AGENDA
Board of Directors Meeting # 10
November 13, 2024 – 6:00 pm

Agenda – November 13, 2024

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Item 10.2.1 (a)
Approve the Agenda

MOTION: that the agenda for the CSA Board of Directors Meeting # 10 on November 13, 2024, be approved as printed and distributed.

Moved:
Seconded:

Item 10.2.1 (b)
Amend the Agenda

MOTION TO AMEND:

Moved:
Seconded:

Item 10.2.1 (c)
Approve the Amended Agenda

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 10 on November 13, 2024, be approved as amended with:

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Item 10.6
Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
10.6.1	Meeting # 10	October 25, 2024

Moved:
Seconded:

Minutes
Executive Committee Meeting (ECM)
Meeting #10 – October 25, 2024 – 10:00 am
CSA Boardroom

Members: Nate Broughton (President, Chair), Naomi Amayaevbo (VP Student Experience, Secretary), William Coleman (VP Academic), Natalie Wilkinson (VP External)
Regrets: William Coleman (VP Academic)
Guests: None

1.0 Call to Order @ 10:16 am

2.0 Adoption of the Agenda

2.1 Approve the Agenda

The agenda was approved as presented.

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

Good morning, this is going to be a quick ECM today – we'll go over our exec reports and strike a few hiring committees!

4.0 Approval of the Previous Executive Committee Minutes

Meeting #9 Minutes were approved.

5.0 Executive Updates

5.1 President

- Went over his executive report for the Board.
- Will be meeting with Natalie & Kathryn from Student Experience to figure out how we can support students in the possible event of a Guelph Transit strike.

5.2 VP Student Experience

- Went over her executive report for the Board.

5.3 ~~VP Academic~~ (regrets)

5.4 VP External

- Went over her executive report for the Board.

6.0 Business

MOTION: Strike the Bike Centre Coordinator Hiring Committee with the following membership:
Natalie Wilkinson, CSA VP External (chair)
Jack Fisher, CSA Events Coordinator (voting member)
Joseph Train, Bike Centre Coordinator (voting member)
Moved: Natalie Wilkinson (CSA VP External)
Seconded: Nate Broughton (CSA President)
Motion Carried

MOTION: Strike the Bike Centre Assistant Hiring Committee with the following membership:
Natalie Wilkinson, CSA VP External (chair)

Jack Fisher, CSA Events Coordinator (voting member)
Joseph Train, Bike Centre Coordinator (voting member)

Moved: Natalie Wilkinson (CSA VP External)
Seconded: Naomi Amayaevbo (CSA VP Student Experience)
Motion Carried

DISCUSSION: Executive office hours

Naomi proposed booking a random day in the first three weeks of November for UC tabling for Executive Office Hours. The office hours will involve a minimum of 2 executives per tabling. The executives were amenable to this proposal.

7.0 New Business

There was no new business.

8.0 In Camera

There was no in camera session.

9.0 Adjournment @ 10:47 pm

Next Meeting: November 1, 2024

Item 10.10.1
Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved:
Seconded:

The following Summary of Committee Appointments is provided as information:

University Centre Board
Appointed October 30, 2024

Ashley Ames	Alternate Member
Manveer Dhaliwal	Alternate Member
Daniel Neiterman	Alternate Member

Elections and Referendum Committee
Appointed: October 30, 2024

Lachlan Mangaroff	Director

Student Events and Initiatives Funding Committee
Appointed: October 30, 2024

Brady Amos	Director
Jade Dunnette	Director

Finance Committee
Appointed: October 30, 2024

Marcus Aldred-Ganhao	Director

Art in the Bullring Winner Selection Committee
Appointed: October 9, 2024

Joshua Jacinto	Director
Jonah Greenhut	Director
Ashley Ames	Director

Student Affordable Housing Task Force
Appointed: October 9, 2024

William Coleman	Executive Member

Statement Making Committee
Appointed: October 9, 2024

Natalie Wilkinson	Executive Member (Chair)
Jake Levy	Director

Ashley Ames	Director
Noam Einy	Director
Amir Mokrane Benkelai	CSA Member

Guelph Centre for Urban Organic Farming Advisory Group
Appointed: September 25, 2024

Gursimran Chadha	CSA Representative

Finance Committee
Appointed: September 25, 2024

Natalie Wilkinson	Executive Member

Student Events and Initiatives Funding (SEIF) Committee
Appointed: September 25, 2024

Natalie Wilkinson	Executive Member
Jayden Khan	Director

Elections Appeals Board
Appointed: September 11, 2024

Manpreet Rattan	Director
Gursimran Chadha	Director
Noam Einy	Director
Shelby Girdler	General Member
Finn Grace	General Member

Athletics Advisory Council
Appointed: August 28, 2024

Natalie Wilkinson	CSA Executive Representative
Noel Johnston	CSA Representative

Student Affordable Housing Task Force
Appointed: July 24, 2024

Natalie Wilkinson	Executive Member (Chair)
Noam Einy	Director
Noel Johnston	Director

Elections and Referendum Committee
Appointed: July 24, 2024

Noel Johnston	Director

Student Events and Initiatives Funding (SEIF) Committee
Appointed: July 3, 2024

Gursimran Chadha	Director

Student Health and Dental Plan Committee
Appointed: June 19, 2024

Mira Carter	Director

Enrolment Crisis Task Force
Appointed: June 19, 2024

Nate Broughton	Chair
Ashley Ames	Director
Noel Johnston	Director

Teaching and Learning Network
Appointed: June 19, 2024

Maya Liddell	Director

TheCannon.ca Operating Committee
Appointed: June 19, 2024

Ashley Ames	Director

Finance Committee
Appointed: June 19, 2024

Ashley Ames	Director
Brady Amos	Director

Policy and Bylaw Review Committee
Appointed: June 5, 2024

Jake Levy	Director

Manpreet Rattan	Director
Gursimran Chadha	Director
Noel Johnston	Director

Item 10.10.2
Policy & Bylaw Review Committee Minutes

MOTION: that the minutes for the following PBRC meeting be received as information by the Board of Directors:

Agenda Item #	Meeting #	Meeting Date
10.10.2	Meeting # 1	June 27, 2024

Moved:
Seconded:

MINUTES
Policy & Bylaw Review Committee (PBRC)
Meeting # 1 – June 27, 2024 – 6pm – 7:30pm
Microsoft Teams

Attendance

Members

Colleen Bovay	Policy & Transition Coordinator	Present
Hartej Singh	President	Present
Jake Levy	Director	Regrets
Nate Broughton	Director	Present
Naomi Amayaevbo	Director	Present
Gursimran Chadha	Director	Present
Manpreet Rattan	Director	Present
Noel Johnston	Director	Regrets

Scribe

Colleen Bovay	Policy & Transition Coordinator

Guests

William Coleman	CSA Member
Charandeep Dhillon	CSA Member
Arvind Arnav Gopala	CSA Member

1.0 Call to Order

'Quorum shall be three ratified members, one of which must be a Director of the CSA.'

Called to order at 6:07 pm

1.0.1 Attendance

1.0.2 Chair

Member Colleen Bovay, Policy & Transition Coordinator, was selected as the Chair for this meeting.

1.0.3 Introductions

1.1 Adoption of the Agenda

1.1.1 Approve the Agenda

Agenda approved with no additions.

1.1.2 Declarations of Conflicts

No conflicts were declared.

1.2 Ratifications and De-Ratifications

N/A

1.3 Comments from the Chair

The PTC welcomed members to the committee and noted she's happy to have the committee up and running for the year ahead of the fall semester.

1.4 Approval of Past Minutes

1.4.1 Meeting # 11 – April 2, 2024

Minutes were approved with no additions.

1.5 Working Group Updates and Reports

1.6 Business

1.6.1 Appendix G (Electoral) – re. Elections Periods

The PTC explained that we're currently in the process of planning for our Fall By-Election, which begins with determining the elections schedule. There are rules listed in the electoral policy for scheduling considerations of elections, which includes the minimum number of business days for each elections period. Currently, each elections period listed requires a minimum of 5 business days, including the signature verification & promotional preparation period. The process of verifying nomination signatures has recently been automated so that it can be completed within a day, whereas previously it took several days. Given this change, we're proposing to reduce the requirement to a minimum of 2 business days for signature verification, to allow for more flexibility when planning the schedule. For the upcoming fall by-election, in

order to be able to ratify new members by October 30, this change would need to be adopted, otherwise the members won't be ratified until November 13. This can be accomplished by either amending the policy to change the number of business days required, or by suspending this section of the policy for the duration of the fall 2024 by-election and revisiting later.

Member Broughton supported making the policy amendment since the change in process allows for fewer days required moving forward. He inquired if two business days will be sufficient for the verification.

William Coleman noted, as the previous CRO, that one business day is sufficient to carry out the verification process. The other factor is promotional creation for candidates, which is included in this period and requires more time.

The PTC noted that the promotional prep time is the main concern with this change. It will be important to inform nominees very early regarding their options for having promotional content created and encourage them to reach out to the Promotional Services Coordinator early if they want assistance with poster creation. Promotional materials can also continue to be created throughout the campaign period and voting.

Member Broughton motioned to amend Section 2 point 15.1 to strike the promotion and signature verification from the five Business Days section and add that that promotion and signature verification will include a minimum of two business days.

The committee reached consensus to recommend this amendment forward to the Board of Directors.

1.6.2 Appendix C (Human Resources Policy) – Review

The PTC explained that the Human Resources Policy is due for a comprehensive review based on the 3-year policy review cycle. The proposal is for this review to be primarily conducted by the External HR Consultant and the Business Manager, as they're most knowledgeable of what's needed for the policy. The President and the PTC will participate as needed.

The committee reached consensus to proceed with the policy review as proposed.

1.6.3 Appendix F (Clubs Handbook) – re. Clubs garage space

The PTC explained that this policy item was referred by the Board of Directors at the end of the previous term in response to a proposed amendment brought forward by a member. It's specifically in reference to adding additional rules for

accessing the Clubs Garage Space to increase security. The Clubs Handbook also needs additional edits as the staffing structure has recently changed. The proposal is to form a working group to complete a review of the Clubs Handbook. There will be a lot of collaboration between the Clubs Coordinator, the VP Student Experience, and the President and PTC for the project. The hope is to have proposed changes submitted to the committee by the end of the summer.

The committee reached consensus to proceed with the working group as proposed.

1.6.4 Bylaw 2 (Electoral) – re. Quorum

The PTC explained that this policy item was referred by the Board of Directors for further discussion after a member brought forward a policy amendment for allowing a quorum consideration. The proposed amendment would give the Board of Directors the authority to ratify elections results that didn't reach quorum, as long as 8.5% quorum was reached at minimum. This would be allowed during all elections and would only apply to Director and Executive election results, not referendums. Currently, quorum is 10% for Director and Executive results, and there are no available considerations if quorum isn't met, the process is to host a by-election to fill any remaining vacancies.

Member Broughton noted that he thinks 8.5% is too low, but he would be open to the change if some amendments are made. It should be applied to only Directors and not Executives as Executives are paid by student fees, and this is a much lower quorum requirement.

William Coleman agreed that the amendment could work for Director elections. He inquired regarding the other stipulations included in the proposed amendment. The PTC shared the proposed motion on the screen.

Member Rattan noted that the 8.5% may be more effective for utilizing resources. In the winter election, quorum wasn't reached by a small margin, and then the elections process had to be repeated. This led to more money and time spent. He thinks a better approach is to lower the quorum if 10% can't be reached, as many students don't care to vote in the elections. However, the goal should be to reach as many students as possible to vote.

The President agreed that allowing a lower quorum would help us utilize our resources in a more effective and efficient way. Quorum for the spring by-election was barely met.

Member Broughton noted that more effort should be allocated for promoting elections to increase participation rather than lowering quorum. 10% is

comparable to other universities and previously our elections reached above 10%.

Member Chadha agreed with previous speakers that time and resources will be saved if quorum is lowered.

Member Amayaevbo acknowledged that it can be challenging for candidates to get students to vote, but 10% is a small percentage of the students we're representing. There are next steps in place when quorum isn't reached, holding a by-election and then board appointments. The 10% quorum isn't 10% of students supporting a candidate, it's 10% voting for any of the options on the ballot, which means a very small number of students are represented in the outcome. We instead need to make efforts to reduce apathy on campus for voting.

The President noted that from speaking to representatives from other student unions, he's learned that quorum is similar at other universities, but they all have different approaches for elections and different organizational structures, such as having part-time executives and a larger pool of students involved. He motivated that resources can be better spent to better utilize students' money.

Member Chadha noted that with the housing crisis in Guelph and students on the waitlist for residence, it could reduce the number of students on campus and increase those taking online courses.

Member Rattan noted that in the previous winter election when quorum wasn't reached by only 35 votes and then the by-election was held per the procedures when quorum isn't met, it had more candidates which is positive, but the outcome was the same as the results from the winter election. This means that thousands of additional dollars were spent for the by-election which could have instead been spent for marketing and promoting the winter election.

Member Broughton noted that he's researched the quorum reached in recent elections from other Ontario universities and found that many student unions reach well above 10%, detailing examples in the range of 13% to 25%. He urged members to not lower quorum for financial reasons as we should be no exception to unions getting higher than 10% quorum, and we should focus on a more robust marketing strategy as noted by other members.

The President noted that our recent elections with higher quorum were due to the campaigning done by the Arboretum referendum team. He reiterated that resources could be better spent if by-elections were not needed. There was a lot of confusion with the spring by-election as students thought they already voted, and quorum was narrowly met.

Member Chadha noted that our elections regulations are different than other universities, such as rules on where posters can be put up. The demographics of students are also different and not comparable to our university. Having lower quorum could lead to more interest in running in the elections and attract better candidates.

Charandeep Dhillon inquired where the 8.5% number comes from and the reasoning.

The PTC explained that 8.5% was the number proposed by the member who brought this motion forward to the board. The committee has several options that we can pursue, including dismissing this possible amendment, recommending the proposed version forward, amending the proposal in any way, or making an entirely new proposal. We could also form a working group to look into the topic more.

Charandeep Dhillon noted that the 10% quorum is just a minimum and if better promotional efforts are used quorum could exceed the minimum. He proposed that 8.5% feels too low, but 9% could be considered.

Member Amayaevbo suggested that a middle ground could be leaving quorum as is for the general elections but having a lowered quorum requirement if a spring by-election is required, to account for the change in circumstances such as exams and less students being on campus.

Member Broughton addressed a previous comment regarding the spring by-election barely meeting the 10% quorum due to the confusion of voters. He noted that since the by-election managed to reach quorum despite the circumstances, it indicates that 10% quorum is still attainable. He suggested that if members feel strongly to move forward with an amendment, it could possibly apply only to director positions, or the quorum consideration could be 9.5% and above to help ensure appropriate representation.

Member Rattan motivated that applying this to directors only or doing 9.5% would not have enough influence to warrant making the amendments. Our point should be to gather students and gain interest in getting involved to have a voice. Students are largely uninterested in what happens with the CSA and the elections, He proposed that a middle ground could be lowering quorum to 8.5% and also making the nomination process more intense, such as requiring more nomination signatures, to act as a filter for candidates before allowing them to run in the election. This could help prevent going through the whole process and then requiring a by-election, causing delays and using resources.

Member Chadha noted that while fortunately his college met quorum, he has heard from OAC students that they were frustrated in being asked to vote multiple times and it leads to disinterest in voting.

Member Broughton addressed the apathy of students with voting and getting involved and motivated that lowering quorum isn't a solution to getting students engaged. By lowering quorum, we lose the incentive to put more efforts to getting more students involved and engaged with the CSA. He agreed with the previous proposal regarding an increase in required nomination signatures, but not as an alternative to maintaining the current quorum.

Member Amayaevbo noted that she feels we're seeing this issue only from the monetary sense, but we need to look at it from the perspective of people and representation. Money will be involved regardless, but we need to brainstorm ways to become more popular with the students, such as better marketing ourselves to first year students, as they have the potential to get involved and not be apathetic. She encouraged members to consider 9.5%, as 8.5% is too low.

The President asked members to consider if funds spent on multiple elections could have more benefit and representation if it was put to food insecurity or housing crisis causes. We should move towards making an impact that affects students' lives.

Member Rattan motioned to change quorum from 10% to 8.5%.

The committee could not reach consensus on this proposal, so a vote was held per Roberts Rules of Order. Only ratified committee members were eligible to vote. The vote did not produce a simple majority in favour, so it was defeated.

1.6.5 Appendix D (Committees) – re. Dissolved Committees

Due to time constraints, this item wasn't considered and will be moved to the next meeting agenda.

1.7 New Business

1.7.1 No new business was discussed.

1.8 *In Camera* Session

No in camera session was held at this meeting.

1.9 Adjournment

1.9.1 Adjourn Meeting adjourned at pm

Item 10.10.3
PBRC Update re. Policy Referral

WHEREAS at the Board of Directors meeting on October 30 the Board received a proposal of amendments to Bylaw 2 as information;

WHEREAS the adopted motion resolved to refer the topic of the Director Appointment Process as outlined in Bylaw 2 section 2.4 to the Policy and Bylaw Review Committee; and

WHEREAS the motion resolved that the Policy and Bylaw Review Committee will provide a verbal update to the Board of Directors at the November 13, 2024 meeting regarding this referral including a recommendation of next steps;

BE IT RESOLVED the Board of Directors receive the following verbal update as information.

Moved: Nate Broughton, President
Seconded:

Item 10.10.4
Hiring Committee Report
Safewalk Assistant

Posting Date: October 11, 2024
Closing Date: October 25, 2024

Hiring Committee Members:
Lee Anne Clarke (Business Manager)
Naomi Amayaevbo (VP Student Experience)
Kennedy McGregor (SafeWalk Coordinator)

Number of Applicants: 27
Number of Interviews: 3

Successful Candidate: Feriha Yagmur Isci
Start Date: November 11, 2024

MOTION: That the hiring of Feriha Yagmur Isci for the position of SafeWalk Assistant be approved, as recommended by the Hiring Committee.

Moved:
Seconded:

Item 10.11.1
Director Appointment Process

WHEREAS there are eight (8) vacancies for At-Large Directors on the CSA Board of Directors following the CSA Fall 2024 By-Election;

WHEREAS CSA Bylaw 2 (Electoral) states that if an "at-large" (elected) Board of Directors seat remains vacant following the CSA General Election in the winter semester and a By-Election in the fall semester, the CSA Board shall initiate an appointment process to fill the At-Large Representative vacancies;

WHEREAS the CSA conducted a Director Appointment Process in accordance with the guidelines in CSA Bylaw 2;

WHEREAS CSA Bylaw 2 (Electoral) states that the Board of Directors members are to hold a secret ballot vote where the successful candidates are determined by a simple majority vote, and subsequently ratified and appointed to the Board;

BE IT RESOLVED that the CSA Board of Directors hold a vote to determine the successful candidates for the following vacancies:

College of Biological Sciences	[two vacancies, two candidates]
College of Engineering and Physical Sciences	[one vacancy, one candidate]
College of Social and Applied Human Sciences	[two vacancies, one candidate]

BE IT FURTHER RESOLVED that the following successful candidates are ratified as At-Large Representatives on the 2024-25 CSA Board of Directors, effective immediately:

Moved: Nate Broughton, President
Seconded:

Item 10.11.2
Appoint Members to Sustainability Action Fund (SAF) Working Group

WHEREAS the purpose of the SAF Working Group is to provide funding to student-initiated projects that provide experiential learning opportunities related to campus sustainability and climate action, advance the University of Guelph's sustainability and climate action goals by improving the operations of the University of Guelph campus, and address an improvement area as identified in the 2020 Sustainability Tracking, Assessment & Rating System (STARS) self-reporting framework; and

WHEREAS membership of the SAF Working Group includes undergraduate students, selected by and representative of the Central Student Association, including a CSA Director and a CSA General Member;

BE IT RESOLVED that the following CSA Members be appointed to the Sustainability Action Fund Working Group for the 2024-2025 academic year:

[one CSA director]
[one CSA general member]

Moved:
Seconded:

Item 10.11.3
Notice: Amendment to Appendix D (Committees) re. PBRC

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion is hereby provided at the Board meeting on November 13, 2024.

This motion will be considered at the Board meeting on November 27, 2024.

MOTION: to adopt the following amendment to Appendix D (Committees) section 7.8.8:

7.8.8 In fairness to all organizations, no groups will be awarded more than ~~$500.00~~ $1000.00 in any fiscal year.

AND FURTHER to amend Appendix D (Committees) section 7.8 to add the following:

7.8.9 In fairness to all organizations, no single application will be awarded more than $750.00.

Item 10.11.4
Notice: Amendment to Bylaw 1 (Organizational) re. PBRC

Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting.

Notice of this motion is hereby provided at the Board meeting on November 13, 2024.

This motion will be considered at the Board meeting on November 27, 2024.

WHEREAS Bylaw 1 (Organizational) section 2 states that Members of the CSA shall be registered undergraduate students at the University of Guelph, who pay a CSA Membership fee or a Co-Op work term fee;

WHEREAS Bylaw 1 section 4.7 states that CSA Directors must at all times be a member of the CSA;

WHEREAS these provisions do not provide an exception for Directors who are not enrolled in courses or co-op terms in the summer semester, meaning they are not currently active CSA members;

BE IT RESOLVED that Bylaw 1 (Organizational) be amended as recommended forward by PBRC to add the following paragraph to section 4.7 Director Qualifications:

4.7.2 Directors who are not CSA Members during the summer semester due to not paying a CSA fee or Co-Op work term fee will be permitted to maintain their seat on the Board of Directors permitting that they were a registered CSA Member in the prior Winter semester and will be a registered CSA Member in the following Fall semester. This provision applies to Directors elected in the Winter General Elections and Directors appointed by a College Government or Student Organization for the current academic year.

Item 10.11.5
Notice: Amendment to Appendix G (Electoral) re. PBRC

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion is hereby provided at the Board meeting on November 13, 2024.

This motion will be considered at the Board meeting on November 27, 2024.

MOTION: that the following paragraph be added to Appendix G (Electoral) Section 14.2, The Practice of Campaigning, as recommended forward by PBRC:

14.2.10 Candidates and referendum teams are prohibited from organizing, offering, or promoting any structured giveaways, contests, or raffles. Campaign funds may not be used to purchase items intended for such organized giveaways, contests, or raffles. Casual distribution of free items to individuals without requiring any participation or action on the individual's part does not constitute an organized giveaway and is permitted.

Item 10.15
Adjournment

MOTION: That the CSA Board of Directors Meeting # 10 on November 13, 2024 be adjourned at pm.

Moved:
Seconded: