

AGENDA

General Members Meeting

March 13, 2024 – 6:00 pm

Peter Clark Hall



1.0	Call to Order	
1.1	Land Acknowledgement	
1.2	Welcome & Introductory Comments 1.2.1 Meeting Chair: Welcome, How to Participate in the GMM	
1.3	Adoption of the Agenda 1.3.1 Approve the Agenda	1
1.4	Report of the Organization 1.4.1 Executive Updates a) President – Shaima Alam b) VP Student Experience – Mckenna Williams c) VP Academic – Bawneet Singh d) VP External – Samar Tariq 1.4.2 CSA Service Updates a) The Bike Centre b) CSA Clubs c) Guelph Student FoodBank d) SafeWalk e) Student Help and Advocacy Centre (SHAC)	2 3 10 12 14 16 17 18 19 20 21
1.5	Open Forum Prizes!	
1.6	Adjournment	22

MOTION

2024 General Members Meeting (GMM)

March 13, 2024 – 6:00 pm

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Item 1.3.1

Approve the 2024 GMM Agenda

MOTION that the agenda for the 2024 CSA GMM on **March 13, 2024** be approved as printed and distributed.

Moved:

Seconded:

MOTION

2024 General Members Meeting (GMM)

March 13, 2024 – 6:00 pm

Peter Clark Hall



**GMM Item 1.4.1
Executive Updates**

MOTION that the following Executive Updates be received as information:

- a) President – Shaima Alam
- b) VP Student Experience – Mckenna Williams
- c) VP Academic – Bawneet Singh
- d) VP External – Samar Tariq

Moved:

Seconded:

GMM Executive Update

President

March 13, 2024



My term, which commenced in May 2023, has been marked by a whirlwind of new projects and experiences. Working alongside a dedicated team of executives, permanent staff, and part-time student employees, our collective goal has been to enhance the lives of over 22,000 students, resulting in a dynamic, exciting, and enriching journey.

In May, the focus was on transitioning into the role, supporting VPs in training, and initiating new projects. With a smaller team initially, efforts were directed towards backfilling roles, particularly for the VP Student Experience and Promotional Coordinator positions. Throughout June, attention shifted to human resources, gaining a better understanding of day-to-day operations, and exploring opportunities for expanding the CSA through conferences.

July involved wrapping up administrative tasks to prepare for upcoming events like O-Week, elections, and fall programming. August saw a flurry of activity, including wrapping up projects, completing hiring processes, and gearing up for O-Week with CSA-branded swag. September was a bustling month with numerous events and engagements, setting the tone for a similarly active October, which focused on enhancing engagement and updating evaluation templates.

As November rolled around, the focus shifted towards wrapping up ongoing projects and transitioning new executives. January was dedicated to administrative tasks and preparations for upcoming projects like elections and executive transitions. February emerged as one of the busiest months, marked by a multitude of tasks ranging from presenting to the Board of Governors to finalizing job descriptions and policies.

Throughout my term, I've developed various skills including leadership, communication, financial management, and HR. Beyond fulfilling the basic requirements of my portfolio, I've initiated and completed numerous projects aimed at enhancing the CSA's operations and services.

Social Media and Outreach Overhaul (Increasing Transparency and Accountability)

Since assuming office in May 2023, significant strides have been made in revitalizing the CSA's social media presence and outreach initiatives, with a primary focus on enhancing transparency and accountability. From the outset, efforts were directed towards fostering more direct communication channels with students, including the introduction of weekly story updates and monthly summaries from each Executive, providing insights into ongoing projects and activities. These updates were complemented by the establishment of regular office hours, including the innovative "Frank Fridays" Q&A sessions, aimed at fostering open dialogue and holding the CSA accountable. To ensure a cohesive and professional online presence, social media guidelines were developed, laying out clear branding strategies and management protocols. This included specific engagement with out services to house all of our services under our page, while extending our brand to their pages. This included creating a social media policy to permanently create an organizational process. Additionally, additional summer monthly newsletters were launched, serving as a comprehensive resource to keep students informed about the CSA's work and services. Practical steps were also taken, such as organizing photoshoots for staff and Executives to maintain a consistent visual identity across platforms. Promotional items like coupon books and tote bags were distributed to increase visibility and engagement. Collaborative efforts with campus services and organizations were undertaken to

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amplify event promotion and resource utilization. Notably, new social media series like Mocktail Mondays and historical CSA facts were introduced to engage and inform the student body. Moving forward, plans are underway for a website transfer to WordPress, aiming to streamline functionality and enhance user experience. These collective endeavors signify a steadfast commitment to better connect with students, provide valuable information, and fortify the CSA's presence within the university community.

theCannon.ca Operating Committee Meeting

The revival of the Cannon Operating Committee in 2023 marked a pivotal step towards revitalizing theCannon.ca website, which had been dormant for over seven years. Initial discussions with the co-op laid the groundwork for the committee's reactivation, signaling a renewed commitment to strengthening the platform. By October, significant progress had been made, with the approval of a quote to update the website for accessibility, paving the way for a soft launch by December. With the reinstatement of the committee in the summer, momentum surged, culminating in the highly anticipated launch of the revamped website in January. Through meticulous planning and collaboration, the website transitioned seamlessly to WordPress, facilitating easier backend management and enhancing mobile accessibility. Promotional materials, expertly crafted by the promo coordinator, complemented the launch, ensuring widespread student engagement. Furthermore, efforts to overhaul the committee's terms of reference were initiated to align with present-day functionalities and future aspirations for the site. As of February, minor tweaks were underway for the new website, with plans for an additional launch event to further promote its features and functionality. This concerted effort underscores a commitment to innovation and inclusivity in delivering a dynamic online platform for the student community.

Elections Bylaw and Process Update

Throughout the term, extensive efforts have been made to update and improve the CSA's elections bylaws and processes, focusing on enhancing security, efficiency, and trust in the electoral system. Beginning with consultations with internal staff and other universities in May 2023, discussions were initiated to brainstorm potential updates. A working group, formed in June, delved deeper into the matter, researching other universities' formats and strategies. By September, a transition of elections staff had been completed, with key changes including the mandate for All Candidates Forums and hybrid polling methods. The fall by-election saw a comprehensive promotional strategy implemented, incorporating lessons learned from past experiences to increase engagement and information dissemination. A thorough review of the Electoral Bylaw and Policy was conducted, resulting in the establishment of an Elections and Referendum Committee to enhance oversight. Job descriptions for key roles were updated, and a new platform for hosting election ballots was selected. With the successful conclusion of elections in November, including the implementation of new policies, valuable lessons were learned to inform future improvements in the electoral process. These efforts underscore a commitment to transparency, fairness, and continuous improvement within the CSA's electoral framework.

PDR → Student Initiative Funding Policy and Procedures Update

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Efforts to enhance the accessibility and efficiency of the Student Initiative Funding process (formerly known as PDR) have been ongoing since May 2023. Challenges in the existing process prompted a comprehensive review and subsequent updates to improve application procedures. Collaborative meetings with staff and policy revisions led to the formation of the SEIF Committee, with the policy changes submitted to the Policy & Bylaw Review Committee for approval. By September, amendments were proposed, including renaming the policy to SEIF and appointing a designated staff member for implementation. The SEIF Committee was oriented, and an interim coordinator was hired, aligning with updated policies and procedures. Through continuous refinement, the SEIF process saw significant improvements, with clearer criteria, transparent evaluation processes, and the introduction of new deadlines. A SEIF report summarized the overhaul of policy and process, emphasizing the transition to an online form, streamlined budget templates, and enhanced oversight by staff members. This restructuring facilitated smoother committee meetings and expedited application processing, allowing for more focused fund allocation. Additionally, efforts were made to enforce policy guidelines, prioritize CSA club events, and encourage compliance with application requirements. Despite these improvements, a surplus of funds prompted the proposal of additional deadlines for the Winter 2024 semester, aiming to optimize fund utilization and awareness among student groups. Moving forward, continued promotion and refinement are planned to ensure the effective utilization of student initiative funding.

CSA Orientation Training for Board and Staff

Efforts to establish comprehensive orientation and training sessions for CSA staff and board members have been a priority since August 2023. Recognizing the importance of ensuring all staff members begin their roles with a clear understanding of CSA procedures, responsibilities, and organizational structure, exhaustive training decks. These sessions aimed to address gaps identified in previous years, clarifying the distinction between CSA as a corporation and as a student-focused organization. By September, the training materials had been refined to encompass all aspects of CSA's operations, emphasizing the role of each service within the broader CSA framework. This included highlighting responsibilities towards the organization, such as board updates, legislative training, budget structure, and brand adherence. In January, the orientation training was adapted to provide board members with a comprehensive understanding of CSA's mission, services, and staff involvement. By incorporating director-specific training from the Policy and Transition Coordinator (PTC), the sessions aimed to foster a deeper understanding of the organization's purpose and processes. Moving forward, these orientation sessions are poised to become regular fixtures, ensuring all staff and board members are equipped with the knowledge and awareness necessary to effectively fulfill their roles within the CSA.

Brand Redesign

A comprehensive brand redesign initiative was launched in May 2023, with a focus on humanizing the CSA's image while incorporating elements such as blue and asterisks, as well as pull-out features representing various services. By mid-June, ideas were presented to the Promotional Services Coordinator (PSC), leading to the development of an actual design and the creation of icons to represent the organization. Through collaborative efforts and multiple design iterations with core staff, a cohesive look was established to unify all promotional

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materials and imagery. Brand implementation progressed with the appointment of a new promotional coordinator, who spearheaded the phased introduction of the new branding across various platforms and mediums. Updates included social media templates, kiosks, banners, and digital signage, ensuring consistent branding presence across campus. By July, promotional items were being updated, with social media fully transitioning to the new branding and standard templates being established for the CSA's main page and services. As the transition continued into August and September, efforts were made to humanize social media grids and ensure proper branding usage across all services, with frequent reminders issued to maintain consistency and collaboration. Overall, the brand redesign aimed to modernize and unify the CSA's visual identity, enhancing recognition and engagement across campus.

Events

During the time from May to November as I was also filling the role of VPSE in event planning, a series of engaging and community-building events were organized under the CSA banner. The summer kicked off with a rejuvenating CSA BBQ held in July at Branion Plaza, offering students an afternoon of food, music, and camaraderie. Despite a rain delay, the event was successfully rescheduled and promoted across residences. Ongoing planning efforts extended into the fall, with a multitude of events aimed at fostering student engagement. Notable initiatives included O-Week activities, and Homecoming, which contributed to creating a strong CSA presence and connection with first-year students. Exciting events like Monster Mash, Sexy Bingo nights, and a Taylor Swift Night were also organized, adding vibrancy to the campus atmosphere. As the term progressed, focus shifted towards AGM planning and the coordination of the General Members Meeting, introducing innovative elements like a resource fair to enhance member engagement and showcase the diverse services offered by CSA. Through these initiatives, a memorable and enriching experience was crafted for students, contributing to a vibrant campus community.

Fall Reading Week

The Fall Reading Week Referendum was approached with a thorough and comprehensive strategy aimed at ensuring informed participation among the student body. Extensive research was conducted, delving into past Board Packages, Minutes, and pertinent documents to provide historical context and insights into previous efforts surrounding the topic. Utilizing this knowledge, a pivot in perspective was proposed, framing the referendum as an opportunity for students to voice their preferences on the implementation of a Fall Reading Week. The campaign focused on presenting a balanced view of the debate, highlighting both the potential benefits and risks associated with such a measure. A meticulously crafted preamble and question were formulated, aiming to encapsulate the essence of the referendum while addressing any concerns or uncertainties students may have. Ultimately, the referendum sought to empower students with the opportunity to shape campus policies in alignment with their preferences, fostering a culture of transparency and democratic decision-making within the student community.

Staff/Board Social and Team Bonding Activities:

Throughout the year, the CSA has prioritized team bonding and social cohesion among its staff and board members. Regular all-staff meetings have been organized, providing opportunities for

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engagement and interaction. These meetings have undergone a structural change to incorporate both team-building activities and important highlights of organizational proceedings. Various activities have been implemented during these gatherings, including paired-up drawing games, rock-paper-scissors tournaments, and group exercises focusing on anti-oppression and privilege assessment training. These activities serve not only to foster a sense of camaraderie and unity within the team but also to promote learning and awareness on important social issues. Additionally, plans for end-of-semester staff appreciation events have been underway, ensuring recognition and appreciation for the hard work and dedication of all staff members. These initiatives reflect the CSA's commitment to creating a supportive and inclusive work environment conducive to collaboration and mutual respect.

Job Description Creation and Staffing Updates:

The CSA has undergone significant developments in job description creation and staffing updates, aimed at enhancing efficiency, organization, and effectiveness across various departments. Key highlights include the hiring of a Promotional Services Coordinator, Emma, to spearhead the development of a consistent and cohesive branding strategy. Over 15 hires have been made, with a focus on creating training plans for new staff members. Additionally, job descriptions for positions such as the Events Coordinator and Clubs Coordinator have been updated and refined to better align with organizational goals and objectives.

The introduction of a Full-Time Clubs Coordinator position marks a pivotal step in providing dedicated oversight and support to the growing number of clubs and student initiatives within the CSA. This role encompasses responsibilities such as overseeing club accreditation, providing training and support to club executives, and ensuring accountability measures for clubs collecting student fees through referendum questions. The creation of this position reflects the CSA's commitment to fostering a vibrant and inclusive club community on campus while enhancing transparency and accountability in student funding distribution.

Furthermore, the development of a comprehensive Events Coordinator job description aims to streamline the planning and execution of large-scale programming, allowing for consistent enhancement of the student experience. This role will provide structure and guidance for executing events while empowering executive members to take ownership and contribute to the overall success of these initiatives.

Overall, these staffing updates underscore the CSA's dedication to optimizing internal processes, supporting student initiatives, and providing valuable opportunities for professional growth and development within the organization.

Compulsory Fees Committee, Student Budget Committee and Degrees of Dysfunction: Students Driving Change

I chose to be the Chair of the Compulsory Fees Committee, where I've been actively involved in various sub-committees within the Compulsory Fees Committee structure, contributing to decision-making processes related to fee increases and allocations. The biggest contribution this year is the active grouping of the student voters on the committee to put a strong message

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that students do not stand for fee increases and the university should find revenue that isn't from struggling students.

Simultaneously, as part of the Student Budget Committee, I collaborated with three other student organization representatives to develop a comprehensive presentation for the Finance Committee of the Board of Governors. This presentation focused on recommending adjustments to the university's budget development process to better prioritize student needs. After presenting the recommendations to the Student Budget Committee and gathering further feedback through a student town hall, we presented it to university officials, including the Board of Governors Finance Committee. This ongoing effort aims to advocate for student priorities and ensure their voices are heard in the budgetary decision-making process.

In addition to my committee work, I have been actively engaged in the "Degrees of Dysfunction: Students Driving Change" initiative. Collaborating with the GSA President, I've been involved in efforts to raise awareness among students about systemic issues of food insecurity, housing challenges, and high tuition fees. Our focus has been on highlighting how these struggles are linked to decisions made by university administration due to provincial underfunding of post-secondary education. This initiative involves creating educational materials such as a giant flowchart for the UC, kiosk displays, Instagram posts, and specific information posters. By shedding light on these issues and advocating for change, we aim to empower students to lobby against decisions that negatively impact their well-being and academic experience.

Executive Portfolio Policy Update

In November, the Policy and Bylaw Review Committee (PBRC) began working on updating the organizational portfolios to align with current procedures. This initiative aimed to refine the structure and responsibilities associated with each executive portfolio.

By January 31, significant progress had been made, particularly with the Vice President Student Experience (VPSE) executive portfolio. This portfolio underwent a complete overhaul to provide it with clearer focus and structure. The reworked portfolio delineated lines of collaboration between staff and other executives while outlining independent projects that required self-initiation and completion. The primary responsibilities of the VPSE position were clearly defined to provide clarity to both current and prospective holders of the role. This restructuring served as a reference point for the development of other executive portfolios, including the initiation of a new full-time Clubs Coordinator position.

The work on executive portfolios and job descriptions was integral to streamlining organizational processes and providing clarity across the board. This effort also included preparations for hiring timelines for the new term and the transition of incoming executives and board members.

By February 28, the executive portfolios for all four executives had been completed and presented to the board. Each executive now had distinct areas of focus and responsibilities, facilitating efficient liaison with students, organizations, government entities, and university administration. This comprehensive update aimed to enhance the effectiveness and clarity of executive roles within the organization.

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President

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Miscellaneous policy work

Various policy initiatives and working groups were undertaken alongside the review of executive portfolios to enhance organizational effectiveness and transparency. These initiatives included the development of a statement-making policy to ensure consistency and accountability in public statements, along with a proposed political statement-making committee policy to amplify student voices on political matters. Additionally, updates to HR, social media, and in-camera session policies were pursued to refine organizational practices, promote transparency, and safeguard student rights. Bylaws were also considered for strengthening executive accountability and addressing situations where duties are not fulfilled. These efforts demonstrated a commitment to governance excellence and responsiveness to student needs.

GMM Executive Update

Vice-President Student Experience

March 13, 2024



Hello CSA Members!

I'm Mckenna, your 2023-2024 VP Student Experience, and I'd first like to welcome you to the 2024 General Members Meeting! Thank you for attending and being involved; you are a huge part of what makes our campus so special.

Although my term has been brief, I am thankful to say I feel that I have served the undergraduate student body well. We were able to accomplish so much, and still have so much left to do before the end of the year.

Firstly, this year I have had the pleasure of representing our undergraduate students on various committees. Via my portfolio, I attended committees related to wellness services, athletics, University Centre operations, O-Week, and more. As a voting member of these committees, I always brought an informed student perspective when voting on matters such as policy updates and financial decisions that affect the overall student experience on campus.

Further, we were able to establish a strong and growing relationship with The Grove Hubs at U of G, of whom we had not previously collaborated. This led to us hosting our first-ever "Rise and Shine Wellness Breakfast" initiative, which allowed us to share mental health resources and fight food insecurity by giving away over \$800 of nourishing breakfast foods and drinks to undergraduate students. Looking into the future, we are hoping to maintain this relationship and look for innovative and sustainable ways to produce an ongoing initiative to support holistic wellness on campus.

We are currently planning to expand our menstrual hygiene initiative to support a collaborative giveaway with Nix It. In late March, we are planning on giving away 120 menstrual discs to menstruating undergraduate students, both via in-person sign up and via Instagram. Additionally, Nix It will be providing eligible U of G undergraduates with an exclusive 30% discount code for their products through this partnership. We look forward to connecting and educating students, supporting your needs, and hopefully saving you some money in the process!

This year, we were able to host two additional Sexy Bingo's at Brass Taps on campus. Seeing as this is one of campus's most attended and enjoyed events, we figured we should be giving the people more of what they want! Additionally, we hosted three stress buster events in the Fall 2023 semester, which also allowed us to giveaway over 400 Bullring coffee coupons and several hundred \$10 hospitality gift cards to students to support them through the exam season (who doesn't love free food and coffee right!). Looking into April, we are planning to host even more stress busters to ease the stress of our undergraduates as we approach the exam period.

GMM Executive Update

Vice-President Student Experience

March 13, 2024



Finally, we are avidly looking forward to the traditional Last Toast celebration for our graduating students, as well as the highly anticipated addition of the **After the Last Toast semi-formal graduation event!** After the Last Toast what initially brought to the Executive team by a student who was eager to provide a Prom experience for those who are graduating this year (as, of course, many missed their Prom due to COVID-19). With a champagne theme to compliment the Last Toast celebrations, a DJ to hype up the dance floor, and lots more, we expect this to be a night to remember for our graduating students!

Overall, I am proud to say this year has been a good one in terms of student experience (I hope, at least!). Thank you for your input, for being involved, and for your presence in our campus community. Best of luck with the rest of your year, CSA members!

Kind regards,

Mckenna, Vice-President Student Experience 2023-2024

GMM Executive Update

Vice President Academic

March 13, 2024



Hello Students,

Thank you for this amazing year. I know this year was a rollercoaster ride for us all but things we all have worked through have made a difference in how we started the year. I started this semester with great ambitions and a solid plan, but I believe luck was not on my side. This doesn't mean that whatever I planned will not be achieved, rather it is delayed. I will talk more about this later in the update. The best thing I loved doing was advocating for students defending their academic rights, including appealing the academic misconduct decisions, guiding to get a refund for co-op fees as the students don't feel supported, helping in ways to promote student led petitions and writing to Deans supporting the student in applying for late drops. SHAC has been a great support in this.

Talking about SHAC, the team is so independent and self-motivated that they barely need constant supervision. SHAC hosted great events like trivia about tenancy, self-defense class and the upcoming arts and crafts night as a safe space for students before exams. SHAC has been a constant support and has more active engagement than past semester and I am happy that students trust us with their rights and advocacy issues.

The Teaching Excellence Award is another area of my role which I enjoyed working for. Designing the Microsoft form for the upcoming planning of the award ceremony, I learnt so many things and made so much progress with getting students trust and engagement with their professors and the CSA itself.

The last month was tough for me when I went back to my home country India to take care of a family emergency. Things changed for me as I was rarely able to connect to officials of university due to the time zone difference and that made me not work 100% efficiently.

The things which are on plate by the end of this term is the opening of safe study spaces on campus at night for which the next talk with our AVPA is scheduled on March 11. The other things I am concerned about are the clarification on academic misconduct document for which I am planning to have a video series for which the backend work has been done and now is just a focus on the actual shoot. The series would be out near the final exams so that students are aware of the do's and don'ts during the examination period. CSA as a group has supported and represented students in the compulsory fees committee for the addition or denial of the proposed fee by different departments of the university. Apart from this, Teaching Learning Network is diligently working to use the funds they have for the betterment of the students in having useful workshops, virtual speakers, or sending delegates to conferences to get more diverse knowledge of other curriculums and shaping our learning and teaching better. Academic Integrity Taskforce is also in a process of getting a software which would replace the

GMM Executive Update

Vice President Academic

March 13, 2024



current excel usage for the academic misconduct cases record so that we could have increased efficiency, reduced human error, faster process, privacy, easier to pull stats and helps in risk mitigation. These last days are going to be more challenging and purposeful and would ensure that the process and work done is clear so that the upcoming Executives can have a smoother transition.

Thank You,

Bawneet Singh

GMM Executive Update

Vice President External

March 13, 2024



Hello Students,

This year has been profound for your student association. Here is insight into this year's advocacy we have taken part in and been successful with.

All students have seen increasing tuition costs and compulsory fees with each year of their study. This is alarming and concerning because of the lack of transparency and knowledge given to students from administration. To combat this, CSA decided to lobby Guelph's provincial leader, MPP Mike Schreiner to help us get our voices heard. In 2024 we are now at the stage of drafting a letter to be submitted in a request to meet the Federal Minister of Colleges and Universities, Jill Dunlop. So that when the administration fails to raise student concerns to the provincial government, the students will step up to do it ourselves.

Further, we have supported hundreds of students with obtaining food support as they battle affording education along with the rising cost of living in Ontario. This year, we decided to step up and increase our FoodBank capacity to serve more students. In 2023, within 3 months we were able to take 50+ students off our waitlist to access the Student FoodBank run by the CSA. We drastically increased the quality of food being served at the Student FoodBank through generous donations and careful considerations. We improved our equipment to enhance storage of more stock, increased the portions we give out to align with inflation and are also in the process of opening the FoodBank for an extra day every single week. All to support as many students as possible. In the growing climate of grocery unaffordability, CSA and the FoodBank team will not be hindered from our purpose to be there for students in urgent need.

As well, this year the students of Guelph were mobilized with the Executive team to get on the ground and march to Doug Ford's office to demand for free and accessible education for all students. We came prepared with stats, data, funding relocation strategy, and our voices. We chanted, we protested, and we fought to make sure the government of Ontario is aware that we are here, and we are not going to be taken advantage of. In 2024, we saw an additional 4 billion dollars allocated to Universities across Ontario. While this is nowhere near enough. It means that our pushback is being witnessed and we must not stop protesting.

Amid all the raised costs students are faced with, so much as free water on this campus is still facing a lack. Students do not have access to enough water fountains on this

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Vice President External

March 13, 2024



campus, both in living spaces and study spaces. On the central campus, 10% of water fountains that exist are broken. In a residential building, approximately one water fountain is provided per 2 entire floors. Leading students to purchase water bottles that are approximately \$4. If a student purchases a water bottle only twice a week, that incurs a cost of \$288 annually. Off this estimate, the university alone would make 8 million dollars in a year off students. All while students are unaware of where the widely dispersed water fountains are, tackle with challenges in accessing the water fountain location and in some cases deal with challenges of not having one present at their location, which leads them to purchase water. Water is a human right; it is not for profit.

This year I have counted all the water fountains present around central campus and developed partnerships with Resident Life Student Leaders to gather all the right information to create an infrastructure that can allow us to provide water fountain navigation assistance to students, so that we can combat accessibility barriers and spread important information to hinder students from spending their money unnecessarily. As well, to present the admin with facts when we advocate for them to add more water fountains, fix broken ones, and stop the sale of bottled water on campus. This is a way we hold the administration accountable on their net zero emissions goal for 2040 and ensure that students get a dignified alternative.

These are some of the successes CSA's advocacy has had this year. There has been a lot more we have achieved in defending student rights, freedoms, expressions, and voices. To learn more, please visit our website or stay connected through Instagram. We have a lot more in store as we end the year off in April.

Never forget that each voice counts. Make sure you raise your voice, especially when you are hesitant.

Thank you so much.

MOTION

2024 General Members Meeting (GMM)

March 13, 2024 – 6:00 pm

Peter Clark Hall



**GMM Item 1.4.2
Service Updates**

MOTION that the following Service Updates be received as information:

- a) The Bike Centre
- b) CSA Clubs
- c) Guelph Student FoodBank
- d) SafeWalk
- e) Student Help and Advocacy Centre (SHAC)

Moved:

Seconded:

GMM Service Update

Bike Centre

March 13, 2024



Bike Centre

Samar Tariq, Bike Centre Executive Supervisor

[Position Vacant], Bike Centre Coordinator

Joseph Train, Bike Centre Assistant

Service Overview

- The Bike Centre is a do-it-yourself bike repair shop for University of Guelph students.
- This service offers access to tools, training, and assistance for bicycle repair and maintenance.
- We also host workshops that have a variety of used and new bike parts to help you fix up your bike.
- Repairs include tube repair or replacement, tire repair or replacement, wheel overhaul, brake adjustment or replacement, chain repair or maintenance and much more.
- We also sell cheap bike-locks and any other bike part. All which are significantly discounted from retail prices, with a special student discount.
- Overtime, we have moved from being a volunteer base service, to hiring full-time and part-time student staff that can run the service on an appointment basis. This has helped us evolve to paying our student staff ethically while ensuring the service can expand its organizational capacity.

Programming and Events

- We acknowledge diverse experiences may make accessing the Bike Centre intimidating. Traditional gender norms in bicycle mechanics, dominantly led by cis-hetero men contribute to this. CSA aims to challenge societal structures supporting trends such as this, so at the Bike Centre every Tuesday evening from 5pm to 8pm, the Bike Centre transforms into the Rainbow Bike Workshop. This is an anti-oppressive space for women and members of the LGBTQ+ and BIPOC communities, where proper pronoun usage and consent culture are fore-fronted, and where all skill levels are welcomed.

Looking Forward

- The 2024 Spring Bike Auction is coming up this March 25 and will go until April 2! If you want super affordable fixed up bikes, make sure to follow our Instagram page @csabikeauction or come to the UC from 1pm – 6pm on March 27 for an in-person viewing.
- We are hoping to hire a Bike Centre Coordinator in the summer and look forward to re-opening.

GGM Service Update

CSA Clubs Office

March 13, 2024



CSA Clubs Office

Isha Maharaj, Clubs Coordinator

Ana Maria Mercu, Clubs Event Coordinator



Service Overview

The CSA Clubs Office supports 130+ accredited student groups on-campus covering a variety of topics and interests. Joining a club is a great way to get involved, make friends and discover your passions.

Our office supports clubs through their day-to-day activities, including accreditation, events/risk management, finances, conflict management and promotion.

Programming and Events

- Accreditation at the beginning of each semester
- CSA Clubs Days for 2 days at the beginning of the Fall and Winter Semester
- Clubs General Meeting
- Club Hub
- SE&RM Support to support CSA Clubs as they create events for students
- Weekly Instagram Updates of CSA Club events running in the relevant week

Looking Forward

- **Club Hub** will be happening in the Bullring on **Monday, March 18th**! Clubs will have an opportunity to network with other club executives, win funds to support their club's events, eat food, and have fun!
- We will be transitioning a new full-time Clubs Coordinator!
 - This person will be a core staff member who will oversee the entire Clubs Office operations.
 - Transition and hiring are expected to occur throughout April. The Clubs Coordinator will begin full-time in the S24 semester!

GMM Service Update

Guelph Student FoodBank

March 13, 2024



Guelph Student FoodBank

Joy Amyotte, FoodBank Coordinator
Morla Phan, Assistant FoodBank Coordinator
Sarah Dent, Assistant FoodBank Coordinator



Service Overview

- The Guelph Student FoodBank was founded in the Fall semester of 2004 and to this day remains an emergency food resource for current students at the University of Guelph.
- Each month, the service provides 30 food and/or toiletry items to each student registered with the foodbank. Students who are not registered with the foodbank may still receive referrals to other food access and anti-poverty resources in the community/on campus.
- Currently, the service is at capacity due to high demand. This means that new students wishing to register for our monthly food/toiletry service will be put on a waiting list. Please fill out the intake form on our website (<https://csaonline.ca/foodbank>) to be added to the waiting list. Students will only be contacted when space becomes available.
- To be eligible for the Guelph Student FoodBank, students must have paid the Foodbank fee as part of their current semesterly tuition.
- With more than 20% of University of Guelph Students facing food insecurity, the Guelph Student FoodBank is also dedicated to advocating for improving student quality of life.

Programming and Events

- Currently we have no special programming in place but are working towards rebooting some programs that were lost due to the COVID-19 pandemic.
- The Guelph Student FoodBank coordinates several food drives and fundraisers with various departments on campus. These events collect in-kind food donations to distribute to our student visitors or cash donations which are used to purchase fresh and frozen goods such as produce, dairy and meat. Cash donations are also used to purchase culturally appropriate foods for our student visitors. Approximately, 75% of our student visitors are international students so having a diverse range of products is an important step in our mission to fight student food insecurity.
- Colleges/departments/services on campus that regularly support us through donations and fundraisers include, but are not limited to:
 - Gordon S. Lang School of Business and Economics (LANG)
 - Ontario Agriculture College (OAC)
 - Department of Athletics
 - Hospitality Services

Looking Forward

- Programming that is in development:
 - Gryphon “Greenhome” Growers – to grow produce for the foodbank year-round in the Bovey Greenhouses.
- Currently the Guelph Student FoodBank is not hiring or accepting volunteers. All notices for recruitment will be shared...
 - On the CSA website: <https://csaonline.ca/get-involved/jobs>
 - And on our Instagram page. Follow @csafoodbank now!

GMM Service Update

SafeWalk

March 13, 2024



SafeWalk

Avneet Grewal, SafeWalk Volunteer Coordinator



Service Overview

- SafeWalk has been operating at the University of Guelph since 1991 and it was started as a Woman's Safety Initiative
- Since COVID, SafeWalk has been operating differently and the focus this year has been to restore SafeWalk to its original modes of operation while also keeping in mind that a lot has changed since 2019
 - Restoration of the Senior Volunteer Committee (SVC)
 - Creating comprehensive volunteer staff files

Programming and Events

- SafeWalk provides accompaniment to individuals walking across campus at night
- A walk can be requested by calling the University and dialing extension 53200
- Currently operating with approximately 40 volunteers
- Shifts range from 2.5 hours to 3 hours
- Service runs Monday to Friday from 8:00pm – 1:00am, during exams it runs 10:00pm – 1:00am
- Changes in SafeWalk's hours of operation were a result of the reduced library hours
- Multiple poster campaigns have been done to get the word out about SafeWalk to the University of Guelph community
- SafeWalk attended the CSA Resource Fair in September and both Clubs Days events

Looking Forward

- March 21 @ 6:00pm: Volunteer Appreciation Event @ Brass Taps
- Main focus next year will be to increase the number of walks and campus awareness
- Increase social media presence
- September will be a new round of volunteer applications and hiring

GMM Service Update

Student Help and Advocacy Centre

March 13, 2024



Student Help and Advocacy Centre (SHAC)

Riya Roy – SHAC Coordinator

Yuha Khan & Pirinda Perazhakan – SHAC Assistant Coordinators

Service Overview

The Student Help and Advocacy Centre (SHAC) is a student-run advocacy and referral centre. We aim to provide a safe, confidential, and inclusive space for open discussions regarding academics, human rights, housing, tenancy, finance, legal concerns, or general inquiries. We collaborate with the Guelph Wellington Legal Clinic and have a paralegal who can provide legal advice to students on a drop-in basis. We provide students with legal information responding in a timely manner. Additionally, SHAC hosts several events and posts social media initiatives throughout the year with the goal of educating individuals in legal/advocacy matters.

Programming and Events

Trick or Trivia

- A special trivia catered towards Halloween with general Halloween questions and questions related to legalities that could come with Halloween.

Pre-Exam Art Therapy

- A stressbuster just before exams with an opportunity to paint wood pieces, enter a contest and win a prize if the art piece was voted for the most.

Jeopardy with SHAC

- A jeopardy night with questions related to SHAC's specialty and current affairs.

Empowerment Through Self-Defense

- A new initiative from SHAC. We had a free self-defence class hosted in partnership with a Guelph Athletics Centre Trained Facilitator.

Future Events

Crafts & Chill

- An exam stressbuster happening on **March 28** with a chance to paint some canvases and bracelet making with free snacks. Stay tuned on our Instagram for more information or updates.

Looking Forward

Some of the team for the upcoming year, if not all have been selected! Please give them a warm welcome and stay tuned for their posts and future events for the 2024-2025 year.

MOTION

2024 General Members Meeting (GMM)

March 13, 2024 – 6:00 pm

Peter Clark Hall



**Item 1.6.1
Adjournment**

MOTION to adjourn the CSA General Members Meeting (GMM) on March 13, 2024 at _____ pm.

Moved:

Seconded: