

AGENDA

Board of Directors Meeting # 6
September 21, 2022 – 6:00 pm – UC 442



Agenda – September 21, 2022

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6.3	Ratifications and De-Ratifications 6.3.1 Ratification of CASU Representative	2
6.4	Comments from the Chair 6.4.1 Introductions and Pronouns	
6.5	Approval of Past Board Minutes 6.5.1 Meeting # 5 – August 31, 2022	3
6.6	Executive Committee Minutes	
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6.10	Committee Updates and Reports 6.10.1 Hiring Committee Report: Policy & Transition Coordinator 6.10.2 Hiring Committee Report: Bike Centre Coordinator 6.10.3 Hiring Committee Report: FoodBank Assistant 6.10.4 Info: List of Committee Appointments	35 36 37 38
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6.15	Adjournment	47

Motion

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Item 6.2.1 (a) Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 6 on September 21, 2022, be approved as printed and distributed.

Moved:

Seconded:

Item 6.2.1 (b) Amend the Agenda

MOTION TO AMEND: That the following item be added under New Business:

- 6.12.1

Moved:

Seconded:

Item 6.2.1 (c) Approve the Amended Agenda

AMENDED MOTION: That the agenda for the CSA Board of Directors Meeting # 6 on September 21, 2022, be approved as amended with:

- the addition of **Item 6.12.1**

Motion

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Item 6.3.1 Ratification of CASU Representative

MOTION: That **Eva Gabler** be appointed as the College of Arts Student Union representative on the 2022-23 CSA Board of Directors, effective immediately.

Moved:

Seconded:

Motion

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Item 6.5
Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors meeting:

6.5.1	CSA Board Meeting # 5	August 31, 2022
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Moved:

Seconded:

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Attendance – August 31, 2022

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Sanya Sareen	College of Biological Science	Regrets	
Vacant	College of Biological Science		
Jake Levy	College of Engineering and Physical Sciences	Regrets	
Vacant	College of Engineering and Physical Sciences		
Vacant	College of Social and Applied Human Sciences		
Vacant	College of Social and Applied Human Sciences		
Mauricio Fernandez	Gordon S. Lang School of Business and Economics	Present	d 7:26 pm
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Regrets	
Isha Maharaj	Ontario Agricultural College	Present	a 6:19 pm
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	College of Arts Student Union		
Ana Maria Mercuri	College of Biological Science Student Council	Present	a 7:14 pm d 7:22 pm
Vacant	College of Engineering and Physical Sciences Student Council		
Samantha Ogbeiwi	College of Social and Applied Human Sciences - Student Alliance	Present	
Vacant	Lang Students' Association		
Kelly Ruigrok	Student Federation of the Ontario Agricultural College	Regrets	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Duncan McGuire	Indigenous Student Society (ISS)	Regrets	
Martha Yiridoe	Guelph Black Students Association (GBSA)	Regrets	
Tess Vardy	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Varnika Karavadi	International Student Organization (ISO)	Regrets	
Anthony Pereira	Interhall Council (IHC)	Present	
Vacant	Guelph Campus Co-op		
Vacant	Ontario Public Interest Research Group (OPIRG)		
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
Executive (Ex-officio, non-voting)		Present / Regrets	Arrived / Departed
Nicole Walker	President	Present	
Vacant	Vice President Student Experience		
Mason Friebe	Vice President Academic	Present	
Jena-Lee Ashley	Vice President External	Present	

Staff	Position
Cameron Olesen	Chair
Earl Evans	Policy & Transition Manager - Interim
Sarah Kurtz	Scribe

Guest	Affiliation
Jewell Lindemann	Chief Returning Officer

Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above. If they leave before Adjournment, their departure time (d) is shown. If no time is shown in the column, they were present for the entire meeting.

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Summary of Resolutions

5.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 5 on August 31, 2022, be approved as printed and distributed.

MOTION TO AMEND: That the following item be added under New Business:

- **5.12.1 Hiring Committee – Front Office Assistant**

Motion carried

MOTION TO AMEND: That the agenda be reordered so that **Item 5.11.1 – Presentation: CSA Fall 2022 By-Election** be placed as the first item of discussion.

Motion carried

MOTION AS AMENDED:

AMENDED MOTION: That the agenda for the CSA Board of Directors Meeting # 5 on August 31, 2022, be approved as amended with:

- the reordering of the agenda so that **Item 5.11.1 – Presentation: CSA Fall 2022 By-Election** be the first item of discussion; and
- the addition of **Item 5.12.1 Hiring Committee – Front Office Assistant**

Motion carried

5.5 Approval of Past Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors meeting:

5.5.1	CSA Board Meeting # 4	July 27, 2022
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Motion carried

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5.6 Executive Committee Minutes

Motion: That the Executive Committee Minutes be received as information for the following meetings:

Agenda Item #	Meeting #	Meeting Date
5.6.1	Meeting # 7	July 13, 2022
5.6.2	Meeting #8	July 21, 2022

Motion carried

5.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

5.7.1	President	August 31, 2022
5.7.2	VP Student Experience (vacant)	
5.7.3	VP Academic	August 31, 2022
5.7.4	VP External	August 31, 2022

Motion carried

5.10.1 Hiring Committee Report – Assistant Returning Officer (ARO)

MOTION: That the hiring of **Mohadeseh Arefanian** for the position of Assistant Returning Officer be approved, as recommended by the Hiring Committee.

Motion carried

5.10.2 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented to the Board of Directors meeting on August 31, 2022, be received as information.

Motion carried

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5.11.1 Presentation: Fall 2022 CSA By-Election

(a) Speaking Rights: Chief Returning Officer

WHEREAS CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

WHEREAS CSA Rules of Order, Section 3.9.1, states that the length of a presentation may be extended by a Board motion;

MOTION: That speaking rights be extended to Jewell Lindemann, Chief Returning Officer, for a presentation regarding the CSA Fall 2022 By-Election;

AND FURTHER to extend speaking time from 10 to 30 minutes for this presentation.

Motion carried

b) Presentation

WHEREAS CSA Policy Appendix G: Electoral, Section 2.9 states that the CSA Elections Office shall ensure the Candidates' Package is up to date, consistent with CSA bylaws and policies, and provided to the Board of Directors.

WHEREAS Section 2.15 states that in collaboration with the President and Policy & Transition Manager, the CRO shall develop an Elections schedule to be included in the Candidates' Package.

MOTION: That the presentation by Jewell Lindemann, Chief Returning Officer (CRO) regarding the CSA Fall 2022 By-Election, and the following documents:

- Candidates' Package: Directors (including Election timelines)
- Candidates' Package: Executive (including Election timelines)
- Nomination Package: Directors
- Nomination Package: Executive

be received as information.

Motion carried

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5.11.2 Fall 2022 By-Election Promotional Strategy

WHEREAS CSA Policy Appendix G: Electoral, Section 3.2 states that “the President will create an election campaign strategy to promote the CSA elections during the nomination, campaign and voting periods”; and

WHEREAS Section 3.2.1 states that “the campaign strategy should be submitted to the Board of Directors for information prior to the last Board meeting of the semester prior to the commencement of the election process”;

MOTION: That the Fall 2022 By-Election Promotional Plan, as presented by the CSA President at the August 31, 2022 CSA Board meeting, be received as information.

Motion carried

5.11.3 Appoint Elections Appeals Board (EAB)

WHEREAS CSA Policy Appendix G, Section 27.3.1 states that the Elections Appeals Board (EAB) shall consist of the following:

- Three Directors and
- Two General Members of the CSA in good standing

MOTION:

- a) That the following Directors be appointed to the Elections Appeals Board (EAB) for the 2022-2023 academic year:

Mauricio Fernandez
Anthony Pereira
Tess Vardy

- b) That the following General Members of the CSA be appointed to the EAB for the 2022-2023 academic year:

N/A
N/A

Motion carried

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5.11.4 Director Presentations re Fall 2022 By-Election

WHEREAS CSA Bylaw 1: Operational, Section 4.10.1 (d) states: “Each Director shall... be prepared to speak to classes during times of significant importance to the CSA, including but not limited to Annual General Meetings, General Member Meetings, Elections, hiring, large-scale programs and Awareness Weeks”; and

WHEREAS it is important to maximize promotional efforts encouraging undergraduate members to vote in the elections so that the minimum quorum requirements are met and a successful election process achieved;

MOTION:

THAT each Director schedule and present at least one class talk before the end of the Fall 2022 By-Election voting period (October 7, 2022) to promote the election process and the importance of voting;

THAT the Chief Returning Officer (CRO) provide Directors with suggested speaking points that may be used in their presentations;

THAT Directors provide a summary of the date and location of their presentation(s) to the CRO so that this information is included in the final Election report.

Motion carried

5.11.5 Sustainability Action Fund Governance Committee

WHEREAS the mandate of the Sustainability Action Fund (SAF) is to build and foster a culture of sustainability at the University of Guelph by providing funding and support to student-led projects that work to improve campus sustainability and address pressing environmental and social issues;

WHEREAS the mandate of the SAF Governance Committee is to provide independent stewardship of the Sustainability Action Fund with a duty to ensure that the SAF mandate is met; and

WHEREAS the CSA is seeking one additional Director interested in and knowledge of sustainability issues to participate in the SAF Governance Committee;

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MOTION:

THAT the CSA President be appointed to the Sustainability Action Fund (SAF) Governance Committee for the remainder of the 2022-23 academic year;

THAT the Vice President External be appointed as the alternate member to the President; and

THAT the following CSA Director be appointed to the SAF Governance Committee for the remainder of the 2022-23 academic year:

Mauricio Fernandez

Motion carried

5.12.1 Hiring Committee – Front Office Assistant

WHEREAS the CSA recognizes the need to fill a vacancy in the position of Front Office Assistant for the 2022-2023 year;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

MOTION:

- a) That the following CSA Director be appointed to the Hiring Committee for the position of Front Office Assistant:

Ana-Marie Mercu

- b) That Nicole Walker, President, be appointed to the Hiring Committee for the position of Front Office Assistant; and
- c) That Kandace Blaker, Office Manager / Executive Support, be appointed to the Hiring Committee for the Front Office Assistant.

5.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 5 on August 31, 2022, be adjourned at 7:35 pm.

Motion carried

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5.0	Call to Order	
5.1	Land Acknowledgement Member Anthony Pereira	
5.2	Adoption of the Agenda 5.2.1 Approve the Agenda 5.2.2 Declarations of Conflicts	
5.3	Ratifications and De-Ratifications	
5.4	Comments from the Chair 5.4.1 Introductions and Pronouns	
5.5	Approval of Past Minutes 5.5.1 Meeting # 4 – July 27, 2022	
5.6	Executive Committee Minutes 5.6.1 Meeting # 7 – July 13, 2022 5.6.2 Meeting # 8 – July 21, 2022	
5.7	Executive Updates 5.7.1 President – August 31, 2022 5.7.2 VP Student Experience (vacant) 5.7.3 VP Academic – August 31, 2022 5.7.4 VP External – August 31, 2022	
5.8	Director Reports	
5.9	CSA Service Update and Report	
5.10	Committee Updates and Reports 5.10.1 Hiring Committee Report – Assistant Returning Officer 5.10.2 Summary of Committee Appointments	
5.11	Business 5.11.1 Presentation: CSA Fall 2022 By-Election – Jewell Lindemann, CRO <ul style="list-style-type: none">• Candidates' Package: Directors• Candidates' Package: Executive• Nomination Package: Directors• Nomination Package: Executive 5.11.2 Fall 2022 By-Election Promotional Strategy 5.11.3 Appoint Elections Appeals Board (EAB) 5.11.4 Director Presentations re Fall 2022 By-Election 5.11.5 Sustainability Action Fund Governance Committee	
5.12	New Business 5.12.1 Hiring Committee – Front Office Assistant	
5.13	Announcements	
5.14	In Camera Session	
5.15	Adjournment	

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Minutes – August 31, 2022

5.0 Call to Order

The meeting was called to order at 6:05 pm.

5.1 Land Acknowledgement

Member **Anthony Pereira** presented the following Land Acknowledgement:

The University of Guelph is situated on the traditional lands of the Mississauga, Anishinaabe and Haudenosaunee peoples, and more specifically, on the treaty lands and territory of the Mississaugas of the Credit First Nations. The lands on which Guelph resides is part between the Lakes Treaty, number three of 1792. Recognizing our relationship to the land is one crucial aspect of repairing the damage of colonization. As an individual whose ethnic background is tied in part to Goa, which has also been colonized in the past, I can speak to the fact that colonization, even while in the past, still has negative impacts that are still deeply rooted in our society today. As such, I would like us to educate ourselves on the impacts that colonization has had on Indigenous people and work towards dismantling its consequences, which Indigenous people are still suffering from today. In this way, we can work towards reconciliation with our Indigenous communities and help make Canada a just nation for everyone who calls it home.

Anthony Pereira, Board Member

5.2 Adoption of the Agenda

5.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 5 on August 31, 2022, be approved as printed and distributed.

Moved: Anthony Pereira

Seconded: Nicole Walker, President

MOTION TO AMEND: That the following item be added under New Business:

- **5.12.1 Hiring Committee – Front Office Assistant**

Moved: Nicole Walker, President

Seconded: Anthony Pereira

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Nicole Walker, President, explained that another staff member is needed to help support the front office. Otherwise, the front office hours will not be filled. Therefore, a Hiring Committee is proposed for a Front Office Assistant.

Motion carried

MOTION TO AMEND: That the agenda be reordered so that **Item 5.11.1 – Presentation: CSA Fall 2022 By-Election** be placed as the first item of discussion.

Moved: Nicole Walker, President

Seconded: Tess Vardy

Motion carried

MOTION AS AMENDED:

AMENDED MOTION: That the agenda for the CSA Board of Directors Meeting # 5 on August 31, 2022, be approved as amended with:

- the reordering of the agenda so that **Item 5.11.1 – Presentation: CSA Fall 2022 By-Election** be the first item of discussion; and
- the addition of **Item 5.12.1 Hiring Committee – Front Office Assistant**

Motion carried

5.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

5.3 Ratifications and De-Ratifications

5.3.1 Ratify Directors

No ratifications or de-ratifications were considered at this meeting.

5.4 Comments from the Chair

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Cameron Oleson, Chair: Good evening, everyone and thank you all for being here, and welcome back to the CSA Board after a bit of a break. I hope all the staff had a good time with their vacation during August. As we move forward with the meeting tonight, I want to remind everyone that if you need to request the speaker’s list for any of the items tonight, please type “speaker’s list” in the chat. If you are looking to volunteer for any of the committees tonight, when we get to that item and it has been motioned and seconded, please type “volunteer” in the chat. Furthermore, as we move throughout, you can motion and second by raising your hand when we come to an item or alternatively you can raise your hand to raise a point of information, point of personal privilege, point of parliamentary procedure or point of order.

5.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

5.5 Approval of Past Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors meeting:

5.5.1	CSA Board Meeting # 4	July 27, 2022
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Moved: Isha Maharaj

Seconded: Nicole Walker, President

Motion carried

5.6 Executive Committee Minutes

MOTION: That the Executive Committee Minutes be received as information for the following meetings:

Agenda Item #	Meeting #	Meeting Date
5.6.1	Meeting # 7	July 13, 2022
5.6.2	Meeting # 8	July 21, 2022

Moved: Isha Maharaj

Seconded: Nicole Walker, President

Motion carried

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5.7 Executive Updates

5.71. President

Nicole Walker: Hi everyone. I'm really excited about move-in day and O-week which we've already started getting involved in programming. We'll be on campus with our tie-dye swag so come say hi to us, we'd love to meet you in person. I've listed some of the programming that we've been working on over this summer which will be happening over the next three weeks. Please keep an eye on this to share with students. We've had some staffing changes over the summer, so you'll see a hiring report for an Assistant Returning Officer for our elections and Clubs Programming Coordinator, and we are finalizing the hiring for the PTC position. This is one of Earl's last Board meetings, but you'll see him at the in-person meeting. We've had a few resignations over the summer so we're looking to fill those. Our Executive had really great discussions over the summer with the Office of the President regarding a student perspective for providing feedback on the strategic plan. Those were really productive conversations about ways we can engage students to give more feedback that is student-given and have their voices incorporated. We're really happy with how collaborative this discussion has been.

The Sustainability Action Fund, which you will hear more about later in this meeting, is a fund based off a referendum that was passed in 2019. Essentially, it collects money from each student each semester for the next 30 years to align with the needs of climate change. The University matches the funding to make the campus more environmentally friendly. Our PDR meeting was moved because I was sick, and we'll move those applications and do our orientation in September. The UC Board did respond, but it didn't really change their decision or the outcome of the situation so we're going to move forward and be mindful in implementing changes to ensure the balance between the UC administration and students. The last thing that we've struggled with over the summer is the Food Bank in making sure we can support as many students as possible with a wait list of over 100 students. We've been trying to balance supporting as many students as possible and ensuring the Food Bank is sustainable because we only have so much money in our budget. To do this, as of September 1, we've changed it so that we are serving only students and not dependents and on a less frequent basis. We've provided those affected by this change with a list of resources and a food user guide where they can access a variety of supports in the community. We are also working with campus partners to address the systemic issue of food insecurity. I am happy to address any questions folks may have for me.

Nicole Walker, President

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5.7.3 VP Academic

Mason Friebe: Hey everyone. Over the last few weeks, I've been working on some events that I'll be hosting and I also redeveloped the Teaching Excellence Award Nomination Package. I'm currently working to finalize the dates for the nomination period, promotion and when to strike this election committee. I recently found out that Student Experience no longer hosts its annual ceremony at which the Teaching Excellence Award was historically presented. So we are looking at new opportunities for presentation with the rationale that resources needed to be better allocated to events that more students would attend.

As Nicole said, we are planning for O-week. Just the other week, Jena and I hosted trivia at Brass Taps which was new and fun. Committee-wise, nothing too critical other than the Calendar Review Committee launched a new website that they're really proud of to make course changes more efficient. Compulsory Fees Committee reviewed and approved a draft that will be forwarded to a variety of committees and eventually, the Board of Governors for vote. The Open and Accessibility Course Content Task Force is working to promote free educational resources and materials on a new website. I linked Open Educational Resources to our Teaching Excellence Award too. The Student Help and Advocacy Centre is still trying to figure out who will fulfill the professional office hours to provide legal advice from the Guelph-Wellington Legal Clinic; I'll meet with them shortly.

Mason Friebe, VP Academic

5.7.4 VP External

Jena-Lee Ashley: Hi folks. For the Food Bank Assistant Hiring Committee, we are conducting interviews next week. For the Bike Centre Coordinator, we finished interviews and the next step will be to make a job offer to someone and you'll hear more about that in the next meeting. The CSA and GSA Transit Committee meeting happened and the late-night transit is back, starting tomorrow evening. Other than that, the rest of my updates can be read in my report. I did want to highlight an O-week event that I am really excited for, which is on Sunday where we have our headliner, Snotty Nose Res Kids – a First Nation hip hop duo from BC. We also have other artists in the lineup; hope to see some of you there!

Jena-Lee Ashley, VP External

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MOTION: That the following Executive Updates be received as information:

5.7.1	President	August 31, 2022
5.7.2	VP Student Experience (vacant)	
5.7.3	VP Academic	August 31, 2022
5.7.4	VP External	August 31, 2022

Moved: Isha Maharaj

Seconded: Nicole Walker, President

Motion carried

5.8 Director Reports

Isha Maharaj: We just finished hiring for the PTC. Our PDR meeting did not happen. That's everything for now.

5.9 CSA Service Update and Reports

No service updates or reports were given at this meeting.

5.10 Committee Updates and Reports

5.10.1 Hiring Committee Report – Assistant Returning Officer

MOTION: That the hiring of **Mohadeseh Arefanian** for the position of Assistant Returning Officer be approved, as recommended by the Hiring Committee.

Moved: Nicole Walker, President

Seconded: Isha Maharaj

Nicole Walker, President, stated that the Executive is excited to have Mohadeseh start with the CSA on Tuesday; this is an exceptional addition to our staff.

Motion carried

5.10.2 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented to the Board of Directors meeting on August 31, 2022, be received as information.

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Moved: Isha Maharaj

Seconded: Jena-Lee Ashley, VP External

Earl Evans, PTM, noted that this is an information item, showing all committee appointments that the Board has approved over the last few meetings.

Motion carried

5.11 Business

5.11.1 Presentation: Fall 2022 CSA By-Election

(a) Speaking Rights: Chief Returning Officer

WHEREAS CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

WHEREAS CSA Rules of Order, Section 3.9.1, states that the length of a presentation may be extended by a Board motion;

MOTION: That speaking rights be extended to Jewell Lindemann, Chief Returning Officer, for a presentation regarding the CSA Fall 2022 By-Election;

AND FURTHER to extend speaking time from 10 to 30 minutes for this presentation.

Moved: Nicole Walker, President

Seconded: Mauricio Fernandez

Motion carried

Jewell Lindemann, Chief Returning Officer

We will be hosting a by-election to fill the Board vacancies as well as the vacancy for the VP Student Experience. The Candidates' Package in its entirety is in your agenda package and I am open to any questions that you may have. I wanted to take the time today to share the specifics as we move back to in-person campaigning this semester as it is the first time in nearly two years. We are moving forward with more of a hybrid model with more opportunity for students to be talking about the election.

The breakdown of the important dates is shared in the document. It will open for nominations during the first full week of classes following O-week. We do have various things occurring in O-week to get students involved and engaged with the CSA. We will then have our campaigning period between Monday, September 26 and Monday, October 7 to allow for a week for promotional services to get

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situated and give candidates time to understand the rules of campaigning. Voting takes place before just before the Thanksgiving break.

We added postering back into the package as students will be back on campus. The main point is our resource for what candidates can do to campaign because we've noticed in the past that students campaigning are unaware of these resources. This section describes what Promotional Services has to offer and what the turnaround is for them. The cost breakdown, how many posters that would get them, the turnaround, and the final due date are included. This will be discussed in further detail in future meetings. This is new to the package and can be found in both candidate and director versions to assist in the campaigning.

I am going to switch over now to the Nomination Package that was shared in the agenda package. The campaigning agreement is added to give examples and show the importance of campaigning and to emphasize how their support through campaigning is integral to the success of the election. Once we've broken down the importance, we've also included three points that we think would be beneficial for candidates to support their candidacy. These are things they will agree to when they are seeking nomination so they have an understanding of the expectations. We expect candidates to conduct a minimum of two class talks, to create a poster, and to share social media posts at minimum three times per week. This gets the word out there that they're running and to seek out students to vote in the election. We want to facilitate the experience for everyone in knowing what might help in reaching quorum. One main change in the package is the language change to reflect the fact that a student wishing to run in the election is not a candidate until the form is completed.

I am open to any questions in regard to the packages.

Nicole Walker, President, noted that Jewell will be on campus in person on Thursday, September 8. Those wishing to meet her may attend the resource fair in Branion Plaza and obtain election information. The President acknowledged the good work done by the CRO and remarked that the CSA is lucky to have her during this election cycle.

b) Presentation

WHEREAS CSA Policy Appendix G: Electoral, Section 2.9 states that the CSA Elections Office shall ensure the Candidates' Package is up to date, consistent with CSA bylaws and policies, and provided to the Board of Directors.

WHEREAS Section 2.15 states that in collaboration with the President and Policy & Transition Manager, the CRO shall develop an Elections schedule to be included in the Candidates' Package.

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MOTION: That the presentation by Jewell Lindemann, Chief Returning Officer (CRO) regarding the CSA Fall 2022 By-Election, and the following documents:

- Candidates' Package: Directors (including Election timelines)
- Candidates' Package: Executive (including Election timelines)
- Nomination Package: Directors
- Nomination Package: Executive

be received as information.

Moved: Jena-Lee Ashley, VP External

Seconded: Isha Maharaj

Motion carried

5.11.2 Fall 2022 By-Election Promotional Strategy

WHEREAS CSA Policy Appendix G: Electoral, Section 3.2 states that “the President will create an election campaign strategy to promote the CSA elections during the nomination, campaign and voting periods”; and

WHEREAS Section 3.2.1 states that “the campaign strategy should be submitted to the Board of Directors for information prior to the last Board meeting of the semester prior to the commencement of the election process”;

MOTION: That the Fall 2022 By-Election Promotional Plan, as presented by the CSA President at the August 31, 2022 CSA Board meeting, be received as information.

Moved: Nicole Walker, President

Seconded: Isha Maharaj

Nicole Walker, President, reported that the theme for the Fall by-election promotional strategy is “This is your CSA”, designed to help students understand that this is their organization and the CSA advocates for and supports them. The first key focus for this strategy is awareness, which starts in O-week with building connections with the students, educating about what the CSA provides, and sharing the value to the community so students want to get involved. Increasing engagement in terms of nominations and voter turnout is achieved through in-person interactions such as tabling and networking. The next goal is to have CSA ambassadors interacting with students and their peers, explaining the CSA. Through these goals, the Executive is hoping to fill the vacancies on the Board. The President urged the Board Members, as student leaders, to take the opportunity to engage the students they represent. Directors can help maximize the Association’s reach on campus by participating in class talks, tabling, sharing information with classmates, being active on social media, wearing CSA shirts on campus, etc.

Motion carried

MINUTES

Board of Directors Meeting # 5
August 31, 2022 – 6:00 pm
Microsoft Teams



5.11.3 Appoint Elections Appeals Board (EAB)

Nicole Walker, President, stated that this committee meets less frequently than other committees; they meet on an as-needed basis only to review appeals during the election period. Three meetings are scheduled then canceled if no appeals arise. The President suggested this committee for Board members who want to fulfill their committee requirements but have less time availability. Also, this is a good option for those who have an interest in upholding the electoral process.

Since an extra Board member volunteered for this committee, Cameron Olesen, Chair, asked the PTM to clarify the number of members required and whether a Director may be counted as a General Member appointed to the committee. The PTM quoted the policy as consisting of three Directors and two General Members. He suggested it was not unreasonable to have more than the requirement but cautioned about exchanging a Director for a General Member.

The Chair concluded that five members were required, specifically three Directors and two General Members. With four Board members volunteering for the three available positions, he asked if one member would yield and withdraw their name.

Isha Maharaj withdrew her request to serve on this committee.

WHEREAS CSA Policy Appendix G, Section 27.3.1 states that the Elections Appeals Board (EAB) shall consist of the following:

- Three Directors and
- Two General Members of the CSA in good standing

MOTION:

- a) That the following Directors be appointed to the Elections Appeals Board (EAB) for the 2022-2023 academic year:

Mauricio Fernandez
Anthony Pereira
Tess Vardy

- b) That the following General Members of the CSA be appointed to the EAB for the 2022-2023 academic year:

N/A
N/A

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Moved: Nicole Walker, President

Seconded: Mauricio Fernandez

Motion carried

5.11.4 Director Presentations re Fall 2022 By-Election

WHEREAS CSA Bylaw 1: Operational, Section 4.10.1 (d) states: “Each Director shall... be prepared to speak to classes during times of significant importance to the CSA, including but not limited to Annual General Meetings, General Member Meetings, Elections, hiring, large-scale programs and Awareness Weeks”; and

WHEREAS it is important to maximize promotional efforts encouraging undergraduate members to vote in the elections so that the minimum quorum requirements are met and a successful election process achieved;

MOTION:

THAT each Director schedule and present at least one class talk before the end of the Fall 2022 By-Election voting period (October 7, 2022) to promote the election process and the importance of voting;

THAT the Chief Returning Officer (CRO) provide Directors with suggested speaking points that may be used in their presentations;

THAT Directors provide a summary of the date and location of their presentation(s) to the CRO so that this information is included in the final Election report.

Moved: Nicole Walker, President

Seconded: Isha Maharaj

Nicole Walker, President, stressed the importance of Members presenting class talks to reach students and inform them of opportunities. The President and the CRO will provide an email to send to professors and a “blurb” of what Members can say to classmates along with a poster to try to reduce barriers to participation. If Members are not comfortable public speaking, the President can find other options. Those who complete multiple class talks will be entered in a draw for a Bullring gift card.

Isha Maharaj asked if Distance Education or research-based courses count if Members post on discussion boards or email professors.

The President explained that the CRO obtains a list of all in-person classes and encouraged Members to reference this material. She added that Members may speak to

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Microsoft Teams



classes other than their own. She added that Executive members will be doing many class talks because in-person interactions are some of the most effective tools for recruitment.

Motion carried

5.11.5 Sustainability Action Fund Governance Committee

WHEREAS the mandate of the Sustainability Action Fund (SAF) is to build and foster a culture of sustainability at the University of Guelph by providing funding and support to student-led projects that work to improve campus sustainability and address pressing environmental and social issues;

WHEREAS the mandate of the SAF Governance Committee is to provide independent stewardship of the Sustainability Action Fund with a duty to ensure that the SAF mandate is met; and

WHEREAS the CSA is seeking one additional Director interested in and knowledge of sustainability issues to participate in the SAF Governance Committee;

MOTION:

THAT the CSA President be appointed to the Sustainability Action Fund (SAF) Governance Committee for the remainder of the 2022-23 academic year;

THAT the Vice President External be appointed as the alternate member to the President; and

THAT the following CSA Director be appointed to the SAF Governance Committee for the remainder of the 2022-23 academic year:

Mauricio Fernandez

Moved: Isha Maharaj

Seconded: Mauricio Fernandez

Nicole Walker, President, outlined the work of this committee as allocating funds to student-led initiatives combatting climate change and turning the U of G campus into a sustainable and environmentally friendly one. There is an allotment of funding to student applications but this is the initial kick-off so fewer funding requests are expected. This committee will make those decisions and review reports afterwards to ensure funding was spent appropriately.

Motion carried

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Microsoft Teams



5.12 New Business

5.12.1 Hiring Committee – Front Office Assistant

WHEREAS the CSA recognizes the need to fill a vacancy in the position of Front Office Assistant for the 2022-2023 year;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

MOTION:

- a) That the following CSA Director be appointed to the Hiring Committee for the position of Front Office Assistant:

Ana-Marie Mercu

- b) That Nicole Walker, President, be appointed to the Hiring Committee for the position of Front Office Assistant; and
- c) That Kandace Blaker, Office Manager / Executive Support, be appointed to the Hiring Committee for the Front Office Assistant.

Moved: Isha Maharaj

Seconded: Nicole Walker, President

Nicole Walker, President, explained that the CSA is looking to hire an additional Front Office Assistant to provide adequate coverage to ensure students will receive the important front office services.

Motion carried

5.13 Announcements

Earl Evans, PTM: Thank you to Sarah, our Board Scribe who is having her last meeting; she's been with us for five meetings and kept the minutes "moving". For members of the Board, you will have received the Confidentiality Agreement and the Code of Conduct from me. We are looking for all Board Members to sign the acknowledgement pages which will be kept on file for this academic year. Don't forget, the next CSA Board meeting will be in-person on September 21 in UC 442. Looking forward to meeting everyone in person.

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Microsoft Teams



Nicole Walker, President: I followed up with member Fernandez about his UC Board question last meeting to which they don't currently publicize their minutes but they are working on it. As they start to make progress on that, I will pass that information along to folks. Tonight is Earl's last meeting but he is staying on to help transition the new PTC. I want to thank Earl for coming back the last four months, keeping the office in high spirits. It's been a great pleasure working with Earl and we will miss having him on the team. In terms of updates for me, my sister got two cats named Max and Ruby and I won the spirit point champion for my volleyball tournament in Guelph.

Sarah Kurtz, Scribe: As Earl said, it is my last meeting, and I'm leaving only because of a class conflict. I am sad that I won't meet you in person at the next meeting, but it was great working with you this summer. Other than that, I've just been excited to get back on campus and into a routine for the fall semester.

Mason Freibe, VP Academic: My birthday just passed, and I flew over Lake Muskoka in a sea plane for the first time ever. I'm looking forward to O-week coming up and our in-person Board meeting. It's been great working with Earl and the Scribe.

Jena-Lee Ashley, VP External: I haven't been doing much lately other than playing games. It was exciting to work with Earl because he was the PTM when I first joined the Board in my first year of university. I'm also excited for the next Board meeting.

Anthony Pereira: We have the pep rally coming up which I'm excited for the students to experience. Personal updates, I've been losing a lot of sleep over gaming.

Isha Maharaj: Fun O-week events: block party, food trucks, Gryphfest, fly kites on Johnson Green! If anyone is interested in performing at the prep rally or being an academic leader let me know. Personal updates, my life is surrounded by O-week right now but I'm excited for classes to start. I also got my nails done as CSA blue.

Samantha Ogbeiw: I will be returning to Guelph next week. During my time here, I've been working with the federal government which has been a good experience.

Tess Vardy: I spent a lot of this week running around preparing for GQQ events. Our last event is geared towards everyone where we'll have cotton candy, popcorn, and lawn games. This is my first time hosting an O-week event so I'm nervous but very excited and have been working very hard. Please come to the carnival, it will be a great time.

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Board of Directors Meeting # 5
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5.14 In Camera

No In Camera session was held at this meeting.

5.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 5 on August 31, 2022 be adjourned at 7:35 pm.

Moved: Isha Maharaj

Seconded: Jena-Lee Ashley, VP External

Motion carried

Approved by the Board of Directors	Date: August 31, 2022
Signed: _____ Cameron Olesen Board Chair	Date: _____
Signed: _____ Earl Evans Policy & Transition Manager (Interim)	Date: _____

Item 6.7
Executive Updates

MOTION: That the following Executive Updates be received as information:

6.7.1	President	September 21, 2022
6.7.2	VP Student Experience (vacant)	
6.7.3	VP Academic	September 21, 2022
6.7.4	VP External	September 21, 2022

Moved:

Seconded:

Executive Update

President

September 21, 2022



Hello Board of Directors,

General Update:

O-Week 2022 has come and gone, but the positive impression the Central Student Association has made on our undergraduate students has remained! Your Executive members were enthusiastically present and engaging with students at every event we hosted! From announcing all five acts at Block party, to handing out over a thousand tie dye vibe pronoun buttons and just talking with each student (thousands!) who visited our tables over the past two weeks. It truly is such an exciting time to have our students back on campus and we are continuing to look at opportunities to engage, support, and gather feedback to advocate for the student body! (P.S. Can you tell how excited I am to share these updates with you!?!)

To get to this point has been a team effort the entire way. A huge thank you to our staff team for their constant support and attendance at events, their brilliant ideas, funky and groovy graphics, and transforming the visions of the team into a reality. I want to share the success of Orientation Week and our year so far with Earl, Jack, Lee Anne, Mel, and Kandace, who have all worked incredibly hard for our undergraduate students! Thanks for all that you do!!

Goodbye Earl: As Earl said when we first met, "I am here for a good time not a long time." A real pleasure working with Earl the last 5 months! He has been such an upbeat member of the team, and we will miss his positivity and kindness around the office. Happy retirement (again) Earl – well deserved!

Ongoing Projects:

Fall 2022 By-Elections: Nominations for our Fall By-Election opened on Monday, September 12, 2022. To promote the elections, we have included the information in our monthly newsletter, social media, a kiosk, UC Banner, Poster run, and by word of mouth. Specifically, we have done strategic tabling in various locations on campus with our CSA tablecloth, materials, and/or the CSA tent. By far, tabling out around campus has been our most effective recruitment tool, as well as having students learning more about the CSA, assisting students with various issues, and being visible on campus! We have also targeted specific colleges who historically have struggled to fill vacancies such as the OAC and OVC by emailing all the clubs within the colleges, speaking directly to their college presidents, and reaching out to CSA Clubs with interests aligning with those colleges (FVC and Women in Agriculture). I would like to give a special shoutout and thank you to Ana-Maria, Isha, and Anthony who signed up as a volunteer for elections tabling and did such a wonderful job engaging with students! You rock!

Executive Update

President

September 21, 2022



Executive Office Hours: With tabling over the past week, we have noticed that being visible on campus outside our office has helped us share with students about the CSA, support students with answering various questions and gather feedback to understand what issues are affecting students and develop next steps for taking action. We have decided to host Executive office hours in rotating locations on campus. Our weekly office hours tabling will be on Tuesdays in locations such as Branion Plaza, the Library, Athletics, and the UC Courtyard. Check @csaguelph for information on our weekly times and locations!

Social Media: Our Instagram has been revitalized with the hard work of our VP External. We have been utilizing the Instagram story feature more to share with students what the CSA is doing and amplifying other groups on campus as well. We have introduced highlight reel bubbles as well to look back on the cool memories. With us taking photos of events, we are looking to features students more on our social media and are hoping to engage students more with polls for feedback and giveaways throughout the year! If there is specific content you would like to see, you can reach out to Jena or myself.

Newsletter: The CSA released its September edition of our monthly newsletters on Tuesday, September 13! We are looking at having a “What’s happening at the CSA this month” social media campaign to align with our Newsletter for students who forget to check out our newsletter. We will also be releasing a Homecoming Newsletter next week with all the information on bus routes, late night transit, Homecoming Halftime show, and the clean up. The newsletter looks super pretty, so make sure to give it a read!

Media Update: The local “Exhibitionist: Guelph Arts and Culture Magazines” attended CSA Block Party, taking pictures of the event, as well as interviewing Jack, our Student Experience Coordinator, as well as myself on our successful Block Party event!

CSA Programming – Courtesy of our Student Experience Coordinator

Homecoming: I am super excited to share that the Central Student Association is hosting the Homecoming Halftime show in collaboration with the Athletics Department. Make sure to get tickets for Homecoming since your CSA Executive will be on stage announcing Nate Haller as our halftime performer! We are also organizing a campus and city clean up event on the weekend of Homecoming to mitigate our impact on the community. We will be providing participants a pizza lunch!

CSA Sexy Bingo: The CSA has teamed up with UofG Wellness for a few rounds of bingo, fun prizes, and sexy mini games on Thursday, September 22 at the Brass Taps. We are welcoming back local drag queen Antique Doll as our host starting at 7:30 pm. If you want to guarantee entry into the event, email brasstaps@uoguelph.ca to reserve your table asap!

Executive Update

President

September 21, 2022



Committees:

Petitions, Delegations, and Representations (PDR): The first PDR meeting and orientation will be taking place on Wednesday, September 28 at 6 pm. Just a reminder for folks that the first Fall 2022 deadline to submit PDR applications is Wednesday, September 21, 2022 at 11:59 pm.

Services:

SafeWalk: SafeWalk is currently accepting applications for volunteers! If you are looking to get involved with the CSA or have friends who are, SafeWalk offers volunteers a flexible schedule with one 3.5-hour shift every two weeks, a free snack and drink with every shift, fun social events, and more! Applications can be found on our [CSA Website](#). SafeWalk is opening their service on Monday, September 26. Check the [CSA Website](#) for hours of operation.

As always, I encourage you to reach out if you have any ideas, questions, or feedback on how we can best support our undergraduate students!

With support & positive vibes,

Nicole Walker, President

Executive Update

CSA VP Academic

September 21, 2022



CSA VP Academic Update: September 21, 2022, CSA Board Meeting

General Update:

Hi everyone, over the last few weeks, I've been busy with mostly the Student Memorial Service invitations and preparation, committee-startup for the Fall semester, as various committees plan to kick things off, and of course, Orientation Week, which I believe went exceptionally well. I have learned a few things that may be of interest to you including the fact that over 100 international students are unable to get to Canada at this time, due to their VISAs and so they may, unfortunately, face deferrals, if they can't get into DE courses. I've also heard a few concerns regarding course outlines and the requirements for these governing documents; the illness policy for example, is not required to be included but is one all students should be familiar with, and the late policy should of course be included but has been missing sometimes, so it may be worth looking into the procedure and departments that review the outlines before release and the release date itself.

We've certainly also been doing a lot of tabling to promote our by-election and the CSA in general, and it was really great connecting with students this way. I've received interest in the Accessibility Committee which might certainly be something we could look into starting again as I've been hearing some of the concerns from those with disabilities on campus and they don't seem to be too pleased with how the university has handled such concerns thus far.

Teaching Excellence Award:

I've come to learn that we now do not have a specific deadline for the Teaching Excellence Award anymore as the Awards ceremony hosted by Student Experience, that this award has historically been presented at no longer exists. We're looking into alternative options like presenting it at the AGM, which would mean a delay to the inevitable selection committee, but things are moving forward.

Mason Friebe, VP Academic

Executive Update

VP External

September 21, 2022



Hello Folks,

General Update:

Please enjoy my joke

#DadJokes

*Why do Dads take an extra pair of socks when they go golfing?
In case they get a hole in one.*

O-Week was such a great time! It was extremely busy, but I think we were successful in our events. I personally had a great time interacting with so many students, especially since there hasn't been such a large number of students on campus in a couple years! Since it was a busy time for everyone, I did not meet with many committees since our last board meeting.

Ongoing Projects:

CSA Hiring: We hired a Bike Centre Coordinator and a FoodBank Assistant; you'll see this later in the agenda when we view the hiring reports.

Committees:

FoodBank Assistant Hiring Committee: Met on August 31 to review applications and create a short list of folks to interview.

Transit Advisory Committee: Met on September 15. This committee is a City of Guelph committee where we are given the opportunity to provide meaningful feedback in relation to the services provided by Transit and Transit's Future Ready Plan. Transit stated that their service is at 80% more users from August 2021 – August 2022. They're currently 8-10 operators short and are working to hire and train more employees. A few electric buses were originally supposed to arrive to run a pilot project for the fall; however, motors are delayed, and the buses will not be ready until late December/early January. They're also planning to receive 8 more electric buses by the end of 2023.

Services:

FoodBank: The FoodBank reopened on Monday, September 12 following changes to the service.

Bike Centre: The new Bike Centre Coordinator starts on September 19 and will start booking appointments shortly after (can keep posted by looking for updates on our Instagram).

Executive Update

VP External

September 21, 2022



Events:

START International: This was a lot of fun, and some folks from CFS joined us to sign students up for [ISIC Cards](#), which can provide a lot of discounts for both international and domestic students!

Gryphfest: I was able to do some campaigning for *Fight the Fees!* At Gryphfest, I got to interact with a lot of students and talk about tuition!!

Culture Jam: I attended the Culture Jam on September 9 to look for students interested in joining the BIPOC Students Coalition. An invitation was sent out on Wednesday September 14 to join the Microsoft Teams channel. I will be running a poll in the channel to see if we need to change the meeting time and if folks would prefer to meet in-person or virtually. If you know any BIPOC folks that want to join the teams, there is no time commitment and you are not required to attend meetings (although I'd still love if you can), the teams channel will still have a lot of valuable information throughout the year.

Jena-Lee Ashley, VP External

Item 6.10.1
Hiring Committee Report
Policy & Transition Coordinator (PTC)

Posting Date: August 4, 2022
Closing Date: August 19, 2022

Hiring Committee Members:
Nicole Walker, CSA President
Isha Maharaj, Board Member
Earl Evans, PTM Interim

Number of Applicants: 12
Number of Interviews: 3

Successful Candidate: Colleen Bovay
Start Date: September 12, 2022

MOTION: That the hiring of **Colleen Bovay** for the position of Policy & Transition Coordinator be approved, as recommended by the Hiring Committee.

Moved: Nicole Walker, President

Seconded: Isha Maharaj

Hiring Committee Report

Bike Centre Coordinator

September 21, 2022



Item 6.10.2

Hiring Committee Report

Bike Centre Coordinator

Posting Date: July 28, 2022

Closing Date: August 19, 2022

Hiring Committee Members:

Jena-Lee Ashley, VP External

Martha Yiridoe, Board Member

Kandace Blaker, Office Manager & Executive Support

Number of Applicants: 2

Number of Interviews: 1

Successful Candidate: Paige Quinn

Start Date: September 19, 2022

MOTION: That the hiring of **Paige Quinn** for the position of Bike Centre Coordinator be approved, as recommended by the Hiring Committee.

Moved: Jena-Lee Ashley, VP External

Seconded: Martha Yiridoe

Hiring Committee Report

FoodBank Assistant

September 21, 2022



Item 6.10.3 Hiring Committee Report FoodBank Assistant

Posting Date: July 29, 2022

Closing Date: August 19, 2022

Hiring Committee Members:

Jena-Lee Ashley, VP External

Sanya Sareen, Board Member

Alanna Wyllie, FoodBank Coordinator

Number of Applicants: 17

Number of Interviews: 2

Successful Candidate: Chloe King

Start Date: September 12, 2022

MOTION: That the hiring of **Chloe King** for the position of FoodBank Assistant be approved, as recommended by the Hiring Committee.

Moved: Jena-Lee Ashley, VP External

Seconded: Sanya Sareen

Information Report

Board of Directors Meeting # 6

September 21, 2022



Item 6.10.4

Summary of Committee Appointments

The following Summary of Committee Appointments is provided as information:

Elections Appeals Board

Appointed August 31, 2022

Mauricio Fernandez
Anthony Pereira
Tess Vardy

Sustainability Action Fund (SAF) Governance Committee

Appointed August 31, 2022

Mauricio Fernandez, CSA Director
Nicole Walker, CSA President
Jena-Lee Ashley, VP External (alternate member)

University Centre (UC) Board

Appointed July 27, 2022

Mauricio Fernandez	Appointed to UC Board for up to two years
Tess Vardy	Alternate UC Board Member
Emilie De Lima	New UC Board Member (application process):

Finance Committee

Appointed July 13, 2022

Mauricio Fernandez Jake Levy Isha Maharaj	Three Directors
Nicole Walker	CSA President
Mason Friebe, VP Academic	Second member of the Executive Committee
Lee-Anne Clarke	Business Manager

Petitions, Delegations & Representations (PDR) Committee

Appointed July 13, 2022

Isha Maharaj	At-Large or College representative
Varnika Karavardi	Student Organization representative
Daniel Neiterman Anthony Pereira	Up to two additional Directors
Nicole Walker	CSA President
Jena-Lee Ashley, VP External	One additional member of the Executive Committee

Information Report

Board of Directors Meeting # 6

September 21, 2022



Post-Covid Task Force

Appointed July 13, 2022

Varnika Karavadi Jake Levy Daniel Neiterman Anthony Pereira Sanya Sareen	Members of the CSA Board of Directors
Isha Maharaj	Previous Task Force Member
Mason Friebe, VP Academic	Task Force Chair

Hiring Committees

Hiring Committee: Bike Centre Coordinator

Appointed July 27 2022

Martha Yiridoe	CSA Director
Jena-Lee Ashley, VP External	CSA Executive
Suitable staff member to be appointed	CSA staff member

Hiring Committee: FoodBank Assistant

Appointed July 27 2022

Sanya Sareen	CSA Director
Jena-Lee Ashley, VP External	CSA Executive
Suitable staff member to be appointed	CSA staff member

Hiring Committee: Clubs Administrative / Program Coordinator

Appointed July 27 2022

Sanya Sareen / Isha Maharaj	CSA Director
Nicole Walker, President	CSA Executive
Suitable staff member to be appointed	CSA staff member

Hiring Committee: Part-Time Bookkeeper

Appointed July 27 2022

Varnika Karavadi	CSA Director
Nicole Walker, President	CSA Executive
Lee Anne Clarke, Business Manager	CSA staff member

Information Report

Board of Directors Meeting # 6

September 21, 2022



Hiring Committee: Policy & Transition Coordinator (PTC)

Reported to Board September 21, 2022

Isha Maharaj	CSA Director
Nicole Walker, President	CSA Executive
Earl Evans, PTM Interim	CSA staff member

Hiring Committee: Assistant Returning Officer (ARO)

Reported to Board August 31, 2022

Sanya Sareen	CSA Director
Nicole Walker, President	CSA Executive
Jewell Lindemann, Chief Returning Officer	CSA staff member

Hiring Committee: Board Scribe

Reported to Board July 13, 2022

Isha Maharaj	CSA Director
Nicole Walker, President	CSA Executive
Earl Evans, PTM Interim	CSA staff member

Hiring Committee: Student Experience Coordinator

Reported to Board July 13, 2022

Isha Maharaj	CSA Director
Nicole Walker, President	CSA Executive
Lee Anne Clarke, Business Manager	CSA staff member

Hiring Committee: SafeWalk Volunteer & PR Coordinator

Reported to Board July 13, 2022

Lily Taylor-Stackhouse	CSA Director
Lisa Kazuhara, VP Academic	CSA Executive
Daniel Hinds, Project Coordinator, SafeWalk	CSA staff member

Hiring Committee: SHAC Coordinator and Assistant Coordinator

Reported to Board July 13, 2022

Isha Maharaj	CSA Director
Lisa Kazuhara, VP Academic	CSA Executive
Stephanie Hebel, SHAC Coordinator	CSA staff member

Information Report

Board of Directors Meeting # 6

September 21, 2022



Item 6.10.4

Summary of Committee Appointments

MOTION:

That the **Summary of Committee Appointments**, as presented to the Board of Directors Meeting # 6 on September 21, 2022, be received as information.

Moved:

Seconded:

Motion

Board of Directors Meeting # 6
September 21, 2022



Item 6.11.1
Report: Orientation Week

MOTION: That the report from Jack Fisher, Student Experience Coordinator, regarding **Orientation Week**, be received as information.

Moved:

Seconded:

Item 6.11.1
Orientation Week Report

Hello CSA Board of Directors,

I spent a large part of my summer planning the CSA's Orientation Week programming and I am happy to report that it was a smashing success for the CSA. We hosted or attended around 15 events over the course of the week.

I have provided a list of our events and my estimated attendance at each at the bottom of this report, but first, I would like to give an overview of the week!

The CSA's O-Week starts with START International the week before Move-in weekend. Through Student Experience's START International program, international students arrive on campus on the Monday evening the week before O-Week and they have three days of programming before other Residence Students move in. Jena-Lee and Mason hosted a trivia night for START International in Brass Taps for the first evening of programming. Then on Thursday, Mason and I attended the START Accessible resource fair for the students with accessibility accommodations who move in early. Thursday afternoon, we all went to the START International BBQ where there were a number of student groups with tables. This wasn't as big as other events throughout the week, but it gave the Exec a great first experience of tabling with our tent. Two reps from the Canadian Federation of Students, including our past VP External Affairs Kayla Weiler joined us to promote the ISIC cards (student discount cards).

The Executive did an amazing job at getting out there and repping the CSA all week long. They welcomed new students and their parents while directing traffic on Friday and Saturday of Move-in Weekend, they staffed our Pronoun Button and Resource tables at seven different events, speaking to thousands of new students over the course of the week, and I honestly couldn't have pulled off all of our events without their help. This year, as a hangover result of the COVID policies from the past couple years, Move-in Day for residence students was stretched over the course of three days rather than the one day of pre-COVID O-Week. For those who may not have lived in Residence, Move-in weekend is labour day weekend and starts on the Friday. On the Saturday night, this shifted move-in schedule gave us the opportunity to attempt a new program. We dubbed this Saturday evening program the CSA "Chill Vibes" Clubhouse.

At the CSA Clubhouse, we served mocktails provided by Brass Taps, Jena-Lee and I brought in our Nintendo Switch consoles and students played Mario Kart and Smash Bros in the Clubs rooms, a cover band duo played acoustic covers of popular songs while students had the opportunity to mingle in the UC Courtyard while drawing on tables covered in brown paper. For a rainy Saturday evening, it was a smashing success. Brass Taps served over 600 mocktails, and the last attendees drifted away just before 11 pm.

Orientation Week Report – September 21, 2022

Sunday September 4 was the official start to O-Week after all residence students finished moving in at noon. The day was a grey one in the morning and there was a threat of rain, but we got lucky, and the rain held off for our biggest event of the week, the CSA Block Party! Block party this year was bigger than ever before. I worked with Hospitality, the Orientation Office in Student Experience and UC Services to create a veritable festival on Johnston Green. From 4:40 pm until 9:00 pm, we hosted a food truck rodeo, a pair of inflatable games (shoutout to Isha for booking these), and a number of lawn games and clubs. The cherry on top was the stage and live music that I spent the Lion's share of my summer working on. We featured four local Guelph acts, three bands that included current students or recent graduates (The Last Armada, SHEBAD, Excuse Me, and MoonBean).

Once dusk came, the food trucks rolled out and the inflatables came down and our main act took the stage. This year, we were pleased to host the Snotty Nose Rez Kids who flew in from BC just to play Block Party.

In the past, Block Party has been an event that Residence Life staff walk their communities to after their first meetings, but this year all attendees came voluntarily. I estimate that somewhere between 4000 and 5000 students enjoyed some aspect of Block Party over the course of the event. And as each band took the stage, the Executive made sure that the crowd knew it was the CSA who was hosting the event. (We have some great emcees on the Exec this year, especially Nicole!)

I stuck around until 4:00 am to guard the stage from the large congregation that gathered in front of Johnston Hall following the Block Party. In the future, I would recommend hiring an overnight security guard to watch the equipment.

The Monday of Labour Day weekend found us at Gryphfest, where the Exec staffed our table once again and reached a whole slew of students who hadn't had a chance to grab a button or chat the day before. We got some good feedback about what kinds of buttons to make for the future.

Monday evening was our first Sexy Bingo of the year. I hope it is a sign of things to come. We had a capacity of 450 in Peter Clark Hall, and we filled up almost ten minutes before the event started. I think I had to turn away between 800 and 1000 students who were still waiting in the hallway. Our next Sexy Bingo is September 22 (tomorrow) and Brass Taps was almost fully booked at the time of writing this report (September 16). The Exec hosted this Bingo and absolutely knocked it out of the park!

Tuesday was a pretty chill day. In collaboration with Hospitality Services, we brought back Subs and Clubs, the event at lunchtime where students can come grab a free lunch and then engage with CSA Clubs who have set up on Johnston Green. It's like a mini-Clubs Day with free lunch! We gave away just over 4500 sandwiches according to Hospitality.

Then, on Tuesday evening, we showed *Minions: The Rise of Gru* on an inflatable screen on Johnston Green. I estimated that we had somewhere between 600 and 700 students who came out to see the film! The experience was made better by the Executive who spent the event toiling away at an old school popcorn machine – because what’s a movie night without popcorn!

On Wednesday, we attended Pep-Rally. I co-hosted the event while the Executive were in the stands and on the hill at Alumni Stadium evaluating the Hall Performances. Nicole had the privilege of announcing this year’s Pep Rally winner! Wednesday is really when things start to wind down during O-Week.

Thursday, the first day of classes, was the day we really started seeing how many folks were back on campus. We attended the Resource Fair in Branion Plaza during the day, and Isha and I wrapped up the night by 8:30 pm after checking on the few events still happening (which was the earliest I had left campus since the previous Wednesday). Friday brought us our last two events! Jena-Lee spent the afternoon tabling on behalf of the CSA at Culture Jam in Branion, and – in collaboration with Residence Life – we brought the Hypnotist, Jeff West, back to campus. We had two instances of the hypnotist show, and both had an attendance of just over 300 students.

Event	Date	Attendees (estimate)
START International Trivia	31-Aug	80
START Accessible Resource Fair	2-Sep	500
START International BBQ	2-Sep	300
Clubhouse	3-Sep	400
Yoga on the Green (cancelled due to rain)	4-Sep	0
Block Party + Button Booth	4-Sep	4500
Gryphfest + Button Booth	5-Sep	1000
Sexy Bingo	5-Sep	450
Subs and Clubs	6-Sep	4000
CSA Movie Night	6-Sep	600
Resource Fair	7-Sep	300
Culture Jam	8-Sep	500
Hypnotist Show	8-Sep	650

I’m looking forward to the rest of the semester’s programming!

All the best,
Jack Fisher, Student Experience Coordinator

Motion

Board of Directors Meeting # 6

September 21, 2022



Item 6.11.2 Student Experience Coordinator – Contract Extension

WHEREAS the CSA has an obligation to the student body to run engaging and interesting programs throughout the year including, but not limited to live music, films, and social events;

WHEREAS the long time CSA programmer retired in the Fall of 2021;

WHEREAS the CSA will not have a VP Student Experience until midway through the Fall 2022 semester;

WHEREAS to make up for staffing shortages, the CSA hired the Student Experience Coordinator on a short-term contract in Spring 2022;

WHEREAS the Student Experience Coordinator has done an exceptional job organizing and running CSA Orientation Week programming;

WHEREAS the Student Experience Coordinator has taken on vital responsibilities that benefit the CSA and the general student experience on campus;

WHEREAS the Student Experience Coordinator has a wealth of knowledge about campus programs, community partners, and understands how to make the most of the convoluted systems;

WHEREAS having consistent full-time staff makes the ongoing operation of CSA services and the CSA office flow better;

WHEREAS planning for the Fall and Winter semesters is already underway by the Student Experience Coordinator and the executive committee is pleased with the quality of work being produced

WHEREAS having a staff member available to transition, train, and support the incoming VP Student Experience would be both helpful and necessary;

BE IT RESOLVED THAT the contract of the Student Experience Coordinator be extended until April 30, 2023, with the opportunity to renew, pending a positive evaluation.

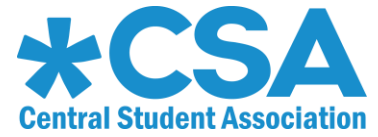
Moved: Nicole Walker, President

Seconded:

Motion

Board of Directors Meeting # 6

September 21, 2022



Item 6.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 6 on September 21, 2022 be adjourned at pm.

Moved:

Seconded: