

AGENDA

Board of Directors Meeting # 10

November 16, 2022 – 6:00 pm



Agenda – November 16, 2022

10.0	Call to Order	
10.1	Land Acknowledgement Member Jesse Varkul	
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10.15	Adjournment	66

Motion

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Item 10.2.1 (a) Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 10 on November 16, 2022, be approved as printed and distributed.

Moved:
Seconded:

Item 10.2.1 (b) Amend the Agenda

MOTION TO AMEND:

Moved:
Seconded:

Item 10.2.1 (c) Approve the Amended Agenda

AMENDED MOTION: That the agenda for the CSA Board of Directors Meeting # 10 on November 16, 2022, be approved as amended with:

Moved:
Seconded:

Motion

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Item 10.5
Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

10.5.1	CSA Board Meeting # 9	November 2, 2022
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Moved:
Seconded:

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Attendance – November 2, 2022

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Sanya Sareen	College of Biological Science	Present	
Simran Kalra	College of Biological Science	Present	
Jake Levy	College of Engineering and Physical Sciences	Present	
Jesse Varkul	College of Engineering and Physical Sciences	Present	
Ella Odeh	College of Social and Applied Human Sciences	Present	
Jacob Miller	College of Social and Applied Human Sciences	Present	
Mauricio Fernandez	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Regrets	
Isha Maharaj	Ontario Agricultural College	Present	
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Eva Gabler	College of Arts Student Union	Absent	
Ana Maria Mercu	College of Biological Science Student Council	Present	
Michaela Hishon	College of Engineering and Physical Sciences Student Council	Present	
Samantha Ogbeiwi	College of Social and Applied Human Sciences - Student Alliance	Regrets	
Alec Moyle	Lang Students' Association	Present	
Kelly Ruigrok	Student Federation of the Ontario Agricultural College	Present	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Duncan McGuire	Indigenous Student Society (ISS)	Present	
Martha Yiridoe	Guelph Black Students Association (GBSA)	Present	
Olivia Smith	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Varnika Karavadi	International Student Organization (ISO)	Present	
Anthony Pereira	Interhall Council (IHC)	Present	
Vacant	Guelph Campus Co-op		
Trennon Wint	Ontario Public Interest Research Group (OPIRG)	Regrets	
Michelle Wilk	Student Senate Caucus	Present	
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Nicole Walker	President	Present	
Vacant	Vice President Student Experience		
Mason Friebe	Vice President Academic	Present	
Jena-Lee Ashley	Vice President External	Present	

Staff	Position
Cameron Olesen	Chair
Colleen Bovay	Policy & Transition Coordinator
Kandace Blaker	Scribe

Guest	Affiliation

*Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.
If they leave before Adjournment, their departure time (d) is shown.
If no time is shown in the column, they were present for the entire meeting.*

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Summary of Resolutions

9.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 9 on November 2, 2022, be approved as printed and distributed.

Motion Carried

MOTION TO AMEND: That the agenda be reordered so that Item **9.11.1: Electoral Policy Suspension** is the first item of discussion;

AND FURTHER that the agenda be reordered so that **Item 9.11.2: Fall 2022 By-Election Report and Ratification of Results** is the second item of discussion.

Motion Carried

MOTION AS AMENDED:

AMENDED MOTION: That the agenda for the CSA Board of Directors Meeting # 9 on November 2, 2022, be approved as amended with:

- The reordering of the agenda so that **Item 9.11.1: Electoral Policy Suspension** is the first item of discussion; and
- The reordering of the agenda so that **Item 9.11.2: Fall 2022 By-Election Report and Ratification of Results** is the second item of discussion.

Motion Carried

9.3.1 Ratify Member College Government Representative

MOTION: That **Alec Moyle** be appointed as a Member College Government Representative for the **Lang Students' Association** on the 2022-23 CSA Board of Directors, effective immediately.

Motion Carried

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9.3.2 Ratify Student Organization Representatives

MOTION: That the following Undergraduate Members be appointed as **Student Organization Representatives** on the 2022-23 CSA Board of Directors, effective immediately.

Ontario Public Interest Research Group	Trennon Wint
Student Senate Caucus	Michelle Wilk

Motion Carried

9.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

9.5.1	CSA Board Meeting # 7	October 12, 2022
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Motion Carried

9.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
9.6.1	Meeting # 9	August 25, 2022
9.6.2	Meeting # 10	September 19, 2022
9.6.3	Meeting # 11	September 23, 2022

Motion Carried

9.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

9.7.1	President	October 19, 2022
9.7.2	VP Student Experience (vacant)	
9.7.3	VP Academic	October 19, 2022

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9.7.4	VP External	October 19, 2022
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Motion Carried

9.10.1 Hiring Committee Report: Business Office Assistant

MOTION: That the hiring of **Kayleigh Hannan** for the position of **Business Office Assistant** be approved, as recommended by the Hiring Committee.

Motion Carried

9.10.2 Hiring Committee Report: Front Office Assistant

MOTION: That the hiring of **Amy Alfred** for the position of **Front Office Assistant** be approved, as recommended by the Hiring Committee.

Motion Carried

9.10.3 Petitions, Delegations, and Representations Committee Minutes

MOTION: That the Minutes for the following Petitions, Delegations, and Representations Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
9.10.3	Meeting # 1	September 28, 2022

Motion Carried

9.10.4 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented to the Board of Directors Meeting # 9 on November 2, 2022, be received as information.

Motion Carried

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9.11.1 Suspension of Electoral Policy

Note: Notice of this motion was given at the Board of Directors Meeting # 7 on Wednesday, October 12, 2022.

WHEREAS the CSA Policy Manual, Appendix G – Electoral, Section 4.2.1 c states that Director candidates for CSA elections must collect a minimum of 25 verified nomination signatures;

WHEREAS the previous nomination signature requirement for Director candidates in CSA elections was 10 verified signatures throughout the COVID-19 pandemic;

WHEREAS the nomination signature requirement was reviewed by the Policy & Bylaw Review Committee, in which a recommendation to increase the number of verified signatures from 10 to 25 for Fall 2022 was brought forward to the CSA Board of Directors and approved at the February 2, 2022 meeting;

WHEREAS the CSA has had considerable turnover in the Policy & Transition Coordinator position, formally known as the Policy & Transition Manager role which supports the Elections Office;

WHEREAS due to an oversight, the Fall 2022 By-Election Nomination Package was not updated to reflect the change in policy from 10 to 25 verified signatures for Director candidates;

WHEREAS the CSA Board of Directors received the Fall 2022 By-Election Director Nomination Package as information at the August 31, 2022 Board Meeting and included the 10-signature requirement for Director candidates,

WHEREAS the CSA Elections Office, CSA Board of Directors, and Director candidates were unaware of the changed requirement for 25 signatures;

WHEREAS the oversight was discovered after the conclusion of the nomination period for the Fall 2022 By-Election;

MOTION: that the CSA Board of Directors suspend Appendix G – Electoral, Section 4.2.1 of the CSA Policy Manual for the CSA Fall 2022 By-Election.

Motion Carried

9.11.2 Fall 2022 By-Election Report and Ratification of Results

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BE IT RESOLVED:

- a) that the Fall 2022 By-Election Report, as included in the November 2, 2022 board agenda package, be received as information;
- b) that the results of the Fall 2022 By-Election, as included in the By-Election Report, be ratified and declared official; and
- c) that the following Undergraduate Members be ratified as At-Large College Representatives on the 2022-23 CSA Board of Directors:

College of Biological Sciences	Simran Kalra
College of Engineering and Physical Sciences	Jesse Varkul
College of Social and Applied Human Sciences	Jacob Miller
College of Social and Applied Human Sciences	Ella Odeh

Motion Carried

9.11.3 Appoint Hiring Committee: Chief Returning Officer

WHEREAS the CSA recognizes the need to fill the staff position of the Chief Returning Officer (CRO) ahead of the Winter 2023 CSA General Election;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

WHEREAS the position of CRO reports to and is supervised by the President;

BE IT RESOLVED:

- a) that the following CSA Director be appointed to the Hiring Committee for the position of Chief Returning Officer:

- b) that Nicole Walker, President, be appointed to the Hiring Committee for the position of Chief Returning Officer; and
- c) that Jewel Lindemann, Chief Returning Officer, be appointed to the Hiring Committee for this position.

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Motion Carried

9.11.4 Director Appointment Process Update

MOTION: that the following update regarding the Director Appointment Process to follow the Fall 2022 By-Election be received as information by the Board of Directors.

Motion Carried

9.11.5 Appoint Policy & Bylaw Review Committee (PBRC)

WHEREAS CSA Policy Manual Appendix D, Section 8.2.1 allows for any member of the CSA and/or member of the CSA Board of Directors to be a member of the PBRC;

WHEREAS CSA Policy Manual Appendix D, Section 8.2.4 states that the Policy & Transition Coordinator will be a ratified member of the PBRC; and

WHEREAS CSA Policy Manual Appendix D, Section 8.3.3 states that quorum for the PBRC shall be three ratified members, one of which must be a Director of the CSA;

BE IT RESOLVED that the following CSA Board of Directors Members be appointed to the Policy & Bylaw Review Committee for the 2022-23 academic year:

[One Director minimum; three Directors functions best; no maximum in policy]

AND FURTHER that the following Executive Officer be appointed to the Policy & Bylaw Review Committee for the 2022-23 academic year:

Nicole Walker, President

Motion Carried

9.11.6 Appoint Members to University Centre (UC) Board

WHEREAS it is the responsibility of the University Centre Board ('UC Board') to

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establish written policies respecting the use of facilities and management of space within the University Centre; to acknowledge the special requirements of user groups to manage their own activities within the spaces assigned to them, and to provide services for the University Community at large;

WHEREAS the UC Board is comprised of ten (10) students, four (4) university appointees, two (2) alumni, two (2) clubs' representatives; including one (1) CSA Executive, nine (9) CSA representatives, and five (5) 'Alternates' appointed by the CSA Board of Directors;

WHEREAS 'Alternates' may fill temporary absences of regular members of the UC Board at Board meetings;

WHEREAS there are 2 vacancies to fill for CSA members on the UC Board; and

WHEREAS there are 4 vacancies to fill for Alternates on the UC Board;

BE IT RESOLVED that the following CSA Members be appointed to the UC Board for a term including the remainder of the 2022-23 academic year, and for the 2023-24 academic year:

AND FURTHER that the following CSA Members be appointed as Alternates for the UC Board for a term including the remainder of the 2022-23 academic year, and for the 2023-24 academic year:

Motion Carried

9.11.7 Appoint Standing Referendum Committee

WHEREAS the CSA Policy Manual, Appendix G – Electoral, Section 7.1 states that a Standing Referendum Committee (SRC) shall be struck by the Board of Directors upon the submission, or knowledge of a forthcoming referendum question submission;

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WHEREAS the CSA Elections Team has knowledge of forthcoming referendum question submissions for the Winter 2023 General Election;

WHEREAS the CSA Policy Manual, Appendix G – Electoral, Section 7.2.1 states that the Standing Referendum Committee (SRC) shall be comprised of the Chief Returning Officer and at least two Directors;

WHEREAS the CSA Policy Manual does not restrict membership of the Standing Referendum Committee (SRO) to only the Chief Returning Officer and two CSA Directors;

WHEREAS the CSA President and the Policy & Transition Coordinator (PTC) are members of the CSA Elections Team; and

WHEREAS the President and PTC are knowledgeable of applicable referendum policy and can be a resource in evaluating the wording of referendum questions;

BE IT RESOLVED

- a) That the following CSA Directors be appointed to the Standing Referendum Committee:

- b) That Nicole Walker, President, be appointed to the Standing Referendum Committee; and
- c) That Colleen Bovay, Policy & Transition Coordinator, be appointed to the Standing Referendum Committee.

Motion Carried

9.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 9 on November 2, 2022, be adjourned at 7:45 pm

Motion carried

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9.0	Call to Order	
9.1	Land Acknowledgement Member Kelly Ruigrok	
9.2	Adoption of the Agenda 9.2.1 Approve the Agenda 9.2.2 Declarations of Conflicts	
9.3	Ratifications and De-Ratifications 9.3.1 Ratification of College Government Representative 9.3.2 Ratification of Student Organization Representatives	
9.4	Comments from the Chair 9.4.1 Introductions and Pronouns	
9.5	Approval of Past Minutes 9.5.1 Meeting # 7 – October 12, 2022	
9.6	Executive Committee Minutes 9.6.1 Meeting # 9 – August 25, 2022 9.6.2 Meeting # 10 – September 19, 2022 9.6.3 Meeting # 11 – September 23, 2022	
9.7	Executive Updates 9.7.1 President – October 19, 2022 9.7.2 VP Student Experience (vacant) 9.7.3 VP Academic – October 19, 2022 9.7.4 VP External – October 19, 2022	
9.8	Director Reports	
9.9	CSA Service Update and Report	
9.10	Committee Updates and Reports 9.10.1 Hiring Committee Report: Business Office Assistant 9.10.2 Hiring Committee Report: Front Office Assistant 9.10.3 Petitions, Delegations, and Representations Meeting #1 Minutes 9.10.4 Summary of Committee Appointments	
9.11	Business 9.11.1 Electoral Policy Suspension 9.11.2 Fall 2022 By-Election Report and Ratification of Results 9.11.3 Appoint Hiring Committee: Chief Returning Officer 9.11.4 Director Appointment Process Update 9.11.5 Appoint Policy & Bylaw Review Committee Members 9.11.6 Appoint UC Board Members 9.11.7 Appoint Standing Referendum Committee	
9.12	New Business	

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	9.12.1	
9.13	Announcements	
9.14	In Camera Session	
9.15	Adjournment	

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9.0 Call to Order

The meeting was called to order at 6:11 pm.

9.1 Land Acknowledgement

Member **Kelly Ruigrok** presented the following Land Acknowledgement:

Hi everyone! I'm in my fourth year of school at the University of Guelph and I would like to take some time to acknowledge that the land on which campus resides is the traditional land of the Attawandron people and the Treaty Lands of the Mississaugas of the Credit. May we all uphold the significance of the Dish with One Spoon Covenant and relish our continuing relationship with our Indigenous neighbours. We recognize that the University of Guelph campus is home to many First Nation, Metis, and Inuit peoples. May we be reminded of our responsibility to uphold and protect the land on which we sit and appreciate the care that was shown to the land for centuries before settlers arrived here. Let us all take time in our busy lives to learn more about the history of this land and actively work towards reconciliation. Thank you.

Kelly Ruigrok, Board Member

9.2 Adoption of the Agenda

9.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 9 on November 2, 2022, be approved as printed and distributed.

Moved: Varnika Karavadi

Seconded: Jake Levy

Motion Carried

MOTION TO AMEND: That the agenda be reordered so that Item **9.11.1: Electoral Policy Suspension** is the first item of discussion;

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AND FURTHER that the agenda be reordered so that **Item 9.11.2: Fall 2022 By-Election Report and Ratification of Results** is the second item of discussion.

Moved: Nicole Walker, President
Seconded: Isha Maharaj

Nicole Walker, President, motivated that these items were on the agenda for the last Board Meeting which didn't meet quorum, and that it makes sense to first suspend the policy and then approve the election results for the flow of the meeting.

Cameron Olesen, Board Chair, suggested moving these items ahead of Item 9.3: Ratifications and De-Ratifications, as opposed to ahead of Item 9.6: Comments from the Chair as would normally be done when reordering the agenda. The Chair declared unanimous consent as no one stated an opposition.

Motion Carried

MOTION AS AMENDED:

AMENDED MOTION: That the agenda for the CSA Board of Directors Meeting # 9 on November 2, 2022, be approved as amended with:

- The reordering of the agenda so that **Item 9.11.1: Electoral Policy Suspension** is the first item of discussion; and
- The reordering of the agenda so that **Item 9.11.2: Fall 2022 By-Election Report and Ratification of Results** is the second item of discussion.

Motion Carried

9.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting

Cameron Olesen, Board Chair, invited the Policy & Transition Coordinator (PTC) to address the Board before moving into the discussion items.

The PTC spoke to not having quorum for the prior Board Meeting and reminded Board Members of their agreed upon responsibility to attend all Board Meetings.

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The PTC highlighted the importance of having quorum so that timely items can be brought to the Board and approved so the CSA office can move forward with action items. The PTC also reiterated the importance of giving reasonable notice if Board Members must miss a meeting, excluding emergencies, and of replying to meeting invitations so it's evident if quorum won't be met.

9.3 Ratifications and De-Ratifications

9.3.1 Ratify Member College Government Representative

MOTION: That **Alec Moyle** be appointed as a Member College Government Representative for the **Lang Students' Association** on the 2022-23 CSA Board of Directors, effective immediately.

Moved: Isha Maharaj
Seconded: Jake Levy

Motion carried

9.3.2 Ratify Student Organization Representatives

MOTION: That the following Undergraduate Members be appointed as **Student Organization Representatives** on the 2022-23 CSA Board of Directors, effective immediately.

Ontario Public Interest Research Group	Trennon Wint
Student Senate Caucus	Michelle Wilk

Moved: Isha Maharaj
Seconded: Anthony Pereira

Motion Carried

9.4 Comments from the Chair

Cameron Olesen, Chair: A few reminders for both new and old members: as we proceed, please know that your name placard has a reference on the underside of it for Roberts Rules of Order. These are all potential motions that you can propose. I'll just briefly go over a few of them that are useful.

Firstly, if you are looking to request the speakers list, please raise your placard high so I may add you to it. Our speaker's list does prioritize first-time speakers,

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so if you have already spoken towards an item, you are de-prioritized against members who have not yet spoken towards it. It resets every item on the agenda, so don't worry, you'll still be able to get your priority later.

In addition to that, when we move to vote, please raise your placards high when voting. There are 4 interrupting motions you can make: a point of order, to call a meeting back into order when someone is violating the rules in one way or another, a point of parliamentary procedure, where you would simply raise your hand to clarify how to ask what you would like to do, a point of information, to request information, such as if someone fails to mention the date of an upcoming event, as well as a point of personal privilege such as when the Scribe requested that you all turn your placards to face her so she could more accurately take note. Please ask questions if you are unsure. Direct all questions and comments to me and refer to each other in the 3rd person. This is to prevent crosstalk between you and instead direct comments to the heart of the matter at hand.

9.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

9.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors meeting:

9.5.1	CSA Board Meeting # 7	October 12, 2022
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Moved: Isha Maharaj

Seconded: Anthony Pereira

Motion carried

9.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
9.6.1	Meeting # 9	August 25, 2022

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9.6.2	Meeting # 10	September 19, 2022
9.6.3	Meeting # 11	September 23, 2022

Moved: Jake Levy
Seconded: Anthony Pereira

Motion Carried

The Board Chair clarified that since these minutes are not our Board Meeting minutes, they are received as information, not approved by our Board.

Jake Levy asked for an example of why Board minutes may not be approved.

The Board Chair explained that minutes can be rejected if they are inaccurate, and the Scribe would be requested to correct them.

Nicole Walker, President, asked for clarification on whether minutes with small amendments needed would be suitable to reject.

The Board Chair explained that minutes can be tabled until amendments have been made. Small grammatical errors or spelling errors can be noted as minor corrections. Rejections occur for larger inaccuracies such as incorrect dates.

9.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

9.7.1	President	October 19, 2022
9.7.2	VP Student Experience (vacant)	
9.7.3	VP Academic	October 19, 2022
9.7.4	VP External	October 19, 2022

Moved: Jacob Miller
Seconded: Michelle Wilk

Motion carried

9.71. President

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Nicole Walker, President: Welcome again to our new members. I'm really excited to see so many happy faces around the table, I think this is the most people we've had around this table or at least more than I've seen in my term. I do want to let you folks know that your experience on the Board is what you make of it. If you want to get really involved and sit on committees, that's great. It's a chance to have fun and make decisions on behalf of the students you represent. I encourage you to lean into it! Also, a reminder that we're now 6 months into our term, so our term ends in April, so being mindful of the time we have left and looking back in terms of what we've accomplished.

I only have a few quick updates for you all. I won't talk about the October 19 updates because all that happened a really long time ago! So, I'm just going to move forward with more current stuff. In terms of the University Centre Board that I sit on, I was elected as Chair in September and was charged with helping them run their meetings. This was important because there's a lot of history between the CSA and the University Centre. I don't have time to get into that now but if you have questions come ask me! We had a Governance Management sub-committee meeting this week and I also met with the VP of Finance, Sharmila, regarding the working agreement updates. I will write more details on this for my next update.

Jena and I are heading to the Canadian Federation of Students Conference later this week into next week. I'm working on General Election planning for the winter, our appointment process, and we have about three referendum questions coming forward which is a lot of planning on our end and a lot of policy review. And the Student Executive Council that I sit on has a Student Involvement Fair that we're working on. I'll keep you updated on what that looks like for the winter semester. We have a Finance Committee meeting on November 15 and 28 for the CSA.

My final update is around SLAM, where we talked about food insecurity on campus and addressing systemic issues that lead to food insecurity. A lot of this is financial for students. As well, we've had discussions on next steps regarding the cannon. There's going to be a working group that's struck within SLAM to talk about the cannon because I know a lot of students have been harmed by the actions of individuals on campus in that regard, so I'll be sure to keep you updated on that. If you're hearing anything from students that is important, feel free to reach out to me to discuss, I'm happy to help.

Nicole Walker, President

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Jesse Varkul inquired if the Presidents' statement about having 6 months remaining in the Board term applies to all members, including the newly ratified members.

The Board Chair confirmed that all current members will be up for re-election or re-appointment for the 2023-24 academic year, which commences at the start of the summer semester.

Nicole Walker, President, added that terms for the Board of Directors and the CSA Executive start May 1st and end April 30th of the following year. This aligns with turnover for the CSA fiscal year.

9.7.3 VP Academic

Mason Friebe, VP Academic: Hey everyone! Over the last little while, the Student Memorial Service has concluded (October 14th), and I think it went very well, the speakers did a wonderful job, the weather was perfect and lucky considering the rain on the day prior and after. It was certainly a special day for many.

Project-wise now, I'm working with the Fine Arts Network for the upcoming Art in the Bullring event, which is as it sounds really, and that's on November 17, still in the planning phase. If you might be eager to get involved with that to be a judge for the evening, we are looking so feel free to let me know. Nicole will be one as well.

I'm also currently working on sending out the Terms of Reference for the Return to Campus and Post-Covid Pedagogy Undergraduate Student Task Force. We've been working to ensure the wording is optimal and it should be ready for the next meeting. For those in it, they'll receive an email from me soon to provide some feedback.

I've also connected with Cate Dewey, our Associate VP Academic regarding some concerns with course outlines or the syllabus. Mostly whether making the course outline release date earlier might be possible to alleviate stress. Right now, the official deadline is the day before classes. There are some other policy concerns as well like making specific optional policies required to be included with the outline like the illness policy, and the non-academic misconduct policy. Currently only the academic misconduct policy is included but within the classroom environment you are at risk of violating both. So, maximizing awareness around that could be important. Just something I'm advocating for currently.

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In other news, I had the pleasure of meeting with Cate Dewey again, Ray Darling from the Registrar, and Irene Thompson our interim Vice-Provost (Student Affairs). I got to learn more about the University's plan for internationalization, which is essentially to bring the international student proportion up from 4% to 12% in 3 years. For reference, we are among the lowest in Canada now for this. They have their own value-related rationale but also a very significant fiscal motivation in consideration of their significant deficit. There's a lot to say about the plan itself but I guess it's just something we're mindful of now as it relates to potential support opportunities for international students and certain other actions the University has taken or may take considering this deficit; like the current hiring freeze in-effect, that influences positions that work with the CSA, but separate from the CSA itself, or possible budget cuts. Just something on our radar at the moment as well.

Otherwise, a little while ago, I mentioned some international students were unable to come to Canada and thus the University, so they were faced with a choice to defer or study online. I finally learned that it turned out to be approximately 30 that were forced to defer, or who opted to defer with the alternative being virtual learning for this semester or the year. This is down from the original concern of over 100 that were at risk.

A few busy weeks for sure, committee stuff; like course changes; cannon discussion with SLAM that Nicole mentioned; and Student Rights and Responsibilities, discussing possible amendments to policies around punishment for students, looking at more rehabilitative strategies rather than fines and such. So, mostly giving those in violation a chance to reflect on their actions and learn. Aside from that, I am also planning for a stress buster during SHINE week, so we'll see how that goes but feel free to come out!

Mason Friebe, VP Academic

9.7.4 VP External

Jena-Lee Ashley, VP External: On October 20, I attended the Ontario Executive Committee Meeting where we discussed different campaigns that they are looking at revamping. You may have heard about the Fight the Fees campaign which advocates for free and accessible education. They're just giving it a new look. They are also revamping the "This is your Student Movement" campaign which is basically just to raise more awareness about the Canadian Federation of Students. And CFS Ontario is working with CFS National in their campaign "Fairness for International Students."

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Then, at the OEC meeting, we had a roundtable discussion on student-run services. So, for example, our FoodBank on campus, is a student-run service, and other universities discussed their foodbanks and had a lot to say about food insecurity on campuses right now, which is a pretty common problem across Canada.

On October 24th I had my first Suppliers Code of Ethical Conduct Advisory Committee meeting. This committee's purpose is to advise the Vice President of Finance and Administration to ensure that ethical standards are being upheld.

And as Nicole mentioned, we are going to the Canadian Federation of Students National General Meeting this weekend. As members of CFS you all pay a fee in your tuition. For CFS National you pay \$4.96, and for CFS Ontario you pay \$4.13. And from that you get services like the ISIC card which is the International Student Identity Card for free instead of paying for it.

Jena-Lee Ashley, VP External

Nicole Walker, President, asked for clarification if the ISIC cards are only for international students.

Jena-Lee Ashley, VP External, stated domestic students can also use this service and register online for the card.

9.8 Director Reports

The Board Chair explained for new members that the Director Reports are for updates on your activities as a member of the CSA Board. This includes committees you sit on or campaigns you've worked on, among other work for the Executive and the CSA.

Ana-Maria Mercu stated she sat on the Front Office Assistant Hiring Committee.

Jake Levy indicated anticipation for the first CSA Finance Committee meeting.

Anthony Pereira and Varnika Karavadi mentioned attending the PDR meeting.

Isha Maharaj also attended the PDR meeting. Additionally, she spoke about being elected Vice Chair for the Operations and Programming Committee, a

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subcommittee of the UC Board. She was also asked to act as a student representative on behalf of this committee on the Code of Ethical Conduct Board.

Mauricio Fernandez spoke of attending the first UC Finance Committee meeting, which included news of the University bypassing the UC Board.

9.10 Committee Updates and Reports

9.10.1 Hiring Committee Report: Business Office Assistant

MOTION: That the hiring of **Kayleigh Hannan** for the position of **Business Office Assistant** be approved, as recommended by the Hiring Committee.

Moved: Nicole Walker, President

Seconded: Anthony Pereira

Nicole Walker, President, motivated by indicating that the hiring process was extensive for this position, with many applicants to choose from. The President shared that Kayleigh has been putting work into the club accounts and has already helped with offsetting the high workload in the Business Office.

Motion Carried

9.10.2 Hiring Committee Report: Front Office Assistant

MOTION: That the hiring of **Amy Alfred** for the position of **Front Office Assistant** be approved, as recommended by the Hiring Committee.

Moved: Nicole Walker, President

Seconded: Sanya Sareen

Nicole Walker, President, noted that Ana-Maria, Board Director, sat on the hiring committee and did a great job, and highlighted that Amy is fantastic.

Motion Carried

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9.10.3 Petitions, Delegations, and Representations Committee Minutes

MOTION: That the Minutes for the following Petitions, Delegations, and Representations Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
9.10.3	Meeting # 1	September 28, 2022

Moved: Jake Levy

Seconded: Jacob Miller

Motion Carried

9.10.4 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented to the Board of Directors Meeting # 9 on November 2, 2022, be received as information.

Moved: Isha Maharaj

Seconded: Michelle Wilk

Motion Carried

9.11 Business

9.11.1 Suspension of Electoral Policy

Note: Notice of this motion was given at the Board of Directors Meeting # 7 on Wednesday, October 12, 2022.

WHEREAS the CSA Policy Manual, Appendix G – Electoral, Section 4.2.1 c states that Director candidates for CSA elections must collect a minimum of 25 verified nomination signatures;

WHEREAS the previous nomination signature requirement for Director candidates in CSA elections was 10 verified signatures throughout the COVID-19 pandemic;

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WHEREAS the nomination signature requirement was reviewed by the Policy & Bylaw Review Committee, in which a recommendation to increase the number of verified signatures from 10 to 25 for Fall 2022 was brought forward to the CSA Board of Directors and approved at the February 2, 2022 meeting;

WHEREAS the CSA has had considerable turnover in the Policy & Transition Coordinator position, formally known as the Policy & Transition Manager role which supports the Elections Office;

WHEREAS due to an oversight, the Fall 2022 By-Election Nomination Package was not updated to reflect the change in policy from 10 to 25 verified signatures for Director candidates;

WHEREAS the CSA Board of Directors received the Fall 2022 By-Election Director Nomination Package as information at the August 31, 2022 Board Meeting and included the 10-signature requirement for Director candidates,

WHEREAS the CSA Elections Office, CSA Board of Directors, and Director candidates were unaware of the changed requirement for 25 signatures;

WHEREAS the oversight was discovered after the conclusion of the nomination period for the Fall 2022 By-Election;

MOTION: that the CSA Board of Directors suspend Appendix G – Electoral, Section 4.2.1 of the CSA Policy Manual for the CSA Fall 2022 By-Election.

Moved: Nicole Walker, President

Seconded: Jake Levy

Nicole Walker, President, motivated by indicating that the CSA has had many changes in 6 months, including turnover in the Policy & Transition Coordinator role, and unsuccessful attempts to hire a new Chief Returning Officer (CRO), resulting in the incumbent CRO returning only for the interim. The President noted that the miscommunication and subsequent oversight regarding the change in the number of nomination signatures can be attributed in part to high staff turnover in key CSA Elections positions.

The Board Chair noted that as this item involves a change in policy, it requires a two-thirds majority vote, as opposed to the standard 50% plus one majority.

Motion Carried

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9.11.2 Fall 2022 By-Election Report and Ratification of Results

BE IT RESOLVED:

- a) that the Fall 2022 By-Election Report, as included in the November 2, 2022 board agenda package, be received as information;
- b) that the results of the Fall 2022 By-Election, as included in the By-Election Report, be ratified and declared official; and
- c) that the following Undergraduate Members be ratified as At-Large College Representatives on the 2022-23 CSA Board of Directors:

College of Biological Sciences	Simran Kalra
College of Engineering and Physical Sciences	Jesse Varkul
College of Social and Applied Human Sciences	Jacob Miller
College of Social and Applied Human Sciences	Ella Odeh

Moved: Nicole Walker, President

Seconded: Isha Maharaj

Nicole Walker, President, motivated by expressing excitement at filling 4 of the 10 vacancies and welcomed the new members. The President noted that the CSA isn't seeking a new VP Student Experience at this time, given that the position has remained vacant through a General Election and 2 By-Elections already and it isn't sensible to put more time and resources into finding a candidate at this point of the academic year. However, the President continued that the CSA is working to fill the 5 At-Large Director vacancies through an appointment process, which is covered in a later business item. The President also highlighted that 53% of students voted through the email sent by the CRO, but 43% of students voted by using the new QR code option, which shows success with in-person engagement and targeted promotions, to be kept in mind for the upcoming General Election. The President acknowledged the excellent facilitation of the By-Election by the CRO and ARO.

Jake Levy inquired regarding which At-Large Director positions are still available.

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The President explained that the CSA has the appointment process underway for the vacancies, and that the vacancies stand at 2 in the College of Arts, 1 in the Ontario Agricultural College, and 2 in the Ontario Veterinary College.

Motion Carried

9.11.3 Appoint Hiring Committee: Chief Returning Officer

WHEREAS the CSA recognizes the need to fill the staff position of the Chief Returning Officer (CRO) ahead of the Winter 2023 CSA General Election;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

WHEREAS the position of CRO reports to and is supervised by the President;

BE IT RESOLVED:

- a) that the following CSA Director be appointed to the Hiring Committee for the position of Chief Returning Officer:

Jesse Varkul

- b) that Nicole Walker, President, be appointed to the Hiring Committee for the position of Chief Returning Officer; and
- c) that Jewel Lindemann, Chief Returning Officer, be appointed to the Hiring Committee for this position.

Moved: Nicole Walker, President

Seconded: Isha Maharaj

Nicole Walker, President, explained that the current CRO is unable to continue in the position due to continuing her post-secondary education, and she will complete her term as CRO at the end of the Fall semester. The President added that the job posting closes on Friday, and it will need to be a quick turnaround for hiring as there are items for the Winter 2023 General Election that need to be completed before the final Board Meeting of the semester on November 30. The President estimated the time commitment for this committee will be approximately 5 hours within the next two weeks.

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The Chair asked for confirmation from the PTC that sitting on a hiring committee is part of the committee requirement for CSA Directors.

The PTC confirmed that CSA Directors must sit on at least one CSA committee and one hiring committee.

The Chair asked if there was any further discussion and if members were content with Jesse Varkul as the volunteer for this position.

Motion Carried

9.11.4 Director Appointment Process Update

MOTION: that the following update regarding the Director Appointment Process to follow the Fall 2022 By-Election be received as information by the Board of Directors.

Moved: Isha Maharaj

Seconded: Jake Levy

Nicole Walker, President, restated that there are 5 At-Large Director vacancies to fill. The President also clarified that there are several vacancies for College Government Representatives and Student Organization Representatives as well, but those vacancies will not be addressed with this appointment process, as the specific organizations are responsible for appointing a member to the CSA Board. The President spoke to the summary of the appointment process, including that a formal call-out for candidates took place in the November Newsletter, and that candidates must complete a nomination package, which includes collecting 25 verified nomination signatures and writing a 150-word statement of interest. The President continued that the Board would review these statements and hold a vote to determine who will be appointed to each seat, which makes the process comparable to the steps of CSA Elections. The President noted that Directors will be asked to complete at least 1 class talk during the nomination period of November 7 to November 18, which materials will be provided for. The President concluded that nominations would close November 18, verification of signatures will follow, and then the Board vote will take place at the November 30 Board Meeting. OAC and OVC will need to be specifically targeted during outreach.

Jake Levy inquired if multiple candidates seek one position, will there be an election through the Board.

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The Board Chair clarified that selection between candidates will occur through a secret ballot vote by the Board, which is why the 150-word statements are required for consideration.

Jake Levy asked if discussion would take place ahead of the vote.

The Chair confirmed that there can be a discussion, and it may be held in-camera to have a closed session if determined by the Board.

The PTC added that the secret ballot vote will take place even if the positions only have 1 candidate each.

Nicole Walker, President, added that CSA policy allows for a final call-out in January for any remaining vacancies after this appointment process, but at that time we will be focussed on the General Election. Therefore, any remaining At-Large Director vacancies after November 30 will not be filled.

Motion Carried

9.11.5 Appoint Policy & Bylaw Review Committee (PBRC)

WHEREAS CSA Policy Manual Appendix D, Section 8.2.1 allows for any member of the CSA and/or member of the CSA Board of Directors to be a member of the PBRC;

WHEREAS CSA Policy Manual Appendix D, Section 8.2.4 states that the Policy & Transition Coordinator will be a ratified member of the PBRC; and

WHEREAS CSA Policy Manual Appendix D, Section 8.3.3 states that quorum for the PBRC shall be three ratified members, one of which must be a Director of the CSA;

BE IT RESOLVED that the following CSA Board of Directors Members be appointed to the Policy & Bylaw Review Committee for the 2022-23 academic year:

Jake Levy
Michelle Wilk
Martha Yiridoe
Jacob Miller
Kelly Ruigrok
Simran Kalra

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AND FURTHER that the following Executive Officer be appointed to the Policy & Bylaw Review Committee for the 2022-23 academic year:

Nicole Walker, President

Moved: Nicole Walker, President

Seconded: Sanya Sareen

Jesse Varkul inquired if these committees regularly arise with opportunities to volunteer.

The Board Chair explained that that CSA has several required standing committees, as well as opportunities to strike new committees as needed, so there are many opportunities moving forward to join committees.

Nicole Walker, President, asked the PTC for clarification on the ratification rules for Policy and Bylaw Review Committee (PBRC) members.

The PTC confirmed that Directors can request to join the PBRC at any time, but they must attend two PBRC meetings before they are officially ratified as a member.

Motion Carried

9.11.6 Appoint Members to University Centre (UC) Board

WHEREAS it is the responsibility of the University Centre Board ('UC Board') to establish written policies respecting the use of facilities and management of space within the University Centre; to acknowledge the special requirements of user groups to manage their own activities within the spaces assigned to them, and to provide services for the University Community at large;

WHEREAS the UC Board is comprised of ten (10) students, four (4) university appointees, two (2) alumni, two (2) clubs' representatives; including one (1) CSA Executive, nine (9) CSA representatives, and five (5) 'Alternates' appointed by the CSA Board of Directors;

WHEREAS 'Alternates' may fill temporary absences of regular members of the UC Board at Board meetings;

WHEREAS there are 2 vacancies to fill for CSA members on the UC Board; and

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WHEREAS there are 4 vacancies to fill for Alternates on the UC Board;

BE IT RESOLVED that the following CSA Members be appointed to the UC Board for a term including the remainder of the 2022-23 academic year, and for the 2023-24 academic year:

Jesse Varkul
Ana-Maria Mercu

AND FURTHER that the following CSA Members be appointed as Alternates for the UC Board for a term including the remainder of the 2022-23 academic year, and for the 2023-24 academic year:

Ella Odeh
Varnika Karavadi

Moved: Nicole Walker, President

Seconded: Isha Maharaj

Nicole Walker, President, addressed Member Fernandez’s previous comment regarding the University bypassing the UC Board. She explained that there is a complicated history behind the University Centre building, which can be found in full on the CSA website. She summarized that the Student Union, prior to the founding of the CSA, collected student fees to build the UC as a student space, and the University took the fees, halted the construction of the UC, and bankrupted the Union. Once the CSA was founded, they sued the University, and the resulting settlement included the creation of the UC Board, as the University had completed building the UC at this time. Students have a majority on the UC Board, and it is key to have all vacant seats filled to maintain the student voice in this forum, as there have been attempts to absorb the UC Board into University operations and to bypass the Board in decision-making. The President stressed that there are a lot of different purposes for the University Centre space, and it’s important to protect existing student space, which is done largely through the UC Board.

Mauricio Fernandez asked for clarification if the entire previous appointment is being re-done.

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The Chair explained that this motion is to fill remaining vacancies on the UC Board. Any current members of the UC Board will remain, and this will be for new members to join.

Varnika Karavadi inquired if the 2023-24 academic year begins next semester.

The Chair clarified that the 2023-24 academic year begins May 1st of 2023.

The President explained that the UC Board is a 2-year term, but there is an urgent need to fill these seats and it's understood that a 2-year term may not be realistic for everyone. The President encouraged Board Members to commit to the full term, if possible, but explained that members would be able to resign if they can't remain a member until the end of the 2-year term.

Ella Odeh inquired when you would put in your resignation if you will be graduating next year.

The Chair explained that you would let the Board know as soon as possible that you will be ineligible to continue for the second year of the term.

Michelle Wilk asked the President how the University tries to incorporate the Board into their affairs.

The President explained that Hospitality Services submitted a proposal last year to incorporate UC Services as part of Hospitality Services Operations, which is a conflict of interest as they are a key stakeholder in the space allocation of the UC, and they wish to capitalize on space that should be reserved as student space. The President continued that she is currently working on updating the working agreement with the committee. She shared that the reporting structure of the Board has recently changed, and she is involved in discussions regarding these changes.

Motion Carried

9.11.7 Appoint Standing Referendum Committee

WHEREAS the CSA Policy Manual, Appendix G – Electoral, Section 7.1 states that a Standing Referendum Committee (SRC) shall be struck by the Board of Directors upon the submission, or knowledge of a forthcoming referendum question submission;

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WHEREAS the CSA Elections Team has knowledge of forthcoming referendum question submissions for the Winter 2023 General Election;

WHEREAS the CSA Policy Manual, Appendix G – Electoral, Section 7.2.1 states that the Standing Referendum Committee (SRC) shall be comprised of the Chief Returning Officer and at least two Directors;

WHEREAS the CSA Policy Manual does not restrict membership of the Standing Referendum Committee (SRO) to only the Chief Returning Officer and two CSA Directors;

WHEREAS the CSA President and the Policy & Transition Coordinator (PTC) are members of the CSA Elections Team; and

WHEREAS the President and PTC are knowledgeable of applicable referendum policy and can be a resource in evaluating the wording of referendum questions;

BE IT RESOLVED

- a) That the following CSA Directors be appointed to the Standing Referendum Committee:

Isha Maharaj
Varnika Karavadi

- b) That Nicole Walker, President, be appointed to the Standing Referendum Committee; and
- c) That Colleen Bovay, Policy & Transition Coordinator, be appointed to the Standing Referendum Committee.

Moved: Nicole Walker, President

Seconded: Isha Maharaj

Nicole Walker, President, explained that the CSA has knowledge of 3 potential referendum questions to be submitted this semester, which is why the committee is being formed. The President noted that the PTC and CSA President are not listed as members of the committee in the CSA Policy Manual but would be beneficial to add for additional policy knowledge and as support for the CRO. The President also added that she sits on the Compulsory Fees Committee for the University, which means she has knowledge of

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incoming referendum questions being put forward by the University before they reach the Standing Referendum Committee of the CSA. The President spoke to the timeline of this committee, stating that the deadline for submissions is December 2, which means committee meetings will likely be scheduled during the exam period, as well as in early January ahead of the General Election.

Motion Carried

9.12 New Business

No new business was presented at this meeting.

9.13 Announcements

Members provided personal updates and information regarding their involvement in groups on campus

Nicole Walker, President, made a call-out for ideas for a large-scale event that the CSA can run next semester for up to 2,000 students. She indicated that a Microsoft Form will be sent out.

Jena-Lee Ashley, VP External, gave a reminder that next week is Treaty Recognition Week, and the Indigenous Student Centre is running an Acknowledging Indigenous Lands event on Tuesday, November 8, from 10am to 11:30am. She noted that this workshop would be a great opportunity for Board Members who are interested in getting tips for giving Land Acknowledgements.

Mason Friebe, VP Academic, asked Board Members to refer any academic concerns they are hearing from peers to him.

Ana-Maria Mercu shared that the College of Biological Sciences is hosting a Course Chats event on Wednesday, November 9, for first and second-year students to talk to upper year students. Additionally, she noted a stress buster event during SHINE week.

Martha Yiridoe shared that the Guelph Black Students Association is hosting 3 events in November. This includes a Black Panther watch party, an Art Night, and a Talent Show. She requested Members to let any local artists they know aware of the Art Night.

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Kelly Ruigrok spoke about the Tractor Tug for Tots event, which took place on November 1. She shared that the event raised over \$13,000 for Big Brothers, Big Sisters in Guelph. She noted that CTV news did a segment on the event.

Alec Moyle spoke about the Lang Students' Associations' Langsgiving event, which raised funds for local foodbanks, as well as a carnival on Johnston Green that recently took place. He also mentioned two upcoming events, the Lang Sustainability Conference, and the Breaking Barriers, Creating Connections event on Wednesday, November 16, in partnership with the Guelph Black Professionals.

Michaela Hishon shared that the College of Engineering and Physical Sciences Student Council participated in handing out candy on Halloween, and that they are planning a series of educational events, with topics such as budgeting and financial literacy.

Jacob Miller noted that he sits as a co-chair of events coordination for the Prelaw Society, and they are hosting a LSAT prep night on Tuesday, November 8 in the University Centre Room 001B.

Michelle Wilk shared that as a Co-Chair on the Student Senate Caucus she is preparing for upcoming Senate meetings.

Sanya Sareen shared that the BMSSA is hosting a science-based formal on November 21 in Peter Clark Hall. Tickets are priced from \$25-30, and proceeds go to Shinarama. Sanya also noted that the STEM Student Association is planning to create a community outreach branch, which is in addition to their current case competition and healthcare branches.

Anthony Pereira, of Interhall Council, spoke about receiving PDR requests for Sexy Bingo events, as many residences are interested in hosting.

Olivia Smith shared that Guelph Queer Equality has finished their Queer Identities Week, which included an online social and handing out hot apple cider. Olivia also mentioned that they are in the planning stages for Trans Awareness Week.

Simran Kalra noted that she volunteers with the Wellness Centre who just hosted harm reduction event and mentioned that the flu shot clinic is coming.

Varnika Karavadi spoke about a pottery event being hosted at Play With Clay by the International Students Organization later in November. She added that she has also been participating in surveys for the Creelman and Edelman dining

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halls, which were presented at Hospitality Board meetings. She is hoping to see positive changes as result.

Ella Odeh shared that the Political Science Department is hosting a zoom discussion on the crisis in Ukraine on Friday, November 4 at 12pm, which will include Professor Spears and Professor Koning from the Political Science Department.

9.14 In Camera

No In Camera session was held at this meeting.

9.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 9 on November 2, 2022 be adjourned at 7:45 pm.

Moved: Anthony Pereira

Seconded: Sanya Sareen

Motion carried

Approved by the Board of Directors	Date: November 2, 2022
Signed: _____ Cameron Olesen Board Chair	Date: _____
Signed: _____ Colleen Bovay Policy & Transition Coordinator	Date: _____

Motion

Board of Directors Meeting # 10
November 16, 2022



Item 10.6
Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
10.6.1	Meeting # 12	October 3, 2022
10.6.2	Meeting # 13	October 19, 2022

Moved:

Seconded:

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Executive Committee Meeting (ECM)
Meeting #12 October 3, 2022 – 1:30 pm
CSA Boardroom



Members: Nicole Walker (President, Chair), Mason Friebe (VP Academic, Secretary), Jena-Lee Ashley (VP External)

Regrets: None

Guests: None

1.0 Call to Order @ 1:30 pm

2.0 Adoption of the Agenda

2.1 Approve the Agenda

The agenda was approved as presented.

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

4.0 Approval of the Previous Executive Committee Minutes

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Update

Finalized Business Office Assistant hiring and excited for our successful candidate to start on Tuesday, October 4. Our Front Office Assistant hiring has been delayed since an interview is in the process of being rescheduled.

5.1.2 CSA Fall By-Elections

Voting is now open for the Fall By-Elections, in which there are 6 candidates running for 4 positions on our Board of Directors. Unfortunately, our VPSE position went unfilled for the third consecutive election this year, so the position will remain vacant for the remainder of 2022-23 term. The Executive have delegated the responsibilities, and I will work with the staff team to ensure the gaps from the position are filled.

5.1.3 Committees:

Student Executive Council (SEC): SEC met on Thursday, September 29 and discussed various issues currently affecting students. Issues included Hospitality Services high prices, students purchasing parking permits but no space in lots (yellow permits) and increasing awareness of the Late Night Bus Service across campus.

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Executive Committee Meeting (ECM)
Meeting #12 October 3, 2022 – 1:30 pm
CSA Boardroom



PDR Committee: Completed the PDR orientation and went through the PDR applications for the August and September deadline. Award letters are to be sent out to the student groups by the Front Office this week.

5.2 ~~VP Student Experience (Vacant)~~

5.3 VP Academic

5.3.1 Supervisory

SHAC: Been going strong, eager to do class talks. Planning possible promotional opportunities with OCUS, and OCL.

5.3.2 Committees

SLAM was fairly productive, happy to speak to some of the students directly as well, discussing ways we can work together to resolve some of their issues. Wish we could hear why the IT situation is occurring, hoping my Senate meeting provides some insight this evening.

5.3.3 Miscellaneous

Made a lot of progress with the Student Memorial Service, hoping to set up a meeting to discuss speeches sometime this week if possible. Need a musician. Art in the Bullring scheduled for November 17th, subject to change.

5.4 VP External

5.4.1 Supervisory

FoodBank: Have only received a handful of complaints about the changes. Chole is working well at the FoodBank, and I think Alanna is happy to have the extra set of hands.

Bike Centre: Planning to re-open on October 19th, also organizing a promo day on October 17th in Branion Plaza.

5.4.2 Committees

PDR: Met last Wednesday and successfully went through all our applications.

Sexual and Gendered Based Violence Education Advisory Committee:

PASV: Attended the steering committee to present the Our Campus, Our Safety Action Plan.

5.4.3 Miscellaneous

Past Friday was Orange Shirt Day or also known as the National

Minutes

Executive Committee Meeting (ECM)
Meeting #12 October 3, 2022 – 1:30 pm
CSA Boardroom



Day for Truth and Reconciliation. I spent my day attending events both on and off campus.

6.0 Business

6.1 Supporting Iranian Student Association

Several students have reached out regarding the events taking place in Iran, and the supports our students on campus need during this time. The Executive will be reaching out the Guelph Iranian Student Association to see what supports they need and how the CSA can support their protest.

6.2 The Cannon

There have been two instances of student groups painting over other students' groups cannon painting, in which the initial cannon paintings were for Orange Shirt Day and in Solidarity of the Women in Iran. Although the Indigenous Student Centre and Athletics are following up to address the painting over of the Cannon on September 30, Jena and Nicole will be attending an ISS meeting to check-in with our Indigenous students and see what support they would like from the CSA. The Guelph Campus Conservatives (GCC) painted over the cannon that was in Solidarity with Iranian Women. Several groups have reached out to the GCC, they have not replied. The CSA will look to provide messaging on social media regarding rules and respect of the cannon, especially in instances such as commemorative days or global events that are impacting students, while waiting to hear back from the University regarding next steps.

6.3 CSA President to Attend the Canadian Federation of Students (CFS) National General Meeting (NGM)

WHEREAS: The CFS NGM will be taking place from November 4-9 in Ottawa;

WHEREAS: As part of our fees to the CFS annually, it allows for one representative from Local 54 (VP External) to be covered for attending the conference;

WHEREAS: The CFS NGM is an excellent opportunity to network with student leaders from other student unions, discuss issues impacting students, brainstorm ideas to bring back to campus to help Guelph students, and to collaborate with other student unions on addressing universal student issues; and

Minutes

Executive Committee Meeting (ECM)
Meeting #12 October 3, 2022 – 1:30 pm
CSA Boardroom



WHEREAS: There is funding in the council budget listed as “Travel & Conference: CFS/CFS-O” to allow for an additional Executive member to attend a CFS Conference, but a CSA Executive Motion is required.

MOTION: To approve the use of funding from the “Travel & Conference: CFS/CFS-O” budget line to allow the CSA President to attend the CFS NGM in Ottawa from November 4-9.

Approved. Executives unanimously voted in favour of the motion.

7.0 New Business

8.0 In Camera

There was no in camera session.

9.0 Adjournment @ 2:30 pm

Next Meeting: October 19, 2022

Minutes

Executive Committee Meeting (ECM)
Meeting #13 – Oct 19, 2022 – 1:00 pm
CSA Boardroom



Members: Nicole Walker (President, Chair), Mason Friebe (VP Academic, Secretary), Jena-Lee Ashley (VP External)

Regrets: None

Guests: None

1.0 Call to Order @ 1:00 pm

2.0 Adoption of the Agenda

2.1 Approve the Agenda

The agenda was approved as presented.

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

4.0 Approval of the Previous Executive Committee Minutes

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Update

The Front Office Hiring Committee finally wrapped up and hired a new assistant. Additionally, we had a resignation from one of our Front Office Assistants. However, at this time, we do not need to hire a third Front Office Assistant since the new hire complements the availability of our current Front Office Assistant, with our Office Manager filling the gaps where needed. We are also in the process of striking a Chief Returning Officer Hiring Committee. The All-Staff meetings for October are this week so just planning, prepping, and excited for them!

5.1.2 Media/Spokesperson: As the undergraduate representative, I read a speech at the Student Memorial Service on Friday, October 14, in celebrating and commemorating the lives of fellow undergraduate students who had passed in the previous academic year with their family and friends. Additionally, the CSA Newsletter for October titled "Vibe Check" went out on October 6.

5.1.3 CSA Elections

The Fall By-Election has concluded, and quorum was reached in all Colleges, thanks to a few CSA Ambassadors, who went out and engaged with students in-person. We have four new Directors that we will be ratifying at the upcoming Board Meeting.

Minutes

Executive Committee Meeting (ECM)
Meeting #13 – Oct 19, 2022 – 1:00 pm
CSA Boardroom



5.1.4 CSA Board of Directors Appointment Process

The Policy & Transition Coordinator and I met to develop a timeline for the Director Appointment Process for unfilled positions (5 in total). The call out will take place in the Oct 31 newsletter, along with a promotional strategy. The deadline to apply is November 18, and the Directors will be ratified for the November 30 meeting.

5.1.5 Committees

Student Budget Committee: The committee met and completed its' initial orientation meeting on October 7. I will be assisting with leading the development of the presentation and final report for the committee. Additionally, I will be following up with Jessica to revise the mandate section of the Terms of Reference to include discussions and priorities formed by student issues on campus.

SLEF Subcommittee: The SLEF committee is a sub-committee of the Compulsory Fees Committee, in which individuals review SLEF applications and allocate funds to various groups on campus based on the funding criteria.

UC Board Committee: There have been two undergraduate representative resignations from the UC Board, and four alternate positions currently unfilled. A motion for committee volunteers will go forwards at the next Board Meeting once we ratify the new Directors. I had a UC Board transition meeting with the outgoing chair, Kathryn Hofer on October 17. We discussed the role of the UC Board Chair and the progress with the Working Agreement.

Student Executive Council (SEC): SEC met on October 13, in which we had guest speaker, Brian Ingoldsby, discuss The LINC, a project to provide holistic support for Enrolment Services, the Registrar's, and Student Financial Services. We will be meeting with Brian later in the semester to provide student feedback on the current updates that have been implemented. Additionally, we discussed my idea about a Student Leadership Fair, in which members from SEC plus other student groups would advertise their leadership positions in the UC Courtyard in January to students. It will create awareness about who we are/what our student groups do, as well as provide opportunities for students to get involved.

5.2 ~~VP~~ Student Experience (Vacant)

Minutes

Executive Committee Meeting (ECM)
Meeting #13 – Oct 19, 2022 – 1:00 pm
CSA Boardroom



5.3 VP Academic

5.3.1 Updates

International Students: I have received an update on the situation with international students with the issue regarding their VISAs, and inability to come to Canada. It seems approximately 30 were required to defer, down from the previous number of over 100 that were looked at, the alternative options of course; making it to campus, or registering with DE courses. Still not sure what this would have done to the long waitlist that I know existed for residence.

5.3.2 Miscellaneous

Student Memorial Service: The SMS has concluded, and I believe all went to plan. Glad everything worked out with the new GSA VP Internal as well; wondering if it might be worth reaching out to assist them with their transition at all as we work on specific initiatives, as it seems they have a full team again.

Teaching Excellence Award: Wondering if anyone has a conflict with a nomination period that lasts almost all year, and a plan that requires the award's promotion every month. Alternatively, the period could be the length of the Winter semester, with 4 promotional opportunities at the beginning of each month, up until the AGM. Could be done in some other variation but I think it could be ideal to have promotion in both semesters to get nominations of those teaching in either.

ECM Minutes: Most minute documents are complete format-wise, they are all in the drive that I have access to now. If you have access to the drive, you can add your updates now. If not, I can send a copy and enter the updates you have manually if this works. Seems by next ECM, we can approve all 5 including this one.

RTC-PCPUSTF: Terms of Reference draft has been complete with the suggested revisions, will be sending this out to its' membership soon.

5.4 VP External

5.4.1 Supervisory

Bike Centre: Opened today (Oct 19th). Paige and Ryder had a few appointments booked for the first day. I helped them table on Monday the 17th to promote that the centre was reopening.

FoodBank: Alanna let me know that there was roughly 20 people added to the waitlist as we have once again reached our capacity.

5.4.2 Committee:

Minutes

Executive Committee Meeting (ECM)
Meeting #13 – Oct 19, 2022 – 1:00 pm
CSA Boardroom



Ontario Executive Committee: Met on Monday October 17th to discuss an incident with another member Local regarding a referendum question. We were provided with clarification on a specific policy. We also will be meeting tomorrow for our regular OEC meeting.

5.4.3 Miscellaneous

CSA x SGBV Connect: Discussed the Our Campus, Our Safety Action Plan and how this can be implemented on our campus. Discussed anonymous reporting as an option but everyone was in agreement that there cannot be a follow-up opportunity. The SGBV office mentioned the need for more sustainable funding for an educator role, we could assist in their advocacy efforts for funding. While anonymous reporting isn't really an option, it was mentioned that there could be an opportunity for anonymous feedback with the option of leaving an email if you want to receive a follow-up. This could help the SGBV office determine areas that need improvement.

Campaign Planning: I met with Mel to discuss what campaigns I want to run. I reached out to CFS to get digital resources to promote our campaigns on Instagram and when we can post them to align with various solidarity dates on campus.

6.0 Business

6.1 Protest for Iran Follow Up:

The CSA Executive supported the Guelph Iranian Student Association's protest on October 6 by setting up sound equipment for performers and speakers and purchasing supplies and setting up a table to make signs. The Executive will be following up with GISA and Iranian students who have reached out regarding additional supports that are needed.

7.0 New Business

8.0 In Camera

There was no in camera session.

9.0 Adjournment @ 2:00 pm

Next Meeting: October 26th, 2022

Item 10.7
Executive Updates

MOTION: That the following Executive Updates be received as information:

10.7.1	President	November 16, 2022
10.7.2	VP Student Experience (vacant)	
10.7.3	VP Academic	November 16, 2022
10.7.4	VP External	November 16, 2022

Moved:
Seconded:

Information Report

Board of Directors Meeting # 10

November 16, 2022



Item 10.10.1 Summary of Committee Appointments

The following Summary of Committee Appointments is provided as information:

Hiring Committee: Chief Returning Officer

Appointed November 2, 2022

Jesse Varkul	CSA Director
Nicole Walker	CSA Executive
Jewel Lindemann, CRO	CSA Staff Member

Policy & Bylaw Review Committee

Appointed November 2, 2022

Jake Levy Simran Kalra Jacob Miller Kelly Ruigrok Michelle Wilk Martha Yiridoe	CSA Directors
Nicole Walker, President	CSA Executive

University Centre (UC) Board

Appointed November 2, 2022

Ana-Maria Mercu	Appointed to UC Board for up to two years
Jesse Varkul	Appointed to UC Board for up to two years
Ella Odeh	Alternate UC Board Member
Varnika Karavadi	Alternate UC Board Member

Standing Referendum Committee

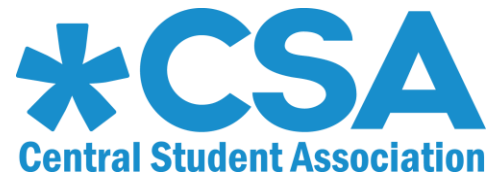
Appointed November 2, 2022

Isha Maharaj Varnika Karavadi	CSA Directors
Nicole Walker, President	CSA Executive
Colleen Bovay, PTC	CSA Staff Member

Information Report

Board of Directors Meeting # 10

November 16, 2022



Elections Appeals Board

Appointed October 12, 2022

Michaela Hishon	CSA Director
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Motion: That the **Summary of Committee Appointments**, as presented to the Board of Directors Meeting # 10 on November 16, 2022, be received as information.

Moved:

Seconded:

Motion

Board of Directors Meeting # 10
November 16, 2022



Item 10.11.1

Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force: Terms of Reference

WHEREAS the CSA Policy Manual, Appendix D, CSA Committees, Section 3.8.1 states that all CSA committees shall have a formal Terms of Reference to determine their responsibilities and expectations;

WHEREAS the CSA Board of Directors 2021-22 approved the formation of the Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force at the February 16, 2022 Board of Directors Meeting;

WHEREAS the CSA Board of Directors 2022-23 approved the continuation of work by the Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force and appointed Directors to fill vacancies on the committee at the July 13, 2022 Board of Directors Meeting; and

WHEREAS the membership of the Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force was provided the opportunity to give feedback on the final draft of the Terms of Reference before its' submission to the Board Agenda Package;

BE IT RESOLVED: that the Board of Directors approve the Terms of Reference for the Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force, as written and distributed in the Board Agenda Package.

Moved: Mason Friebe, VP Academic

Seconded:

Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force

Terms of Reference

Purpose:

The Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force (RTC-PCPUSTF), is a CSA Board committee intended to enhance the student voice on issues related to the undergraduate learning experience, with an emphasis on the academic return to campus. The focus will be on reviewing relevant University policies and current practices, gathering student feedback to inform the committee of priorities, and developing recommendations to be brought forward to the CSA Board of Directors, as it pertains to the academic student experience. Once approval from the CSA Board of Directors has been received, the VP Academic will bring forward the recommendations to the University Administration.

Membership:

The committee membership shall include, but not be limited to:

- CSA VP Academic (Chair)
- One additional Executive (Member)
- Minimum of three (3) Directors to be appointed

- Members who miss two (2) meetings without regrets will be removed from the membership
- At any time, a member may resign from the Task Force by notifying the VP Academic

Responsibilities:

- The CSA VP Academic is to be the Chair and will actively seek input from the membership
- An Executive member in attendance will scribe the meetings
- Members are expected to actively participate in meetings through providing feedback on the current return to campus and post-covid pedagogy strategy, gathering student input, assisting with determining committee priorities, and developing recommendations in the best interest of undergraduate students

Structure:

- The CSA VP Academic, Chair, must be present for all meetings
- Decision-making shall be determined with a simple majority
- Meetings are to be called at the Chair's discretion
- At minimum, three (3) meetings are to occur each semester
- Committee minutes will be circulated between meetings of the Task Force for member review and for approval at the next regularly scheduled meeting
- Quorum will be the Chair, an Executive member, and a minimum of two (2) Board Directors

Motion

Board of Directors Meeting # 10
November 16, 2022



Item 10.11.2

Appoint Director to the Guelph Centre for Urban Organic Farming Stakeholder Advisory Group

WHEREAS the Guelph Centre for Urban Organic Farming Stakeholder Advisory Group (GCUOF) provides strategic advice for major decisions and overall direction of the Guelph Centre for Urban Organic Farming ('Farm'), including farm educational & research program priorities, infrastructure improvements, and land use; and

WHEREAS membership of GCUOF includes a 'CSA Student Representative';

BE IT RESOLVED that the following CSA Director be appointed to the Guelph Centre for Urban Organic Farming Stakeholder Advisory Group (GCUOF) for the remainder of the 2022-2023 academic year, effective immediately:

--

Moved: Nicole Walker, President

Seconded:

Motion

Board of Directors Meeting # 10
November 16, 2022



Item 10.11.3

Appoint CSA Representatives to the Athletics Advisory Council (AAC)

WHEREAS the AAC is advisory to the Office of the Vice Provost, Student Affairs, and the Director of Athletics at the University of Guelph on policy matters dealing with the athletics program, and use of athletics facilities at the University of Guelph;

WHEREAS the Athletics Advisory Council is requesting that a representative for the CSA be appointed to the AAC; and

WHEREAS the Athletics Advisory Council constitution states that they require:

- One CSA Executive as an ex-officio (non-voting) member; and
- One CSA representative as a voting member;

BE IT RESOLVED that the following CSA Executive be appointed to the Athletics Advisory Council for the remainder of the 2022-23 academic year, effective immediately:

Mason Friebe, VP Academic

AND FURTHER that the following CSA Director be appointed to the Athletics Advisory Council for the remainder of the 2022-23 academic year, effective immediately:

Moved: Nicole Walker, President

Seconded:

Motion

Board of Directors Meeting # 10
November 16, 2022



Item 10.11.4

Appoint Director to the Petitions, Delegations & Representations Committee

WHEREAS CSA Directors were appointed to the Petitions, Delegations & Representations Committee (PDR) for the duration of the 2022-23 academic year at the CSA Board of Directors Meeting on July 13, 2022;

WHEREAS CSA Policy Appendix D, Section 7.3 requires a maximum of six members for the PDR Committee, consisting of the following:

- CSA President
- One additional member of the Executive Committee
- One At-Large or College representative
- One Student Organization representative
- Up to two additional Directors

WHEREAS Director Daniel Neiterman was appointed to the Petitions, Delegations & Representations Committee in one of the additional Directors seats at the July 13, 2022 meeting; and

WHEREAS At-Large Director Daniel Neiterman has resigned from his position as a member of the Petitions, Delegations & Representations Committee as of November 4, 2022;

BE IT RESOLVED that Daniel Neiterman be de-ratified as a member of the Petitions, Delegations & Representations Committee effective immediately;

AND FURTHER that the following CSA Director be appointed to fill the Director vacancy on the Petitions, Delegations & Representations Committee for the remainder of the 2022-23 academic year, effective immediately:

Moved: Nicole Walker, President

Seconded:

See next page for PDR Committee information

Motion

Board of Directors Meeting # 10
November 16, 2022



PDR Committee Mandate

The Petitions, Delegations & Representations Committee is a Standing Committee of the CSA Board of Directors that is responsible for hearing, deliberating on, and making decisions regarding PDR requests.

Groups or individuals are encouraged to come before the PDR Committee to request support or sponsorship of any event, program, or campaign. Requests for various types of support may include, but are not limited to, promotion, volunteer recruitment, financial aid, technical assistance, resources, office space, and transportation. PDRs are not usually granted for operational costs, salaries, honoraria, or alcohol costs.

As per PDR policy, CSA staff members or programs may not submit requests. This includes any event or initiative co-sponsored by the CSA.

In fairness to all organizations, no group will be awarded more than \$1000.00 in any fiscal year (May to April). To qualify for future funding all recipients must present a written report within one month of the event or initiative.

Purpose

- To receive, hear presentations for, and make decisions on PDR requests within CSA Bylaws and Policies.
- To maintain a standardized PDR request form or method.
- To make recommendations to the Finance Committee for annual funding for PDR lines.
- To provide complete semesterly reports to the CSA Board of Directors on all transactions involving PDRs.

Application Process

The PDR Committee will rank each funding application based on the following priority system:

- i. Internal accredited CSA clubs
- ii. Special Status Groups
- iii. University of Guelph accredited undergraduate student organizations, other CSA members
- iv. Non-members.

The PDR Committee will also consider the following:

- Number of students attending the event
- Number of students impacted by the initiative.

Motion

Board of Directors Meeting # 10
November 16, 2022



Approved PDR Deadlines and Meeting Dates for the 2022-23 Academic Year

PDR Fall Semester Deadlines

Wednesday, September 21, 2022 at 11:59 pm
Wednesday, October 19, 2022 at 11:59 pm
Wednesday, November 16, 2022 at 11:59 pm

PDR Fall Semester Meetings

Meeting #2: Wednesday, September 28, 2022 at 6:00 pm
Meeting #3: Wednesday, October 26, 2022 at 6:00 pm
Meeting #4: Wednesday, November 23, 2022 at 6:00 pm

PDR Winter Semester Deadlines

Wednesday, January 18, 2023 at 11:59 pm
*Wednesday, March 1, 2023 at 11:59 pm

PDR Winter Semester Meetings

Meeting #5: Tuesday, January 24, 2023 at 6:00 pm
*Meeting #6: Wednesday, March 8, 2023 at 6:00 pm
**Meeting #7: Wednesday, March 22, 2023 at 6:00 pm

*Tentative dates, pending remaining PDR funds
**Final PDR Meeting for End of Year Wrap Up

Elections Office

Director Nominations



Nominations Package Checklist

Thank you for stepping forward as a candidate in the Director Appointment Process to represent the CSA as a Director! This document will provide you with the information you need for a successful candidacy.

Elections Team

The Elections Team is here to assist with your journey; contact us via Microsoft Teams

Chief Returning Officer: Jewel Lindemann | csacro@uoguelph.ca

Office Hours (Fall 2022):

- Thursdays 8 am to 2 pm
- Or by appointment

Assistant Returning Officer: Mohadeseh Arefanian |

csaaro@uoguelph.ca

Office Hours (Fall 2022):

- Office hours TBD

The CRO and ARO can be reached during their corresponding office hours over Teams or in person at the CSA Elections Office UC 274.

Your Nomination Package

Your Nomination Package is to be electronically submitted to csacro@uoguelph.ca **no later than 11:59 pm on Friday, November 18, 2022.**

Your nomination package **must** include the following:

- STEP 1: A signed Director Nominee Declaration Form
- STEP 2: At least 25 nomination signatures on your customized Microsoft Teams Form
- STEP 3: A signed Director Candidate Commitment Form
- STEP 4: A completed Declaration of Extra-Curricular Activity

- A brief statement (maximum 150 words) about yourself and your reasons for seeking appointment.

Candidate Signature:

Director Declaration of Candidacy

Step 1

This form is **Step 1** of your completed Nomination Package, which is to be submitted to the CSA Chief Returning Officer (csacro@uoguelph.ca) by the prescribed deadline.

Declaration

- I accept the nomination as a CSA Director for the term of office ending April 30, 2023.
- I affirm that I have read the description of the CSA Director position, including specific duties and responsibilities as outlined in CSA Bylaw 1 - Organizational, CSA Bylaw 2 - Electoral, and all other relevant CSA bylaws and policies.
- I affirm that I am prepared, if appointed, to uphold the provisions of the position as specified in [CSA policy and bylaws](#).
- I affirm that I am currently a member in good standing of the CSA as outlined in CSA Bylaw 1, Section 1.5: Membership: "Members of the CSA shall be all registered undergraduate students, who pay a CSA membership fee, at the University of Guelph."
- I certify that all the submitted information is correct, to the best of my knowledge. Any misinformation, either willful or through negligence, is grounds for penalty and/or disqualification at the discretion of the CRO, in accordance with CSA policy and bylaws.
- I acknowledge that failure to submit this form, or a complete Nominations Package as required by the Elections Office by the prescribed date, is also grounds for penalty / disqualification.

Nominee Signature:

Nominee's University email address:

@uoguelph.ca

Please note that information submitted in the Nomination Package, including this form, may not be changed after submission.

Step 2

This document is **Step 2** of your completed Nomination Package and information gathered using your prepared and unique Microsoft Form is to be completed by the prescribed deadline.

Nominators

You are required to have a minimum of 25 other members of your College nominate you as a CSA Director candidate.

It is strongly encouraged that you secure **more than the minimum of 25 nominators in case there are issues with one or more of them.**

In order to ensure that you have the minimum of 25 nominators by the deadline, aim to have between 27 and 30 nominators sign your Microsoft Form.

Your nominators should support your candidacy and be able to speak to your character and qualifications.

Please ensure that each of your nominators is a CSA Member in good standing (an undergraduate student at the University of Guelph who has paid their CSA annual fees.)

Microsoft Form

The CRO will provide you with your own customized Microsoft Form to secure your 25 nominators. Please do not create or use your own forms to secure nominators.

Step 3

This form is **Step 3** of your completed Nomination Package, which is to be submitted to the CSA Chief Returning Officer (csacro@uoguelph.ca) by the deadline.

Director Nominee Commitment

For the duration of my candidacy for the office of CSA Director, and if appointed, during the term of my service, I acknowledge and agree to:

- Act in the best interests of the CSA in respect of matters for which the Board has the authority to act;
- Act in the best interest of the constituency I represent;
- Have a thorough understanding of the CSA's Mandate, Indicators of Success and Approach, and the CSA Structure;
- Attend and actively participate in all scheduled Board of Directors training sessions, Board of Directors meetings (Wednesdays at 6 pm), General Members' Meetings (GMM), and the Annual General Meeting (AGM);
- Speak to classes during times of significant importance to the CSA, including, but not limited to, GMMs, AGMs, elections, and awareness campaigns;
- Participate in Committee work, including Hiring Committees;
- Carry out such other duties as the Board may from time to time assign me with, or as stipulated in CSA policy and bylaws;
- Tender my resignation if two meetings are missed per semester without obtaining prior leave of absence.

In addition to the above, I further agree to:

- Uphold the [bylaws and policies](#) of the CSA;
- Keep in strictest confidence all confidential or proprietary information communicated or disclosed to me in accordance with relevant CSA policies and bylaws;
- Always uphold the principles of inclusivity and accessibility;
- At all times, ensure the financial viability and continuation of the CSA as a not-for-profit organization;

Elections Office
Director Nominations



- At all times, take into consideration the CSA's welfare and mandate;
- At all times, be as objective, fair, and impartial as possible when discussing issues and making decisions;
- Attend any mandatory Board training as directed.

Nominee Name:

Nominee Signature:

Witness Name:

Witness must be an adult
18 years of age or older.

Witness Signature:

Please note that information submitted in the Nomination Package, including this form, may not be changed after submission.

Elections Office
Director Nominations



Step 4

This form is **Step 4** of your completed Nomination Package, which is to be submitted to the CSA Chief Returning Officer (csacro@uoguelph.ca) by the prescribed deadline.

Extra-Curricular Activities

List all your extra-curricular activities using the table below. If you require more tables, please use a second form.

Club, Activity or Organization	
Member since	
Are you currently an Executive of this Club, Activity, or Organization? (Y/N)	
If yes, what position(s) do you hold?	
Contact Information for Activity, Club, or Organization (incl. email and/or ext.)	

Club, Activity or Organization	
Member since	
Are you currently an Executive of this Club, Activity, or Organization? (Y/N)	
If yes, what position(s) do you hold?	
Contact Information for Activity, Club, or Organization (incl. email and/or ext.)	

Elections Office
Director Nominations



Club, Activity or Organization	
Member since	
Are you currently an Executive of this Club, Activity, or Organization? (Y/N)	
If yes, what position(s) do you hold?	
Contact Information for Activity, Club, or Organization (incl. email and/or ext.)	

- I do hereby declare that the above activities are a full and complete list of my extra-curricular involvement at the University of Guelph at the present time.
- I understand that if this list of activities is to change in any way, a written notification will be presented to the CSA Chief Returning Officer, who will then keep this notification on file and distribute it to other candidates if necessary.
- I further understand that, should I use a particular position or activity with which I am involved to promote my campaign, I must invite my fellow candidates for the same position, to do the same at said activity/position.
- I recognize that failure to abide by this declaration may result in penalties or my disqualification at the discretion of the Chief Returning Officer.

Nominee Name:

Nominee Signature:

Indicate the number of completed Extra-Curricular forms you included in your nominations package:

Motion

Board of Directors Meeting # 10
November 16, 2022



Item 10.11.5
Director Appointments Nomination Package

MOTION: that the CSA Board of Directors receive the Director Appointments Nomination Package, as presented in the Board Agenda Package, as information.

Moved: Nicole Walker, President
Seconded:

Motion

Board of Directors Meeting # 10
November 16, 2022



Item 10.11.6
Appoint Hiring Committee: Bike Centre Assistants

WHEREAS the CSA recognizes the need for extra support at the Bike Centre for the Winter 2023 semester;

WHEREAS the CSA can support the hiring of 2 additional Bike Centre Assistants;

WHEREAS CSA policy requires a hiring committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

WHEREAS Appendix A, Section 14.5.3 of the CSA Policies states that the Vice President External is to supervise the CSA Bike Centre staff.

RESOLVED:

- a) That the following CSA Director be appointed to the hiring committee to fill up to 2 Bike Centre Assistant positions:

[one Director]

- b) That Paige Quinn, Bike Centre Coordinator, be appointed to the hiring committee to fill up to 2 Bike Centre Assistant positions; and
- c) That Jena-Lee Ashley, Vice President External, be appointed to the hiring committee to fill up to 2 Bike Centre Assistant positions.

Moved: Jena-Lee Ashley, Vice President External

Seconded:

Motion

Board of Directors Meeting # 10

November 16, 2022



Item 10.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 10 on November 16, 2022 be adjourned at pm.

Moved:

Seconded: