-2021 committee members be de-ratified effective immediately;

b) The CSA President establish an Organizational Planning and Reporting Process including all associated templates in collaboration with staff, the Executive Committee, and other subject matter experts as determined by the President; and

    i. The proposed Organizational Planning and Reporting process be presented to the Board of Directors at their meeting on March 24, 2021.

c) The Policy and Bylaw Review Committee (PBRC) provide recommendations to the CSA Board of Directors by the end of the 2021 calendar year that establishes a Standing Committee that fulfills the current mandate of the EEC, is consistent with the mandate and processes of the HR Support Team, and the newly implemented Organizational Planning and Reporting.

Notice of this item was provided, for consideration at the next meeting.

Tyler Poirier, President: Currently the EEC does not compliment the policies that relate to the relationship between the president and the VPs as well as it could, so essentially this process is to build on the processes and to build on and maintain the policies that are currently in place and move them forward in way that fits current structure. This is not an attempt to subverting the proper processes, it is trying find best way to have strong communication to the board.

The Chair ruled this notice out of order as it requires a specific amendment to the EEC bylaw and policy in order to be considered. The PTM will reword this notice of motion and reintroduce it as notice at the next meeting.

11.10.10 MOTION: Finance Committee Recommendation – Salary and Wage

WHEREAS the CSA Finance Committee has reviewed the salary and wage recommendations for 2021-2022 academic year and recommends Board approval of the figures presented;

WHEREAS the proposed Executive wage is comparable to Executive employed by other student unions in Ontario;

WHEREAS the Foodbank Coordinator position received a wage increase in 2020-2021; and

WHEREAS the CSA strives to provide a living wage to all staff.

RESOLVED that the 2021-2022 salaries of Executive and staff be adjusted as recommended by the Finance Committee and presented in the February 10, 2021 CSA Board Package.

Moved: Tyler Poirier, President
Seconded: Sara Kuwatly, VP Student Experience

Tyler Poirier: I want to clarify, the Executive increase for 2.1% is what the consumer price index was for 2020-2021, so this is why the number is there. This is essentially the cost of living and adjusting accordingly.

Motion carried.

11.10.11 MOTION: Elections Appeal Board Report – Feb 7, 2021

WHEREAS Appendix G – Electoral, subsection 27.4. states 'It is the responsibility of the President to inform the Board of Directors of EAB decisions.'; and

WHEREAS Appendix G – Electoral, Subsection 27.1.4. states 'The decisions of the Elections Appeals Board shall be considered final and will not be subject to further review.'

RESOLVED that the CSA Board of Directors receive the February 7, 2021 Elections Appeal Board (EAB) Report as included in the February 10, 2021 Board Package and presented by the CSA President as information.

Moved: Kristine Sondergaard
Seconded: Tyler Poirier, President

Tyler Poirier, President: The Elections Appeal Board is a set of policies that allow our elections to be fair and democratic. There needs to be some expansions on the processes of this and we will be reviewing it with PBRC in the future, so the process that was set in motion that is fair can be brought forward and used in future elections. All parties left this meeting in a positive manner.

Motion carried.

11.10.12 NOTICE: Amendment to Appendix C – Human Resources, Section 8.1.1

WHEREAS Appendix C – Human Resources, Section 8.0 Extension of Staff Contracts indicates that it benefits the CSA to have an employee remain in their position for longer than a one-year term upon favourable evaluation;

WHEREAS Appendix C, Section 8.0 also indicates that the extension of staff contracts provides the employee with the opportunity to apply training and develop their skills for a longer time, benefiting the organization and the employee;

WHEREAS Appendix C, Subsection 8.1.1 does not indicate that the SHAC Assistant Coordinator is a part-time position eligible for a contract extension;

WHEREAS the COVID-19 pandemic creates difficulties in transition from 2020-2021 to 2021-2022 for our services and staff; and

WHEREAS at their meeting on March 11, 2020, the CSA Board of Directors amended Appendix C, Subsection 8.1.1 by adding the Foodbank Volunteer Coordinator and the Bike Centre Volunteer Coordinator positions to the list of part-time staff permitted to have their contracts extended by one-year.

RESOLVED that:

a) Appendix C – Human Resources, Section 8.1.1 be amended to only ‘Part-time support staff members who hold a fixed-term contract may have their contract extended.”

b) The Policy & Bylaw Review Committee (PBRC) review Appendix C – Human Resources, Section 8.0 and report back to the Board by the end of the 2020-2021 academic year with recommendations on whether all, some, or none of the CSA's part-time staff should be explicitly listed within this section.

Notice of this item was provided, for consideration at the next meeting.

Tyler Poirier, President: This motion is in light of the difficulties that are associated with transition in the time of a global pandemic. We understand that the jobs of many of our positions will be changing and having staff who are available and would like to remain in their positions will be beneficial. We do not know what the fall semester will look like, so this will allow us the ability to adapt in a strong way and transition well when we return to campus, however that might look.

11.11 Business

11.11.1 President's Notice of 2021 AGM & Call for Business Items

PRESIDENT'S NOTICE

CSA 2021 Annual General Meeting

As per CSA Bylaw 1, Clause 9.1.3., I hereby give notice that the Annual General Meeting of the Central Student Association shall take place on:

Tuesday, March 16, 2021 at 5:00 pm
Via Microsoft Teams

As per Bylaw 1, Clause 9.1.9., I hereby invite any business items for the CSA Annual General Meeting be provided to the CSA Policy & Transition Manager (csaptm@uoguelph.ca) by Tuesday March 2, 2021. Business items submitted by the deadline will be included in the CSA Board of Director's meeting package for Wednesday, March 10, 2021.

100 undergraduate students required for AGM Quorum

For more information, contact the CSA Office.

Tyler Poirier
CSA President

11.11.2 MOTION: to Support Farmers in India

WHEREAS the Indian government passed three agricultural bills in September that favour corporations and threaten the livelihoods of farmers;

WHEREAS farmers across Indian have been protesting these bills throughout the past several months;
WHEREAS this movement is the largest protest in the world with millions marching in solidarity;

WHEREAS farm protestors are being met with violence, tear gas, and police brutality;

WHEREAS media has been blocked and internet has been cut off by the government in attempt to hide the human rights violations taking place;

WHEREAS the CSA and the Indian Students Association would like to educate UofG students and garner support for protesting farmers; and

WHEREAS the CSA and the Indian Students Association have written a joint solidarity statement.

RESOLVED that the CSA work alongside the Indian Students Association to raise awareness around this issue and to release the following solidarity statement to show our support.

Moved: Horeen Hassan, VP External
Seconded: Sean Mitchell, VP Academic

Horeen Hassan: The main purpose of this motion is to ideally raise awareness about what is going on in India. This past November there was actually a national strike, which involved up to 250 million people. This is the largest protest in history, however a lot of folks are not talking about it and there is a lot of internet information being blocked. The word about this protest is in a way being prevented from getting out. So in order to show our solidarity and to raise awareness on this issue, the Indian Students Association and the CSA would like to release a solidarity statement to show our support.

[At the request of the VP External, the Chair read the statement out loud to members.]

Motion carried.

11.11.3 MOTION to Amend CSA Rules of Order, Section 3.6 New Business

Notice of this motion was provided at the January 27, 2021 CSA Board Meeting.

WHEREAS the CSA's Policy & Transition Manager (PTM) received a request to provide more context by clearly defining 'time-sensitive' and 'emergency' requirements to introduce New Business Items as described in **CSA Rules of Order Section 3.6 New Business**; and

WHEREAS Policy & Bylaw Review Committee (PBRC), in collaboration with the CSA Chair, have discussed this issue and respectfully recommends this motion for the Board's consideration.

RESOLVED that **CSA Rules of Order, Section 3.6 New Business** be amended as presented in the February 10, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Moved: Tyler Poirier, President
Seconded: Kristine Sondergaard

[The Chair reads the changes aloud to the members.]

Motion carried.

11.11.4 Amend Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA

Notice of this motion was provided at the January 27, 2021 CSA Board Meeting.

WHEREAS during review of Bylaw 4 – Policy of the CSA, the Policy & Bylaw Review Committee (PBRC) agreed that more context should be provided to the definition of, and an archival process should be established for, CSA Issues-Based Policies as described in Section 1.1 Policy Resolutions of the CSA; and

WHEREAS this bylaw amendment is being presented at this meeting with a similar motion to amend associated Appendix A, Section 13. Policy Review Policy, so that the two are complimentary.

RESOLVED that **Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA** be amended as presented in the February 10, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Moved: Alan Negrin
Seconded: Jena-Lee Ashley

[Chair reads the revisions to the Issues Based Policy aloud to members.]

Roll Call Vote:
Alan Negrin – **Yea**
Areej Amer – **Yea**
Bailey Hussey – **Yea**
Blakeney Smith – **Yea**
Haley Bilokraly -**Yea**
Jas Rubab Singh – **Yea**
Jena-Lee Ashely – **Yea**
Jessica Krawitz – **Yea**
Laura Wilson – **Yea**
Lori-Ann Grossett – **Yea**
Kristine Sondergaard - **Yea**
Maya Persram – **Yea**
Michael Pacheco -**Yea**
Katy Oada - **Yea**
Sooraj Modi – **Yea**
Tori Wakeford - **Yea**

Motion carried.

11.11.5 Amend Appendix A, Section 13. Policy Review Policy

Notice of this motion was provided at the January 27, 2021 CSA Board Meeting.

WHEREAS during review of Appendix A, Section 13 Policy Review Policy, the Policy & Bylaw Review Committee (PBRC) identified several issues rendering it ineffective and inefficient as written; and

WHEREAS this policy amendment is being presented at this meeting with a similar motion to amend associated Bylaw 4 – Policy of the CSA, so that the two are complimentary.

RESOLVED that **Appendix A, Section 13. Policy Review Policy** be amended as presented in the January 27, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Moved: Sean Mitchell, VP Academic
Seconded: Alan Negrin

Motion carried.

11.11.6 Amend Bylaw 1 – Organizational, Section 9.0 Member Meetings (AGM Location)

Notice of this motion was provided at the January 27, 2021 CSA Board Meeting.

WHEREAS at their meeting on January 13, 2021, the CSA Board of Directors approved the date, time and location of the 2021 AGM, which included meeting virtually via Microsoft Teams;

WHEREAS the University continues to restrict in-person meetings due to Covid related impacts; and

WHEREAS Bylaw 1 – Organizational, Section 9.0. Members Meetings, subsection 9.1.2. states: 'The Annual General Meeting (AGM) shall be held at the University of Guelph or elsewhere in the City of Guelph, at a time and place determined by the Board of Directors.'

RESOLVED that:

c) Bylaw 1 – Organizational, Section 9.0 Members Meetings, be amended by removing subsection 9.1.2.

d) The President consult with the Executive Committee and core staff and provide recommendations supporting the continuation of, or reinstating, this policy amendment and supporting rationale to Board prior to the final Board Meeting of the academic year.

Moved: Tyler Poirier, President
Seconded: Alan Negrin

Roll Call Vote:
Alan Negrin – **Yea**
Omar – **Yea**
Bailey Hussey – **Yea**
Blakeney Smith – **Yea**
Haley Bilokraly -**Yea**
Jas Rubab Singh – **Yea**
Jena-Lee Ashely – **Yea**
Kristine Sondergaard - **Yea**
Jessica Krawitz – **Yea**

Laura Wilson – **Yea**
Lori-Ann Grossett – **Yea**
Maya Persram – **Yea**
Michael Pacheco -**Yea**
Katy Oada - **Yea**
Sooraj Modi – **Yea**
Tori Wakeford - **Yea**

Motion carried.

11.12 New Business

No new business.

11.13 Announcements

Sean Mitchell, VP Academic: I just want to encourage you to get your Teaching Excellence Award nominations in by February 26th.

Horeen Hassan, VP External: Just a reminder to get all your friends to vote, I encourage you to do a few classrooms talks or talk with your professors to try and get this information out. I appreciate you folks and all that you do.

Sara Kuwatly, VP Student Experience: Thank you for sticking with us tonight. If you need a chuckle, Tyler and I have made some memes about the election, so please check them out on Instagram.

Jas Rubab Singh: We are hosting virtual cider tasting, anyone who is 19 plus please join there is a link on their Instagram page and you can RVSP there.

Kristine Sondergaard: We are having research experience night this Friday, if anyone looking to get into scientific research please check this out. Personal update, I just got my dream job, I am super stoked about that it is for a Marketing Coordinator for a local business here in Guelph. And in the same week I was elected President of my Student Council, that is my personal update.

Maya Persram: Wishing everyone a good winter break, hope you take some time to destress, just take a break and relax for a few days.

Katy Oada: Wanted to wish everyone good luck on their midterms.

Chair: Thank you everyone for your participation.

11.14 *In Camera* Session

No in camera session.

11.15 Adjournment

MOTION to adjourn the CSA Board of Directors Meeting of **February 10, 2021** at 7:56 pm.

Moved: Jena-Lee Ashley
Seconded: Maya Persram

Motion carried.

Approved by the Board of Directors	February 24, 2021
Cameron Olesen, Board Chair	
Signature	Date March 2, 2021
Pete Wobschall, Policy and Transition Manager	
Signature	Date February 25, 2021