

# AGENDA

Board of Directors Meeting # 4

July 27, 2022 – 6:00 pm – Microsoft Teams



## Agenda – July 27, 2022

<b>4.0</b>	<b>Call to Order</b>	
<b>4.1</b>	<b>Land Acknowledgement</b> Member Mauricio Fernandez	
<b>4.2</b>	<b>Adoption of the Agenda</b> 4.2.1 Approve the Agenda 4.2.2 Declarations of Conflicts	1
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<b>4.4</b>	<b>Comments from the Chair</b> 4.4.1 Introductions and Pronouns	
<b>4.5</b>	<b>Approval of Past Minutes</b> 4.5.1 Meeting # 3 – July 13, 2022	2
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<b>4.10</b>	<b>Committee Updates and Reports</b> 4.10.1 Summary of Committee Appointments	49
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<b>4.12</b>	<b>New Business</b>	
	4.12.1 Appoint Hiring Committee – Part-Time Bookkeeper	103
<b>4.13</b>	<b>Announcements</b>	
<b>4.14</b>	<b>In Camera Session</b>	
<b>4.15</b>	<b>Adjournment</b>	

## Motion

Board of Directors Meeting # 4  
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### Item 4.2.1 (a) Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting # 4 on July 27, 2022, be approved as printed and distributed.

**Moved:**

**Seconded:**

### Item 4.2.1 (b) Amend the Agenda

**MOTION TO AMEND:** That the agenda be reordered so that **Item 4.11.1 – Presentation: Approval of CSA Audited Statements** be placed as the first item of discussion.

**Moved:**

**Seconded:**

### Item 4.2.1 (c) Amend the Agenda

**MOTION TO AMEND:** That the following item be added under New Business:

- **4.12.1 Appoint Hiring Committee – Part-Time Bookkeeper**

**Moved:**

**Seconded:**

### Item 4.2.1 (d) Approve the Amended Agenda

**AMENDED MOTION:** That the agenda for the CSA Board of Directors Meeting # 4 on July 27, 2022, be approved as amended with:

- the reordering of the agenda so that **Item 4.11.1 – Presentation: Approval of CSA Audited Statements** be the first item of discussion; and
- the addition of **Item 4.12.1 Appoint Hiring Committee – Part-Time Bookkeeper.**

**Moved:**

**Seconded:**

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## Attendance – July 13, 2022

<b>Board of Directors</b>			
<b>At-Large Representatives (Elected)</b>		<b>Present / Regrets</b>	<b>Arrived / Departed</b>
Vacant	College of Arts		
Vacant	College of Arts		
Sanya Sareen	College of Biological Science	Present	8:48 pm
Vacant	College of Biological Science		
Jake Levy	College of Engineering and Physical Sciences	Present	8:48 pm
Vacant	College of Engineering and Physical Sciences		
Vacant	College of Social and Applied Human Sciences		
Vacant	College of Social and Applied Human Sciences		
Mauricio Fernandez	Gordon S. Lang School of Business and Economics	Present	8:48 pm
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Present	8:48 pm
Isha Maharaj	Ontario Agricultural College	Present	8:48 pm
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
<b>Member College Government Representatives (Appointed)</b>		<b>Present / Regrets</b>	<b>Arrived / Departed</b>
Vacant	College of Arts Student Union		
Ana Maria Mercu	College of Biological Science Student Council	Regrets	
Vacant	College of Engineering and Physical Sciences Student Council		
Samantha Ogbeiwi	College of Social and Applied Human Sciences - Student Alliance	Present	8:48 pm
Vacant	Lang Students' Association		
Kelly Ruigrok	Student Federation of the Ontario Agricultural College	Present	8:48 pm
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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<b>Student Organization Representatives (Appointed)</b>		<b>Present / Regrets</b>	<b>Arrived / Departed</b>
Duncan McGuire	Indigenous Student Society (ISS)	Present	8:48 pm
Martha Yiridoe	Guelph Black Students Association (GBSA)	Present	8:48 pm
Tess Vardy	Guelph Queer Equality (GQE)	Present	8:48 pm
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Varnika Karavadi	International Student Organization (ISO)	Present	8:48 pm
Anthony Pereira	Interhall Council (IHC)	Present	8:48 pm
Vacant	Guelph Campus Co-op		
Vacant	Ontario Public Interest Research Group (OPIRG)		
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
<b>Executive (Ex-officio, non-voting)</b>		<b>Present / Regrets</b>	<b>Arrived / Departed</b>
Nicole Walker	President	Present	8:48 pm
Vacant	Vice President Student Experience		
Mason Friebe	Vice President Academic	Present	8:48 pm
Jena-Lee Ashley	Vice President External	Present	8:48 pm

<b>Staff</b>	<b>Position</b>
Cameron Olesen	Chair
Earl Evans	Policy & Transition Manager - Interim
Sarah Kurtz	Scribe

<b>Guest</b>	<b>Affiliation</b>
Aidan Gunning	Interhall Council
Amélia De Lima	Interhall Council
Bella Harris	Guest
Ibrahim Hakin	Guest

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## Summary of Resolutions

### 3.2.1 Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting # 3 on July 13, 2022, be approved as amended with the addition of Item 3.12.1 (Report), to be reordered as the first item of discussion.

**Motion carried**

### 3.3.1 Ratify Appointed Directors

**MOTION:** That the following appointed **College Government representatives** be ratified as Members of the 2022-2023 CSA Board of Directors, effective immediately:

Ana-Maria Mercu	College of Biological Science - Student Council
Samantha Ogbeiw	College of Social and Applied Human Sciences – Student Alliance
Kelly Ruigrok	Student Federation of the Ontario Agricultural College

**Motion carried**

**MOTION:** That the following **Student Organization representatives** be ratified as Members of the 2022-2023 CSA Board of Directors, effective immediately:

Vamika Karavadi	International Students Organization (ISO)
Duncan McGuire	Indigenous Students Society (ISS)
Anthony Pereira	Interhall Council (IHC)
Tess Vardy	Guelph Queer Equality (GQE)
Martha Yiridoe	Guelph Black Students Association (GBSA)

**Motion carried**

### 3.5 Approval of Past Minutes

**MOTION:** That the Minutes be approved for the following CSA Board meetings:

3.5.1	CSA Board Meeting # 17	April 6, 2022	2021-22
3.5.2	CSA Board Meeting # 18	April 11, 2022	2021-22

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3.5.3	CSA Board Meeting # 1	May 25, 2022	2022-23
3.5.4	CSA Board Meeting # 2	June 15, 2022	2022-23

**Motion carried**

## 3.6 Executive Committee Minutes

**Motion:** That the Executive Committee Minutes be received as information for the following meetings:

Agenda Item #	Meeting #	Meeting Date	Year
3.6.1	Meeting # 27	March 16, 2022	2021-22
3.6.2	Meeting # 28	April 6, 2022	2021-22
3.6.3	Meeting # 29	April 26, 2022	2021-22
3.6.4	Meeting # 1	May 10, 2022	2022-23
3.6.5	Meeting # 2	May 18, 2022	2022-23
3.6.6	Meeting # 3	June 1, 2022	2022-23
3.6.7	Meeting # 4	June 24, 2022	2022-23
3.6.8	Meeting # 5	June 29, 2022	2022-23

**Motion carried**

## 3.7 Executive Updates

**MOTION:** That the following Executive Updates be received as information:

3.7.1	President	May 25, 2022
3.7.2	President	June 15, 2022
3.7.3	VP Student Experience (vacant)	
3.7.4	VP Academic	May 25, 2022
3.7.5	VP Academic	June 15, 2022
3.7.6	VP External	May 25, 2022
3.7.7	VP External	June 15, 2022

**Motion carried**

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### 3.10.1 Hiring Committee Report – Board Scribe

**MOTION:** To receive the Hiring Committee Report for the Board Scribe position as information.

**Motion carried**

### 3.10.2 Hiring Committee Report – Board Scribe

**MOTION:** That the hiring of **Sarah Kurtz** for the Board Scribe position be approved, as recommended by the Hiring Committee.

**Motion carried**

### 3.10.3 Hiring Committee Report – SafeWalk Volunteer & PR Coordinator

**MOTION:** To receive the Hiring Committee Report for the SafeWalk Volunteer & Public Relations Coordinator position as information.

**Motion carried**

### 3.10.4 Hiring Committee Report – SafeWalk Volunteer & PR Coordinator

**MOTION:** That the hiring of **Max Mancuso** for the SafeWalk Volunteer & Public Relations Coordinator position be approved, as recommended by the Hiring Committee.

**Motion carried**

### 3.10.5 Hiring Committee Report – SHAC Coordinator and Assistant Coordinator

**MOTION:** That the hiring of **Junpyo Lee** for the SHAC Coordinator position and **Yuha Khan** for the SHAC Assistant Coordinator position be approved, as recommended by the Hiring Committee.

**Motion carried**



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### 3.10.6 Hiring Committee Report – Student Experience Coordinator (Interim)

**MOTION:** That the hiring of **Jack Fisher** for the Student Experience Coordinator position be ratified, as recommended by the Hiring Committee.

**Motion carried**

### 3.10.7 Minutes: Finance Committee – Meeting # 4 – March 7, 2022

**MOTION:** That the minutes of the Finance Committee Meeting # 4 on March 7, 2022, be received as information.

**Motion carried**

### 3.11.1 Appoint Hiring Committee – Assistant Returning Officer (ARO)

**MOTION:**

- a) That the following CSA Director be appointed to the Hiring Committee for the position of Assistant Returning Officer:

Sanya Sareen
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- b) That Jewel Lindemann, Chief Returning Officer, be appointed to the Hiring Committee for the position of Assistant Returning Officer;
- c) That Nicole Walker, President, be appointed to the Hiring Committee for the position of Assistant Returning Officer.

**Motion carried**

### 3.11.2 Appoint Hiring Committee – Policy & Transition Manager (PTM)

**MOTION:**

- a) That the following CSA Director be appointed to the Hiring Committee for the position of Policy & Transition Manager:

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Isha Maharaj

- b) That Nicole Walker, President, be appointed to the Hiring Committee for the position of Policy & Transition Manager;
- c) That the Policy & Transition Manager (Interim) be appointed to the Hiring Committee for this position.

## Motion carried

### 3.11.3 Appoint Petitions, Delegations, & Representations (PDR) Committee

#### MOTION:

- a) That the following Directors be appointed to the Petitions, Delegations and Representations Committee for the 2022-2023 academic year:

Isha Maharaj	At-Large or College representative
Varnika Karavardi	Student Organization representative
Anthony Pereira	Director
Daniel Neiterman	Director

- b) That the following additional member of the Executive Committee be appointed to the PDR Committee for the 2022-2023 academic year:

Jena-Lee Ashley, VP External

## Motion carried

### 3.11.4 Proposed Dates for PDR Meetings

**MOTION:** That the proposed dates for Petitions, Delegations, and Representations (PDR) Meetings for the 2022-23 academic year be approved as presented at the CSA Board of Directors meeting on July 13, 2022.

## Motion carried

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### 3.11.5 Revised Board of Directors Meeting Schedule

**MOTION:** That the Revised Board of Directors Meeting Schedule (2022-2023), originally presented at the April 6, 2022 Board Meeting, be approved:

- to reschedule Meeting # 3 on July 6, 2022 to **July 13, 2022** and
- to show Meeting # 5 on **August 31, 2022** as a Summer meeting rather than a Fall meeting.

**Motion carried**

### 3.11.6 Revised Date of 2023 Annual General Meeting (AGM)

**MOTION:** To approve the change of the 2023 CSA Annual General Meeting from February 8, 2023 to March 15, 2023.

**Motion carried**

### 3.11.7 Finance Committee Annual Report 2021-2022

**MOTION:** That the Finance Committee Annual Report 2021-2022 be received as information.

**Motion carried**

### 3.11.8 Appoint Finance Committee

**MOTION:**

- a) That the following Directors be appointed to the Finance Committee for the term ending April 30, 2023:

Mauricio Fernandez
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Jake Levy
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Isha Maharaj
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- b) That the following second member of the Executive Committee be appointed to the Finance Committee for the term ending April 30, 2023:

Mason Friebe, VP Academic
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**Motion carried**

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### 3.11.9 Report: Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force

#### MOTION:

1. That the *Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force* continue its work started in early 2022, to enhance the student voice regarding issues related to return to campus and post-Covid pedagogy;
2. That the following Members of the CSA Board of Directors be appointed to the *Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force* to replace retired Directors:
  - Varnika Karavardi
  - Jake Levy
  - Daniel Neiterman
  - Anthony Pereira
  - Sanya Sareen
3. That the VP Academic continue as Chair of the Task Force;
4. That Board Member Isha Maharaj remain as a member of the Task Force;
5. That, at its next meeting, the Task Force re-develop detailed terms of reference; and
6. That the Task Force provide the revised terms of reference for approval at a future CSA Board meeting prior to implementing action.

**Motion carried**

### 3.12.1 Report: Appointed Directors on the CSA Board

**MOTION:** That the report from the Policy & Transition Manager (Interim), dated July 13, 2022 re: "Appointed Directors on the CSA Board" be received as information.

**Motion carried**

### 3.15 Adjournment

**MOTION:** To adjourn the CSA Board of Directors Meeting # 3 of July 13, 2022, at 8:48 pm.

**Motion carried**

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<b>3.0</b>	<b>Call to Order</b>
<b>3.1</b>	<b>Land Acknowledgement</b> Member Isha Maharaj
<b>3.2</b>	<b>Adoption of the Agenda</b> 3.2.1 Approve the Agenda 3.2.2 Declarations of Conflicts
<b>3.3</b>	<b>Ratifications and De-Ratifications</b> 3.3.1 Ratify Appointed Directors
<b>3.4</b>	<b>Comments from the Chair</b> 3.4.1 Introductions and Pronouns
<b>3.5</b>	<b>Approval of Past Minutes</b> 3.5.1 Meeting # 17 – April 6, 2022 3.5.2 Meeting # 18 – April 11, 2022 3.5.3 Meeting # 1 – May 25, 2022
<b>3.6</b>	<b>Executive Committee Minutes</b> 3.6.1 Meeting # 27 – March 16, 2022 3.6.2 Meeting # 28 – April 6, 2022 3.6.3 Meeting # 29 – April 26, 2022 3.6.4 Meeting # 1 – May 10, 2022 3.6.5 Meeting # 2 – May 18, 2022 3.6.6 Meeting # 3 – June 1, 2022 3.6.7 Meeting # 4 – June 24, 2022 3.6.8 Meeting # 5 – June 29, 2022
<b>3.7</b>	<b>Executive Updates</b> 3.7.1 President – May 25, 2022 3.7.2 President – June 15, 2022 3.7.3 VP Student Experience (vacant) 3.7.4 VP Academic – May 25, 2022 3.7.5 VP Academic – June 15, 2022 3.7.6 VP External – May 25, 2022 3.7.7 VP External – June 15, 2022
<b>3.8</b>	<b>Director Reports</b>
<b>3.9</b>	<b>CSA Service Update and Report</b>
	<i>Continued</i>

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<b>3.10</b>	<b>Committee Updates and Reports</b> 3.10.1 Hiring Committee Report – Board Scribe 3.10.2 Hiring Committee Report – Board Scribe 3.10.3 Hiring Committee Report – SafeWalk Volunteer & PR Coordinator 3.10.4 Hiring Committee Report – SafeWalk Volunteer & PR Coordinator 3.10.5 Hiring Committee Report – SHAC Coordinator and Asst. Coordinator 3.10.6 Hiring Committee Report – Student Experience Coordinator (Interim) 3.10.7 Finance Committee Minutes – Meeting # 4 – March 7, 2022
<b>3.11</b>	<b>Business</b> 3.11.1 Appoint Hiring Committee – Assistant Retuning Officer (ARO) 3.11.2 Appoint Hiring Committee – Policy & Transition Manager (PTM) 3.11.3 Appoint Petitions, Delegations & Representations (PDR) Committee 3.11.4 Proposed Dates for PDR Meetings 3.11.5 Revised Board of Directors Meeting Schedule 3.11.6 Revised Date of 2023 Annual General Meeting 3.11.7 Finance Committee Annual Report 2021-2022 3.11.8 Appoint Finance Committee 3.11.9 Report: Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force 3.11.10 Notice of Motion: Policy Amendment re Policy & Bylaw Review Committee
<b>3.12</b>	<b>New Business</b> 3.12.1 Report: Appointed Directors on the CSA Board
<b>3.13</b>	<b>Announcements</b>
<b>3.14</b>	<b>In Camera Session</b>
<b>3.15</b>	<b>Adjournment</b>

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## Minutes – July 13, 2022

### 3.0 Call to Order

The meeting was called to order at 6:01 pm.

Chair Cameron Olesen: First, I would like to say, I do not typically afford myself much time to speak but as presiding officer, I think I should address the concerns in the room. I have prepared my words carefully in a written statement, which I will read now.

Whenever the bylaws of an organization are called into question, it is a matter of grave import because violation of such bylaws can constitute a failure of fiduciary responsibility to the organization and may even result in legal action taken for the violation. At such times, action should not be taken frivolously or in haste. It is in this spirit, that when the issue of qualification for membership on the Board was raised, I as the presiding officer recommended that the Board table its activities until a well-researched and sufficient examination of the bylaws could be produced, hopefully to the satisfaction of the members of the Board as well. In my examination, the report provided by the Policy and Transition Manager at the meeting of the Board of Directors on the 15th of June met this standard.

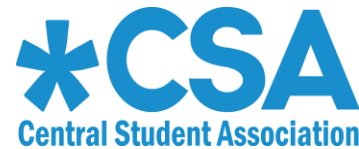
When again a further issue of membership on the Board was raised despite the aforementioned report, I had once more recommended the Board table its activities so that a sufficient analysis could be conducted of how to proceed. Tonight, I can say that after review and much deliberation, I must respectfully inform the Board that you do not have a right to choose members elected or appointed to this Board. That right lies solely with the electorate and the member organizations of this union as outlined in our bylaws. The bylaws are clearly written and I quote:

Bylaw 4.2.6: All 'Member College Government Representatives' shall be one (1) person appointed by each member college and having been elected through a recognized internal election process. This person must hold a position on the member college government. An appointed "Member College Government Representative" shall have a vote on the Board of Directors and shall be counted for quorum.

Bylaw 4.2.7: A "Student Organization Representative" is appointed by the member organization. This person must be an undergraduate and hold a position on the member organization council/board and shall report any policies or actions as will be desired between the CSA and the member

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organization. An appointed "Student Organization Representative" shall have a vote on the Board of Directors and shall be counted for quorum.

Bylaw 4.7.1: At all times, every Director shall:

- a) be at least eighteen (18) years of age;
- b) not have the status of bankrupt; and
- c) be a member of the CSA.

The only power the Board has to object to the addition of appointed member is if an appointed member does not meet one of these explicitly delineated criteria. Any attempt to deny membership otherwise will constitute a violation of this organization's bylaws and will be ruled out of order as such.

Take this as formal notice from me. This is my assessment of the rules and I will rule accordingly.

- Cameron Olesen, Board Chair

### 3.1 Land Acknowledgement

Member Isha Maharaj provided the following Land Acknowledgement:

I would like to acknowledge that we all come from different places we are currently within the University of Guelph. The University resides on the traditional land of the Attawandron people, and the Treaty Lands of the Mississauga of the Credit. We also honour our Anishinaabe, Haudenosaunee, and Metis neighbours, and recognize the significance of the Dish with One Spoon Covenant.

For those of you who do not know, the Dish with One Spoon Covenant is not only a promise between nations for peace and prosperity, but it is also a promise to the land itself. In the context of the treaty, the dish represents the land, and the spoon (or rather absence of utensils such as a knife) represent not only that we all eat out of this dish and are thus sustained from it, but also that it is a sign of peace. This agreement binds all those who inhabit the land to live sustainably by sharing resources, and acting in peace and love, not war.

These agreements were extended to colonial settlers, who subsequently broke these treaty agreements, stole land, and committed horrible acts against those who have laid claim to these lands since time immemorial, all in the name of capitalism, greed, and freedom for their own people, at the expense of the



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freedoms of indigenous peoples. This trend continues today, as big corporations destroy these lands in the name of greed and pleasing their private investors.

I would like to use this moment to recognize the land stolen worldwide from the Tainos of the Caribbean islands to the Koori of Australia, all parts of the world who are still dealing with the atrocities that were caused by colonialism in their own way.

It is important to recognize that while my family immigrated to Canada relatively recently, we did so under the impact of colonial rule so we are just as responsible for learning about this land as others who came as settlers.

Land acknowledgements themselves are not meant to be performative statements, but reminders of the ongoing journey to dismantle the oppressive systems that were once put in place around the world.

Something that I personally grew up doing was learning about how contemporary culture today is impacted by Indigenous culture.

In the Caribbean where I grew up, Indigenous culture was forced to assimilate to what is known as Caribbean culture now in order to survive. This is seen daily from the foods we eat to the local dialect. Something that I try to do is learn about these items and tools that were important to Indigenous people of the new areas I visit and how I benefit from those items in even the smallest ways.

As a member of the younger generation, the responsibility has fallen on us to set ourselves on a new course and try our best to mend the atrocities committed by those who came before us, and truly live in a way that is sustainable, equal for all, and peaceful above all else.

I encourage you all to take some time to learn not just about any land you have had the opportunity to visit in the past or will visit in the future, but also items that are sacred to those peoples and how you benefit from it even in the smallest ways such as resorts or entertainment when you go on these fun trips.

- Isha Maharaj, Board Member

### 3.2 Adoption of the Agenda

#### 3.2.1 Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting # 3 on July 13, 2022, be approved as printed and distributed.

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**Moved:** Jake Levy  
**Seconded:** Isha Maharaj

**MOTION TO AMEND:** That the following report be added under New Business before 3.3.1 Ratifications.

### **3.12.1 Report: “Appointed Directors on the CSA Board”**

**Moved:** Nicole Walker, President  
**Seconded:** Daniel Neiterman

Nicole Walker, President, suggested that this report was time sensitive and should be discussed before ratifications given the fact that it related to ratifications. She referenced the PTM's report regarding a follow-up from the meeting on June 15, urging that it was important to have this discussion and review the report before moving forward with the rest of the meeting.

Seeing no further discussion on the amendment, the Chair called for a vote on the amendment.

### **Motion to Amend carried**

Nicole Walker, President referenced the correspondence in the agenda addendum but knew that it might not be considered time sensitive.

Cameron Olesen, Chair, stated that CSA rules require material submitted to the Board must be in time for the PTM to add it to the Board Package. The Board Package is supposed to be given with 48 hours notice minimum and while he understood the letters were pertinent to the subject, they did not speak to the rules of the matter as the PTM's report did. The Chair ruled that the correspondence should be added to the agenda for the next meeting, given they would be considered timely for that meeting.

## **MOTION AS AMENDED**

**MOTION:** That the agenda for the CSA Board of Directors Meeting # 3 on July 13, 2022, be approved as amended with the addition of Item 3.12.1 (Report), to be reordered as the first item of discussion.

**Moved:** Nicole Walker, President  
**Seconded:** Daniel Neiterman

### **Motion as Amended carried**

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### 3.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

### 3.3 Ratifications and De-Ratifications

#### 3.3.1 Ratify Appointed Directors

**MOTION:** That the following appointed College Government Representatives be ratified as Members of the 2022-2023 CSA Board of Directors, effective immediately:

Ana-Maria Mercu	College of Biological Science - Student Council
Samantha Ogbeiw	College of Social and Applied Human Sciences – Students Alliance
Kelly Ruigrok	Student Federation of the Ontario Agricultural College

**Moved:** Jake Levy

**Seconded:** Mauricio Fernandez

**Motion carried**

**MOTION:** That the following appointed Student Organization Representatives be ratified as Members of the 2022-2023 CSA Board of Directors, effective immediately:

Varnika Karavadi	International Students Organization (ISO)
Duncan McGuire	Indigenous Student Society (ISS)
Anthony Pereira	Interhall Council (IHC)
Tess Vardy	Guelph Queer Equality (GQE)
Martha Yiridoe	Guelph Black Students Association (GBSA)

**Moved:** Isha Maharaj

**Seconded:** Mauricio Fernandez

**Motion carried**

### 3.4 Comments from the Chair

Good evening, everyone and thank you all for being here tonight. We do have quite a bit of business to get through tonight. I will give a quick reminder on how to navigate the meeting on Microsoft Teams. To request speakers list, please type “speakers list” in the chat. For any motion that requires volunteers, please type “volunteer” in the chat. If you have a point of information, point of parliamentary procedure, point of order or point of personal privilege, notify me by raising your hand using the reactions. I also use the

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raised hand function for motioning and seconding for ease of time. If at any time you are having issues accessing the polls, please raise your hand during the vote that way we can resolve it for you. Please follow the links to vote on all of the items tonight.

## 3.4.1 Introductions

All member introduced themselves and shared their pronouns and roles on the Board.

## 3.5 Approval of Past Minutes

**MOTION:** That the Minutes be approved for the following CSA Board meetings:

3.5.1	CSA Board Meeting # 17	April 6, 2022	2021-22
3.5.2	CSA Board Meeting # 18	April 11, 2022	2021-22
3.5.3	CSA Board Meeting # 1	May 25, 2022	2022-23
3.5.4	CSA Board Meeting # 2	June 15, 2022	2022-23

**Moved:** Isha Maharaj

**Seconded:** Sanya Sareen

**Motion carried**

## 3.6 Executive Committee Minutes

**Motion:** That the Executive Committee Minutes be received as information for the following meetings:

Agenda Item #	Meeting #	Meeting Date	Year
3.6.1	Meeting # 27	March 16, 2022	2021-22
3.6.2	Meeting # 28	April 6, 2022	2021-22
3.6.3	Meeting # 29	April 26, 2022	2021-22
3.6.4	Meeting # 1	May 10, 2022	2022-23
3.6.5	Meeting # 2	May 18, 2022	2022-23
3.6.6	Meeting # 3	June 1, 2022	2022-23
3.6.7	Meeting # 4	June 24, 2022	2022-23
3.6.8	Meeting # 5	June 29, 2022	2022-23

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**Moved:** Isha Maharaj

**Seconded:** Sanya Sareen

**Motion carried**

### 3.7 Executive Updates

**MOTION:** That the following Executive Updates be received as information:

3.7.1	President	May 25, 2022
3.7.2	President	June 15, 2022
3.7.3	VP Student Experience (vacant)	
3.7.4	VP Academic	May 25, 2022
3.7.5	VP Academic	June 15, 2022
3.7.6	VP External	May 25, 2022
3.7.7	VP External	June 15, 2022

**Moved:** Isha Maharaj

**Seconded:** Sanya Sareen

#### 3.7.1-2 Update from President

Nicole Walker: I am excited to give my first update of the new year. I am glad to be on for a second term and excited for the year to come and to see what we can accomplish collectively for our students. We are currently working on a CSA awareness strategy for the whole year to really get us out there to students and become relevant again. This means making sure that students know who we are and the services we provide to increase our engagement with them through events and running for elections. We are excited for this piece ongoing over the last three months, ordering swag for the upcoming O-week, and planning promotional materials intentionally. We are also working on planning for the upcoming year, like training and transition for our staff and new Executive and PDR meetings.

The Executive met a couple of weeks ago and talked about our election platforms, our advocacy focus as an Executive for this year and what we hope to accomplish. Also being mindful of what our students want us to accomplish, we are working on being proactive in reaching out for that feedback from students and consulting with them in an intentional way. Some not so great news, we hired a Bike Centre Coordinator for the summer and unfortunately, due to unforeseen circumstances we've had to close the Bike Centre for the summer. We are going to prepare the space in August and the full time staff member we hired is going to return in August for the reopening in September.

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Finally, we are in the process of hiring a new PTM, so you will see that on the agenda tonight. Thank you all for listening, I am happy to answer any questions on these updates. If you ever have questions for the team, on our vision, or what you hope to accomplish, send me an email or stop by my office.

### **3.7.4-5 Update from Vice President Academic**

Mason Friebe: First off, it is nice to meet everyone and I am happy to give my first verbal update. I am glad we could move forward with our business and I am excited to work with everyone. I have finished the majority of my training. SHAC is going well, we are getting set up for the fall semester. Throughout my term so far, I've been attending a variety of academic committees, learning and contributing what I can to assist students, especially with attention to the large number of domestic students coming this year. For projects, I have a report coming up for a committee that I encourage you all to take interest in and take a look at. Otherwise, I have the student memorial service that I have been working on, planning for O-week, and teaching excellence award that I will also bring to a future meeting. Feel free to look at my reports for more information or reach out with any questions.

### **3.7.6-7 Update from Vice President External**

Jena-Lee Ashley: Most of the things I wanted to highlight in both these reports have passed now but I wanted to wish folks a happy belated Pride Month and I hope you were able to do some meaningful reflection during National Indigenous History Month that was also in June. In my report on June 15, I attended a sexual violence education and training committee where members were told that mandating this training is not a possibility for our students. This morning, our President, VP Academic and I met with an executive member from the University Student Council of Western to learn about their process for advocating for mandatory training. Starting this fall, the incoming students, as a condition for their admission students are required to finish a sexual violence education training module. This is also included in their residence contract, where the consequence of not completing it could mean a student's removal from residence to ensure completion of the training. It is interesting and inspiring to see that another student union was able to successfully get this training mandated on their campus. I am hoping to use Western as an example to get something similar on our campus as right now our sexual violence training modules are not mandatory. I also want to talk about the BIPOC students' coalition which is an opportunity for BIPOC folk to network and share resources. I have not had any students in attendance this summer and want to encourage any BIPOC folk to hang out with me Wednesdays from 12:30-1:30 pm.

### **Motion carried to receive Executive Updates**

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### 3.8 Director Reports

Cameron Olesen, Chair: Given the fact that we are in the summer term and not too far into the year yet, I do not expect all of the members to have reports. The Director Reports is a time for you as members of the Board of Directors to give reports on your activities as members of the Board of Directors. These would be things like serving on a committee, as well if you participated in any of the campaigns run by the Executive. Any updates on individual organizations are best saved for later in the agenda for item 3.13, Announcements, which is used for more personal announcements or announcements on other organizations beyond your activities in the CSA. Normally, I would go down the list but given that it is the summer term and some Directors have only just started, I will simply ask, is there any member who has a report they would like to give? If so, please type speaker's list in the chat and I can recognize you to give your report.

Isha Maharaj: There are some hiring committees that we will also be talking about later in the agenda. We have hired Jack Fisher as the Student Experience Coordinator, which I am excited about. I was also on the Board Scribe Hiring Committee, and we have our wonderful Scribe here. I was also on the SHAC Coordinator and Assistant Coordinator Committee and completed hiring for that as well.

### 3.9 CSA Service Update and Reports

No items on the agenda at this meeting.

### 3.10 Committee Updates and Reports

#### 3.10.1 Report Hiring Committee – Board Scribe

**MOTION:** To receive the Hiring Committee Report for the Board Scribe position as information.

**Moved:** Nicole Walker, President

**Seconded:** Isha Maharaj

**Motion carried**

#### 3.10.2 Hiring Committee Report – Board Scribe

**MOTION:** That the hiring of **Sarah Kurtz** for the Board Scribe position be approved, as recommended by the Hiring Committee.

**Moved:** Nicole Walker, President

**Seconded:** Sanya Sareen

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Nicole Walker, President, noted that this is the third meeting for Sarah, the Board Scribe, and complimented her minutes. She encouraged people to view past minutes on the CSA website.

**Motion carried**

### 3.10.3 Hiring Committee Report – SafeWalk Volunteer & PR Coordinator

**MOTION:** To receive the Hiring Committee Report for the SafeWalk Volunteer & Public Relations Coordinator position as information.

**Moved:** Isha Maharaj

**Seconded:** Sanya Sareen

**Motion carried**

### 3.10.4 Hiring Committee Report – SafeWalk Volunteer & PR Coordinator

**MOTION:** That the hiring of **Max Mancuso** for the SafeWalk Volunteer & Public Relations Coordinator position be approved, as recommended by the Hiring Committee.

**Moved:** Isha Maharaj

**Seconded:** Mauricio Fernandez

**Motion carried**

### 3.10.5 Report Hiring Committee – SHAC Coordinator and Assistant Coordinator

**MOTION:** That the hiring of **Junpyo Lee** for the SHAC Coordinator position and **Yuha Khan** for the SHAC Assistant Coordinator position be approved, as recommended by the Hiring Committee.

**Moved:** Jake Levy

**Seconded:** Sanya Sareen

**Motion carried**

### 3.10.6 Hiring Committee Report – Student Experience Coordinator (Interim)

**MOTION:** That the hiring of **Jack Fisher** for the Student Experience Coordinator position be ratified, as recommended by the Hiring Committee.

**Moved:** Nicole Walker, President

**Seconded:** Isha Maharaj



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Nicole Walker, President stated that Jack has been exceptional in his role. He has been a part of the CSA and on campus for 10 years and is a former CSA President in 2018-19. She regards him as a great resource while the Executive has been in transition phase, as the core staff team is rebuilt and the university comes out of covid. She welcomed Jack to the team.

Jake Levy stated that he had met Jack at a meeting the previous evening and thought that he would be great in this position.

**Motion carried**

### 3.10.7 Finance Committee Minutes – Meeting # 4 – March 7, 2022

**MOTION:** That the minutes of the Finance Committee Meeting # 4 on March 7, 2022, be received as information.

**Moved:** Isha Maharaj  
**Seconded:** Jake Levy

**Motion carried**

### 3.11 Business

#### 3.11.1 Appoint Hiring Committee – Assistant Returning Officer (ARO)

**WHEREAS** the CSA recognizes the need to fill an upcoming vacancy in the position of Assistant Returning Officer for the 2022-2023 year;

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

**WHEREAS** CSA Bylaw 2: Electoral, Section 1.1.3 states that CSA Elections Office staff report to and are supervised by the President;

**MOTION:**

- a) That the following CSA Director be appointed to the Hiring Committee for the position of Assistant Returning Officer:

Sanya Sareen
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- b) That Jewel Lindemann, Chief Returning Officer, be appointed to the Hiring Committee for the position of Assistant Returning Officer;
- c) That Nicole Walker, President, be appointed to the Hiring Committee for the position of Assistant Returning Officer.

**Moved:** Nicole Walker, President

**Seconded:** Daniel Neiterman

Nicole Walker, President, explained that the Assistant Returning Officer is one of the two staff members who works for the CSA Elections Office. The position supports the Chief Returning Officer by facilitating a fair and democratic electoral process for the CSA. The Director on this Hiring Committee will review questions, shortlist applications, and interview the pool of candidates. For Directors, there are certain requirements in terms of how many committees you sit on, and Hiring Committees are a great way to get involved with the organization.

Chair Cameron Olesen explained the expectation that Directors will sit on committees. s. You do not have to serve on every committee, but I believe it is two per semester, but would like to double check and get this out to members. This committee is a Hiring Committee with a minimum of one CSA Director, one CSA Executive member, and one CSA staff member, which means there is one position available for a Director.

The President noted that the time commitment is approximately three hours. There is a small pool of candidates for the ARO position so this will be lower time commitment compared to other positions.

**Motion carried**

### 3.11.2 Appoint Hiring Committee – Policy & Transition Manager (PTM)

**WHEREAS** the CSA recognizes the need to fill the core staff position of Policy & Transition Manager;

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

**WHEREAS** the position of PTM reports to and is supervised by the President;

**MOTION:**

- a) That the following CSA Director be appointed to the Hiring Committee for the position of Policy & Transition Manager:

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Isha Maharaj
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- b) That Nicole Walker, President, be appointed to the Hiring Committee for the position of Policy & Transition Manager;
- c) That the Policy & Transition Manager (Interim) be appointed to the Hiring Committee for this position.

**Moved:** Isha Maharaj  
**Seconded:** Nicole Walker, President

Nicole Walker, President, explained that Earl Evans returned on an interim basis in May to fill the position vacancy. As of September, a full-time replacement will be required. The time requirement for this Hiring Committee is longer, 10 to 15 hours, because it is a fixed term staff position with less turnover.

**Motion carried**

### 3.11.3 Appoint Petitions, Delegations and Representations (PDR) Committee

**WHEREAS** CSA Policy Appendix D, Section 7.3 requires a maximum of six members for the PDR Committee, consisting of the following:

- CSA President
- One additional member of the Executive Committee
- One At-Large or College representative
- One Student Organization representative
- Up to two additional Directors

**MOTION:**

- a) That the following Directors be appointed to the Petitions, Delegations and Representations Committee for the 2022-2023 academic year:

Isha Maharaj	At-Large or College representative
Varnika Karavardi	Student Organization representative
Anthony Pereira	Director
Daniel Neiterman	Director

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- b) That the following additional member of the Executive Committee be appointed to the PDR Committee for the 2022-2023 academic year:

Jena-Lee Ashley, VP External
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**Moved:** Nicole Walker, President

**Seconded:** Daniel Neiterman

Nicole Walker, President, explained that the PDR Committee reviews applications during the year with varying deadlines for submitting an application for PDR funding. The committee tends to prioritize CSA accredited clubs first, then special status groups and other student organizations. Funding is usually awarded to students who do not have readily available access to funding like other groups. The PDR Committee reviews applications and allocates funding to various initiatives and events on campus.

**Motion carried**

### 3.11.4 Proposed Dates for PDR Meetings

**MOTION:** That the proposed dates for Petitions, Delegations, and Representations (PDR) Meetings for the 2022-23 academic year be approved as presented at the CSA Board of Directors meeting on July 13, 2022.

**Moved:** Nicole Walker, President

**Seconded:** Sanya Sareen

Nicole Walker, President, clarified that the PDR Committee typically sets the dates, but as occurred last summer, the Board is asked to approve the dates since the PDR Committee is not formed yet. As the Fall semester is approaching, it is important for internal processes and planning to set the dates as soon as possible. She expressed a positive outlook for the PDR Committee.

**Motion carried**

### 3.11.5 Revised Board of Directors Meeting Schedule

**MOTION:** That the Revised Board of Directors Meeting Schedule (2022-2023), originally presented at the April 6, 2022 Board Meeting, be approved:

- to reschedule Meeting # 3 on July 6, 2022 to **July 13, 2022** and
- to show Meeting # 5 on **August 31, 2022** as a Summer meeting rather than a Fall meeting.

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**Moved:** Daniel Neiterman  
**Seconded:** Isha Maharaj

Nicole Walker, President, presented the revised Board meeting schedule and reflected the reasons for the changes. The Executive Committee rescheduled the July 13 Board meeting to this date. As well, the previous PTM had mistakenly put the August 31 meeting into the fall schedule. Since the first day of classes is not until the Thursday in September, it is appropriate to move that meeting into the summer semester when students may not be back on campus and it may not make sense to have an in-person meeting at that time.

**Motion carried**

### 3.11.6 Revised Date of 2023 Annual General Meeting

**WHEREAS** the date of February 8, 2023 was approved at the Board of Directors meeting on April 6, 2022 for the 2023 Annual General Meeting as part of the 2022-23 Board Meeting Schedule;

**WHEREAS** discussion at that meeting indicated that the CSA core staff team had identified March 15, 2023 “as the ideal time for students for next year’s AGM”;

**WHEREAS** the Board Meeting and AGM Schedule was approved “as included in the April 6, 2022 Board Package” without this important change of date being made;

**MOTION:** To approve the change of the 2023 CSA Annual General Meeting from February 8, 2023 to March 15, 2023.

**Moved:** Nicole Walker, President  
**Seconded:** Isha Maharaj

Nicole Walker, President, stated that the reason for the date change is because early February, before the winter reading break, tends to have many midterms for students. Encouraging students to attend the AGM meeting during this time is not great for the wellbeing of students nor does it result in a positive turnout. Looking to the middle of March when students are less likely to have midterms in one week also provides time to have the audit finalized and to prepare for the AGM business.

**Motion carried**

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## 3.11.7 Finance Committee Annual Report 2021-2022

**MOTION:** That the Finance Committee Annual Report 2021-2022 be received as information.

**Moved:** Isha Maharaj

**Seconded:** Nicole Walker, President

**Motion carried**

## 3.11.8 Appoint Finance Committee

**WHEREAS** CSA Policy Appendix D, Section 6.3.1 requires the following membership for the Finance Committee:

- CSA President
- Second member of the Executive Committee
- Three Directors
- Business Manager

**MOTION:**

- a) That the following Directors be appointed to the Finance Committee for the term ending April 30, 2023:

Mauricio Fernandez
Jake Levy
Isha Maharaj

- b) That the following second member of the Executive Committee be appointed to the Finance Committee for the term ending April 30, 2023:

Mason Friebe, VP Academic
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**Moved:** Nicole Walker, President

**Seconded:** Jake Levy

Nicole Walker, President, emphasized the importance of the Finance Committee. The CSA has the financial responsibility to its members and organizations as a non-profit organization where accountability is through the Finance Committee. The VP Academic

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is a committee member because they are a signing officer. The committee is important for financial updates, looking at year-to-date numbers, making sure the CSA is in good standing and fiscally responsible. It is a great opportunity to look at the accumulated surplus and discuss ways that it can be used for the betterment of the student body.

This committee meets frequently, once in the summer and a minimum of three meetings per semester, between one hour and two and a half hours long.

Cameron Olesen, Chair, announced that three members were required for this committee but six members had volunteered.

Nicole Walker, President, recognized that the PDR Committee meets often, so it would be a large time commitment to be part of both the PDR Committee and the Finance Committee.

In response to a question from Varnika Karavardi, the Chair explained that the PDR Committee disperses funds to various organizations that request funds, whereas the Finance Committee deals with more direct budgeting.

The President added that the PDR Committee allocates funding from one budget line within the council budget, whereas the Finance Committee looks over the entire CSA budget, made up of different budget subsections. The Finance Committee has a greater oversight and understanding of the CSA budget in comparison to the PDR Committee.

Daniel Neiterman stated that he is most interested in the Finance Committee and the Policy & Bylaw Review Committee. He asked if he could concede on the PDR Committee under the agreement that he could be a member of the PBRC.

The Chair replied that a member would still require appointment to the PBRC and he could not make the guarantee. However, he stated that the PBRC does not have as stringent appointment requirements as other committees. It has a more open membership, and a member could certainly volunteer for that committee.

Nicole Walker, President, stated that the PBRC is always looking for members. Members who have a love and interest for policy are appreciated and there is no maximum number of directors who can sit on PRBC.

Members Karavardi, Neiterman and Pereira withdrew their request to serve on the PDR committee so that three volunteers remained.

**Motion carried**

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### 3.11.9 Report: Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force

#### MOTION:

1. That the *Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force* continue its work started in early 2022, to enhance the student voice regarding issues related to return to campus and post-Covid pedagogy;
2. That the following Members of the CSA Board of Directors be appointed to the *Return to Campus & Post-Covid Pedagogy Undergraduate Student Task Force* to replace retired Directors:
  - Varnika Karavardi
  - Jake Levy
  - Daniel Neiterman
  - Anthony Pereira
  - Sanya Sareen
3. That the VP Academic continue as Chair of the Task Force;
4. That Board Member Isha Maharaj remain as a member of the Task Force;
5. That, at its next meeting, the Task Force re-develop detailed terms of reference; and
6. That the Task Force provide the revised terms of reference for approval at a future CSA Board meeting prior to implementing action.

**Moved:** Mason Friebe, VP Academic

**Seconded:** Sanya Sareen

Mason Friebe, VP Academic, stated that the Return to Campus and Post-Covid Pedagogy Undergraduate Student Task Force is more than its long name. Due to director turnover, it is of interest to find new members with the goal being the enhancement of student voice on issues to the inevitable post-covid return and related pedagogy. He will update relays that he receives from his committees. In the first meeting, the terms of reference will be developed.

When asked by the Chair whether the volunteer requirement was a maximum or a minimum, the VP Academic replied that more members would be desirable.

Varnika Karavardi asked about the time commitment for this task force and the minimum number of Board members required.



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The Chair responded that the minimum was two spaces.

Nicole Walker, President, reported that this committee has never actually met before, as a result of staff turnover and covid, so the time commitment is not known at this time. The terms of reference to be developed at the first meeting, would set the time commitment and number of members to attend.

Cameron Olesen, Chair, explained that this committee did not have strict requirements written in policies or bylaws as it has been struck outside of those. This also means that members of the committee will determine what the committee looks like. He regarded it as a unique opportunity since it is not “set in stone” as other committees.

Isha Maharaj confirmed that since the committee has never met before, the frequency of meetings is up to the members.

### **Motion carried**

#### **3.11.10 Notice of Motion: Policy Amendment re Policy & Bylaw Review Committee**

Chair Cameron Olesen explained that notice of one meeting was required for an amendment to a CSA policy. At this meeting, notice was given for this item and an amendment to Policy Appendix D: CSA Committees will be presented for discussion at the next meeting.

#### **3.12 New Business**

##### **3.12.1 Report: Appointed Directors on the CSA Board**

*This item was discussed earlier in the meeting, based on a reordering amendment to the agenda.*

**MOTION:** That the report from the Policy & Transition Manager (Interim), dated July 13, 2022 re: “Appointed Directors on the CSA Board” be received as information.

**Moved:** Jake Levy

**Seconded:** Daniel Neiterman

Earl Evans, PTM: This report is a summary of what has been happening since the meeting on May 25. I sent the report to all Directors this afternoon so I’ll summarize it quickly now. If someone were to ask me, I would say there are 13 directors qualified to serve as members plus the three Executive members. The Chair referenced our bylaw. And in large print, I note the wording that the Board of Directors *shall be* composed of the

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Executive, at large directors, appointed college reps and representatives from the student groups. A review of our bylaws shows that they do not actually say that appointed representatives cannot be seated and cannot vote until ratified by the Board. This has probably been the understanding for a number of years, and we have operated that way, but it is not a requirement.

In my June 15 report, I stated that ratifying members is the equivalent of saying we see their names and welcome aboard. It is a formality and an addition to the actual composition of the Board. There is no bylaw that says appointed directors do not take office until ratifying. Basically, the Board's role is to confirm and draw attention to it if they do not meet requirements. We found that words like "de-ratify" and "re-ratify" are not words and "ratify" is not defined anywhere in the bylaws. Although the Board has many ratification responsibilities (a few mentioned in the report), there are hiring reports on the agenda tonight which talk about ratification after they have been hired. The Board Chair is hired according to CSA hiring policies and then ratified by the Board.

I want to mention and acknowledge the good meeting we had last night with three members of the Board to hear their concerns. There was very good dialogue where we heard their concerns, such as the number of appointed directors versus elected directors. The President and the Coordinator of Student Experience mentioned that the CSA is an organization representing all students and we need to conduct business tonight. We had a meeting with the University Secretariat, Student Financial Services and Office of Vice Provo. I will present some amendments to address things like the words that are not defined. We want our bylaws to be tight and we will continuously improve them to ensure that they are appropriate. We need to make sure that there is not friction between groups on the Board. We can get so much more done when we work together. There is a lot of work ahead to increase awareness of the CSA and we want to continue this, such as increasing the number of election candidates. We want to concentrate on collective decision making. I look at the City of Guelph with wards for election purposes but then the City Council comes together and works for the betterment of the entire city. We want the CSA Board to represent a wide range of students and see that their function is so much wider and more successful when we work together. The work ahead begins tonight, and we have a full agenda. We have accomplished a lot with the review of bylaws and meetings, hearing people's concerns and having good dialogue. We want to have a fine Association and work together.

### **Motion carried to receive the report as information**

Jake Levy: I wanted to quickly talk about the fact that we had these meetings; we had this great meeting last night. I have learned a lot about the importance of all the positions and the necessity for them. Before we move on to the ratifications, I wanted to apologize to all the people I have hurt or wasted their time. I would like to show how ever I can that I

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am excited to work with them, to gain their trust back and mend bridges. It is time to move forward and work together. I am excited for a great year with you guys.

Mauricio Fernandez: So following Jake, I would like to apologize as well. It wasn't my intention to cause any emotional distress, make anyone feel unwelcome, waste anyone's time, or be an inconvenience. I submitted a letter to the PTM and the Chair where I go through my reasoning.

Just to summarize, I see that some people think that the rationale for denying the first time was the same as the second time. That's not the case. The first time, the concern I had was successfully addressed by the PTM in his report, and I fully agree with it. And the second time, my concern was that some of my constituents had raised the concern that the CSA Board of Directors had more appointed positions than elected positions.

So I just looked into it and after a successful meeting with the PTM, the CSA President and the Student Experience Coordinator, I learned that most of our positions are also elected. I learned that there are strong reasons as to why they exist and I learned the proper procedure for raising the concerns of this nature. I also wanted to clarify that denying the ratifications had nothing to do with racism, discrimination, or oppression.

I believe I was doing my job as a Director at large for Lang to make sure that the concerns of my students were heard and that possibility for change was still open. I apologize and I look forward to working with all of you and I'm sorry that things went this way and I understand a different approach should have been taken.

Daniel Neiterman (prepared statement):

Good evening Directors, Executives, prospective Board members, and all others in attendance.

I would like to take a quick moment to thank the appointed members who have been waiting for ratification for their patience, determination, and resilience over the past several meetings spanning the prior weeks.

In the first Board meeting, as expected, I came prepared to ratify all the directors in-waiting, when concerns were brought forward about the terms of reappointment of individuals who previously served on the board. Having not heard the details of these concerns prior to the meeting, I decided to delay my vote on the ratifications until I fully understood the details of what was going on with the concerns brought forth. My understanding at the time was that there were appointees, who, despite being previously appointed to the Board for their positions, were not allowed to continue to hold their positions until the end of the summer, despite individuals in previous years, in the same positions, being able to do so. I ask for your understanding of the difficult position this

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July 13, 2022 – 6:00 pm

Microsoft Teams



placed me in – I did not feel comfortable ratifying any appointments while there were claims of an unjust and undemocratic system in the air. However, after this meeting, these concerns were addressed by the CSA in the form of a report, and, as I expressed in the next CSA meeting, I was in complete agreement with the outcome of the inquiry. Hence, I was again ready to ratify all the appointed members who waited patiently for their ratifications. I want to add here that during the first meeting, I made the decision to vote on continuing with the agenda, following the incident with the ratifications. I made this decision with no malice and no ill intentions; rather, I wanted to move on with some of the CSA business that could be addressed in the meantime, while these concerns were investigated further. In hindsight, I will admit, that while I DID have the best-interests of the CSA in mind by continuing with these items of business, this decision was a gross miscalculation, and I understand that this decision was rightfully seen as a sign of disrespect and arrogation by many of you. It is my sincere hope that you will believe me when I say that this was not my intention, and for this action I truly apologize.

At the next Board meeting, ready to ratify the appointed members once again, I heard concerns brought forward by other board members, who claimed that concerns were raised to them by their students about the appointed and elected positions. Because I did not fully understand the cause of these concerns due to the lack of information brought forward, I inquired about how delaying the ratifications a second time would help resolve this issue. The idea of a poll was brought forward, and I thought this would be a good way to follow up on the concerns that were presented by other directors. Although hesitant, I decided to delay my vote on the ratifications a second time, until I understood the full nature of the concerns. Section 4.4 in By-law One states that “each member representing their college or organization is required to directly search the feelings and opinions of their electorate in regard to any policies or actions of the Central Students’ Association.” As a result, being the director at-large for the Lang School of Business and Economics, I have a responsibility to search the feelings, views, and opinions of the students within my college who I represent, and act in the best interest of my students’ views. I therefore took my understanding of the concerns that were raised to students who I represent.

Having gathered the necessary information from my constituency, I met with the CSA President, Student Experience Coordinator, and Policy and Transition Manager, along with the other Directors from the Board, where I had the opportunity to voice the feelings and concerns of the students who I represent, fulfilling my duties for the role for which I was elected by the students.

After a fruitful discussion, and with a large portion of the confusion addressed with the help of the Student Experience Coordinator, I am happy to say that many of the concerns I was voicing on behalf of the students I represent have been extinguished. Consequently, I see no further reason to delay my affirming vote for the ratifications of the appointed members.

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While I believe that there absolutely needs to be some changes made to the composition of the Board of Directors for future terms moving forward, including the process for appointments to the CSA from student organizations without a proper appointment system in place, I am hopeful that these changes can be discussed with the input of all of the appointed members, and we can work together to institute these changes, which I believe will ultimately improve the fairness in representation of all of the students we at the CSA collectively represent.

I want to add here, that as someone who has been involved in student government my entire life, as well as someone who has an established record of community involvement, volunteering, and contributions to important social causes, I am appalled by any suggestion that I have purposely silenced marginalized voices. I understand, however, that my actions to date may have been perceived to be doing this by some. At this point, I am hopeful that the members can understand, at least on some level, the difficult position that some of the other Board members and I were placed in, as a first-time representative on the CSA, when my duties towards impartiality and advocating for the views of my constituency clashed with my duty to ratify the appointed members. As a first-time elected representative on the CSA Board of Directors, it is clear to me now that I have much more to learn, and I am thankful for the efforts of the other Directors, as well as the Directors-to-be in helping to provide context on how these actions have negatively impacted them.

As an openly-practicing member of the Jewish faith, my family and I have experienced oppression and persecution for the duration of our existence. Even in my personal experiences, I have been subject of racist, antisemitic attacks and rhetoric, and I have felt, first-hand, the emotional toll that these experiences have had on me as a marginalized individual. I would therefore like to assert that I would never willingly or purposely put any other human through this trauma, and I am saddened if the actions I have chosen to take to date representing my constituency's voices have given that impression.

I do want to take this final moment to sincerely apologize to any members who have been negatively affected by the delay in the ratifications. I understand the past few weeks may have contributed to feelings of stress, uncertainty, and anxiety. I do ask, however, that the members also understand the importance of addressing the concerns of the students that we were elected to represent, and can see, on some level, why I took the actions I took. I previously made the decision to delay my vote until I was able to address the concerns brought forth to me by students in my constituency, and I do believe this was the right choice. However, having had most of these concerns addressed through productive conversations, I see no more reason for the delay of the ratifications and I will therefore be voting to affirm all your appointments today. I hope you all will accept my apology on this matter and are willing to move forward, united together.

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Microsoft Teams



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I am excited to work with all of you this year to institute the positive changes we want to bring to the University of Guelph community. Congratulations on your anticipated ratifications. Let's do some great things this year.

Thank you everyone kindly for your attention and understanding.

- Daniel Neiterman, Member

Nicole Walker, President: I wanted to take some time to reflect on what has been going on and I want to start by thanking our staff who have had to adapt the last couple of months after not being able to pass business and who have been there to support and react to events happening at the Board meetings. Our staff has come together to help address and resolve concerns. It is a valuable lesson to seek to understand others before being understood yourself. This means making sure you come from a place of asking questions before asking for answers to your questions and knowing there is a time and place for certain discussions and conversations. We are always available for meetings if you have concerns; Earl is a great resource for those sorts of things. We can accomplish so much more as a Board and as the CSA when we work together instead of fighting amongst ourselves, and we are more powerful in amplifying the voice of students when we do so.

Isha Maharaj: Thank you for those statements. I think we are moving forward, that is great and as Madam President said, thank you for the staff who have worked insanely hard. I want to address one point that personally, as an appointed Director, I just felt that concerns were raised, and we were asking questions and were not getting answers and now we have finally gotten those answers. I do not think it needed to get to the point that it got to get those answers. I am happy that we can move forward and conduct the business we have because it is important for the CSA to continue to advocate for the undergraduate students.

Jake Levy: I completely agree it did not have to get to this point. I was in a difficult spot and after the meetings we had, especially last night, I have learned and grown and figured out what was going on and apologize and I am ready to move on.

Anthony Pereira: I agree with everything that was said, but I believe there is a lot more that has been unspoken and this is something we will have to work on within the upcoming few weeks. I believe aside from the ratifications, there were other issues that came up and feelings that were felt by what had occurred. Personally, I feel like this is not the end and we need to discuss a lot of things once the letters are brought to interest.

Cameron Olesen, Chair: I want to raise the point that we have a hefty amount of business ahead and it is already 40 minutes into the meeting. You certainly do have the right to continue speaking but I wanted to raise the point with the members.

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Jake Levy: Over the next few weeks, please tell me how we can start working to mend bridges and gain back trust; we are willing to learn.

### **Motion carried**

### **3.13 Announcements**

Nicole Walker, President: Announcements are my favourite part because that means we got through all our business, and we have accomplished so much today. I know this has been a long meeting so thank you all for being here. A special thanks goes to folks who have dedicated their time to be here tonight, especially with some members being in different time zones. Fun announcements from me, I went to Vegas and Utah at the beginning of May, and I highly recommend everyone going. I absolutely loved it and climbed a mountain. I ran my first volleyball tournament the first weekend of July with over 200 people participating, it was awesome. Last weekend I won in the consolation finals for doubles in volleyball. I graduated June 23, that was awesome. My last thing is this weekend I am going to Kingston to visit a really good friend. Also, I did eat half a watermelon while we were having our meeting. I'll pass it on to the next person, but announcements are awesome because it's where we really get to know each other.

Sarah Kurtz, Board Scribe: I have no big announcements, but I did go to Manitoulin Island this weekend and I think everyone should visit; it is a really cool place.

Mason Friebe, VP Academic: I wish my announcements were close to Nicole's but it's definitely not that interesting. Nothing really interesting going on in my life but I am so happy we got to the announcements section which is exciting to me.

Jena-Lee Ashley, VP External: I am very tired because the last two days I had to clean my apartment because the landlady is selling the house and they need clean photos. I went to Niagara last weekend and saw my best friend who is expecting a baby in September which is weird because I've known her since we were four.

Anthony Pereira: Everyone knows we had that Rogers outage on Friday; that was a fun time. I was downtown at a concert, but it got canceled and we didn't know until 30 minutes before it started. I was interviewed for TV afterwards too but didn't end up on TV.

Isha Maharaj: Announcements are some of my favourite times! Sometimes my dog will make an appearance, sometimes my sister and sometimes my entire family. I am on the O-team this year so if you have been getting a lot of emails, I am very excited about that and O-week. My friends and I realized we were graduating this year which is wild. The third thing is that one of my friends is a huge Tesla nerd and bought a really fun Tesla.

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I am really excited to have finished our first Board meeting and am really excited for in-person meetings in September.

Jacob Levy: I just went to Vegas for NBA summer league. If anyone is a basketball fan, I highly recommend it. Other than that, I've been working my co-op job and trying to enjoy my summer.

Kelly Ruigrok: I just returned from the Calgary Stampede and had a fantastic time. It was my first time going out west, so I really loved being out there and seeing the mountains. I didn't actually get to Banff but hopefully my next trip I will. I definitely recommend going to the rodeo; it is so much fun.

Varnika Karavardi: Hi everyone. I am happy we finished the first Board meeting and I'm feeling more comfortable with all the terms and being on calls. Something exciting for me is that I am the university commerce person, so I'm really looking forward to working, hosting events, and representing students. I am currently in India where everything is calm and comfortable, and it is my first time being home since I left for Canada. I am at a relative's place where everyone is waking up all at once right now. I am really looking forward to coming back and working in person.

Martha Yiridoe: Hi everyone. I recently went to the wedding of one of my best friends, one of the first friends in my group to get married. Other than that, I've been working my summer job and just trying to have a good work-life balance.

Sanya Sareen: Hi everyone. It was so nice hearing from all of you. I've been working at the bookstore on campus this summer and it has been so quiet, so come by to say hi! Other than that, two weeks ago, I went to Muskoka and canoed for the second time in my life. That was quite the adventure. We hit some rocky waters and got scared that we couldn't make our way back, but we did.

Tess Vardy: My dad is getting married in less than a month. He was supposed to get married in 2020 and then 2021 but they got canceled so now it is finally happening and that is so exciting. I'm going to visit my dad and step-mom in Stratford this weekend. I have my outfit ready, but my sister doesn't have hers figured out; she is always utter chaos.

Cameron Olesen, Chair: As for me, I don't have any major updates but after this meeting is concluded, I have to wrangle a chicken from my neighbour. My neighbour has chickens, and one has wandered into my yard multiple times and I have to chase it around to get it out of my yard so my neighbour can get his eggs.

### 3.14 In Camera

No In Camera session at this meeting.



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### 3.15 Adjournment

**MOTION:** That the CSA Board of Directors Meeting # 3 on July 13, 2022 be adjourned at 8:48 pm.

**Moved:** Isha Maharaj

**Seconded:** Sanya Sareen

**Motion carried**

## Minutes

Executive Committee Meeting (ECM)  
Meeting #6 – July 8, 2022 – 2:00 pm  
CSA Boardroom

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**Members:** Nicole Walker (President, Chair), Mason Friebe (VP Academic, Secretary), Jena-Lee Ashley (VP External)

**Regrets:** None

**Guests:** None

**1.0 Call to Order @ 2:00 pm**

**2.0 Adoption of the Agenda**

**2.1 Approve the Agenda**

The agenda was approved as presented.

**2.2 Declarations of Conflicts**

No conflicts were declared.

**3.0 Comments from the Chair**

**4.0 Approval of the Previous Executive Committee Minutes**

Meeting #5 Minutes were approved.

**5.0 Executive Updates**

**5.1 President**

**5.1.1 HR/Operations Update**

Return to Campus memo was sent out to staff on Tuesday, July 6, 2022, outlining current required and highly encouraged processes related to COVID-19, our internal procedure for employees who may be required to isolate, and a variety of supports in place to support employees. CSA Core staff completed their annual mandatory training for Conflict Resolution and HR Support Team, facilitated by our External HR Coordinator.

**5.1.2 Bike Centre Summer Closure**

The CSA hired a fulltime Bike Centre Coordinator for the summer. However, the individual is now unable to fulfill the fulltime requirements for the position. We will be looking to prepare the space in August for a September opening. The Bike Centre Summer Coordinator will become the Bike Centre Assistant in the Fall and will require hiring for a Fulltime Bike Centre Coordinator.

**5.1.3 Follow Up – Regarding Board Member Concerns**

As part of the follow up from the events at the May 25, 2022 Board meeting and subsequent report brought forward to the Board of Directors at the June 15, 2022 meeting, the Interim PTM and

## Minutes

Executive Committee Meeting (ECM)

Meeting #6 – July 8, 2022 – 2:00 pm

CSA Boardroom

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President had a meeting with the University Secretariat on July 5th. The discussion was focused on the eligibility requirements for the Board of Governors and Student Senate representative to sit on the CSA Board of Directors. Following the clarification of the CSA's bylaws and policies regarding Board Composition, the University Secretariat will be making changes to their appointment timeline and processes to ensure compliance. Following the different concerns raised at the June 15, 2022 Board meeting, the PTM and President have been working for two weeks to book a meeting with the three Board members in opposition of ratifying our appointed members. The meeting will be taking place Tuesday, July 12 to hear the concerns expressed by the three Board of Directors in a less formal setting and can provide them with next steps that is not in violation of our bylaws and policies.

### **5.1.4 CRO/ARO Hiring**

After posting for the Chief Returning Officer (CRO) & Assistant Returning Officer (ARO) positions twice in April, there were a low number of applicants, of which only one application was strong enough to grant an interview for the ARO position. Our CRO from 2021-2022 has agreed to extend their contact for the Fall By-Election and we will look to hire for the new CRO in early Fall, when students return to campus. We are striking a hiring committee for the ARO to interview one applicant next week. If unsuccessful, we will repost the position the end of July.

### **5.1.5 CSA Swag**

As part of our priority to reintroduce the CSA to students and have us known on campus, we have ordered T-shirts to provide to staff, volunteers and directors, and hand out to students as well for prizes. The residence room stuffer item has been finalized and ordered.

### **5.1.6 CSA Promotions Planning for the Year**

Our Promotional Services and Graphics Design Coordinator is currently working on graphic design work for our major cycle of events, including orientation week, elections, AGM, homecoming, etc. which will link to our CSA Vibe of the Year. We are also in the process of designing and ordering pull up banners for CSA

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Services for events, resource fairs and outreach. We have been having ongoing Promotional Services Operations Meetings to discuss the promotional service for students as of Fall 2022 and possible outreach campaigns to students.

### ~~5.2 VP Student Experience (Position currently vacant)~~

### 5.3 VP Academic

#### 5.3.1 Supervisory (JD Objective check-in, Demand & time log check)

SHAC has decided to run the event with START International on September 1<sup>st</sup> at the BBQ, they've just sorted out what they will be doing for their activity; trivia/quiz table about what SHAC is and does with a prize and SHAC materials and contact information for everyone. Jun also wants to increase SHAC's lawyer office hours to 6 up from 3, 4 from Alex and hopefully 2 from GWLC. Working that out with Lee Anne as well.

#### 5.3.2 Committees

**CELIC:** Discussed the indicators of an efficient/successful simulated workplace.

**Late Fee Appeals:** Jena and I met with this committee and were sort of met with the challenge of sticking to a guideline that was presented as criteria for the appeal process. Had to make some tough decisions but learned a decent amount about the actual process I think. For example, all students going through their program counsellor to get added into a course after the May 20<sup>th</sup> deadline are subject to the fee and there is probably a fair assumption to be made as to whether or not they even know they can appeal it or not (even though all appeals of this nature are approved, they just need to actually appeal). It was noted that all fees are included in the budget for student bursaries. Hoping to look further into this committee.

#### 5.3.3 Miscellaneous

SMS developments: Plaque from previous year has been updated.

### 5.4 VP External

#### 5.4.1 Supervisory (JD Objective check-in Demand, & time log check)

**Food Bank:** Alanna asked if I would sit on a food insecurity committee meeting with her that meets roughly once a month. I said I would like to; I believe the next meeting is at the end of this month. Also help Alanna with portioning on June 30<sup>th</sup> as there was

## Minutes

Executive Committee Meeting (ECM)  
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CSA Boardroom



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a large donation of COBS bread.

**Bike Centre:** Met with Ryder July 7<sup>th</sup> to talk about next steps in terms of re-opening the Bike Centre.

### 5.4.2 Committees

**Late Fees Appeals:** Sat on this committee with Mason. It was certainly interesting to say the least.

### 5.4.3 Miscellaneous

**Anti-Asian Racism reflected in University Policies:** A student reached out to me that they are writing a letter that would go to our Board of Directors to be signed by the CSA and other groups on campus. This letter would be a call for action directed at the University's anti-racism policy.

**Culture Jam:** I received an email about the CSA's participation in the Culture Jam. This will be the first time in 2 years that the event will take place and I think participating would be great for our visibility. I want to highlight the BIPOC Students Coalition here and maybe do some campaigning for more BIPOC related actions.

## 6.0 Business

### 6.1 Discussion: Mandatory Sexual Violence & Awareness Module

Western university recently mandated a Gender-Based Sexual Violence module for all students in residence. In the past, students have advocated for mandating Sexual Violence Education & Prevention training in residence and the executive will be further exploring this topic. The President indicated that they had met with an executive of the University Student Council at Western at the Gallivan council and hopes to pass follow-up discussions to Jena. A survey question on this was also noted of interest; to possibly be included with regular general survey to students.

## 7.0 New Business

### 8.0 In Camera

There was no in camera session.

### 9.0 Adjournment @ 3:00 pm

***Next Meeting: July 13, 2022***

## Executive Update

President

July 27, 2022



### Item 4.7.1

Hello Board of Directors,

#### General Update:

As of this Board Meeting, there are only five weeks until students step onto campus for the START programs and Orientation Week! Our team has accomplished so much already this summer and we still have much work to complete in preparation for the Fall semester. I am excited to highlight a few of those accomplishments in my report with you. I will keep you folks updated on how you can play a key role this year in engaging with the student body, asking for input, and helping create awareness about the CSA!

#### Ongoing Projects:

**CSA Promotions Planning:** I am really excited to share that we ordered CSA branded tote bags and included custom designed post cards with information about the CSA for residence room stuffers. We have ordered T-shirts for our CSA staff, Board members (you), and to hand out to students at major events. We have ordered two CSA tents so students can recognize and engage with us on campus! Finally, our Promotional Services & Graphic Design Coordinator is in the process of designing pull-up banners for our services and the CSA! These assets all align with our 2022-2023 budget to help reset our presence on campus and be central to the needs of students!

**CSA Executive Committee Priorities 2022-23:** The CSA Executive met in early July to discuss their elections platform and the key areas to focus on as an Executive for our students. An early draft was presented to the CSA Core Staff team for feedback, in which the priorities had positive feedback! We are excited to share these priorities with you soon and plan on having a promotional roll-out to communicate it with students!

**Fall By-Elections Planning:** With nominations for our Fall By-Elections opening on Monday, September 12, we are in the initial planning stages for developing our Fall By-Election Promotional Strategy. The Chief Returning Officer, Interim Policy & Transition Manager, and myself will be meeting throughout August in preparation for the Fall By-Elections. The Elections Promotional Strategy will be brought forward to the August 31, 2022 Board meeting as information.

**CSA Newsletter Planning:** A timeline for our monthly newsletters has been developed for the year. I am currently in the process of planning newsletter content and preparing information for submitting content to be shared with CSA Staff, UC Services, Student Wellness Services, Gallivan (our Health & Dental Plan Brokers), and Guelph Transit. We are in the process of developing standing sections for our newsletters such as Health & Dental, Transit, Mental Health Supports, CSA Service Features, Events & Campaigns, and an update from the Executive.

## Executive Update

President

July 27, 2022



**Sustainability Action Fund (SAF):** I had a meeting with the Sustainability Office on Thursday, July 21, 2022 to discuss the SAF. In 2019, the SAF referendum question successful passed, meaning students voted in favour of collecting a fee for the next 30 years (fall and winter semester) that is dedicated towards projects and programs that advance campus sustainability and climate action at the University of Guelph. This pool of funding will be matched by the University in their commitment for sustainability. Our meeting on Thursday focused on our recruitment plan for student representation on the committee(s) and a promotional roll-out for advertising the project funding that students can apply for in the fall semester.

### Committees:

**Petitions, Delegations, and Representations (PDR) Administrative Planning:** With the PDR application deadlines and meeting dates for the year approved at the July 13 Board Meeting, I've sent out calendar invites for the year to the committee. I have also been working with our Promotional Services & Graphic Design Coordinator to develop promotional materials for advertising the PDR opportunity to student groups. On the administrative side of the PDR, the Front Office Staff, bookkeeper, and I have been meeting to improve the PDR process by reviewing and updating the application, report form, website, and introducing a budget template. The first PDR deadline will be Wednesday, August 17 at 11:59 pm.

### Services:

**CSA Summer Closure:** The CSA will be closed for our common vacation block from Friday, July 29 until Monday, August 15. This means the Bullring and Front Office will be closed during this time. Please check our website at <https://csaonline.ca/> for more information on specific services.

**CSA Bike Centre Summer Closure:** Following my June 15 Board Report, the CSA heard back from the Bike Centre Coordinator applicant, who completed an interview and was successfully hired. Although we were optimistic of re-opening the Bike Centre following the successful hire of our Bike Centre Coordinator, they are now unable to fulfill the position due to unforeseen circumstances. Hence, the Bike Centre will remain closed for the summer, and preparations are being made in late August for a Fall re-opening.

I encourage you to reach out if you have any ideas, questions, or feedback on how we can best support our undergraduate students!

With support and positive vibes,

Nicole Walker

## Executive Update

VP Academic  
July 27, 2022



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### Item 4.7.3

#### **General Update:**

Over the last little while, I have been working with the Open Accessibility Course Content Task Force and the Executives to amend the criteria for the Teaching Excellence Award. We also discussed the new Strategic Plan that the university is developing. They have been reaching out to various student groups for feedback and in hopes of furthering the plan in its relation to student initiatives and success. We intend to meet again for one more discussion.

#### **Ongoing Projects:**

Teaching Excellence Award; Renewing criteria, nomination form, and other relevant documents. Adding Open Educational Resources in the criteria for awareness. Plan to strike selection committee later in the Fall.

A few academic initiatives are underway as well; Hybrid learning, transfer credit possibilities, course outline criteria and release date, OER.

#### **Services:**

Student Help and Advocacy Center (SHAC) is currently working with the Guelph Wellington Legal Clinic (GWLC) to get someone in for the Fall and Winter that is eligible to provide legal advice and hold the office hours. If you are around, they are also hosting a few events for O-Week. Feel free to say hello at the Resource Fair, GryphFest, or the Start International BBQ.

<https://csaonline.ca/SHAC>

Mason Friebe



## Executive Update

VP External

Wednesday July 27, 2022

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### Item 4.7.4

Good evening folks! 😊

#### General Update:

##### #DadJokes

*Why did the football coach go to the bank? To get his quarter back.*

I hope everyone is enjoying this warm weather we've been having but I hope you enjoyed my joke a little more. It been a busy month, but I am very much looking forward to going home to New Liskeard in August! September is approaching very fast and I am also very excited to see students on campus in the fall.

#### Committees:

**Sexual Violence Education and Training Committee:** I attended our second committee meeting of the year on July 19, we reviewed updates to the level 2 training module that will mostly be completed by student leaders and student staff. This committee had also organized a learning opportunity on June 24 where we discussed provincial legislation and the policies the university developed around this.

**Ontario Executive Committee:** Met on July 14 with the OEC where we were able to approve the agenda for the AGM taking place August 15 to 18. This is through the Canadian Federation of Students and if anyone has any questions about CFS or wants to get more involved at a provincial or national capacity, let me know and I can provide you with some information!

**Late Fee Appeals Committee:** Met on July 5 alongside Mason. This was a disappointing committee as it appeared to be extremely difficult for students to appeal late fees. We were also told that the late fees that are collected go towards student bursaries, so it's essentially taking money from students just to give to other students. Overall, it just seems to be a difficult process for students to prove why their payments were late.

**CSA/GSA Transit Committee:** Met on July 21 in-person at the Guelph Transit office. We discussed the late-night bus service for the fall semester and plans for promoting other services that Guelph Transit provides (i.e., On-Demand, Transit Apps). We also had a conversation about START International, we will be providing Guelph Transit with more information about what tabling could look like for them. We thought it could be a good resource for international students who may have any questions about transit and how their student bus pass works.

## Executive Update

VP External

Wednesday July 27, 2022

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### Services:

Bike Centre: Plans to open for the fall.

Foodbank: We've been meeting more often as we have conversations around the waitlist. We were going to meet but unfortunately Alanna is away so we have to reschedule, but ideally, we will have plans finalized before the CSA August closure. Since most of our Foodbank users are graduate students, we will also be having conversations with the GSA to figure out more ways to support them. One of our main goals is to get our undergraduate students off the waiting list.

Jena-Lee Ashley

## Information Report

Board of Directors Meeting #4

July 27, 2022



### Item 4.10.1

#### Summary of Committee Appointments

The following Summary of Committee Appointments is provided as information:

#### Finance Committee

Appointed July 13, 2022

Mauricio Fernandez Jake Levy Isha Maharaj	Three Directors
Nicole Walker	CSA President
Mason Friebe, VP Academic	Second member of the Executive Committee
Lee-Anne Clarke	Business Manager

#### Petitions, Delegations & Representations (PDR) Committee

Appointed July 13, 2022

Isha Maharaj	At-Large or College representative
Varnika Karavardi	Student Organization representative
Daniel Neiterman Anthony Pereira	Up to two additional Directors
Nicole Walker	CSA President
Jena-Lee Ashley, VP External	One additional member of the Executive Committee

#### Post-Covid Task Force

Appointed July 13, 2022

Varnika Karavadi Jake Levy Daniel Neiterman Anthony Pereira Sanya Sareen	Members of the CSA Board of Directors
Isha Maharaj	Previous Task Force Member
Mason Friebe, VP Academic	Task Force Chair

## Information Report

Board of Directors Meeting #4

July 27, 2022



## Hiring Committees

### Hiring Committee: Assistant Returning Officer (ARO )

Appointed July 13, 2022

Sanya Sareen	CSA Director
Nicole Walker, President	CSA Executive
Jewell Lindemann, Chief Returning Officer	CSA staff member

### Hiring Committee: Policy & Transition Manager (PTM )

Appointed July 13, 2022

Isha Maharaj	CSA Director
Nicole Walker, President	CSA Executive
Earl Evans, PTM Interim	CSA staff member

### Hiring Committee: Board Scribe

Reported to Board July 13, 2022

Isha Maharaj	CSA Director
Nicole Walker, President	CSA Executive
Earl Evans, PTM Interim	CSA staff member

### Hiring Committee: Student Experience Coordinator

Reported to Board July 13, 2022

Isha Maharaj	CSA Director
Nicole Walker, President	CSA Executive
Lee Anne Clarke, Business Manager	CSA staff member

### Hiring Committee: SafeWalk Volunteer & PR Coordinator

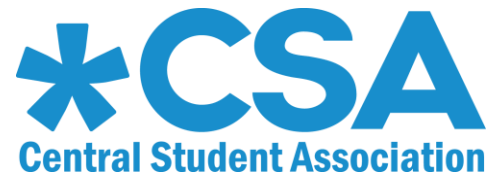
Reported to Board July 13, 2022

Lily Taylor-Stackhouse	CSA Director
Lisa Kazuhara, VP Academic	CSA Executive
Daniel Hinds, Project Coordinator, SafeWalk	CSA staff member

## Information Report

Board of Directors Meeting #4

July 27, 2022



### Hiring Committee: SHAC Coordinator and Assistant Coordinator

Reported to Board July 13, 2022

Isha Maharaj	CSA Director
Lisa Kazuhara, VP Academic	CSA Executive
Stephanie Hebel, SHAC Coordinator	CSA staff member

## **Motion**

Board of Directors Meeting # 4  
July 27, 2022



### **Item 4.11.1**

#### **(a) Speaking Rights: Business Manager**

**WHEREAS** CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

**WHEREAS** CSA Rules of Order, Section 3.9.1, states that the length of a presentation may be extended by a Board motion;

**MOTION:** To extend speaking rights to Lee Anne Clarke, Business Manager, to present the draft CSA Audited Financial Statements;

**AND FURTHER** to extend speaking time from 10 to 30 minutes for this presentation.

**Moved:**

**Seconded:**

### **Item 4.11.1**

#### **(b) Approval of CSA Audited Statements**

**WHEREAS** the CSA Audited Financial Statements were delayed due to the impact of Covid-19 and were not available to be presented at the 2022 Annual General Meeting;

**MOTION:** That the presentation by Lee Anne Clarke, CSA Business Manager, regarding the CSA Audited Financial Statements for the Year Ended April 30, 2021, be received;

**FURTHER** that the CSA Audited Financial Statements for the Year Ended April 30, 2021 be approved;

**AND FURTHER** that the CSA Audited Financial Statements for the Year Ended April 30, 2021 be presented for information at the 2023 Annual General Meeting.

**Moved:**

**Seconded:**

**The University of Guelph Central  
Student Association  
Financial Statements  
For the Year Ended April 30, 2021**

Draft - Subject to Change

**The University of Guelph Central Student Association  
Financial Statements  
For the Year Ended April 30, 2021**

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## Independent Auditor's Report

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To the Members of  
The University of Guelph Central Student Association

### Qualified Opinion

We have audited the financial statements of The University of Guelph Central Student Association (the Association), which comprise the statement of financial position as at April 30, 2021, the statements of operations - unrestricted, operations and changes in net assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at April 30, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many not-for-profit organizations, the Association derives revenue from sales, sundry and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to sales, sundry and fundraising revenues, excess (deficiency) of revenues over expenditures, and cash flows from operations for the years ended April 30, 2021 and 2020, current assets as at April 30, 2021 and 2020, and net assets as at May 1 and April 30 for both the 2021 and 2020 years.

We were unable to obtain sufficient appropriate audit evidence to support the partnership loss which is stated on the statement of operations and changes in net assets in the amount of \$2,345 (2020 - income of \$18,251) and the Investment in Cannon.ca Partnership which is stated on the statement of financial position at \$60,738 (2020 - \$63,083). As a result of this matter, we were unable to determine the adjustments, if any, that might have been found necessary in respect of partnership income and net surplus for the years ended April 30, 2021 and 2020, Investment in Cannon.ca Partnership as at April 30, 2021 and 2020 and net assets externally restricted as at May 1 and April 30 for both the 2021 and 2020 years.

Our audit opinion on the financial statements for the year ended April 30, 2020 was modified accordingly because of the possible effects of these limitations in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the

financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

#### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Guelph, Ontario  
March 15, 2022

## The University of Guelph Central Student Association Statement of Financial Position

April 30	2021	2020
<b>Assets</b>		
<b>Current</b>		
Cash (Note 2)	\$ 4,001,260	\$ 3,987,601
Short-term investments (Note 3)	261,500	465,348
Accounts receivable - other	4,606	44,466
Accounts receivable - Bullring	-	1,379
Government remittances receivable	18,732	-
Prepaid expenses	1,131	-
	4,287,229	4,498,794
<b>Long-term investments (Note 4)</b>	<b>938,915</b>	<b>316,750</b>
<b>Investment in University Centre Services (Note 5)</b>	<b>60,000</b>	<b>60,000</b>
<b>Investment in Cannon.ca Partnership (Note 6)</b>	<b>60,738</b>	<b>63,083</b>
<b>Capital assets (Note 7)</b>	<b>357,172</b>	<b>390,916</b>
	<b>\$ 5,704,054</b>	<b>\$ 5,329,543</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable (Note 8)	\$ 2,150,676	\$ 2,097,782
Government remittances payable	-	24,219
Deferred revenue	1,179	2,485
	2,151,855	2,124,486
<b>Net Assets</b>		
<b>Net assets externally restricted (Page 5)</b>		
- Dental plan reserve (Note 9)	829,764	360,424
- Health plan reserve (Note 10)	668,299	853,379
- Affordable housing reserve (Note 11)	99,725	72,660
- Late night service reserve (Note 12)	54,608	54,107
- Food bank reserve (Note 13)	29,324	18,939
- Menstrual hygiene reserve (Note 14)	69,104	51,633
- Cannon.ca reserve (Note 6)	60,738	63,083
	1,811,562	1,474,225
<b>Net assets internally restricted (Page 6)</b>		
- SafeWalk reserve (Note 15)	3,386	5,365
- Bullring capital reserve (Note 16)	128,243	127,558
- Live entertainment reserve (Note 17)	131,026	57,245
	262,655	190,168
<b>Net assets invested in capital assets (Page 6)</b>	<b>357,172</b>	<b>390,916</b>
<b>Unrestricted net assets (Page 6)</b>	<b>1,120,810</b>	<b>1,149,748</b>
	<b>3,552,199</b>	<b>3,205,057</b>
	<b>\$ 5,704,054</b>	<b>\$ 5,329,543</b>

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations and Changes in Net Assets

For the year ended April 30	Externally Restricted Dental Plan Reserve	Externally Restricted Health Plan Reserve	Externally Restricted Affordable Housing Reserve	Externally Restricted Late Night Service Reserve	Externally Restricted Food Bank Reserve	Externally Restricted Menstrual Hygiene Initiative Reserve	Externally Restricted Cannon.ca Reserve	Externally Restricted Subtotal
Net assets, beginning of the year	\$ 360,424	\$ 853,379	\$ 72,660	\$ 54,107	\$ 18,939	\$ 51,633	\$ 63,083	\$ 1,474,225
Student fees collected	2,438,470	3,521,245	26,603	-	150,273	18,669	-	6,155,260
COVID-19 relief	449,291	81,463	-	-	35,000	-	-	565,754
Interest earned	14,536	19,435	462	283	109	-	-	34,825
Partnership loss	-	-	-	-	-	-	(2,345)	(2,345)
Premiums for the year	(2,413,157)	(3,775,873)	-	-	-	-	-	(6,189,030)
Administration fees	(19,800)	(31,350)	-	-	-	-	-	(51,150)
Other revenues (expenditures)	-	-	-	218	(174,997)	(1,198)	-	(175,977)
<b>Operating surplus (deficit)</b>	<b>469,340</b>	<b>(185,080)</b>	<b>27,065</b>	<b>501</b>	<b>10,385</b>	<b>17,471</b>	<b>(2,345)</b>	<b>337,337</b>
Purchase of capital assets	-	-	-	-	-	-	-	-
Internal transfers (Note 18)	-	-	-	-	-	-	-	-
Prior year surplus to reserve	-	-	-	-	-	-	-	-
<b>Excess (deficiency) of revenues over expenditures</b>	<b>469,340</b>	<b>(185,080)</b>	<b>27,065</b>	<b>501</b>	<b>10,385</b>	<b>17,471</b>	<b>(2,345)</b>	<b>337,337</b>
Net assets, end of the year	\$ 829,764	\$ 668,299	\$ 99,725	\$ 54,608	\$ 29,324	\$ 69,104	\$ 60,738	\$ 1,811,562

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations and Changes in Net Assets

For the year ended April 30	Externally Restricted Subtotal	Internally Restricted Bullring Capital Reserve	Internally Restricted Live Entertainment Reserve	Internally Restricted SafeWalk Reserve	Internally Restricted Subtotal	Invested in Capital Assets	Unrestricted	2021 Total	2020 Total
Net assets, beginning of the year	\$ 1,474,225	\$ 127,558	\$ 57,245	\$ 5,365	\$ 190,168	\$ 390,916	\$ 1,149,748	\$ 3,205,057	\$ 2,932,636
Student fees collected	6,155,260	-	-	-	-	-	-	6,155,260	6,751,488
COVID-19 relief	565,754	-	-	-	-	-	-	565,754	-
Interest earned	34,825	685	-	-	685	-	-	35,510	57,641
Partnership loss	(2,345)	-	-	-	-	-	-	(2,345)	18,251
Premiums for the year	(6,189,030)	-	-	-	-	-	-	(6,189,030)	(6,029,006)
Administration fees	(51,150)	-	-	-	-	-	-	(51,150)	(53,061)
Service fees	-	-	-	-	-	-	-	-	(393,267)
Other revenues (expenditures)	(175,977)	-	800	-	800	-	-	(175,177)	(180,940)
Excess (deficiency) of revenues over expenditures (unrestricted)	-	-	-	-	-	(74,574)	82,894	8,320	101,315
<b>Operating surplus (deficit)</b>	<b>337,337</b>	<b>685</b>	<b>800</b>	<b>-</b>	<b>1,485</b>	<b>(74,574)</b>	<b>82,894</b>	<b>347,142</b>	<b>272,421</b>
Purchase of capital assets	-	-	-	-	-	40,830	(40,830)	-	-
Internal transfers (Note 18)	-	-	72,981	(1,979)	71,002	-	(71,002)	-	-
<b>Excess (deficiency) of revenues over expenditures</b>	<b>337,337</b>	<b>685</b>	<b>73,781</b>	<b>(1,979)</b>	<b>72,487</b>	<b>(33,744)</b>	<b>(28,938)</b>	<b>347,142</b>	<b>272,421</b>
Net assets, end of the year	\$ 1,811,562	\$ 128,243	\$ 131,026	\$ 3,386	\$ 262,655	\$ 357,172	\$ 1,120,810	\$ 3,552,199	\$ 3,205,057

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Operations - Unrestricted

For the year ended April 30	2021	2020
<b>Revenue</b>		
Administration	\$ 426,524	\$ 600,539
The Bullring	230,238	1,137,406
Live entertainment	85,000	68,832
General programming (entertainment)	63,600	73,044
VP Student experience	62,150	53,200
Promotional services	50,800	50,622
VP External	44,000	40,700
Council - general	43,392	120,056
Programmes	29,600	92,552
VP Academic	26,000	42,619
Films	21,200	20,498
	<b>1,082,504</b>	<b>2,300,068</b>
<b>Expenditures</b>		
Administration	418,334	461,014
The Bullring	210,707	680,562
Council - general	105,244	174,362
General programming (entertainment)	58,869	92,335
VP Student experience	55,429	50,911
Promotional services	51,437	51,876
VP External	44,086	40,923
Live entertainment	39,911	89,994
The Bullring - cost of sales	38,691	421,457
Programmes	33,216	84,110
VP Academic	18,230	43,482
Films	30	7,727
	<b>1,074,184</b>	<b>2,198,753</b>
<b>Excess of revenues over expenditures</b>	<b>\$ 8,320</b>	<b>\$ 101,315</b>

The accompanying notes are an integral part of these financial statements.

## The University of Guelph Central Student Association Statement of Cash Flows

For the year ended April 30	2021	2020
<b>Cash flows from operating activities</b>		
Excess of revenues over expenditures	\$ 347,142	\$ 272,421
Items not affecting cash:		
Amortization	74,574	70,133
Net loss (income) - Cannon.ca partnership	2,345	(18,251)
	<u>424,061</u>	<u>324,303</u>
Changes in non-cash working capital:		
Accounts receivable	41,239	(33,246)
Prepaid expenses	(1,131)	-
Accounts payable	52,894	479,492
Government remittances payable	(42,951)	(46,557)
Deferred revenue	(1,306)	(15,044)
	<u>472,806</u>	<u>708,948</u>
<b>Cash flows from investing activities</b>		
Purchase of capital assets	(40,830)	(36,518)
Purchase of investments	(874,954)	(400,000)
Proceeds on disposal of investments	474,955	206,155
Investment income reinvested	(18,318)	(15,103)
	<u>(459,147)</u>	<u>(245,466)</u>
<b>Net increase in cash</b>	<b>13,659</b>	<b>463,482</b>
<b>Cash, beginning of the year (Note 2)</b>	<b><u>3,987,601</u></b>	<b><u>3,524,119</u></b>
<b>Cash, end of the year (Note 2)</b>	<b><u>\$ 4,001,260</u></b>	<b><u>\$ 3,987,601</u></b>

The accompanying notes are an integral part of these financial statements.



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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2021

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### 1 . Significant Accounting Policies

**Nature of Business** The University of Guelph Central Student Association (the "Association") was incorporated without share capital on May 31, 1979, under the laws of Ontario and provides services to the student body of the University of Guelph, on a not-for-profit basis.

The Association is a non-profit organization and, as such, is exempt from income tax.

**Basis of Accounting** The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

**Financial Instruments** Financial instruments are recorded at fair value when acquired or issued. All guaranteed investment certificates have been designated to be in the fair value category, with gains and losses reported in operations. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

**Capital Assets** Capital assets are recorded at cost. Amortization based on the estimated useful life of the asset is calculated as follows:

	<b>Method</b>	<b>Rate</b>
Furniture and equipment	Straight-line	10 years
Computer equipment	Straight-line	5 years
Leasehold improvements	Straight-line	12 years

**Investment in University Centre Services** The investment in University Centre Services is recorded at cost.

**Investment in Cannon.ca Partnership** The partnership is accounted for by the equity method in the Association's financial statements.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2021

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### 1. Significant Accounting Policies (continued)

#### Fund Accounting

The Association follows the restricted fund method of accounting using the following funds:

The Dental Plan Reserve Fund is externally restricted for the purpose of funding the students' dental plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and dental plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Health Plan Reserve Fund is externally restricted for the purpose of funding the students' health plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and on the health plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Affordable Housing Reserve Fund is externally restricted for the purpose of upgrading accessibility of housing for students with special needs. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees.

The Late Night Service Reserve Fund is externally restricted for the purpose of providing late night bus services to the students. Revenues earned in the fund are generated from student fees and interest.

The Food Bank Reserve Fund is externally restricted for the purpose of purchasing food to be distributed to low income students. Revenues earned in the fund are generated from student fees. Interest earned on the reserve fund balance during the year becomes part of the fund.

The Menstrual Hygiene Reserve Fund is externally restricted for the purpose of providing hygiene products to students. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

The Cannon.ca Reserve Fund is externally restricted for the purpose of financing future deficits of the partnership. Revenues earned in the fund are generated from the operation of The Cannon.ca.

The SafeWalk Reserve Fund is externally restricted for the purpose of funding SafeWalk program expenditures. Revenues earned in the fund are generated from student fees. This reserve was established during the current fiscal year and all funds are included in the operating bank account.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2021

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### 1. Significant Accounting Policies (continued)

The Bullring Capital Reserve Fund is internally restricted for the purpose of funding capital expenditures. Interest earned on the reserve fund balance during the year becomes part of the fund.

The Live Entertainment Reserve Fund is internally restricted for the purpose of providing events to students. Revenues earned in the fund are generated from student fees and door receipts. All funds are included in the operating bank account.

#### Revenue Recognition

The Association follows the restricted fund method of accounting for contributions.

Restricted amounts are recognized as revenue of the appropriate restricted fund when received or receivable. If no appropriate restricted fund is presented, then the restricted amount is recognized as unrestricted revenue in the year in which the related expenditures are incurred. Unrestricted amounts are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

The collection and amount of non-academic incidental fees charged to students is regulated by the Ontario Ministry of Training Colleges and Universities through its Ontario Operating Funds Distribution Manual and Compulsory Ancillary Fee Policy Guidelines. Pursuant to these, a change to, or introduction of, a fee must be made in accordance with the Ministry's guidelines and the long-term protocol established between the University and its student government. The agreement between the Association and the University requires a referendum of the student body for significant changes to or the introduction of additional fees.

Student fees are recognized in the period to which they relate. Sales revenues are recognized when the related goods or services are provided. Grants are recognized when received or receivable, provided that collection is reasonably assured. Interest income is accrued as it is earned.

#### Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. The estimate in these financial statements is the useful lives of capital assets.

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2021

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### 2. Cash

The Association's bank accounts are held at one credit union.

	2021	2020
<b>Unrestricted</b>		
Cash	\$ 782,981	\$ 1,048,116
<b>Externally Restricted</b>		
Health plan reserve fund	1,298,057	1,646,264
Dental plan reserve fund	1,335,890	862,675
Affordable housing reserve fund	99,725	72,660
Late night service reserve fund	54,608	54,107
Menstrual hygiene reserve fund	69,104	51,633
Food bank reserve fund	29,324	18,939
Due to clubs	68,916	43,039
	<b>2,955,624</b>	<b>2,749,317</b>
<b>Internally Restricted</b>		
SafeWalk reserve fund	3,386	5,365
Bullring capital reserve fund	128,243	127,558
Live entertainment reserve fund	131,026	57,245
	<b>262,655</b>	<b>190,168</b>
<b>Total cash</b>	<b>\$ 4,001,260</b>	<b>\$ 3,987,601</b>

The cash balance earns interest at the rate of 0% to 0.5% (2020 - 0% to 0.75%).

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2021

### 3. Short-Term Investments

	2021	2020
<b>Unrestricted</b>		
GIC	\$ 61,500	\$ 60,000
<b>Externally Restricted</b>		
Health plan reserve fund - GIC	200,000	202,674
Dental plan reserve fund - GIC	-	202,674
	200,000	405,348
<b>Total short-term investments</b>	<b>\$ 261,500</b>	<b>\$ 465,348</b>

Short-term investments consist of GICs that earn interest at a rate of 1.0% to 1.35% and mature from March 2022 to April 2022.

### 4. Long-Term Investments

	2021	2020
<b>Unrestricted</b>		
GIC	\$ 200,000	\$ -
<b>Externally Restricted</b>		
Health plan reserve fund - GIC	423,701	211,167
Dental plan reserve fund - GIC	315,214	105,583
	738,915	316,750
<b>Total long-term investments</b>	<b>\$ 938,915</b>	<b>\$ 316,750</b>

Long-term investments consist of GICs that earn interest at a rate of 1.2% to 2.75% and mature from September 2022 to September 2023.

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2021

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### 5. Investment in University Centre Services

In 2019, the Association entered into an agreement with the University Centre Services to provide an investment of \$60,000 for a student-focused lounge space and digital signage partnership. This investment provides the Association with non-financial benefits including contribution acknowledgement, priority service bookings, priority programming, and decision-making involvement. During the year, \$NIL (2020 - \$11,250) was received as a return on this investment. To date, \$16,250 has been received as a return on this investment.

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Draft - Subject to Chair

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## The University of Guelph Central Student Association Notes to Financial Statements

**April 30, 2021**

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### 6. Investment in Cannon.ca Partnership

The Association has entered into a partnership agreement with the Guelph Campus Co-operative whereby the yearly income or loss of the Cannon.ca is to be divided equally amongst the two partners.

The Cannon.ca is a website for the purpose of providing students at the University of Guelph a place they can buy and sell used textbooks, along with providing a forum for other university issues.

The Association's portion of the net income of Cannon.ca from inception to April 30, 2021 is included in a reserve account, externally restricted for the purpose of financing future deficits of the partnership.

Financial summaries of the Cannon.ca as at April 30, 2021 and 2020 and for the years then ended are as follows:

#### Financial Position

	<u>2021</u>	<u>2020</u>
Assets	\$ 120,046	\$ 126,001
Liabilities	(2,660)	(1,684)
Equity	117,386	124,317
Association's share	<u>\$ 60,738</u>	<u>\$ 63,083</u>

#### Results of Operations

	<u>2021</u>	<u>2020</u>
Total revenues	\$ 53	\$ 45,746
Total expenditures	(4,744)	(9,243)
Net income (loss)	(4,691)	36,503
Association's share	<u>\$ (2,345)</u>	<u>\$ 18,251</u>

#### Cash Flows

	<u>2021</u>	<u>2020</u>
Cash from operations	\$ (5,955)	\$ 25,760
Cash used in financing activities	-	-
Cash used in investing activities	-	-
Increase in cash	<u>\$ (5,955)</u>	<u>\$ 25,760</u>

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**The University of Guelph Central Student Association  
Notes to Financial Statements**

April 30, 2021

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**7. Capital Assets**

	2021		2020	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Furniture and equipment	\$ 262,163	\$ 155,608	\$ 227,692	\$ 133,347
Computer equipment	38,145	22,748	30,115	15,620
Leasehold improvements	414,641	179,421	420,769	138,693
	714,949	357,777	678,576	287,660
		\$ 357,172		\$ 390,916

During the year, amortization of \$74,574 (2020- \$70,133) was recorded on capital assets.

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**8. Accounts Payable**

	2021	2020
Health plan	\$ 1,253,459	\$ 1,206,726
Dental plan	821,340	810,508
Unrestricted	75,877	80,548
	\$ 2,150,676	\$ 2,097,782

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2021

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### 9. Dental Plan and Dental Plan Reserve Fund

The Dental Plan Reserve Fund is externally restricted for the purpose of funding the students' dental plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and dental plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

	2021	2020
Savings	\$ 1,335,890	\$ 862,675
Short-term investments	-	202,674
Long-term investments	315,214	105,583
Accounts payable	(821,340)	(810,508)
	\$ 829,764	\$ 360,424

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### 10. Health Plan and Health Plan Reserve Fund

The Health Plan Reserve Fund is externally restricted for the purpose of funding the students' health plan, in the event that the claims exceed the premiums paid. Interest earned on the reserve fund balance and on the health plan activity during the year becomes part of the fund. Revenues earned in the fund are generated from student fees.

	2021	2020
Savings	\$ 1,298,057	\$ 1,646,264
Short-term investments	200,000	202,674
Long-term investments	423,701	211,167
Accounts payable	(1,253,459)	(1,206,726)
	\$ 668,299	\$ 853,379

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### 11. Affordable Housing Reserve Fund

The Affordable Housing Reserve Fund is externally restricted for the purpose of upgrading accessibility of housing for students with special needs. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees.

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### 12. Late Night Service Reserve Fund

The Late Night Service Reserve Fund is externally restricted for the purpose of providing late night bus services to the students. Interest earned on the reserve fund balance becomes part of the fund. Revenues earned in the fund are generated from student fees and interest.

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2021

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### 13. Food Bank Reserve Fund

The Food Bank Reserve Fund is externally restricted for the purpose of purchasing food to be distributed to low income students. Revenues earned in the fund are generated from student fees. Interest earned on the reserve fund balance during the year becomes part of the fund.

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### 14. Menstrual Hygiene Initiative Reserve Fund

The Menstrual Hygiene Reserve Fund is externally restricted for the purpose of providing hygiene products to students. Revenues earned in the fund are generated from student fees.

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### 15. SafeWalk Reserve Fund

The SafeWalk Reserve Fund is internally restricted for the purpose of funding SafeWalk program expenditures. Revenues earned in the fund are generated from student fees. All funds are included in the operating bank account.

During the year, capital assets totaling \$26,995 were purchased for the Safewalk program. This purchase is to be paid for with funds generated by student fees specifically received for the Safewalk program. As at April 30, 2021, funds totaling \$23,609 are still to be generated from Safewalk student fees.

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### 16. Bullring Capital Reserve Fund

The Bullring Capital Reserve Fund is internally restricted for the purpose of funding capital expenditures. Interest earned on the reserve fund balance during the year becomes part of the fund.

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### 17. Live Entertainment Reserve Fund

The Live Entertainment Reserve Fund is internally restricted for the purpose of providing events to students. Revenues earned in the fund are generated from student fees and door receipts. All funds are included in the operating bank account.

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### 18. Internal Transfers

Each year the surplus (deficit) of live entertainment and films is internally transferred from operations to the live entertainment reserve. During the year, a surplus of \$72,981 (2020 - \$8,961 deficit) was transferred.

Each year the surplus (deficit) of the SafeWalk programme is internally transferred from operations to the SafeWalk reserve. During the year, a deficit of \$1,979 (2020 - \$5,365 surplus) was transferred.

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# The University of Guelph Central Student Association

## Notes to Financial Statements

April 30, 2021

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### 19. Source of Funds

The Association receives all of its student fees from the University of Guelph. These fees are essential to the continuing operation of the Association.

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### 20. Obligation Under Operating Lease

Future minimum lease payments committed under an operating lease for the Association's photocopier consist of the following:

2022	\$	10,406
2023		10,406
2024		10,406
2025		5,203
		<hr/>
	\$	36,421
		<hr/>

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### 21. Contractual Obligation

Subsequent to year end, the Association entered into a contractual agreement to pay out \$92,810 less applicable taxes to a long-standing employee as part of their exit plan. This payment was made in October 2021.

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### 22. Financial Instruments

#### Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Association is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations. The financial instruments that are exposed to credit risk relate primarily to cash, investments, and accounts receivable. There have not been any changes in the risk from the prior year.

#### Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk through interest earned on its savings accounts and its guaranteed investments certificates. There have not been any changes in the risk from the prior year.

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## The University of Guelph Central Student Association Notes to Financial Statements

April 30, 2021

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### 23. Budget Information

The budget figures presented for comparison purposes are unaudited and have been derived from the budget approved by the Board of Directors.

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### 24. Material Uncertainty - COVID-19

On March 11 2020, the World Health Organization characterized the outbreak of COVID-19 as a pandemic which has resulted in a series of public health and emergency measures that have been put in place to combat the spread of the virus. The Association has been able to continue modified operations during this time period. However, the duration and impact of COVID-19 is unknown at this time and it is not possible to reliably estimate the impact that the length and severity of these developments will have on the financial results and condition of the Association in future periods.

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### 25. Comparative Amounts

Certain comparative amounts have been reclassified to conform with the current year's presentation.

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Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Council - General**

<b>For the year ended April 30</b>	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 36,500	\$ 36,500	\$ 60,800
Entertainment student fees	6,892	6,892	6,750
Survival guide	-	-	52,506
	<u>43,392</u>	<u>43,392</u>	<u>120,056</u>
<b>Expenditures</b>			
Amortization	-	74,574	70,133
Elections	10,000	8,651	12,306
Grants - College Royal	6,892	6,892	6,750
Board appreciation/training	7,500	5,588	4,981
Honouraria	2,800	4,043	2,619
Annual general meeting	2,000	1,800	3,629
Grants - fall	9,000	1,619	8,725
Grants - CSA food bank support	1,500	1,500	4,000
Grants - Move Out Madness	500	500	500
Supplies	700	77	57
Survival guide	-	-	53,480
Executive visioning	2,000	-	738
Executive discretionary food	-	-	3,000
Travel and conferences	-	-	668
SLIC registration fee	-	-	276
Photocopying	-	-	251
Student Alliance - investigative travel	500	-	2,249
	<u>43,392</u>	<u>105,244</u>	<u>174,362</u>
<b>Net expenditures</b>	<b>\$ -</b>	<b>\$ (61,852)</b>	<b>\$ (54,306)</b>

**The University of Guelph Central Student Association  
Schedule of VP Academic**

<b>For the year ended April 30</b>	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 26,000	\$ 26,000	\$ 39,300
Student health plan reserve support	-	-	2,819
Bullring promotional support	-	-	500
	<u>26,000</u>	<u>26,000</u>	<u>42,619</u>
<b>Expenditures</b>			
Salaries	21,000	15,667	34,754
Employee benefits	3,200	1,947	4,375
Student artwork	700	616	1,063
Student memorial fund	-	-	2,819
Campaigns	700	-	246
Photocopying	50	-	96
Supplies	50	-	73
Advertising and promotion	100	-	56
Teaching excellence award	200	-	-
	<u>26,000</u>	<u>18,230</u>	<u>43,482</u>
<b>Net revenues (expenditures)</b>	<b>\$ -</b>	<b>\$ 7,770</b>	<b>\$ (863)</b>

**The University of Guelph Central Student Association  
Schedule of VP External**

<b>For the year ended April 30</b>	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 44,000	\$ 44,000	\$ 40,700
<b>Expenditures</b>			
Salaries	37,772	37,080	34,522
Employee benefits	4,500	4,415	4,372
Campaigns	1,500	2,591	1,396
Photocopying	28	-	453
Advertising and promotion	100	-	88
Memberships and subscriptions	50	-	50
Supplies	50	-	42
	44,000	44,086	40,923
<b>Net expenditures</b>	<b>\$ -</b>	<b>\$ (86)</b>	<b>\$ (223)</b>

Draft - Subject to Change

## The University of Guelph Central Student Association Schedule of VP Student Experience

For the year ended April 30	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 47,650	\$ 47,650	\$ 45,200
Entertainment student fees	14,500	14,500	8,000
	62,150	62,150	53,200
<b>Expenditures</b>			
Salaries	37,772	37,449	34,749
Orientation programming	14,500	8,176	8,179
Employee benefits	4,500	3,650	4,389
Fall programming	2,500	3,360	1,324
Winter programming	2,500	2,644	1,679
Summer Programming	-	150	
Advertising and promotion	300	-	295
Photocopying	28	-	193
Supplies	50	-	103
	62,150	55,429	50,911
<b>Net revenues</b>	\$ -	\$ 6,721	\$ 2,289



## The University of Guelph Central Student Association Schedule of Live Entertainment

For the year ended April 30	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Entertainment student fees	\$ 85,000	\$ 85,000	\$ 66,258
Door receipts and ticket sales	-	-	2,574
	85,000	85,000	68,832
<b>Expenditures</b>			
Facility costs	35,000	25,000	750
Setup and sound	16,200	8,337	318
Performer fees	18,000	5,709	2,975
Performer riders	1,200	362	180
Supplies	550	260	161
Advertising and promotion	2,000	240	106
Photocopying	50	3	294
Free concert programming	-	-	10,674
Speaker series	-	-	75,227
Purchase of equipment	12,000	-	-
Partnership recovery	-	-	(73)
Community concert programming recovery	-	-	(618)
	85,000	39,911	89,994
<b>Net revenues (expenditures)</b>	\$ -	\$ 45,089	\$ (21,162)

During the year, \$11,432 (2020 - \$570) of equipment was purchased, which has not been reflected above.

**The University of Guelph Central Student Association  
Schedule of Films**

<b>For the year ended April 30</b>	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Entertainment student fees	\$ 21,200	\$ 21,200	\$ 20,498
<b>Expenditures</b>			
Subscriptions	50	30	-
Film rentals	12,000	-	6,021
Equipment maintenance	1,600	-	728
Photocopying	100	-	442
Advertising and promotion	1,000	-	429
Temporary wages	200	-	90
Freight and shipping	50	-	17
Supplies	200	-	-
Purchase of equipment	6,000	-	-
	<u>21,200</u>	<u>30</u>	<u>7,727</u>
<b>Net revenues</b>	<b>\$ -</b>	<b>\$ 21,170</b>	<b>\$ 12,771</b>

Draft - Subject to Change

**The University of Guelph Central Student Association  
Schedule of Programmes**

<b>For the year ended April 30</b>	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 29,600	\$ 29,600	\$ 68,700
Solicitations	-	-	23,268
GSA support	-	-	811
Traditional events expense	-	-	(227)
	<u>29,600</u>	<u>29,600</u>	<u>92,552</u>
<b>Expenditures</b>			
Co-ordinators' wages	19,952	19,955	53,856
Professional fees	5,000	5,000	5,000
UCS security contract	3,000	3,000	8,762
Workshops	-	2,000	277
Maintenance	-	1,889	-
Employee benefits	940	1,182	3,327
Information and awareness	300	100	736
Telephone	-	90	658
Club days	-	-	1,440
Taxi	-	-	1,142
Advertising and promotion	100	-	7,730
Supplies	88	-	2,097
General meetings	200	-	528
Photocopying	20	-	333
Volunteer appreciation	-	-	3,212
Solicitations surplus	-	-	(4,988)
	<u>29,600</u>	<u>33,216</u>	<u>84,110</u>
<b>Net revenues (expenditures)</b>	<b>\$ -</b>	<b>\$ (3,616)</b>	<b>\$ 8,442</b>

During the year, \$26,995 (2020 - \$NIL) of equipment was purchased, which has not been reflected above.

**The University of Guelph Central Student Association  
Schedule of General Programming (Entertainment)**

<b>For the year ended April 30</b>	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 63,600	\$ 63,600	\$ 49,400
Imaginus - net	-	-	23,644
	<u>63,600</u>	<u>63,600</u>	<u>73,044</u>
<b>Expenditures</b>			
Salaries	57,600	53,385	85,942
Employee benefits	6,000	5,484	6,348
Supplies	-	-	45
	<u>63,600</u>	<u>58,869</u>	<u>92,335</u>
<b>Net revenues (expenditures)</b>	<b>\$ -</b>	<b>\$ 4,731</b>	<b>\$ (19,291)</b>

Draft - Subject to Change

## The University of Guelph Central Student Association Schedule of Administration

For the year ended April 30	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 337,000	\$ 347,958	\$ 309,300
Health plan administration fees	28,500	28,500	28,500
Entertainment student fees	22,000	22,000	17,000
Dental plan administration fees	18,000	18,000	18,000
Interest earned	28,000	7,854	29,782
Other income	2,000	2,126	58,304
Photocopier revenue	-	86	12,457
Universal bus pass revenue - net	-	-	127,196
	435,500	426,524	600,539
<b>Expenditures</b>			
Salaries	287,800	283,552	297,519
Professional fees	42,000	42,397	53,723
Employee benefits	26,000	25,298	27,547
Insurance	14,000	14,000	9,155
Software licensing	11,100	13,862	11,351
Telephone	11,000	11,473	10,794
Photocopier expense	11,500	10,710	14,231
Office supplies	5,000	7,459	6,647
Advertising and promotion	2,000	2,744	7,773
Staff appreciation	2,000	1,855	2,309
Staff training and transition	4,000	1,680	180
Temporary wages	1,000	1,238	9,387
Bank charges	1,000	1,028	1,143
University services	1,000	620	779
Student risk management	600	330	263
Travel	200	88	663
Purchase of equipment	8,000	-	-
Employer health tax premium	7,000	-	7,001
Maintenance and repairs (recovery)	300	-	549
	435,500	418,334	461,014
<b>Net revenues</b>	\$ -	\$ 8,190	\$ 139,525

During the year, \$8,531 (2020 - \$2,481) of equipment and \$NIL (2020 - \$24,650) of leaseholds were purchased, and \$6,128 (2020 - \$NIL) previously spent on leaseholds was refunded. These transactions have not been reflected above.

## The University of Guelph Central Student Association Schedule of The Bullring Operations

For the year ended April 30	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 111,500	\$ 111,500	\$ -
Sales	80,833	93,825	1,114,227
Entertainment student fees	-	-	10,500
	<u>192,333</u>	<u>205,325</u>	<u>1,124,727</u>
<b>Cost of sales</b>	<u>32,333</u>	<u>38,691</u>	<u>421,457</u>
<b>Gross margin</b>	160,000	166,634	703,270
<b>Other revenue</b>	<u>35,000</u>	<u>24,913</u>	<u>12,679</u>
	<u>195,000</u>	<u>191,547</u>	<u>715,949</u>
<b>Expenditures</b>			
Management salary	114,000	115,631	132,887
Wages	24,500	31,928	311,579
University space costs	15,590	15,586	14,614
Management benefits	9,500	11,311	13,172
Express card commissions/rental	6,900	7,262	54,831
Insurance	5,800	5,763	6,135
Staff benefits	2,700	4,494	26,685
University services	2,000	4,239	3,227
Janitorial services	5,400	4,131	8,499
Maintenance of equipment	1,500	2,182	4,525
Supplies	3,000	2,148	16,119
Maintenance of front house	-	1,875	694
Lease of equipment	1,500	1,428	1,428
Memberships and licenses	1,260	1,043	229
Janitorial supplies	600	845	3,223
Advertising and promotion	700	526	5,629
Staff appreciation	-	208	2,160
Photocopying	-	80	84
Travel/mileage	50	27	244
Staff meals	-	-	15,450
Bookkeeping	-	-	42,900
Staff training	-	-	508
Telephone and internet	-	-	1,750
Employer health tax premium	-	-	4,903
Entertainment costs	-	-	9,087
	<u>195,000</u>	<u>210,707</u>	<u>680,562</u>
<b>Net revenues (expenditures)</b>	<u>\$ -</u>	<u>\$ (19,160)</u>	<u>\$ 35,387</u>

During the year, \$NIL (2020 - \$8,817) of equipment was purchased, which has not been reflected above.

## The University of Guelph Central Student Association Schedule of Promotional Services

For the year ended April 30	2021 Budget (unaudited)	2021 Actual	2020 Actual
<b>Revenues</b>			
Student fees	\$ 50,650	\$ 50,650	\$ 38,640
Graphic design	-	150	676
Banner service - net	-	-	3,152
Space rentals	-	-	2,586
Postering - net	-	-	5,477
Miscellaneous - net	-	-	91
	50,650	50,800	50,622
<b>Expenditures</b>			
Salaries	45,320	46,128	46,324
Employee benefits	4,900	4,968	5,475
Memberships and subscriptions	300	341	18
Supplies	80	-	59
Advertising and promotion	50	-	-
	50,650	51,437	51,876
<b>Net expenditures</b>	\$ -	\$ (637)	\$ (1,254)

**Motion**

Board of Directors Meeting # 4  
July 27, 2022



**Item 4.11.4**  
**Appoint CSA Members to the University Centre (UC) Board**

**WHEREAS** the University Centre is a central building used by students on campus for organizational and social space, and as a building that was built and continues to be funded by student fees;

**WHEREAS** the CSA believes that the University Centre should be controlled by students;

**AND WHEREAS** the UC Board is comprised of students, university appointees, alumni, club representatives and CSA Board members;

**MOTION:**

- a) That the following one CSA member be appointed to the UC Board for up to two years:

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- b) That the following new member recommended by the application process be appointed to the UC Board for up to two years:

Emilie De Lima
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- c) That the following five CSA members be appointed as Alternate Members to the UC Board:


**Moved:**

**Seconded:**



**Motion**

Board of Directors Meeting # 4  
July 27, 2022



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**Item 4.11.5**  
**Appoint Hiring Committee – Bike Centre Coordinator**

**WHEREAS** the CSA recognizes the need to fill a vacancy in the position of Bike Centre Coordinator for the 2022-2023 year;

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

**WHEREAS** CSA Policy Appendix A: Executive Portfolios, Section 5.3 states that the Vice President External supervises the CSA Bike Centre;

**MOTION:**

- a) That the following CSA Director be appointed to the Hiring Committee for the position of Bike Centre Coordinator:

[one Director]

- b) That Jena-Lee Ashley, VP External, be appointed to the Hiring Committee for the position of Bike Centre Coordinator; and
- c) That the President, in consultation with the Business Manager, appoint a suitable staff member to the Hiring Committee for the position of Bike Centre Coordinator.

**Moved:**

**Seconded:**

**Motion**

Board of Directors Meeting # 4  
July 27, 2022

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**Item 4.11.6**  
**Appoint Hiring Committee – FoodBank Assistant**

**WHEREAS** the CSA recognizes the need to fill a vacancy in the position of FoodBank Assistant for the 2022-2023 year;

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

**WHEREAS** CSA Policy Appendix A: Executive Portfolios, Section 5.3 states that the Vice President External supervises the CSA FoodBank staff;

**MOTION:**

- a) That the following CSA Director be appointed to the Hiring Committee for the position of FoodBank Assistant:

[one Director]

- b) That Jena-Lee Ashley, VP External, be appointed to the Hiring Committee for the position of FoodBank Assistant; and
- c) That the President, in consultation with the Business Manager, appoint a suitable staff member to the Hiring Committee for the position of FoodBank Assistant.

**Moved:**

**Seconded:**

**Motion**

Board of Directors Meeting # 4  
July 27, 2022



**Item 4.11.7**

**Appoint Hiring Committee – Clubs Administrative / Program Coordinator**

**WHEREAS** the CSA recognizes the need to fill a vacancy in the position of Clubs Administrative Coordinator and/or Clubs Program Coordinator for the 2022-2023 year;

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

**WHEREAS** CSA Policy Appendix A: Executive Portfolios, Section 3.9 states that the Vice President Student Experience (vacant position) supervises the CSA Clubs; and

**WHEREAS** during the vacancy in the Executive position, the CSA Clubs are supervised by the President;

**MOTION:**

- a) That the following CSA Director be appointed to the Hiring Committee for the position of Clubs Administrative Coordinator and/or Clubs Program Coordinator:

[one Director]

- b) That Nicole Walker, President, be appointed to the Hiring Committee for the position of Clubs Administrative Coordinator and/or Clubs Program Coordinator; and
- c) That the President, in consultation with the Business Manager, appoint a suitable staff member to the Hiring Committee for the position of Clubs Administrative Coordinator and/or Clubs Program Coordinator.

**Moved:**

**Seconded:**

## REPORT

Board of Directors Meeting # 4

July 27, 2022



### Item 4.11.8

#### Policy Amendment re Policy & Bylaw Review Committee (PBRC)

*Notice of this motion was provided at the Board meeting on July 13, 2022.*

**MOTION:** That CSA Policy Appendix D: CSA Committees be amended as follows:

That **Appendix D: CSA Committees, Section 8.3.1** be deleted and replaced with the following wording:

The Committee Chair is rotated among the PBRC members on an individual meeting basis. The selection of Chair takes place at the beginning of each meeting. This rotation provides valuable experience for members and reduces any potential conflicts of interest. The Policy & Transition Manager is responsible for collecting discussion items and coordinating agenda preparation.

That **Appendix D: CSA Committees, Section 8.3.2** be deleted and replaced with the following wording:

The PBRC minutes will be recorded by the Policy & Transition Manager. Committee minutes will be circulated between meetings of the PBRC for member review and for approval at the next regularly scheduled meeting.

And further that this policy amendment be presented for information to the CSA membership at the 2023 Annual General Meeting.

**Moved:**

**Seconded:**

*Note: CSA Bylaw 4 – Policy of the CSA, Section 12 requires the following*

- a) one Board meeting notice (July 13, 2022)*
- b) a two-thirds majority vote to pass*

*Also, policy amendments are presented for information at the following Annual General Meeting (AGM).*

## REPORT

Board of Directors Meeting # 4

July 27, 2022



### **Appendix D: CSA Committees, Section 8.3.1**

#### ***Old Wording:***

The Committee Chair will be the Policy & Transition Manager. The PBRC will select a Vice-Chair to facilitate meetings in the absence of the Policy & Transition Manager for each semester. This selection will take place at the first meeting of each semester. The Policy & Transition Manager is responsible for coordinating the collection of agenda items to be discussed.

#### ***New Wording:***

The Committee Chair is rotated among the PBRC members on an individual meeting basis. The selection of Chair takes place at the beginning of each meeting. This rotation provides valuable experience for members and reduces any potential conflicts of interest. The Policy & Transition Manager is responsible for collecting discussion items and coordinating agenda preparation.

### **Appendix D: CSA Committees, Section 8.3.2**

#### ***Old Wording:***

The PBRC minutes will be recorded by the CSA Committee Scribe (or designated scribe in the absence of the Committee Scribe). Committee minutes will be circulated between meetings of the PBRC for member review and for approval at the next regularly scheduled meeting.

#### ***New Wording:***

The PBRC minutes will be recorded by the Policy & Transition Manager. Committee minutes will be circulated between meetings of the PBRC for member review and for approval at the next regularly scheduled meeting.

To whom it may concern,

I would like to address the events of the last 2 board meetings (May 25th 2022 and June 15 2022). In these meetings, we have not been able to ratify appointed directors in waiting and as a result, in my opinion, the business of the Central Student Association is being affected. While we do have a system in place to vote, it seems that some members are more interested in their personal interests than the interests of the organisation. I would like to bring some concerns that I, as well as other members have from these meetings forward.

Equity seeking groups, better known as Special Status Groups on campus, and college governments within the campus community have appointed positions on the board. This means that within their own governments where they are elected by members of their respective groups, they are then appointed to the Central Student Association board. The groups in question are the International Students Organization, the Indigenous Student Society, Guelph Queer Equality, and the Guelph Black Students Association. There are two college governments, the College of Social and Applied Human Sciences Student Alliance and the College of Biological Science Student Council. The Interhall Council representative has also not been ratified despite representing all residence students.

When discussion takes place surrounding the importance of the ratification of the appointed directors in waiting, a motion to call the question is being put forward. It is important to note that there are only 5 ratified board members at this time and the 3 members that deny the ratification of the appointed members, are the same ones who vote 'yea' for the question to be called. This essentially means that all discussion is ended and many parties cannot have their points heard.

While I understand that other members have concerns, they are not providing all details to the board so proper and informed decisions can be made. In my opinion, they are hijacking the board for their own personal gain and not acting in the best interest of the Central Student Association board which violates Section 4.10.1 of Bylaw 1. Even though there was a recommendation made in the report provided by the Policy and Transition Manager in regards to disciplinary action, I fear that if this avenue is explored, they can cause further harm as they currently have the majority of votes. These actions are very obviously interfering with the business of the Central Student Association.

As a person of colour, I have felt attacked and unsafe in these previous meetings. At the end of the May 25th meeting, I tried to make the other members aware of their language however it continued on the June 15th meeting. This hostile environment has been severely impacting my mental health to the point of being unable to breathe in these meetings. Outside of my position on the board, I represent a large group of racialized students. I have felt not only oppressed, but also very unsafe to the point of fearing the behaviour and reactions when we have in-person meetings. In my other roles on campus, I also represent various other groups. If I, as a person of colour in a leadership position, feel as if I am being oppressed, then how am I supposed to advocate for the hundreds of other students I represent in order for them to not feel this way. Bylaw 1 Section 4.11.1.i states that [directors may be disciplined for] "unprofessional behaviour, breach of the anti-oppression policy, code of conduct, harassment policy or other relevant policies related to appropriate behaviour". In my opinion, the behaviour exhibited by these directors breaches the anti-oppression policy.

As mentioned before, I fear that exploring the avenue of disciplinary action may cause further harm to not just the Central Student Association as an organisation but the thousands of equity seeking students on campus. By denying the ratification of directors in waiting, members are consciously choosing to ignore all discussion and pleas from all people of colour, including our Vice President External. The members are choosing to ignore the voices of people of colour and oppress us for their own personal gain. How is the Central Student Association supposed to fulfil its mandate and make the university safe and welcoming for all students when the governing body of the Central Student Association is essentially oppressing people behind closed doors. If the example that is being set by student leaders and student government is that oppression is okay, then how, in good faith, can acts of oppression on campus be condemned. This not only creates a divide between the racialized students on campus and the rest of the campus community, but also between the entire student population and the Central Student Association.

The Central Student Association represents all students on campus with a mandate to represent and amplify the voice of undergraduate students at the University of Guelph and contribute to a positive atmosphere of acceptance, inclusion, belonging and safety on campus. The behaviour that is exhibited in these meetings blatantly violates the mandate of the Central Student Association. These feelings have been expressed to the President and Policy and Transition Manager however there is not much they can do as they are not voting members of the board. On June 15th, a report titled Ratification of Appointed Directors to the Central Student Association Board was prepared by the Policy and Transition Manager and presented to the Board. This report clearly outlines the Duty to Ratify as well as actions taken from the concerns raised at the May 25th meeting. If this is not sufficient for the members to go ahead to ratify the appointed members, I believe they must give the board all details of the concerns so the board can make well informed decisions. With this repetitive behaviour, this is disrespecting the time of all the directors in waiting.

I refuse to allow these oppressive actions to continue and to allow history to repeat itself. The history of people in power oppressing those who do not agree with them and the systemic racism that both the Central Student Association and the University have openly condemned and agreed to dismantle has been more prevalent in the 2 board meetings than any experience I have had during my time at the university. It is my opinion that these 3 members be asked to leave the board prior to the next meeting so that the essential business of the Central Student Association can continue and directors in waiting can be ratified.

Regards,  
Ishaka Maharaj  
OAC Director at Large

To whom it may concern,

I would like to address in this letter the actions that have occurred in the last two board meetings along with the behaviours of various board directors and the impact it has had. As a visible minority who is a part of the University of Guelph community, I believe it is in my best interest to speak out about how the past two board meetings have made me feel in regards to the behaviors of the Lang and Engineering College representatives. These three members have been evidently holding the board meetings hostage, using their 3 vote majority in order to go against the wishes of everyone else attending these board meetings because of unprecedented issues occurring with colleagues of theirs outside of the board meetings. This is ridiculous on its own, as members present including myself are unaware of what these issues are, along with how this should impact the board meeting in any way, as these are confidential matters that should be dealt with as such and not brought up in the public board meeting.

Rather than doing this, these 3 members have continued to prevent the proceeding of the last 2 board meetings as they believe their issues are more important than the ratification of other members, using their aforementioned 3 vote majority in order to prevent any further motions from passing. This is causing the meetings to be adjourned after 1-2 hours of back and forth complaints from them about how the meeting should not proceed effectively wasting and disrespecting the time other members are sacrificing to attend these meetings, especially those who are waiting to be ratified but are having this withheld from them by these members. Even with constant guidance from the board chair and the transition manager on how their concerns should be discussed in order not to impact the board meeting, they constantly go against these guidelines, disrupting the board meetings from proceeding. This has overall led to an impact in the CSA board's ability to proceed with important matters as these members are pushing their own personal agenda and refusing to allow meetings to proceed until they have received what they want, something that is not representative of student leader's who should be advocating for the betterment of all students and not their own personal gain.

It is also important to note that the engineering college rep has consistently spoken back in a tone that comes off as condescending, as if he knows better than everyone else in the meeting and his issues are more important, while he does not even know how a board meeting functions calling for acts such as a referenda and ignoring all by-laws that must be followed. This comes off as rather arrogant and if he truly cared for proper function of the board meetings I believe he would know how they proceed without disrespecting everyone's time through his constant interruptions. Another important thing to note is the tone he has used when concerns of members who are part of marginalized groups are discussed, still using the very same "condescending" tone mentioned before, further evidencing his desire for his own personal agenda and not one that considers all students and student groups.

That was a more general description of what has been occurring within these meetings, but now I will get into the matters of silencing voices and oppression that these members have performed within our last two board meetings. The engineering college rep consistently claims that it is in the best interest of the CSA and the UofG that board meetings shall not be held while



ongoing discussions are happening with individuals outside of the board meetings; while I do not know the exact details of this, I believe it is related to the individuals in question not being allowed to participate in board meetings. These members are likely involved with the same college or are friends of these members in question, as I could not fathom why he is so biased towards them needing to be involved in the board meetings instead of simply letting them proceed and having these issues be dealt with in confidentiality as they do not impact board meetings. It has even been suggested that important votes could be motioned to be moved until those matters are concluded, but this is not satisfactory for the engineering rep who continues to prevent meetings from progressing by pointing out his issue is more important than campus-wide matters. Along with this, he consistently speaks out aggressively about how democracy must be upheld and the actions he performs are in the best interest for the CSA as well as how perhaps a referendum should be held with lack of knowledge on any of these things he speaks of. These are not traits that define an individual who is fit for serving a role in student leadership or on a student government, as he does not consider the impact he is having on the community of Guelph, working only for his own personal agenda.

You would also think that if these members truly cared for democracy and the best interests of the university community as well as the CSA he would be for the ratification of members representing marginalized groups on campus in order to allow them to have a voice on the board and promote this democracy. Would it not be in the best interests of the Guelph community to have voices from groups that have had their voices silenced in the past? Clearly this does not align with the engineering college rep's own idea of what is in the best interest of the community, as he has silenced those voices by voting against the ratification twice in the last two meetings preventing these marginalized organizations from having a representative be their voice on the student government board. Even after hearing the multiple pleas from POC and marginalized individuals about the importance of being able to have their voices heard and having a say in campus-wide decisions (which only occurred because I stepped up to ask the chair if a vote could be called to allow us non-ratified members to actually be allowed to participate in discussions), the engineering rep along with the lang reps showed no interest and voted no, because their issues are more important than having the voices of marginalized groups heard. The fact that I too spoke out against this, and I am a representative of residence students (IHC), not even an organization representing marginalized individuals is infuriating. At the end of the day I am still a visible minority and I felt the need to speak out in defense of those groups who also undergo oppression only to be silenced is sickening, you cannot speak that you are doing what is in the best interest if you are silencing those who need to have their voices heard. If anything this is a repetition of history where these non-marginalized individuals, namely the engineering college rep, believes their issues to be of more importance than those of marginalized individuals and it shows even more character that he does not prioritize them having a voice. These members do not acknowledge the privilege of already having voting rights on the board, and uses it to silence individuals who need and deserve to have their voices heard. You already have a voice that you are using, yet you are silencing individuals who throughout history have been silenced, if you don't care for that I don't see how you can serve on a board that is for the best interest of all students. I don't believe the issue of what is happening confidentially is even relevant here, as the engineering college rep is a

representative already from his college, thus being allowed voting rights and a voice for engineering students, while the other two members are both reps from the Lang College, allowing them to have two votes and voices representing their college, while us marginalized individuals have no voice of our own as they keep rejecting our right to be voting members.

While I have not spoken much about the Lang college reps as they are typically less vocal than the engineering college rep during board meetings they are evidently on the same page as each other, as they silently vote along on any motions put forward by the engineering rep. It is also important to note how when discussions start to take a turn towards the importance of having the ratification of representatives of these marginalized groups pass, one of the Lang reps consistently motions for a “call to question” to end the discussion as all three of these members in question will vote in favour of that. To me it is very obvious that when the discussion has taken a turn towards revealing the ill intent of the said three members if they do not pass the motion to ratify, they choose to motion a “call to question” in order to prevent them from sounding worse on the recording and to other members. Another thing to note, one of the Lang reps mentioned how they do agree on the importance of the ratifications, yet their vote reflects that they too prioritize having more voices of their own on the board rather than having silenced voices of the past be heard. The emotional impact this has left on me has me feeling a mix of fear, anger and disgust at how they don’t see any wrong in their actions, along with how this is happening on a student government board. If we are to promote equality and diversity within the community at UofG these members standing in the way of that freedom must be removed. They do not stand for what they preach, as never will the silencing of marginalized groups be in the best interest of our student government. It is an unsafe environment for any member of these groups to be exposed to the engineering college rep and the Lang college reps exercising their majority power upon these groups and action must be taken. I will not stand for people like me being silenced again by those in power, even if I am not a representative of these organizations myself, as I know how hurtful this has been for me and I can only imagine how much worse it is for them.

Regards,  
Anthony Pereira  
IHC Representative

To whom it may concern,

It is with a rather unusual mix of emotions, both disappointment and hope, that I write this letter today. As a student who has recently completed her first year at the University of Guelph, I joined the CSA to serve on a council that is focused on bettering the future for its fellow Gryphons. The CSA and Board serve as a place for collaboration and discussion which prioritises the well being of all members. However, in discussion of events that have taken place over the last two CSA Board meetings, it saddens me to say that I believe that some members of the Board have placed other priorities ahead of those they serve.

I would like to use this letter to summarize the unjust and intolerable behaviour of these particular Board Directors. More specifically, the use of their three vote majority to deny and delay the ratification of appointed Board Directors. In addition to the concerns raised by their denial, members are failing to enumerate points of opposition and their relation to our appointees. Over the past two meetings, the Board has been unable to progress past the ratifications and take on other agenda items. Rather, meetings have been prematurely adjourned with little clarification on how the Board will be moving forward. Such division between the Board and its primary concerns is ineffective and poses a deterrent for the Board to come together and act on more demanding issues at hand.

The University of Guelph is a place of diversity which runs in its disciplines and in its community. In order to act in the best interest of its members, the CSA requires respective representation of all avenues of diversity through the ratification of *both* its elected and appointed members. As a member of a visible minority at the University of Guelph, I feel proud to say that such recognition has never acted as an impediment to my pursuits. Representation from student organizations across the University community are essential to establish a strong core of the CSA, through its Board of Directors, and ensure that its future actions bring harm to none and equal opportunity for all. Denying the ratification of new appointees not only demeans the voices and issues of the many they represent, but acts to preserve historic marginalization where these groups were not given a position to articulate their input and concerns. Each appointed Board Director has been appointed to the CSA so that they can be in a position where they are able to best support and advocate for their respective student organizations. The current standing of the Board, with only five ratified members, is indisputably insufficient to speak for the entire student community. At this time, we should be seeking to fill as many positions as possible and broaden our scope of perspective. This is why it troubles me to understand why members would be opposed to allowing unique and diverse voices to be included on the Board.

Of equal, if not greater, worry is that the Board is currently operating in a place of great obscurity and lack of clear communication. It is not clear why some members are opposed to the ratification of appointees. I found it quite disheartening and frustrating to have witnessed our May 25th meeting mirrored in the one held on June 15th; they have consisted of the same discussions back and forth with very little progress accomplished. While I applaud the efforts of some members using this time to openly and clearly communicate their emotions, frustration, and aspirations in support of ratification, others have truly failed to elaborate on their oppositions even when given the opportunity for discussion. Although the latter group did voice their concerns in the May 25 board meeting, their reasoning is not in direct relation to the appointees in question. Rather, the group argues to address first the voices of past

Board members, stating that their rightful position on the Board is being denied. However, these points of conflict have been clearly and concisely addressed in the written report using Section 2.1 of Bylaw 1, stating that "Members of the CSA shall all be registered undergraduate students, who pay a CSA membership fee at the University of Guelph." If these members are truly fighting for the rights of members to be granted a position on the Board, should they not be in favor of ratifying the new, keen Board Directors who have demonstrated the epitome of dedication to the CSA by attending meetings that do not adequately respect their time and voice. By prioritizing the voices of members of the past, and voting against the ratification of new Directors, it seems that members are esteeming their peers over new appointees. Such actions put forward the question of whether these members are capable of acting in the best interests of the CSA in the coming future.

As for our appointees, although I cannot speak on their behalf, I would like to express that I feel deeply appreciative of the time and commitment they are demonstrating by attending our Board meetings and putting forward great efforts to have their ratification succeed. However, I also feel deeply apologetic. I fear that some members of the Board are unable to recognize and respect the time members are setting aside despite busy work schedules, coursework, time differences, and other commitments. The actions taken by some Board members and their denial of ratification lie far below the capacity of what the CSA should represent. As a Board, we must collaborate and work as a team to serve the larger student body. Teamwork is not merely a unification of the individual efforts to achieve a common goal. The underlying respect, understanding, and communication must be established between members for a team to function optimally; these principles are the ones we must implement before moving forward. This is why I believe it would be in the best interest for the Board to settle all points of conflict and concern regarding the ratification of new Directors prior to the next official Board meeting to ensure that, moving forward, the Board is able to address pending and ongoing agenda items together, efficiently and effectively.

It is truly humiliating that the matter of ratifying new directors has been this far extended, given that the expansion of the Board, and inclusion of unique perspectives is of utmost importance. I aspire that in the coming days, all members can recognize the importance of expanding on our small Board to welcome our new Directors, their rights, and their voices. Although the start of our term has been quite erratic, it is with hope that I conclude this letter that the necessary steps be taken to ensure the best for the future of the CSA and its community.

Regards,  
Sanya Sareen  
CBS Director at Large

## Behaviour of CSA Board Members

I would like to express my frustration about the behaviour of three CSA board members in CSA board meetings during the June 15th, 2022 meeting. It is my understanding from context that their behaviour was similar at the May 25th, 2022 meeting as well, however I myself only witnessed the June 15th meeting.

These three individuals were hijacking CSA board meetings to discuss irrelevant issues involving election of board members, going on to use their 3-person majority to vote against the ratification of the appointed college representatives and student organization representatives due to their belief that their concerns require more attention than ratifying new members. Rather than booking a private meeting to productively discuss their concerns, as suggested on numerous occasions by the chairman, these members have forced the board to adjourn after multiple hours of filibustering, ending with the motions to ratify the college representatives and the student organization representatives both being defeated. This use of the 3 person majority to prevent new members from gaining speaking and voting rights on the board is an abuse of power, in my opinion, and is not being done for the good of the students, as these members claim.

It is important to note that many of the individuals representing student organizations, myself included, are special status groups that represent marginalized students at the University (Guelph Queer Equality, Guelph Black Students Association, Indigenous Student Society, International Students Organization). These groups are in need of a voice on the board due to their unique experiences and perspectives. It is my opinion that the choice of the aforementioned board members to use their majority vote to defeat the motion to ratify these members is an act of discrimination against the special status groups. It is evident that their concerns do not lie with the unratified members, leaving us to suffer as collateral damage, coming second to issues that are irrelevant to our positions on the board.

If these members truly cared about representing all students at the university fairly, as they have repeatedly and emphatically stated at meetings, they would not be actively suppressing the representation of the most marginalized students, and would take up private concerns in a timely manner between board meetings. In addition, by bringing irrelevant issues forward repeatedly, the board members are preventing other, more pressing issues from being discussed, which will harm the student body long-term as the board is not able to function productively. Upon hearing the concerns, the chairman suggested booking private meetings between board meetings, as the issues brought forward by the 3 board members do not concern the CSA board as a whole. By refusing to do so, these members are filibustering board meetings to suppress minority voices.

It is because of this behaviour of the board that I have difficulty believing that the University of Guelph is effectively upholding its policy to "improve life". I personally feel oppressed and silenced as an unratified member on the CSA board and as an individual with marginalized identities. The actions of the board have implied that minority voices are less valued, and the

process has been a frustrating waste of time for the minority representatives. As the GQE representative, I feel that the unique experience and needs of the LGBTQ2IA+ students are being neglected which is why I cannot stand idly by while these ratified members exercise their majority voting power to accomplish nothing besides the suppression of minority voices.

Regards,

Tess Vardy  
GQE Representative

To the appointed members and to whom it may concern,

I would like to start by apologizing to all the appointed members to the CSA Board of Directors for how the last two Board meetings have ended, it was not my intention to cause any emotional distress or to make anyone feel unwelcomed at the meetings. My actions as the Director at Large for the Lang School of Business and Economics were guided with the ultimate purpose of listening and representing students and their concerns. I look forward to ratifying the appointed positions this afternoon and working with everyone to ensure we protect and best serve students' rights.

After reading the letters brought forth in the Agenda Addendum sent by the PTM I believe three key issues ought to be clarified:

1. Ratifications were never denied due to "some of our peers" not being in the Board, nor is the concern I had from the first meeting the same as the concern I had in the second meeting.
2. Ratifications were not denied in the basis of "oppression" and "discrimination".
3. I did not deny ratifications with the intent to "hijack" board meetings and impair the operations of the CSA.

The concern that I held the first meeting was satisfactorily addressed by the PTM in his report regarding the definition of a CSA member in good standing and why the two former board members could not remain in the board as they successfully graduated, and thus, are no longer eligible to be in the Board regardless of their terms in their respective organizations.

In the second Board meeting, my concern was that some of my constituents raised objections on how the CSA Board is composed (as there are more "appointed" positions than "elected"). I believed that if we ratified appointees then all possibility of change and reform of the structure of the CSA would be gone, thus, leaving the concerns raised by the students we consulted be never heard. After a productive meeting with the PTM, the CSA President, and the CSA VP of Student Experience I have learned that most appointed positions are indeed also elected within the organizations they represent. I have also learned that there are strong reasons as to why appointed positions exist, and I learned the proper procedure for raising concerns of this nature.

My actions were not guided by any malicious intent, let alone guided by "oppression" and "discrimination". I acted in what I believed is in the best interest of the students, making sure their concerns regarding the structure of the CSA were heard and that room for change was available.

I understand my denial of ratifications was improper and that a different approach should have been taken. Once again, I would like to apologize to all the members of the CSA who have been

inconvenienced and emotionally distressed due to how the past two meetings developed. I hope we can work together moving forward to best serve our students.

Thanks,  
Mauricio Canedo Fernandez  
LANG Director at Large



**Motion**

Board of Directors Meeting # 4  
July 27, 2022



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**Item 4.12.1**  
**Appoint Hiring Committee – Part-Time Bookkeeper**

**WHEREAS** the CSA recognizes the need to hire a part-time Bookkeeper;

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

**WHEREAS** CSA Policy Appendix A: Executive Portfolios, Section 2.6.5 states that the President acts as the Executive liaison with the Business Office;

**MOTION:**

- a) That the following CSA Director be appointed to the Hiring Committee for the position of part-time Bookkeeper:

[one Director]

- b) That Nicole Walker, President, be appointed to the Hiring Committee for the position of part-time Bookkeeper; and
- c) That Lee Anne Clarke, Business Manager, be appointed to the Hiring Committee for this position.

**Moved:**

**Seconded:**