

**AGENDA**  
Board of Directors Meeting # 5  
October 23, 2019 – 6:00 pm – UC 442



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<b>5.0. Call to Order</b>	
<b>5.1. Land Acknowledgement</b>	
<b>5.2. Adoption of the Agenda</b>	
5.2.1. Approve the Agenda	Page 1
<b>5.3. Ratifications and De-Ratifications</b>	
<b>5.4. Comments from the Chair</b>	
5.4.1. Introductions and Pronouns	
<b>5.5. Approval of Past Board Minutes</b>	
5.5.1. Meeting # 4 – October 9, 2019	Page 2
<b>5.6. Executive Committee Minutes</b>	
5.6.1. Meeting # 16 – October 8, 2019	Page 25
5.6.2. Meeting # 17 – October 18, 2019	Page 31
<b>5.7. Executive Updates</b>	
5.7.1. President	Page 35
5.7.2. VP Student Experience	Page 36
5.7.3. VP Academic	Page 38
5.7.4. VP External	Page 40
<b>5.8. Director Reports</b>	
<b>5.9. CSA Services Updates and Reports</b>	
5.9.1. FoodBank – Clarissa Shepherd, FB Coordinator	
<b>5.10. Committee Updates and Reports</b>	
5.10.1. PBRC Meeting # 2 – October 16, 2019	Page 42
5.10.2. Vacant CSA Board Positions	Page 43
5.10.3. <b>NOTICE:</b> Amend Appendix G: Electoral (Section 4.2) re. Nomination Signatures for Director Candidates	Page 44
5.10.4. Hiring Committee Report – Front Office Assistant	Page 45
5.10.5. Appoint Member to the Health and Dental Plan Committee (Added Item)	
<b>5.11. Business</b>	
5.11.1. Working Group for Campus IT Strategy	Page 46
5.11.2. Undergrad Rep. on PBRC	Page 47
5.11.3. Senate and Board of Governors Election Dates (Information)	Page 48
5.11.4. CFS Report – Horeen Hassan, Local 54 Rep (Information)	Page 49
5.11.5. Motion for Fossil Fuel Divestment	Page 53
<b>5.12. New Business</b>	
5.12.1.	
<b>5.13. Announcements</b>	
<b>5.14. In Camera Session</b>	
<b>5.15. Adjournment</b>	

**Motion**

Board of Directors Meeting # 5  
October 23, 2019



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**Item 5.2.1.  
Approve the Agenda**

**MOTION:** That the agenda for the CSA Board of Directors Meeting on October 23, 2019, be approved as printed and distributed.

**Moved:**  
**Seconded:**

**POSSIBLE AMENDMENT:**

**MOTION TO AMEND:** That the agenda for the CSA Board of Directors Meeting on October 23, 2019, be reordered so that **Item 5.9: CSA Service Update** follows **Item 5.4: Comments from the Chair**.

**Moved:**  
**Seconded:**

**POSSIBLE AMENDMENT:**

**MOTION TO AMEND:** That the agenda for the CSA Board of Directors Meeting on October 23, 2019, be approved, as amended, to add the following items:

5.12.1.

**Moved:**  
**Seconded:**

# MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



**Members Present:** Daniah Al-Naseri, Emily Bruce, Anna Canella, Jamie Gibson, Briana Green-Ince, Anthony Lenarduzzi, Emmy Luo (see Item 4.3.2.), Josh Moran, Alan Negrin, Daniel Ofori-Darko, Ariel Oleynikov, Matteo Raso, Lolia Shallouf, Blakeney Smith, Cameron Stotts

**Regrets:** Daniah Al-Naseri, Jena Lee Ashley, Nicole Johnston

**Executive Present:** Dena Van de Coevering, Lindsey Fletcher, Horeen Hassan

**Regrets:** Claudia Idzik

**Chair:** Cameron Olesen

**Policy & Transition Manager:** Earl Evans

**Scribe:** Rachel Zimic

**Guest:** Vicki Bali, Interhall Council

## Overview of Motions

### 4.2.1. Approve the Agenda

**MOTION AS AMENDED:** That the agenda for the CSA Board of Directors Meeting on October 9, 2019, be approved as amended,

- to add Item 4.3.2: Ratification of CBS Student Council Representative,
- to add Item 4.12.1: Grievance Letter to Vice Provost re Parking; and
- to reorder the agenda so that the following items take place in the order shown, immediately after Approval of the Agenda:

4.11.1. CSA By-Election Results – Fall 2019

4.3.1. CSA By-Election Results – Ratification of Newly Elected Reps

4.3.2. Ratification of CBS Student Council Representative

4.9. CSA Services Update – Student Event & Risk Management

**Motion as amended carried**

### 4.3.1. CSA By-Election Results – Ratification of Newly Elected Representatives

**MOTION:** That, based on the **By-Election Results – Fall 2019**, the following newly-elected College representatives be ratified as Members of the 2019-2020 CSA Board of Directors, effective immediately:

Molly Brenzel	College of Arts
Sumana Gupta	College of Arts
Simonne Clout	College of Biological Sciences
Kathleen Nolan	College of Biological Sciences
Jessica Krawitz	College of Social and Applied Human Sciences

**Motion carried**

**4.3.2. Ratification of CBS Student Council Representative (Added Item)**

**MOTION:** To ratify **Emmy Luo** as College of Biological Sciences Student Council representative on the CSA Board of Directors, effective immediately.

**Motion carried**

**4.5. Approval of Past Board Minutes**

**MOTION:** That the Minutes be approved for the following meeting:

4.5.1. Board Meeting # 3 – September 25, 2019

**Motion carried**

**4.6. Executive Committee Minutes**

**MOTION:** That the Executive Committee Minutes be received as information for the following meeting:

4.6.1. Meeting # 15 – September 23, 2019

**Motion carried**

**4.7. Executive Updates**

**MOTION:** To receive the following Executive Updates as information:

- 4.7.1 President
- 4.7.2 VP Student Experience
- 4.7.3 VP Academic
- 4.7.4 VP External

**Motion carried**

**4.9.1. Student Event Risk Management – Hana Aria, SERM Coordinator**

**MOTION:** To receive the CSA Services Update on the Student Event and Risk Management (SE&RM) program from Hana Aria, SE&RM Coordinator, at the CSA Board Meeting on October 9, 2019.

**Motion carried**

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



---

### 4.10.1. Appoint Member to ITSAC

**MOTION:** To appoint the following CSA Board member as representative on the Information Technology Student Advisory Committee (ITSAC) for the 2019/20 academic year:

- Matteo Raso

**Motion carried**

### 4.10.2. PBRC Meeting # 1 – October 3, 2019

**MOTION:** To receive the information on the Policy and Bylaw Review Committee Meeting # 1, scheduled for October 3, 2019 at 10:00 am.

**Motion carried**

### 4.10.3. Hiring Committee Report – Board Scribe (Added Item)

**MOTION:** To ratify the hiring of **Sarah Dias** as the Board Scribe for the term ending April 30, 2020, with an opportunity to extend the contract.

**Motion carried**

### 4.11.1. CSA By-Election Results – Fall 2019

**MOTION:** That the CSA By-Election Results – Fall 2019, as reported at the Board of Directors meeting on October 9, 2019, be approved.

**Motion carried**

### 4.11.2. CSA By-Election Results – Ratification of SafeWalk Referendum

**MOTION:** That the results of the Fall 2019 By-Election Referendum regarding SafeWalk be ratified.

**Motion carried**

### 4.11.3. CRO Report – Fall 2019 By-Election

**MOTION:** That the Fall 2019 By-Election Report from Momith Hossain, Chief Returning Officer, be received as information

**Motion carried**

**4.12.1. Grievance Letter to Vice Provost re Parking (Added Item)**

**MOTION AS AMENDED:** That the CSA Executive will present the following grievance letter to the Vice Provost, Student Affairs to address students concerns around the new parking changes; and

**RESOLVED** that the letter will be posted openly on the CSA website.

**Motion as amended carried**

**4.15. Adjournment**

**MOTION:** To adjourn the CSA Board of Directors Meeting of October 9, 2019 at 7:22 pm.

**Motion carried**

**Agenda # 4 – October 9, 2019**

- 4.0. Call to Order**
- 4.1. Land Acknowledgement**
- 4.2. Adoption of the Agenda**
  - 4.2.1. Approve the Agenda
- 4.3. Ratifications and De-Ratifications**
  - 4.3.1. CSA By-Election Results – Ratification of Newly Elected Representatives
  - 4.3.2. Ratification of CBS Student Council Representative (Added Item)
- 4.4. Comments from the Chair**
  - 4.4.1. Introductions and Pronouns
- 4.5. Approval of Past Board Minutes**
  - 4.5.1. Meeting # 3 – September 25, 2019
- 4.6. Executive Committee Minutes**
  - 4.6.1. Meeting # 15 – September 23, 2019
- 4.7. Executive Updates**
  - 4.7.1. President
  - 4.7.2. VP Student Experience
  - 4.7.3. VP Academic
  - 4.7.4. VP External
- 4. 8. Director Reports**
- 4. 9. CSA Services Updates and Reports**
  - 4.9.1. Student Event Risk Management – Hana Aria, SERM Coordinator
- 4.10. Committee Updates and Reports**
  - 4.10.1. Appoint Member to ITSAC
  - 4.10.2. PBRC Meeting # 1 – October 3, 2019
  - 4.10.3. Hiring Committee Report – Board Scribe (Added Item)

# MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



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## 4.11. Business

- 4.11.1. CSA By-Election Results – Fall 2019
- 4.11.2. CSA By-Election Results – Ratification of SafeWalk Referendum
- 4.11.3. CRO Report – Fall 2019 By-Election

## 4.12. New Business

- 4.12.1. Grievance Letter to Vice Provost re Parking (Added Item)

## 4.13. Announcements

## 4.14. *In Camera* Session

## 4.15. Adjournment

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## Minutes # 4 – October 9, 2019

### 4.0. Call to Order

Chair Cameron Oleson called the meeting to order at 6:12 pm.

### 4.1. Land Acknowledgement

Land Acknowledgement by Anna Canella

In keeping with Indigenous protocols across Turtle Island, it is appropriate to acknowledge and pay respect to ancestral and traditional territories and local Indigenous communities. Acknowledging the territory on which we learn and work honours the relationship between the land and the Indigenous ancestors or stewards of the land.

To be meaningful and respectful, a territorial acknowledgement needs to be intentional. This is a time to give thanks, consider our role in the stewardship of Mother Earth and in building relationships with Indigenous people and communities.

### 4.2. Adoption of the Agenda

#### 4.2.1. Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting on October 9, 2019, be approved as printed and distributed.

**Moved:** Ariel Oleynikov

**Seconded:** Daniel Ofori-Darko

**Chair:** I am aware of several proposed amendments for this Board meeting. So please bear with us as we go through those; I want to go through them slowly so

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



---

that everyone is aware of them. Is there a motioner for one of the proposed amendments?

**Horeen Hassan:** I would like to add an item to New Business, a grievance letter to the Vice Provost of Student Affairs in regard to parking changes.

**Chair:** Alright, and this is a time-sensitive manner?

**Horeen Hassan:** Yes

**MOTION TO AMEND:** That the agenda for the CSA Board of Directors Meeting on October 9, 2019, be amended to add "Grievance Letter to Vice Provost re Parking" to New Business.

**Moved:** Horeen Hassan, VP External

**Seconded:** Lindsey Fletcher, VP Academic

**Horeen Hassan:** Effective May 1, there have been changes to parking by parking services and I know that a lot of students have concerns about these changes to parking and they are unfair to our students. CSA has been receiving a lot of emails in regard to parking changes and they have been negatively impacting our students. So I have written a grievance letter to be addressed to **Carry Chassels**, the Vice Provost of Student Affairs. So that is just an item for you folks to look over and to approve to move forwards in submitting the grievances

**Vote on Motion to amend**

**Motion carried**

**PTM:** Mr. Chair, I cannot make a motion, but I am hoping that someone will add this item. We have a new member from the CBS Student Council that I just received word of this week. If you could add that as 5.3.2, the Board will do that as part of the Ratification item.

**MOTION TO AMEND:** To add the following item to the agenda of October 9, 2019:

4.3.2: Ratification of CBS Student Council Rep

**Moved:** Lindsey Fletcher, VP Academic

**Seconded:** Daniel Ofori-Darko

**Vote on Motion to amend**

**Motion carried**

**Matteo Raso:** I would like to add an item.



## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



---

**MOTION TO AMEND:** To add the following item to the agenda of October 9, 2019:

4.10.3. Hiring Committee – Board Scribe

**Moved:** Matteo Raso

**Seconded:** Jamie Gibson

**Matteo Raso:** We've found our candidate for Board Scribe. She has already accepted the application, all we need to do is approve her.

**Vote on Motion to amend**

**Motion carried**

**PTM:** Mr. Chair, as it is shown on the slide behind me. If we could change the order of discussion, we have five new members that were elected in the past week. In order to do that, the Board should probably talk first about the results of the election. We have the CRO here, who can answer questions. Item 4.3.2 was just added to the agenda, and if we could rearrange the order, we have a couple of guests here. As we have done in the past, if we could reorder the agenda to allow them to speak first, then they can go when finished. You can see the order on the screen behind me.

**Chair:** So that would be moving 4.11.1 to after the adoption of the agenda and adding 4.9, moving that item to just after Ratifications and De-ratifications?

**PTM:** Yes, and the Board might as well discuss all the By-election items together. The CRO has Items 11.1 and 11.3; the CRO report could be considered at the same time as the By-Election results.

**MOTION TO AMEND:** To reorder the agenda so that the following items take place in the order shown, immediately after Approval of the Agenda:

4.11.1. CSA By-Election Results – Fall 2019

4.3.1. CSA By-Election Results – Ratification of Newly Elected Representatives

4.3.2. Ratification of CBS Student Council Representative

4.9. CSA Services Update – Student Event & Risk Management

**Moved:** Anna Canella

**Seconded:** Anthony Lenarduzzi

**Anna Canella:** I just wanted to make the motion to make the changes that Earl is suggesting. Just so this works best, time-wise for our guests.

**Vote on Motion to amend**

**Motion carried**

# MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



**Chair:** Is there any further discussion? Just to be clear, I'll mention it one more time. We'll be moving 4.11.1 to just after the Approval of the Agenda, and moving 4.9 to just after the Ratifications and De-ratifications, and moving 4.11.3, the CRO after 4.11.1.

**MOTION AS AMENDED:** That the agenda for the CSA Board of Directors Meeting on October 9, 2019, be approved as amended,

- to add Item 4.3.2: Ratification of CBS Student Council Representative,
- to add Item 4.12.1: Grievance Letter to Vice Provost re Parking; and
- to reorder the agenda so that the following items take place in the order shown, immediately after Approval of the Agenda:

- 4.11.1. CSA By-Election Results – Fall 2019
- 4.3.1. CSA By-Election Results – Ratification of Newly Elected Reps
- 4.3.2. Ratification of CBS Student Council Representative
- 4.9. CSA Services Update – Student Event & Risk Management

**Vote on Motion as amended**  
**Motion carried**

## 4.3. Ratifications and De-Ratifications

### 4.3.1. Ratification of Newly-Elected Representatives

**MOTION:** That, based on the **By-Election Results – Fall 2019**, the following newly-elected College representatives be ratified as Members of the 2019-2020 CSA Board of Directors, effective immediately:

Molly Brenzel	College of Arts
Sumana Gupta	College of Arts
Simonne Clout	College of Biological Sciences
Kathleen Nolan	College of Biological Sciences
Jessica Krawitz	College of Social and Applied Human Sciences

**Moved:** Ariel Oleynikov  
**Seconded:** Anna Canella

**Vote on Motion**  
**Motion carried**

**Chair:** All of those just ratified, you now have speaking rights and voting rights as well. So welcome aboard!

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



---

### 4.3.2. Ratification of CBS Student Council Representative (Added Item)

**MOTION:** To ratify **Emmy Luo** as College of Biological Sciences Student Council representative on the CSA Board of Directors, effective immediately.

**Moved:** Lolita Shallouf

**Seconded:** Ariel Oleynikov

**Vote on Motion**

**Motion carried**

### 4.4. Comments from the Chair

**Chair:** Thank you everyone for helping us get through those procedural bits. We now have several new members and I'm very happy to see that we have quite a full Boardroom. Just a few reminders as we proceed, to please raise your placards if you wish to be added to the speakers list for any item, or for voting purposes. If you need to raise a Point of Information, Personal Privilege, Point of Order or Point of Parliamentary Procedure, please raise your hands high so that I can see them. I'm still learning everybody's names, so please correct me if I say your name wrong. And please let me see your placards so I can associate everybody's name to a face.

#### 4.4.1. Introductions and Pronouns

Those present introduced themselves and stated the pronouns they wish to use.

### 4.5. Approval of Past Board Minutes

**MOTION:** That the Minutes be approved for the following meeting:

#### 4.5.1. Board Meeting # 3 – September 25, 2019

**Moved:** Ariel Oleynikov

**Seconded:** Alan Negrin

**Vote on Motion**

**Motion carried**

### 4.6. Executive Committee Minutes

**MOTION:** That the Executive Committee Minutes be received as information for the following meeting:

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



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### 4.6.1. Meeting # 15 – September 23, 2019

**Moved:** Jamie Gibson

**Seconded:** Anthony Lenarduzzi

**Vote on Motion**

**Motion carried**

### 4.7. Executive Updates

#### 4.7.1. President

**Dena Van de Coevering:** I am excited to see new faces, happy you can join us this evening. My apologies for not having a written update in the agenda. I would like to highlight that we hosted our first all-staff meeting, including all service staff, all core staff, and most Executive were able to attend to have a monthly check-in and touch base around the table with certain things coming forward. It's always great to be able to share that and see familiar faces around the table, as well as host our Student Executive Council. Our primary student organizations meet bi-weekly. There are ten of us; essentially, we highlight different areas around campus that apply to each section. That was a great thing to be a part of.

I also was able to experience my highest moment being a part of the CSA, which was reaching quorum for the SafeWalk referendum. That was a lot of work. I recognize the team was fantastic to make it possible, and it is so inspiring to see it is possible to meet quorum even though it was a by-election. And it's not as common for students to vote in a by-election. It was fantastic to see this great momentum forward into the semester. Briefly two other things: I was able to attend a student leadership in administration meeting and touch base on several topics within campus. As well, I just came from a student budget committee meeting, to look at how the university budget is created.

#### 4.7.2. VP Student Experience

#### 4.7.3. VP Academic

**Lindsey Fletcher:** Hi folks, a couple of things that I do want to highlight from my report. I am still working on the accessibility movement, so if you have interest in taking part in that group, please contact me. Any folks interested in the committee, please respond to my emails; we just had our first meeting. Student life enhancement fund applications are due October 15 so if any of your student-run organizations are looking for funding to do some fun academic or non-academic initiatives on or off campus, you're welcome to reach out to me. All information is online as well. For teaching excellence awards, the nominations are open since July, and we will allow rolling nominations until the end of February. If you know an

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



amazing prof or sessional lecturer, please consider nominating them. Also, in two weeks we are doing some tabling in the library about horror stories for course materials and course content, anything you have to pay for above and beyond your tuition. So come out to the library, check it out and get some candy. That's everything from me.

### 4.7.4. VP External

**Horeen Hassan:** Nice to see new faces and new directors to join the Board. Nice to see the Board get fuller and I'm excited to work with everyone. A few things to highlight – most in regard to the Federal election. I have been tabling and boarding to try to enhance youth voter turnout, going through motions. Special voting, today is the last day. Vote before 10 pm tonight. You can vote in your own riding or in the Guelph riding. Another thing to highlight, the VP Student Experience and I have been collaborating to put on an event called Student Votes Matter. It will occur on October 21, the day of the election, to celebrate students that voted and to watch the live stream of the results. Another thing, I have been meeting with the residence program coordinator. Many students will be voting for the first time and I want to make their first voting experience a positive one. It's a democratic right of ours to vote, so I want them to get in the habit of voting and voicing their opinions of what they stand for. Another event I've been working on is Hallo-week. It will be a full week of Halloween activities, focusing on food security on campus and in our community. I will be planning several events for students to come out for.

**MOTION:** That the following Executive Updates be received as information:

- 4.7.1 President
- 4.7.2 VP Student Experience
- 4.7.3. VP Academic
- 4.7.4. VP External

**Moved:** Ariel Oleynikov

**Seconded:** Briana Green-Ince

**Vote on Motion**

**Motion carried**

### 4.8. Director Reports

**Chair:** This is a time that you are able to update the Board on anything related to your position. As a member of the Board of Directors, it is not necessary to speak about extra-curriculars or student organizations that you participate in outside of the Board of Directors. This is a time to update the Board about sub-committees that you sit on, or campaigns that you've worked on, or anything else that might

# MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



be relevant specifically to your duties as a member of the Board. With that being said, why don't we start.

**Ariel Oleynikov:** I came to campus to sit on policy and bylaw committee, and other than myself nobody else was there, so nothing happened.

**Anna Cannella:** I came for the board scribe to sub in for the interview. So that went well, the second candidate was very well qualified for the position, so we were happy with the decision.

**Blake Smith:** I was to attend the Policy and Bylaw Review Committee, but I woke up very sick after the meeting started, so I was not in attendance for that.

**Alan Negrin:** I was also supposed to show up for the Policy and Bylaw Review Committee that morning, but I had class at that time.

**Chair:** Alright, thank you everyone

## 4.9. CSA Services Updates and Reports

### 4.9.1. Student Event and Risk Management

**MOTION:** To receive the CSA Services Update on the **Student Event and Risk Management (SE&RM)** program from Hana Aria, SE&RM Coordinator, at the CSA Board Meeting on October 9, 2019.

**Moved:** Lolia Shallouf

**Seconded:** Anthony Lenarduzzi

**Vote on Motion**

**Motion carried**

**MOTION:** To extend speaking rights to the SE&RM coordinator.

**Moved:** Lindsey Fletcher, VP Academic

**Seconded:** Dena Van De Coevering, President

**Vote on Motion**

**Motion carried**

**Hana Aria:** Hi, thanks for having me here. I am Hana, the Student Event and Risk Management Coordinator. I work at the CSA and basically oversee all of the undergraduate events at the university. My goal as the SE&RM Coordinator is to ensure that all events are low risk, comply with insurance policies and also avoid all liabilities to the University's reputation. We have an SE&RM committee which meets every other Thursday. It's by students for the students and is trained in staff by Claudia from the CSA as well as Jay from Student Experience. Our main goal is just to ensure that all events are defined as safe and inclusive for everybody and for the whole student body.

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



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**Chair:** Thank you very much for your report.

### 4.10. Committee Updates and Reports

#### 4.10.1. Appoint Member to Information Technology Student Advisory Committee (ITSAC)

**MOTION:** To appoint the following CSA Board member as representative on the Information Technology Student Advisory Committee (ITSAC) for the 2019/20 academic year:

- Matteo Raso

**Moved:** Dena Van de Coevering, President

**Seconded:** Anna Canella

**Dena Van de Coevering:** This committee reached out to me over the summer, but unfortunately my schedule is becoming too overwhelming. So, I'm reaching out to the board to see if an individual might be interested in sitting on this committee. It is open to any student. The committee meets every other Friday in the afternoon. Members must sit for the entire academic year. The committee looks at IT technology on our campus, how it interacts with students, and how to make that interaction better. If you have any interest, I would put your name forward.

**Chair:** Is there any discussion?

**Matteo Raso:** I would like to volunteer.

**Chair:** Is there any further discussion and just to clarify, is there also an opportunity for multiple members of the board to join the committee?

**Dena Van de Coevering:** My understanding is that multiple can.

**Chair:** The committee is open to multiple volunteers if any other members of the board else are interested. Is there any further discussion on the motion to appoint? Seeing none. All those in favour of appointing member Raso to the ITSAC?

**Vote on Motion**

**Motion carried**

#### 4.10.2. PBRC Meeting # 1 – October 3, 2019

**MOTION:** To receive the information on the Policy and Bylaw Review Committee Meeting # 1, scheduled for October 3, 2019 at 10:00 am.

**Moved:** Emmy Luo

**Seconded:** Blakeney Smith

**Vote on Motion**

**Motion carried**



## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



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### 4.10.3: Hiring Committee Report – Board Scribe (Added Item)

The PTM distributed a report from the Hiring Committee.

**MOTION:** To ratify the hiring of **Sarah Dias** as the Board Scribe for the term ending April 30, 2020, with an opportunity to extend the contract.

**Moved:** Anna Canella

**Seconded:** Matteo Raso

**Anna Canella:** We had two interviews scheduled, but one withdrew from the application process. However, the other interviewee that was invited, which was Sarah, was very good with her skills and her typing exceeded our expectations. So, we were very happy to offer her the position, of which she accepted.

**Vote on Motion**

**Motion carried**

### 4.11. Business

#### 4.11.1. CSA By-Election Results – Fall 2019

*This item was discussed earlier in the agenda, as approved under Adoption of the Agenda.*

**MOTION:** To extend speaking rights for Momith Hossain, CRO.

**Mover:** Anna Canella

**Secunder:** Lindsey Fletcher, VP Academic

**Vote on Motion**

**Motion carried**

**CRO:** Hello everyone, my name is Momith Hossain, I am the CRO of the CSA Elections Office. Over the last couple of weeks, the CSA Elections Office was able to successfully complete the electoral process of the CSA 2019 By-Elections. As you can see on page 39, we have the unofficial results which are pending approval. College representatives, for the College of Arts, we have Molly Brenzel and Sumana Gupta. For the College of Biological Sciences, we have Kathleen Nolan and Simonne Clout. For the College of Social and Applied Sciences, we have Jessica Krawitz. The detailed results can also be found on that page. In addition to the College representative elections, we also had a referendum question take place for this election period, for which we required a quorum of 4,415 votes. We were able to successfully achieve quorum, thanks to the efforts



## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



made by President Dena, the Executive team, and a lot of core members and volunteers. The referendum question also passed with a 73% yes, 18% no, and 8% abstained. Overall, the election process was smooth, but we also had to extend our voting period and for that I have the following recommendations.

Based on data we were able to collect, I recommend that to ensure a smoother election campaign in the future, we have a free nomination period of campaign to get more nominees to nominate themselves and committee. One thing we saw is that the larger number of candidates we have, the easier it is to get people to vote. Also, voting periods should be extended to a total of five days as a minimum, because we've realized that over the last two elections that CSA has had, both times the election periods were extended. The other factor that a lot of candidates brought to me this election period is that we need to be able to include a lot of social media platforms to allow candidates to campaign properly. Going forward in the next coming months to prepare for the general elections coming up next semester, these are some of the things we need to address. Thank you.

**MOTION:** That the CSA By-Election Results – Fall 2019, as reported at the Board of Directors meeting on October 9, 2019, be approved.

**Moved:** Ariel Oleynikov

**Seconded:** Lolita Shallouf

**Vote on Motion**

**Motion carried**

### 4.11.2. CSA By-Election Results – Ratification of SafeWalk Referendum

**WHEREAS** the following Referendum question was asked during the CSA Fall By-Election – Fall 2019:

**Preamble:**

Every semester, full and part time undergraduate students pay \$0.33 per semester (increased annually by the consumer price index) to support the campus SafeWalk program.

SafeWalk provides those at the University of Guelph accompaniment while traveling on campus every day during the Fall and Winter semesters between 7:30 p.m. and 2:30 a.m. SafeWalk also holds events throughout the semester to give back to the Guelph community, and seeks to further develop the University of Guelph as a safe space for all.

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



Throughout the past year, SafeWalk has been aiming to increase its accessibility by purchasing an electric vehicle to transport students across campus in addition to its regular services. This would increase the efficiency of the SafeWalk service, as well as open the service to individuals who could benefit from the use of a vehicle on campus.

**Do you support an increase to the SafeWalk fee of \$0.42, for a total of \$0.75, per Fall and Winter semester for full time and part time undergraduate students, increased annually by the consumer price index for Ontario?**

**WHEREAS** the SafeWalk Referendum achieved the following results:

**Yes: 3,297; No: 810; Abstain: 359; Total 4,466**

**WHEREAS** based on an electorate of 22,074 undergraduate voters, quorum of 4,415 was surpassed for this Referendum;

**MOTION**: That the results of the Fall 2019 By-Election Referendum regarding SafeWalk be ratified.

**Moved**: Dena Van de Coevering, President

**Seconded**: Alan Negrin

**Dena Van de Coevering**: To receive over 4000 votes is a very hard ordeal. So, I just want to say a big thank you to everyone who was involved. I know the board has asked to send some support in that regard. We had a team of volunteers that were campaigning for the referendum, sending a big thank you to all of you. We could not have met quorum without you.

**Vote on Motion**

**Motion carried**

### 4.11.3. CRO Report – Fall 2019 By-Election

**MOTION**: That the Fall 2019 By-Election Report from Momith Hossain, Chief Returning Officer, be received as information at the CSA Board Meeting on October 9, 2019.

**Moved**: Anthony Lenarduzzari

**Seconded**: Blakeney Smith

**Vote on Motion**

**Motion carried**

### 4.12. New Business

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



### 4.12.1. Grievance Letter to Vice Provost re Parking (Added Item)

VP External Horeen Hassan distributed copies of the proposed grievance letter. The Chair invited those present to silently review the handout.

**WHEREAS** Sustainable Transportation & Parking Services made changes to parking on campus effective May 1, 2019;

**WHEREAS** students have voiced their concerns regarding the negative impact of these changes;

**MOTION:** That the CSA Executive will present the following grievance letter to the Vice Provost, Student Affairs to address students concerns around the new parking changes.

**Moved:** Horeen Hassan, VP External

**Seconded:** Dena Van de Coevering, President

**Horeen Hassan:** As mentioned earlier, students have been struggling with parking on campus, and as a result, CSA has investigated some of those changes and why they were made, and have decided to address these changes by stating a concern and filing a letter to the Vice Provost of student affairs. For the sake of saving paper, I left the student stories out. But if you feel to the need to read all of the student stories, I have hard copies with me, and you are free to view what the students have been sending me. Come to me after the Board meeting and I can show you the full grievance letter or I can email it to you if needed.

**Josh Nolan:** I just wanted to ask member Hassan if there has been any consideration about asking the graduate student association for support on this matter as well, because I feel like more than one organization coming at the issue could be very beneficial.

**Horeen Hassan:** Yes, I have been meeting with Cameron and David, the President of the GSA, to address these needs because I noticed that a lot of the grievances that came forth were from graduate students. It is an issue that is impacting all students across campus.

**MOTION TO AMEND:** That the letter be shown as an open letter as opposed to being sent specifically to one person.

**Moved:** Marco Raso

**Secunder:** Simonne Clout

**Chair:** By open letter, are you referring to posting it on the CSA website? Or how would you like to do that?

**Matteo Raso:** Any way would work.

**Chair:** Is there anyone who can speak to the best way that it could be distributed?

**Dena Van de Coevering:** VP External, I know you've chatted with the Vice Provost of Student Affairs in regard to the appropriate procedures for filing a

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



grievance. I don't know if we can do both, where we file the grievance as this, but then we also move forward to make it an open letter?

**Matteo Raso:** The reason I would want the letter to also be an open letter is so that the student body can actually understand what is going on and hopefully pressure the administration as well. Because if it is just us, it's not going to work. But if a good chunk of the student body pressure the administration, we stand a better chance.

**MOTION TO AMEND THE AMENDMENT:** That the current motion state that it will be posted openly on the CSA website.

**Moved:** Lindsey Fletcher, VP Academic

**Seconded:** Anthony Lenarduzzi

**Lindsey Fletcher:** I'm hoping that this will address the concerns raised by Member Raso, that it will be posted publicly but also following the formal grievance letter policy procedures that it is sent to the Vice Provost of student affairs to initiate that conversation.

**Josh Moran:** I'm just wondering if it would be more effective to go at it by not directly posting the letter, but maybe a summary of sorts as well. Just so that it doesn't look like it is necessarily directed at the Vice Provost, for example.

**Kathleen Nolan:** I also think that since we have personal anecdotes in this letter, we should be cautious around posting it without asking them.

**Horeen Hassan:** The names of the individuals have been taken out to respect the confidentiality of those individuals, so there will be no names.

**Anna Cannella:** Even if there are no names posted, it might still be good to check if they are okay with releasing their information.

**Horeen Hassan:** Given that they've shared their stories, they've shared it with the intent that it will be shared, and those issues will be addressed.

**Chair:** Is there any further discussion on the amendment to the amendment, that the letter will be posted openly on the CSA website. Is there any further discussion on that amendment to the amendment?

**Vote on Motion to amend the amendment**

**Motion carried**

**Chair:** To be clear, the original amendment was to make it an open letter, and the amendment to the amendment was to post the letter openly on the CSA website. So now we are back to discussion of the amendment, which reads that the letter will be posted openly to the CSA website.

**Simonne Clout:** Without the specific information addressing the Vice Provost?

**Chair:** That is not currently involved. A member can vote to motion to amend the amendment to add that.

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



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**MOTION TO AMEND THE AMENDMENT:** To redact the name of the Vice Provost, and not address anyone.

**Chair:** So it would be an amendment to the amendment to add that the letter would be posted openly on the CSA website without the address to the Vice Provost.

**Moved:** Emmy Luo

**Secunder:** Josh Moran

**Emmy Luo:** I think that Member Moran, and Member Clout both have good points in addressing it specifically, as the Vice Provost isn't directly responsible for the entire problem, so it doesn't make sense to be directly targeting the Vice Provost

**Blake Smith:** I would like to speak against the proposed amendment. The Vice Provost of student affairs is the administration representative on issues concerning student affairs, they are the designed outlet for this sort of grievance, and it makes sense to address them as such.

**Lolia Shallouf:** I agree with Member Smith, I think that including the name will add more pressure to make changes.

**Ariel Oleynikov:** I have two points I would like to add. It is one thing to keep students as confidential, but the Vice Provost is a public position and generally takes responsibility, and so I agree with adding pressure. Secondly, I just wanted to confirm that it will be posted to the CSA website but will also be sent to the Vice Provost?

**Chair:** Yes, the amendment is to do that in addition to sending it to the Vice Provost. Is there any further discussion on the amendment to the amendment? Alright, so the amendment to the amendment is to add to the amendment that the Vice Provost be removed from the address.

### **Vote on Motion to Amend the Amendment**

**Motion defeated**

**Chair:** Is there any further discussion on the amendment that the letter will be posted openly on the CSA website?

**Anna Canella:** Is there any benefit of doing also a social media component to advertise that it is posted on the website? We cannot put it on social media directly but I do believe that social media is checked more often than the website.

**Horeen Hassan:** Yes, that can be done.

**Matteo Raso:** Do we have to make that as an amendment of the amendment, that we will be advertising on social media?

**Chair:** If you want it to be part of the motion, you would have to. Otherwise it would be a request from the social media managers from the CSA to do it. It wouldn't be a direct command for that person to do it. It wouldn't be a direction from the Board, unless it is approved as a motion.

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



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**Dena Van de Coevering:** To further his point, at this time, it is amongst the Executive to do the social media aspect, so I am not sure if that helps to inform the decision to make any motions moving forward. But you would be speaking with us, specifically Claudia, in regard to social media.

**Vote on Motion to amend  
Motion carried**

**Chair:** We are now back to discussion of the motion as a whole, including the newly amended line.

### **MOTION AS AMENDED:**

**WHEREAS** Sustainable Transportation & Parking Services made changes to parking on campus effective May 1, 2019;

**WHEREAS** students have voiced their concerns regarding the negative impact of these changes;

**MOTION:** That the CSA Executive will present the following grievance letter to the Vice Provost, Student Affairs to address students concerns around the new parking changes; and

**RESOLVED** that the letter will be posted openly on the CSA website.

**Vote on Motion as amended  
Motion carried**

### **4.13. Announcements**

**Chair:** Announcements, in contrast to Director reports, is a time when Directors can give updates on things outside the CSA Board of Directors or general updates about things on campus. This is more of a free speaking portion of the agenda rather than a direct report of your activities as a member of the Board.

**PTM:** I would like to welcome the new faces around the Board table tonight. We have an appointed member, member Luo, from the CBS. We have member Clout and member Nolan from CBS that were elected. We have member Brenzel and member Gupta, who are representing the College of Arts. And we have member Krawitz who is representing CSAHS. Congratulations to those new members.

**Dena Van de Coevering:** Similar remarks to Earl, a big thank you and welcome to all new members of the Board. A big welcome to Vicki Bali, representing Nicole Johnston and the IHC for the evening, as well as our stand-in Scribe, thank you. One piece I would like to add, it was in Claudia's update. It is a really cool initiative, the menstrual hygiene initiative. Through this initiative, we've been able



## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



to purchase diva cups, a sustainable menstrual product, and give them away to students that were able to sign up through a resource fair. We will be doing this again in mid-November, but it was a very successful initiative. Other than that, I hope that everyone has a good Thanksgiving, and that midterms and school isn't being too hard on anyone.

**Lindsey Fletcher:** Fall harvest is on right now, so get your vegetables while they're in season. Hockey season has started, it's a great time of the year, and I graduate in six days, so we're living the dream.

**Horeen Hassan:** Welcome to all of the new faces around the table. The Federal Election is in 11 days, special ballot voting ends tonight. So after this Board meeting, I'm expecting every single one of you to be lined up in Peter Clark Hall to go vote.

**Daniel Ofori-Darko:** We're currently advertising for the Government of Canada Networking Trip in Ottawa which is coming up soon. And Bio-Tech, the biotechnology engineering conference in Waterloo, so we are excited about that. We also have a photobooth that we are going to set up on Halloween in the Science Complex, so if you want to come by and take a picture in costume, please drop by.

**Jessica Krawitz:** I'm excited to be a part of the Board, thank you for welcoming me.

**Emily Bruce:** We're doing a stress buster this month on the 28<sup>th</sup> from 1 to 3 pm. We have a manicurist coming in, so everyone is welcome to come in. It is \$10 for a manicure. We are also going to have a service dog come in next month. So, if anyone wants to come in and cuddle something furry, you can come do that.

**Ariel Oleynikov:** College union is running an event, last year we did not have LISTERV, and we got no nomination forms. So, take 2 will hopefully go better. On a personal note, I am going to vote right after this. Also for Halloween, I will not be purchasing candy made by Nestle, and I am encouraging you all to do the same.

**Briana Green-Ince:** For myself, we had the GBSA potluck last week. It went really well, it was at my house, great food, we had games, it was nice to talk to a lot of the students. In terms of events coming up, which you are all invited to come to, we have district happening at Brass Taps in two weeks and paint night on October 19. In terms of things I've been working on, Guelph Heritage Association, I've been working with them. Like I said last time, I've been taking photos and doing research. I went to the site on Friday and it was very nice and informative. Talking to a lot of the construction workers, they knew a lot about Guelph heritage as well, so I am learning a lot from them as well. And the last thing, I went to a fashion show this weekend, which was fun but it also raised money for charity. If you ever want to see a really great fashion show, look at Blooming Fair, in Kitchener-Waterloo.

## MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



**Vicki Bali** (IHC guest): Campus is having a free thanksgiving dinner on Tuesday October 15 around 5:30-7:30 pm in Peter Clark Hall. The food is going to be great, and we will have vegan and gluten free options as well.

**Anthony Lenadaruzzi:** Because Claudia is not here, there's 22 days until Halloween; there's also 77 days until Christmas. In terms of CSAHS SA, we won't know until Friday if... we hit quorum, hopefully we did. All ASOs supposedly have full Execs now, which is really nice. Also, I am going to Halifax next week to visit my best friend.

**Josh Moran:** Congrats to all new members, it's awesome to see more faces, it also means more opinions, and better changes. From ESF, we had a job fair, over 50 employers. I'm really happy with the turnout; we had a lot more students than anticipated. We have our new lounge space opened, the aggie lounge, it's brand new, which is nice. And the FSC Food drive is finishing up today, it looks like we are going to get over 1000 items again which is very exciting. Also, I've had the opportunity to do a mental health promotion video on behalf of the SFOAC, and being able to work with people affected by such issues has been very powerful. I'm looking forward to pushing out a product that can embody what the aggie community and spirit is all about. On a personal note, I have some exciting news. The podcast was nominated for best Canadian AGRI marketing association awards, so we're excited about that.

**Jamie Gibson:** Congratulations to all of the folks recently elected, its very heartening to see all of the new faces, and such a good turn out.

**Kathleen Nolan:** Thanks for having me, it's been a very good first meeting. I'm working for Elections Canada, so if any have questions about what is needed to vote, let me know, I can help.

**Blake Smith:** Congrats to all new directors, I'm particularly happy to see new elected representatives from my college. Personally, I was very sick last week and missed most school, which was great. I have a lot to catch up on, including two midterms tomorrow.

**Simonne Clout:** I would sadly like to announce that I have to sell my pub ticket for October 19; it is a sold-out event. Also, I will vote after this meeting.

**Emmy Luo:** Thank you all for having me, I just wanted to introduce this guy, Lance, who is my service dog in training. You can come and say hi after the meeting. Goodluck with midterms

**Alan Negrin:** I don't have much to talk about, I've been working hard to plan events for fair identities week, which is coming up in October the week of the 21<sup>st</sup>. A lot of free food will be at all of the events. I'm working hard on a poster right now, and that's it.



# MINUTES

Board of Directors Meeting # 4  
October 9, 2019 – 6:00 pm – UC 442



**Chair:** Thank you everyone for being here tonight, and once again, I'm very happy to see new faces around the board table.

**4.14. In Camera Session**

**4.15. Adjournment**

**MOTION:** To adjourn the CSA Board of Directors Meeting of October 9, 2019 at 7:22 pm.

**Moved:** Lindsey Fletcher, VP Academic

**Seconded:** Ariel Oleynikov

**Vote on Motion**

**Motion carried**

Approved by the Board of Directors	Date: _____
Signed _____ Cameron Olesen Board Chair, 2019-2020	Date: _____
Signed _____ Earl Evans Policy and Transition Manager 2019-2020	Date: _____



## **MINUTES**

### **Executive Committee Meeting # 16**

October 8, 2019 – 3:05 pm

#### **SUMMARY OF MOTIONS**

##### **Motion to Adopt the Agenda**

Moved by: PRES

Seconded by: VPA

Motion Passed

##### **Motion to Adjourn**

Moved by: VPA

Seconded by: VPE

Motion Passed

#### **16.0. Call to Order**

Meeting called to order at 3:05 pm

#### **16.1. Adoption of the Agenda**

Motion to Adopt the Agenda

Moved by: PRES

Seconded by: VPA

#### **16.2. Comments from the Chair**

**PRES:** I recognize we have a strange week of availability so it's good that we are able to touch base before we go off.

#### **16.4. Executive Updates**

##### **16.4.1. President**

**PRES:** Time away – October 15, I will be attending the CICMH Conference for the day, as VPA is convocating and cannot attend the first day! I am working to get committees started, specifically PDR as the deadline is fast approaching.

This week, I am attending the Student Budget Committee, Accessible Student Space Committee, and there's a next in about [thecannon.ca](http://thecannon.ca). In the next week, there are some of the main meetings occurring like Student Budget Committee, SLAM, and Compulsory Fees. I am looking at how to reduce the overwhelming amount of work, and its associated stress. So far, moving some committee membership to others or stepping away from chairing that is not mandatory for me to chair.

#### **16.4.2. Vice President Student Experience**

**VPSE:** I will be away from Wednesday, October 9 to Monday, October 14. I will only be away for three business days. During those times, I will be unreachable as I will be without service for the majority of the weekend. The Tuesday and Wednesday (15<sup>th</sup> and 16<sup>th</sup> respectively) following, I will be at the Mental Health Conference. I will be checking my emails but away from the office.

The last week I've attended the Athletics Advisory Committee, the Mental Well-Being Educational Programming Committee, Sexual Violence Advisory Committee, Student Mental Health & Wellness Meeting (twice), Student Leaders & Administration Meeting, focused efforts on Safe Walk referendum, hosted a well-attended Sexy Bingo #1, and focused a lot of energy on a club issue. Sexy Bingo and Gryphons Park were two huge events I had under my belt this week. Sexy Bingo was a massive success. Gryphons Park was the first time something like this was held during Homecoming weekend. It rained a lot for the first two-thirds of the event which deterred the crowd from the outdoor event, however it picked up the last bit. I had lots of fun! The week following, we debriefed how Homecoming went on a broader scale and started planning for next year's Homecoming events.

Horeen and I have been talking to students and coming up with a way to figure out how we can make something similar to Trick or Eat happen. We held a Food Drive Town Hall and students dropped in to hear about Trick or Eat and brainstorm how we can make something similar happen. Horeen and I met with Alumni affairs to discuss funding and how they can help, including meeting with the previous Trick or Eat coordinator. I met with SafeWalk to hit the ground running on the golf cart now that the referendum has passed. Lastly, I've been meeting with clubs to sort out accreditation questions and issues. I just met with a really inspiring individual today who went through Sexual Assault and am looking at bringing some events and resources to students regarding trauma, sexual assault and abuse, and addiction to campus in partnership with them. It's stuff like that that really keeps my head high in this job.

#### **16.4.3. Vice President Academic**

**VPA:** I will be away for my convocation on October 15, then at the CICMH Conference on October 16 and 17. Last week was a whirlwind, to put it nicely. I'm glad to be back at work after taking some time away for my own well-being. I recognize there are many areas in which I can improve, both personally and professionally, so I'm going to dedicate time for this to ensure I can put my best efforts forward in this role. If you want to discuss this with me personally or have suggestions on how I can do better or be better, I'm open to hearing them.

I've been working a lot recently with the compulsory fees committee (CFC) regarding protocol for referendums and compulsory fees. I have an item in the agenda later on to update from CFC, which I believe warrants further discussion.

The Registrar has also reached out to me regarding some policies that the previous VPA had worked on and is wondering if I am going to continue them with the Academic Policies and Procedures ad-hoc group. This is something I'm looking into with our first meeting on Thursday, interested in introducing more student-focused and student-friendly policies. Looking ahead, I'd like to do some promo on social media and the website for the Teaching Excellence Award in mid-November.

I've received a few questions regarding fall break lately – it seems that people are getting confused because of all the discussions by my predecessors yet no break was implemented above the existing one study day. I've responded with information to these students but am wondering if the fall break package can be posted more visibly on the CSA website.

The library is looking for a CSA rep for Library Student Services Fee Advisory Committee. I feel it aligns with my portfolio well. Are you folks okay with me taking this on or is anyone else interested?

#### **16.4.4. Vice President External VPE:**

### **16.5. Unfinished Business**

#### **16.5.1. SCI**

**PRES:** I have not heard anything in this wheelhouse yet. One thing that came out of SLAM was a resource fair for students with anyone who charges fees. Horeen, I know you talked about having a collective campaign so this would be a good opportunity for that. Someone from GSA and someone from CBSSC was interested in spearheading it, but if you're interested, I can forward your name.

#### **16.5.2.**

#### **16.5.3.**

### **16.6. New Business**

#### **16.6.1. SE&RM Alternate**

**VPSE:** I am away on vacation during one of the SE&RM Committee meetings. I was wondering if anyone was able to step in to be an alternate. It is Thursday, October 10 from 5:30-6:30 pm. The meetings usually only last till about 6:00 pm, and you just need to be in attendance, there are no roles or speaking you need to do. Jay from Student Experience is there to co-chair and he will facilitate discussion.

**VPA:** Both Dena and I have Student Executive Council. My SSC co-chair is available to attend SEC, so I can attend SE&RM.

### **16.6.2. Mental Well-Being Awareness Week**

**VPSE:** Mental Well-Being Awareness Week is happening the second week of November. If you have any events that you want the CSA to tackle let me know. As of right now, we are helping out with the Movie Night (Sunday Night Cinema) and promotion.

**VPA:** Are you looking for tabling/outreach, campaigns, stress busters, or other? Thinking of stress busters, have you (VPSE) heard anything regarding bringing the therapy dogs in? I was looped into a conversation about that in May but haven't heard anything from those folks since. HandsOnExotics, based in Toronto, has a therapy capybara so maybe we can look into that.  
(<https://www.cbc.ca/news/canada/sudbury/exotic-pet-therapy-1.4089163>)

**PRES:** I spearheaded a project a while ago that had alumni write letters to first year students with notes of encouragement; that's something we can look into for this week as well.

### **16.6.3. Athletics Committee Alternate**

**VPSE:** I currently sit on the Athletics Advisory Committee along with the VPA. She is the CSA voting member and I am a representative. This committee has scheduled meetings that overlap with a Mental Health & Wellbeing committee I sit on and I would like to see if anyone else wants to sit on the Athletics Committee for the rest of the semester as Athletics does not fall under my portfolio, but Mental Health does. They have bi-weekly meetings from 11:30 to 1:00 pm. If not, I can reach out to Board members.

### **16.6.4. Student Votes Matter**

**VPSE:** Horeen and I are planning an event to celebrate student voters. It's happening the day of the Federal elections, from 7:00 to 11:00 pm, October 21 at Brass Taps. There will be appetizers and drink tokens, and the results will be live-streamed on a projector. I asked Natalie from Brass Taps to make party-themed drinks and let me tell you, they're AMAZING. I'm excited about it!

### **16.6.5 Halloweek/Trick or Eat**

**VPSE:** One idea was to have an event on Halloween in the UC Courtyard. Organizations can do little things throughout the day and people donate food or money which goes to our Student Foodbank. I was thinking having bands, singers, spoken word, any performer with a talent that people donate money to watch and listen.

**VPE:** So many folks have reached out about Trick-or-Eat and it's sad we can't run it this year, but it's great to see the uptake from community members and students who want to contribute. I was thinking we should do a press release or make a statement to explain why we are not running it this year and encourage direct donations to the local food banks.

**PRES:** I was working on that last week. It would be great to highlight food awareness campaigns being hosted on campus, as well as directly where they can donate.

**VPSE:** I think we should do a call out for organization who want to participate in the courtyard event that day.

**PRES:** Can you send me more info that can go in the press release about the event you're planning? I recognize its still in the works for planning.

**VPSE:** I can start contacting local bands and artists that can play. I was also thinking about the Exec putting together a gift basket or something to raffle off.

**VPE:** Like candy jars or something that people guess something of. We had also discussed the idea with Clarissa about one of those boxes that people put their hand in and have to guess what food item they feel.

**VPSE:** So, ponder some ideas of where we can get donations and we will have a table. Continuing on, on Monday since THRN is usually available, I was thinking, let's have a scary movie.

**VPE:** Blair Witch Project!!! And it'd be like a pay what you can kind of event.

**VPSE:** Tuesday or Wednesday, I'd like to have a pumpkin patch pop-up with straw and pumpkins for a cute photo booth. Maybe pumpkin painting, pumpkin pie, that kind of thing. Send me movie ideas.

#### **16.6.6. Compulsory Fees (SLEF & Referendum)**

**VPA:** So, at our Compulsory Fees Committee (CFC) meeting yesterday, there were some interesting points raised that I want to discuss with you so you're all aware. The first is changes to the fee protocol, which is mandated by the MTCU. The University, through CFC and the Board of Governors, is responsible for submitting a protocol to the MTCU regarding how referenda and ancillary fees are managed, in the sense of who organizes referenda, which fees are compulsory versus optional, and more. An idea was raised regarding streamlining the referendum process so that questions can be directly approved through the CFC, rather than CSA and GSA respectively. This means that the referendum wouldn't need to collect signatures outlined in our policies, as the committee would vet it, but it would still be put to a vote with the students for approval through our electoral processes. Personally, I was not in favour of this as I feel it diminishes the 'student movement' aspect and autonomy over referenda. However, I would need further clarification as to the boundaries of this idea should it be implemented in the future. I think it was aimed more at university departments seeking to implement and/or raise ancillary fees for a service they provide, but it wasn't discussed fully. It was an idea raised as something the committee could consider, but there are no concrete plans moving forward with changes right now.

The second point is about SLEF Funding, to say that there is currently \$94,000 available for fall applications and an additional Special Grants and Speakers reserve of approximately \$170,000. Some of this reserve funding has been allocated to College Royal, which is \$14,000, as well as a Campus Police Initiative which received two years of funding at \$1,400 per year. That being said, are we looking to apply for any SLEF funding for CSA Initiatives? Deadline is October 15 for fall, will have another call-out for applications in the Winter.

If so, I can work on those applications this week. GSA had mentioned wanting to do a joint event focused on professional development, kind of coinciding with Grad week in April but it would be the week before. Is this something you'd be interested in?

**VPSE:** It sounds like it might be similar to Gryph to Grad that Alumni runs, maybe check with them before submitting anything. If it's distinct enough from Gryph to Grad, that would be cool. I can't help with the SLEF application this week but can help with logistics if it is approved.

**VPA:** Okay, I'll mention that to David. I'm happy to work with him on the SLEF application but would leave logistics to you, as it's your portfolio.

#### **16.6.7. Daily Check-in Scheduling**

**PRES:** Following up with this morning, do we want to set our 15 minute check-ins for the next three days and looking at next few days?

**VPSE:** I will check all our calendars to schedule times for the next week.

#### **16.6.8. SLEF Funding**

**VPSE:** The first round of SLEF is due this Sunday. I will be working on applications during my vacation and am currently brainstorming on what exactly to apply for. My thoughts are a similar Homecoming SLEF application (beer garden), a speaker, and another larger event – a band perhaps, or something cool. My only concrete application at the moment is applying for a speaker – Theo Flurry. He is a sexual assault survivor and a prominent figure, insanely inspiring. If you have any ideas or any thoughts, let me know. I will be applying for events that I think would fall well under my portfolio, but also this is a notification that you are able to apply for SLEF as well, and I would highly recommend it. It can be anything from new chairs in a student space to a large event.

#### **16.6.9. Parking Grievance**

**VPE:** I have drafted a grievance letter for you folks to look over and give your input so I can bring a motion to the CSA Board to approve. I will print out copies for the Board to look over it.

#### **7.8. Adjournment:**

Moved by: VPA

Seconded by: VPE

Motion Passed

Meeting adjourned at 4:27 pm

**ACTION:** Think of panelists and events for Mental Well-Being Awareness

**ACTION:** Horeen reach out to Hospitality for donations for Halloweek

**ACTION:** Send Claudia ideas for Halloweek if you have any ideas!

## **MINUTES**

### **Executive Committee Meeting # 17**

October 18, 2019 – 11:00 am

#### **SUMMARY OF MOTIONS**

##### **Motion to Adopt the Agenda**

Moved by: VPA

Seconded by: VPE

Motion Passed

##### **Motion to Adjourn**

Moved by: VPE

Seconded by: VPA

Motion Passed

#### **17.0. Call to Order**

Meeting called to order at 11:11 am

#### **17.1. Adoption of the Agenda**

Motion to Adopt the Agenda

Moved by: VPA

Seconded by: VPE

#### **17.2. Comments from the Chair**

#### **17.4. Executive Updates**

##### **17.4.1. President**

President was absent for meeting.

##### **17.4.2. Vice President Student Experience**

**VPSE:** Time off: I may take Friday, November 1 off, depending on if I can schedule the time off with another job. Will probably take it off regardless or have a half day as every day that week is full packed days from morning to late night.

Some important events coming up: Our Federal Elections Voter Celebration night is this Monday October 21 from 7:00-11:00 pm. The themed political party drinks Brass Taps made for us are super sweet. No set up is needed. The Political Science Society reached out to collaborate on that and we are now co-hosting the event with them. Queer Identities Week is all next week, I will be supporting those all next week. Our second Sexy Bingo of the semester is this Thursday, October 24 from 7:00-11:00 pm. Setup is at 6:30 pm. If you are unable to attend, please let me know as there is a lot of work to do at these events. It's Queer-themed. We have some events for Hallweek confirmed at this point. Details will be discussed below. This week, I will not be able to accommodate any new work as I have two events next week and 4+ the week after as well as trying to support QID and am full speed ahead on making sure they all go smoothly and are well advertised.





I attended the Mental Well-Being conference on Wednesday and it was really good! The conference gave me so many ideas I'd like to implement on campus to facilitate mental well-being with undergraduate students and I'm excited to work on that when the weeks slow down. Additionally, I've been meeting with a student on campus to bring events that surround sexual assault and addictions, and the events we'd like to see come to fruition are really awesome and I can't wait to confirm details on those. I've applied for SLEF funding for an event that surrounds these topics. Finally, accreditation is almost over! Over the last few weeks, I've been supporting club questions and issues wherever I can and it's taken over a lot of my workload.

#### **17.4.3. Vice President Academic**

**VPA:** Upcoming time off: None foreseeable, although I may take a half day on the next two Fridays to balance out my hours for the weeks.

Hey there. VPE and I went to the CFS court hearing last week. I got back from the CICMH Conference last night. The conference was quite engaging and I'm hoping that we can continue the discussions with campus partners moving forward. I recognize this is primarily in VPSE's portfolio, so I anticipate her taking the lead, although I'm happy to discuss what I took away from the conference and generate ideas that may be applicable to campus. Furthermore, I attended a workshop extension of the conference based around program evaluation which I found to be very informative and engaging. I think it is critical given the current political context and funding uncertainties that we consider program or service evaluations, which is something I wanted to work on with CAPCOM. I am happy to share the notes I took and am anticipating the presentations from the workshop will be distributed to participants electronically within the next week. Perhaps we can add it as a New Business item for our meeting next week?

Coming up next week, I have several meetings and events to attend. This includes OACCTF Tabling for course material horror stories in the library on Tuesday morning 9:00 am-12:00 pm, CAPCOM on Tuesday afternoon, SLEF application review on Wednesday and Thursday. I've also booked in to help at the Federal Elections event on Monday night and Sexy Bingo on Thursday, although Pres and I both have SEC on Thursday before SB. The Board of Governors meeting (1:30 pm-4:30 pm) is on Wednesday as well, at 1:30 in the Arboretum, although I am unavailable to attend. A couple items of interest on their agenda might include the SMA3, update on Responsible Investing Activity, and the annual report on the Freedom of Expression Policy. I'm also looking ahead to Art in the Bullring and trying to gather details for this from the organizing committee as communication has been quite limited. Currently, the information I have received from Kat is that it is booked for the evening of November 14.

#### **17.4.4. Vice President External**

**VPE:** Hello friends! Since our last meeting, I've been doing lots of student outreach around the Federal Election and encouraging every student to get out and vote! I've also had the opportunity to table in a residence building (which has not been done before in the past), and I'm pleased to have a different demographic to involve in our campaigns. VPA and I attended the CFS Court hearing on the Student Choice Initiative last week, and I'm hopeful we will win! We've also hired a front office assistant, and they are a lovely person, I can't wait to have them join our team! VPSE and I have been working on the Student Votes Matter event that we'll be hosting in Brass Taps. I'm also set to go with the First Time Voter's celebration with Interhall council and residence. Federal election is October 21, which is so soon! VPSE and I have also been working on



HALLOWEEK activities and trying to involve different groups across campus to join us. We're so pleased with the amount of uptake from student groups to take on food insecurity issues across campus and in Guelph. So far Horticulture Club, GCUOF, Sustainability, GRCEG, GQE, the Student Food Bank, and SOCIS have shown interest in working to fundraise for our food bank. The Ontario Executive Committee will be meeting October 26, and I've prepared my report for the meeting, feel free to look it over and give feedback before I send it off today. The registration forms for the CFS National General Meeting has been filled out. Jena-Lee Ashley from the Aboriginal Students Association and Dima Ismail from the Muslim Students Association have been the selected delegates to attend the meeting with me as the Local 54 delegates. This will be a great opportunity for Jena to connect with the National Circle of First Nations, Metis, and Inuit, and for Dima to connect with the Federation's Racialized constituency group. The meeting will be from November 23-27. ALSO, I will be visiting New York from November 7-11; this is a weekend trip so I'll only be missing Friday!

## 17.5. Unfinished Business

### 17.5.1. SCI

**VPA:** The opt out period opens in one week and a half. There should be an email going out to students the 21<sup>st</sup>. At SLAM, it was decided by consensus by the student organizations that there would only be two emails going out. One going out one week in advance that inform students to read the descriptions of the organizations, and another to remind students that the period is closing. One thing that was mentioned was that student financial service emails signatures have opt out information in the bottom of their signatures for every email sent out. That was very concerning and Carrie and Ray Darling at the registrar will take a look at it and see what they can do.

**VPSE:** Do we all want to book a meeting next week with the core staff to discuss how we will tackle the opt-out period this semester?

**ACTION:** VPA to look at everyone's schedules and book a meeting next week to discuss our promo plan.

## 17.6. New Business

### 17.6.1. Halloween

**VPSE:** Halloween schedule is falling into place! The confirmed schedule is as follows.

Monday, October 28: Pumpkin Patch Pop-Up in the UC Courtyard from 2:00-6:00 pm. Students will pay what they can to take pictures in the pop-up, decorate a pumpkin, and for hot chocolate.

Tuesday, October 29: I am still looking for a small stressbuster activity related to halloween. Let me know if you have any ideas.

Wednesday, October 30: Scary Movie Night. We are screening IT. It will be in Thorn 1200 from 7:00-9:00 pm.

Thursday, October 31: Scare Fair in the UC Courtyard from 12:00 pm-8:00 pm. For this event, the VPE is coordinating tabling. Organizations will be doing their own activities to garner money and donations for the Food Bank.

**VPE:** GRCEG wants to sell glitter jars and zines. There's a food drive that the society of computing and information sciences are running from October 21 to October 30. The Food Bank is having a "guess the produce" event for our Scare Fair. GQE wants to do something as well. I just have to figure out what all the tabling groups want to do for the fair.



**VPSE:** My part in this scare fair is seeing if we can do a “telethon” type of event where bands play through the event. Trying to secure funding for this. VPE- have you followed up to see if anyone can contribute some \$ for the movie night?

**VPE:** Not yet.

#### **17.6.2. Ice Cream Chilling Event**

**VPSE:** The library has contacted me and VPA to have an ice cream chilling event in the library as the CSA has done in the past. It costs about \$500 from my budget which I think is way too much for a stressbuster.

**VPA:** I also agree that it is expensive. We may be able to explore other suppliers if we’re looking to do ice cream. I recall them running out fairly quickly last year when they ran the event, so perhaps we look at increasing quantity if we move forward with it.

**VPSE:** I am not comfortable spending \$500 on hospitality ice cream.

**VPA:** We can explore options other than ice cream, because if we’re dropping \$500 then I’d rather make something more meaningful like exam kits. Also being mindful of the dietary options that ice cream alternatives for folks who need kosher/halal, dairy-free and/or egg-free (vegan), gluten-free, and sugar-free.

#### **17.6.3. New Hospitality Prices**

**VPSE:** I don’t know whether you two have seen the new Hospitality initiative but they started weighing food instead of having a set price in places such as Mom’s kitchen and Pastabilities which has led to steep price increases for some foods. Some individuals have been paying \$18 for rice. The weight of water-based foods like vegetables and rice, which many vegetarians and vegans consume, is way more than meat products. They are promoting that they want to become more sustainable; however, they are making the prices of vegetarian foods unaffordable. There was a post on overheard about it as well. I commented and let students know they can email me with their complaints and grievances and I will compile a grievance letter to hospitality if no change is seen soon.

**VPE:** I saw that too! If I got something from the Fusion place, I got a whole green container full. But when I got weighted food it wasn’t nearly as much food. I’d rather have a whole container full. We can advertise the Bullring and let people know if they want good options.

**VPA:** Yes, I understand the desire to eliminate food waste, but I also wonder if they’ve adjusted their price to offset the price of the new initiative with the plates. They may want to do a cost analysis.

#### **17.6.4. PTM’s Priority List**

**PTM:** I have brought charts of your portfolios so the Executive can think about what they want to keep, stop, and delegate regarding your portfolio. I’ve also included a priority section so you can think about what is a priority for your position.

#### **17.8. Adjournment:**

Moved by: VPE

Seconded by: VPA

Motion Passed

Meeting adjourned at 11:46 pm

**ACTION:**

**ACTION:**

**ACTION:**



## Executive Update # 4

Dena Van de Coevering – President

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October 23, 2019



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Hello Directors!

Welcome to our fifth Board meeting of the semester. I hope you all had the opportunity to rest during the previous long weekend, and that week 7 of classes is treating you well!

Our campus is entering into a second round of opt-outs, for students to make their selection around what they want to support on our campus.

If you or your student organization are looking for some funding, we have a **deadline for our PDRs by October 24**. For more information, go to:

<https://csaonline.ca/funding/petitions-delegations-and-representations>

### Important Dates:

- Second Opt-Out Period – October 28-November 17
- PDR Application Deadline – October 24

For your reference, my job, duties, and responsibilities are outlined in **Policy Manual, Appendix A, Section 13.3. – President**.

### 1. Committees

- Compulsory Fees Committee (to be renamed)
- Student Budget Committee – CCS and University Budget focus
- Executive Council Meeting #17
- Policy Bylaw Review Committee (without quorum)
- PDR Committee (verbal update)

### 2. Other Meetings

- Weekly Promo check-ins, and debriefs
- Student Executive Committee – focus on experiential learning connections for student organizations

### 3. Conferences

- Attended Health Communities Mental Health Conference, Minister of Education spoke

### 4. Day-to-Day Life at the CSA

- CSA and Bullring staff have been participating in the Joint Health and Safety Committee's "Get Moving Month" challenge where staff who do something active are encouraged to fill out a ballot to be entered in a draw to win gift-card-based prizes.
  - Big thank you to our Office Manager and our Bullring Manager for working to make this happen

*Please note:* email scamming with my info seems to be a common occurrence, please report them to CCS at [58888help@uoguelph.ca](mailto:58888help@uoguelph.ca). You will only receive emails from me via [csapresident@uoguelph.ca](mailto:csapresident@uoguelph.ca).

## Executive Update # 4 – VP Student Experience

Hey Pals,

There is so much going on this week and next, it's full steam ahead. If you can support the events the CSA is hosting, as well as the events we are affiliated with, either by advertisement or by physically helping in some capacity or bringing out your friends to have some fun, that would be very appreciated! Although this month has been incredibly busy for me, it's all work I love and it's been super gratifying. If you ever have something you'd like to see come to fruition, whether that be an event or simple idea, feel free to reach out to me.

**7 DAYS TILL HALLOWEEN!!!!!!!!!!!!!!!**

**Your Song of the Week (#SOTW):**

Until We Get There by Lucius

For your reference, my job, duties, and responsibilities are outlined in **Policy Manual, Appendix A, Section 13.4. – Vice President Student Experience.**

### IMPORTANT DATES:

October 21: Voter Appreciation Night, 7:00-11:00 pm, Brass Taps

October 21-25: Queer Identities Week, various times and locations

October 24: Sexy Bingo #2, 7:00-9:00 pm All ages; 9:00-11:00 pm 19+ at Brass Taps

October 28: Pumpkin Patch Pop-Up, 2:00-6:00 pm, UC Courtyard.

October 30: IT movie screening, 7:00-9:00 pm, Thorn 1200.

October 31: Scare Fair, 12:00-8:00 pm, UC Courtyard

### Events:

#### Halloween:

- Monday, October 28: We're having a pumpkin patch pop-up! Students will get to take pictures in our patch pop-up, decorate pumpkins to take home, and grab some hot chocolate. All PWYC with proceeds going towards the food bank. Happening in the UC Courtyard from 2:00-6:00 pm. If you can help bring pumpkins over from my car to the office any time before the event, or help set up the actual patch from 1:30-2:00 pm that Monday, please let me know! Send me an email if its easier.
- Tuesday, October 29: A small stress-buster. Details TBA!
- Wednesday, October 30: Screening of the movie "IT" (a scary clown movie? I don't know what the kids watch these days). Thorn 1200 from 7:00-9:00 pm.
- Thursday, October 31: Scare Fair, 12:00-8:00 pm in the UC Courtyard. Clubs will have tables with activities, and we are looking to have bands play throughout the event for donations.



Sexy Bingo: The second Sexy Bingo will be October 24 in Brass Taps. Athena McQueen will be back to host. Come out, it's always a lot of fun and you get to win sex toys!

Student Votes Matter: The VP External and I hosted a Voter Appreciation Night in Brass Taps on Monday with a live stream of the results as they came in, themed drinks, and food, co-hosted with the Political Science Society. It was a lot of fun!

### **Ongoing Projects:**

#### Menstrual Hygiene Initiative:

- Diva Cup is tabling November 7 for sign-ups to receive a free Diva Cup. Diva Cups will be distributed the following week.
- An individual from Ryerson contacted me about running a campaign to make all menstrual hygiene products free in the province, campaigning towards making policy changes on the provincial level. I talked with them about our menstrual hygiene initiative and will be helping promote this campaign.

#### Student Space:

- I've booked study space in PCH for the fall exam season.

### **Committees:**

- Student Leaders & Administration
- Queer Identities Week Planning Committee: Full calendar is out for Queer Identities! Check it out on social media and be an ally!
- Student Mental Health & Wellness Committee
- Mental Well-Being Education Programming Committee: All the events for this week have been set in stone. Promotion for it will come next week.
- SERM Committee

### **Services:**

- Thibeca, our Clubs Admin Coordinator, is working super hard through the clubs accreditation process.
- Our SafeWalk Coordinators are working on the logistics of obtaining the Golf Cart for next semester- can't wait to see it through!

### **Conferences:**

Attended the Whole Campus Healthy Communities conference in Toronto. I got some really great ideas about how to implement Mental Well-Being strategies for students from the conference and will be working on seeing how we can see them to fruition.

### **Other:**

- I've applied for SLEF Funding for a speakers event that surrounds addiction and sexual assault, after a conversation with a student who runs an organization that tackles these issues. He's awesome and I can't wait to work with him.
- I have Halloween candy in my office and spooky decorations. Come by.





## Executive Update # 4

Lindsey Fletcher – VP Academic

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October 18, 2019



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Howdy partners!

Here is an update on what I've been working on since we last met – please note it is shorter due to the long weekend, convocation, and a conference. For your reference, my job, duties, and responsibilities are outlined in **Policy Manual, Appendix A, Section 13.5. – Vice President Academic.**

### 1. Acknowledgements / Highlights

- Shout out to Horeen for venturing Toronto and attending the CFS court hearing with me

### 2. Internal CSA

- **Accessibility Working Group**
  - If you are interested in taking part of this group, please reach out to me via email or stop by my office to chat – membership is confidential and we meet approximately twice per semester
- **CAPCOM**
  - First meeting is October 22
- **Student Event & Risk Management**
  - Attended meeting on behalf of VPSE, where we discussed various upcoming events
- **Other**
  - Reviewing recently approved portfolio revisions to identify potential projects, tangible approaches/strategies/results, and ensure I am fulfilling my duties as VPA
  - Supporting VPSE at upcoming events

### 3. University Meetings/Committees

- **Academic Committees**
  - Working with the Registrar, AVP Academic, and AP&P Committee to review academic policies and work towards more student-friendly/-focused policies
  - Let me know if you have questions or concerns about academic policy
- **Compulsory Fees**
  - Assisting with Student Life Enhancement Fund (SLEF) application review
    - This is for participating in or providing non-academic initiatives on or off campus that enrich the student experience
  - Working through revisions to the Ancillary Fee Protocol, as mandated by the MTCU
- **Convocation**
  - Over 650 UofG students convoked on October 15

## Executive Update # 4

Lindsey Fletcher – VP Academic

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October 18, 2019



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### 4. Events

- **Open Access Week**

- Takes place October 21-27, 2019 to promote open access to scholarly materials
- October 22 (morning) I'll be tabling in the Library lobby with the Open and Accessible Course Content Task Force
  - If you've ever used Top Hat, iClickers, e-books, or other course material that you're required to pay for, come tell us your horror stories about it

- **Art in the Bullring**

- Planned for the evening of November 14 in the Bullring
- More information, including call for submissions, to be posted soon

- **Teaching Excellence Award**

- Nominations for the Teaching Excellence Award will be accepted until February
- If you know an amazing professor or sessional instructor, please nominate them
- More information can be found at [csaonline.ca/TEA](http://csaonline.ca/TEA) or by contacting me

- **Conferences and Trainings**

- Attended the Centre for Innovation in Campus Mental Health (CICMH) Whole Campus, Healthy Communities Conference and Evaluation 201 Workshop
  - Wednesday was filled with sessions about promoting student resiliency, peer mentorships in wellness, standards for psychological health and safety, implementing light therapy and meditation resources, in addition to panels and keynotes about mental health on post-secondary campuses.
  - Thursday was a workshop-style session, which introduced strategies for program and service evaluations beyond user surveys. I learned a whole lot from this that I think could be utilized to strengthen the CSA, so I will be discussing with the Exec team as well as CAPCOM in our work.

### 5. Working with You!

- Want to work with me on a committee, event, or project? Let's chat! Feel free to send me an email with your availability and we can set up a meeting.
- If you have accessibility needs that are not currently met working with #yourCSA, please reach out to me or our PTM! We want to ensure you can participate to your fullest.

### 6. Personal Updates

- I voted in the Federal Election
- My degrees have officially been conferred and I convocated!!!
- 56 days left of this semester (including weekends and exams)



## Executive Update # 4

Horeen Hassan – VP External

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October 23, 2019



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Hello Directors!

I hope things are going well and you are all acing your midterms! You're halfway there, I'm sure Christmas is around the corner! I have several updates for you since we last met. Be sure to read though and ask questions. The Federal Election is on my mind right now. It's October 18 as I'm writing this update, by the time this Board meeting comes around, we would have already seen results. No matter who the next Canadian Prime Minister is, we will always continue to fight for a free high quality education, climate justice, Indigenous rights, fairness for international students, and living wage!

For your reference, my job, duties, and responsibilities are outlined in **Policy Manual, Appendix A, Section 13.6. – Vice President External Affairs.**

### EXTERNAL AFFAIRS AND COMMITTEES

- **Guelph District Labour Council (GDLC)** – Last meeting was October 10.
- **Guelph Wellington Coalition for Social Justice (GWCSJ)** – Last meeting was October 8.
- **Green New Deal Planning Committee** – N/A
- **Transit Advisory Committee (TAC)** – Next meeting is October 24. Let me know if folks have any Transit concerns you would like to address.
- **Town and Gown Committee** – Next meeting is October 24.

### LOCAL AFFAIRS AND COMMITTEES

- **CSA/GSA Transit Committee** – Last meeting took place September 25; next meeting is to be determined.
- **Human Rights Advisory Group (HRAG)** – N/A
- **Student Leaders and Administration Meeting (SLAM)** – Last meeting was missed on October 1, next meeting is October 28.
- **Parking Services/ changes to parking on campus** – A parking grievance letter has been submitted to the Vice Provost of Student Affairs.

### CAMPAIGNS

- **We the Students** – Will be campaigning around We The Students after the Federal Election is over.
- **Time to be Bold** – I have been doing lots of student outreach in regards to the Federal Election, and have also tabled at Mountain Residence Hall to engage first year students. Up to 3236 individuals voted in the Special Ballot Voting Polls in Peter Clark Hall.
- **United for Equity** – Tabled in the UC Courtyard October 2. Board members attended an Anti-Oppression workshop with Stacey from DHR October 17. If you have not attended an Anti-O yet, reach out to me and we can find a session for you to attend!
- **Tap In!** – N/A

## Executive Update # 4

Horeen Hassan – VP External

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October 23, 2019



- **Fairness for International Students** – Several International Students have reached out to me that eager to address some of the issues they face with Post-Secondary. I have been invited to their next meeting and will be meeting with some of these groups soon.
- **No Islamophobia** – The Muslim Students Association is interested in tabling at the end of this month to challenge, which will mark the end of Islamic Heritage Month.
- **Reconciliation** – N/A
- **Fossil Free Guelph** – I've been attending FFG meetings. October 18, FFG tabled in the UC Courtyard and gave away plants and flowers to students. Great turnout and lots of support and donations from the Horticulture Club and the Guelph Centre for Urban Organic Farming (GCUOF).
- **HALLOWEEK** – VP Student Experience and I have been working on a week-long Halloween project that will be full of events everyday of the week and collect funds for our Student Food Bank. There has been so much uptake from different student groups on campus to help address food insecurity on our campus and within the Guelph community.

### Some of the Halloween activities include:

- Pumpkin Patch Pop Up: Monday October 28 – 2 pm-6 pm UC courtyard
- Halloween Stress Buster: Tuesday October 29 (Time/Location TBD)
- Halloween Movie Night: October 30 - 7:00 pm – 9:00 pm in Thorn 1200
- Scare Fair Food Drive: October 31 ALL DAY! This event will consist of different student groups and organizations tabling in the UC. Each table will be doing their own activities, and will all be raising funds for the Student Food Bank. There will also be live music. If your group would like to sign up to table, reach out to VP Student Experience or me.

### POLITICAL ENGAGEMENT

- **First Time Voter Celebration** – I have been collaborating with Interhall Council and Residence to throw a First Time Voter Celebration to all the first-year students who voted for the first time in the Federal Election. This event will be taking place October 21 from 1:00 pm to 2:00 pm at Mountain SSL.
- **Student Votes Matter** – VP Student Experience and I have been planning a Student Votes Matter event to celebrate the students who voted in the Federal Election. This event will take place October 21 from 7 pm to 11 pm at Brass Taps. We will be streaming live results.

### CANADIAN FEDERATION OF STUDENTS (CFS)/ LOCAL 54 REPRESENTATION

- **CFS Court Hearing** – VP Academic and I attended the court hearing for the CFS legal challenge on the Student Choice Initiative. The hearing went well.
- **Ontario Executive Committee (OEC)** – The Ontario Executive Committee Meeting is October 26 in Toronto. I've added my OEC update as a Board item as information. Let me know if there are any questions.
- **National Annual General Meeting (AGM)** – The National Annual General Meeting will take place from November 23 to November 27 in Toronto.

## MINUTES

### Policy and Bylaw Review Committee

PBRC Meeting # 2

October 16, 2019 – 10:30 am – Room 233



**Members Present:** Earl Evans - PTM (Chair), Blake Smith

**Executive Present:** Dena Van de Coevering (President), Horeen Hassan (VPE)

**Regrets:** Anna Canella, Matteo Raso, Lindsey Fletcher (VPA)  
Jamie Gibson (regrets sent after meeting)

**Absent:** Alan Negrin

#### 2.0. Call to Order

This meeting did not take place as quorum was not met.

An informal discussion took place on the following items:

- Addition of undergraduate student member(s) to PBRC
- Appointment of At-Large Board reps to Vacant College Positions
- Number of Nomination Signatures Required for Director Candidates

At 11:00 am, those present left the meeting room.

Earl Evans, Chair

## **Motion**

Board of Directors Meeting # 5  
October 23, 2019



### **Item 5.10.2. Vacant CSA Board Positions**

**WHEREAS** five At-Large Board of Directors positions remain vacant following the CSA By-Election in the fall semester;

**MOTION**: That an appointment process, as outlined in Clause 2.2.5. of Bylaw 2: Electoral, be initiated to fill the At-Large Representative vacancies in the following Colleges:

- Gordon S. Lang School of Business and Economics (1)
- Ontario Agricultural College (2)
- Ontario Veterinary College (2)

**Moved:**

**Seconded:**

**Motion**

Board of Directors Meeting # 5

October 23, 2019



**NOTICE**

**Item 5.10.3.**

**Amend Appendix G: Electoral re. Nomination Signatures for Director Candidates**

**WHEREAS** at present, **Appendix G: CSA Electoral** requires a total of 50 verified signatures in support of a candidate being nominated for CSA Director;

**WHEREAS** this number may be regarded as high when one considers that two of the candidates in the Fall 2019 By-Election were elected with less than 200 votes;

**MOTION**: That Appendix G: CSA Electoral, Section 4.2. be amended to require a total of 25 verified signatures in support of a nomination of a Director, from individuals within their constituency; and

**RESOLVED** that Appendix G: CSA Electoral, Section 4.3, remain unchanged, requiring a total of 100 verified signatures in support of a nomination of an Executive Officer.

**Moved:**

**Seconded:**

## Report

Board of Directors Meeting # 4  
October 23, 2019



### Item 5.10.4.

#### Hiring Committee Report – Front Office Assistant

##### Hiring Committee Membership

Laura Parsons, Office Manager and Executive Support  
Horeen Hassan, VP External  
Ariel Oleynikov, Board Member

Job Application posted: Friday, September 13, 2019  
Job Application closed: Monday, September 30, 2019 at noon

The Hiring Committee met on Thursday, October 3 for job description review, interview questions/scoring adjustments.

Number of applications received: 19  
Number of applicants interviewed: 5  
Interviews conducted: Monday, October 7 and Thursday, October 10

Successful candidate: Alexander Charette  
Start date: Friday, October 18, 2019

**MOTION:** That the hiring of **Alexander Charette** as Front Office Assistant be ratified for the remainder of the 2019-2020 term, as recommended by the Hiring Committee.

**Moved:** Ariel Oleynikov

**Seconded:** Horeen Hassan

## Report and Motion

Board of Directors Meeting # 5

October 23, 2019



### Item 5.11.1.

#### Working Group for Campus IT Strategy

The CSA has been asked to identify an undergraduate student or representative, to be part of a working group to develop a campus-wide Information Technology (IT) Strategy.

#### Background:

Dave Whittle (Associate Vice-President and Chief Information Officer) is leading a campus-wide IT strategy development process. Christy Niven (Experiential Learning) and Shannon Thibodeau (Student Experience) are working with Dave to lead the Student Experience pillar and are in the process of recruiting individuals to be part of a working group for this area.

The working group will play a key role in this initiative by ensuring that:

- we are engaging with appropriate stakeholders;
- we are asking the right questions; and
- our findings and overall direction are aligned with the U of G strategic and academic goals.

Meeting frequency is expected to be about once per month over the next six to eight months. The anticipated launch date of the IT Strategy is Spring 2020.

In a recent email, Dena Van de Coevering, CSA President, was asked to name a CSA representative who is “available to work on this exciting project that will help chart the course of campus IT for the future”.

**MOTION:** That [one individual] be named to represent the CSA on the Working Group for Campus IT Strategy: Student Experience Pillar.

**Moved:**

**Seconded:**

**Motion**

Board of Directors Meeting # 5

October 23, 2019



**Item 5.11.2**

**Undergrad Rep. on Policy and Bylaw Review Committee**

**WHEREAS** Policy Appendix A states that “Any member of the CSA and/or member of the CSA Board of Directors may be a member of the PBRC” (Clause 2.6.2.1.);

**WHEREAS** a University of Guelph undergraduate student has contacted the PTM and expressed an interest in joining this committee;

**MOTION**: That **Aoife Pucchio** be ratified as a member of the Policy and Bylaw Review Committee, for the 2019-2020 term, effective immediately.

**Moved:**

**Seconded:**



**Motion**

Board of Directors Meeting # 5  
October 23, 2019



**Item 5.11.3**

**Senate and Board of Governors Election Dates**

**WHEREAS** the University Secretariat has forwarded nomination and election dates to the CSA President that are to be shared with the CSA Board of Directors;

**MOTION:** That the following dates be received as information:

**Winter 2020 Nomination Period**

Monday, January 13 to Friday, February 7, 2020 (12 noon)

**Winter 2020 Election Period**

Monday, February 24 to Monday, March 2, 2020 (12 noon)

**Moved:** Dena Van de Coevering, President

**Seconded:**

## REPORT

Horeen Hassan, Local 54 Representative  
Executive Committee, Canadian Federation of Students-Ontario  
Saturday, May 11, 2019 to Friday, October 25, 2019

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### 1. LOCAL DIRECTORS & STAFF

#### a. Directors

College of Arts	Molly Brenzel, At-Large Sumana Gupta, At-Large Ariel Oleynikov, CASU
College of Biological Sciences	Kathleen Nolan, At-Large Simonne Clout, At-Large Emmy Luo, CBSSC
Gordon S. Lang School of Business and Economics	Lolia Shallouf, At-Large VACANT, At-Large VACANT, Lang SA
College of Engineering and Physical Sciences	Daniah Al Naseri, At-Large Matteo Raso, At-Large Daniel Ofori-Darko, CEPSSC
College of Social and Applied Human Sciences	Jamie Gibson, At-Large Jessica Krawitz, At-Large Anthony Lenarduzzi, CSAHS-SA
Ontario Agricultural College	VACANT, At-Large VACANT, At-Large Josh Moran, SFOAC
Ontario Veterinary College	VACANT, At-Large VACANT, At-Large VACANT, At-Large, CVSA
Board of Governors	Cameron Stotts
Aboriginal Student Association	Jena-Lee Ashley
Guelph Black Students Association	Briana Green-Ince
Guelph Queer Equality	Alan Negrin
Guelph Resource Centre for Gender Empowerment and Diversity	Emily Bruce
Guelph Campus Co-Op	VACANT
Interhall Council	Nicole Johnston
International Students Organization	Anna Canella

## PAGE 2—LOCAL NN REPRESENTATIVE REPORT

Executive Committee, Canadian Federation of Students-Ontario  
Saturday, May 11, 2019 to Friday, October 25, 2019

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Ontario Public Interest Research Group	Blakeney Smith
Student Senate Caucus	VACANT
CSA President	Dena Van de Coevering
VP Student Experience	Claudia Idzik
VP Academic	Lindsey Fletcher
VP External	Horeen Hassan

### b. Senate & Board of Governors Representatives

Board of Governors	Cameron Stotts
Ex-Officio Senator (CSA VPA)	Lindsey Fletcher
BAS Senator	Dena Van de Coevering

### c. Staff

Business Manager	Lee Anne Clarke
Event Programmer	John Bonnar
Policy and Transition Manager	Earl Evans
Promo and Graphic Designer	Irene Castellano
Office Manager and Executive Support	Laura Parsons
Bullring Manger	Katrina Lindsay

### d. Election Dates & Results

CSA By-Election took place from Thursday, September 19<sup>th</sup> to Friday September 27<sup>th</sup>. Voting took place from Tuesday September 24<sup>th</sup> to Friday September 27<sup>th</sup>, which was then extended to Monday September 30<sup>th</sup>. Election results were approved by the CSA Board of Directors on October 9<sup>th</sup>. 73% voted “Yes” to the following referendum question:

Do you support an increase to the SafeWalk fee of \$0.75, per Fall and Winter semester for full time and part time undergraduate students, increased annually by the consumer price index for Ontario?

## 2. INTERNAL ISSUES

### a. Recent & Upcoming Local Meetings

The CSA Board meets regularly with up to seven Board Meetings scheduled for each of the Fall and Winter semesters. The Executive Committee meets every week. CSA will be hosting a Town Hall November 20<sup>th</sup>, and an Annual General Meeting in February.

### b. National Services Implementation

There is a big demand for CFS ISIC cards at the University of Guelph.

### c. Local Financial Status

CSA is operating well and finances are stable. CSA has been continuing to have conversations around the Student Choice Initiative (SCI) and is working towards retaining the greatest amount of membership from our undergraduate population.

**d. Federation General Meeting Preparation**

CSA VP External is the Local 54 delegate that continues to attend CFS meetings.

**3. CAMPAIGNS**

**a. Time to be Bold**

CSA has been campaigning around the Federal Election to encourage every student on campus to vote. We have been using CFS materials, and 3236 individuals voted in the Special Ballot Voting polls in Peter Clark Hall from October 5<sup>th</sup> – October 9<sup>th</sup>.

**b. United for Equity**

CSA operates under an Anti-Oppressive Mandate and continues to challenge oppression on campus. In addition, all staff and volunteers receive mandatory Anti-Oppression trainings sessions.

**c. We The Students**

We The Students is the campaign of the year and focuses on educating students about the cuts to education, the fight towards a free post-secondary education, and the importance of student unions.

**d. Bottle Water Free**

CSA continues to have a strong connection with Wellington Water Watchers to work towards a bottle water free campus and to challenge corporations like Nestle from taking water from communities in Canada and abroad.

**e. Fairness for International Students**

CSA will be working closely with the International Students Association this year to address some of the issues being faced by our international students and work towards solutions.

**f. No Islamophobia**

CSA has been in touch with the Muslim Students Association on campus to challenge Islamophobia on our campus.

**g. Reconciliation**

CSA had introduced members of the Aboriginal Students Association to the CFS Circle of First Nations, Metis, and Inuit and hopes to bring more Circle campaigns to campus.

**h. Fossil Free Guelph**

CSA VP External has been attending Fossil Free Guelph meetings and providing support. The next Board of Governors meeting is October 23<sup>rd</sup>, where an update will be provided on the status of responsible investments.

**i. No Means No**

CSA has been working with Wellness Education Centre to challenge sexual violence on campus and has distributed No Means No coasters to local bars throughout Guelph.

**j. Green New Deal**

CSA has been collaborating with the Guelph Green New Deal Planning Committee to continue to have conversations around restructuring our society to move towards a Green New Deal.

**4. POST-SECONDARY EDUCATION ISSUES**

## **PAGE 4—LOCAL NN REPRESENTATIVE REPORT**

Executive Committee, Canadian Federation of Students-Ontario  
Saturday, May 11, 2019 to Friday, October 25, 2019

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### **a. Student Choice Initiative**

CSA has been running a campaign around our organization, who we are, services and advocacy we provide to students, and why it's important for students to stay opted in.

## **5. MEMBERSHIP DEVELOPMENT**

### **a. Implementation of Federation's Membership Awareness Strategy**

Continuing to use the federation's "You are a Member" cards with the We The Students materials to make the connection for students and their membership in the Federation.

### **b. Contact with Other Students' Unions**

CSA has been in conversations with Local 109 on Guelph's Green Container Program and UTMSU's racialized student space.

**REVISED MOTION FOR FOSSIL FUEL DIVESTMENT**

**Item 5.11.5**

**WHEREAS** the Intergovernmental Panel on Climate Change (IPCC) Report came out stating that the human population only has up to a decade remaining until our planet suffers irreversible damage from climate change

**WHEREAS** the years 2016, 2015, 2017, 2018, and 2014 have been the top five hottest years on record

**WHEREAS** fossil fuel companies are the largest polluters of CO2 emissions into our atmosphere driving climate change

**WHEREAS** the University of Guelph currently invests \$38 million dollars in fossil fuel companies

**BE IT RESOLVED** that the Central Student Association (CSA) works with and continues to support the work of Fossil Free Guelph

**BE IT FURTHER RESOLVED** that the Central Students Association (CSA) write a letter to President Franco Vaccarino demanding the University of Guelph to divest from all fossil fuel companies