

## MINUTES

Board of Directors Meeting # 7  
November 27, 2019 – 6:30 pm – UC 442



**Members Present:** Daniah Al-Naseri, Jena Lee Ashley, Victoria Bali (Item 7.3.2), Molly Brenzel, Emily Bruce, Anna Canella, Briana Green-Ince, Sumana Gupta Jessica Krawitz, Anthony Lenarduzzi, Emmy Luo (left at 7:15 pm, returned at 7:38 pm), Josh Moran, Kathleen Nolan, Daniel Ofori-Darko, Ariel Oleynikov, Matteo Raso, Zachary Rucchin (Item 7.3.1), Lolia Shallouf, Cameron Stotts

**Regrets:** Simonne Clout, Jamie Gibson (Item 7.3.3), Nicole Johnston (Item 7.3.2)  
**Absent:** Alan Negrin, Blakeney Smith

**Executive Present:** Claudia Idzik, Lindsey Fletcher, Horeen Hassan  
**Regrets:** Dena Van de Coevering

**Chair:** Cameron Olesen

**Policy & Transition Manager:** Earl Evans

**Scribe:** Sarah Dias

**Guests:** Lee Anne Clarke, Maggy Watson

### Overview of Motions

#### 7.2.1. Approve the Agenda

**MOTION AS AMENDED:** That the agenda for the CSA Board of Directors Meeting on November 27, 2019, be approved as amended:

- To reorder the agenda so that Item 7.9: CSA Service Update follows Item 7.4.1: Introductions and Pronouns.

**Motion as amended carried**

#### 7.3.1. Lang Students' Association

**MOTION:** That **Zachary Rucchin** be ratified as the Lang Students' Association representative on the CSA Board of Directors, effective immediately.

**Motion carried**

#### 7.3.2. Interhall Council

**MOTION:** That Nicole Johnston be de-ratified as the IHC representative on the CSA Board of Directors, effective immediately;

**RESOLVED** that **Victoria Bali** be ratified as the Interhall Council (IHC) representative on the CSA Board of Directors, effective immediately.

**Motion carried**

**7.3.3. College of Social and Applied Human Services**

**MOTION:** That Jamie Gibson be de-ratified as the CSAHS representative on the CSA Board of Directors, effective immediately.

**Motion carried**

**7.5. Approval of Past Board Minutes**

**MOTION:** That the Minutes be approved for the following meeting:

7.5.1. Board Meeting # 6 – November 6, 2019

**Motion carried**

**7.6. Executive Committee Minutes**

**MOTION:** That the Executive Committee Minutes be received as information for the following meetings:

7.6.1. Meeting # 20 – November 4, 2019

7.6.2. Meeting # 21 – November 11, 2019

7.6.3. Meeting # 22 – November 18, 2019

**Motion carried**

**7.7. Executive Updates**

**MOTION:** To receive the following Executive Updates as information:

7.7.1. President

7.7.2. VP Student Experience

7.7.3. VP Academic

7.7.4. VP External

**Motion carried**

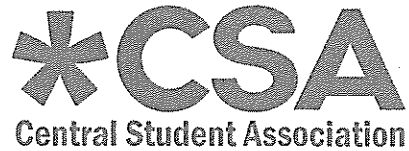
**7.9.1. Student Help & Advocacy Centre – Maggy Watson, SHAC Coordinator**

**MOTION:** To receive the CSA Services Update on the Student Help & Advocacy Centre from Maggy Watson, SHAC Coordinator, at the CSA Board Meeting on November 27, 2019.

**Motion carried**

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### 7.10.1. Appoint Hiring Committee – Chief Returning Officer

**MOTION:** To appoint a Hiring Committee for the position of Chief Returning Officer;  
**RESOLVED** that Emmy Luo be appointed to this Hiring Committee.

**Motion carried**

### 7.10.2. Appoint Standing Referendum Committee

**MOTION:** To appoint a Standing Referendum Committee comprised of the Chief Returning Officer and at least two Directors;

**RESOLVED** that the following Directors be appointed to the Standing Referendum Committee:

- Anthony Lenarduzzi
- Kathleen Nolan

**Motion carried**

### 7.10.3. Appoint Members to CSA Clubs Tribunal

**MOTION:** To appoint the following Board Members to the CSA Clubs Tribunal for the 2019-2020 term:

- Sumana Gupta
- Jessica Krawitz

**Motion carried**

### 7.10.4. Hiring Committee Report – SHAC Asst Coordinator

**MOTION:** That the hiring of **Krista Bentley** as **SHAC Assistant Coordinator** be ratified for the remainder of the 2019-2020 term, as recommended by the Hiring Committee.

**Motion carried**

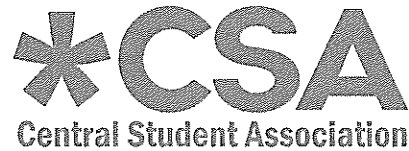
### 7.10.5. Policy & Bylaw Review Committee Minutes # 3 – November 21, 2019

**MOTION:** That the **Policy & Bylaw Review Committee** (PBRC) Minutes be approved for Meeting # 3 on November 21, 2019.

**Motion carried**

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7.10.6. PDR Committee # 4 Minutes – November 19, 2019

7.10.7. PDR Committee # 5 Minutes – November 20, 2019

**MOTION:** That the Petitions, Delegations and Representations (PDR) Committee Minutes be approved for the following meetings:

7.10.6. PDR Committee # 3 Minutes – November 19, 2019

7.10.7. PDR Committee # 4 Minutes – November 20, 2019

**Motion carried**

7.10.8. Auditor's Statements for the Year Ended April 30, 2019

**MOTION:** To receive the **Auditor's Statements for the Year Ended April 30, 2019**, as presented at the CSA Board Meeting on November 27, 2019.

**Motion carried**

7.10.9. Semi Annual Budget

**MOTION:** To receive the **CSA Semi-Annual Budget Report** to October 31, 2019, as presented at the CSA Board Meeting on November 27, 2019.

**Motion carried**

7.10.10. Finance Committee Recommendations

**MOTION:** That the CSA Office Renovation project, which includes renovations to the CSA Front Office, private offices, and Boardroom, specifically carpet replacement, paint, graphics, window film, replacement room signs, tackboard and window coverings, be approved with a project authorization total of \$35,450.

**Motion carried**

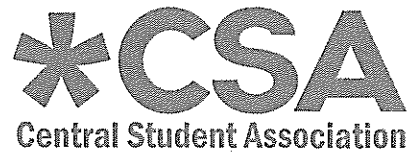
7.11.1. Appointment Process – College Rep Vacancies

**MOTION:** That the information regarding the Appointment Process – College Representative Vacancies be received for information at the CSA Board Meeting on November 27, 2019.

**Motion carried**

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### 7.11.2. Amendment to Policy Appendix A, Section 2.5: PDR

**MOTION:** That the amendments to Appendix A, Internal CSA Policy, Section 2.5: **Petitions, Delegations and Responsibilities (PDR) Committee** be approved as presented.

**Motion carried**

### 7.11.3. President's Notice – Annual General Meeting

**MOTION:** To receive the President's Notice for the CSA Annual General Meeting on February 12, 2020, as information.

**Motion carried**

### 7.15. Adjournment

**MOTION:** To adjourn the CSA Board of Directors Meeting of November 27, 2019 at 8:12 pm.

**Motion carried**

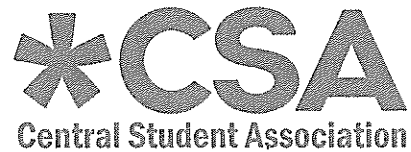
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## Agenda # 7 – November 27, 2019

- 7.0. **Call to Order**
- 7.1. **Land Acknowledgement**
- 7.2. **Adoption of the Agenda**
  - 7.2.1. Approve the Agenda
- 7.3. **Ratifications and De-Ratifications**
  - 7.3.1. Lang Students' Association
  - 7.3.2. Interhall Council
  - 7.3.3. College of Social and Applied Human Services
- 7.4. **Comments from the Chair**
  - 7.4.1. Introductions and Pronouns
- 7.5. **Approval of Past Board Minutes**
  - 7.5.1. Meeting # 6 – November 6, 2019
- 7.6. **Executive Committee Minutes**
  - 7.6.1. Meeting # 20 – November 4, 2019
  - 7.6.2. Meeting # 21 – November 11, 2019
  - 7.6.3. Meeting # 22 – November 18, 2019
- 7.7. **Executive Updates**
  - 7.7.1. President
  - 7.7.2. VP Student Experience

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- 7.7.3. VP Academic
  - 7.7.4. VP External
  - 7.8. Director Reports**
  - 7.9. CSA Services Update and Report**
    - 7.9.1. Student Help & Advocacy Centre – Maggy Watson, SHAC Coordinator
  - 7.10. Committee Updates and Reports**
    - 7.10.1. Appoint Hiring Committee – Chief Returning Officer
    - 7.10.2. Appoint Standing Referendum Committee
    - 7.10.3. Appoint Members to CSA Clubs Tribunal
    - 7.10.4. Hiring Committee Report – SHAC Asst Coordinator
    - 7.10.5. Policy & Bylaw Review Committee Minutes # 3 – November 21, 2019
    - 7.10.6. PDR Committee # 4 Minutes – November 19, 2019
    - 7.10.7. PDR Committee # 5 Minutes – November 20, 2019
    - 7.10.8. Auditor's Statements for the Year Ended April 30, 2019 (Information)
    - 7.10.9. Semi Annual Budget (Information)
    - 7.10.10. Finance Committee Recommendations
  - 7.11. Business**
    - 7.11.1. Appointment Process – College Rep Vacancies (Information)
    - 7.11.2. Amendment to Policy Appendix A, Section 2.5: PDR
    - 7.11.3. President's Notice – Annual General Meeting (February 12, 2020)
  - 7.12. New Business**
    - 7.12.1.
  - 7.13. Announcements**
  - 7.14. In Camera Session**
  - 7.15. Adjournment**
- 

### Minutes # 7 – November 27, 2019

#### 7.0. Call to Order

Chair Cameron Oleson called the meeting to order at 6:30 pm.

#### 7.1. Land Acknowledgement

Land Acknowledgement by Lolia Shallouf

In keeping with Indigenous protocols across Turtle Island, it is appropriate to acknowledge and pay respect to ancestral and traditional territories and local Indigenous communities. Acknowledging the territory on which we learn and work honours the relationship between the land and the Indigenous ancestors or stewards of the land.

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To be meaningful and respectful, a territorial acknowledgement needs to be intentional. This is a time to give thanks, consider our role in the stewardship of Mother Earth and in building relationships with Indigenous people and communities.

### 7.2. Adoption of the Agenda

#### 7.2.1. Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting on November 27, 2019, be approved as printed and distributed

**Moved:** Anna Canella

**Seconded:** Anthony Lenarduzzi

**MOTION TO AMEND:** To reorder the agenda so that **Item 7.9: CSA Service Update** follows **Item 7.4.1: Introductions and Pronouns**

**Moved:** Lindsey Fletcher, VP Academic

**Seconded:** Matteo Raso

**Lindsey Fletcher:** Maggy is here to present which is great. I just spoke to Lee Anne, she is going to come up later so it's fine with us keeping her where she is.

**Vote on Motion to Amend**

**Motion carried**

#### **MOTION AS AMENDED:**

That the agenda for the CSA Board of Directors Meeting on November 27, 2019, be approved as amended:

- To reorder the agenda so that Item 7.9: CSA Service Update follows Item 7.4.1: Introductions and Pronouns.

**Vote on Motion as Amended**

**Motion carried**

### 7.3. Ratifications and De-Ratifications

#### 7.3.1. Lang Students' Association

**WHEREAS** the Lang Students' Association has informed the Policy & Transition Manager (PTM) that it has appointed a representative on the CSA Board of Directors;

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**MOTION:** That **Zachary Rucchin** be ratified as the Lang Students' Association representative on the CSA Board of Directors, effective immediately.

**Moved:** Anthony Lenarduzzi  
**Seconded:** Lolita Shallouf

**Anthony Lenarduzzi:** He's great.

**Vote on Motion**  
**Motion carried**

### 7.3.2. Interhall Council

**WHEREAS** the Interhall Council (IHC) has informed the PTM of a change in CSA Board representation;

**MOTION:** That Nicole Johnston be de-ratified as the IHC representative on the CSA Board of Directors, effective immediately;

**RESOLVED** that **Victoria Bali** be ratified as the Interhall Council (IHC) representative on the CSA Board of Directors, effective immediately.

**Moved:** Ariel Oleynikov  
**Seconded:** Cameron Stotts

**Ariel Oleynikov:** She is also great.

**Vote on Motion**  
**Motion carried**

### 7.3.3. College of Social and Applied Human Services

**WHEREAS** the PTM has received an email resignation from an elected at-large representative of the College of Social and Applied Human Services (CSAHS);

**MOTION:** That Jamie Gibson be de-ratified as the CSAHS representative on the CSA Board of Directors, effective immediately.

**Moved:** Anna Canella  
**Seconded:** Matteo Raso

**Lindsey Fletcher:** A friendly amendment: should say Human Sciences.  
**Chair:** It doesn't need an amendment.

**Vote on Motion**  
**Motion carried**



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## 7.4. Comments from the Chair

**Chair:** Good evening everyone, thank you for being here. I know we're starting later than usual. To speak to the training earlier, anything being discussed in public meetings is fair game; anything discussed in an in-camera session is a closed session and is strictly confidential. Other than that, maybe things outside you need to keep confidential, but in the meeting if it's public, it's okay. If it's in-camera, you do not discuss. That is against the interest of the CSA, that's when someone stands to gain momentarily; nobody should be profiting off the CSA. That being said, as always, please raise placards when voting, and raise hand to speak. Always speak clearly and project, to have better discussion and better minutes.

### 7.4.1. Introductions and Pronouns

Those present introduced themselves and stated the pronouns they wish to use.

## 7.5. Approval of Past Board Minutes

**MOTION:** That the Minutes be approved for the following meeting:

7.5.1. Board Meeting # 6 – November 6, 2019

**Moved:** Anthony Lenarduzzi

**Seconded:** Kathleen Nolan

**Sumana Gupta:** I would like to make amendment to the PBRC membership.

**Chair:** It is not the time for that now; further in the meeting when announcements.

**Vote on Motion**

**Motion carried**

## 7.6. Executive Committee Minutes

**MOTION:** That the Executive Committee Minutes be received as information for the following meetings:

7.6.1. Meeting # 20 – November 4, 2019

7.6.2. Meeting # 21 – November 11, 2019

**Cameron Stotts:** I direct everyone's attention to page 33 and I'll read aloud: "I'll be working on the Promo one because her probation period is coming up in November. The other core staff won't be getting evaluated this time around because they all have a lot on their plate..." I know the President is not here so won't be able to speak of why core staff isn't being evaluated. My concern is being on the Board, we are not informed on day-to-day workings on the CSA, but for us to make decisions,

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we should know how core staff and CSA are working together. I feel it's a bit unfair, that certain people are being evaluated and certain people are not. Core staff are doing great and I think they continue to. But I think they should be made a priority. I want the President to express in detail why they are not being evaluated at this time.

### 7.6.3. Meeting # 22 – November 18, 2019

**Moved:** Kathleen Nolan  
**Seconded:** Brian Green-Ince

**Vote on Motion**  
**Motion carried**

### 7.7. Executive Updates

#### 7.7.1. President

**Dena Van de Coevering:** Absent

#### 7.7.2. VP Student Experience

**Claudia Idzik:** Hi everyone. I want to highlight: Friday, December 6, Tim Baker is playing at War Mem. There hasn't been a concert there for 15 years! On December 9, we are hosting ice cream chilling in the library. So head out for ice cream, more info in my report. Grad week is coming up in April, last lecture applications are sent out. If you're interested in last lecture, reach out to me. Study space is booked in the UC basement, good place to go if cannot find anywhere else.

#### 7.7.3. VP Academic

**Lindsey Fletcher:** Hi everyone. I want to highlight from my report, Senate meeting held Monday. Things went well from my perspective, teaching approved and gender neutral. Art in the Bullring was a success; it's amazing to see all the art submitted and excited to have five pieces there throughout the year. Financial lit fair, thank you to VP External, great to talk to students on changes. Teaching excellence, I have forms here, would love for you to nominate at least one of your profs but welcome to do more than one.

#### 7.7.4. VP External

**Horeen Hassan:** Hi everyone, as you probably noticed, there is no Board report from me, so I will be giving you a oral report. If anyone wants a hard copy, let me know and I'll bring it over to you. Nice to see you folks around the table after three weeks. Lots to update. Most exciting, we the students won the CSF and YFS (York Federation of Students) challenge. On November 1, the court said it was unlawful, the court recognized the long history with independent student unions.

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This is a huge win for students all across Canada, CSF National that took them to court. One major project, super excited to work on, started already, I would like to form a Guelph Environmental Justice Coalition. There are so many environmental groups in Guelph, but everyone works alone, there could be more info and resource sharing. On November 29, three major events: climate strike is hosting dt 12-2, buy nothing day that day and divest day that day. Build a coalition, so that we don't need to divide people, where people need to decide what events they want to go to. To bring people together, same goals, environmental justice. Guelph Wellington Water mandate was discussed. Green New Deal planning committee met November 17 to discuss how to bring more people into the movement. Local affairs, looking into the next President of the University of Guelph. Pleased to see great points come up, what values students have and what they were looking for. I've done all staff evaluations for the FoodBank and Bike Centre. I attended Literacy Fair with Lindsey, great to hear from students, hear how OSAP cuts etc. have impacted them. Campaigns, WeTheStudents is one of the biggest for CSA but across Ontario, United for Equity is the campaign that challenges. We need to campaign around that more. In many ways, there is oppression, lacking fairness for international students. I have been in contact with international students about some concerns in post secondary experiences. I brought Anna Canella. The meeting was a step in the right direction. I am working with the Muslim Student Association. CSA national, I just got back from the airport a few hours ago, a lot of motions, workshops. If you have any questions, you can ask me; if you want to read the motions, feel free to ask me.

**Cameron Stotts:** Is the court challenge a done deal? Could it change, that cuts are still coming? Or next semester?

**Horeen Hassan:** Basically, the divisional courts ruled unanimously that what the province was doing was unlawful, so they advised that universities and colleges revert back to collecting fees in full. So U of T has closed their portal so nobody can opt out, so have to pay the full fee. Lawyers and the court have advised to revert back, up to the university if they want to wait for an appeal. The government can appeal the decision, but arguments are weak given how they acted in court, that is hinted by the court. I am optimistic, a lot of really great organizations, do great work, so I hope the university can revert back.

**Anna Canella:** Since it was unlawful, do they have to refund or just start again?

**Horeen Hassan:** Since my understanding, given at that time, it was technically legal, we cannot go back and ask for those funds; that would also be on the students. Are we going to go back to students, ok give us extra funds you opted out of? I don't think that is the best idea.

**MOTION:** To extend speaking rights on this motion for five minutes.

**Moved:** Daniel Oforio-Darko

**Seconded:** Matteo Raso

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**Vote on Motion**  
**Motion carried**

**MOTION:** That the following Executive Updates be received as information:

- 7.7.1 President
- 7.7.2 VP Student Experience
- 7.7.3. VP Academic
- 7.7.4. VP External

**Moved:** Brian Green-ince  
**Seconded:** Zachary Rucchini

**Vote on Motion**  
**Motion carried**

### 7.8. Director Reports

**Anna Canella:** Will be attending tomorrow, just an update that I did see one meeting, so hopefully I will be able to attend.

**Emily Bruce:** Sat on SHAC hiring committee.

**Ariel Oleynikov:** Now Vice Chair of PBRC, more on that later.

**Anthony Lenarduzzi:** Campaign going great, close to \$6000.

**Josh Moran:** Sat in on CAPCOM, great conversation, look forward to more.

**Lolia Shallouf:** On PDR and Finance, lots of work but exciting.

**Daniah Al-Naseri:** Sat on CAPCOM and PDR, was great.

**Jena Lee Ashley:** Attended meeting with Horeen, was fun, great time.

### 7.9. CSA Services Updates and Reports

#### 7.9.1. Student Help & Advocacy Centre – Maggy Watson, SHAC Coordinator

*This item was discussed earlier in the agenda, as approved under Adoption of the Agenda.*

**MOTION:** To extend speaking rights to the SHAC Coordinator.

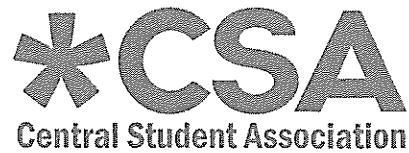
**Moved:** Ariel Oleynikov  
**Seconded:** Cameron Stotts

**Vote on Motion**  
**Motion carried**

Hi everyone, my name is Maggy. SHAC is a student run, legal and referral centre, so we are all students with the exception of the lawyers. What does that mean?

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Legal info and advice are very different, I will explain later. As a referral centre, we want to help them refer to elsewhere. We are empowering students to help themselves rather than just do it for you. SHAC runs on dropping in. But we can book appointments. Sara and I are happy to book appointments. We assist in three ways. SHAC is kitty-cornered to the CSA office, we keep everything there. Students speak to no one other than the person that greets them. They can grab their info and leave, or they can talk to people; that's where our people come in. Our training is long and tedious, they practise at the beginning and have to practise again after the break. So we have things like CLEO, and they read legislation. Because none of us have been called to the bar, we cannot give legal advice, but we give legal information, many options. In the document they get back, FILAC, one of the conclusions may be: do nothing. This is just saying we are not lawyers so we aren't being biased. We cannot give advice.

When stressed out, students do not have to remember all the information. That's where we spend most of our time, but sometimes there are quick questions. Something else I want to highlight, very useful and makes SHAC unique, we are interdisciplinary, not just one area. We can help them with mental health, with a landlord, etc. We pride ourselves that we are interdisciplinary; we don't have to run around to find things. We also have free lawyers. If you calculate if students spend two minutes with a lawyer, their CSA fee is already used from the services we provide. Many students would not qualify to see a free lawyer elsewhere; we provide extra steps that students cannot. We never let people leave the office with I don't know. We have our own email account set up with CSA, only managed by paid, trained employees. So we can follow up with students when we do not always have the answer. If we do not have the information, we will get it back to them in 48 hrs. That's how we work. That's is it for me, if anyone has any questions.

**MOTION:** To receive the CSA Services Update on the Student Help & Advocacy Centre from Maggy Watson, SHAC Coordinator, at the CSA Board Meeting on November 27, 2019.

**Moved:** Anthony Lenarduzzi

**Seconded:** Ariel Oleynikov

**Vote on Motion**

**Motion carried**

### 7.10. Committee Updates and Reports

#### 7.10.1. Appoint Hiring Committee – Chief Returning Officer

**MOTION:** To appoint a Hiring Committee for the position of Chief Returning Officer;

**RESOLVED** that *one Board member* be appointed to this Hiring Committee.

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**Moved:** Claudia Idzik, VP Student Experience  
**Seconded:** Lindsey Fletcher, VP Academic

**Claudia Idzik:** We don't have a CRO, but we need one.  
**Emmy Luo:** I volunteer to sit on the hiring committee.

**MOTION:** To appoint a Hiring Committee for the position of Chief Returning Officer;

**RESOLVED** that **Emmy Luo** be appointed to this Hiring Committee.

**Vote on Motion**  
**Motion carried**

### 7.10.2. Appoint Standing Referendum Committee

**WHEREAS** Policy Manual Appendix G, **CSA Electoral**, Section 7.0, states that a Standing Referendum Committee shall be formed upon the submission or knowledge of a forthcoming referendum question submission;

**WHEREAS** the Policy & Transition Officer has been approached about a possible submission of a referendum question;

**MOTION:** To appoint a Standing Referendum Committee comprised of the Chief Returning Officer and at least two Directors;

**RESOLVED** that the following Directors be appointed to the Standing Referendum Committee:

- Anthony Lenarduzzi
- Kathleen Nolan

**Moved:** Emmy Luo  
**Seconded:** Lolita Shallouf

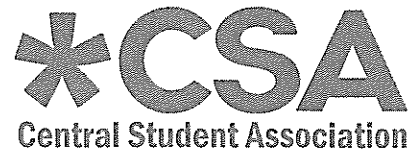
**Vote on Motion**  
**Motion carried**

### 7.10.3. Appoint Members to CSA Clubs Tribunal

**WHEREAS** Policy Appendix F: Clubs Handbook, Clause 4.3.2, states that the CSA Clubs Tribunal will be composed of the Vice President Student Experience and two Board members to be selected by the Board of Directors;

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**MOTION:** To appoint the following Board Members to the CSA Clubs Tribunal for the 2019-2020 term:

- **Sumana Gupta**
- **Jessica Krawitz**

**Moved:** Sumana Gupta  
**Seconded:** Molly Brenzel

**Sumana Gupta:** I would like to volunteer.

**Jessica Krawitz:** I would like to volunteer.

**Kathleen Nolan:** I am wondering if some member can give information?

**Claudia Idzik:** For clubs admin, we need to go through what Thibeca provides, the list of clubs need to be accredited. If clubs break policy, it can be real fun.

**Vote on Motion**  
**Motion carried**

### 7.10.4. Hiring Committee Report – SHAC Asst Coordinator

**MOTION:** That the hiring of **Krista Bentley** as **SHAC Assistant Coordinator** be ratified for the remainder of the 2019-2020 term, as recommended by the Hiring Committee.

**Moved:** Lindsey Fletcher, VP Academic  
**Seconded:** Emily Bruce

**Lindsey Fletcher:** As you can see, we have a candidate to be ratified.

**Vote on Motion**  
**Motion carried**

### 7.10.5. Policy & Bylaw Review Committee Minutes # 3 – November 21, 2019

**MOTION:** That the **Policy & Bylaw Review Committee (PBRC)** Minutes be approved for Meeting # 3 on November 21, 2019.

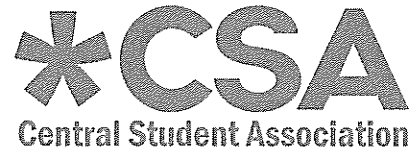
**Moved:** Lolia Shallouf  
**Seconded:** Kathleen Nolan

**Earl:** Maybe members can let me know their class schedules, in order to find the best dates for PBRC meetings.

**Vote on Motion**  
**Motion carried**

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**7.10.6. PDR Committee # 4 Minutes – November 19, 2019**

**7.10.7. PDR Committee # 5 Minutes – November 20, 2019**

**MOTION:** That the Petitions, Delegations and Representations (PDR) Committee Minutes be approved for the following meetings:

7.10.6. PDR Committee # 3 Minutes – November 19, 2019

7.10.7. PDR Committee # 4 Minutes – November 20, 2019

**Moved:** Daniel Oforio-Darko

**Seconded:** Jessica Krawitz

**Anthony Lenarduzzi:** Point of Information: are we allowed to approve minutes we were not on?

**Chair:** Yes, there is no problem there.

**Anna Canella:** Quick question, there was a conclusion to email for clarification and following meeting, there was no reply to that email.

**Claudia Idzik:** The President can answer that. Follow up with her or I can send her an email.

**Anthony Lenarduzzi:** I don't think they answered us, we're hosting an event at someone's house. It didn't make sense, when they realized it was off, they didn't want to continue.

**Vote on Motion**

**Motion carried**

**7.10.8. Auditor's Statements for the Year Ended April 30, 2019**

**MOTION:** To extend speaking rights to the Business Manager.

**Moved:** Lindsey Fletcher, VP Academic

**Seconded:** Anna Canella

**Vote on Motion**

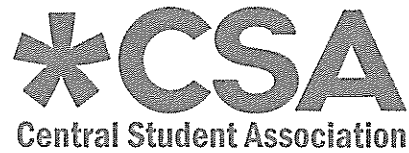
**Motion carried**

**Lee Anne Clarke:** Thank you. Good evening Directors. Many of you know CSA is required to have an audit. It begins in late June, information is gathered and reviewed over the summer. We received the final report on October 23. It is reviewed by the Finance Committee, submitted to you, then finally the report goes to the AGM. I would like to review the qualified opinion letter. Earl has a highlighted one that will speed things along. The first thing is their opinion letter. I want to go over a few things. It looks kind of odd, but I'd like to highlight and read through the first paragraph...



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“...As at April 30, 2019, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies. In our opinion... the accompanying financial statements present fairly ...the financial position of the Association as at April 30, 2019, and its results of operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations”.

**MOTION:** To receive the **Auditor’s Statements for the Year Ended April 30, 2019**, as presented at the CSA Board Meeting on November 27, 2019.

**Moved:** Kathleen Nolan  
**Seconded:** Daniel Ofori-Darko

**Vote on Motion**  
**Motion carried**

### 7.10.9. Semi-Annual Budget

**MOTION:** To receive the **CSA Semi-Annual Budget Report** to October 31, 2019, as presented at the CSA Board Meeting on November 27, 2019.

**Moved:** Emily Bruce  
**Seconded:** Briana Green-Ince

**Lee Anne Clarke:** Your agenda includes the semi-annual budget report. The first page is a summary of each portfolio showing revenue, expenses and balance. Following the summary, there are more details on each portfolio.

**MOTION:** To extend speaking time by two minutes.

**Moved:** Kathleen Nolan  
**Seconded:** Matteo Raso

**Vote on Motion**  
**Motion carried**

**Anna Canella:** SafeWalk, there is a revenue of \$4,000 opposed to last year as \$9,000. Why is it lower, since SafeWalk wasn’t an opt-out fee, so revenue should be the same?

**Lee Anne Clarke:** That is out of our own money, we knew what was coming so we could lower what was coming, backfill it even more. Does that make sense?

**Anna Canella:** Yes. Another question. For FoodBank, for the Graduate Student Association, do they personally collect money and then help us, or are they not supporting at all?

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**Leanne Clarke:** They pay the exact same amount. They have less than 3,000 students, they contribute \$16-17,000 for the year. There is a disparity, never close it, but looking for support, hoping for \$5,000.

**Vote on Motion**  
**Motion carried**

### 7.10.10. Finance Committee Recommendation

**WHEREAS** the Front Office is the main hub of activity for the Central Student Association;

**WHEREAS** the Front Office staff strive to make the office a welcoming, friendly space to which students wish to return;

**WHEREAS** updating and redesigning the office to reflect the branding and promotional scheme of the CSA will support a cohesive look for our services and programs, present ourselves more appropriately to students and further connect CSA services, programs and representation to one central space;

**MOTION:** That the CSA Office Renovation project, which includes renovations to the CSA Front Office, private offices, and Boardroom, specifically carpet replacement, paint, graphics, window film, replacement room signs, tackboard and window coverings, be approved with a project authorization total of \$35,450.

**Moved:** Lolia Shallouf  
**Seconded:** Jessica Krawitz

**Lolia Shallouf:** This is really good for the CSA. The entire clubs hallway got renovated, but CSA didn't, but I think it should evolve, so more students will pay attention.

**MOTION:** To extend speaking rights to the Business Manager.

**Moved:** Claudia Idzik  
**Seconded:** Anna Canella

**Vote on Motion**  
**Motion carried**

### Discussion on Renovation Project:

**Lee Anne Clarke:** As mentioned, this is the document to make a decision about the new renovation project for the CSA front office. It gives you the background to the question, can we afford it. There is the \$1 million members equity fund at the

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end of April. When we exclude the commitments, a balance remains for new initiatives and projects. The balance of the surplus from which this project would be funded is \$95,622 available. Photos are available to show you the type of design we are planning.

**Claudia Idzik:** The decision is about the money going towards this. We can change details that do not affect the overall budget.

**Cameron Stotts:** When is this being done?

**Lee Anne Clarke:** As soon as the Board says yes or no, immediately, in the project they do it all at night, so no interruptions

**Vote on Motion re Renovation Project**  
**Motion carried**

### 7.11. Business

#### 7.11.1. Appointment Process – College Rep Vacancies

**MOTION:** That the information regarding the **Appointment Process – College Representative Vacancies** be received for information at the CSA Board Meeting on November 27, 2019.

**Moved:** Ariel Olenykov

**Seconded:** Kathleen Nolan

**PTM:** As you recall from two meetings ago, the Board approved the idea of following through after the by-election, to appoint within five vacancies, one for Lang, two for OAC and two for the Vet College. We did our best to promote those opportunities, but unfortunately had no applications, so the vacancies remain.

**Vote on Motion**  
**Motion carried**

#### 7.11.2. Amendment to Policy Appendix A, Section 2.5: Petition, Delegations and Responsibilities (PDR) Committee

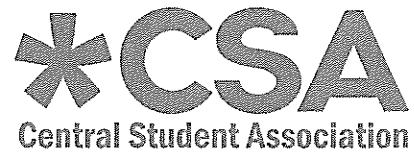
**MOTION:** That the amendments to Appendix A, Internal CSA Policy, Section 2.5: **Petitions, Delegations and Responsibilities (PDR) Committee** be approved as presented.

**Moved:** Lolia Shallouf

**Seconded:** Brian Green-Ince

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**Lolia Shallouf:** I'd like to point out that the changes made are just on recommendations given to us in the previous Board meeting.

**Vote on Motion**  
**Motion carried**

### 7.11.3. President's Notice – Annual General Meeting (February 12, 2020)

**MOTION:** To receive the President's Notice for the CSA Annual General Meeting on February 12, 2020 as information.

**Moved:** Emmy Luo  
**Seconded:** Anthony Lenarduzzi

**Vote on Motion**  
**Motion carried**

### 7.12. New Business

### 7.13. Announcements

**PTM:** One thing to mention, CSA staff and Executive participated in the tractor pull. We were well-beaten in the first round but won the second time. We had an injury; one team member went away limping but we raised funds and we enjoyed the participation.

**Claudia Idzik:** 27 days since Halloween, got an email about someone from I-Heart-Beer; anyone interested, just let me know.

**Horeen Hassan:** Reminder, the climate strike is this Friday from 12 to 2 pm. If you want posters and a classroom talk to inspire and encourage peers, that would be great.

**Lindsey Fletcher:** Good luck on exams, have a safe and happy holiday.

**Cameron Stotts:** All my final take home exams are due within the last week of school. I only have one exam in the first week so I get to go home early and see my dog back in Ottawa!

**Daniel Oforio-Darko:** The Holiday Food Drive will take place on Monday the 2<sup>nd</sup> to Friday the 6<sup>th</sup>, love the poster Irene made. We will have bins in the UC and outside our office in the Science complex.

**Victoria Bali:** Interhall Council has changed the VP External position to a conference chair position. It is open to any undergrad student regardless if they live on campus or not. This position will plan our Winter Leadership Conference to get residence students more involved as well as gain more leadership skills. For more information, email [ihcinter@uoguelph.ca](mailto:ihcinter@uoguelph.ca).

**Jessica Krawitz:** Thanks for a great semester, really enjoyed it, and looking forward to next semester.

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**Molly Brenzel:** Thanks, good luck with exams. Smile and be with friends, very helpful.

**Sumana Gupta:** Thank you, and excited to join in, and good luck with exams.

**Anna Canella:** A bunch of assignments, spinning neurons, big presentation. Stress buster in our lounge, 5<sup>th</sup> floor, 4:30 pm to 6:30 pm. Come by if you want pizza, hang out, sleep, play board games.

**Emily Bruce:** Good luck with exams. Have a nice restful break.

**Ariel Oleynikov:** Looking for director of operations, please let me know. Karaoke event went well. Build a band, put people in a band and have to make a song. New job, very stressed, good luck on exams.

**Briana Green-Ince:** Had talent show, biggest turnout, so many great performers, so much talent, everyone seemed to love it, next semester too. Also working on class project, and taking photos, using space to have discussion. Long time from now but still make it if you can, February 13, a few days before reading week. Last week, able to attend workshop with other students to make digital storytelling workshop, was really great and informative, nice to discuss and share a lot of personal stories.

**Kathleen Nolan:** I have a lot of exams, finals. Out in the fields doing environmental DNA sampling in Niagara. Other than that, just grinding through.

**Matteo Raso:** Just grinding through finals.

**Zachary Rucchini:** Great events for Movember, \$5,000 exciting, partnered with basketball games. Next week, we have some pictures with Santa, wish everyone a happy holiday season.

**Anthony Lenarduzzi:** 28 days until Christmas, think we're hosting yoga, may be stress buster, couldn't tell you any details. Survived with only getting one late penalty, proud of myself because school sucks.

**Joshua Moran:** Tractor pull was great. One tractor was a lot lighter than another, raised \$13,000 for food for kids, helps provide fresh produce and food for students who are food insecure. Exciting, have been sitting on development for undergrad degree, combo of animals, humans, and environment, a cool trio. Released two new episodes of podcast, but don't tell me about it: free trade agreements, and urban heat island. Been writing a lot, and semi formal pub tonight. Thanks again for great semester, wish you luck but luck isn't what you need.

**Lolia Shallouf:** Working on projecting my voice more, and good luck on exams.

**Daniah Al-Naseri:** One more lab, best of luck, it is luck, even if you don't get it, you'll get there eventually.

**Jena Lee Ashley:** Very stressed, lost 2,000 words in document, just a reminder to take care of yourself during exams.

**Emmy Luo:** Three more days before advent calendars, very exciting, happy holidays, and good luck on exams.

**Chair:** Thank you everyone.

### 7.14. *In Camera Session*

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**7.15. Adjournment**

**MOTION:** To adjourn the CSA Board of Directors Meeting of November 27, 2019 at 8:12 pm.

**Moved:** Lindsey Fletcher, VP Academic  
**Seconded:** Matteo Raso

**Vote on Motion**  
**Motion carried**

Approved by the Board of Directors	Date: <u>Jan 15/2020</u>
Signed <u></u> Cameron Olesen Board Chair, 2019-2020	Date: <u>Jan 15/2020</u>
Signed <u></u> Earl Evans Policy and Transition Manager 2019-2020	Date: <u>January 15, 2020</u>