

AGENDA
Board of Directors Meeting # 4
October 9, 2019 – 6:00 pm – UC 442



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4.14. In Camera Session	
4.15. Adjournment	

Motion

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**Item 4.2.1.
Approve the Agenda**

MOTION: That the agenda for the CSA Board of Directors Meeting on October 9, 2019, be approved as amended, to add the following items:

4.12.1.

Moved:

Seconded:

OR

MOTION: That the agenda for the CSA Board of Directors Meeting on October 9, 2019, be approved as amended, to reorder the agenda so that Item 4.9.1. CSA Services Update, takes place after Item 4.4, then followed by the three Election reports (4.11.1-3).

Moved:

Seconded:

Motion

Board of Directors Meeting # 4
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Item 4.3.1.

Ratification of Newly-Elected Representatives

MOTION: That, based on the **By-Election Results – Fall 2019**, the following newly-elected College representatives be ratified as Members of the 2019-2020 CSA Board of Directors, effective immediately:

Molly Brenzel
Sumana Gupta
Simonne Clout
Kathleen Nolan
Jessica Krawitz

College of Arts
College of Arts
College of Biological Sciences
College of Biological Sciences
College of Social and Applied Human Sciences

Moved:

Seconded:

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Members Present: Daniah Al-Naseri, Jena Lee Ashley (see item 3.3.1), Jamie Gibson, Briana Green-Ince, Anthony Lenarduzzi, Josh Moran, Daniel Ofori-Darko, Ariel Oleynikov, Matteo Raso, Lolia Shallouf, Blakeney Smith, Cameron Stotts

Regrets: Emily Bruce, Anna Canella, Nicole Johnston, Emma McNeill (see item 3.3.1), Alan Negrin

Executive Present: Dena Van de Coevering, Claudia Idzik, Lindsey Fletcher, Horeen Hassan

Chair: Cameron Olesen

Policy & Transition Manager: Earl Evans

Scribe: Thibeca Kengatharan

Overview of Motions

3.2.1. Approve the Agenda

MOTION AS AMENDED: That the agenda for the CSA Board of Directors Meeting on September 25, 2019, be approved as amended, with the addition of the following items:

- 3.11.7. SafeWalk Referendum
- 3.14.1. Approval of *In Camera* Minutes

Motion as amended carried

3.3.1. Ratification of Directors

MOTION: To de-ratify **Emma McNeill** as Aboriginal Student Association (ASA) representative on the CSA Board of Directors, effective immediately.

RESOLVED: To ratify **Jena-Lee Ashley** as Aboriginal Student Association representative on the CSA Board of Directors, effective immediately.

Motion carried

3.5. Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following meetings:

- 3.5.1. Board Meeting # 1 – September 11, 2019
- 3.5.2. Board Meeting # 2 (Special) – September 18, 2019

Motion carried

3.6. Executive Committee Minutes

MOTION: That the Executive Committee Minutes be received as information for the following meetings:

- 3.6.1. Meeting # 9 – July 8, 2019
- 3.6.2. Meeting # 10 – July 22, 2019
- 3.6.3. Meeting # 11 – August 13, 2019
- 3.6.4. Meeting # 12 – August 27, 2019
- 3.6.5. Meeting # 13 – September 11, 2019
- 3.6.6. Meeting # 14 – September 16, 2019

Motion carried

3.7. Executive Updates

MOTION: To receive the following Executive Updates as information:

- 3.7.1. President
- 3.7.2. VP Student Experience
- 3.7.3. VP Academic
- 3.7.4. VP External

Motion carried

3.10.1. Appoint Hiring Committee – Front Office Assistant

MOTION: To appoint a Hiring Committee for the position of Front Office Assistant;
RESOLVED that Ariel Oleynikov be appointed to the Hiring Committee for the position of Front Office Assistant.

Motion carried

3.10. 2. Hospitality Services Advisory Committee

MOTION: To ratify the following undergraduate students as CSA representatives on the Hospitality Services Advisory Committee (HSAC):

- Laura Hanley
- Cameryn Sanders

Motion carried

3.11.1. Amend Bylaw 1 re Standing Committees

MOTION: That **CSA Bylaw 1, Section 8.0** be amended to delete the Service Oversight Committee from clause 8.1;

RESOLVED that **CSA Bylaw 1, Section 8.0** be further amended so that clause 8.1 reads as follows:

8.1. The Board shall maintain the following Standing Committees:

- a) Executive Committee
- b) Executive Evaluation Committee
- c) Finance Committee
- d) Petitions, Delegations and Representations (PDR) Committee
- e) Policy and Bylaw Review Committee (PBRC);

RESOLVED that **CSA Bylaw 1, Section 8.0** be further amended to delete amended clause 8.2: Executive Committee (Terms of Reference) and to insert it as a new clause 5.3., with clauses in Section 5.0 being re-numbered as appropriate;

RESOLVED that **CSA Bylaw 1, Section 8.0** be further amended to delete clauses 8.3, 8.4 and 8.5, and to add the following new clauses:

- 8.2. The Terms of Reference for the Executive Committee shall be found earlier in this Bylaw 1, specifically as clause 5.3;
- 8.3. The Terms of Reference for the remaining CSA standing committees shall be found in CSA Policy Manual, Appendix A, Section 3.0.

Motion carried

3.11.2. Amend Policy Appendix A re Standing Committees

MOTION: That **CSA Policy Manual Appendix A** be amended to delete the following committees from Section 2.0: Standing Committees, and to add them to a new Section 3.0: Operational Committees:

- Accessibility Working Group (Section 2.2)
- Bike Centre Committee (Section 2.3)
- CAPCOM (Section 2.4)
- FoodBank Committee (Section 2.7)
- SHAC Advisory Committee (Section 2.10)

so that the following Standing Committees remain in the amended Section 2.0:

- 2.2. Executive Evaluation Committee
- 2.3. Finance Committee
- 2.4. Petitions, Delegations and Representations (PDR) Committee
- 2.5. Policy and Bylaw Review Committee (PBRC)

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with subsequent sections in the Policy being re-numbered as appropriate, including Section 3: Confidentiality and Conflict of Interest Agreement, renumbered as Section 4.

Motion carried

3.11.3. Amend Bylaw 2 re Referendum Quorum

MOTION: To amend Bylaw 2: Electoral with regard to the required quorum for a referendum question, by adding a new clause 3.2. as follows:

3.2. Quorum for a referendum question posed to the membership shall be 20% of the general membership.

Motion carried

3.11.4. Amend Policy Appendix A, S 2.8: Petitions, Delegations & Representations

MOTION: That the amended Appendix A, Internal CSA Policy, formerly Section 2.8: **Petitions, Delegations and Representations (PDR) Committee**, be approved as presented, to become Section 2.5.

Motion carried

3.11.5. Amend Policy Appendix A, S 13: Executive Officer Portfolios

MOTION: That the amended Appendix A, Internal CSA Policy, Section 13, re **Executive Portfolios**, be approved as presented.

Motion carried

3.11.6. CSA By-Election – Ratification of Candidates

MOTION: That the following undergraduate students be ratified as candidates in the CSA Fall 2019 By-Election:

Molly Brenzel	Arts
Aleksander Ginko	Arts
Sumana Gupta	Arts
Simonne Clout	CBS
Kathleen Nolan	CBS
Jessica Krawitz	CSAHS
Michael Pacheco	CSAHS

Motion carried

3.11.7. (Added Item) SafeWalk Referendum

MOTION: That the update re the SafeWalk referendum be received as information.

Motion carried

3.14. In Camera Session

MOTION: To move into *In Camera* session at 7:05 pm.

Motion carried

MOTION: To move out of *In Camera* session at 7:10 pm.

Motion carried

3.14.1. (Added Item) Approval of In Camera Minutes

MOTION: That the *In Camera* Minutes be approved for the following meeting:

- Board Meeting # 1 – September 11, 2019

Motion carried

3.15. Adjournment

MOTION: To adjourn the CSA Board of Directors Meeting of September 25, 2019 at 7:11 pm.

Motion carried

Agenda # 3 – September 25, 2019

3.0. Call to Order

3.1. Land Acknowledgement

3.2. Adoption of the Agenda

3.2.1. Approve the Agenda

3.3. Ratifications and De-Ratifications

3.3.1. Deratify and Ratify ASA Representative

3.4. Comments from the Chair

3.4.1. Introductions and Pronouns

3.5. Approval of Past Board Minutes

3.5.1. Meeting # 1 – September 11, 2019

3.5.2. Meeting # 2 (Special) – September 18, 201

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3.6. Executive Committee Minutes

- 3.6.1. Meeting # 9 – July 8, 2019
- 3.6.2. Meeting # 10 – July 22, 201
- 3.6.3. Meeting # 11 – August 13, 2019
- 3.6.4. Meeting # 12 – August 27, 2019
- 3.6.5. Meeting # 13 – September 11, 2019
- 3.6.6. Meeting # 14 – September 16, 2019

3.7. Executive Updates

- 3.7.1. President
- 3.7.2. VP Student Experience
- 3.7.3. VP Academic
- 3.7.4. VP External

3.8. Director Reports

3.9. CSA Services Updates and Reports

3.10. Committee Updates and Reports

- 3.10.1. Appoint Hiring Committee – Front Office Assistant
- 3.10.2. Appoint Members to Hospitality Services Advisory Committee

3.11. Business

- 3.11.1. Amend Bylaw 1 re Standing Committees
- 3.11.2. Amend Policy Appendix A re Standing Committees
- 3.11.3. Amend Bylaw 2 re Referendum Quorum
- 3.11.4. Amend Policy Appendix A, S 2.8: Petitions Delegations Rep.
- 3.11.5. Amend Policy Appendix A, S 13: Executive Officer Portfolios
- 3.11.6. CSA By-Election – Ratification of Candidates
- 3.11.7. (Added Item) SafeWalk Referendum (VPSE)

3.12. New Business

3.13. Announcements

3.14. In Camera Session

- 3.14.1. (Added Item) Approval of In Camera Minutes

3.15. Adjournment

Minutes # 3 – September 25, 2019

3.0. Call to Order

Chair Cameron Oleson called the meeting to order at 6:08 pm.

3.1. Land Acknowledgement

Land Acknowledgement by Horeen Hassan

I'd like to acknowledge that I currently occupy and am a settler on land that has been stolen by the colonial state, known as Canada and continues to benefit from violence and genocide of the First Nations, Metis and Inuit people. Colonisation is

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not a thing of the past. It's right here. It's right now. It exists in our institutions, in our organization and almost every single part of our society. It exists every time the government decides to put a pipeline through Indigenous land. It exists every time missing and murdered Indigenous women and their lives are devalued by our justice system. It exists every time the RCMP violently removes Indigenous people from their own land.

The University of Guelph resides on the ancestral land of the Attawandaron peoples and the treaty lands and territory of the Mississaugas of the Credit. We need to understand the significance of 'Dish with One Spoon' covenant and this land and we must learn to offer our respect to our Anishinaabe, Haudenosaunee, and Metis neighbours as we strive to strengthen our relationships with them.

This land acknowledgement today is not a token or box that needs to be checked off but it's a reminder that we actually have so much work ahead of us and acknowledging it and acknowledging our systems, our institutions, acknowledging how oppression and colonial structures exist to this day and how they impact Indigenous folks is the first step of that process before we move towards real and actual, true and meaningful reconciliation.

3.2. Adoption of the Agenda

3.2.1. Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting on September 25, 2019, be approved.

Moved: Ariel Oleynikov

Seconded: Anthony Lenarduzzi

MOTION TO AMEND: That the following items be added to the agenda:

3.11.7. SafeWalk Referendum

3.14.1. Approval of *In Camera* Minutes

Moved: Claudia Idzik

Seconded: Daniel Ofori-Darko

Vote on Motion to amend

Motion carried

MOTION AS AMENDED: That the agenda for the CSA Board of Directors Meeting on September 25, 2019, be approved as amended, with the addition of the following items:

3.11.7. SafeWalk Referendum

3.14.1. Approval of *In Camera* Minutes

Vote on Motion as amended
Motion carried

3.3. Ratifications and De-Ratifications

3.3.1. Ratification of Directors

MOTION: To de-ratify **Emma McNeill** as Aboriginal Student Association (ASA) representative on the CSA Board of Directors, effective immediately.

RESOLVED: To ratify **Jena-Lee Ashley** as Aboriginal Student Association representative on the CSA Board of Directors, effective immediately.

Moved: Jamie Gibson
Seconded: Matteo Raso

Vote on Motion
Motion carried

3.4. Comments from the Chair

Chair: Good evening everyone. Just a few things to go over as usual. Raise placards high if you want to request to be on the speakers' list or if you're voting. Raise your hand if you have a point of information, point of personal privilege, point of parliamentary procedure or point of order. Please speak loudly and clearly for the sake of our scribe so that we can have accurate minutes for our all of our meetings. Other than that, I will remind you of anything we may need as we go through the meeting.

3.4.1. Introductions and Pronouns

3.5. Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following meetings:

- 3.5.1. Board Meeting # 1 – September 11, 2019
- 3.5.2. Board Meeting # 2 (Special) – September 18, 2019

Moved: Matteo Raso
Seconded: Blakeney Smith

Vote on Motion
Motion carried

3.6. Executive Committee Minutes

MOTION: That the Executive Committee Minutes be received as information for the following meetings:

- 3.6.1. Meeting # 9 – July 8, 2019
- 3.6.2. Meeting # 10 – July 22, 2019
- 3.6.3. Meeting # 11 – August 13, 2019
- 3.6.4. Meeting # 12 – August 27, 2019
- 3.6.5. Meeting # 13 – September 11, 2019
- 3.6.6. Meeting # 14 – September 16, 2019

Moved: Anthony Lenarduzzi

Seconded: Jamie Gibson

Vote on Motion

Motion carried

3.7. Executive Updates

3.7.1. President

Dena: Hello folks. Most of the content you see in my update there is as is. There's only three pieces that I would like to highlight in person to you. First one, very brief story because I know it's a long agenda. On Friday, our VPA was able to organize in partnership with the Graduate Student Association, a Student Memorial Service. I'm sure you have gotten an update about it and she might even mention it in her update now. I wanted to highlight how grateful I am to have this position. It is a part of my portfolio to speak at this event to the family and friends of the individuals we lost over the past academic year. I was tasked with creating a speak to essentially represent our undergraduate student body on behalf. That was a lot of sitting and thinking because it's an emotional time to think about the individuals who are no longer with us that were with us this year prior and thinking about what their families have gone through this past academic year. I definitely felt a great honour to stand in front of these parents and represent our students.

More forward, some more items to highlight would be our hiring. We have two positions, one was mentioned, our Board Scribe is an open position at the moment. Thibeca is just doing us a favour today. If you have friends that are interested or if you could broadcast this to other groups on campus, that would be fantastic. This closes on Friday. As well, we are also hiring a fourth Front Office Assistant to fill the gap of different class times that don't align with our current Front Office Assistants to ensure that we're getting full coverage there.

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That being said, the last item I wanted to highlight in person is CSA By Elections. You would have received an email this past week in regards to voting in the SafeWalk referendum which we moved forward in the first Board Meeting of the season. As well, we have our college representatives, from CASU, the Biological Sciences and the Social Sciences as well. Three colleges that have some seats to be filled here. Go vote. Go tell your friends to vote. Tell your classes to vote too.

Blakeney: Speaking of the By-Elections. I went to vote today. Do you know if there's anywhere I can find candidate bios or anything like that?

Earl: They're on the website as of today under by-election.

Jamie: This might be readdressed later in the meeting depending on that item that was added to the agenda, am I capable of asking if we've met quorum on the by-election of the SafeWalk referendum?

Dena: Unfortunately, I don't have an answer. I'm waiting to hear back from the CRO about what the ballot count is at the moment. Hopefully, we will find out any moment now, if not within the next day or so we should have clear definition of what we need to do to ensure that our ballot quorums are met.

3.7.2. VP Student Experience

Claudia: A few things I want to highlight – Sexy Bingo is tomorrow. If you don't know what it is, it's a sex positive event at Brass Taps. There's sex toys, bingo and then trivia which are sex and health-related. It's a lot of fun. Athena McQueen is hosting it. She's a local drag queen. She's amazing. If you're able to help out, I just need some help setting up at 6:30; it's just basically handing out Bingo cards to the individuals who are interested. If you're able to help out between 6:30 and 7 tomorrow, let me know after the Board Meeting.

Gryphons Park is this Saturday from 11:30 am to 5:30 pm. The university is looking for volunteers to help with that so if you're interested, I can send you a link to register to be a volunteer.

And we have a Noon Hour Concert on the 27th so look out for that.

Horeen: I just wanted to add to your update that Jack Fisher, he was the CSA President last year, he's actually organizing a clean-up after Homecoming and it would be nice to get as many students as possible to be seen picking up garbage because we do care about our Guelph community so if you want to help out it would be greatly appreciated on Sunday. You can speak to me or Claudia and we can get you on that list to volunteer to pick up garbage.

Claudia: It's 10 am to 2 pm on the Sunday.

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3.7.3. VP Academic

Lindsey: Hi there. I'm going to keep this update short. Couple of things I did want to highlight, one of my projects in the summer was something to do with accessibility and inclusivity, which is working with the Registrar to de-gender or remove gendered pronouns from the undergraduate, graduate and associate diploma calendars as well as the Guelph-Humber calendar. That's currently underway and expected to be completed by the end of the Fall semester so I'm very excited about that.

As Dena said, the Student Memorial Service did take place on Friday. By far, the hardest part of my job so far but I'm really grateful for the opportunity that I was given to have that. I feel like it's a very important event that we honour the students that we did lose in the past academic year. I do think it went well given the circumstances and I have recommendations that I'll bring forward in my transition. Open Access Week is coming up in the end of October so keep your eye out for events with that. Please read my personal updates, that's the chance for you to learn a bit more about me, not in my VP Academic role. If you have any questions, let me know.

3.7.4. VP External

Horeen: Hello! The Green New Deal Townhall was September 19. Thank you so much for all the people that showed up. We had roughly 150 people attend to come together to talk about how we can move forward in a more sustainable, socially-just society and create a better world for ourselves and the people who come after us. September 20 was the Global Climate Strike. Thank you for everyone that came out to that as well. There were roughly two to three hundred University of Guelph students and that was all thanks to OPIRG and the amazing organizing that OPIRG did to bring those people together. And then we met up with more people at City Hall. There were roughly 500 people at City Hall and it was really inspiring to see that many people come together for climate action. Another thing I wanted to highlight is on October 2, CSA will be hosting a Federal Election discussion to talk about party platforms and issues and to see where different candidates stand on different issues. This is a very important federal election as I mentioned last Board meeting. Millennials actually outnumber baby boomers but we also have to outvote them this year. I launched the time to Be Bold campaign, which is the federal election campaign. I'm wearing the T-shirt. It would be nice to get more volunteers if anyone is interested in trying to engage students and get them to learn more about the federal election, how they can vote, where they can vote. If you want to engage students, just let me know. My last update is that, the Canadian Federation of students actually took the Ontario government to court and the court date is October 11. If anyone wants to see our previous VP External take the government to court, it would be nice to see you all there.

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Matteo: Is that court case being live-streamed?

Horeen: There's no cameras allowed in the Canadian court.

Jamie: I'm just wondering and it's totally okay if there's no information available about this. What exactly is on October 11? Is this not just like a hearing of sorts, like preliminary procedural?

Horeen: Yes, that is what it is.

Jamie: What might former VP Weiler's involvement be in it?

Horeen: She's part of CFS, she's the National Executive Representative taking the government to court. `Want to support her?

MOTION: To receive the following Executive Updates as information:

- 3.7.1 President
- 3.7.2 VP Student Experience
- 3.7.3. VP Academic
- 3.7.4. VP External

Moved: Ariel Oleynikov

Seconded: Blakeney Smith

Vote on Motion

Motion carried

3.8. Director Reports

Cameron: waive

Jena: waive

Jamie: I went to the Climate Strike on Friday. It was really energizing, reaffirming to see so many people involved. Different age groups and demographics represented there. Just a lovely time. I hope to see more actions like that in the near future. I've been doing class talks, just raising awareness on the referendum. That's going okay. I'm not getting as much as I'd like to but you do what you can.

Daniel: waive

Blakeney: I helped the VP External table for the Time to Be Bold campaign earlier today. That went well, a few people saying they're going to vote. That was nice.

Ariel: waive

Briana: I had my first Transit Committee meeting this morning. I think it went really well and I'm excited to sit on the committee for the rest of the semester.

Mateo: waive

Anthony: waive

Josh: waive

Lolia: waive

Daniah: waive

3.9. CSA Services Updates and Reports

3.10. Committee Updates and Reports

3.10.1. Appoint Hiring Committee – Front Office Assistant

WHEREAS the CSA front office is not fully staffed with the current three part-time staff members; and

WHEREAS an additional part-time staff member is required to complete the schedule;

MOTION: To appoint a Hiring Committee for the position of Front Office Assistant;

RESOLVED that Ariel Oleynikov be appointed to the Hiring Committee for the position of Front Office Assistant.

Moved: Ariel Oleynikov

Seconded: Daniah Al-Naseri

Vote on Motion

Motion carried

3.10.2. Hospitality Services Advisory Committee

MOTION: To ratify the following undergraduate students as CSA representatives on the Hospitality Services Advisory Committee (HSAC):

- Laura Hanley
- Cameryn Sanders

Moved: Dena Van de Coevering

Seconded: Lolia Shallouf

Dena: These two students are both in the Food Science realm so they're already involved in Hospitality and would have more insight than an average per say. They have lived in the previous years and now off campus. I recognize the Interhall Council sits son this committee so now there's diverse opinions that will pop up seeing as they are off-campus students.

Vote on Motion

Motion carried

3.11. Business

3.11.1. Amend Bylaw 1 re Standing Committees

WHEREAS, at this time, CSA Bylaw 1 and CSA Policy Manual Appendix A provide a different list of CSA standing committees;

WHEREAS the Service Oversight Committee is not considered a joint CSA / GSA standing committee at this time;

WHEREAS working group, advisory, ad hoc and program committees continue to fulfill an important role as CSA operational committees but are not considered standing committees; and

WHEREAS Notice of this discussion was provided at the Board meeting on September 11, 2019;

MOTION: That **CSA Bylaw 1, Section 8.0** be amended to delete the Service Oversight Committee from clause 8.1;

RESOLVED that **CSA Bylaw 1, Section 8.0** be further amended so that clause 8.1 reads as follows:

- 8.1. The Board shall maintain the following Standing Committees:
- f) Executive Committee
 - g) Executive Evaluation Committee
 - h) Finance Committee
 - i) Petitions, Delegations and Representations (PDR) Committee
 - j) Policy and Bylaw Review Committee (PBRC);

RESOLVED that **CSA Bylaw 1, Section 8.0** be further amended to delete amended clause 8.2: Executive Committee (Terms of Reference) and to insert it as a new clause 5.3., with clauses in Section 5.0 being re-numbered as appropriate;

RESOLVED that **CSA Bylaw 1, Section 8.0** be further amended to delete clauses 8.3, 8.4 and 8.5, and to add the following new clauses:

- 8.2. The Terms of Reference for the Executive Committee shall be found earlier in this Bylaw 1, specifically as clause 5.3;
- 8.3. The Terms of Reference for the remaining CSA standing committees shall be found in CSA Policy Manual, Appendix A, Section 3.0.

Moved: Anthony Lenarduzzi

Seconded: Matteo Raso

Roll Call Vote:

In favour: Daniah Al-Naseri, Jena-Lee Ashley, Jamie Gibson, Briana Green-Ince, Anthony Lenarduzzi, Josh Moran, Daniel Ofori-Darko, Ariel Oleyikov, Matteo Raso, Lolia Shallouf, Blakeney Smith, Cameron Stotts

Opposed: No Members

Absent: Emily Bruce, Anna Canella Nicole Johnston, Alan Negrin

Motion carried

The Chair announced that the Motion was carried in a vote of 12 in favour, 0 opposed.

3.11.2. Amend Policy Appendix A re Standing Committees

WHEREAS, at this time, CSA Bylaw 1 and CSA Policy Manual Appendix A provide a different list of CSA standing committees;

WHEREAS working group, advisory, ad hoc and program committees continue to fulfill an important role as CSA operational committees but are not considered standing committees; and

WHEREAS Notice of this discussion was provided at the Board meeting on September 11, 2019;

MOTION: That **CSA Policy Manual Appendix A** be amended to delete the following committees from Section 2.0: Standing Committees, and to add them to a new Section 3.0: Operational Committees:

- Accessibility Working Group (Section 2.2)
- Bike Centre Committee (Section 2.3)
- CAPCOM (Section 2.4)
- FoodBank Committee (Section 2.7)
- SHAC Advisory Committee (Section 2.10)

so that the following Standing Committees remain in the amended Section 2.0:

- 2.2. Executive Evaluation Committee
- 2.3. Finance Committee
- 2.4. Petitions, Delegations and Representations (PDR) Committee
- 2.5. Policy and Bylaw Review Committee (PBRC)

with subsequent sections in the Policy being re-numbered as appropriate, including Section 3: Confidentiality and Conflict of Interest Agreement, renumbered as Section 4.

Moved: Anthony Lenarduzzi

Seconded: Matteo Raso

Vote on Motion

Motion carried

3.11.3. Amend Bylaw 2 re Referendum Quorum

WHEREAS it has become evident that **Bylaw 2: Electoral** does not indicate the quorum required for referendum question results;

WHEREAS the quorum requirement is an important aspect of the referendum process and should be formalized in the Electoral Bylaw;

WHEREAS the quorum requirement is stated in **Electoral Policy Appendix G** (Clause 6.4);
WHEREAS Notice of this discussion was provided at the Board meeting on September 11, 2019;

MOTION: To amend Bylaw 2: Electoral with regard to the required quorum for a referendum question, by adding a new clause 3.2. as follows:

- 3.2. Quorum for a referendum question posed to the membership shall be 20% of the general membership.

Moved: Dena Van de Coevering

Seconded: Lindsey Fletcher

Dena: It's just good housekeeping to ensure that such an important piece of our referendum is part of our bylaws, not necessarily our policies.

Roll Call Vote:

In favour: Daniah Al-Naseri, Jena-Lee Ashley, Jamie Gibson, Briana Green-Ince, Anthony Lenarduzzi, Josh Moran, Daniel Ofori-Darko, Ariel Oleyikov, Matteo Raso, Lolia Shallouf, Blakeney Smith, Cameron Stotts

Opposed: No Members

Absent: Emily Bruce, Anna Canella Nicole Johnston, Alan Negrin

Motion carried

The Chair announced that the Motion was carried in a vote of 12 in favour, 0 opposed.

3.11.4. Amend Policy Appendix A, S 2.8: Petitions, Delegations & Representations

WHEREAS Notice of this discussion was provided at the Board meeting on September 11, 2019;

MOTION: That the amended Appendix A, Internal CSA Policy, formerly Section 2.8: **Petitions, Delegations and Representations (PDR) Committee**, be approved as presented, to become Section 2.5.

Moved: Anthony Lenarduzzi

Seconded: Lolia Shallouf

Dena: To clarify, it's not just changing the numbers, it's also referring to the documents in the minutes?

Chair: Yes.

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Dena: If you had a chance to go through this, there are changes to Board policy to essentially relook at how our PDR system works. In the previous years, it was essentially on a roll-in basis, applications would come in, the committee would meet and they would approve to send money forward depending on the event and whatnot. In light of the Student Choice Initiative, the budget has been reduced about halfway. It has been filled up about three quarters of the way since our budget approval last week, in light of our membership fees that we were confirmed to receive. That being said, I still think it is appropriate to move forward with the once a semester application period. Essentially it will be lighter work for our Board Members, our Executives and also it will encourage our other student organizations and CSA clubs to be more attentive to their events so that they can prepare ahead of time and essentially at the end of the day execute an even better event because they are more ahead.

Vote on Motion
Motion carried

3.11.5. Amend Policy Appendix A, S 13: Executive Officer Portfolios

WHEREAS Notice of this discussion was provided at the Board meeting on September 11, 2019;

MOTION: That the amended Appendix A, Internal CSA Policy, Section 13, re **Executive Portfolios**, be approved as presented.

Moved: Lindsey Fletcher
Seconded: Lolita Shallouf

Lindsey: Over the course of this summer, even though we didn't have Board meetings, we thought it was a good time to reflect on our portfolios as well as shift a couple things around to ensure that it is reflective of the work we do as individuals and as a team. As you can see, there were several changes in the Executive Portfolios. If you have any questions, please do let us know.

Jamie: I actually do have a small question and it's a very minute one. I was looking at the portfolios, just kind of comparing the changes. I was just wondering why OSAP in particular was taken out of the portfolio for VP Academic and kind of specifically pointing towards that and requiring VPAs to have general knowledge of OSAP. It might just be because the new language is more general and that's restrictive and if that's the case then I have my answer.

Lindsey: It is partially just so it is more reflective of the various opportunities for financial aid that are available to students. There are about 50% of University of Guelph students that are on OSAP right now but there are members that do come from out of province or internationally so we wanted to make sure the VP Academic in future years as well as myself are able to answer questions for all students and not just students from Ontario.

Vote on Motion
Motion carried

3.11.6. CSA By-Election – Ratification of Candidates

MOTION: That the following undergraduate students be ratified as candidates in the CSA Fall 2019 By-Election:

Molly Brenzel	Arts
Aleksander Ginko	Arts
Sumana Gupta	Arts
Simonne Clout	CBS
Kathleen Nolan	CBS
Jessica Krawitz	CSAHS
Michael Pacheco	CSAHS

Moved: Dena Van de Coevering

Seconded: Lolita Shallouf

Dena: I would like to reflect for a moment. Last Fall 2018, there was only one candidate that was a part of the by-elections and this year we have a total of seven. That's a pretty great turnout, looking forward to our Board meetings being full and fully represented.

Anthony: Are we allowed to endorse certain people in this or should we not because of a role?

Earl: I would say that a member of the Board should not endorse a candidate simply because of your position.

Dena: Instead, just promoting the election in general.

Vote on Motion
Motion carried

3.11.7. (Added Item) SafeWalk Referendum

Claudia: I just wanted to follow up on an item that was brought up the first Board meeting regarding what SafeWalk would do with the increased referendum fee. I talked to our Business Office and I also talked to the current staff at SafeWalk to discuss what they would do with the money after they bought a golf cart. The topics that they gave me were golf cart, golf cart maintenance. They also wanted to expand areas that SafeWalk reached on campus. That includes having volunteers out on the bus loop, not just on a call or a need basis, especially during busy nights, like Friday and Saturday. They also wanted to have volunteers in other areas of campus; they wanted to

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expand service, get more volunteers; they wanted maintenance of SafeWalk supplies; they want to increase their promotion. And just as an added note, all the money that is collected via the student fees goes to a reserve and only SafeWalk can touch it and it can only be used for SafeWalk related matters.

MOTION: That the update re the SafeWalk referendum be received as information.

Moved: Anthony Lenarduzzi

Seconded: Ariel Oleynikov

Vote on Motion

Motion carried

3.12. New Business

3.13. Announcements

Earl:

- Reminder to vote for college reps and SafeWalk referendum

Dena:

- Election and promo pieces for class talks
- Chaired three meetings today and hats off to our Chair today
- first All-Staff Meeting today – next one tomorrow
- Service presentations at Board meetings

Claudia:

- 36 days until Halloween
- Class talks, tabling for SafeWalk and the Bus Loop and Branion

Horeen:

- 26 days until Federal Election – vote in CSA election and federal election

Lindsey:

- 20 days until convocation
- Guelph Farmer's Market Saturdays from 7 am to 12 pm – shop local

Cameron:

- Mental Well Being Training and Education Committee

Jena-Lee:

- Orange Shirt Day; Aboriginal Awareness Week – Oct 21-25

Jamie:

- Encourage people to help campaign for getting out to vote

Daniel:

- RISE conference for women in engineering
- Ratified a dept chair and President is back from South America

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Blakeney:

- Climate Crisis event; Juggling Club, Federal All Candidates Debate

Ariel:

- CASU Karaoke night in November; Arts Week, Oct 21-25
- Arts Day; Peer Helper team; live stream Oct. 7 debate in Brass Taps
- Call back for Curtain Call musical

Briana:

- GBSA potluck; Experiential Learning course; Guelph Black Heritage Society
- Taking photographs of renovations – planning exhibit in February

Matteo:

- Not sure who to vote for in federal election

Anthony:

- 91 days until Christmas; midterms next week
- ASO training; clothing swaps (sustainability options)

Josh:

- OAC Job Fair and Career and Cocktails; Canadian theme pub night
- FCC Fight Against Hunger
- Aggie Policy and Politics Club – former Ag. Minister spoke

Lolia:

- Eager to start on CSA committees

Daniah:

- Working on reports; first midterm Friday, not yet middle of the semester!

3.14. In Camera Session

MOTION: To move into *In Camera* session at 7:05 pm.

Moved: Anthony Lenarduzzi

Seconded: Lolia Shallouf

Vote on Motion

Motion carried

MOTION: To move out of *In Camera* session at 7:10 pm.

Moved: Matteo Raso

Seconded: Lolia Shallouf

Vote on Motion

Motion carried

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3.14.1. (Added Item) Approval of In Camera Minutes

MOTION: That the *In Camera* Minutes be approved for the following meeting:

- Board Meeting # 1 – September 11, 2019

Moved: Matteo Raso

Seconded: Ariel Oleynikov

Vote on Motion

Motion carried

3.15. Adjournment

MOTION: To adjourn the CSA Board of Directors Meeting of September 25, 2019 at 7:11 pm.

Moved: Lindsey Fletcher

Seconded: Anthony Lenarduzzi

Vote on Motion

Motion carried

Approved by the Board of Directors	Date: _____
Signed _____ Cameron Olesen Board Chair, 2019-2020	Date: _____
Signed _____ Earl Evans Policy and Transition Manager 2019-2020	Date: _____

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Executive Committee

Meeting # 15

September 23, 2019 – 11:12 am

SUMMARY OF MOTIONS

Motion to Adopt the Agenda

Moved by: VPA

Seconded by: PRES

Motion Passed

Motion to Adjourn

Moved by: VPA

Seconded by: President

Motion Passed

15.0. Call to Order

Meeting called to order at 11:12 am

15.1. Adoption of the Agenda

Motion to Adopt the Agenda

Moved by: VPA

Seconded by: President

15.2. Comments from the Chair

President: We've finished a busy week last week, we're into another busy week this week. I think it's going to start to slow down just a little bit next week.

15.4. Executive Updates

15.4.1. President

PRES: No time off. It's election season!! Ballots open for C of Arts, CSAHS, CBSSC Board reps! And of course for the referendum, so will be supporting elections by doing class talks.

15.4.2. Vice President Student Experience

VPSE: Time off: Today I'm in but only for meetings, I'll be doing work at home as I'm getting super sick and this week is NOT the week to get sick. I may take this Friday (Sept. 27) completely off. October 9-14, I'm on vacation.



This past week and this week I've been working on coordinating volunteers for the SafeWalk referendum, organizing Sexy Bingo, Marketing Homecoming, and spending hours writing the Innovation Fund reports. I attended the Transit Advisory Committee on behalf of the VPE last week, and upcoming committees including the Mental Health & Well-Being Advisory Committee, Mental Well Being & Education Committee, and UC Board.

15.4.3. Vice President Academic

VPA: Upcoming time off: On Tuesday, I'll be leaving at 1 as I'm going to Toronto to see Come from Away with my family for my dad's birthday. I'll also be away October 3 (most of day, but accessible by text and email) and October 4 (afternoon).

The Student Memorial Service is complete. I think it went well although I have some recommendations for next year. I was told coming into this role that it would probably be the most difficult thing I'd do all year, and to date it has been, so thank you all for being there to support me with it. I'm now working on the final report for the Health and Dental Committee and thank you cards to those who attended.

Last week, I had my first Senate Priorities and Planning Committee (SPPC) meeting and am excited to hear of some of the initiatives/ideas that Senate and SPPC will be looking at this year. Coming up this week, I'll be meeting with my Student Senate Caucus co-chair and the University Secretary to prepare for Senate, attending UC Board Orientation, and will be working with Maggy and Sara for SHAC Volunteer training.

15.4.4. Vice President External

VPE: This past week, my full head space was focused on the Green New Deal Town Hall. The event went well, with 150 people who attended. It was nice to get media coverage as well. The Green New Deal committee have been working so hard to put this event together. Last Friday was the student walkout for climate action that OPIRG planned for on campus students. There were up to 200 students that showed up with amazing signs demanding climate action. We then joined Fridays for Future downtown Guelph to take part in larger climate action. There were up to 500 people gathered at city hall with amazing speakers that inspired the crowd. September 27 is another day of action for climate change! The student memorial went well last Friday, thanks to Lindsey for all the work that she put in! It was beautiful and really impactful for the families in attendance. This week, my full focus is on the Federal Election and student engagement. The panel debate will be happening soon, so promo will be super important. I'm still working out details but am excited!



15.5. Unfinished Business

15.5.1. SCI

President: Nothing much has changed since the last week.

VPE: Are we having a student choice initiative town hall? I think it would be worthwhile to have one in October.

President: I think October may be busy with everyone and I don't think we can do the best job if all of our plates are full.

VPE: We can table it to a future meeting to see if anyone else has more time in their schedule.

President: I would suggest having it in earlier October so that the materials can be ready and we can promote as early as possible.

VPA: I may have some time on my plate.

VPE: With the federal election my plate may be full come early October but I can definitely work towards it. DHR brought up the idea of combining the smaller fees together so they can get a higher opt-in, Is that possible?

VPA: The government mandates that you cannot combine fees.

15.5.2. Office Hours

VPA: It's looking like mine will be 12pm-12:50 pm Monday to Thursday, with the exception of next week and the week of Thanksgiving when I won't be holding office hours. I might switch them up depending on my availability and if non-lunch hours work better for students.

VPSE: Mine will mostly be at random times. I think three hours per week instead of one hour a day would be great but making sure it's not three hours in one day but staggered.

VPE: For me, a lot of folks email me and reach out to book appointments and it's very informal. For the most part, I'm campaigning and going to student meetings, and I like to go outside of my office, and do work elsewhere to make myself visible to students. I don't know how office hours will work for me, as I'm usually not around. I can try to do office hours but I don't know how consistent they will be.

VPA: I think to keep in mind the office hours are also helpful for the exec team and core staff as they may want to pop in and have questions about promo, campaigns, etc.

President: I think it would be helpful for students to know that we are available to them. Would two hours be more helpful for you?

VPE: I can make three hours work!

President: Can everyone make note of your office hours in the agenda, and I can communicate with our Office Manager on Fridays about office hours?



15.5.3. Exec Retreat

President: I took a look at our budget and know what we have for our exec retreat. Being mindful that generally the exec retreats occurred in the summer, it was suggested that if we have one in the coming months, it would be more team building and leadership related with facilitators rather than a “get to know you” type of retreat. I’ve asked Earl to look into what other student unions do.

15.6. New Business

15.6.1. Homecoming Volunteering

VPSE: Claire from Ceremonies & Events asked if we wanted to volunteer to hand out Homecoming shirts during the first few hours of Homecoming. We also have the option of doing other volunteer tasks. I was thinking we just man our booth-thoughts?

President: I’m happy to give away shirts, wearing our CSA shirts.

VPE: How many people do we have at our own booth? I think we’ll have enough people to help volunteer.

VPSE: It’s just us but I think that will be fine for the duration of the event.

15.6.2. Federal Elections

VPE: I don’t know how much I can dedicate to our elections as my headspace is in the federal election world. I’m getting the panel discussion together and campaigning. The People’s Party is not invited. I did not want to invite a party who’s entire platform is based on hate, given that the CSA is operated on a mandate of anti-oppression, and not inviting them is something I am standing by. I couldn’t find their contact information either. I’m meeting with Jay later this week about Federal Elections.

VPSE: Can you send me a small bio of the event and an image so I can put it on gryphlife? Also, are the candidates requesting any other expenses such as security or transportation to the event? I’m asking because if you put that on the gryphlife form then the university can help financially with those things.

VPE: I’m not sure, but I can reach out to the candidates and ask when I send them a schedule.

15.6.3. Climate Strike September 27

VPSE: Did we want to attend the Climate Strike in Toronto on Friday? VPE, is there a bus that’s going to Toronto on Friday?

VPE: There is no bus, folks are taking the train on Friday to Toronto. It’ll be packed and it would nice to have folks there.



15.6.4. Social Media Calendar

VPSE: I've started a social media calendar. I invited everyone to it a week or so ago, use it to book time in the calendar when you wanted to post stories or anything on instagram. I think it's best for facebook to keep only CSA related things- no external promotions. If you look at any student union facebook page its only their student union resources. I want Facebook to be a resource that students go to for just CSA items. As for Instagram, just book it in the calendar when you'd like to post so it looks consistent and it isn't information overflow.

President: We also had the conversation about deactivating Twitter as it's not utilized as much.

VPE: I can take it on as many admin and community partners use it.

VPSE: That sounds good to me!

15.7. Adjournment:

Moved by: VPA

Seconded by: President

Motion Passed

Meeting adjourned at 12:06 pm

ACTION: VPE send Bio and Image to Claudia for the Federal Elections



Executive Update # 3

Claudia Idzik – VP Student Experience

Office: UC 248A

519-824-4120 ext. 58328

csavpexperience@uoguelph.ca

October 9, 2019



Hey Pals,

I'm sorry I couldn't make it to tonight's meeting. If you have any questions about anything, please feel free to email me at csavpexperience@uoguelph.ca. It's been a really busy two weeks but I'm excited to jump into my favourite month of the year.

Only 22 days till Halloween!

Your Song of the Week (#SOTW):

Dizzy on the Comedown by Turnover

For your reference, my job, duties, and responsibilities are outlined in **Policy Manual, Appendix A, Section 13.4. – Vice President Student Experience.**

IMPORTANT DATES:

October 19: PUP & Charly Bliss at PCH (Sold Out!)

October 24: Queer Sexy Bingo #2, 7:00-9:00PM All ages, 9:00-11:00PM 19+ at BT

October 28-31: Halloweek

Events:

Halloweek: I will be introducing a Halloweek series of events the week of Halloween. I'm aiming for about 4-5 smaller events, maybe one large, with one per day. We've been getting a lot of inquiries about Trick or Eat so I will see how we can fit a food collection in Halloweek, and I'm hoping to have it as large as possible. If there is anything you'd like to see happen during Halloween, reach out to me!

Sexy Bingo: Our first Sexy Bingo went really well! The second Sexy Bingo will be October 24 in Brass Taps. It's occurring during Queer Identities Week so we will be having a Queer-themed Sexy Bingo with prizes geared towards Queers and Queer Couples and questions geared towards queer-related trivia.

Ongoing Projects:

Event Accessibility: We had a presentation on gender-neutral and accessible washroom at SLAM (Student Leaders & Administration Meeting). They are implementing a QR-code on washrooms that when you scan, you can access information about accessible and gender neutral washrooms on campus. This will help me when giving information to event participants about washroom locations and I'm looking forward to it.

Executive Update # 3

Claudia Idzik – VP Student Experience

Office: UC 248A

519-824-4120 ext. 58328

csavpexperience@uoguelph.ca

October 9, 2019



Menstrual Hygiene Initiative: The first Diva Cup sign up giveaway was a huge success, we had a lot of individuals post on social media about their new Diva Cup. We will be hosting another signup date in November for individuals interested. Things are slowing down just a little bit in the office so I will finally (maybe) have some time to tackle a map and information booklet of all the locations on campus with tampon/pad dispensaries.

Committees:

Student Leaders & Administration

Student Mental Health & Wellness Committee

Mental Well-Being Education Programming Committee: Started discussing mental health & wellness week with the committee and what events we will see during the week (second week of November)

Internal Homecoming Committee: We debriefed Homecoming and Gryphons Park

University Centre Board

Services:

I am super proud of all the work Bailey, Tyler, and the SafeWalk volunteers did for the SafeWalk Referendum.

Other:

I've been emailing lots of students and meeting with university admin to see how we can salvage Trick or Eat.

Executive Update # 3

Lindsey Fletcher – VP Academic

Office: UC 249

519-824-4120 ext. 56742

csavpacademic@uoguelph.ca

October 3, 2019



It's me again!

Here is a brief update of some projects I've been working on since we last met. I'm very excited that several of my committees are starting up, so I'll have more updates in the upcoming Board meetings. For your reference, my job, duties, and responsibilities are outlined in **Policy Manual, Appendix A, Section 13.5. – Vice President Academic.**

1. Acknowledgements

- A HUGE shout out to the folks who helped with the SafeWalk referendum, including my three executive counterparts, for all your hard work to reach quorum
- Shout out to Maggy and Sara (SHAC Coordinators) for their success in SHAC volunteer recruitment and training – very excited to work with everyone this year

2. Internal CSA

- **Student Help and Advocacy Centre**
 - Maggy and Sara ran a wonderful training session for the SHAC volunteers, including a presentation from one of our SHAC lawyers
 - In my mini-session, we discussed various academic policies/resources for students
- **Accessibility Working Group**
 - If you are interested in taking part of this group, please reach out to me via email or stop by my office to chat – membership is confidential and we meet approximately twice per semester
- **CAPCOM**
 - I've reached out to Board Members who were interested in this committee, first meeting will be October 22/23. Please email me back if you haven't already!

3. University Meetings/Committees

- **Senate**
 - First Senate meeting is October 7
 - Coordinated an orientation meeting for Student Senate Caucus
 - Let me know if you have questions or concerns about academic policy
- **Compulsory Fees**
 - Student Life Enhancement Fund applications are due October 15
 - This is for supporting participating in or providing non-academic initiatives on or off campus that enrich the student experience

Executive Update # 3

Lindsey Fletcher – VP Academic

Office: UC 249

519-824-4120 ext. 56742

csavpacademic@uoguelph.ca

October 3, 2019



4. Events

- **Student Memorial Service**
 - In the process of writing the final report to be presented to the CSA & GSA Health and Dental Committee
- **Teaching Excellence Award**
 - Nominations for the Teaching Excellence Award are open and will be accepted until the end of February
 - If you know an amazing professor or sessional instructor, please consider nominating them
 - More information can be found at csaonline.ca/TEA or by contacting me
- **Open Access Week**
 - Takes place October 21-27, 2019 to promote open access to scholarly materials
 - October 22, tabling with the Open and Accessible Course Content Task Force
 - If you've ever used Top Hat, iClickers, e-books, or other course material that you're required to pay for, come out to our booth in the Library and tell us your horror stories about it
- **Conferences and Trainings**
 - October 15 and 16, Centre for Innovation in Campus Mental Health (CICMH) Whole Campus, Healthy Communities Conference
 - I'm looking to attend more conferences and promote non-academic learning opportunities for students (such as online training, workshops, etc.). If you have any interest in this or ideas, please let me know!

5. Working with You!

- Want to work with me on a committee, event, or project? Let's chat! Feel free to send me an email with your availability and we can set up a meeting.
- If you have accessibility needs that are not currently met working with #yourCSA, please reach out to me or our PTM! We want to ensure you can participate to your fullest.

6. Personal Updates

- Fall harvest is happening right now, so this is your friendly reminder to shop local whenever possible. Apples, beans, peppers, and squash are all in season and delicious.
- Hockey season has started... if you haven't watched the video of John Tavares finding out he's captain, I'd highly recommend.
- One week until convocation

Executive Update # 3

Horeen Hassan – VP External

Office: UC 250

519-824-4120 ext. 56376

csavpexternal@uoguelph.ca

October 7, 2019



BOARD REPORT

Hey folks, and welcome new directors! It's nice to see the Board expand and get fuller, I'm excited to work with you all. There has been a lot happening the past few weeks and lots coming up. One thing that I will be giving most of my focus in the upcoming weeks is the Federal Elections! I have been tabling for the Time to Be Bold Federal Elections Campaign and have been and am working with groups on campus to engage students in this Federal election. I've met with residence program coordinator to host a First Time Voter Birthday Party for first year students living in residence. VP Student Experience and I are also collaborating to put on an event at Brass Taps to celebrate student voters on campus! We will be watching the live results and giving out free drink tokens to those that vote in the Federal Election. There have been Special Ballot Voting stations set up in Peter Clark Hall from October 5 - October 9, thanks to Student Experience! VP Student Experience and I are also planning Halloweek and working with different groups on campus to address food insecurity on our campus and in our community.

For your reference, my job, duties, and responsibilities can be found in our Policy Manual, **Appendix A, Section 13.6. – Vice President External.**

EXTERNAL AFFAIRS AND COMMITTEES

- **Guelph District Labour Council (GDLC)**– Next meeting TBA.
- **Guelph Wellington Coalition for Social Justice (GWCSJ)**– Next meeting is October 8.
- **Green New Deal (GND) Planning committee**– Debrief meeting TBA.
- **Transit Advisory Committee (TAC)**– The last meeting will be September 19.
- **Town and Gown Committee**– Last meeting was August 29, next meeting is October 24.

LOCAL AFFAIRS AND COMMITTEES

- **CSA/GSA Transit Committee**– Last meeting took place September 25.
- **Human Rights Advisory Group (HRAG)**– Last meeting was August 7, next meeting is TBA.
- **Student Leaders and Administration Meeting (SLAM)**– The last SLAM meeting was October 1.
- **Parking Services/ changes to parking on campus**– I have written a grievance letter with input from GSA, Interhall Council, and one BOG representative.

Executive Update # 3

Horeen Hassan – VP External

Office: UC 250

519-824-4120 ext. 56376

csavpexternal@uoguelph.ca

October 7, 2019



CAMPAIGNS

- **We The Students** – N/A
- **Time to Be Bold** – Federal Election Campaign that encourages students to vote in the upcoming federal election. Will be campaigning around the federal election the most this month to enhance youth voter turnout.
- **United for Equity** – Campaign to challenge oppression on campus and in our communities. CSA and CUPE 1334 campaigned at the UC courtyard the evening of October 2 to challenge racism, xenophobia, and oppression on campus.
- **Tap In!** – N/A
- **Fairness for International Students** – N/A
- **No Islamophobia** – N/A
- **Reconciliation** – Connected with ASA to take on this campaign.

POLITICAL ENGAGEMENT

- **Federal Elections All Candidates Panel Discussion** – CSA and CUPE 1334 decided to cancel the Federal Elections Panel Discussion. Read statement for more information.
- **Student Votes Matter** – CSA will be hosting a night to celebrate student voters on campus. This event will be taking place October 21 in Brass Taps, and we will be watching live results. Those that vote in the Federal Election will receive a free drink token!

Canadian Federation of Students (CFS)/LOCAL 54 REPRESENTATION

- **CFS Legal Challenge** – Court hearing will take place Friday, October 11, 2019, Time: 10:00 am, Location: 130 Queen Street West, Courtroom #3 at Osgoode Hall, Toronto, Ontario.
- **Ontario Executive Committee (OEC)**– Next meeting is October 26 in Toronto.
- **National Annual General Meeting (AGM)**– Next meeting will take place from November 23 to November 26 in Toronto.

CSA Student Event & Risk Management

The Student Event and Risk Management Coordinator is a very important role at the University of Guelph where I oversee all the events that undergraduate students wish to run throughout the university. The SE&RM process that students undergo is to ensure that student organization events appropriately mitigate risks, comply with our insurance policies, and avoid any possible repercussions or personal liability with regards to the University's reputation.

When an event is approved through SE&RM, the Student Risk Management Committee (a committee formed by representatives of your PSOs/SSGs to review event proposals) is saying that we are comfortable letting the University's insurance policy cover your event.

We help ensure that undergraduate students are able to run fun, safe and inclusive events for the student body.

As the Student Event & Risk Management Coordinator, GryphLife is your best friend for everything. It is essential in order to succeed in your role to understand and be familiar with the SE&RM proposal on GryphLife. It is far too common for students to make mistakes on their event submissions and leave out essential information.

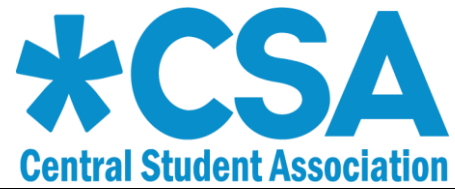
GryphLife is fairly straightforward, and you must see and understand all of the channels that are provided on the event form. You must understand what each channel means and which ones that certain groups need to select. Once you are familiar with this, you need to have knowledge of what risks certain events pose. This allows you to read event submissions and easily assess whether the group or organization has successfully filled out what the possible risks are and how they plan to mitigate and control them. With that, it is important to be aware of the policies and have that information readily available. There are quite a few different policies depending on what the events entail. They can be as small as a general meeting with food, or as big as a trip to China, so each one has many different policies and regulations that are situational to the event details. The role is very knowledge-based, but also very imperative as I serve as the first point-of-contact for anything SE&RM related to the entire undergraduate student body.

Hana Aria
Student Event & Risk Management Coordinator

Motion

Board of Directors Meeting # 4

October 9, 2019



**Item 4.10.1.
ITSAC Appointment**

MOTION: To appoint the following CSA Board member as representative on the Information Technology Student Advisory Committee (ITSAC) for the 2019/20 academic year:

- [one Board member]

Moved:

Seconded:

Information Technology Student Advisory Committee (ITSAC)

ITSAC Overview

The Information Technology Student Advisory Committee (ITSAC) offers a forum for students and campus IT staff to discuss campus IT services, including reviewing IT-related services used by students and assessing and recommending changes to services. Guest speakers at each meeting provide overviews of various IT services pertinent to students as well as an opportunity to provide feedback and recommendations. This report provides an overview of the committee, a summary of the topics discussed, and recommendations.

ITSAC 2018/19: Student Representation

- CSA
- Student Senate
- GSA
- Engineering
- College of Biological Sciences
- Ridgetown
- College of Arts
- Interhall Council
- OVC

ITSAC 2018/2019 Topics Discussed

- Emergency Notification System
- StatusPage
- GryphLife
- Cyber Security Ambassador Program
- Microsoft Teams
- WebAdvisor
- OpenEd/Educational Support
- Test Scoring
- Digital Accessibility Resource Center
- CIO IT Strategy

2019/20 ITSAC Planning

- Ideas on how to engage more students in participating
- Possibility on reaching out to departmental admins if students have not been responsive to help us identify the correct contact persons.
- Thoughts on promoting ITSAC more effectively throughout the year, especially in September (digital signs, etc.).
 - Suggestion for not only representatives to be able to attend the meeting but students that are interested as well (through Skype call).
- Collecting info on which departments show more interest in the committee by tracking attendance by department

Selected pages from **ITSAC Annual Report – 2018/2019 Academic Year:**

<https://www.uoguelph.ca/ccs/system/files/ITSAC%20Final%20Report%202018-2019.pdf>

MINUTES

Policy and Bylaw Review Committee

PBRC Meeting # 1

October 3, 2019 – 10:00 am – CSA Boardroom



Members Present: Earl Evans - PTM (Chair), Ariel Oleynikov

Executive Present: Horeen Hassan (VPE)

Regrets: Alan Negrin, Matteo Raso, Dena Van de Coevering (President)
Blake Smith (ill / regrets sent after meeting)

Absent: Anna Canella, Jamie Gibson, Lindsey Fletcher (VPA)

1.0. Call to Order

This meeting did not take place as quorum was not met.
At 10:30 am, those present left the meeting room.

Earl Evans, Chair

By-Election Results – Fall 2019

UNOFFICIAL RESULTS (pending Board approval)

Summary of Results: 22,074 ballots sent to undergraduate students

College At-Large Representatives:

College	Elected	Votes in Favour	Percentage of Votes
College of Arts	Molly Brenzel	194	32.28 %
College of Arts	Sumana Gupta	158	26.29 %
College of Biological Sciences	Kathleen Nolan	573	37.38 %
College of Biological Sciences	Simonne Clout	499	32.55 %
College of Social and Applied Human Sciences	Jessica Krawitz	455	48.25 %

Referendum Question:

Question	Votes in Favour	Percentage of Vote
SafeWalk	3,297	73.82 %

Detailed Results

College of Arts (Total students: 2,005 / Quorum: 201 / Ballots submitted: 601)

Candidate	Votes Received	Percentage of Vote
Molly Brenzel	194	32.28 %
Sumana Gupta	158	26.29 %
Aleksander Ginko	87	14.48 %
Abstain	139	23.13 %
Decline	23	3.83 %
Total	601	29.98 %

College of Biological Sciences (Students 4,528 / Quorum 453 / Ballots submitted 1,533)

Candidate	Votes Received	Percentage of Vote
Kathleen Nolan	573	37.38 %
Simonne Clout	499	32.55 %
Abstain	396	25.83 %
Decline	65	4.24 %
Total	1,533	33.86 %



College of Social and Applied Human Sciences (Total students: 5,015 / Quorum: 502 / Ballots submitted: 943)

Candidate	Votes Received	Percentage of Vote
Jessica Krawitz	455	48.25 %
Michael Pacheco	126	13.36 %
Abstain	328	34.78 %
Decline	34	3.61 %
Total	943	18.80 %

Referendum Question re SafeWalk (Total students: 22,074 / Quorum: 4,415 / Ballots submitted: 4,466)

Preamble:

Every semester, full and part time undergraduate students pay \$0.33 per semester (increased annually by the consumer price index) to support the campus SafeWalk program.

SafeWalk provides those at the University of Guelph accompaniment while traveling on campus every day during the Fall and Winter semesters between 7:30 p.m. and 2:30 a.m. SafeWalk also holds events throughout the semester to give back to the Guelph community, and seeks to further develop the University of Guelph as a safe space for all.

Throughout the past year, SafeWalk has been aiming to increase its accessibility by purchasing an electric vehicle to transport students across campus in addition to its regular services. This would increase the efficiency of the SafeWalk service, as well as open the service to individuals who could benefit from the use of a vehicle on campus.

Do you support an increase to the SafeWalk fee of \$0.42, for a total of \$0.75, per Fall and Winter semester for full time and part time undergraduate students, increased annually by the consumer price index for Ontario?

Response	Votes Received	Percentage of Votes
Yes	3,297	73.82 %
No	810	18.14 %
Abstain	359	8.04 %
Total	4,466	20.23 %

Recommendation:

That the results of the CSA By-Election – Fall 2019, as reported at the Board of Directors meeting on October 9, 2019, be approved.

Motion

Board of Directors Meeting # 4

October 9, 2019



Item 4.11.2.

CSA By-Election Results – Ratification of SafeWalk Referendum

WHEREAS the following Referendum question was asked during the CSA Fall By-Election – Fall 2019:

Preamble:

Every semester, full and part time undergraduate students pay \$0.33 per semester (increased annually by the consumer price index) to support the campus SafeWalk program.

SafeWalk provides those at the University of Guelph accompaniment while traveling on campus every day during the Fall and Winter semesters between 7:30 p.m. and 2:30 a.m. SafeWalk also holds events throughout the semester to give back to the Guelph community, and seeks to further develop the University of Guelph as a safe space for all.

Throughout the past year, SafeWalk has been aiming to increase its accessibility by purchasing an electric vehicle to transport students across campus in addition to its regular services. This would increase the efficiency of the SafeWalk service, as well as open the service to individuals who could benefit from the use of a vehicle on campus.

Do you support an increase to the SafeWalk fee of \$0.42, for a total of \$0.75, per Fall and Winter semester for full time and part time undergraduate students, increased annually by the consumer price index for Ontario?

WHEREAS the SafeWalk Referendum achieved the following results:

Yes: 3,297; No: 810; Abstain: 359; Total 4,466

WHEREAS based on an electorate of 22,074 undergraduate voters, quorum of 4,415 was surpassed for this Referendum;

MOTION: That the results of the Fall 2019 By-Election Referendum regarding SafeWalk be ratified.

Moved:

Seconded:



CRO Report – Fall 2019 By-Election

Election Summary

This semester, the CSA Elections Office was able to conduct the electoral process and managed to meet quorum for the five positions and referendum question presented.

This semester also saw an increase in the number of nominations coming for the open positions, while the participating candidates themselves showed amazing spirit in campaigning to ensure that they obtained enough votes to reach quorum.

The CSA By-Election was completed successfully as we not only achieved quorum, but also went throughout the entire election process without a single infraction.

It is also important to note that to reach quorum for the referendum question, we had to extend the voting period, to give the student body an extra period of time to cast their votes. Through this, we were able to collect valuable data about the student bodies' voting patterns that will help us to run elections more efficiently in the future.

Recommendations

- Pre-Nomination period promotions campaign
- Election Booth during the voting period
- Extending the voting period to five days
- Greater focus on social media promotions
- Inclusion of different social media platforms (Example: Instagram)

Momith Hossain

CSA Chief Returning Officer

October 9, 2019