

MINUTES

Policy and Bylaw Review Committee

PBRC Meeting # 3

November 21, 2019 – 10:00 am – CSA Boardroom



Members Present: Earl Evans (PTM / Chair), Ariel Oleynikov, Aoife Pucchio, Blake Smith

Regrets: Anna Canella, Lindsey Fletcher (VP Academic), Horeen Hassan (VP External), Alan Negrin, Matteo Raso, Dena Van de Coevering (President).

Absent: Jamie Gibson

3.0. Call to Order

Chair Earl Evans called the meeting to order at 10:03 am. Quorum was achieved with three ratified members in attendance. This Committee makes its decisions by consensus, rather than voting. All Committee decisions are recommended to the Board through the minutes.

3.1. Committee Membership

Six Directors were ratified by the CSA Board as PBRC members on September 11. Three members of the Executive were named (by Executive Committee). One CSA undergraduate student was ratified as a PBRC member on October 23. PTM is designated as Chair of this Committee by Policy Appendix A.

3.2. Comments from the Chair (PTM)

3.2.1. Introductions and Pronouns

Regrets were received from three members plus the Executive members for today's meeting. Welcome to Aoife, an undergraduate student who had expressed interest in joining the Committee.

3.3. Approval of Past PBRC Minutes

No past minutes for this term.

3.4. Introduction to Policy and Bylaw Review Committee

3.4.1. PBRC Terms of Reference – Policy Appendix A, Section 2.6

The Committee reviewed the PBRC Terms of Reference as outlined in Policy A.

3.4.2. PBRC Report April 3, 2019

The year-end report from the Committee Chair to the CSA Board on April 3, 2019 was presented for information.

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3.4.3. Meeting Schedule

The Chair asked for input on the best day and time for PBRC meetings. This matter will be reviewed when the new semester timetables are finalized.

3.4.4. Vice-Chair Selection

The Committee selected Ariel Oleynikov as Vice-Chair.

3.5. Business

3.5.1. Bylaw 1: Organizational – List of Board Reps (Action Item)

The Committee reviewed the listing in Bylaw 1 of Member Colleges, At-Large reps and Student Organizations. Reference to the CJ Munford Centre will be changed to Guelph Black Student Association. Other organizations (ASA, GQE, and GRCGED) will be contacted to confirm their listing in the bylaw.

3.5.2. Bylaw 2: Electoral – Vacant Director Positions

A Board motion re the process to appoint directors to vacant Board positions was approved on October 23, 2019.

3.5.3. Appendix G: Electoral – Nomination of Directors

An amendment to Policy Appendix G to reduce the required number of nomination signatures from 50 to 25 was approved by the CSA Board on November 6, 2019.

3.6. Other PBRC Business

No other discussion items were added to the agenda.

3.7. Amendments to be Confirmed at 2020 AGM (for Information to PBRC)

For information, the following bylaw amendments have been approved by the Board since the 2019 AGM and will be presented for confirmation at the 2020 AGM:

- Bylaw 1, Sect. 4.1.2. (March 27, 2019) re Summer Schedule Board Meetings
- Bylaw 1, Sect 3.1.9. (April 3, 2019) re Minimum Number Directors
- Bylaw 2, Sect. 2.2.5. (April 3, 2019) re Director Appointment Process
- Bylaw 1, Sect. 8.0. (September 25, 2019) re Standing Committees
- Bylaw 2, Sect. 3.2. (September 25, 2019) re Referendum Quorum

3.8. Adjournment

This meeting adjourned at 10:35 am.

The next meeting will be at the Call of the Chair, next semester.

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Approved by the Board of Directors	November 27, 2019
Pete Wobschall , Policy & Transition Manager, PBRC Chair	
Signature 	Date October 19, 2020