

AGENDA

Board of Directors Meeting # 12

February 24, 2021 – 6:00 pm

Microsoft Teams



		Click these links to go to that page in the doc.
12.0	Call to Order	
12.1	Land Acknowledgement Bailey Hussey	Click 'control' + 'home' to return to this first page anywhere in the doc.
12.2	Adoption of the Agenda 12.2.1 Approve the Agenda 12.2.2 Declarations of Conflicts	Pg. 2
12.3	Ratifications and De-Ratifications 12.3.1 N/A	
12.4.	Comments from the Chair 12.4.1 Introductions and Pronouns	
12.5	Approval of Past Board Minutes 12.5.1 Meeting # 10 – January 27, 2021 12.5.2 Special Elections Meeting # 10a – February 3, 2021 12.5.3 Meeting # 11 – February 10, 2021	Pg. 3 Pg. 32 Pg. 48
12.6	Executive Committee Minutes 12.6.1 Meeting # 34 Minutes - February 3, 2021 12.6.2 Meeting # 35 Minutes - February 10, 2021	Pg. 80 Pg. 83
12.7	Executive Updates 12.7.1 President 12.7.2 VP Student Experience 12.7.3 VP Academic 12.7.4 VP External	Pg. 87 Pg. 89 Pg. 90 Pg. 93
12. 8	Director Reports	
12. 9	CSA Services Update and Report 12.9.1 N/A	
12.10	Committee Updates and Reports 12.10.1 Appoint Hiring Committee – Foodbank Assistant Coordinator 12.10.2 NOTICE: Executive Evaluation Committee & Organizational Planning 12.10.3 Amendment to Appendix C – Human Resources, Section 8.1.1	Pg. 96 Pg. 97 Pg. 99
12.11	Business 12.11.1 Election Results	Pg. 101
12.12	New Business 12.12.1.	
12.13	Announcements	
12.14	In Camera Session	
12.15	Adjournment	Pg. 104

Motion

Board of Directors Meeting # 12

February 24, 2021



Item 12.2.1
Approve the Agenda

MOTION that the agenda for the CSA Board of Directors Meeting # 12 on **February 24, 2021** be approved as printed and distributed.

Moved:

Seconded:

1st POSSIBLE AMENDMENT

MOTION TO AMEND: To reorder the agenda so that:

- Items ... follows item ... above.

Moved:

Seconded:

2nd POSSIBLE AMENDMENT

MOTION TO AMEND: To add item ... under New Business items.

Moved:

Seconded:

AMENDED MOTION that the agenda for the CSA Board of Directors Meeting # 12 on **February 24, 2021** be approved as amended:

- a)

Moved:

Seconded:

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



Attendance for January 27, 2021, Board of Directors Meeting #10:

Board of Directors			
At-Large (Elected) Representatives		Present / Regrets	Arrived / Departed
Areej Amer	College of Arts Student Union		
Bella Harris	College of Arts Student Union	Present	
Katy Oada	College of Biological Science Student Council	Present	
Maya Persram	College of Biological Science Student Council	Present	
Laura Wilson	College of Social and Applied Human Sciences Student Alliance	Present	
Jessica Krawitz	College of Social and Applied Human Sciences Student Alliance		
Haley Bilokraly	Gordon S. Lang School of Business and Economics	Present	
Jas Rubab Singh	Gordon S. Lang School of Business and Economics		
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Manseerat Uppal	College of Arts Student Union	Present	
Kristine Sondergaard	College of Biological Science Student Council	Present	
Olivia Parker	College of Engineering and Physical Sciences Student Council		
Bailey Hussey	College of Social and Applied Human Sciences Student Alliance	Present	
Tori Wakeford	Gordon S. Lang School of Business and Economics Student Association		
Kendra Cornelissen	Ontario Agricultural College Student Federation	Present	
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Jena-Lee Ashley	Aboriginal Student Association	Present	
Debbie Aturamu	Guelph Black Students Association		

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



Alan Negrin	Guelph Queer Equality	Present	
Jaskiran Sethi	Guelph Resource Centre for Gender Empowerment and Diversity		
Lori-Ann Grossett	International Student Organization	Present	
Anum Anjum	Interhall Council	Present	
VACANT	Guelph Campus Co-op		
Blakeney Smith	Ontario Public Interest Research Group (OPIRG)	Present	
Sooraj Modi	Student Senate Caucus	Present	Arrived 6:57
Michael Pacheco	Board of Governors		
Executive (Ex-officio, non-voting)		Present / Regrets	Arrived/ Departed
Tyler Poirier	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
Sean Mitchell	Vice President Academic	Present	
Horeen Hassan	Vice President External	Present	

Guests	Affiliation
Julia Centofanti	CSA Assistant Returning Officer (ARO)

Staff	Position
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Sarah Dias	Scribe

MINUTES

Board of Directors Meeting # 10
January 27, 2021 – 6:00 pm
Microsoft Teams



Summary of Significant Resolutions:**10.6 Executive Committee Minutes**

MOTION that the Executive Committee Minutes be received as information for the following meetings:

- 10.6.1 Meeting # 30 Minutes - December 9, 2020
- 10.6.2 Meeting # 31 Minutes - January 15, 2021

Motion carried.

10.7 Executive Updates

MOTION that the following Executive Updates be received as information:

- 10.7.1. President
- 10.7.2. VP Student Experience
- 10.7.3. VP Academic
- 10.7.4. VP External

Motion carried.

10.10.1 Appoint Directors to Teaching Excellence Award Selection Committee

RESOLVED that:

- a) The CSA Board strike a 2021 Teaching Excellence Award Selection Committee with the mandate to review nominations and select the recipient(s) of the award to the VP Academic.
- b) The VP Academic Chair the TEA Selection Committee.
- c) The VP Academic, in consultation with the 2021 TEA Selection Committee, develop terms of reference (TOR) for the Board's consideration to establish this committee permanently.
- d) The following two Director(s) be appointed to the 2021 Teaching Excellence Awards Selection Committee.

MINUTES

Board of Directors Meeting # 10
January 27, 2021 – 6:00 pm
Microsoft Teams



Haley Bilokraly
Bella Harris

Motion carried.

10.10.2 CSA Elections Appeals Board (EAB) Selection & Ratification

AMENDED MOTION:

RESOLVED that:

- a) the Policy & Bylaw Review Committee (PBRC) review the EAB General Member selection process and provide recommendations to streamline the process of General Member selection to the Board by the end of the 2020-2021 academic year; and
 - i. that the recommended process include protecting the confidentiality of information submitted by interested General Members.
- b) the CSA Board of Directors appoint the following General Members to the Elections Appeals Board for the remainder of the 2020-2021 academic year:

Abigail Stewart
Kaitlyn Bramham

- c) Members Oada and Negrin be de-ratified from the EAB, and that the following Directors be added to the EAB:

Lori-Ann Grossett
Kristine Sondergaard

Motion as amended carried.

MINUTES

Board of Directors Meeting # 10
January 27, 2021 – 6:00 pm
Microsoft Teams



10.11.1 Revised 2020-2021 Board Meeting Schedule

RESOLVED that the revised 2020-2021 Board of Directors Meeting Schedule be approved as presented at the January 27, 2021 Board Meeting.

Motion carried.

10.11.6 CSA Health Plan Referendum Campaign

RESOLVED that:

- a) the CSA campaign against the proposed health plan with an opt-out option and represent the No Referendum Team; and
- b) the CSA ensures that students receive information on both plans, so CSA Members can make an informed choice, in a manner that is inclusive and does not contribute to divisiveness.

Motion carried.

10.11.7 Adoption of Elections Office All Candidates Package (Director and Executive)

RESOLVED that both the All Candidates Package – Executive, and the All Candidates Package – Directors be adopted as included in the January 27, 2021 Board Package, and as presented by the Chief Returning Officer on behalf of the Elections Office.

Motion carried.

10.12.1. CSA COVID-19 Statement Regarding Campus Outbreak

RESOLVED that the CSA Executive Committee release a statement on the University of Guelph COVID-19 outbreak that speaks to the impact that the actions of those involved have on our community and undergraduate students, guiding the Executive's discussions with media and the University of Guelph.

Motion carried.

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams

**Agenda – January 21, 2021:**

- 10.0 Call to Order**
- 10.1 Land Acknowledgement**
Kristine Sondergaard
- 10.2 Adoption of the Agenda**
 - 10.2.1 Approve the Agenda
 - 10.2.2 Declarations of Conflicts
- 10.3 Ratifications and De-Ratifications**
 - 10.3.1 N/A
- 10.4. Comments from the Chair**
 - 10.4.1 Introductions and Pronouns
- 10.5 Approval of Past Board Minutes**
 - 10.5.1 N/A
- 10.6 Executive Committee Minutes**
 - 10.6.1 Meeting # 30 Minutes - December 9, 2020
 - 10.6.2 Meeting # 31 Minutes - January 15, 2021
- 10.7 Executive Updates**
 - 10.7.1 President
 - 10.7.2 VP Student Experience
 - 10.7.3 VP Academic
 - 10.7.4 VP External
- 10.8 Director Reports**
- 10.9 CSA Services Update and Report**
 - 10.9.1 N/A
- 10.10 Committee Updates and Reports**
 - 10.10.1 Appoint Directors to Teaching Excellence Award Selection Committee
 - 10.10.2 CSA Elections Appeals Board (EAB) Selection & Ratification
- 10.11 Business**
 - 10.11.1 Revised 2020-2021 Board Meeting Schedule
 - 10.11.2 NOTICE: Amend Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA
 - 10.11.3 NOTICE: CSA Rules of Order Section 3.6 New Business
 - 10.11.4 NOTICE: Amend Appendix A, Section 13. Policy Review Policy
 - 10.11.5 NOTICE: Amend Bylaw 1 – Organizational, Section 9.0 Member Meetings (AGM Location)
 - 10.11.6 CSA Health Plan Referendum Campaign
 - 10.11.7 Adoption of Elections Office All Candidates Package (Director and Executive)
- 10.12 New Business**

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



10.12.1. NOTICE: Winter 2021 General Election Electoral Policy Amendments – Verified Signatures

10.12.2. CSA COVID-19 Statement Regarding Campus Outbreak

10.13 Announcements

10.14 *In Camera* Session

10.15 Adjournment

MINUTES

Board of Directors Meeting # 10
January 27, 2021 – 6:00 pm
Microsoft Teams

**Minutes – January 27, 2021:****10.0 Call to Order**

Meeting called to order at 6:01 pm.

10.1 Land Acknowledgement

We acknowledge that the University of Guelph resides on the ancestral and treaty lands of several Indigenous peoples, including the Attawandaron people and the Mississaugas of the Credit, and we recognize and honour our Anishinaabe, Haudenosaunee, and Métis neighbours. The Dish with One Spoon Covenant speaks to our responsibility to steward and sustain the land and the environment in which we live, study and work, so that everyone may benefit from the sustenance it provides.

We recognize the rich history and culture of Indigenous Peoples in Canada. It is important for us to also recognize Indigenous lands and their significance; however, it is important to not stop there. We need to strive to educate ourselves and build respectful relationships with First Nations, Inuit and Métis peoples and communities across Canada. It is important to strengthen our relationships with and continue to learn from our Indigenous communities, to ensure we have an active part in reconciliation.

Kristine Sondergaard
College of Biological Science Student Council

10.2 Adoption of the Agenda**10.2.1 Approve the Agenda**

MOTION that the agenda for the CSA Board of Directors Meeting # 10 on **January 27, 2021** be approved as printed and distributed.

Moved: Sara Kuwatly, VP Student Experience

Seconded: Maya Persram

MOTION TO AMEND: To add item 10.12.1. W21 Election Policy Amendments – Verified Signatures under New Business items.

Moved: Tyler Poirier, President

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams

**Seconded:** Sara Kuwatly, VP Student Experience

The President explains how this item is time sensitive: the CSA is currently in the election process and needs to determine if we want to make amendments to election policies. Getting signatures virtually can be challenging, and we need to ensure we are not creating any barriers to the democratic process. The Chair agrees that this is a time-sensitive item as there is a deadline with the election coming up and can be added to the agenda.

Motion to amend carried.**MOTION TO AMEND:** To reorder the agenda so that:

- New Business item 10.12.1 Winter 2021 General Election Electoral Policy Amendments – Verified Signatures immediately follows item 10.4.1 Introductions and Pronouns; and
- Item 10.11.7 Adoption of Elections Office All Candidates Package (Director and Executive) immediately follows item 10.12.1.

Moved: Tyler Poirier, President**Seconded:** Maya Persram**Motion to amend carried.****MOTION TO AMEND:** To add item 10.12.2 CSA COVID Statement Regarding Campus Outbreak under New Business items**Moved:** Tyler Poirier, President**Seconded:** Sara Kuwatly, VP Student Experience

President explains this item is time sensitive because the CSA Executives have been contacted by multiple media groups and they would like to reply with a solidified response. In addition, the President states that he will be on a panel at the University tomorrow discussing this topic. The Chair agrees that this is a time-sensitive item as the panel is tomorrow.

Motion to amend carried.**AMENDED MOTION:** That the agenda for the CSA Board of Directors Meeting on **January 27, 2020** be approved as amended:

MINUTES

Board of Directors Meeting # 10
January 27, 2021 – 6:00 pm
Microsoft Teams



- a) To add item 10.12.1 Winter 2021 General Election Electoral Policy Amendments – Verified Signatures under New Business items.
- b) To reorder the agenda so that:
 - New Business item 10.12.1 Winter 2021 General Election Electoral Policy Amendments – Verified Signatures immediately follows item 10.4.1 Introductions and Pronouns; and
 - Item 10.11.7 Adoption of Elections Office All Candidates Package (Director and Executive) immediately follows item 10.12.1.
- c) To add item 10.12.2 CSA COVID-19 Statement under New Business items

Moved: Tyler Poirier, President

Seconded: Sara Kuwatly, VP Student Experience

Motion as amended carried.

10.2.2 Declarations of Conflicts

The following Board of Directors members declared a conflict of interest with election-related agenda items as they indicated their intent to run in the upcoming election:

- Bella Harris
- Maya Persram
- Laura Wilson
- Alan Negrin
- Haley Bilokraly
- Kendra Cornelissen
- Sara Kuwatly

10.3 Ratifications and De-Ratifications

No ratifications or de-ratifications tonight.

10.4. Comments from the Chair

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



I appreciate everyone being here, the conflict of interest is the only new thing for tonight. Other than that, please raise hand for point of order, point of personal privilege, point of parliamentary procedure, or point of information. Request speakers list or volunteer by typing in the chat. If anyone is having internet issues or having issues seeing the poll, let us know please, and we will accommodate that.

10.4.1 Introductions and Pronouns

All Members introduce themselves, share their respective pronouns and roles on the Board.

10.5 Approval of Past Board Minutes

No past board minutes to approve tonight.

10.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

10.6.1 Meeting # 30 Minutes - December 9, 2020

10.6.2 Meeting # 31 Minutes - January 15, 2021

Moved: Sara Kuwatly, VP Student Experience

Seconded: Alan Negrin

Motion carried.

10.7 Executive Updates

10.7.1 President

Hi everyone, it has been a busy month. We are prepping for the Winter semester and for next year. There will be lots of things coming to the board; coming in the next few weeks. If you have any questions at all, please reach out to me. I am always willing to make time, even if it is meeting online; I know emails are not always the best, so please do not be afraid to reach out to me.

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



10.7.2 VP Student Experience

Hi friends. There are a few things I want to highlight. Clubs Day is happening next week on Tuesday, Thursday, and Friday. If you are an accredited club you should have gotten an email. If you are having any issues signing up for Clubs Day, please reach out to me. Another thing I want to mention is that the Athletic Advisory Committee is looking to hire an Indigenous artist to do a mural in the UC lobby; they are down to four artists and they are looking for feedback from students. I can send a Qualtrics survey of the artists and the work they have done, so if you can take some time to check out the artists and vote for your favorite one that would be great. All of this has been done in consultation with Indigenous folks on campus. Take a look at the work they've done and reach out to me if needed.

10.7.3 VP Academic

Hi everyone. I want to say that the motion from last board meeting regarding alternatives to Respondus was received by the university admin. Soon after the student assessment committee received the preliminary report that has recommendations to have alternatives to Respondus, it is unclear who will be eligible to have that option. I am pushing it to anyone who feels as though they would be better served using an alternative to Respondus. Aside from that, the Teaching Excellence Award closes on February 26th, so I encourage you to get applications in. The selection committee will be established later during this meeting, so I encourage you to put your name forward if you are interested in that selection process.

[A Member asks about if there is a timeline to see change in Respondus testing].

The VP Academic shares that it is currently being tabled at the Student Assessment Committee, who needs to approve the recommendations. He also shares that another significant recommendation for students is that they will have access to laptops to complete their midterms and exams, which is a good improvement. In the past they were able to borrow laptops from the library, but there was quite limited resources from there. Once the recommendations are accepted by the Provost, they go to the Deans, who will be meeting next Friday, and then they go to Senate. Once they go to Senate they came be approved, and they could be approved by the President, hopefully prior to midterms.

10.7.4 VP External

A few highlights from my updates, one of the biggest focus for the next few weeks is a lobby document, which our VP Academic have been working with different stakeholders

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



across campus to highlight some of the issues and concerns that students and workers have been facing; whether issues with mental health and safety, workload, quality of education, accessibility and whatnot, so that has been a big thing I am working on. Another highlight is that the BIPOC student coalition will be meeting tomorrow from 4-5pm, for the first time this semester. If you are a Black, Indigenous, or Person of Colour, the you are more than welcome to come into that space to build relationships and share resources and concerns with us. My last highlight is a new initiative, not announced yet, the CSA is partnering with Speed River Bicycle, to give the first 50 students a \$40 discount to purchase bike part and repairs. I am hoping to have link go live sometime this week, so keep eyes peeled and check out social media.

MOTION that the following Executive Updates be received as information:

- 10.7.1. President
- 10.7.2. VP Student Experience
- 10.7.3. VP Academic
- 10.7.4. VP External

Moved: Maya Persram

Seconded: Katy Oada

Motion carried.

10.8 Director Reports

Bella Harris: I got to talk about CSA elections in class. I encouraged folks to reach out, and had some really nice conversations, hopefully that encouraged more people to run.

Kristine Sondergaard: I have been telling professors to post things about elections and referendum. Hopefully you guys have been seeing those, if not please reach out to me and I will follow up with them.

10.9 CSA Services Update and Report

No service updates or reports for tonight.

10.10 Committee Updates and Reports

MINUTES

Board of Directors Meeting # 10
 January 27, 2021 – 6:00 pm
 Microsoft Teams

**10.10.1 Appoint Directors to Teaching Excellence Award Selection Committee****MOTION:**

WHEREAS the [Teaching Excellence Award](#) (TEA) is presented annually by the Central Student Association (CSA) to recognize and show appreciation for the contributions of outstanding instructors on the University of Guelph campus;

WHEREAS nominations for the CSA TEA opened in December 2020 and closes on February 26, 2021 at 4pm;

WHEREAS the CSA VP Academic is responsible for awarding up to two recipients of the TEA annually as per CSA Policy Appendix A, Section 14.5.4, which states 'to coordinate the annual Teaching Excellence Award'; and

WHEREAS there have been more than two nominations for the 2021 TEA.

RESOLVED that:

- a) The CSA Board strike a 2021 Teaching Excellence Award Selection Committee with the mandate to review nominations and select the recipient(s) of the award to the VP Academic.
- b) The VP Academic Chair the TEA Selection Committee.
- c) The VP Academic, in consultation with the 2021 TEA Selection Committee, develop terms of reference (TOR) for the Board's consideration to establish this committee permanently.
- d) The following two Director(s) be appointed to the 2021 Teaching Excellence Awards Selection Committee.

Haley Bilokraly
Bella Harris

Moved: Sean Mitchell, VP Academic

Seconded: Alan Negrin

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



Sean Mitchell, VP Academic : I am hoping two of you will help me select up to two recipients, usually there is only one, but we have the ability to select two this year, so far we have received more than two nominations. The time commitment will be low, and I would appreciate if you put you name forward.

[Members Bilokraly and Harris volunteered.]

Motion carried.

10.10.2 CSA Elections Appeals Board (EAB) Selection & Ratification**MOTION:**

WHEREAS Appendix G, section 27.3.1 states that the Elections Appeals Board (EAB) shall consist of three (3) Directors and two (2) General Members of the CSA;

WHEREAS at their meeting on September 16, 2020, the CSA Board of Directors appointed the following Directors to the EAB:

- Anum Anjum
- Alan Negrin
- Katy Oada;

WHEREAS Appendix G, section 27.3.3., subsection c) states that the Board will appoint CSA General Members to the EAB as per Robert's Rules and the Chair's discretion,

WHEREAS the CSA President informed General Members of the EAB volunteer opportunity via mass-mail in the January 13, 2021 CSA Newsletter as per Appendix G, section 27.3.3, subsection a);

WHEREAS the President received responses from two (2) interested General Members and the Chief Returning Officer (CRO) and President have reviewed these responses to ensure no conflict of interest exists as per Appendix G, section 27.3.5; and

WHEREAS the President provided the General Member responses received, which included a 150-word statement of interest and CV for each, in an email to the Board on January 25, 2021 to prevent publishing confidential information within a Board Package.

RESOLVED that:

- a) the Policy & Bylaw Review Committee (PBRC) review the EAB General Member selection process and provide recommendations to streamline the process of

MINUTES

Board of Directors Meeting # 10
 January 27, 2021 – 6:00 pm
 Microsoft Teams



General Member selection to the Board by the end of the 2020-2021 academic year; and

- i. that the recommended process include protecting the confidentiality of information submitted by interested General Members.
- b) the CSA Board of Directors appoint the following General Members to the Elections Appeals Board for the remainder of the 2020-2021 academic year:

Abigail Stewart
Kaitlyn Bramham

Moved: Tyler Poirier, President
Seconded: Kristine Sondergaard

Tyler Poirier, President: Just want to note, I sent out email on Monday with two General Member applicants. I do want to recognize that the EAB appointed Directors in September, and I recognize there may be conflicts of interest with their membership on the Elections of Appeal Board now. If Directors have decided to run in this election, I feel we may need to amend in this motion to reappoint Directors to Appeals Board, if that is the case.

Chair: You are correct, Members cannot run for elections and be on the Appeals Board, because that is a conflict of interest.

MOTION TO AMEND: To add resolved item c) Members Oada and Negrin be de-ratified from the EAB, and that the following Directors be added to the EAB:

Lori-Ann Grossett
Kristine Sondergaard

Moved: Tyler Poirier, President
Seconded: Lori-Ann Grossett

Motion to amend carried.

AMENDED MOTION:

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



WHEREAS Appendix G, section 27.3.1 states that the Elections Appeals Board (EAB) shall consist of three (3) Directors and two (2) General Members of the CSA;

WHEREAS at their meeting on September 16, 2020, the CSA Board of Directors appointed the following Directors to the EAB:

- Anum Anjum
- Alan Negrin
- Katy Oada;

WHEREAS Appendix G, section 27.3.3., subsection c) states that the Board will appoint CSA General Members to the EAB as per Robert's Rules and the Chair's discretion,

WHEREAS the CSA President informed General Members of the EAB volunteer opportunity via mass-mail in the January 13, 2021 CSA Newsletter as per Appendix G, section 27.3.3, subsection a);

WHEREAS the President received responses from two (2) interested General Members and the Chief Returning Officer (CRO) and President have reviewed these responses to ensure no conflict of interest exists as per Appendix G, section 27.3.5; and

WHEREAS the President provided the General Member responses received, which included a 150-word statement of interest and CV for each, in an email to the Board on January 25, 2021 to prevent publishing confidential information within a Board Package.

RESOLVED that:

- a) the Policy & Bylaw Review Committee (PBRC) review the EAB General Member selection process and provide recommendations to streamline the process of General Member selection to the Board by the end of the 2020-2021 academic year; and
 - i. that the recommended process include protecting the confidentiality of information submitted by interested General Members.
- b) the CSA Board of Directors appoint the following General Members to the Elections Appeals Board for the remainder of the 2020-2021 academic year:

Abigail Stewart

MINUTES

Board of Directors Meeting # 10
January 27, 2021 – 6:00 pm
Microsoft Teams



Kaitlyn Bramham

- c) Members Oada and Negrin be de-ratified from the EAB, and that the following Directors be added to the EAB:

Lori-Ann Grossett
Kristine Sondergaard

The following Members were recorded as abstaining from the vote:

- Maya Persram
- Laura Wilson
- Katy Oada
- Kristine Sondergaard
- Bella Harris
- Haley Bilokraly
- Alan Negrin
- Kendra Cornelissen

Motion as amended carried.

10.11 Business

10.11.1 Revised 2020-2021 Board Meeting Schedule

MOTION:

WHEREAS a revised CSA Board of Director’s meeting schedule was approved on October 28, 2020;

WHEREAS the date of the Annual General Meeting was amended from February 10, 2021 to Tuesday, March 16, 2021 at the January 13, 2021 Board Meeting; and

WHEREAS moving the February 4, 2021 approved meeting date to Wednesday, February 10, 2021 would space Board Meetings evenly to every two weeks.

MINUTES

Board of Directors Meeting # 10
January 27, 2021 – 6:00 pm
Microsoft Teams



RESOLVED that the revised 2020-2021 Board of Directors Meeting Schedule be approved as presented at the January 27, 2021 Board Meeting.

Moved: Tyler Poirier, President

Seconded: Haley Bilokraly

Tyler Poirier, President: I want to indicate that this change does not remove the Special Elections Meeting that is required for the Signatures that is required, so this is besides that.

Motion carried.

10.11.2 Amend Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA

Notice of this item was provided, for consideration at the next meeting.

WHEREAS during review of Bylaw 4 – Policy of the CSA, the Policy & Bylaw Review Committee (PBRC) agreed that more context should be provided to the definition of, and an archival process should be established for, CSA Issues-Based Policies as described in Section 1.1 Policy Resolutions of the CSA; and

WHEREAS this bylaw amendment is being presented at this meeting with a similar motion to amend associated Appendix A, Section 13. Policy Review Policy, so that the two are complimentary.

RESOLVED that **Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA** be amended as presented in the January 27, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Pete Wobschall, Policy & Transition Manager: Information on this item and the next three items are all notice items. They include changes to Bylaw and Policy and this is notice of that. Although you will not be voting on this item tonight, you can certainly discuss it. If you have any questions at all, please contact me at any time.

10.11.3 CSA Rules of Order Section 3.6 New Business

Notice of this item was provided, for consideration at the next meeting.

WHEREAS the CSA's Policy & Transition Manager (PTM) received a request to provide more context by clearly defining 'time-sensitive' and 'emergency' requirements to introduce

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



New Business Items as described in **CSA Rules of Order Section 3.6 New Business**;
and

WHEREAS PBRC, in collaboration with the CSA Chair, has discussed this issue and respectfully recommends this motion for the Board's consideration.

RESOLVED that **CSA Rules of Order, Section 3.6 New Business** be amended as presented in the January 27, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Pete Wobschall, Policy & Transition Manager: This was included in the package. There were questions about what time sensitive and emergency items were, so it has now been clearly identified and the proposed revision includes greater context.

10.11.4 Amend Appendix A, Section 13. Policy Review Policy

Notice of this item was provided, for consideration at the next meeting.

WHEREAS during review of Appendix A, Section 13 Policy Review Policy, the Policy & Bylaw Review Committee (PBRC) identified several issues rendering it ineffective and inefficient as written; and

WHEREAS this policy amendment is being presented at this meeting with a similar motion to amend associated Bylaw 4 – Policy of the CSA, so that the two are complimentary.

RESOLVED that **Appendix A, Section 13. Policy Review Policy** be amended as presented in the January 27, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

10.11.5 Amend Bylaw 1 – Organizational, Section 9.0 Member Meetings (AGM Location)

Notice of this item was provided, for consideration at the next meeting.

WHEREAS at their meeting on January 13, 2021, the CSA Board of Directors approved the date, time and location of the 2021 AGM, which included meeting virtually via Microsoft Teams;

WHEREAS the University continues to restrict in-person meetings due to Covid related impacts; and

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



WHEREAS Bylaw 1 – Organizational, Section 9.0. Members Meetings, subsection 9.1.2. states: ‘The Annual General Meeting (AGM) shall be held at the University of Guelph or elsewhere in the City of Guelph, at a time and place determined by the Board of Directors.’

RESOLVED that:

- a) Bylaw 1 – Organizational, Section 9.0 Members Meetings, be amended by removing subsection 9.1.2.
- b) The President consult with the Executive Committee and core staff and provide recommendations supporting the continuation of, or reinstating, this policy amendment and supporting rationale to Board prior to the final Board Meeting of the academic year.

10.11.6 CSA Health Plan Referendum Campaign

MOTION:

WHEREAS the CSA Board of Directors ratified a referendum question brought forward by the CSA/GSA Health & Dental Plan Committee regarding the Universal Health Plan,

WHEREAS the current Universal Health Plan is set at a fee of \$140 per year and has the potential to increase by the Consumer Price Index annually (e.g. 2.1% in 2020-2021),

WHEREAS the proposed plan with an opt-out option would be set at a fee of \$186 and has the potential to increase by a maximum of 4% annually,

WHEREAS Bylaw 1 - Organizational, Section 1.2.1.c) states that we offer members services to save money like health and dental plans, affordable bus passes, and more,

WHEREAS the Executive Committee recognizes that 81% of undergraduate students decided not to opt-out of the dental plan in the 2020-2021 academic year, indicating similar patterns may occur if an opt-out option was introduced for the health plan,

WHEREAS the CSA has a responsibility to make an informed endorsement prior to asking students to decide on the referendum question,

RESOLVED that:

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



- a) the CSA campaign against the proposed health plan with an opt-out option and represent the No Referendum Team; and
- b) the CSA ensures that students receive information on both plans, so CSA Members can make an informed choice, in a manner that is inclusive and does not contribute to divisiveness.

Moved: Tyler Poirier, President**Seconded:** Sooraj Modi

Tyler Poirier, President: As you know, this question is a big one. The health plan is pretty unique for Guelph. It is actually one of the only universities with a universal health plan. The reason why the executive team felt it necessary to have this motion, is because the majority of students remain on the dental plan, which does have an opt out option. We feel as though, the data supports that a health plan that has an opt out option would have similar rates of opt outs, and therefore, most students would remain opted in to the plan, and therefore the CSA should side with saving students money and because most would have stayed on the dental health plan, and we feel as they would on the health plan as well, it also ensures accessibility.

It also removes delays with reimbursement, for opt out enrollment periods. So, during opt out enrollment periods for the dental plan, students have to wait to get reimbursed, as our insurer processes the opt out students, because they are initially charged the fee, and then reimbursed after the opt-out period. And also, those who remain on plans under the opt out, have to wait as well. To add on to this, students can coordinate their benefits, even if they have alternative coverage, with a universal health plan, and that health plan, if universal, is cheaper. So, we do feel the CSA should campaign against the proposed plan, which means we would support a vote of “no” in the referendum.

Motion carried.**10.11.7 Adoption of Elections Office All Candidates Package (Director and Executive)**

This item was discussed earlier in the agenda, as approved under Adoption of the Agenda.

MOTION:

WHEREAS CSA Policy Appendix G, Section 2.9 states that the CSA Elections Office shall ensure the All Candidates Package is up to date and provided to the Board of Directors; and

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



WHEREAS CSA Policy Appendix G, Section 18.3. states that specific electoral policy guidelines and campaign infractions, outlined in the All Candidates Package, from which the Chief Returning Officer (CRO) will make their decisions must be adopted by the CSA Board of Directors at a Board meeting in the semester during which the election will be held, and prior to the commencement of such election period.

WHEREAS at their meeting on February 26, 2020, the CSA Board of Directors referred the Winter 2020 General Election Candidate's Package to the Policy & Bylaw Review Committee (PBRC) to review and amend according to the following concerns:

- a) Pages 7 and 8 of the package be used as a non-binding outline until such time as committee is able to produce a recommendation, and that recommendation is approved by the Board of Directors;
- b) Any successful candidates from the Winter 2020 General Election have the option upon approval of the updated package to transfer to the updated package;
- c) The package be amended to remove the "limit outside commitments clause";
- d) The updated candidate package be presented by PBRC to the Board of Directors by April 1, 2020; and

WHEREAS the Policy & Bylaw Review Committee (PBRC) reviewed and amended the Candidate's Package as directed.

RESOLVED that both the All Candidates Package – Executive, and the All Candidates Package – Directors be adopted as included in the January 27, 2021 Board Package, and as presented by the Chief Returning Officer on behalf of the Elections Office.

Moved: Sean Mitchell, VP Academic

Seconded: Jena-Lee Ashley

The following Members were recorded as abstaining from the vote:

- Maya Persram
- Bella Harris
- Haley Bilokraly
- Alan Negrin
- Kendra Cornelissen

Motion carried.

10.12 New Business

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams

**10.12.1. Winter 2021 General Election Electoral Policy Amendments – Verified Signatures**

This item was discussed earlier in the agenda, as approved under Adoption of the Agenda.

Notice of this item was provided, for consideration at the next meeting.

WHEREAS filling all Executive and Board of Director positions is critical to the success of the Central Student Association;

WHEREAS COVID-19 public health policy and University of Guelph COVID-19 regulations have made the prescribed electoral process infeasible;

WHEREAS it is the collective role and responsibility of the CSA Elections Office to ensure the CSA Elections process is organized, fair and democratic;

WHEREAS the Elections Office believes it is necessary for the CSA to amend related policies in order to carry out a fair and successful 2021 Winter General Election;

WHEREAS in response to the challenges listed above, at their meeting on January 13, 2021, the CSA Board of Directors amended various Elections-related policies and bylaws, including Appendix G – Electoral, Section 4.3.1.c) by reducing the requirement for an Executive candidate to secure 100 ‘verified signatures in support of their candidacy’ (‘verified signatures’) to 50 verified signatures; and

WHEREAS since the nomination period opened on Monday January 25, 2021, the Elections Team has received concerns from several candidates that the number of verified signatures required in the nominations package is prohibitive under Covid-related restrictions, despite employing reasonable tactics to secure the minimum number of signatures including classroom talks and reaching out by electronic means to their immediate contacts.

RESOLVED that based on recommendations from the Elections Office:

- a) The requirement of Executive Candidates securing 50 signatures be further reduced to 25 verified signatures in Section 4.3.1.c).
- b) The requirement of Director Candidates securing 25 verified signatures be reduced to 10 verified signatures in Section 4.2.1.d).
- c) The Elections Office be permitted to maintain Friday January 29, 2021 as the deadline for the nominations period but extend the date to submit the required

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



number of verified signatures to Thursday February 4, 2021.

- d) The CSA Board of Directors hold a Special Elections Meeting on Wednesday February 3, 2021 at 6:00 pm on Microsoft Teams to discuss this motion.
- e) Recommendations from the Chief Returning Officer (CRO) relating to the policy revisions in a), b) and c) above, be included in their report at the end of the academic year for consideration by the Board for future elections cycles.

MOTION to extend speaking rights to Assistant Returning Officer (ARO), Julia Centofanti, for Item 10.12.1. and 10.11.7.

Moved: Tyler Poirier, President

Seconded: Laura Wilson

Motion carried.

10.12.2. CSA COVID-19 Statement Regarding Campus Outbreak**MOTION:**

WHEREAS the Executive Committee has been contacted by media groups inquiring about the students' reaction to the COVID-19 outbreak that occurred in the East Village residences at the University of Guelph;

WHEREAS the outbreak was caused by students who disregarded health and safety protocols on campus, provided by the Province of Ontario, and those of Wellington-Dufferin-Guelph Public Health;

WHEREAS the CSA understands that such outbreaks may affect a potential return to campus for undergraduate students at the University of Guelph;

WHEREAS the CSA simultaneously recognizes the importance of the health & safety of our community as well as a return to campus for undergraduate students;

WHEREAS the CSA President has been contacted by the University of Guelph to speak on behalf of students concerned about the outbreak during the week of January 25th, 2021;

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



WHEREAS the outbreak puts both undergraduate students and staff (including but not limited to Residence Assistants who are also CSA members) of the University of Guelph at risk both physically and mentally; and

WHEREAS the CSA Executive seeks increased proactive measures to be taken by the University of Guelph to prevent additional COVID-19 infections.

RESOLVED that the CSA Executive Committee release a statement on the University of Guelph COVID-19 outbreak that speaks to the impact that the actions of those involved have on our community and undergraduate students, guiding the Executive's discussions with media and the University of Guelph.

Moved: Tyler Poirier, CSA President

Seconded: Katy Oada

Tyler Poirier, President: I have and other executives have been contacted by the media and the university to discuss this topic. This is something that is very important for students. This outbreak [on campus] has received a lot of attention, not just the media, but social media accounts and whatnot from students. We feel it is important to provide students with support, and to represent them accurately when we do discuss with the media and the university. I encourage you to reach out to me if you do have any questions regarding this.

Motion carried.

10.13 Announcements

Bailey Hussey: I volunteer with Canadian Blood Services at the university, and it has been a bit difficult for people to donate blood everything being online now. I will share the chat our Instagram and the app to give blood and you can reach out to me for more information.

Bella Harris: Busy helping out with Guelph Pride; it is going great. It will happen at the beginning of February, so please look out for that. I am hosting a few events, so please check them out; it is going to be great.

Pete Wobschall, Policy & Transition Manager: I know there was some concern after last meeting in terms of committee membership requirements in order to obtain an official transcript of your CSA activities; and how this relates to the signed Director agreement. There will be future committee memberships available, however this is not a normal year

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



for us and usually there are more hiring committee opportunities. I do not believe that the CSA would decline providing a transcript if committee membership opportunities were not there. Just do the best you can to sit on a committee. If you have already sat on a committee, then maybe wait to see if others volunteer first before volunteering yourself. Please note that Director Training is mandatory, and I'll send reminders to those who still need to complete it, so we can work together to check that off.

Tyler Poirier, President: I am very happy able to pass the position on the health plan referendum, because now we can provide some extra promotional material and ensure students get the best plan. I am also looking forward to establishing another PDR deadline, as we are receiving more and more PDRs with each deadline, and we still have funds to disperse. Funds going out have been lower because the online format results in less expenses for their events. Keep eye out for social media and newsletters for information of when initial PDR deadline will be.

Sean Mitchell, VP Academic : Thanks to our Board Members Bilokraly and Harris volunteering for Teaching Excellence Award Committee.

Sara Kuwatly VP Student Experience: I am rerunning in elections for the same position. I have a trivia event this Friday, if you want to come that would be great, we have a DJ, it should be great. I have been looking at these events to help students socialize in a year where you can't always socialize. Come to my event on Friday!

Haley Bilokraly: I am a member of an organization that raises money for an oncology camp, for children or family members who are affected by cancer. This Monday we are holding a meeting available to anyone to make stickers and art that will be sold on Redbubble to raise money. If anyone is interested in that, please feel free to reach out to me.

Anum Anjum: I do have an update about Eboard elections for IHC, they are on February 21st, and more information will be going out at the end of this week. Another point, during constitutional review last week, we passed a motion about Eboard members not having to live on residence because that was mandatory before, so because of COVID we don't want to disadvantage anyone, so if you run to be an Eboard member this year, you do not have to live on residence. For anymore information, please contact me.

Maya Persram: I am running for position again in upcoming election.

Debbie Aturamu: With February approaching, Black History Month is approaching. There will be more updates coming soon, and there will be lots of events, so we encourage you to come out and celebrate with us.

MINUTES

Board of Directors Meeting # 10

January 27, 2021 – 6:00 pm

Microsoft Teams



Katy Oada: I am thinking of running for position I am in now but haven't decided yet.

Sooraj Modi: Senate and Board of Governors positions are now available. It is a great opportunity that shows you the innerworkings of university, and it is a great way to meet administration and faculty. I highly encourage you to apply. If you have any questions, then email elections or send me a message.

10.14 In Camera Session

No in camera session.

10.15 Adjournment

MOTION to adjourn the CSA Board of Directors Meeting of **January 27, 2021** at 7:50 pm.

Moved: Sara Kuwatly, VP Student Experience

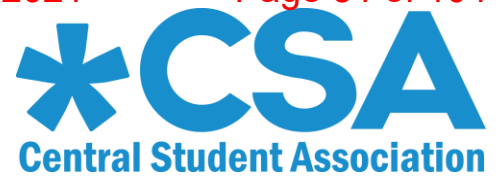
Seconded: Sooraj Modi

Motion carried.

Motion

Board of Directors Meeting # 12

February 24, 2021



Item 12.5.1

Approval of Past Board Minutes – January 27, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 10 – January 27, 2021.

Moved:

Seconded:

MINUTES

Special Elections Board Meeting # 10a

February 3, 2021 – 6:00 pm

Microsoft Teams



Attendance for February 3, 2021, Special Elections Board Meeting #10a:

Board of Directors			
At-Large (Elected) Representatives		Present / Regrets	Arrived / Departed
Areej Amer	College of Arts Student Union		
Bella Harris	College of Arts Student Union	Present	Arrived at 6:07
Katy Oada	College of Biological Science Student Council	Present	
Maya Persram	College of Biological Science Student Council	Present	
Laura Wilson	College of Social and Applied Human Sciences Student Alliance		
Jessica Krawitz	College of Social and Applied Human Sciences Student Alliance	Present	
Haley Bilokraly	Gordon S. Lang School of Business and Economics	Present	
Jas Rubab Singh	Gordon S. Lang School of Business and Economics	Present	
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Manseerat Uppal	College of Arts Student Union		
Kristine Sondergaard	College of Biological Science Student Council	Present	
Olivia Parker	College of Engineering and Physical Sciences Student Council	Present	
Bailey Hussey	College of Social and Applied Human Sciences Student Alliance	Present	
Tori Wakeford	Gordon S. Lang School of Business and Economics Student Association	Present	
Kendra Cornelissen	Ontario Agricultural College Student Federation		
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Jena-Lee Ashley	Aboriginal Student Association	Present	

MINUTES

Special Elections Board Meeting # 10a

February 3, 2021 – 6:00 pm

Microsoft Teams



Debbie Aturamu	Guelph Black Students Association		
Alan Negrin	Guelph Queer Equality	Present	
Jaskiran Sethi	Guelph Resource Centre for Gender Empowerment and Diversity		
Lori-Ann Grossett	International Student Organization	Present	
Anum Anjum	Interhall Council	Present	
VACANT	Guelph Campus Co-op		
Blakeney Smith	Ontario Public Interest Research Group (OPIRG)	Present	
Sooraj Modi	Student Senate Caucus	Present	
Michael Pacheco	Board of Governors	Present	
Executive (Ex-officio, non-voting)		Present / Regrets	Arrived/ Departed
Tyler Poirier	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
Sean Mitchell	Vice President Academic	Present	
Horeen Hassan	Vice President External	Present	

Guests	Affiliation
Julia Centofanti	CSA Assistant Returning Officer (ARO)
Jewel Lindemann	CSA Chief Returning Officer (CRO)

Staff	Position
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Sarah Dias	Scribe

MINUTES

Special Elections Board Meeting # 10a
February 3, 2021 – 6:00 pm
Microsoft Teams



Summary of Significant Resolutions:**S.4.1 Winter 2021 General Election Electoral Policy Amendments Verified Signatures****AMENDED MOTION:**

RESOLVED that based on recommendations from the Elections Office:

- a) The requirement of Director Candidates securing 25 verified signatures be reduced to 10 verified signatures in Section 4.2.1.d).
- b) The Elections Office be permitted to maintain Friday January 29, 2021 as the deadline for the nominations period but extend the date to submit the required number of verified signatures to Thursday February 4, 2021.
- c) Recommendations from the Chief Returning Officer (CRO) relating to the policy revisions in a), and b) above, be included in their report at the end of the academic year for consideration by the Board for future elections cycles.

Motion as amended carried.

S.4.2 Potential Conflict of Interest W21 General Election: Chief Returning Officer

RESOLVED that:

- a) The information provided by the Chief Returning Officer (CRO) regarding a potential conflict of interest due to their co-worker relationship with a W21 Elections candidate be received.
- b) For the duration of the Winter 2021 General Election process, any decisions regarding candidate Alyssa Ahmed, including approvals for all campaign material for the candidate, as well as for the other candidates for the College of Social and Applied Human Sciences Director at-large election position, be determined by other members of the Elections Team moving forward (Assistant Returning Officer (ARO), President, and/or Policy & Transition Manager).
- c) Based on a recommendation from the CSA President following a review of electoral period activities to date, this conflict has not disrupted the normal

MINUTES

Special Elections Board Meeting # 10a
 February 3, 2021 – 6:00 pm
 Microsoft Teams



operation of the democratic process, and no further remedy should be undertaken.

Motion carried.

S.4.3 MOTION: CSA Winter 2021 General Election – Ratification of Candidates

MOTION: That the following undergraduate students be ratified as candidates in the CSA 2021 General Election:

Executive Candidates

Executive Position	Candidate(s)
President	Alex Charette Nicole Walker Radek Zaba
Vice-President Student Experience	Sara Kuwatly
Vice-President Academic	Lisa Kazuhara
Vice-President External	Jamie Gibson Shilik Hamad

Director At-Large Candidates

College	Candidate(s)
College of Arts (COA)	Bella Harris
College of Biological Sciences (CBS)	Maya Persram Leilani Rocha
College of Engineering and Physical Sciences (CEPS)	No candidates.

MINUTES

Special Elections Board Meeting # 10a

February 3, 2021 – 6:00 pm

Microsoft Teams



College	Candidate(s)
College of Social and Applied Human Sciences (CSAHS)	Alyssa Ahmed Ariel Oleynikov Laura Wilson
Gordon S. Lang School of Business and Economics	Leila Stevens Joshua Vito
Ontario Agricultural College (OAC)	No candidates.
Ontario Veterinary College (OVC)	No candidates.

Motion carried.

MINUTES

Special Elections Board Meeting # 10a
February 3, 2021 – 6:00 pm
Microsoft Teams



Agenda – February 3, 2021:

- S.0 Call to Order**
- S.1 Land Acknowledgement**
 - TBD
- S.2 Adoption of the Agenda**
 - S.2.1 Approve the Agenda
 - S.2.2 Declarations of Conflicts
- S.3. Comments from the Chair**
 - S.3.1 Introductions and Pronouns
- S.4 Business**
 - S.4.1 Winter 2021 General Election Electoral Policy Amendments Verified Signatures
 - S.4.2 Potential Conflict of Interest W21 General Election: Chief Returning Officer
 - S.4.3 CSA Winter 2021 General Election – Ratification of Candidates
- S.5 New Business**
 - S.5.1.
- S.6 *In Camera* Session**
- S.7 Adjournment**

MINUTES

Special Elections Board Meeting # 10a
February 3, 2021 – 6:00 pm
Microsoft Teams

**Minutes – February 3, 2021:****S.0 Call to Order**

Meeting is called to order at 6:01 pm.

S.1 Land Acknowledgement

I recognize folks are tuning from different locations, but the place that connects us all to one another is the University of Guelph, or rather the city of Guelph which is situated on the ancestral lands of the Attawandaron people and the treaty lands and territory of Mississaugas of the Credit, land that is subject to treaty plea of 1972. I highly encourage folks to look into and learn more about the land that you take up space on. One really neat place to look into this is the site called NativeLand.ca, it identifies whose ancestral lands you reside on depending on your region. I myself am a settler who is currently taking up space in Guelph, and I often think of my personal connection to this land as I continue to take up space on it. I along with many others have an obligation to understand the significance of the Dish with One Spoon covenant to this land and I must work to build a relationship with the Anishinaabe, Haudenosaunee, and Métis people. Thank you.

Horeen Hassan
VP External

S.2 Adoption of the Agenda**S.2.1 Approve the Agenda**

MOTION that the agenda for the CSA Board of Directors Special Elections Meeting #10a on February 3, 2021 be approved as printed and distributed.

Moved: Sara Kuwatly, VP Student Experience
Seconded: Maya Persram

Motion carried.

MINUTES

Special Elections Board Meeting # 10a
February 3, 2021 – 6:00 pm
Microsoft Teams

**S.2.2 Declarations of Conflicts**

The following Board of Director Members declared a conflict of interest with election-related agenda items as they indicated their intent to run in the upcoming election:

Maya Persram
Sara Kuwatly, VP Student Experience
Laura Wilson
Bella Harris

Tyler Poirier, President declared a conflict of interest relating to item S.4.1 Verified Signatures due to prior knowledge of this item.

S.3. Comments from the Chair

We only have a couple of items in business for tonight, so it will be a short meeting.

S.3.1 Introductions and Pronouns

All Members introduce themselves and share their roles on the Board and their pronouns.

S.4 Business**S.4.1 Winter 2021 General Election Electoral Policy Amendments Verified Signatures**

MOTION to extend speaking rights to Julia Centofanti (ARO), and Jewel Lindemann (CRO) for the duration of the meeting to respond to questions that arise from members.

Moved: Sara Kuwatly, VP Student Experience

Seconded: Maya Persram

Motion carried.

MOTION:

Notice of this item was provided, for consideration at the next meeting.

MINUTES

Special Elections Board Meeting # 10a
February 3, 2021 – 6:00 pm
Microsoft Teams



WHEREAS filling all Executive and Board of Director positions is critical to the success of the Central Student Association;

WHEREAS COVID-19 public health policy and University of Guelph COVID-19 regulations have made the prescribed electoral process infeasible;

WHEREAS it is the collective role and responsibility of the CSA Elections Office to ensure the CSA Elections process is organized, fair and democratic;

WHEREAS the Elections Office believes it is necessary for the CSA to amend related policies in order to carry out a fair and successful 2021 Winter General Election;

WHEREAS in response to the challenges listed above, at their meeting on January 13, 2021, the CSA Board of Directors amended various Elections-related policies and bylaws, including Appendix G – Electoral, Section 4.3.1.c) by reducing the requirement for an Executive candidate to secure 100 ‘verified signatures in support of their candidacy’ (‘verified signatures’) to 50 verified signatures; and

WHEREAS since the nomination period opened on Monday January 25, 2021, the Elections Team has received concerns from several candidates that the number of verified signatures required in the nominations package is prohibitive under Covid-related restrictions, despite employing reasonable tactics to secure the minimum number of signatures including classroom talks and reaching out by electronic means to their immediate contacts.

RESOLVED that based on recommendations from the Elections Office:

- a) The requirement of Executive Candidates securing 50 signatures be further reduced to 25 verified signatures in Section 4.3.1.c).
- b) The requirement of Director Candidates securing 25 verified signatures be reduced to 10 verified signatures in Section 4.2.1.d).
- c) The Elections Office be permitted to maintain Friday January 29, 2021 as the deadline for the nominations period but extend the date to submit the required number of verified signatures to Thursday February 4, 2021.
- d) Recommendations from the Chief Returning Officer (CRO) relating to the policy revisions in a), b) and c) above, be included in their report at the end of the academic year for consideration by the Board for future elections cycles.

MINUTES

Special Elections Board Meeting # 10a
February 3, 2021 – 6:00 pm
Microsoft Teams



Moved: Horeen Hassan, VP External
Seconded: Anum Anjum

MOTION TO AMEND: To remove point a) The requirement of Executive Candidates securing 50 signatures be further reduced to 25 verified signatures in Section 4.3.1.c).

Moved: Horeen Hassan, VP External
Seconded: Jas Rubab Singh

Horeen Hassan, VP External: This motion has come out because we recognize that a lot of board of Directors are struggling to get the required number of signatures. I recognize why Directors were having such a difficult time getting signatures because they have a much smaller constituency compared to a lot of the Executive positions. Executives have had accommodations made with the reduction going from 100 to 50, which I feel is an appropriate adjustment that has been made. But I feel as though the constituency that the Executives have allows for undergrad to nominate them, making it much easier for the Executives to reach that 50 signature mark. From my understanding I believe most of the Executives running have already met the required signature mark, so I feel a little uncomfortable reducing that threshold mark to 25, given that outreach strategies to the student body should be strong if you are running for an Executive position.

Jas Rubab Singh: I agree with the VP External, as Executives have much larger space to get the votes and that is not the same for Directors.

Jewel Lindemann, CRO: Between yesterday and today all candidates submitted an update of how many signatures they have been able to acquire with the virtual elections. For Directors, 4 out of 8 have reached the number of signatures that is currently required. The one unique thing for Directors is they need to get signatures from their own college, and I want to bring to the board's attention that some colleges are smaller than others which may be impacting some Directors in getting their signatures as they have a smaller outreach, than Directors who are Members of a larger college.

We also received Executive updates, there are currently 7 candidates running for Executive position, and 4 of those candidates have been able to reach the 50 required signatures. One candidate is at 42, so quite close, whereas there are 2 candidates who are quite far from the 50. So, we did see what it would be like if we were to reduce the number of signatures. Currently 50% of Directors have met the quota, and if we were to reduce the signatures to 10 signatures, we would have 75% of Directors. As for Executives, we have 57% of candidates who have been able to reach the number

MINUTES

Special Elections Board Meeting # 10a

February 3, 2021 – 6:00 pm

Microsoft Teams



of signatures and if we were to reduce the number of signatures by half we would have 71% who are meeting the requirements, so we would still have 29% who do not meet requirements.

Motion to amend carried.

AMENDED MOTION:

WHEREAS filling all Executive and Board of Director positions is critical to the success of the Central Student Association;

WHEREAS COVID-19 public health policy and University of Guelph COVID-19 regulations have made the prescribed electoral process infeasible;

WHEREAS it is the collective role and responsibility of the CSA Elections Office to ensure the CSA Elections process is organized, fair and democratic;

WHEREAS the Elections Office believes it is necessary for the CSA to amend related policies in order to carry out a fair and successful 2021 Winter General Election;

WHEREAS in response to the challenges listed above, at their meeting on January 13, 2021, the CSA Board of Directors amended various Elections-related policies and bylaws, including Appendix G – Electoral, Section 4.3.1.c) by reducing the requirement for an Executive candidate to secure 100 'verified signatures in support of their candidacy' ('verified signatures') to 50 verified signatures; and

WHEREAS since the nomination period opened on Monday January 25, 2021, the Elections Team has received concerns from several candidates that the number of verified signatures required in the nominations package is prohibitive under Covid-related restrictions, despite employing reasonable tactics to secure the minimum number of signatures including classroom talks and reaching out by electronic means to their immediate contacts.

RESOLVED that based on recommendations from the Elections Office:

- a) The requirement of Director Candidates securing 25 verified signatures be reduced to 10 verified signatures in Section 4.2.1.d).
- b) The Elections Office be permitted to maintain Friday January 29, 2021 as the deadline for the nominations period but extend the date to submit the required

MINUTES

Special Elections Board Meeting # 10a
February 3, 2021 – 6:00 pm
Microsoft Teams



number of verified signatures to Thursday February 4, 2021.

- c) Recommendations from the Chief Returning Officer (CRO) relating to the policy revisions in a), and b) above, be included in their report at the end of the academic year for consideration by the Board for future elections cycles.

Members Maya Persram, Bella Harris, and Laura Wilson abstained from voting.

Motion as amended carried.

S.4.2 Potential Conflict of Interest W21 General Election: Chief Returning Officer**MOTION:**

WHEREAS the Chief Returning Officer (CRO) notified the President of a potential conflict of interest in relation to a 2021 General Election candidate via email on January 29, 2021.

RESOLVED that:

- a) The information provided by the Chief Returning Officer (CRO) regarding a potential conflict of interest due to their co-worker relationship with a W21 Elections candidate be received.
- b) For the duration of the Winter 2021 General Election process, any decisions regarding candidate Alyssa Ahmed, including approvals for all campaign material for the candidate, as well as for the other candidates for the College of Social and Applied Human Sciences Director at-large election position, be determined by other members of the Elections Team moving forward (Assistant Returning Officer (ARO), President, and/or Policy & Transition Manager).
- c) Based on a recommendation from the CSA President following a review of electoral period activities to date, this conflict has not disrupted the normal operation of the democratic process, and no further remedy should be undertaken.

Moved: Sara Kuwatly, VP Student Experience

Seconded: Maya Persram

Motion carried.

MINUTES

Special Elections Board Meeting # 10a

February 3, 2021 – 6:00 pm

Microsoft Teams

**S.4.3 CSA Winter 2021 General Election – Ratification of Candidates****MOTION:**

WHEREAS [Appendix G – Electoral](#), Section 4.0 Nominations, subsection 4.1.4. states:

The CRO shall submit the names of all valid candidates and the offices they are seeking to the Board of Directors for ratification within seven days of the close of nominations. If the Board of Directors does not meet within seven days of the close of nomination, the Executive Committee is empowered to ratify the list of candidates.

RESOLVED that the following undergraduate students be ratified as candidates in the CSA 2021 General Election:

Executive Candidates

Executive Position	Candidate(s)
President	Alex Charette Nicole Walker Radek Zaba
Vice-President Student Experience	Sara Kuwatly
Vice-President Academic	Lisa Kazuhara
Vice-President External	Jamie Gibson Shilik Hamad

Director At-Large Candidates

College	Candidate(s)
College of Arts (COA)	Bella Harris
College of Biological Sciences (CBS)	Maya Persram Leilani Rocha

MINUTES

Special Elections Board Meeting # 10a

February 3, 2021 – 6:00 pm

Microsoft Teams



College	Candidate(s)
College of Engineering and Physical Sciences (CEPS)	No candidates.
College of Social and Applied Human Sciences (CSAHS)	Alyssa Ahmed Ariel Oleynikov Laura Wilson
Gordon S. Lang School of Business and Economics	Leila Stevens Joshua Vito
Ontario Agricultural College (OAC)	No candidates.
Ontario Veterinary College (OVC)	No candidates.

Moved: Katy Oada**Seconded:** Anum Anjum**Motion carried.****S.5 New Business**

No new business.

S.6 In Camera Session

No in camera session.

S.7 Adjournment**MOTION** to adjourn the CSA Board of Directors Special Elections Meeting of February 3, 2021 at 6:37 pm.**Moved:** Sara Kuwatly, VP Student Experience**Seconded:** Maya Persram

MINUTES

Special Elections Board Meeting # 10a

February 3, 2021 – 6:00 pm

Microsoft Teams



Motion carried.

Motion

Board of Directors Meeting # 12

February 24, 2021



Item 12.5.2

Approval of Past Board Minutes – February 3, 2021

MOTION that the Minutes be approved for CSA Special Elections Board Meeting # 10a – February 3, 2021.

Moved:

Seconded:

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams



Attendance for February 10, 2021, Board of Directors Meeting #11:

Board of Directors			
At-Large (Elected) Representatives		Present / Regrets	Arrived / Departed
Areej Amer	College of Arts Student Union	Present	
Bella Harris	College of Arts Student Union		
Katy Oada	College of Biological Science Student Council	Present	
Maya Persram	College of Biological Science Student Council	Present	
Laura Wilson	College of Social and Applied Human Sciences Student Alliance	Present	
Jessica Krawitz	College of Social and Applied Human Sciences Student Alliance	Present	
Haley Bilokraly	Gordon S. Lang School of Business and Economics	Present	
Jas Rubab Singh	Gordon S. Lang School of Business and Economics	Present	
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Manseerat Uppal	College of Arts Student Union		
Kristine Sondergaard	College of Biological Science Student Council	Present	
Olivia Parker	College of Engineering and Physical Sciences Student Council		
Bailey Hussey	College of Social and Applied Human Sciences Student Alliance	Present	
Tori Wakeford	Gordon S. Lang School of Business and Economics Student Association	Present	
Kendra Cornelissen	Ontario Agricultural College Student Federation		
VACANT	Ontario Veterinary College Central Veterinary Student Association		
Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Jena-Lee Ashley	Aboriginal Student Association	Present	
Debbie Aturamu	Guelph Black Students Association		
Alan Negrin	Guelph Queer Equality	Present	

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams



Jaskiran Sethi	Guelph Resource Centre for Gender Empowerment and Diversity		
Lori-Ann Grossett	International Student Organization	Present	
Anum Anjum	Interhall Council		
VACANT	Guelph Campus Co-op		
Blakeney Smith	Ontario Public Interest Research Group (OPIRG)	Present	
Sooraj Modi	Student Senate Caucus	Present	
Michael Pacheco	Board of Governors	Present	
Executive (Ex-officio, non-voting)		Present / Regrets	Arrived/ Departed
Tyler Poirier	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
Sean Mitchell	Vice President Academic	Present	
Horeen Hassan	Vice President External	Present	

Guests	Affiliation
N/A	

Staff	Position
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Sarah Dias	Scribe

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



Summary of Significant Resolutions:

11.5.1 Meeting # 9 – January 13, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 9 – January 13, 2021.

Motion carried.

11.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

- 11.6.1 Meeting # 32 Minutes - January 20, 2021
- 11.6.2 Meeting # 33 Minutes - January 27, 2021

Motion carried.

11.7 Executive Updates

MOTION that the following Executive Updates be received as information:

- 11.7.1. President
- 11.7.2. VP Student Experience
- 11.7.3. VP Academic
- 11.7.4. VP External

Motion carried.

11.10.1 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 4 – December 3, 2020

MOTION to receive the minutes of the **Petitions, Delegations and Representations (PDR) Committee** from Meeting # 4 held on December 3, 2020 as information.

Motion carried.

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams

**11.10.2 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 5 – January 26, 2021**

MOTION to receive the minutes of the **Petitions, Delegations and Representations (PDR) Committee** from Meeting # 5 held on January 26, 2021 as information.

Motion carried.

11.10.3 MINUTES: Finance Committee Meeting # 3 – November 18, 2020

MOTION to receive the minutes of the **Finance Committee** from Meeting # 3 held on November 18, 2020 as information.

Motion carried.

11.10.4 MINUTES: Policy & Bylaw Review Committee - Meeting # 3 – December 7, 2020

MOTION to receive the minutes of the **Policy & Bylaw Review Committee (PBRC)** from Meeting # 3 held on December 7, 2020 as information.

Motion carried.

11.10.5 MOTION: Appoint Hiring Committee – Front Office Assistant(s)

RESOLVED that:

- a) That the Office Manager & Executive Support be appointed as the staff representative to the Hiring Committee for Front Office Assistant(s).
- b) That the CSA President be appointed as Chair to the Hiring Committee for Front Office Assistant(s).
- c) That the following CSA Director be appointed to the Hiring Committee for up to three (3) Front Office Assistant(s):

Tori Wakeford

Motion carried.

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



11.10.6 MOTION: Appoint Hiring Committee – Student Help & Advocacy Centre Coordinator & Assistant Coordinator

RESOLVED that:

- a) That the Vice President Academic be appointed as Chair to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator.
- b) That the SHAC Coordinator be appointed as the staff representative to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator
- c) That the following CSA Director be appointed to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator:

Jas Rubab Singh

Motion carried.

11.10.7 MOTION: Appoint Members to the University Centre Board

RESOLVED that:

- a) The Vice President Student Experience be appointed to the UC Board as the CSA’s Executive representative for the 2021-2022 academic year.
- b) The following 2021-2022 undergraduate members (currently CSA Directors) continue to represent the CSA on the UC Board for the 2021-2022 academic year:
 - Lori-Ann Grossett
 - Jessica Krawitz
 - Maya Persram
- c) The following six (6) undergraduates be appointed to the UC Board for the 2021-2022 academic year:

Katy Oada
Haley Bilokraly

MINUTES

Board of Directors Meeting # 11
 February 10, 2021 – 6:00 pm
 Microsoft Teams



Jas Rubab Singh
Laura Wilson

- d) The following five (5) undergraduates be appointed to the UC Board as Alternates for the 2021-2022 academic year:

Kristine Sondergaard
Bailey Hussey

Motion carried.

11.10.8 MOTION: Late Payment and Reinstatement Fee Appeal Committee Recruitment

RESOLVED that the CSA Board of Directors appoint the following General Member to represent undergraduate students on the Late Payment and Reinstatement Fee Appeal committee for the remainder of the 2020-2021 academic year:

Laura Wilson

Motion carried.

11.10.10 MOTION: Finance Committee Recommendation – Salary and Wage

RESOLVED that the 2021-2022 salaries of Executive and staff be adjusted as recommended by the Finance Committee and presented in the February 10, 2021 CSA Board Package.

Motion carried.

11.10.11 MOTION: Elections Appeal Board Report – Feb 7, 2021

RESOLVED that the CSA Board of Directors receive the February 7, 2021 Elections Appeal Board (EAB) Report as included in the February 10, 2021 Board Package and presented by the CSA President as information.

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



Motion carried.

11.11.2 MOTION to Support Farmers in India

RESOLVED that the CSA work alongside the Indian Students Association to raise awareness around this issue and to release the following solidarity statement to show our support.

Motion carried.

11.11.3 MOTION to Amend CSA Rules of Order, Section 3.6 New Business

RESOLVED that **CSA Rules of Order, Section 3.6 New Business** be amended as presented in the February 10, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Motion carried.

11.11.4 MOTION to amend Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA

RESOLVED that **Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA** be amended as presented in the February 10, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Motion carried.

11.11.5 Amend Appendix A, Section 13. Policy Review Policy

RESOLVED that **Appendix A, Section 13. Policy Review Policy** be amended as presented in the January 27, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Motion carried.

11.11.6 Amend Bylaw 1 – Organizational, Section 9.0 Member Meetings (AGM Location)

RESOLVED that:

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams



- a) Bylaw 1 – Organizational, Section 9.0 Members Meetings, be amended by removing subsection 9.1.2.
- b) The President consult with the Executive Committee and core staff and provide recommendations supporting the continuation of, or reinstating, this policy amendment and supporting rationale to Board prior to the final Board Meeting of the academic year.

Motion carried.

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams

**Agenda – February 10, 2021:**

- 11.0 Call to Order**
- 11.1 Land Acknowledgement**
Laura Wilson
- 11.2 Adoption of the Agenda**
 - 11.2.1 Approve the Agenda
 - 11.2.2 Declarations of Conflicts
- 11.3 Ratifications and De-Ratifications**
 - 11.3.1 N/A
- 11.4. Comments from the Chair**
 - 11.4.1 Introductions and Pronouns
- 11.5 Approval of Past Board Minutes**
 - 11.5.1 Meeting # 9 – January 13, 2021
- 11.6 Executive Committee Minutes**
 - 11.6.1 Meeting # 32 Minutes - January 20, 2021
 - 11.6.2 Meeting # 33 Minutes - January 27, 2021
- 11.7 Executive Updates**
 - 11.7.1 President
 - 11.7.2 VP Student Experience
 - 11.7.3 VP Academic
 - 11.7.4 VP External
- 11.8 Director Reports**
- 11.9 CSA Services Update and Report**
 - 11.9.1 N/A
- 11.10 Committee Updates and Reports**
 - 11.10.1 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 4 – December 3, 2020
 - 11.10.2 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 5 – January 26, 2021
 - 11.10.3 MINUTES: Finance Committee Meeting # 3 – November 18, 2020
 - 11.10.4 MINUTES: Policy & Bylaw Review Committee - Meeting # 3 – December 7, 2020
 - 11.10.5 Appoint Hiring Committee – Front Office Assistant(s)
 - 11.10.6 Appoint Hiring Committee – Student Help & Advocacy Centre Coordinator & Assistant Coordinator
 - 11.10.7 Appoint Members to the University Centre Board
 - 11.10.8 Late Payment and Reinstatement Fee Appeal Committee Recruitment
 - 11.10.9 Executive Evaluation Committee & Organizational Planning
 - 11.10.10 Finance Committee Recommendation – Salary and Wage
 - 11.10.11 Elections Appeal Board Report – Feb 7, 2021

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams



11.10.12 Amendment to Appendix C – Human Resources, Section 8.1.1

11.11 Business

11.11.1 President's Notice of 2021 AGM & Call for Business Items

11.11.2 Motion to Support Farmers in India

11.11.3 Amend CSA Rules of Order, Section 3.6 New Business

11.11.4 Amend Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA

11.11.5 Amend Appendix A, Section 13. Policy Review Policy

11.11.6 Amend Bylaw 1 – Organizational, Section 9.0 Member Meetings (AGM Location)

11.12 New Business

11.12.1.

11.13 Announcements

11.14 *In Camera* Session

11.15 Adjournment

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams

**Minutes – February 10, 2021:****11.0 Call to Order**

Meeting is called to order at 6:02 pm.

11.1 Land Acknowledgement

Before we start this meeting I'd like to take a moment with all of you today to recognize that the University of Guelph resides on the traditional lands of the Attawandaron, Haudenosaunee, Anishinaabe, and the Treaty lands and territory of the Mississauga of the Credit First Nation. As we are guests on this land, we ought to treat the land and water, and all that is in it with respect and appreciation. Colonialism stole land, livelihoods, and children from First Nation, Metis, and Inuit people across Turtle Island and it is important to not only recognize this, but to also work towards dismantling the systems and actively that was left in place that continues to oppress indigenous people. We, as settlers in our everyday life moving forward, have a responsibility to actively support indigenous voices and to listen, learn, and take action to reach our shared goal of reconciliation.

Laura Wilson
College of Social and Applied Human Sciences Student Alliance

11.2 Adoption of the Agenda**11.2.1 Approve the Agenda**

MOTION that the agenda for the CSA Board of Directors Meeting # 11 on **February 10, 2021** be approved as printed and distributed.

Moved: Tyler Poirier, President

Seconded: Katy Oada

Motion carried.

11.2.2 Declarations of Conflicts

The following Members declared a conflict of interest with election-related agenda items as they indicated their intent to run in the upcoming election:

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



- Sara Kuwalty
- Maya Persram
- Laura Wilson

11.3 Ratifications and De-Ratifications

No ratifications or de-ratifications.

11.4. Comments from the Chair

Good evening everyone and thank you all for being here. If you need to make a point of order, point of personal privilege, point of information, or point of parliamentary procedure please raise your hand. If you wish to be added to the speakers list or volunteer for something, please type that into the chat.

11.4.1 Introductions and Pronouns

All Members introduce themselves, share their respective pronouns and roles on the Board.

11.5 Approval of Past Board Minutes

11.5.1 Meeting # 9 – January 13, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 9 – January 13, 2021.

Moved: Kristine Sondergaard

Seconded: Laura Wilson

Motion carried.

11.6 Executive Committee Minutes

MOTION: That the Executive Committee Minutes be received as information for the following meetings:

11.6.1 Meeting # 32 Minutes - January 20, 2021

11.6.2 Meeting # 33 Minutes - January 27, 2021

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams

**Moved:** Sara Kuwatly, VP Student Experience**Seconded:** Kristine Sondergaard**Motion carried.****11.7 Executive Updates****11.7.1 President**

We are in midst of elections; I really do hope you all are voting. Quorum is always a difficult thing, especially now during these times. I do have an update from the Chief Returning Officer, it includes the number of votes we are at, in terms of referendum and Executives, we are around 1,350 votes. Quorum is 10% of the student body, which is just under 2,100, we currently have 6.5%, and we need to reach 10%. Voting is currently planned to end tomorrow at midnight. However, recognizing the need to at least reach Executive quorum of 10%, the Elections Office is going to be extending the voting period. We are looking at extension until Wednesday, mostly because extending until Friday will not be enough time, and we do not want to have it end on the weekend or the holiday on Monday. So, having it on Wednesday provides staff with enough time to review everything and count it all properly. I do expect us to be at or close to quorum for Executives on Friday, as we have been pushing really hard. However, the referendum question quorum is extremely far as it is 20% of the student body, so we are going to push as hard as we can, between now and Wednesday. That is it for me, please get in touch with me if you have any concerns during the elections.

11.7.2 VP Student Experience

I want to highlight a few things. The SWAG organization, which is essentially Wellness Services, are looking to collect higher fees to hire more counsellors, a big focus is an Addictions Counsellor that would work full time. That committee approved the changes to the fees, but it still must be approved by the Fees Committee. All the numbers are in my report, if you would like to look at it. There will be a motion coming up later for members to sit on the UC Board, we need 12 members, it's a fun board so I want to give you the opportunity to sit on that. I am working with the multifaith resource team. I have been asking for their help with accreditation process for faith-based groups, because I recognize I may not be an expert on faith or religions, so we will be asking for their help when accrediting those close. And that is it for me.

Tyler Poirier, President: I just wanted to add, the committee that Sara discussed that reviews the fees, as it relates outside tuitions, is the compulsory Non-Tuition Fee

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



Committee, I chair that committee, and if you have any concerns about non-tuition fees I would love to chat with you, don't be afraid to get in touch with me on that.

11.7.3 VP Academic

I am sure you all received the email the university sent out indicating that there would be a return to campus in the fall. There is speculation out there that this very vague statement which may not accurately represent the situation was given because the university is trying to solicit acceptances from incoming students for next school year. There was the thought that the university is trying to show they will be entirely in person in the fall when that may not be the case. I had a conversation with the Registrar about that, and he assured me that going forward the university will be laying out the plans in a more detailed fashion, by the time acceptances are required for new students. This was a positive conversation, that is not fully included in my update.

I have been doing work with the VP External on campus coalition lobby document. And next week I will be attending the Canadian Federation of Students Lobby Week, which is taking place via zoom, and will be meeting members of parliament regarding priority for students across Canada. The Teaching Excellence Award nominations are due February 26th.

The Student Success Committee has met multiple times, and I am now sitting on a few sub committees, including one for first years on the topic of support for transitioning into university in the fall. I would be happy to go into more detail if anyone is interested in that. That is all my updates for now, I would be happy to take any questions.

11.7.4 VP External

The Campus Coalition has been meeting on a biweekly basis, and the working group has been meeting every week. We are in the process of writing out a lobby document to the administration that outlines the issues stakeholder groups across campus are facing. Ever since the announcement from the university about potentially going back to in person learning in the fall, we are hoping to focus part of the lobby week on what a transition back into in person learning will look like and all the safety measures that are required to keep students and workers safe and to make the transition that fits the needs for everyone.

The CSA has partnered with Speed River Bicycle, to give out 50 students opportunities to get \$40 off their next purchase for bike repairs and parts. Up to 31 students have currently signed up so there is space for 19 more. If interested in getting that discount, definitely sign up.

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



CSA and the Sustainability Office are working together to host some events for sustainability in March. On March 8th there will be a panel discussion on sustainability through intersectional feminist lens. There will also be an event on eco anxiety and burnout which will take place March 15. If anyone has any questions, I would be happy to answer them.

MOTION that the following Executive Updates be received as information:

- 11.7.1. President
- 11.7.2. VP Student Experience
- 11.7.3. VP Academic
- 11.7.4. VP External

Moved: Alan Negrin

Seconded: Maya Persram

Motion carried.

11.8 Director Reports

Alan Negrin: I had a Finance Committee meeting; it was really good, and Lee Anne did a great job explaining everything to me.

Bailey Hussey: I am just trying to promote the CSA elections as much as I can.

Jas Rubab Singh: I am just promoting the CSA as well.

Kristine Sondergaard: I have just been pushing everyone to vote. We are having an event for anyone in science degree or anyone else, that is a research experience night, so check out our Instagram for that.

Maya Persram: I have been emailing professors trying to raise awareness to the elections.

Katy Oada: The finance committee has been having productive committees, and the information technology and advisory committees wanted to let everyone know that all the mental health services are still running, and they can reach out to any of them online.

Sooraj Modi: I recently met with finance committee, I was on the UC Board, and am trying to promote voting.

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams

**11.9 CSA Services Update and Report**

No CSA services updates or reports.

11.10 Committee Updates and Reports**11.10.1 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 4 – December 3, 2020**

Tyler Poirier, President: PDR had received additional funds from discontinued funds, we are opening further PDR closer to end of year, if you know any groups or organizations holding events please let them know.

MOTION to receive the minutes of the **Petitions, Delegations and Representations (PDR) Committee** from Meeting # 4 held on December 3, 2020 as information.

Moved: Laura Wilson

Seconded: Kristine Sondergaard

Motion carried.

11.10.2 MINUTES: Petitions, Delegations and Representations (PDR) Committee Meeting # 5 – January 26, 2021

MOTION to receive the minutes of the **Petitions, Delegations and Representations (PDR) Committee** from Meeting # 5 held on January 26, 2021 as information.

Moved: Maya Persram

Seconded: Kristine Sondergaard

Motion carried.

11.10.3 MINUTES: Finance Committee Meeting # 3 – November 18, 2020

MOTION to receive the minutes of the **Finance Committee** from Meeting # 3 held on November 18, 2020 as information.

Moved: Sara Kuwatly, VP Student Experience

Seconded: Alan Negrin

Motion carried.

MINUTES

Board of Directors Meeting # 11
 February 10, 2021 – 6:00 pm
 Microsoft Teams

**11.10.4 MINUTES: Policy & Bylaw Review Committee - Meeting # 3 – December 7, 2020**

MOTION to receive the minutes of the **Policy & Bylaw Review Committee (PBRC)** from Meeting # 3 held on December 7, 2020 as information.

Moved: Maya Persram

Seconded: Jessica Krawitz

Motion carried.

11.10.5 MOTION: Appoint Hiring Committee – Front Office Assistant(s)

WHEREAS the CSA recognizes the need to fill up to three (3) Front Office Assistant vacancies for the 2021-2022 academic year;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS the Office Manager & Executive Support and President have traditionally sat on the Front Office Assistant(s) hiring committee; and

WHEREAS Appendix C – Human Resources, Subsection 4.2.6 states that ‘The Hiring Committee Chair will be the Executive Supervisor of the position. In the event that this role is shared between two Executive members, they will co-chair the hiring committee.’

RESOLVED that:

- a) That the Office Manager & Executive Support be appointed as the staff representative to the Hiring Committee for Front Office Assistant(s).
- b) That the CSA President be appointed as Chair to the Hiring Committee for Front Office Assistant(s).
- c) That the following CSA Director be appointed to the Hiring Committee for up to three (3) Front Office Assistant(s):

Tori Wakeford

Moved: Tyler Poirier, President

Seconded: Sara Kuwatly, VP Student Experience

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



Tori Wakeford: I volunteer.

Jas Rubab Singh: I will also volunteer.

Tyler Poirier, President: We prefer to only have one Director on hiring committees as it can be overwhelming for candidates. I encourage members who have already been on hiring committees to allow room for some members who have not. There are other hiring committees coming up as well.

Jas Rubab Singh: I will step down from volunteering for this committee.

Motion carried.

**11.10.6 MOTION: Appoint Hiring Committee – Student Help & Advocacy Centre
Coordinator & Assistant Coordinator**

WHEREAS the CSA recognizes the need to fill vacancies in the SHAC Coordinator & SHAC Assistant Coordinator positions for the 2021-2022 academic year;

WHEREAS CSA policy requires a hiring committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS Appendix A, Section 14.5.9 of the CSA Policies states that the Vice President Academic is to supervise the Student Help and Advocacy Centre staff;

WHEREAS establishing the same Hiring Committee composition for both the SHAC Coordinator & SHAC Assistant Coordinator positions provides benefits to CSA Executive, Directors, and staff;

WHEREAS Appendix C – Human Resources, Subsection 4.2.6 states that ‘The Hiring Committee Chair will be the Executive Supervisor of the position. In the event that this role is shared between two Executive members, they will co-chair the hiring committee.’; and

WHEREAS Appendix C – Human Resources, Subsection 4.2.2 permits the outgoing position holder to sit on hiring committees for both the SHAC Coordinator and SHAC Assistant Coordinator positions because of their experience in both positions.

RESOLVED that:

MINUTES

Board of Directors Meeting # 11
 February 10, 2021 – 6:00 pm
 Microsoft Teams



- a) That the Vice President Academic be appointed as Chair to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator.
- b) That the SHAC Coordinator be appointed as the staff representative to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator
- c) That the following CSA Director be appointed to the hiring committees for the positions of SHAC Coordinator and SHAC Assistant Coordinator:

Jas Rubab Singh

Moved: Kristine Sondergaard

Seconded: Maya Persram

Jas Rubab Singh: I would like to volunteer.

Motion carried.

11.10.7 MOTION: Appoint Members to the University Centre Board

WHEREAS it is the responsibility of the [University Centre Board](#) ('UC Board') to establish written policies respecting the use of facilities and management of space within the University Centre; to acknowledge the special requirements of user groups to management their own activities within the spaces assigned to them and to provide services for the University Community at large;

WHEREAS the UC Board is comprised of 10 students, 4 university appointees, 2 alumni, and 2 clubs representatives, which include the following CSA representatives:

- Ten undergraduate students appointed by the CSA, including any one member of the CSA Executive, who shall not be required to be an undergraduate student
- Five undergraduate students appointed by the CSA to act as Alternates on the UC Board.

WHEREAS the following Directors were appointed to the UC Board at the September 16, 2020 CSA Board Meeting and have expressed an interest to continue as CSA undergraduate representatives for the 2020-2021 academic year:

- Lori-Ann Grossett
- Jessica Krawitz

MINUTES

Board of Directors Meeting # 11
 February 10, 2021 – 6:00 pm
 Microsoft Teams



- Maya Persram

RESOLVED that:

- The Vice President Student Experience be appointed to the UC Board as the CSA’s Executive representative for the 2021-2022 academic year.
- The following 2021-2022 undergraduate members (currently CSA Directors) continue to represent the CSA on the UC Board for the 2021-2022 academic year:
 - Lori-Ann Grossett
 - Jessica Krawitz
 - Maya Persram
- The following six (6) undergraduates be appointed to the UC Board for the 2021-2022 academic year:

Katy Oada
Haley Bilokraly
Jas Rubab Singh
Laura Wilson

- The following five (5) undergraduates be appointed to the UC Board as Alternates for the 2021-2022 academic year:

Kristine Sondergaard
Bailey Hussey

Moved: Sara Kuwatly, VP Student Experience

Seconded: Maya Persram

Sara Kuwatly, VP Student Experience: You do not have to be a Director to sit on this board, just an undergraduate student. It is only an hour maybe once a month and it is a really fun board to sit on. You sit on the UC Board but also get to sit on a subcommittee, it is a great committee to sit on and if you know an undergraduate student who may want to sit on it then please let me know.

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



Motion carried.

11.10.8 MOTION: Late Payment and Reinstatement Fee Appeal Committee Recruitment

WHEREAS the Chair of the University of Guelph's Late Payment and Reinstatement Fee Appeal Committee has requested that the CSA's VP Academic appoint an additional undergraduate representative to the committee; and

WHEREAS this appointment must be selected before the February 15th late fee payment deadline;

RESOLVED that the CSA Board of Directors appoint the following General Member to represent undergraduate students on the Late Payment and Reinstatement Fee Appeal committee for the remainder of the 2020-2021 academic year:

Laura Wilson

Moved: Laura Wilson

Seconded: Maya Persram

Laura Wilson: What does the Appeal Committee Board do exactly?

Sean Mitchell, VP Academic: The committee adjudicates any late fees that students incur for not paying on time. It is important for student representation on this board because it is students who are getting fined. It is a low time commitment, there are not too many meetings.

Motion carried.

11.10.9 NOTICE: Executive Evaluation Committee & Organizational Planning

WHEREAS the CSA transitioned from a Commissioner-based organizational model, and adopted an Executive-based hierarchical organizational model at their 2018 AGM;

WHEREAS the Executive Evaluation Committee is a CSA Standing Committee as per Bylaw 1 – Organizational, which was established under the previous CSA Commissioner-based organizational model and has proven to be ineffective under the adopted hierarchical model;

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams



WHEREAS Appendix C – Human Resources, Section 16.1 establishes a Human Resources (HR) Support Team to address human resources-related issues;

WHEREAS Bylaw 1 – Organizational, Section 5.7.2 states that the President of the CSA shall 'Report and be accountable to the Board of Directors';

WHEREAS the CSA currently does not employ a standardized process for high-level organizational planning or reporting between the President and Board of Directors; and

WHEREAS it is important to re-establish and maintain the original mandate of EEC: '[to] support the development of goals, the management of progress towards meeting those goals, and the accountability of the Executive Officers within their portfolios.'

RESOLVED that:

- a) The Executive Evaluation Committee (EEC) be dissolved, and all 2020-2021 committee members be de-ratified effective immediately;
- b) The CSA President establish an Organizational Planning and Reporting Process including all associated templates in collaboration with staff, the Executive Committee, and other subject matter experts as determined by the President; and
 - i. The proposed Organizational Planning and Reporting process be presented to the Board of Directors at their meeting on March 24, 2021.
- c) The Policy and Bylaw Review Committee (PBRC) provide recommendations to the CSA Board of Directors by the end of the 2021 calendar year that establishes a Standing Committee that fulfills the current mandate of the EEC, is consistent with the mandate and processes of the HR Support Team, and the newly implemented Organizational Planning and Reporting.

Notice of this item was provided, for consideration at the next meeting.

Tyler Poirier, President: Currently the EEC does not compliment the policies that relate to the relationship between the president and the VPs as well as it could, so essentially this process is to build on the processes and to build on and maintain the policies that are currently in place and move them forward in way that fits current structure. This is not an attempt to subverting the proper processes, it is trying find best way to have strong communication to the board.

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams



The Chair ruled this notice out of order as it requires a specific amendment to the EEC bylaw and policy in order to be considered. The PTM will reword this notice of motion and reintroduce it as notice at the next meeting.

11.10.10 MOTION: Finance Committee Recommendation – Salary and Wage

WHEREAS the CSA Finance Committee has reviewed the salary and wage recommendations for 2021-2022 academic year and recommends Board approval of the figures presented;

WHEREAS the proposed Executive wage is comparable to Executive employed by other student unions in Ontario;

WHEREAS the Foodbank Coordinator position received a wage increase in 2020-2021; and

WHEREAS the CSA strives to provide a living wage to all staff.

RESOLVED that the 2021-2022 salaries of Executive and staff be adjusted as recommended by the Finance Committee and presented in the February 10, 2021 CSA Board Package.

Moved: Tyler Poirier, President

Seconded: Sara Kuwatly, VP Student Experience

Tyler Poirier: I want to clarify, the Executive increase for 2.1% is what the consumer price index was for 2020-2021, so this is why the number is there. This is essentially the cost of living and adjusting accordingly.

Motion carried.

11.10.11 MOTION: Elections Appeal Board Report – Feb 7, 2021

WHEREAS Appendix G – Electoral, subsection 27.4. states 'It is the responsibility of the President to inform the Board of Directors of EAB decisions.'; and

WHEREAS Appendix G – Electoral, Subsection 27.1.4. states 'The decisions of the Elections Appeals Board shall be considered final and will not be subject to further review.'

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams



RESOLVED that the CSA Board of Directors receive the February 7, 2021 Elections Appeal Board (EAB) Report as included in the February 10, 2021 Board Package and presented by the CSA President as information.

Moved: Kristine Sondergaard

Seconded: Tyler Poirier, President

Tyler Poirier, President: The Elections Appeal Board is a set of policies that allow our elections to be fair and democratic. There needs to be some expansions on the processes of this and we will be reviewing it with PBRC in the future, so the process that was set in motion that is fair can be brought forward and used in future elections. All parties left this meeting in a positive manner.

Motion carried.

11.10.12 NOTICE: Amendment to Appendix C – Human Resources, Section 8.1.1

WHEREAS Appendix C – Human Resources, Section 8.0 Extension of Staff Contracts indicates that it benefits the CSA to have an employee remain in their position for longer than a one-year term upon favourable evaluation;

WHEREAS Appendix C, Section 8.0 also indicates that the extension of staff contracts provides the employee with the opportunity to apply training and develop their skills for a longer time, benefiting the organization and the employee;

WHEREAS Appendix C, Subsection 8.1.1 does not indicate that the SHAC Assistant Coordinator is a part-time position eligible for a contract extension;

WHEREAS the COVID-19 pandemic creates difficulties in transition from 2020-2021 to 2021-2022 for our services and staff; and

WHEREAS at their meeting on March 11, 2020, the CSA Board of Directors amended Appendix C, Subsection 8.1.1 by adding the Foodbank Volunteer Coordinator and the Bike Centre Volunteer Coordinator positions to the list of part-time staff permitted to have their contracts extended by one-year.

RESOLVED that:

- a) Appendix C – Human Resources, Section 8.1.1 be amended to only ‘Part-time support staff members who hold a fixed-term contract may have their contract extended.’

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



- b) The Policy & Bylaw Review Committee (PBRC) review Appendix C – Human Resources, Section 8.0 and report back to the Board by the end of the 2020-2021 academic year with recommendations on whether all, some, or none of the CSA’s part-time staff should be explicitly listed within this section.

Notice of this item was provided, for consideration at the next meeting.

Tyler Poirier, President: This motion is in light of the difficulties that are associated with transition in the time of a global pandemic. We understand that the jobs of many of our positions will be changing and having staff who are available and would like to remain in their positions will be beneficial. We do not know what the fall semester will look like, so this will allow us the ability to adapt in a strong way and transition well when we return to campus, however that might look.

11.11 Business**11.11.1 President’s Notice of 2021 AGM & Call for Business Items****PRESIDENT’S NOTICE**

CSA 2021 Annual General Meeting

As per CSA Bylaw 1, Clause 9.1.3., I hereby give notice that the Annual General Meeting of the Central Student Association shall take place on:

Tuesday, March 16, 2021 at 5:00 pm
Via Microsoft Teams

As per Bylaw 1, Clause 9.1.9., I hereby invite any business items for the CSA Annual General Meeting be provided to the CSA Policy & Transition Manager (csaptm@uoguelph.ca) by Tuesday March 2, 2021. Business items submitted by the deadline will be included in the CSA Board of Director’s meeting package for Wednesday, March 10, 2021.

100 undergraduate students required for AGM Quorum

For more information, contact the CSA Office.

Tyler Poirier
CSA President

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams

**11.11.2 MOTION: to Support Farmers in India**

WHEREAS the Indian government passed three agricultural bills in September that favour corporations and threaten the livelihoods of farmers;

WHEREAS farmers across Indian have been protesting these bills throughout the past several months;

WHEREAS this movement is the largest protest in the world with millions marching in solidarity;

WHEREAS farm protestors are being met with violence, tear gas, and police brutality;

WHEREAS media has been blocked and internet has been cut off by the government in attempt to hide the human rights violations taking place;

WHEREAS the CSA and the Indian Students Association would like to educate UofG students and garner support for protesting farmers; and

WHEREAS the CSA and the Indian Students Association have written a joint solidarity statement.

RESOLVED that the CSA work alongside the Indian Students Association to raise awareness around this issue and to release the following solidarity statement to show our support.

Moved: Horeen Hassan, VP External

Seconded: Sean Mitchell, VP Academic

Horeen Hassan: The main purpose of this motion is to ideally raise awareness about what is going on in India. This past November there was actually a national strike, which involved up to 250 million people. This is the largest protest in history, however a lot of folks are not talking about it and there is a lot of internet information being blocked. The word about this protest is in a way being prevented from getting out. So in order to show our solidarity and to raise awareness on this issue, the Indian Students Association and the CSA would like to release a solidarity statement to show our support.

[At the request of the VP External, the Chair read the statement out loud to members.]

Motion carried.

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams

**11.11.3 MOTION to Amend CSA Rules of Order, Section 3.6 New Business**

Notice of this motion was provided at the January 27, 2021 CSA Board Meeting.

WHEREAS the CSA's Policy & Transition Manager (PTM) received a request to provide more context by clearly defining 'time-sensitive' and 'emergency' requirements to introduce New Business Items as described in **CSA Rules of Order Section 3.6 New Business**; and

WHEREAS Policy & Bylaw Review Committee (PBRC), in collaboration with the CSA Chair, have discussed this issue and respectfully recommends this motion for the Board's consideration.

RESOLVED that **CSA Rules of Order, Section 3.6 New Business** be amended as presented in the February 10, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Moved: Tyler Poirier, President

Seconded: Kristine Sondergaard

[The Chair reads the changes aloud to the members.]

Motion carried.

11.11.4 Amend Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA

Notice of this motion was provided at the January 27, 2021 CSA Board Meeting.

WHEREAS during review of Bylaw 4 – Policy of the CSA, the Policy & Bylaw Review Committee (PBRC) agreed that more context should be provided to the definition of, and an archival process should be established for, CSA Issues-Based Policies as described in Section 1.1 Policy Resolutions of the CSA; and

WHEREAS this bylaw amendment is being presented at this meeting with a similar motion to amend associated Appendix A, Section 13. Policy Review Policy, so that the two are complimentary.

RESOLVED that **Bylaw 4 – Policy of the CSA, Section 1.1. Policy Resolutions of the CSA** be amended as presented in the February 10, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



Moved: Alan Negrin

Seconded: Jena-Lee Ashley

[Chair reads the revisions to the Issues Based Policy aloud to members.]

Roll Call Vote:

Alan Negrin – **Yea**

Areej Amer – **Yea**

Bailey Hussey – **Yea**

Blakeney Smith – **Yea**

Haley Bilokraly -**Yea**

Jas Rubab Singh – **Yea**

Jena-Lee Ashely – **Yea**

Jessica Krawitz – **Yea**

Laura Wilson – **Yea**

Lori-Ann Grossett – **Yea**

Kristine Sondergaard - **Yea**

Maya Persram – **Yea**

Michael Pacheco -**Yea**

Katy Oada - **Yea**

Sooraj Modi – **Yea**

Tori Wakeford - **Yea**

Motion carried.

11.11.5 Amend Appendix A, Section 13. Policy Review Policy

Notice of this motion was provided at the January 27, 2021 CSA Board Meeting.

WHEREAS during review of Appendix A, Section 13 Policy Review Policy, the Policy & Bylaw Review Committee (PBRC) identified several issues rendering it ineffective and inefficient as written; and

WHEREAS this policy amendment is being presented at this meeting with a similar motion to amend associated Bylaw 4 – Policy of the CSA, so that the two are complimentary.

RESOLVED that **Appendix A, Section 13. Policy Review Policy** be amended as presented in the January 27, 2021 Board Package, and as recommended by the Policy & Bylaw Review Committee (PBRC).

Moved: Sean Mitchell, VP Academic

Seconded: Alan Negrin

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



Motion carried.

11.11.6 Amend Bylaw 1 – Organizational, Section 9.0 Member Meetings (AGM Location)

Notice of this motion was provided at the January 27, 2021 CSA Board Meeting.

WHEREAS at their meeting on January 13, 2021, the CSA Board of Directors approved the date, time and location of the 2021 AGM, which included meeting virtually via Microsoft Teams;

WHEREAS the University continues to restrict in-person meetings due to Covid related impacts; and

WHEREAS Bylaw 1 – Organizational, Section 9.0. Members Meetings, subsection 9.1.2. states: ‘The Annual General Meeting (AGM) shall be held at the University of Guelph or elsewhere in the City of Guelph, at a time and place determined by the Board of Directors.’

RESOLVED that:

- c) Bylaw 1 – Organizational, Section 9.0 Members Meetings, be amended by removing subsection 9.1.2.
- d) The President consult with the Executive Committee and core staff and provide recommendations supporting the continuation of, or reinstating, this policy amendment and supporting rationale to Board prior to the final Board Meeting of the academic year.

Moved: Tyler Poirier, President

Seconded: Alan Negrin

Roll Call Vote:

Alan Negrin – **Yea**

Omar – **Yea**

Bailey Hussey – **Yea**

Blakeney Smith – **Yea**

Haley Bilokraly -**Yea**

Jas Rubab Singh – **Yea**

Jena-Lee Ashely – **Yea**

Kristine Sondergaard - **Yea**

Jessica Krawitz – **Yea**

MINUTES

Board of Directors Meeting # 11
February 10, 2021 – 6:00 pm
Microsoft Teams



Laura Wilson – **Yea**
Lori-Ann Grossett – **Yea**
Maya Persram – **Yea**
Michael Pacheco -**Yea**
Katy Oada - **Yea**
Sooraj Modi – **Yea**
Tori Wakeford - **Yea**

Motion carried.**11.12 New Business**

No new business.

11.13 Announcements

Sean Mitchell, VP Academic: I just want to encourage you to get your Teaching Excellence Award nominations in by February 26th.

Horeen Hassan, VP External: Just a reminder to get all your friends to vote, I encourage you to do a few classrooms talks or talk with your professors to try and get this information out. I appreciate you folks and all that you do.

Sara Kuwatly, VP Student Experience: Thank you for sticking with us tonight. If you need a chuckle, Tyler and I have made some memes about the election, so please check them out on Instagram.

Jas Rubab Singh: We are hosting virtual cider tasting, anyone who is 19 plus please join there is a link on their Instagram page and you can RVSP there.

Kristine Sondergaard: We are having research experience night this Friday, if anyone looking to get into scientific research please check this out. Personal update, I just got my dream job, I am super stoked about that it is for a Marketing Coordinator for a local business here in Guelph. And in the same week I was elected President of my Student Council, that is my personal update.

Maya Persram: Wishing everyone a good winter break, hope you take some time to destress, just take a break and relax for a few days.

Katy Oada: Wanted to wish everyone good luck on their midterms.

MINUTES

Board of Directors Meeting # 11

February 10, 2021 – 6:00 pm

Microsoft Teams



Chair: Thank you everyone for your participation.

11.14 *In Camera* Session

No in camera session.

11.15 Adjournment

MOTION to adjourn the CSA Board of Directors Meeting of **February 10, 2021** at 7:56 pm.

Moved: Jena-Lee Ashley

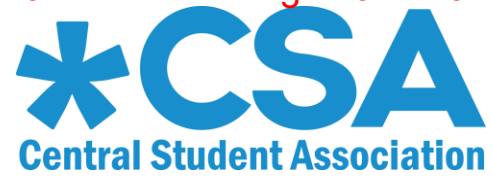
Seconded: Maya Persram

Motion carried.

Motion

Board of Directors Meeting # 12

February 24, 2021



Item 12.5.3

Approval of Past Board Minutes – February 10, 2021

MOTION that the Minutes be approved for CSA Special Elections Board Meeting # 11 – February 10, 2021.

Moved:

Seconded:

1.0 Call to Order

2.0 Adoption of the Agenda

VPSE moved

VPA seconded

3.0 Comments from the Chair

4.0 Approval of the Previous Executive Committee Minutes

Approved

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Update

Preparing for the Summer (especially with respect to staffing of the Food Bank and the Bullring)

Hiring committees for all services will be struck by February 24th

5.1.2 Finance Committee & Budget 2021-2022

Meeting tomorrow to review VPE & VPSE proposals

Will also be discussing staff wages

5.2 Vice President Student Experience

5.2.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

Clubs: clubs days this week

5.2.2. Events

Trivia: successful event with over 75 attendees

5.3 Vice President Academic

5.3.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

SHAC

- Rashmeet (one of the current Assistant Coordinators at SHAC) has requested to stay on as an assistant coordinator

5.3.2 Provost & VP Academic Selection (UofG)

5.3.3. CFS's federal lobby week

- Orientation meetings, review of lobby documents

5.3.4. Campus coalition demands

- Finishing up academic section

5.3.5. Online learning feedback survey

- Final report from survey

5.3.6. Senate

- Interesting news about Laurentian University entering creditor protection

- Asked questions about return to campus and difficulties students are having signing leases

- Student Success Committee meeting today that should be interesting... we're finished as far as I'm concerned but the committee is working out details of how to implement recommendations, which is important

5.4 Vice President External

5.4.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

Bike Center: collaboration with Speed River Bike center is up and the engagement has been pretty good

Meeting with the Guelph Tool Library to discuss potential collaboration

5.4.2. OFL (Ontario Federation of Labour) Webinar

Discussions on safe campuses and what the institutions can do to enhance the safety of students and workers

5.4.3. Lobby Document

Hoping to finish that soon

5.4.4. Campus Coalition

Meeting tomorrow

5.4.5. BIPOC Students Coalition

Also meeting tomorrow

5.4.6. Off-Campus Living

Meeting with OCL to discuss the University's plans for dealing with the outbreak on campus and a potential outbreak off-campus in Chancellor's

5.4.7. Sustainability Month

Meeting with the Sustainability Office to discuss plans and initiatives

6.0. Business

6.1 AGM

PTM will be collecting agenda items over the upcoming weeks

Discussions around bringing the idea of doing CSA Scholarships to the AGM

6.2 Referendum Question Promotion

Discussions around promotion strategies for the CSA's position

7.0 New Business

7.1. Solidarity Statement with the Farmers in India

Potentially bringing a motion to the board at the next meeting

8.0 Adjournment

Agenda #35

Executive Committee Meeting 2020-2021

February 10th, 2021 @ 10:15am – Microsoft

Teams



1.0 Call to Order

2.0 Adoption of the Agenda

VPSE moved

VPE seconded

3.0 Comments from the Chair

4.0 Approval of the Previous Executive Committee Minutes

Approved

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Update

3 rounds of hiring currently planned: first round includes Clubs & SHAC with the final round being services that may or may not be on campus

5.1.2 Finance Committee

Next year's budget will be ready by March 24th

5.1.3 Elections & Voting

Sending daily reminders to those who haven't voted

Sending videos to professors to post on CourseLink and at the beginning of their classes

5.2 Vice President Student Experience

5.2.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

Clubs: reviewed the MFRT draft policies – it integrates very well with our accreditation process and would fit very nicely in our Clubs handbook

Hoping to send recommendations to PBRC soon

5.2.2. Menstrual Hygiene Initiative

Working on a campaign to be launched in March that will deliver free menstrual products to students

5.2.3. Social Media

Working on a campaign with the CSA Graphic Designer to be launched during reading week for ideas of things to do while staying at home

5.3 Vice President Academic

5.3.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

5.3.2. Lobby Document

Still working on lobby document for the university admin, while looking forward to federal lobby week. Not sure exactly what my time demands will be, but I'll be sure to let you all know.

5.3.3. Academic Policies and Procedures Committee

APP meeting tomorrow (my favourite committee) where we'll be talking about capping exam weighting

5.3.4 Meeting with Registrar (Ray Darling)

I'll be talking with him about how universities are deceiving students by concealing/withholding more detailed back to campus plans and professors having assessments during reading week

5.4 Vice President External

5.4.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

Bike Center: Speed River Bicycle Initiative – list of students has been sent and students will be informed that they won today. There's still room for about 19 students to sign up – will be promoting that over the next few months

Guelph Tool Library: discussed discounts for students and opportunities for memberships. Also discussed opportunities to increase their presence on campus

Agenda #35

Executive Committee Meeting 2020-2021

February 10th, 2021 @ 10:15am – Microsoft

Teams



5.4.2. Campus Coalition

Have been meeting more regularly

Currently discussing the University's announcement to return to campus in the Fall semester

5.4.3. BIPOC Student Coalition

Meeting weekly

5.4.4 Sustainability

Working on a workshop around eco anxiety and feminism intersectionality

Discussing giving honorariums to presenters

5.4.5. Intersectionality Committee for the Anti-Poverty Task Force

VPE accepted to sit on these committees

6.0. Business

6.1 Fees for 2021-2022

Due soon - most of our fees are staying the same but some will be under discussion (e.g. Safe Walk)

Discussions around the collection of the Safe Walk fee

6.2 Elections: Voting & Emergency Extension

Discussions around potentially extending the voting period to Wednesday Feb 17th

7.0 New Business

8.0 Adjournment

Motion

Board of Directors Meeting # 12

February 24, 2021



Item 12.6

Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

12.6.1 Meeting # 34 Minutes - February 3, 2021

12.6.2 Meeting # 35 Minutes - February 10, 2021

Moved: Sara Kuwatly, VP Student Experience

Seconded:



CSA President Update: CSA Board Meeting #12, February 24th, 2021

Hello Board of Directors,

We have run a successful election, despite the referendum not reaching quorum, and it has been an absolutely incredible yet exhausting journey. During this week, I've been promoting the elections and reaching out whenever I had spare time amongst all the preparations for next year. We will be striking plenty of hiring committees, and please do volunteer; it's a great experience and is an easy way to influence the make-up of the CSA!

Important Dates:

- CSA Elections: Ratification of Results Wednesday, February 24th
- PDR Deadline extensions for W21: February 25th & March 25th
- Bob's Dogs Livestock at the Bullring: Thursday, February 25th
- AGM: Tuesday, March 16th

Ongoing Projects:

- Hiring & Planning for 2021-2022
- CSA Budget 2021-2022
- PDRs
- Transition Preparation
- CSA Newsletters: Livestock at the Bullring

Committees:

Compulsory Fees Committee

The compulsory fees committee (I chair it) met on Thursday, February 11th to discuss fees for the next academic year, and increases to them. Specifically, most requests for increases were to increase fees by CPI (Consumer Price Index, or 1.8% for 2021-2022) and an additional 3%. This is the maximum allowed, and most departments came to those numbers based on deficits from 2020-2021, and also an increase in services required.

Finance Committee

The finance committee met and approved of two initiatives, one being for undergraduate student discounts at Speed River Cycling, and another for period packs to go along with Diva Cups funded by the Menstrual Hygiene Initiative. The committee will be meeting this week to consider the next year's budget as information continues to develop and we plan ahead.

Petitions, Delegations, & Representations Committee

The PDR Committee will be meeting after the deadlines extended into the Winter 2021 semester, allowing applicants to retroactively apply for funding. We are hoping this will provide some financial relief for clubs that are running events that may have greater costs associated with them as they are online.



Student Organization Policy (SOP) Review Working Group

The Student Organization Policy Review Working Group has finished making recommendations to the University of Guelph on the SOP which all RSOs adhere to. Most significantly, some policy changes will hopefully be coming to clarify RSO classifications and increase the transparency between RSOs and affiliated organizations.

Services:

Guelph Student Foodbank

The University of Guelph was incredibly generous once again and provided a donation to support the Guelph Student Foodbank throughout the rest of the Winter 2021 semester. This will allow clients to continue receiving excellent support.

Other:

N/A



Sara – CSA VP Student Experience

Lots of social media & behind the scenes planning these days!

- Cozy at Home Challenge: a social media challenge during reading week to encourage students to do things at home during lockdown – it's been going great so far! I will be wrapping up the challenge Friday Feb 19 and announcing the winners on Monday Feb 22
- Livestock from the Bullring: we will be having Bob from Bob's Dogs perform at the Bullring with time for an interview! If you have any last-minute questions for him let me know!!
- Trivia with DJ Roshanie on Feb 26!
- Sexy Bingo March 5th!
- Period package planning: my proposal to the finance committee was approved – so I've been working on gathering the contents of the boxes and hoping to launch it sometime mid-March!
- Also planning Last Toast with Alumni – it'll be virtual but still discussing the platform and whether we want to do it from home or livestream from Brass Taps.

Other than events and social media campaigns, I've also been working on updating the Clubs Handbook in our policies to reflect new changes including the MFRT committee.



CSA VP Academic Update: February 24th CSA Board Meeting

Greetings CSA Board,

I hope this update finds you all well. Over the past few weeks, I have continued to be active on multiple issues that are currently front of mind for students, which has included contributing to the development of the campus Coalition's lobby document that is currently in its final state.

On a more personal note, I have accepted full-time job offer that will begin on March 3rd. While I am excited for my post-UofG career, I am both saddened that I must leave the CSA early and also thankful for the opportunities that I have had during my term as VP Academic. Those opportunities have included representing students on a variety of committees, working groups, taskforces, and the governing bodies of our university; advocating for various issues near and dear to the hearts of undergraduate students; and amplifying the voices of those that often go unheard.

In the coming weeks, I will be working closely with staff and executives to ensure that my transition is as seamless as possible. This will include preparing my transition manual, completing various projects that I am working on, and finishing the hiring process for the head SHAC coordinator position., which I am chairing.

Finally, I would like to thank all of you as directors of the CSA for your support and continued commitment to the CSA as a force for good on campus. I know that I would not have been able to accomplish everything that I did in my position without your support on various occasions, most notably the motion that I moved this winter regarding lockdown browsers, which effectively pressured the university to finally act to prevent some of the most egregious issues related to Respondus Monitor. I wish you all the best in your future endeavors.

All the best,

Sean

Important Dates:

- Teaching Excellence Award nominations are due February 26th at 4pm
- AGM upcoming

Ongoing Projects:

- Promotion of the Teaching Excellence Award
- Student Assessment reform
- Collaboration with the campus coalition on academic issues

Committees:



Open and Affordable Course Content Task Force

The Library administration has been carrying on-going work on open access resources and will be utilizing the pandemic as a catalyst to encourage more faculty to use open access resources. There has recently been some grant money become available that three faculty on campus have applied to. The results of our 2020-21 survey have been released and if you are interested in this data, I would be happy to share it with you.

University of Guelph Senate

The senate had our first meeting of the semester on February 1st. In the provost's question period, I asked a question about planning for the fall and how students need to know because they are being pressured to sign lease for the next year.

Accessibility Working Group

This committee recently had our first meeting, revised our mandate and established what our work will consist of going forward. I will be chairing one final meeting where we will have a guest speaker. Please feel free to reach out to this committee if you believe there are accessibility issues that the committee should examine.

Student Assessment Committee

This committee has made some recommendations to the Provost's office that must then be approved by the Dean's and senate. The university has recently released a brief overview of what these changes will look like via an email to all U of G students.

Provost's Taskforce on Pedagogical Innovation

This committee has now met three times and will be focussing on post-COVID learning. The committee will be working towards promoting the following goals.

- #1: Enhance access and inclusion in our teaching and learning practices
- #2: Advance and Further Develop our Leadership in Teaching & Learning
- #3: Enrich Students' Preparation for Life Beyond Graduation
- #4: Innovate Spaces and Technologies to Enhance Teaching and Learning
- #5: Expand Research and Scholarship on Teaching and Learning
- #6: Progress in Fostering Lifelong Learning

Campus Coalition Meeting

The VPE and I have developed a lobby document in collaboration with coalition stakeholders to advocate for common interests.

Services:



**Your Undergraduate
Student Voice at Guelph**
Local 54 Canadian Federation of Students

Student Help and Advocacy Centre

The CSA is currently hiring two position for SHAC. There ongoing work and advocacy continues.

February 24th 2021 - CSA VP External Board Update

Hello directors, I hope you had a restful reading week!

This past week has been a short three day week consisting of lots of on-going tasks from last week. Pleased we reached quorum for the election, so excited to have an awesome executive continue the work we've started.

For your reference, my job, duties, and responsibilities are outlined in Policy Manual, Appendix A, Section 14.6. – Vice President External Affairs.

CAMPAIGNS/COALITIONS

Education for All

The campus coalition has been meeting on a bi-weekly basis and we're in the process of finalizing a date to meet with the administration on concerns around COVID-19/online learning and return to campus plans.

SERVICES

Bike Centre

The CSA has partnered with Speed River Bicycle to give the first 50 students an opportunity to have a \$40 discount towards purchasing any parts or bike repairs. There are a little over 15 spots still left, if you're interested!

CANADIAN FEDERATION OF STUDENTS

CFS Ontario

- Lobby Week
This year's provincial lobby week will be happening from March 1st – March 5th. A major focus will be on the global pandemic and how it has impacted students across the province.
- The Ontario Executive Committee met February 23rd

EXTERNAL AFFAIRS/COMMITTEES

Suppliers Code of Ethical Conduct Advisory and Policy Committee (SCECAC)

The working group for this committee met on February 11th. We are hoping to invite the new VP of Finance to our next committee meeting to talk about our recommendations and to introduce her to the committee and the work it does.

Anti-Poverty Task Force

The Poverty Task Force met February 19th and the Intersectionality Advisory Committee met on February 22nd.

SOLIDARITY/EQUITY

BIPOC Students Coalition

The BIPOC Students Coalition meets every week on Thursdays from 12:30pm – 1:30pm. This coalition is a safe space for any BIPOC student to connect with the CSA to socialize, build relationships, and share concerns.

CAMPUS COLLABORATIONS

Sustainability Office

The CSA and the Sustainability Office have been working together to plan two collaborative events for Sustainability Month. The first event will take place on March 8, it will be a panel discussion on intersectionality and sustainability. This panel will look at sustainability through the lens of gender (yes this falls right on International Women's day!!). The second event is a workshop on burn out and eco-anxiety and will take place March 15.

Motion

Board of Directors Meeting # 12

February 24, 2021



Item 12.7
Executive Updates

MOTION that the following Executive Updates be received as information:

- 12.7.1 President
- 12.7.2 VP Student Experience
- 12.7.3 VP Academic
- 12.7.4 VP External

Moved:

Seconded:



Motion

Board of Directors Meeting # 12
February 24, 2021

Item 12.10.1

Appoint Hiring Committee – Foodbank Assistant Coordinator

WHEREAS the CSA recognizes the need to fill a vacancy in the position of the Foodbank Assistant Coordinator;

WHEREAS CSA policy requires a hiring committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS Appendix A, Section 14.5.3 of the CSA Policies states that the Vice President External is to supervise the Guelph Student Foodbank staff;

WHEREAS the Foodbank Assistant Coordinator position was amended from the Foodbank Volunteer Coordinator position due to COVID-19 restrictions preventing volunteers from performing their duties at the Guelph Student Foodbank;

WHEREAS the Guelph Student Foodbank’s operation is expected to continuously be impacted by COVID-19 into the next academic year; and

WHEREAS the Guelph Student Foodbank will seek to return to regular operations when the University of Guelph resumes its own operations.

RESOLVED:

- a) That the following CSA Director be appointed to the hiring committee for the position of Foodbank Assistant Coordinator:

[one Director]

- b) That the Foodbank Coordinator be appointed to the hiring committee for the position of Foodbank Assistant Coordinator
- c) That the Vice President External be appointed to the hiring committee for the position of Foodbank Assistant Coordinator

Moved:

Seconded:

Motion

Board of Directors Meeting # 12
February 24, 2021

**NOTICE**

Item 12.10.2
Executive Evaluation Committee & Organizational Planning

WHEREAS the CSA transitioned from a Commissioner-based organizational model, and adopted an Executive-based hierarchical organizational model at their 2018 AGM;

WHEREAS the Executive Evaluation Committee is a CSA Standing Committee as per Bylaw 1 – Organizational, Section 8.0. Standing Committees; which was established under the former CSA Commissioner-based organizational model and has proven to be ineffective under the adopted hierarchical organizational model;

WHEREAS Appendix C – Human Resources, Section 16.1 establishes a Human Resources (HR) Support Team to address human resources-related issues;

WHEREAS Bylaw 1 – Organizational, Section 5.7.2 states that the President of the CSA shall 'Report and be accountable to the Board of Directors';

WHEREAS the CSA currently does not employ a standardized process for high-level organizational planning or reporting between the President and Board of Directors; and

WHEREAS it is important to re-establish and maintain the original mandate of EEC: '[to] support the development of goals, the management of progress towards meeting those goals, and the accountability of the Executive Officers within their portfolios.'

RESOLVED that:

- a) Bylaw 1- Organizational, Section 8.0. Standing Committees, Subsection 8.1 be amended by removing "b) Executive Evaluation Committee".
- b) Appendix A – Internal CSA Policy be amended by removing Subsection 2.3 Executive Evaluation Committee.
- c) The Executive Evaluation Committee (EEC) be dissolved, and all 2020-2021 committee members be de-ratified effective immediately.
- d) The CSA President establish an Organizational Planning and Reporting Process including all associated templates in collaboration with staff, the Executive Committee, and other subject matter experts as determined by the President; and

Motion

Board of Directors Meeting # 12

February 24, 2021



- i. The proposed Organizational Planning and Reporting process be presented to the Board of Directors at their meeting on March 24, 2021.

- e) The Policy and Bylaw Review Committee (PBRC) provide recommendations to the CSA Board of Directors by the end of the 2021 calendar year that establishes a Standing Committee that fulfills the current mandate of the EEC, is consistent with the mandate and processes of the HR Support Team, and the newly implemented Organizational Planning and Reporting.

Moved:

Seconded:

Motion

Board of Directors Meeting # 12

February 24, 2021



Notice of this motion was provided at the February 10, 2021 CSA Board Meeting.

Item 12.10.3**Amendment to Appendix C – Human Resources, Section 8.1.1**

WHEREAS Appendix C – Human Resources, Section 8.0 Extension of Staff Contracts indicates that it benefits the CSA to have an employee remain in their position for longer than a one-year term upon favourable evaluation;

WHEREAS Appendix C, Section 8.0 also indicates that the extension of staff contracts provides the employee with the opportunity to apply training and develop their skills for a longer time, benefiting the organization and the employee;

WHEREAS Appendix C, Subsection 8.1.1 does not indicate that the SHAC Assistant Coordinator is a part-time position eligible for a contract extension;

WHEREAS the COVID-19 pandemic creates difficulties in transition from 2020-2021 to 2021-2022 for our services and staff; and

WHEREAS at their meeting on March 11, 2020, the CSA Board of Directors amended Appendix C, Subsection 8.1.1 by adding the Foodbank Volunteer Coordinator and the Bike Centre Volunteer Coordinator positions to the list of part-time staff permitted to have their contracts extended by one-year.

RESOLVED that:

- a) Appendix C – Human Resources, Section 8.1.1 be amended to only ‘Part-time support staff members who hold a fixed-term contract may have their contract extended.’
- b) The Policy & Bylaw Review Committee (PBRC) review Appendix C – Human Resources, Section 8.0 and report back to the Board by the end of the 2020-2021 academic year with recommendations on whether all, some, or none of the CSA’s part-time staff should be explicitly listed within this section.

Moved:

Seconded:

Notes:

Current policy for reference:

Appendix C – Human Resources

8.1 Extension of Specific Positions (Operational)

Motion

Board of Directors Meeting # 12

February 24, 2021



8.1.1 Part-time support staff members who hold a fixed-term contract may have their contract extended. These part-time support staff member positions are: Assistant Returning Officer, Board Chair, Board Scribe, Chief Returning Officer, Front Office Assistant(s), SERM Coordinator, Poster Runners, FoodBank Volunteer Coordinator*, and Bike Centre Volunteer Coordinator*. [*Positions added at the March 11, 2020 CSA Board Meeting March 11, 2020]

8.1.2 Contract extensions may be approved based on positive performance reviews:

8.1.2.1 During the regular evaluation period (probation), and

8.1.2.2 Prior to the hiring period as well as a recommendation from the Executive supervisor.

Unofficial Elections Results – W21

In order to calculate Quorum, we referenced the total number of surveys completed with the number of Undergraduate students. Please note, declined votes included students who either selected decline on a ballot or did not indicate their preference on a ballot, but had submitted their survey.

Referendum: **Below Quorum (11.18%)**

Quorum: 20% (4145 votes) – Ballots submitted: 2317

- **Yes – 1223**
- No – 722
- Decline – 372

Executives: **Quorum Met (11.18%)**

Quorum: 10% (2073 votes) – Ballots submitted 2317

President:

- Alex Charette – 729
- **Nicole Walker – 945**
- Decline – 626

VP Student Experience:

The candidate for the position of VP Student Experience was Sara Kuwatly.

- **Yes – 1604**
- No – 103
- Decline – 610

VP Academics:

The candidate for the position of VP Academics was Lisa Kazuhara.

- **Yes – 1591**
- No – 96
- Decline – 630

VP External:

The candidate for the position of VP External was Shilik Hamad.

- **Yes – 1524**
- No – 137
- Decline – 658

College of Arts: Quorum Met (10.4%)

Quorum: 10% (169 votes) – 176 ballots submitted

The candidate for College of Arts Director at Large was Bella Harris.

- **Bella Harris – 130**
- Decline – 46

College of Biological Sciences: Quorum Met (13.5%)

Quorum: 10% (433 votes)- 585 ballots submitted

The candidates for the College of Biological Sciences Directors at Large were Leilani Rocha and Maya Persram.

- **Leilani Rocha – 362**
- **Maya Persram – 310**
- Decline – 133

Lang Business School: Quorum Met (10.08%)

Quorum: 10% (374 votes) - 377 ballots submitted

The candidates for the Lang Business School were Leila Stevens and Joshua Vito

- **Leila Stevens – 226**
- **Joshua Vito – 202**
- Decline – 58

College of Social and Applied Human Sciences: Quorum Met (10.44%)

Quorum: 10% (481 votes) - 502 ballots submitted

The candidates for the College of Social and Applied Human Sciences were Laura Wilson, Ariel Oleynikov, and Alyssa Ahmed.

- **Laura Wilson – 175**
- Ariel Oleynikov – 174
- **Alyssa Ahmed – 267**
- Decline – 113

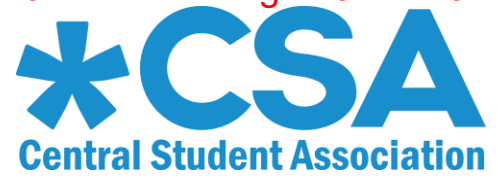
The following were elected:

- **President:** Nicole Walker
- **VP Student Experience:** Sara Kuwatly
- **VP Academics:** Lisa Kazuhara
- **VP External:** Shilik Hamad
- **COA Directors at Large:** Bella Harris
- **CBS Directors at Large:** Leilani Rocha and Maya Persram
- **LANG Directors at Large:** Leila Stevens and Joshua Vito
- **CSAHS Directors at Large:** Laura Wilson and Alyssa Ahmed

Motion

Board of Directors Meeting # 12

February 24, 2021



**Item 12.15
Adjourn**

MOTION to adjourn the CSA Board of Directors Meeting of **February 24, 2021** at _____ pm.

Moved:

Seconded: