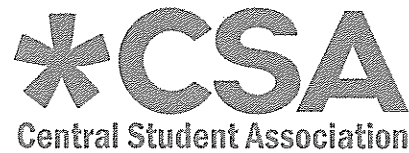


MINUTES

Board of Directors Meeting # 8
January 15, 2020 – 6:00 pm – UC 442



Members Present: Daniah Al-Naseri (left at 6:45 pm), Victoria Bali, Molly Brenzel, Anna Canella, Simonne Clout, Briana Green-Ince, Sumana Gupta, Jessica Krawitz, Anthony Lenarduzzi, Emmy Luo (arrived at 6:29 pm), Josh Moran, Alan Negrin, Kathleen Nolan, Daniel Ofori-Darko, Ariel Oleynikov, Michael Pacheco (Item 8.3.1), Zachary Rucchin, Lolia Shallouf (left at 6:45 pm), Blakeney Smith, Cameron Stotts

Regrets: Emily Bruce

Absent: Jena Lee Ashley, Matteo Raso

Executive Present: Dena Van de Coevering, Claudia Idzik, Lindsey Fletcher, Horeen Hassan

Chair: Cameron Olesen

Policy & Transition Manager: Earl Evans

Scribe: Sarah Dias

Guests: Bailey Cripps, Patrick MacCarthy

Overview of Motions

8.2.1. Approve the Agenda

MOTION AS AMENDED: That the agenda for the CSA Board of Directors Meeting on January 15, 2020, be approved as amended:

- To reorder the agenda so that:

Item 8.9.1: CSA Service Update – SafeWalk

Item 8.10.4: Hiring Committee Report – CRO, and

Item 8.11.1: CSA General Election

follow Item 8.4.1: Introductions and Pronouns.

Motion as amended carried

8.3.1. Student Senate Caucus Representative

MOTION: That Michael Pacheco be ratified as the Student Senate Caucus representative on the CSA Board of Directors, effective immediately.

Motion carried

8.5. Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following meeting:

8.5.1. Board Meeting # 7 – November 27, 2019

Motion carried

8.6. Executive Committee Minutes

MOTION: That the Executive Committee Minutes be received as information for the following meetings:

- 8.6.1. Meeting # 23 – December 2, 2019
- 8.6.2. Meeting # 24 – December 9, 2019
- 8.6.3. Meeting # 25 – January 7, 2020

Motion carried

8.7. Executive Updates

MOTION: To receive the following Executive Updates as information:

- 8.7.1. President
- 8.7.2. VP Student Experience
- 8.7.3. VP Academic
- 8.7.4. VP External

Motion carried

8.9.1. Student Help & Advocacy Centre – Bailey Cripps, SafeWalk Coordinator

MOTION: To receive the CSA Services Update on the Student Help & Advocacy Centre from Bailey Cripps, SafeWalk Coordinator, at the CSA Board Meeting on January 15, 2020.

Motion carried

8.10.1. Appoint Hiring Committees (various)

MOTION: To appoint a Hiring Committee for the following positions and to name a Board Member to each Hiring Committee, as follows:

Position	Board Member
Clubs Administrative Coordinator	Molly Brenzel
Clubs Programming Coordinator	Emmy Luo
SafeWalk Coordinator	Victoria Bali
Student Event & Risk Management Coordinator (SE&RM)	Daniel Ofori-Darko
Student Help and Advocacy Centre Coordinator (SHAC)	Kathleen Nolan

Motion carried

8.10.2. Appoint Hiring Committee – PTM

MOTION: To appoint a Hiring Committee for the position of Policy & Transition Manager;
RESOLVED that Alan Negrin be appointed to this Hiring Committee.

Motion carried

8.10.3. Hiring Committee Report – Bike Centre Coordinator

MOTION: That the hiring of Owen Marshall Young as Bike Centre Coordinator be ratified for Winter 2020, as recommended by the Hiring Committee.

Motion carried

8.10.4. Hiring Committee Report – Chief Returning Officer

MOTION: That the hiring of Patrick MacCarthy as Chief Returning Officer for the remainder of the 2019-2020 term, be ratified as recommended by the Hiring Committee.

Motion carried

8.10.5. Vacant Positions on CSA Committees (Finance and PDR)

MOTION: To fill the vacancy in the membership of the Finance Committee and to fulfill the Terms of Reference;

RESOLVED that the following CSA Board Member be appointed to the Finance Committee for the 2019-2020 term:

- Zachary Rucchin

Motion carried

MOTION: To fill the vacancy in the membership of the Petitions, Delegations and Representations Committee and to fulfill the Terms of Reference;

RESOLVED that the following Student Organization representative on the CSA Board be appointed to the PDR Committee for the 2019-2020 term:

- Briana Green-Ince

Motion carried

8.10.6. Clubs Tribunal Meeting # 1 – December 4, 2019

MOTION: That the minutes for Clubs Tribunal Meeting #1 on December 4, 2019, including the 123 CSA clubs for the Fall 2019 semester, be approved.

Motion carried

8.10.7. Finance Committee Report – December 12, 2019

MOTION: To approve the Salary and Wage Recommendations for 2020-2021 as presented;

RESOLVED that the 2019-2020 salary of the CSA Executive Officers be increased to pre-SCI levels.

Motion carried

8.11.1. CSA General Election – Patrick MacCarthy, CRO

MOTION: To receive the presentation on the CSA General Election from Patrick MacCarthy, Chief Returning Officer, at the CSA Board Meeting on January 15, 2020.

Motion carried

8.11.3. Divestment Letter to Board of Governors

MOTION: That the letter to President Franco Vaccarino regarding divestment from fossil fuel companies, be approved for distribution, as presented at the CSA Board meeting on January 15, 2020.

Motion carried

8.15. Adjournment

MOTION: To adjourn the CSA Board of Directors Meeting of January 15, 2020 at 8:12 pm.

Motion carried

Agenda # 8 – January 15, 2020

- 8.0. Call to Order**
- 8.1. Land Acknowledgement**
- 8.2. Adoption of the Agenda**
 - 8.2.1. Approve the Agenda**

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Board of Directors Meeting # 8
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-
- 8.3. Ratifications and De-Ratifications**
 - 8.3.1. Student Senate Caucus Representative
 - 8.4. Comments from the Chair**
 - 8.4.1. Introductions and Pronouns
 - 8.5. Approval of Past Board Minutes**
 - 8.5.1. Meeting # 7 – November 27, 2019
 - 8.6. Executive Committee Minutes**
 - 8.6.1. Meeting # 23 – December 2, 2019
 - 8.6.2. Meeting # 24 – December 9, 2019
 - 8.6.3. Meeting # 25 – January 7, 2020
 - 8.7. Executive Updates**
 - 8.7.1. President
 - 8.7.2. VP Student Experience
 - 8.7.3. VP Academic
 - 8.7.4. VP External
 - 8.8. Director Reports**
 - 8.9. CSA Services Update and Report**
 - 8.9.1. SafeWalk – Bailey Cripps, SafeWalk Coordinator
 - 8.10. Committee Updates and Reports**
 - 8.10.1. Appoint Hiring Committees (various)
 - 8.10.2. Appoint Hiring Committee – PTM
 - 8.10.3. Hiring Committee Report – Bike Centre Coordinator
 - 8.10.4. Hiring Committee Report – Chief Returning Officer
 - 8.10.5. Vacant Positions on CSA Committees (Finance and PDR)
 - 8.10.6. Clubs Tribunal Meeting # 1 – December 4, 2019
 - 8.10.7. Finance Committee Report – December 12, 2019
 - 8.11. Business**
 - 8.11.1. CSA General Election – Patrick MacCarthy, CRO
 - 8.11.2. NOTICE: Amend Bylaw 2: Electoral (3.1) re Referendum Questions
 - 8.11.3. Divestment Letter to Board of Governors
 - 8.12. New Business**
 - 8.12.1.
 - 8.13. Announcements**
 - 8.14. In Camera Session**
 - 8.15. Adjournment**
-

Minutes # 8 – January 15, 2020

8.0. Call to Order

Chair Cameron Oleson called the meeting to order at 6:11 pm.

8.1. Land Acknowledgement

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Land Acknowledgement by Molly Brenzel

In keeping with Indigenous protocols across Turtle Island, it is appropriate to acknowledge and pay respect to ancestral and traditional territories and local Indigenous communities. Acknowledging the territory in which we learn and work honours the relationship between the land and the Indigenous ancestors or stewards of the land.

To be meaningful and respectful, a territorial acknowledgement needs to be intentional. This is a time to give thanks, consider our role in the stewardship of Mother Earth and in building relationships with Indigenous people and communities.

8.2. Adoption of the Agenda

8.2.1. Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting on January 15, 2020, be approved as printed and distributed

Moved: Blakeney Smith

Seconded: Kathleen Nolan

Dena Van de Coevering: Amending the agenda order for our staff members and soon-to-be. As shown on-screen, changing the order of 8.9.1, 8.10.4. and 8.11.1.

MOTION TO AMEND: To reorder the agenda so that Item 8.9.1: CSA Service Update – SafeWalk follows Item 8.4.1: Introductions and Pronouns.

Moved: Dena Van de Coevering, President

Seconded: Kathleen Nolan

Vote on Motion to Amend

Motion carried

MOTION TO AMEND: To reorder the agenda so that Item 8.10.4: Hiring Committee Report – Chief Returning Officer and Item 8.11.1: CSA General Election follow Item 8.4.1: Introductions and Pronouns.

Moved: Dena Van de Coevering, President

Seconded: Kathleen Nolan

Vote on Motion to Amend

Motion carried

MOTION AS AMENDED:

That the agenda for the CSA Board of Directors Meeting on January 15, 2020, be approved as amended:

- To reorder the agenda so that:

Item 8.9.1: CSA Service Update – SafeWalk
Item 8.10.4: Hiring Committee Report – CRO and
Item 8.11.1: CSA General Election

follow Item 8.4.1: Introductions and Pronouns;

Vote on Motion as Amended
Motion carried

8.3. Ratifications and De-Ratifications

8.3.1. Student Senate Caucus Representative

MOTION: That **Michael Pacheco** be ratified as the Student Senate Caucus representative on the CSA Board of Directors, effective immediately.

Moved: Lolia Shallouf
Seconded: Ariel Oleynikov

Vote on Motion
Motion carried

8.4. Comments from the Chair

Chair: Good evening everyone, thank you for coming. Bright new semester; hopefully, we can start it off right. Raise your placard if want to be added to the speaking list or to vote. Or raise your hand if you have a point of information, point of personal privilege, point of parliamentary procedure or point of order. Other than that, feel free to raise parliamentary procedure if you have any questions tonight.

8.4.1. Introductions and Pronouns

Those present introduced themselves and stated the pronouns they wish to use.

8.5. Approval of Past Board Minutes

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MOTION: That the Minutes be approved for the following meeting:

8.5.1. Board Meeting # 7 – November 27, 2019

Moved: Ariel Olenyikov

Seconded: Lolia Shallouf

Vote on Motion

Motion carried

8.6. **Executive Committee Minutes**

MOTION: That the Executive Committee Minutes be received as information for the following meetings:

8.6.1. Meeting # 23 – December 2, 2019

8.6.2. Meeting # 24 – December 9, 2019

8.6.3. Meeting # 25 – January 7, 2020

Moved: Blakeney Smith

Seconded: Kathleen Nolan

Vote on Motion

Motion carried

8.7. **Executive Updates**

8.7.1. **President**

Dena Van de Coevering: Hi folks! I want to start by welcoming the new reps and the new CRO who just gave a great detailed presentation to get you folks ready for what's going on with the CSA in the next month or so. And welcome back to returners, great to see familiar faces. A few things to touch base on, busy winter semester, general elections, AGM, and bulk of hiring to do, and just finished bus passes, thousands of students and thousands of stickers in just a short period of time. January 21, we have another PDR deadline; if interested in doing PDR, feel free to connect with myself or PDR Committee and we can advise from there.

End of last semester, Executive got together to discuss what our goals were for the remainder of our term. The one I identify that I want to move forward with is creating job descriptions for our core staff. A question was raised about this at the last Board meeting that there was concern around that. I was able to meet with that Board member to discuss the concern about permanent staff not doing job evaluations with me. I apologize for the miscommunication, because in reality, we have out of date job descriptions for some people. This was the true reason for why we were not able to complete evaluations. This is why I want to complete job descriptions so

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we are able to complete our evaluations and enhance communication and allow us to understand the roles of these staff together. As well, the first one I will start with is the PTM's, because as you have seen from the agenda, he has submitted his resignation after two years of dedication to the CSA. We just received news on the Compulsory Fees Committee, where we discuss student fees; we will be meeting on Friday, to gain a better understanding of what direction the University is taking in regard to Student Choice Initiative and the unlawful ruling given by the divisional court, and how university will interpret that. No answers yet but hoping for a better idea at the end of the week. Any questions, happy to answer them.

8.7.2. VP Student Experience

Claudia Idzik: Hi everyone. Important dates, tomorrow we are having Coffee with your CSA, so if you have any friends that have questions, or you have questions, and want to hang with us on chill vibe, you can grab a free coffee or tea, tomorrow 2 to 4 pm; sexy bingo is January 30. Not the same night as Frosty Mug, thank you Lindsey., Two other things, I have applied to. The first is to revitalize the comfort room, if you don't know what that it, it is to decompress, and not work in an academic space. It has been under-utilized so we applied to put therapy kits in there and a lamp; hope we do get funding. Applied for a major speaker funding, which hopefully more news in the next one or two weeks.

Anna Canella: Coffee with the CSA is 2 to 4 pm or 3:30 to 5:30 pm?

Claudia Idzik: Yes, 2 to 4 pm.

8.7.3. VP Academic

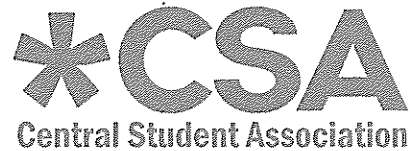
Lindsey Fletcher: Happy New Year, happy new semester! I want to highlight from my report, a welcome to Krista Bentley as new Assistant Coordinator for SHAC. She will be working with Sara and Maggy. A couple meetings coming up, open and affordable, did textbooks at bus pass and that was really great. Planning another in March for academic, so keep an eye out for that. Mental health first aid training, I attended, thought it was really great, a good way to support students. We're hoping to bring this training to campus, another application going in from the Student Executive Council, that both myself and Dena sit on. So we're hoping to get funding for that. Teaching Excellence Award is still open, we want to make sure professors/ instructors are recognized, so please get those in. And there are ten days until Frosty Mug.

8.7.4. VP External

Horeen Hassan: Hi everyone, good to see everyone come back after a really long holiday. A few updates from last year, Bike Centre has hired a new Coordinator. CSA hosted an ice cream chilling stress buster on December 9, fun, nice to see everyone's faces with ice cream in the middle of winter. The day after

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that, CSA and CSF had exam study kits which had paper bags with fruit, highlighters, snacks, buttons, things like that. This past week has been super busy with bus pass distribution; it's still taking place. A lot of questions and voicemails, remind friends to get bus passes when they're supposed to. But this could actually be the last bus pass distribution ever, because Guelph Transit is going digital; in coming semesters, it will be a tap system. So you can walk on and use your student card, so just a little update there.

The CSA Executive, we attended the vigil at War Memorial Hall for the two Ph.D students who were killed in the plane crash; very powerful vigil, unfortunate to lose some really bright people. In terms of external committees, the Guelph Wellington Collation for Social Justice met on December 10 and January 14. The group is setting priorities for the year, the greatest priority is environmental action and addressing climate change. The New Green Deal, also has been active around meetings throughout last semester, met twice over the winter holiday, also met with Lloyd Longfield, with the aim of addressing climate change and the Green New Deal motion, which will be submitted to the House of Commons by Peter Julian. Wellington Water Watchers, I met with them to do more work with, water is a human right and the Tap In campaign. The two of us have been meeting to see how we can collaborate, in terms of local affairs and committees. Claudia and I attended the parking service meeting on November 29, to go over the grievance letter. We stressed the need for student consultation before making such drastic changes to students. There will be a parking town hall on January 20 from 1 to 3 pm; this will be an opportunity to vocalize concerns and experiences with the new parking. The Parking Appeals Committee met on January 9; this meeting consisted of very little students; I think I was the only student in that room. It's kind of insulting, the system is more catered towards staff and faculty and not students, which is why it is more important to show up on January 20.

We the Students will be the campaign that I will be working closely with Lindsey to look at cuts to OSAP. Fairness for international students is another campaign; I will be meeting with several international students about. They met with admin. and addressed some of several issues our international students are facing, meeting shortly to debrief that. OSSTF, Ontario Secondary School Teachers Federation, has been on strike. Today was strike day, every single Wednesday from 4 to 5 pm, local high schools have been picketing. I am going out and showing support, if anyone is interested in picketing with OSSTF, let me know.

Sumana Gupta: What time is the parking town hall?

Horeen Hassan: 1 to 3 pm January 20 in Peter Clark Hall. We'll advertise it through social media.

MOTION: That the following Executive Updates be received as information:

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- 8.7.1. President
- 8.7.2. VP Student Experience
- 8.7.3. VP Academic
- 8.7.4. VP External

Moved: Simonne Clout
Seconded: Ariel Oleynikov

Vote on Motion
Motion carried

8.8. Director Reports

Anna Canella: Met with Student Admin, been in talks with changing for students, especially since the University is bringing more international students. Hired a new VP, it is Stewart, who will be advising on how to better attract international students. There are a lot of questions raised especially seeing how international students already have issues. I am going to meet with Horeen to debrief and better represent international students.

Sumana Gupta: I sat on the Clubs Tribunal, told clubs to be officialised. I sat on a Hiring Committee, a really wonderful experience.

Jessica Krawitz: It's cool to see the new clubs that are going to start up.

Briana Green-Ince: I sat on the Hiring Committee to choose the Bike Centre Coordinator; it went really well. Also sat on the Transit Committee with Dena, and happy to see that everyone is getting introduced to the new system, happy it's turned out well.

Kathleen Nolan: I helped out with bus pass which was really fun, got to chat with a bunch of students.

Blakeney Smith: Toward the end of last semester, I sat on PBRC and we will be presenting that.

8.9. CSA Services Updates and Reports

8.9.1. Student Help & Advocacy Centre – Bailey Cripps, SafeWalk Coordinator

This item was discussed earlier in the agenda, as approved under Adoption of the Agenda.

MOTION: To extend speaking rights to the SafeWalk Coordinator.

Moved: Blakeney Smith
Seconded: Daniah Al-Naseri

Vote on Motion
Motion carried

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Bailey Cripps: I am the SafeWalk Coordinator; I assume everyone read the document. First of all, thank you for having me today, to tell about SafeWalk and the progress we have made. We are a CSA service. It is a volunteer program from 7:30 pm to 2:30 am, Monday to Sunday, the most extensive hours in any SafeWalk program in the province, that I have looked at. And I looked at 20 plus programs a few years back, which is pretty cool. In addition, our clients include peers, faculty, clients, visitors, pretty much anyone at the University of Guelph. And it is an all for free service, a really cool service that we are able to provide and a large part is because of CSA funding and resources.

I have been Program Coordinator since 2018, and during this time, we have seen a large growth with the number of volunteers we have. My partner, Tyler and I have worked really hard on this; he is my support coordinator. Winter 2019, we had 56 volunteers, even with volunteer drop-off, that is a cool achievement for us. In winter 2018, we started with just 43 volunteers, just a year ago, a huge difference there. To do hiring, we do poster runs, class talks, and word of mouth. We are always open to suggestions, in addition, for volunteer attention. We do have a senior volunteer committee with three volunteers, they provide a lot of feedback. Some ways that we appreciate volunteers, we offer coupons for volunteers. This keeps volunteers happy. Some initiatives we've done, we put posters on every emergency pole. I can't take credit for that though; my partner Tyler did most of the work. He laboured putting stickers on each pole, letting students know they can use the emergency poles to contact SafeWalk through campus police dispatch. The referendum we had recently, allowed us to have a golf cart. The main goal for this semester and the following is to increase accessibility and visibility across campus, and the cart is one of the ways we are hoping to accomplish that. Starting a pilot somewhere around March, which is extremely exciting.

Then my final point, as CSA Board members, you have contact with students, and with myself as well. If you need SafeWalk, you can call the University phone number with extension 53200. In addition, our SafeWalk teams do library walks, night walks; flag them down; we have a great volunteer group, they are very friendly. I also want to highlight that we are currently recruiting for the service. Applications are due January 20, and you are more than welcome to submit an application, happy to see it. And to highlight some improvements we've made as staff, over the past couple of years, in 2017 - 67, 2018 - 57 and 2019, we had 71 walks, 14 more walks, trying to advertise, connect with local groups, presented to interhall council, and posters on emergency poles, remind students we exist to enhance safety of people on campus. Any questions?

MOTION: To receive the CSA Services Update on SafeWalk from Bailey Cripps, SafeWalk Coordinator, at the CSA Board Meeting on January 15, 2020.

Moved: Jessica Krawitz

Seconded: Ariel Oleynikov

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Vote on Motion
Motion carried

8.10. Committee Updates and Reports

8.10.1. Appoint Hiring Committees – Various

WHEREAS the CSA will soon begin its hiring process for the 2020-2021 term; and
WHEREAS one CSA Board Member is required to participate on each Hiring Committee;

MOTION: To appoint a Hiring Committee for the following positions and to name a Board Member to each Hiring Committee, as follows:

Position	Board Member
Clubs Administrative Coordinator	Molly Brenzel
Clubs Programming Coordinator	Emmy Luo
SafeWalk Coordinator	Victoria Bali
Student Event & Risk Management Coordinator (SE&RM)	Daniel Ofori-Darko
Student Help and Advocacy Centre Coordinator (SHAC)	Kathleen Nolan

Moved: Dena Van de Coevering, President
Seconded: Kathleen Nolan

Dena Van de Coevering: CSA does a large round of hiring, one year contracts with potential of renewal, majority of coordinators first; second round hiring coming to the Board in two weeks, secondary coordinators like volunteer coordinators. Not the Bike Coordinator, because only half that contract has passed so the CSA is able to evaluate the work thus far and maybe extend the contract. I'd also like to make note, if you haven't sat on this committee, it would be a fun time to join in.

Anthony Lenarduzzi: I haven't, but is the librarian or the bookkeeper happening? If it's happening, I do not have to put my name forward.

Dena Van de Coevering: The bookkeeper is financial-based, working in the business office. We are finalizing it and it is coming.

Ariel Oleynikov: What is our obligation as a Board member? A refresher please?

PTM: One hiring committee, Mr. Chair.

Kathleen Nolan: I volunteer to sit on the SHAC position.

Molly Brenzel: I volunteer to sit on the Clubs Administrative position.

Emmy Luo: I volunteer for Clubs Programming Coordinator.

Daniel Ofori-Darko: I volunteer for SE&RM.

Victoria Bali: I volunteer for SafeWalk.

Vote on Motion
Motion carried

8.10.2. Appoint Hiring Committee – Policy & Transition Manager

WHEREAS the PTM has submitted a resignation, effective February 28, 2020;
WHEREAS the CSA recognizes the need to fill the position of PTM;
WHEREAS a Hiring Committee including one CSA Board Member, one CSA Executive Member and one CSA staff member, is required;

MOTION: To appoint a Hiring Committee for the position of Policy & Transition Manager;

RESOLVED that Alan Negrin be appointed to this Hiring Committee.

Moved: Blakeney Smith

Seconded: Dena Van de Coevering, President

Dena Van de Coevering: I want to say thank you to the PTM for two years of dedication, Board meetings packages always done, and policy work. Beyond that, we are excited to hire a new permanent staff member, looking forward to transition so our current PTM can give all the information to the new PTM. Excited to have one of you sit on the committee.

Alan Negrin: I would like to volunteer.

Jessica Krawitz: I would also like to volunteer.

Blakeney Smith: I would also like to volunteer.

Chair: Okay, we will do a ballot vote.

Blakeney Smith: In my experience, as a Board member on the Policy Committee for CSA and as OPIRG, and policy committee, I feel I have some experience that I know what is required as a PTM, and would like you to consider me for the position of the hiring committee.

Alan Negrin: As someone who represents a group on campus where there are a lot of marginalized people, having me on the hiring committee is important because the PTM is such a vital part to Board, looking over bylaws and policy. I feel like it is important to have someone that understands that there are other voices, not just a group of people sitting here, and that there have to be changes. And I was on the hiring committee for Earl.

Jessica Krawitz: I will no longer run; I will withdraw my name.

Ballots were distributed and Board members voted by secret ballot.

Vote on Motion

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Chair: From a total of 18 votes, there was a tie between the two members, so one moment. In this instance, the President is the tie breaker vote.

Dena Van de Coevering: Okay, sorry this is an uncomfortable position. Based on descriptions, you folks both carry high quality that would be valuable from a high level of involvement. And being on the hiring committee previously, and bringing different perspective from both experiences, I would like to bring member Negrin into the position, because they have been on the hiring committee before, have seen a wider range of candidates, and could better help to identify qualities.

Motion carried

8.10.3. Hiring Committee Report – Bike Centre Coordinator

MOTION: That the hiring of **Owen Marshall Young** as **Bike Centre Coordinator** be ratified for Winter 2020, as recommended by the Hiring Committee.

Moved: Horeen Hassan, VP External

Seconded: Briana Green-Ince

Horeen Hassan: In the previous semester, we did interviews for the Bike Centre Coordinator position. We only got two applications, but that's okay! We hired one! Owen has made two bikes from scratch all on his own, that's what he said, so super impressive. He is very excited to start the position this semester.

Vote on Motion

Motion carried

8.10.4. Hiring Committee Report – Chief Returning Officer

This item was discussed earlier in the agenda, as approved under Adoption of the Agenda.

MOTION: That the hiring of **Patrick MacCarthy** as **Chief Returning Officer** for the remainder of the 2019-2020 term, be ratified as recommended by the Hiring Committee.

Moved: Dena Van de Coevering, President

Seconded: Sumana Gupta

Dena Van de Coevering: In the hiring committee report, you see we interviewed four, selected one candidate, and we are excited to continue to work together.

8.10.5. Vacant Positions on CSA Committees (Finance and PDR)

Finance Committee

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WHEREAS CSA Policy Appendix A, Section 2.4, provides the Terms of Reference for the CSA Finance Committee;

WHEREAS these Terms of Reference state that the Finance Committee will consist of six members including three Board Members; and

WHEREAS a vacancy exists on this Committee due to the recent de-ratification of a Board Member;

MOTION: To fill the vacancy in the membership of the Finance Committee and to fulfill the Terms of Reference;

RESOLVED that the following CSA Board Member be appointed to the Finance Committee for the 2019-2020 term:

- Zachary Rucchin

Moved: Ariel Oleynikov

Seconded: Alan Negrin

Dena Van de Coevering: I am Chair of both of these committees. Finance Committee has an enormous responsibility in developing the budget for next year. The coming term is the focus for this upcoming committee. The Business Manager who is very involved in the process, we are able to work together to find answers, which can then be brought to the Board and presented. Depending on the situation we are in, it can be very intensive. We are entering a situation where we are more stable than last year, so it should not be as intense.

As for the PDR Committee, we speak about it quite a bit at this Board, minutes coming to meetings, assessing PDR applications, to see who is running events, what event is happening, and how students would be impacted. We would then be putting financial value to that, are we able to support these events? We have one more deadline, we might have another.

Briana Green-Ince: I was going to volunteer for PDR, so my mistake, sorry about that.

Zachary Rucchin: I will volunteer for Finance Committee

Vote on Motion

Motion carried

Petitions, Delegations and Representations (PDR)

WHEREAS CSA Policy Appendix A, Section 2.5, provides the Terms of Reference for the CSA Petitions, Delegations and Representations (PDR) Committee;

WHEREAS these Terms of Reference state that the PDR Committee will consist of a maximum of six members including one Student Organization representative; and

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WHEREAS a vacancy exists on this Committee due to the recent de-ratification of a Board Member;

MOTION: To fill the vacancy in the membership of the Petitions, Delegations and Representations Committee and to fulfill the Terms of Reference;

RESOLVED that the following Student Organization representative on the CSA Board be appointed to the PDR Committee for the 2019-2020 term:

- **Briana Green-Ince**

Moved: Blakeney Smith

Seconded: Simonne Clout

BrianaGreen-Ince: I would like to volunteer.

Vote on Motion

Motion carried

8.10.6. Clubs Tribunal Meeting # 1 – December 4, 2019

MOTION: That the minutes for Clubs Tribunal Meeting #1 on December 4, 2019, including the 123 CSA clubs for the Fall 2019 semester, be approved.

Moved: Blakeney Smith

Seconded: Alan Negrin

Vote on Motion

Motion carried

8.10.7. Finance Committee Report – December 12, 2019

WHEREAS the CSA Finance Committee has reviewed the salary and wage recommendations for 2020-2021 and recommends Board approval;

WHEREAS the salaries of the CSA Executive Officers were reduced due to the Student Choice Initiative (SCI); and

WHEREAS the CSA student fee revenue has been greater than anticipated;

MOTION: To approve the Salary and Wage Recommendations for 2020-2021 as presented;

RESOLVED that the 2019-2020 salary of the CSA Executive Officers be increased to pre-SCI levels.

Moved: Daniel Ofori-Darko

Seconded: Kathleen Nolan

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Jessica Krawitz: I have a relationship with the President, so as a Board member, I am declaring a conflict of interest and will remove myself out of the room.

Dena Van de Coevering: The report has a few sections to it. I was hoping to complete the section before wage and salary presented to the Board. You folks have received a set of Finance Committee minutes from our second meeting in the fall semester, I will be touching on sections on 1,3 and 4, and Blakeney will be presenting number 2. I will run through what our meeting was like, back in December. Part 1 is the report from the first meeting, highlighting what the committee reviewed, and highlighting what you folks were shown on November 27, looking at the surplus, our financial update, financial position, repeated info for you folks to have in a condensed document at your leisure. For Section 3, in the Finance Committee meeting, we approved a motion to update the administrative budget, increase by \$2,000, as this year has been intensive by improving CSA on campus, and through that promotion lines have been dwindling, so the Committee approved to add \$2,000. The fourth item, more information will come on this piece, but it is a potential speaker to come to campus. We are waiting for details but felt it appropriate to discuss with the Board the use of the entertainment fee. There is no overarching body to decide how this money is spent. We felt it was appropriate to discuss this topic with the Finance Committee because it is a large sum of money. More info is to come, any questions?

Blakeney Smith: Wage recommendations are next.

Horeen Hassan: Would you like the four of us to step out of the room, due to conflict of interest?

Lindsey Fletcher: We would lose quorum.

Horeen Hassan: This is just a discussion.

Chair: You would lose quorum. That being said, I do have a recommendation for the Board, to make a ballot vote for this motion, that way all voting is kept secret. The majority vote can make any vote a ballot vote.

MOTION: To make it ballot vote.

Moved: Kathleen Nolan

Seconded: Emmy Luo

Vote on Motion

Motion carried

Blakeney Smith: Would it be appropriate to come up and point to the chart on the screen?

PTM: Give me a minute, I will pull it up.

Lindsey Fletcher: If the three Vice Presidents step out, would we still have quorum with the President here?

Chair: After consulting with the CSA Rules of Order, we need the President and one VP, or all three VPs.

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Blakeney Smith: The wage adjustment recommendation for Finance Committee 2019-2020, fiscal year, as well for Executive Finance for 2019-2020 fiscal year. Do I need to explain cost of living adjustment to anyone? Here we can see the salary for all different employees for CSA, minimum wage. Bullring staff got paid \$15.35, because SCI we were trying to conserve our budget, we didn't give cost of living adjustment for 2019-2020 year. Now, because we have been getting more money than expected despite SCI, we are going to be giving part time student staff a cost of living adjustment of 4.25% for 2020-2021, to put them where they would have been if we had given cola before. Except for FoodBank Coordinator, got cola and will continue to. We are here to discuss Executive staff. Because we were facing a possible decrease in the budget, we reduced Executive salaries by 4.78%, for 2019-2020 fiscal year, which leaves them at \$33,033.00. But they worked reduced hours in the summer semester, they worked a four day week. However, because we got money we weren't expecting, the Finance Committee thought, put the Executive salary back where they would have been if not reduced. But we must account for the fact they did not work as much in the summer as they are now, which is where we get \$33,305.40, so adding \$2,940.40, that's what we are recommending. That accounts for \$11,761.60 in total increase to the budget line for 2020-2021. We are reversing the adjustment. Any questions? Just to recap, this is what we will pay staff next year, \$36,000.00, and this is what we would like to give Executive back from what we reduced their salary due to SCI.

Cameron Stotts: So basically, we are doing backpay?

Blakeney Smith: Yes

Vote on Motion

Ballots were distributed and Board members voted by secret ballot.

Chair: The Motion is approved from the ballots being tallied.

Motion carried

8.11. Business

8.11.1. CSA General Election – Patrick MacCarthy, CRO

This item was discussed earlier in the agenda, as approved under Adoption of the Agenda.

MOTION: To extend speaking rights to the **Chief Returning Officer.**

Moved: Blakeney Smith

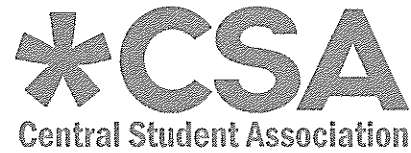
Seconded: Anthony Lenarduzzi

Vote on Motion

Motion carried

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Patrick MacCarthy: Thank you for giving me the opportunity to speak, officially in my new capacity. A couple things I want to highlight tonight, I want to give you an update on what the Election Offices are doing and what our timeline looks like, and ways you as Board members can get involved in the election. This year, the University has asked us to have election results ratified in a much shorter timeline; the election will be completed before Reading Week begins. Nominations for the Executive positions and the member positions are going to open on the 17th, this Friday, two days from now. And the Friday after, the 24th is the deadline for referendum. We are going to have all candidates meet on the 27th and 28th, which is required for all Board and Executive candidates to attend. Following that, we will have an Executive forum hosted downstairs in the UC courtyard, as a chance for the general student body to meet the candidates running and to have any questions answered. The campaign runs for two weeks, starting on the 3rd, voting starts on February 10 and concludes on the 14th, the Friday before Reading Week. The official results will be posted shortly after. Staff and the election office are working to promote the election. You might have seen banners, posters all around campus, posters in residence buildings, really great ways to encourage people to nominate themselves. We have found that the best way to have people nominated for Board or Executive positions is to have someone invite them. So if you are wanting to apply to a Board position again, I would encourage you to do that, or tap a friend on the shoulder and say this is a great opportunity. If you want to shape decisions on campus, encourage them to apply. If any questions, they can talk to Executive members or me. As part of campaigning as well, we are going to be sending out weekly listserv messages. One will be going out on Monday, saying: "Hey, you should nominate yourself to run for the Board or for Executive positions". We will have one for all general forum, another one at the end of voting period encouraging students to vote.

As you all know, we require 10% of the membership in order to reach quorum. I will be asking all of your help in a couple weeks to get the vote out as well. So also trying to feature the election on our social media, we are going to be doing a day in the life of Executive members. We encourage them to apply; if you'd like to volunteer, talk to me or one of the Executive. If you are running for your position, please share on your own social media. We are really trying to promote the election. A couple of other things we are trying to do with any clubs or organizations that you are part of, ask them to consider running for a Board member position again. Share all information on your own personal social media or on your clubs and organizations social media. And if you represent a College government, I encourage you to post on the student pages and College Government page, and any clubs and organizations. The quality of election will be based on the quality of candidates we have. We have 14 Board positions and four Executive positions to fill; lots of opportunity for great candidates. We are also encouraging people to give classroom talks, not only nomination and voting. If you want, I can provide you with poster and talking points to present to your classes, saying to consider Board positions. And then a couple weeks later, encourage

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students to vote. Another thing, help with a table with Club Days, and next week with nomination period. It would be great if one or two Board members could give time; it's great if an actual Board member could talk to students, encourage them to apply. That's a brief overview of what we are doing for this election, and I am looking forward to it being an exciting and successful campaign, and to getting to know each one of you.

Blakeney Smith: Thanks for the presentation. You said that the schedule needs to be changed because the University asked for candidates to be ratified at a specific time, is that correct?

Patrick MacCarthy: I should've said, they asked for any referendum to be ratified sooner. The President can speak to that as well.

Dena Van de Coevering: Upstairs, the University admin. needs the result of the referendum by March 6 to ensure that all fee changes would be properly processed. That is why they moved up the date, that we weren't anticipating until the middle of the semester and had to update the general election timeline, so we can ensure the referendum is processed for fees.

Kathleen Nolan: When interested in running again, do we need 50 signatures again or do the ones we already have count?

Patrick MacCarthy: You need to do it again, but you only require 25 now.

MOTION: To receive the presentation on the CSA General Election from Patrick MacCarthy, Chief Returning Officer, at the CSA Board Meeting on January 15, 2020.

Moved: Brian Green-Ince

Seconded: Simonne Clout

Vote on Motion

Motion carried

8.11.2. Amend Bylaw 2: Electoral re. Referendum Questions

WHEREAS Policy Appendix G: CSA Electoral was amended on April 3, 2019 so that referendum questions may take place during the "Elections period" rather than only during the "General Elections period", as previously stated;

WHEREAS the related bylaw should reflect the same wording as the policy;

MOTION: That **Bylaw 2: Electoral, Clause 3.1**, be amended to delete references to the Fall semester so that it now read as follows:

- 3.1. Referendum questions may be accepted by the CSA Elections Office between the first day and the last day of classes in the semester prior to the election period.

Notice of this item was provided, for consideration at the next meeting.

8.11.3. Divestment Letter

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MOTION: That the letter to President Franco Vaccarino regarding divestment from fossil fuel companies, be approved for distribution, as presented at the CSA Board meeting on January 15, 2020.

Moved: Anthony Lenarduzzi

Seconded: Blakeney Smith

Horeen Hassan distributed the draft letter at the meeting.

Horeen Hassan: I think, for a Point of Personal Privilege, could I read it out loud, give background context, if that is alright?

Chair: Yes

Cameron Stotts: Just before, I'd like to declare conflict of interest as I sit on the Board of Governors.

Michael Pacheco: I also sit on the Board and will declare a conflict of interest.

Horeen Hassan read the draft letter.

Emmy Luo: I think it is really powerful and well written; I know you mentioned we can also do this, how would we?

Horeen Hassan: You can use the same letter, and if submitting on behalf of your student organization, just sign it for your organization; also encourage others to write letters. We all have specific perspectives and experiences when it comes to environment and human rights. You can always take it and make it your own, take what you do like or just the same wording. I do recommend submitting it before January 22, the Board of Governors meeting. Hopefully, the University can feel some heat.

Emmy Luo: How would we submit it?

Lindsey Fletcher: It can be emailed to the University Secretary, or dropped by the 4th floor of UC at their office.

Kathleen Nolan: Can I propose a slight adjustment to wording to one part of the letter... "at a time where...", this is an opportunity we cannot afford to ignore, instead of that.

Horeen Hassan: Noted.

Anna Canella: In terms of being inclusive, and maintaining a good relationship, I have an issue with the word "demand". It would be better to say "we strongly encourage", but this is just a suggestion.

Blakeney Smith: The motion that prompted this letter specifically used "demand".

Anna Canella: I withdraw the motion.

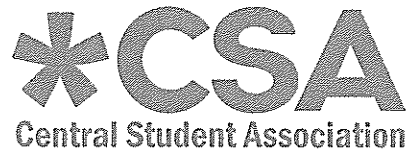
Vote on Motion

Motion carried

Chair: Noted abstention for Member Canella.

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8.12. New Business

8.13. Announcements

PTM: The Annual General Meeting is Wednesday, February 12, and we are hoping that all can attend. Two years ago, quorum was not met. A lot goes into organizing the AGM so please attend the meeting. It's what CSA offers to the membership. If you can bring someone, it will help meet quorum. The deadline for members to submit agenda items is next Thursday, January 23. The draft minutes are on the web now, they go to the meeting for approval. It's been a year but it's good to get them on the web ahead of time so people can see what happened at the last meeting. They are posted on our website under "Get Involved" and under "Annual General Meeting". These are draft minutes, subject to approval.

Dena Van de Coevering: Counting down the days, and highlighting what the PTM just raised, we have 42 days to ratify new members of Boards, and 28 days until the AGM. Looking forward to seeing you there.

Claudia Idzik: If you are thinking of doing VP Experience, please reach out, and keep an eye on social media.

Horeen Hassan: The Annual General Meeting is fast approaching. Reach out to a friend, any motion to bring forward by January 23. Anything your friends or you, yourself would like the organization to do; it would be great to get as many motions as possible.

Lindsay Fletcher: I stand corrected, eight days until Frosty Mug, also 106 days of me being VP Academic. If you want to be in this seat, hit me up, you should run.

Cameron Stotts: Not the usual aggie pub, relay for life, hosting coat check at aggie pub, all proceeds go to the Canadian Cancer Society. If you could tell all committees about relay for life, it is posted on March 7.

Alan Negrin: In February, winter pride, we will be hosting a craft fair, a couple vendors out, will be in PCH, second week of February, going to be cool.

Michael Pacheco: I haven't met everyone yet, nothing to report now, but will get to you when I do.

Sumana Gupta: On the editorial footnotes for gender and sexuality, currently accepting submissions, looking for essays, art work and poetry anything to create gender and sexuality. If you google University of Guelph footnotes, it takes you to the website to submit. You can email me, the deadline is January 31.

Molly Brenzel: Happy New Year, I hope the semester is going well.

Simonne Clout: I have a ticket to see Thundercat, so just stoked.

Briana Green-Ince: Tons of events to report, Black History events, something everyday. My show is happening in February, starting on February 10 to February 29. Opening night is February 13, message me if you want a poster and can get posters up around campus together.

Ariel Oleynikov: I'm doing the New York trip, open to everyone, \$310 for roundtrip. Also hosting build a band, you perform an original and cover, and

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winners get money. Trying to plan career nights, everyone welcome. Also planning a gala. I'm in the Wedding Singer, come see it in March.
Emmy Luo: Happy New Year, excited to see you for the rest of the semester.
Daniel Ofori-Darko: Conference coming up in March.
Anthony Lenarduzzi: We're half done, so much fun. Trivia coming up on the 27th, art therapy, also pretty cool. If anyone is interested in the gala on February 29, it's \$45 for students, all money going to a worthy cause.
Kathleen Nolan: I just joined as a volunteer for Guelph Bug Day, where you look at cool bugs; not until August.
Blakeney Smith: OPIRG is hosting a triple event: hip hop performance, a screening of Trouble: Prelude to a Disaster, and also a book launch. On Friday, January 24, doors open at 9 pm, film at 9:15 and the show starts at 10:15 pm.
Briana Green-Ince: Could I add, we are having a club event on Friday as well? It's our first all ages event, at the Albion, a great DJ from Toronto.
Chair: The AGM is very important. Bring three friends, that is all for quorum.

8.14. In Camera Session

8.15. Adjournment

MOTION: To adjourn the CSA Board of Directors Meeting of January 15, 2020 at 8:12 pm.

Moved: Lindsey Fletcher
Seconded: Kathleen Nolan

Vote on Motion
Motion carried

Approved by the Board of Directors	Date: <u>Jan 29 / 2020</u>
Signed <u></u> Cameron Olesen Board Chair, 2019-2020	Date: <u>Jan 29 / 2020</u>
Signed <u></u> Earl Evans Policy and Transition Manager 2019-2020	Date: <u>Jan 29, 2020</u>