

MINUTES

Policy and Bylaw Review Committee

PBRC Meeting # 6

January 14, 2019 – 10:00 am – CSA Boardroom



Members Present: Earl Evans - PTM (Chair), Horeen Hasson, Alana Keenan

Executive Present: Jack Fisher, Aidan Paskinov, Natalie Clarke

Guests: Cameron Oleson, Board Chair

Regrets: Nick Kowaleski, Alan Negrin, Kayla Weiler

6.0. Call to Order: 10:08 am

6.1. Ratifications and De-Ratifications

6.2. Comments from Chair

6.2.1. Introductions and Pronouns

6.2.2. Membership: New Members:

6.3. Approval of Past PBRC Minutes

6.3.1. Meeting # 5 – November 22, 2018

Motion: To approve the minutes from PBRC Meeting # 5 on November 22, 2018.

Moved: Horeen Hasson Seconded: Alana Keenan

Consensus

6.4. Business

6.4.1. Appointment of an Anti-Harassment Officer

This item was tabled to the next PBRC meeting, due to Kayla's absence.

6.4.2. Speakers List – Preamble (CSA Rules of Order, Section 2.0)

Draft preamble submitted by Aidan and Kayla.

Reason for considering gender parity so discussion at meeting is not dominated by one gender, even if that one gender has highest rate of attendance.

Gender parity allows the speakers list to be mixed (not one-sided).

First time through on speakers list would be first-time speakers in order, as seen by Chair. Second time through speakers list would make use of gender parity.

Horeen: Need to set how we determine gender.

Aidan: If eight men request to speak, this could intimidate others.

Gender parity allows everyone to participate.

Jack: Gender parity also allows us to ensure plenty of diverse opinions

Reinforces assumption that men and women bring different perspectives.

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Cameron: Fear that Chair may “mis-gender” a speaker; how to establish a member’s gender to ensure correct administration of the speakers list (Board Chair does not know all 31 members personally). Members need a clear way to communicate their gender to Chair.

Horeen: We talked about stickers.

Natalie: Pronouns on name placards?

Alana: Wear buttons?

Aidan: Pronouns may not be appropriate for gender-fluid people.

Jack: Suggestion – at beginning of meeting, determine who is in the room, recognize majority as group A, remainder members are group B.

Motion: To table this item to the next meeting to allow consultation with GQE and other groups.

Moved: Aidan Paskinov Seconded: Jack Fisher
Consensus

6.4.3. Roll Call Vote (CSA Rule of Order, Section 3.11)

Cameron summarized Robert’s Rules of Order re roll call votes:

Taking a vote by roll call has the effect of placing on record how each member votes (opposite effect of a secret ballot vote).

A body should adopt a rule fixing the size of the minority (eg. one-fifth of those present) that can request a roll call vote

In the absence of a rule, a majority vote is required.

Horeen: Importance of transparency

Discussion: re how many members required to request a roll call vote:

Size of minority may be affected by size of quorum, which may be 12 or 13 members.

Aidan: One member not enough as meetings may be slowed down by too many requests from one person.

Members considered 10%, 20%, 1/4 and 1/3.

Percentage (difficult to calculate each meeting) or number of members?

Consensus: minimum of three members

Motion: To amend Clause 3.11.3 to read:

3.11.3: A member may move a roll call vote prior to voting on a main motion, which must be approved by a minority of three voting members. This request may be made after the speakers list has been closed.

Moved: Aidan Paskinov Seconded: Horeen Hasson
Consensus

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Full section 3.11 as amended would read:

3.11 Roll Call Vote

3.11.1. When a roll call vote is required, the Chair shall first ask all members abstaining to indicate their vote, and keep it indicated until the Chair calls their name for the Scribe to record. The Chair shall then ask all members in favour, and then all members opposed, to do the same. The final numbers and result will be announced by the Chair and recorded in the minutes. Should any Member present not vote, they will be recorded as an abstention.

3.11.2 Roll call votes shall be used for any changes to the CSA Bylaws.

3.11.3: A member may move a roll call vote prior to voting on a main motion, which must be approved by a minority of three voting members. This request may be made after the speakers list has been closed.

6.4.4. Secret Ballot Vote (CSA Rule of Order, Section 3.12)

Aidan: Clause 3.12.2 is not necessary.

Alana: Or consider changing order of 3.12.2 and 3.12.3.

Jack: Secret ballot allows unbiased vote.

Should be used for "positions of power" not for committee appointments

Cameron: Important to specify which matters are (or are not) subject to secret ballot vote. (Committee appointments do not require secret ballot OR hiring and CSA elections do require a secret vote.

Motion: To amend Section 3.12 to read:

3.12.2. A member may request a secret ballot vote prior to voting on a main motion, which must be approved by a majority vote. This request may be made after the speakers list has been closed.

3.12.3. A secret ballot vote shall be used for any item where the Board chooses between candidates for hiring or a CSA election.

Consensus

Full section 3.12 as amended would read:

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3.12 Secret Ballot Vote

3.12.1. When a secret ballot vote is required, the PTM will distribute a paper ballot to each voting member. Members will indicate their vote, including abstention, on the ballot. Ballots will be collected by the PTM and counted by the Chair. The ballots will be kept anonymous. Any member may act as a scrutineer for the counting of ballots. The final result will be announced by the Chair and recorded in the minutes.

3.12.2. A member may request a secret ballot vote prior to voting on a main motion, which must be approved by a majority vote. This request may be made after the speakers list has been closed.

3.12.3. A secret ballot vote shall be used for any item where the Board chooses between candidates for hiring or a CSA election.

6.5. New Business

6.6. Other PBRC Business

6.6.1. Update Sexual Violence Policy Working Group

This item was tabled to the next PBRC meeting, due to Kayla's absence.

5.7. Adjournment

Members commented that this day and time are convenient to meet.

The next PBRC meeting will be held on:

Monday, January 21, 2019 at 10:00 am.

Motion: To adjourn this meeting at 10:59 am.

Moved: Horeen Hasson Seconded: Aidan Paskinov

Consensus