

Central Student Association

REVISED

OPERATING BUDGET

2019 - 2020

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Revised by Finance Committee August 2019

Served as Notice on September 11, 2019

Approved by CSA Board of Directors on September 28, 2019

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Comments & General Overview of the 2019-2020 Revised Budget

On January 17, 2019, the PC government announced the Student Choice Initiative, which would directly affect the financial position of all student groups in Ontario. In late March, the Ministry of Training, Colleges and Universities released a document entitled *Tuition Fee Framework and Ancillary Fee Guidelines* which categorized ancillary fees as Essential or Non-essential. These guidelines determined the CSA fee was non-essential, thereby undermining the CSA's democratically approved universal fee structure (fixed revenue), to one that is optional (variable revenue). On March 27, 2019, the Finance Committee presented to the Board of Directors a balanced budget anticipating a 60% participation rate. The budget, as presented, was approved with pending amendments. On April 3, 2019, the CSA Board directed and empowered the Finance Committee to rework the budget to include all four executive portfolios.

Over the course of the summer semester, new and relevant information was released from the University administration. The UofG Task Force supported our defensible request to add an administration fee on those 'Essential' services the CSA is required to manage, but not compensated for; services such as the Bus Pass, Late Night Bus Service, Health Plan and Dental Plan. Details of how the University administration would roll out the collection of non-essential fees were provided in early June. The University took the position that all non-essential ancillary fees would be charged; students would then have a three week opt-out period to review the fee descriptions and make their selections. In addition, non-essential fees would no longer be pro-rated for part time students, therefore the CSA fee of **\$18.49** would be charged to all undergrads.

In late July, after the opt-out period had closed, the CSA was informed by the Registrar's Office that 16,780 students were invoiced the CSA fee. We were advised that 5% was a likely attrition rate. Therefore, the revised CSA budget for 2019-20 is based upon the reasonable and anticipated collection of 16,000 undergrad fees in the Fall Semester and 15,000 in the Winter Semester.

This budget was set in consultation with the CSA Finance Committee, inclusive of the latest fee information and has been reviewed in its entirety by the President.

The most notable changes are listed below.

Pg	Portfolio	Budget Line	Amount	Detail
5	Admin	#82200 Dental Plan	\$ 18,000.00	Increase to annual Admin Fee from \$11,000
5	Admin	#82300 Health Plan	\$ 28,500.00	Increase to annual Admin Fee from \$14,000
5	Admin	#82600 - Other Income	\$ 47,600.00	Includes BR, Menstrual Hygiene Initiative and theCannon.ca Admin Fee
5	Admin	#82700 UCS - ROI	\$ 11,250.00	Return on Investments, Digital Signage & Boo Lounge (5 year return)
5	Admin	#82910 Bus Pass	\$ 63,000.00	Introduced per student Admin Fee, increase from \$4,100
5	Admin	#82920 Interest Earned	\$ 22,000.00	Restructured Investments
6	Bullring	#93380 - CSA Admin Fee	\$ 42,900.00	COLA applied only, BR retains contingency, no longer directed to CSA operations
7	Council	#23120 - #23320 PDR	\$ 9,000.00	Reduced PDR funding from \$13,700
8	External	#25100 - #25870	\$ 40,700.00	Restored funding for External Porfolio
17	MEAL	MEAL #62100 - #63870	\$ -	Suspended programme (Trick or Eat) for 2019-2020
18	SafeWalk	Safe #62120 - #62130 SSF	\$ 13,635.00	New SSF fee structure @ \$0.33 per UG & G, increase from \$8,000
19	SHAC	SHAC #62100 Student Fees	\$ 21,750.00	Restructured Service, decrease from \$42,200

STUDENT FEE & REVENUE SUMMARY 2019-2020

PORTFOLIO	CSA Fees	Entertain Fees	Other Revenue	Budget Total
Academic	\$ 39,300.00	\$ -	\$ 4,000.00	\$ 43,300.00
Administration	\$ 231,850.00	\$ 17,000.00	\$ 210,250.00	\$ 459,100.00
Bullring	\$ -	\$ 10,500.00	\$ 732,000.00	\$ 742,500.00
Council	\$ 60,800.00	\$ 6,750.00	\$ 51,050.00	\$ 118,600.00
External	\$ 40,700.00	\$ -	\$ -	\$ 40,700.00
Films	\$ -	\$ 15,700.00	\$ 1,000.00	\$ 16,700.00
Live Entertainment	\$ -	\$ 50,750.00	\$ 29,000.00	\$ 79,750.00
Programmer	\$ 49,400.00	\$ -	\$ 24,000.00	\$ 73,400.00
Promotion Service (incls poster runners)	\$ 38,640.00	\$ -	\$ 16,850.00	\$ 55,490.00
Student Experience	\$ 45,200.00	\$ 8,000.00	\$ -	\$ 53,200.00
Service Programme Summary				(see below)
Bike Centre	\$ 18,850.00	\$ -	\$ 5,700.00	\$ 24,550.00
Clubs	\$ 24,100.00	\$ -	\$ -	\$ 24,100.00
Meal Exchange	\$ -	\$ -	\$ -	\$ -
SafeWalk	\$ 4,000.00	\$ -	\$ 13,635.00	\$ 17,635.00
Student Help & Advocacy Centre	\$ 21,750.00	\$ -	\$ -	\$ 21,750.00
TOTAL PROPOSED BUDGET	\$ 574,590.00	\$ 108,700.00	\$ 1,087,485.00	\$ 1,770,775.00
TOTAL Anticipated Fees	\$ 575,000.00	\$ 108,700.00		

RESTRICTED FEES Not part of CSA Operating Budget	Actual YE April 30 2019	Receivable (Payable)	Anticipated 19-20 Fees/Rev	Fees/Surplus Revenue 19-20
Affordable Housing	\$ 32,841.38	\$ -	\$ 34,000.00	\$ 66,841.38
Bus Pass			\$ 6,257,100.00	\$ 6,257,100.00
Late Night Bus Pass			\$ 378,000.00	\$ 378,000.00
Late Night Service Reserve	\$ 37,438.25	\$ -	\$ -	\$ 37,438.25
Cannon - CSA Portion of Surplus	\$ 44,831.96	\$ -	\$ -	\$ 29,648.00
Dental Plan			\$ 2,006,000.00	\$ 2,006,000.00
Dental Plan Reserve	\$ 323,211.56	\$ -		\$ 323,211.56
Entertainment Fee Reserve	\$ 66,206.25	\$ -	\$ -	\$ 66,206.25
FoodBank			\$ 94,500.00	\$ 94,500.00
FoodBank Reserve	\$ 31,519.59	\$ -		\$ 31,519.59
Health Plan			\$ 2,975,000.00	\$ 2,975,000.00
Health Plan Reserve	\$ 793,628.90	\$ -		\$ 793,628.90
Menstrual Hygiene Products	\$ 41,451.25	\$ -	\$ 31,500.00	\$ 72,951.25

ENTERTAINMENT / MEDIA FEE

** Media Fee is split between CSA 60%, CFRU 20%, Ontario 20%

Distribution	2018-2019			2019-2020		
	Fee Charged Per Student	37800		Fee Charged Per Student	27400	
		~Total 3 Semesters			~Total 3 Semesters	
CFRU - Media	20%	\$ 1.29	\$ 48,762.00	CSA = \$3.97	\$ 1.31	\$ 35,894.00
Ontario - Media	20%	\$ 1.29	\$ 48,762.00		\$ 1.31	\$ 35,894.00
CSA - Concerts/Speakers	40%	\$ 2.56	\$ 96,768.00		\$ 2.65	\$ 72,610.00
CSA - Films	10%	\$ 0.65	\$ 24,570.00		\$ 0.66	\$ 18,084.00
CSA - Cross Campus Events	10%	\$ 0.65	\$ 24,570.00		\$ 0.66	\$ 18,084.00
TOTALS	100%	\$ 6.44	\$ 145,908.00		\$ 6.59	\$ 108,778.00

Entertainment Fee (ENT)

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
CONCERTS					
Live Ent - Concerts	\$ 27,000.00	\$ 27,800.00	\$ 28,400.00	\$ 28,400.00	\$ 22,500.00
Live Ent - Free Concerts	\$ 25,000.00	\$ 22,500.00	\$ 23,000.00	\$ 25,000.00	\$ 18,250.00
Live Ent - Speakers	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00	\$ 14,500.00	\$ 10,000.00
Human Rights/SHAC - Speakers	\$ 4,000.00	\$ 4,000.00	\$ 3,300.00	\$ 3,300.00	\$ -
Bullring Entertainment	\$ 7,300.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00
Coordination Expenses	\$ 15,500.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 11,250.00
TOTAL	\$ 88,800.00	\$ 91,800.00	\$ 92,200.00	\$ 96,700.00	\$ 72,500.00
ENTERTAINMENT FEE	\$ 89,537.50	\$ 91,400.00	\$ 93,255.80	\$ 2.65	\$ 72,610.00
<i>Over (Under)</i>	\$ (737.50)	\$ 400.00	\$ (1,055.80)	\$ 96,697.35	\$ (110.00)
FILMS					
Free Film Series	\$ 9,400.00	\$ 9,675.00	\$ 9,850.00	\$ 10,500.00	\$ 7,850.00
Film Cost Subsidy	\$ 9,400.00	\$ 9,675.00	\$ 9,850.00	\$ 10,500.00	\$ 7,850.00
Coordination Expenses	\$ 3,250.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 2,400.00
TOTAL	\$ 22,050.00	\$ 22,850.00	\$ 23,200.00	\$ 24,500.00	\$ 18,100.00
ENTERTAINMENT FEE	\$ 22,112.50	\$ 22,850.00	\$ 23,221.80	\$ 0.66	\$ 18,084.00
<i>Over (Under)</i>	\$ (62.50)	\$ -	\$ (21.80)	\$ 24,499.34	\$ 16.00
CAMPUS WIDE EVENTS					
College Royal	\$ 6,293.00	\$ 6,369.00	\$ 6,484.00	\$ 6,595.00	\$ 6,750.00
Cultural Entertainment Events (PDR)	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 675.00	\$ -
Orientation Event (Student Experience)	\$ 3,500.00	\$ 4,500.00	\$ 5,500.00	\$ 6,000.00	\$ 8,000.00
Meal Exchange Trick or Eat	\$ 7,600.00	\$ 6,200.00	\$ 6,900.00	\$ 7,800.00	\$ -
Coordination Expenses	\$ 3,250.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,350.00
TOTAL	\$ 22,143.00	\$ 22,569.00	\$ 24,384.00	\$ 24,570.00	\$ 18,100.00
ENTERTAINMENT FEE	\$ 22,112.50	\$ 22,850.00	\$ 23,221.80	\$ 0.66	\$ 18,084.00
<i>Over (Under)</i>	\$ 30.50	\$ (281.00)	\$ 1,162.20	\$ 24,569.34	\$ 16.00
ACCUMULATED TOTALS					
Budget Total	\$ 132,993.00	\$ 137,219.00	\$ 139,784.00	\$ 145,770.00	\$ 108,700.00
Anticipated ENT Fee Total	\$ 133,762.50	\$ 137,200.00	\$ 140,000.00	\$ 146,000.00	\$ 108,700.00
<i>(Remaining to Spend)</i>	\$ (769.50)	\$ 19.00	\$ (216.00)	\$ (230.00)	\$ -

Note: Coordination Expenses total \$17,000.00 The corresponding Entertainment Student Fee is found in the Administration Budget

Revised August 2019

ACADEMIC: Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
24100	CSA Student Fees	42,660	42,660	39,300
24120	Student Health Plan Reserve Support - Memorial	1,586	1,000	3,500
24140	Bullring Promotional Support - Artwork	500	500	500
	TOTAL REVENUE	44,746	44,160	43,300
Expenditure				
24200	Salaries (Includes 3% RSP/Educ)	36,219	36,320	32,765
24220	Employee Benefits	4,262	4,270	4,225
24450	Academic Campaigns	-	400	700
24451	Student Artwork @ Bullring	1,073	1,100	1,100
24452	Student Memorial Tree Service	1,585	1,000	3,500
24453	Teaching Excellence Award	46	360	300
24600	Advertising & Promotion	121	300	270
24800	Supplies	233	150	240
24870	Photocopying	180	260	200
	TOTAL EXPENSES	43,719	44,160	43,300
	Under (Over) Budget	1,027	-	-

Notes:

24450 Includes funding for December 6th Day of Remembrance

24452 The cost related to the purchase and maintenance of a memorial tree in the UofG Arboretum is incurred every other year, however a service is held every academic year and each tree has two plaques installed - one for each academic year. The cost to purchase and maintain a memorial tree is \$2,000; services generally cost between \$800 and \$1,600 depending on the number of anticipated family members and friends. We did not purchase a tree in 2018-19

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Finance Committee

ADMINISTRATION (President): Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
82100	Student Fees	303,377	270,010	231,850
82101	Entertainment Student Fee (General Coordination)	22,931	22,000	17,000
82200	Dental Plan - Admin Fee	11,000	11,000	18,000
82300	Health Plan - Admin Fee	14,000	14,000	28,500
82600	Other Income: BR, MHI, Cannon Admin/Commissions	46,379	51,600	47,600
82620	Pro Ink - Net	558	42,600	700
82700	UCS - ROI (Digital Signs & Photo Arts Space)	5,000		11,250
82870	Black & White Photocopy Income	7,715	11,000	8,000
82875	Colour Photocopy Income	11,009	14,000	11,200
82910	Bus Pass - Net *	4,282	4,100	63,000
82920	Interest Earned	24,513	14,560	22,000
	TOTAL REVENUE	450,764	454,870	459,100
Expenditure				
83200	Salaries/Wages (includes RSP benefit)	275,169	267,185	275,000
83210	Student Risk Management	346	600	600
83220	Employee Benefits	28,226	30,685	30,950
83240	Employer Health Tax Premium	7,008	6,200	7,200
83380	Professional Fees (Audit/Legal/HR))	25,894	20,000	31,000
83390	Travel (Business Office mileage, guest parking)	499	400	600
83440	Temporary Wages	406	2,000	15,000
83500	Staff Appreciation (incls coffee/water, mtg food)	2,369	2,300	3,000
83501	Staff Training (incls WSIB) & Transition	5,299	5,000	5,000
83550	Purchase of Equipment	12,042	2,000	6,000
83600	Advertising & Promotion	8,330	3,000	7,000
83610	Promotional Swag	4,486	3,000	3,000
83660	Software/Licensing/CCS Managed Desktops	14,138	14,000	12,200
83700	University Services (lock/keys/minor repairs)	767	450	800
83701	Leasehold Improvements to CSA Main Office	53,438	-	10,000
83702	Return on Investment Projects: UCS	60,000	-	-
83800	Office Supplies (includes postage chrgs)	8,337	8,000	8,000
83820	Telephone and Internet (all lines, except Bullring)	12,811	13,200	11,000
83850	Maintenance & Repair	681	300	660
83870	Photocopier Expense	23,432	24,200	20,000
83900	Bank Charges	594	450	690
83930	Insurance	11,016	10,000	11,400
	TOTAL EXPENSES	555,288	412,970	459,100
	Net Revenue (Loss)	(104,524)	41,900	-

Wages Include

83200 President, Office Manager, Policy & Transition Manager, Business Manager, FT Bookkeeper, PT Bookkeeper, PT Front Office Assistants (3), NO Social Media Assistant

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Finance Committee

BULLRING: Budget 2019-2020

Account No.	Account Name	Actual YE 2018	Actual YE 2019	BUDGET 19-20
Revenue				
92101	Entertainment Student Fee	10,500	10,500	10,500
92425	Beverage Sales - Gross Margin	85,472	102,593	92,000
92465	Food Sales - Gross Margin	634,716	620,000	630,000
92490	Miscellaneous Income (less register/over)	8,597	11,278	10,000
	TOTAL REVENUE	739,285	744,371	742,500
Expenditure				
93200	Managerial Salaries (incls RSP benefit)	120,779	136,798	135,500
93210	Hourly Wages	278,939	296,898	290,000
93220	Managerial Benefits	13,688	13,258	13,300
93225	Hourly Staff Benefits	22,802	25,562	27,000
93240	Employer Health Tax (Taxation Yr)	4,136	4,679	4,800
93250	Staff Safety Training	796	376	800
93280	Staff Appreciation/Uniform	3,972	2,565	4,000
93290	Staff Meals	17,100	16,500	17,950
93380	Administrative Fee to CSA Operating	41,200	41,900	42,900
93390	Travel/Mileage	190	474	400
93400	Entertainment Costs	9,803	11,587	10,500
93550	Purchase of Equipment/Furniture	1,600	13,288	12,000
93560	Lease of Equipment	1,547	1,309	1,500
93580	Maintenance of Equipment	4,499	6,971	6,400
93590	Maintenance of Front House	959	1,976	1,800
93600	Advertising & Promotion	10,097	4,538	9,000
93660	Memberships & Licenses	656	206	220
93700	University Services	30,000	10,744	11,000
93720	University Space Costs	18,053	13,886	14,615
93730	Express Card Commission/LCR Rental	64,274	56,781	52,000
93735	Debit Machine Commission/Rental	0	3,119	7,000
93800	Supplies (incls replacement flatware)	21,006	17,659	17,600
93810	Janitorial Supplies	5,404	4,745	4,800
93815	Janitorial Services	8,408	7,438	7,480
93820	Telephone and Internet	1,750	1,750	1,750
93870	Photocopying	79	133	135
93930	Insurance	1,970	5,944	6,050
93950	Contingency	0	0	42,000
	TOTAL EXPENSES	683,707	701,084	742,500
	Net Revenue	55,578	43,287	0

COUNCIL: Budget 2019-2020

Account No	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
22100	CSA Student Fees	64,250	64,250	60,800
22101	Entertainment Fee (see below *)	7,270	7,270	6,750
22560	Survival Guide Revenue	48,220	61,000	51,050
	TOTAL REVENUE	119,740	132,520	118,600
Expenditure				
PDR Committee Motion Required				
23120	Grants - Summer	700	700	-
23200	Grants - Fall & Winter	5,960	4,500	9,000
23220	Grants - Winter	7,205	8,500	-
23221	Grants - Cultural/CrossCampus *	-	675	-
CSA Executive Motion Required				
23390	Travel & Conferences: CSA Staff	1,194	1,200	1,200
23391	Travel & Conference: CFS/CFS-O	5,436	2,300	2,300
23392	Travel & Conference: Student Leadership	375	1,500	1,500
23510	Executive Visioning/Training /Transition 50/50 split	1,412	2,500	4,000
23515	Executive Discretionary Fund	242	1,000	3,000
President				
23225	Grants - CSA FoodBank Support	-	3,150	4,000
23226	Grants - Move Out Madness	500	500	500
23228	Grants - College Royal *	6,595	6,595	6,750
23300	Elections	11,002	15,500	14,500
23440	Honoraria (Chair/Scribe)	3,155	4,500	4,000
23500	Board Training & Appreciation	6,498	8,000	8,000
23560	Survival Guide Expense	55,216	60,000	51,050
23750	General Members Meeting (Fall & Winter)	4,225	7,000	7,000
23800	Supplies	294	200	600
23870	Photocopying	666	2,000	1,200
23930	Director's Insurance	-	2,200	-
	TOTAL EXPENSES	110,675	132,520	118,600
	Net Revenue	9,065	-	-

Note: * Accounts are linked through the Entertainment Fees (College Royal grant is subject to COLA)

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EXTERNAL: Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
25100	CSA Student Fees	43,800	43,800	40,700
25120	Solicitations	-	-	-
	TOTAL REVENUE	43,800	43,800	40,700
Expenditure				
25200	Salaries (incl 3% Education/RSP)	35,651	36,320	32,765
25220	Employee Benefits	4,221	4,270	4,225
25450	Campaigns	1,335	2,500	2,500
25600	Advertising & Promotion	467	300	500
25660	Memberships & Subscriptions	50	50	50
25700	University Services (TSS/Physical Res)	-	100	-
25800	Supplies	79	100	200
25870	Photocopying	472	160	460
	TOTAL EXPENSES	42,275	43,800	40,700
	Under (Over) Budget	1,525	-	-

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FILMS: Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
42101	Entertainment Student Fees	21,000	21,000	15,700
42400	Door Receipts	1,113	2,000	1,000
	TOTAL REVENUE	22,113	23,000	16,700
Expenditure				
43210	Temporary Wages	-	300	-
43350	YE Surplus Transfer Line	7,009	-	-
43400	Film Rental	11,912	13,000	11,000
43550	Purchase of Equipment/Upgrades	-	5,000	2,000
43600	Advertising & Promotion	1,237	2,500	1,450
43660	Memberships/Domain renewal	30	50	50
43800	Supplies	92	200	200
43840	Freight & Shipping	239	400	400
43850	Maintenance of Film Equipment	514	500	500
43870	Photocopying	1,080	1,050	1,100
	TOTAL EXPENSES	22,113	23,000	16,700
	Under (Over) Budget	-	-	-

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JB/LAC

Finance Committee

LIVE ENTERTAINMENT: Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
32101	Entertainment Student Fees	67,900	67,900	50,750
32400	Tickets / Sales	-	45,000	29,000
32500	Partnership Support		-	-
	TOTAL REVENUE	67,900	112,900	79,750
Expenditure				
33210	Temporary Wages	-	3,000	2,000
33350	Transfer to ENT Reserve @ YE	19,873		-
33400	Performer Fees	-	42,000	32,000
33410	Performer Rider	-	2,500	2,500
33420	Setup & Sound	-	15,000	10,000
33500	Partnership Expenses	6,930	-	-
33550	Purchase of Equipment/Sound/Staging	2,528	3,900	-
33600	Advertising & Promotion	-	2,000	2,000
33700	Facility Costs	-	2,000	-
33720	Free Concert Programming	20,965	25,000	18,250
33730	Community Concert Programming - Net	973	2,000	2,000
33740	Speakers	15,000	14,500	10,000
33800	Supplies	1,631	500	600
33870	Photocopying	-	500	400
	TOTAL EXPENSES	67,900	112,900	79,750
	Net Revenue (Loss)	-	-	-

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JB/LAC

Finance Committee

PROGRAMMER (General Entertainment): Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
72100	Student Fees	52,050	52,050	49,400
72600	Imaginus Sales - Net	24,299	24,000	24,000
	TOTAL REVENUE	76,349	76,050	73,400
Expenditure				
73200	Salaries (Includes 10% RSP benefit)	71,804	69,380	66,800
73220	Employee Benefits	6,375	6,130	6,550
73390	Travel & Conferences (Mileage Allowance)	500	500	-
73800	Supplies	74	40	50
	TOTAL EXPENSES	78,753	76,050	73,400
	Under (Over) Budget	(2,404)	-	-

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PROMOTIONAL SERVICES: Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
52100	Student Fees	34,600	34,600	38,640
52300	Graphic Design	1,141	500	750
52400	Postering - Net	7,017	6,800	7,000
52500	Large Format Service - Net	7,382	4,200	5,000
52600	Button Maker & Miscellaneous - Net	235	300	100
52700	Space Rentals - Kiosk & UC Banner	3,455	2,800	4,000
	TOTAL REVENUE	53,830	49,200	55,490
Expenditure				
53200	Wages - Graphic Designer	43,233	38,820	44,300
53210	Wages - Poster Runners	4,540	4,300	5,000
53220	Benefits - Graphic Designer	5,234	4,860	5,400
53225	Benefits - Poster Runners (CPP, EI)	250	200	250
53600	Advertising & Promotion	-	100	100
53660	Memberships & Subscriptions	989	700	300
53800	Office Supplies	87	220	140
53870	Photocopying	-	-	-
	TOTAL EXPENSES	54,333	49,200	55,490
	Net Revenue (Loss)	- 503	-	-

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STUDENT EXPERIENCE: Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
27100	CSA Student Fees	47,140	47,140	45,200
27101	Entertainment Fee: Cross Campus (Orientation)	6,000	6,000	8,000
	TOTAL REVENUE	53,140	53,140	53,200
Expenditure				
27200	Salaries (Includes 3% Education/RSP)	36,273	36,320	32,765
27220	Employee Benefits	4,266	4,270	4,225
27450	Orientation Programming	5,694	6,000	8,000
27453	Summer Programming	-	300	-
27454	Fall Programming (includes Stressbusters)	2,387	2,000	2,500
27455	Winter Programming (Includes Stressbusters)	3,062	3,000	4,000
27600	Advertising & Promotion	271	300	1,000
27700	University Services	-	100	-
27800	Supplies	49	150	200
27870	Photocopying	478	700	510
	TOTAL EXPENSES	52,480	53,140	53,200
	Net Revenue	660	-	-

Notes

27101/27450 Orientation Programming is specifically funded from the Entertainment Fee and should not be used to offset any other budget line within this portfolio

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SERVICE PROGRAMMES: Budgeted Allocation of Funding									
Account Name	PROGRAMMES	Bike Centre	Clubs	MEAL	SafeWalk	SHAC			
REVENUE				Temporarily Suspended					
Student Fees 62100	68,700	18,850	24,100	-	4,000	21,750			
Entertainment Student Fees 62101	-	-	-	-	-	-			
Solicitations/SSF 62120	18,835	5,200	-	-	13,635	-			
Other Income from Sales 62400	500	500	-	-	-	-			
Other Income from Partners 62600	-	-	-	-	-	-			
	88,035	24,550	24,100	-	17,635	21,750			
EXPENDITURES									
Co-ordinators/Temp Wages 63210	53,271	19,756	9,825	-	11,285	12,405			
Employee Benefits 63220	2,964	1,069	450	-	700	745			
Professional Fees (Legal Aid) 63380	6,000	-	-	-	-	6,000			
Conference/Taxi/Van Rental 63390	1,850	-	-	-	1,850	-			
Speaker Expenses 63400	-	-	-	-	-	-			
Campaigns/Events/Workshops 63450	2,050	500	750	-	-	800			
Volunteer Appreciation/Training 63500	3,400	1,300	-	-	1,500	600			
Advertising & Promotion 63600	3,680	1,200	500	-	1,110	870			
Membership (Nat'l Conference) 63660	10,900	-	10,900	-	-	-			
Club Days Set Up 63700	1,440	-	1,440	-	-	-			
Supplies 63800	1,250	700	150	-	200	200			
Telephone/Internet x 53200 63820	850	-	-	-	850	-			
Photocopying 63870	380	25	85	-	140	130			
	88,035	24,550	24,100	-	17,635	21,750			

For Information Only: See Programmes Budget

BIKE CENTRE: Budget 2019 - 2020				
Account No.	Account Name	Actual YE 2019	BUDGET 18-19	BUDGET 19-20
BIKE 62100	Student Fees	22,450	22,450	18,850
62120	Solicitations/Donations	7,113	800	5,200
62335	Solicitation Surplus from Previous Yr	500	-	-
62400	Sales - net	334	400	500
	TOTAL REVENUE	30,397	23,650	24,550
Expenditure				
BIKE 63210	Co-ordinators Wages	19,590	19,496	19,756
63220	Employee Benefits (CPP & EI)	1,142	1,227	1,069
63550	Solicitation Surplus Transfer Line	4,988	-	-
63450	Workshops	273	300	500
63500	Volunteer Appreciation	1,010	1,100	1,300
63600	Advertising	1,235	700	1,200
63800	Supplies and tools	2,159	800	700
63870	Photocopying	-	27	25
	TOTAL EXPENSES	30,397	23,650	24,550
	Under (Over) Budget	-	-	-

Staff	BC Coordinator - May 1 to April 30/20		\$	9,026.00
	Repair Coordinator - Sept 1 to Apr 3/20		\$	4,298.00
	Volunteer Coordinator - May 6 to Apr 17/20	12/hrs/wk	\$	6,432.00
		10 hrs/wk	\$	19,756.00
	[Refer to job description for detailed flex/starts/sto	7/10 hrs/wk		

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CLUBS: Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
CLUB 62100	CSA Student Fees	\$ 24,640	24,640	24,100
62400	Revenue from Defunct Clubs	\$ 487	-	-
	TOTAL REVENUE			
		\$ 25,127	24,640	24,100
Expenditure				
CLUB 63210	Co-ordinators Wages	\$ 10,669	10,669	9,825
63220	Employee Benefits (CPP, EI)	\$ 664	649	450
63450	Meeting Expenses (food & space fee)	\$ 417	750	750
63600	Advertising & Promo	\$ 328	80	500
63660	University Centre Services Security of Hallway	\$ 10,629	10,900	10,900
63700	Club Days Set Up	\$ 1,465	1,440	1,440
63800	Supplies	\$ 141	130	150
63870	Photocopying	\$ 76	22	85
	TOTAL EXPENSES	\$ 24,389	24,640	24,100
	Under (Over) Budget	\$ 738	-	-

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MEAL: Budget 2019-2020				
Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
MEAL 62100	CSA Student Fees	20,600	20,200	S
62101	Entertainment Fee (Cross Campus): Trick or Eat	7,800	7,800	
62120	Solicitations (Bayer Crop Sci)	1,500	1,500	U
	TOTAL REVENUE	29,900	29,500	S
Expenditure				
MEAL 63210	Co-ordinators Wages	17,960	17,960	P
63220	Benefits (CPP & EI)	1,160	1,115	E
63390	Transportation Costs	2,713	3,700	
63450	Events - Misc. Expenses	924	2,600	N
63500	Volunteer Appreciation (incls T-shirts)	120	1,500	
63600	Advertising & Promotion	806	1,700	D
63660	Conference: MEAL National Conference	-	600	
63800	Supplies	119	100	E
63870	Photocopying	54	225	
	TOTAL EXPENSES	23,856	29,500	-
	Net Revenue	6,044	-	

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SAFEWALK: Budget 2019 - 2020				
Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
Safe 62100	CSA Student Fees	9,050	9,050	4,000
62120	SSF - Undergraduates	8,000	8,000	12,200
62130	SSF - Graduates		-	1,435
	TOTAL REVENUE	17,050	17,050	17,635
Expenditure				
Safe 63210	Co-ordinators Wages	11,168	11,285	11,285
63220	Employee Benefits (CPP, EI)	708	695	700
63390	Taxi Expenses	1,790	1,600	1,850
63500	Volunteer Appreciation & Training	1,133	1,500	1,500
63600	Advertising	550	1,100	1,110
63800	Supplies	108	240	200
63820	Telephone Charge for UoG x53200	500	500	850
63870	Photocopying	123	130	140
	TOTAL EXPENSES	16,080	17,050	17,635
	Under (Over) Budget	970	-	-

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Student Help & Advocacy Centre (SHAC): Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
SHAC 62100	CSA Student Fees	42,200	42,200	21,750
62101	Entertainment Fees: Speakers **	3,300	3,300	-
62120	Solicitations (incl. SSF support)	3,115	3,000	-
	TOTAL REVENUE	48,615	48,500	21,750
Expenditure				
SHAC 63210	Co-ordinators Wages	34,961	35,114	12,405
63220	Employee Benefits (CPP & EI)	2,202	2,057	745
63380	Professional Fees (Legal Aid Clinic)	5,000	5,000	6,000
63400	Speaker Expense	450	3,000	-
63450	Information/Awareness Events	1,534	1,300	800
63500	Volunteer Training & Appreciation	284	700	600
63600	Advertising	336	1,000	870
63800	Supplies (incl. Resource Material)	133	200	200
63870	Photocopying	79	129	130
	TOTAL EXPENSES	44,979	48,500	21,750
	Under (Over) Budget	3,636	-	-

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FOODBANK: Budget 2019-2020

Account No.	Account Name	Actual 2019	BUDGET 18-19	BUDGET 19-20
Revenue				
28100	Student Fees: Undergraduate	97,188	96,500	94,500
28120	Solicitations (CUPE/Donations)	4,199	11,300	13,345
28130	Student Fees: Graduate	16,690	16,100	16,230
28135	CSA Support	-	3,150	4,000
28140	Bullring Support for Cooking Classes	500	500	500
	TOTAL REVENUE	118,577	127,550	128,575
Expenditure				
28210	Co-ordinators Wages	41,273	41,060	40,455
28220	Employee Benefits	3,713	4,590	3,790
28390	Transportation Costs	160	130	160
28440	Service Support and Resource	-	-	4,000
28450	Cooking Classes	470	500	500
28451	Garden Supplies (In & Out)	165	100	160
28500	Volunteer Appreciation	648	800	650
28501	Staff or Volunteer Training	531	300	500
28510	Compassionate Fund	300	400	300
28540	Food Acquisition	64,164	71,000	70,000
28541	Special Diet	4,225	5,600	5,760
28600	Advertising	476	900	600
28800	Supplies	1,604	2,000	1,600
28870	Photocopying	79	170	100
	TOTAL EXPENSES	117,808	127,550	128,575
	Net Revenue (Loss)	769	-	-

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