

AGENDA

Board of Directors Meeting # 14

March 24, 2021 – 6:00 pm

Microsoft Teams



		Click these links to go to that page in the doc.	
14.0 Call to Order			
14.1 Land Acknowledgement Haley Bilokraly		Click "home" to return to this first page anywhere in the doc.	
14.2 Adoption of the Agenda			
14.2.1 Approve the Agenda			Pg. 3
14.2.2 Declarations of Conflicts			
14.3 Ratifications and De-Ratifications			
14.3.1 N/A			
14.4. Comments from the Chair			
14.4.1 Introductions and Pronouns			
14.5 Approval of Past Board Minutes			
14.5.1 Meeting # 13 March 10, 2021			Pg. 4
14.6 Executive Committee Minutes			
14.6.1 Meeting # 38 Minutes – March 3, 2021			Pg. 25
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14.7.3 VP Academic [position currently vacant]			
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14.10.1 MINUTES: Finance Committee Meeting # 4 – Feb 4, 2021			Pg. 38
14.10.2 MINUTES: Petitions, Delegations and Representations Committee Meeting # 6 – Feb 1, 2021			Pg. 42
14.10.3 Hiring Committee Report: Clubs Administrative Coordinator			Pg. 45
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14.10.5 Hiring Committee Report: SHAC Assistant Coordinator			Pg. 47
14.10.6 Hiring Committee Report: SHAC Head Coordinator			Pg. 48
14.11 Business			
14.11.1 (a) Speaking Rights: Business Manager			Pg. 49
(b) Presentation: CSA 2021-2022 Draft Budget			
14.11.2 NOTICE: Amendment to Appendix A – Internal CSA Policy, Section 9.0 Member Meetings (Town Halls)			Pg. 50
14.12 New Business			
14.12.1.			
14.13 Announcements			

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14.14 <i>In Camera</i> Session	
14.15 Adjournment	Pg. 51

Motion

Board of Directors Meeting # 14
March 24, 2021



Item 14.2.1
Approve the Agenda

MOTION that the agenda for the CSA Board of Directors Meeting # 14 on **March 24, 2021** be approved as printed and distributed.

Moved:

Seconded:

1st POSSIBLE AMENDMENT

MOTION TO AMEND: To reorder the agenda so that:

- Items ... follows item ... above.

Moved:

Seconded:

2nd POSSIBLE AMENDMENT

MOTION TO AMEND: To add item ... under New Business items.

Moved:

Seconded:

AMENDED MOTION that the agenda for the CSA Board of Directors Meeting # 14 on **March 24, 2021** be approved as amended:

- a)

Moved:

Seconded:

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Attendance for March 10, 2021, Board of Directors Meeting #13:

Board of Directors			
At-Large (Elected) Representatives		Present / Regrets	Arrived / Departed
Areej Amer	College of Arts		
Bella Harris	College of Arts	Present	Arrived at 6:16 pm
Katy Oada	College of Biological Science	Present	
Maya Persram	College of Biological Science	Present	
Vacant	College of Engineering and Physical Sciences		
Vacant	College of Engineering and Physical Sciences		
Laura Wilson	College of Social and Applied Human Sciences	Present	
Jessica Krawitz	College of Social and Applied Human Sciences	Present	
Haley Bilokraly	Gordon S. Lang School of Business and Economics	Present	
Jas Rubab Singh	Gordon S. Lang School of Business and Economics	Present	
Vacant	Ontario Agricultural College		
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Manseerat Uppal	College of Arts Student Union	Present	
Kristine Sondergaard	College of Biological Science Student Council		
Olivia Parker	College of Engineering and Physical Sciences Student Council		
Bailey Hussey	College of Social and Applied Human Sciences - Student Alliance	Present	
Tori Wakeford	Lang Students' Association	Present	
Kendra Cornelissen	Student Federation of the Ontario Agricultural College		
VACANT	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Jena-Lee Ashley	Indigenous Student Society	Present	
Debbie Aturamu	Guelph Black Students Association	Present	
Alan Negrin	Guelph Queer Equality	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity		
Lori-Ann Grossett	International Student Organization	Present	
Anum Anjum	Interhall Council	Present	
Vacant	Guelph Campus Co-op		
Blakeney Smith	Ontario Public Interest Research Group (OPIRG)		
Sooraj Modi	Student Senate Caucus	Present	
Michael Pacheco	Board of Governors		
Executive (Ex-officio, non-voting)		Present / Regrets	Arrived / Departed
Tyler Poirier	President	Present	
Sara Kuwatly	Vice President Student Experience	Present	
Vacant	Vice President Academic		
Horeen Hasan	Vice President External		

Guests	Affiliation
Taylor Pace	Ontarion

Staff	Position
Cameron Olesen	Chair
Pete Wobschall	Policy & Transition Manager
Sarah Dias	Scribe

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Summary of Significant Resolutions:

13.5.1 Meeting # 12 – February 24, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 12 – February 24, 2021.

Motion carried.

13.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

13.6.1 Meeting # 36 Minutes - February 19, 2021

13.6.2 Meeting # 37 Minutes - February 24, 2021

Motion carried.

13.7 Executive Updates

MOTION that the following Executive Updates be received as information:

13.7.1 President

13.7.2 VP Student Experience

13.7.3 VP Academic

13.7.4 VP External

Motion carried.

13.10.1 Executive Evaluation Committee & Organizational Planning

Notice of this motion was provided at the February 24, 2021 CSA Board Meeting.

MOTION:

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WHEREAS the CSA transitioned from a Commissioner-based organizational model, and adopted an Executive-based hierarchical organizational model at their 2018 AGM;

WHEREAS the Executive Evaluation Committee is a CSA Standing Committee as per Bylaw 1 – Organizational, Section 8.0. Standing Committees; which was established under the former CSA Commissioner-based organizational model and has proven to be ineffective under the adopted hierarchical organizational model;

WHEREAS Appendix C – Human Resources, Section 16.1 establishes a Human Resources (HR) Support Team to address human resources-related issues;

WHEREAS Bylaw 1 – Organizational, Section 5.7.2 states that the President of the CSA shall ‘Report and be accountable to the Board of Directors’;

WHEREAS the CSA currently does not employ a standardized process for high-level organizational planning or reporting between the President and Board of Directors; and

WHEREAS it is important to re-establish and maintain the original mandate of EEC: ‘[to] support the development of goals, the management of progress towards meeting those goals, and the accountability of the Executive Officers within their portfolios.’

RESOLVED that:

- a) Bylaw 1- Organizational, Section 8.0. Standing Committees, Subsection 8.1 be amended by removing “b) Executive Evaluation Committee”.
- b) Appendix A – Internal CSA Policy be amended by removing Subsection 2.3 Executive Evaluation Committee.
- c) The Executive Evaluation Committee (EEC) be dissolved, and all 2020-2021 committee members be de-ratified effective immediately.
- d) The CSA President establish an Organizational Planning and Reporting Process including all associated templates in collaboration with staff, the Executive Committee, and other subject matter experts as determined by the President; and

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- i. The proposed Organizational Planning and Reporting process be presented to the Board of Directors at their meeting on March 24, 2021.

- e) The Policy and Bylaw Review Committee (PBRC) provide recommendations to the CSA Board of Directors by the end of the 2021 calendar year that establishes a Standing Committee that fulfills the current mandate of the EEC, is consistent with the mandate and processes of the HR Support Team, and the newly implemented Organizational Planning and Reporting.

Motion carried.

13.10.2 PBRC Meeting # 4 – February 4, 2021

MOTION to receive the minutes of the **Policy & Bylaw Review Committee (PBRC)** from Meeting # 4 held on February 4, 2021 as information.

Motion carried.

13.10.3 Appoint Hiring Committee: Student Events & Risk Management Coordinator

MOTION:

WHEREAS the Student Events & Risk Management (SE&RM) Coordinator position will become vacant as of April 23rd, 2021;

WHEREAS the CSA recognizes the need to fill the position of SE&RM Coordinator for the 2021-2022 academic year;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

WHEREAS historically the CSA SE&RM Coordinator hiring committee membership has included the University of Guelph’s Coordinator of Student Leadership (Student Experience), the VP Student Experience, and a CSA Director.

RESOLVED that:

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- a) The CSA strike a Hiring Committee for the position of SE&RM Coordinator & appoint the VP Student Experience as the Executive member for the committee.
- b) The requirement for an additional staff person to sit on hiring committees as required by Appendix C – Human Resources Policy, Section 4.2.2. be satisfied by the membership of Jay Rojas (Coordinator of Student Leadership, University of Guelph).
- c) The following CSA Director be appointed to the Hiring Committee for the position of SE&RM Coordinator:

Anum Anjum

Motion carried.

13.11.1 2021-2022 Board Meeting Schedule

MOTION to approve the 2021-2022 CSA Board of Directors Meeting Schedule as presented at their meeting on March 10, 2021.

Motion carried.

13.12.1 Volunteer for the Student Experience Awards Committee

MOTION to appoint the following Director to the Student Experience Awards Committee of the University of Guelph:
Member Lori-Ann Grossett

Motion carried.

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Agenda – March 10, 2021:

- 13.0 Call to Order**
- 13.1 Land Acknowledgement**
 - Anum Anjum
- 13.2 Adoption of the Agenda**
 - 13.2.1 Approve the Agenda
 - 13.2.2 Declarations of Conflicts
- 13.3 Ratifications and De-Ratifications**
 - 13.3.1 N/A
- 13.4. Comments from the Chair**
 - 13.4.1 Introductions and Pronouns
- 13.5 Approval of Past Board Minutes**
 - 13.5.1 Meeting # 12 – February 24, 2021
- 13.6 Executive Committee Minutes**
 - 13.6.1 Meeting # 36 Minutes – February 19, 2021
 - 13.6.2 Meeting # 37 Minutes – February 24, 2021
- 13.7 Executive Updates**
 - 13.7.1 President
 - 13.7.2 VP Student Experience
 - 13.7.3 ~~VP Academie~~ [position currently vacant]
 - 13.7.4 VP External
- 13.8 Director Reports**
- 13.9 CSA Services Update and Report**
 - 13.9.1 N/A
- 13.10 Committee Updates and Reports**
 - 13.10.1 Executive Evaluation Committee & Organizational Planning
 - 13.10.2 MINUTES: PBRC Meeting # 4 – February 4, 2021
 - 13.10.3 Appoint Hiring Committee: Student Events & Risk Management Coordinator
- 13.11 Business**
 - 13.11.1 2021-2022 Board Meeting Schedule
- 13.12 New Business**
 - 13.12.1.
- 13.13 Announcements**
- 13.14 In Camera Session**
- 13.15 Adjournment**

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**Minutes – March 10, 2021:****13.0 Call to Order**

Meeting is called to order at 6:05 pm.

13.1 Land Acknowledgement

I would like to take this time to acknowledge that the University of Guelph sits on the ancestral lands of the Attawandaron people and the Treaty Lands and Territory of the Mississauga's of the Credit. We acknowledge the significance of the Dish with One Spoon Covenant, as we strive to strengthen our relationship with Indigenous people and Settlers. Currently, as we are at our own home, which may not be in Guelph, we must acknowledge that we reside on ancestral land. I want to remind everyone that our work does not end at this acknowledgement. We must further educate ourselves and those around us about the Indigenous people and we must build our relationship with them. Moving forward, we must always educate, remember, and strengthen our relationship with Indigenous people. Thank you.

Anum Anjum
Interhall Council

13.2 Adoption of the Agenda**13.2.1 Approve the Agenda**

MOTION that the agenda for the CSA Board of Directors Meeting # 13 on March 10, 2021 be approved as printed and distributed.

Moved: Sara Kuwatly, VP Student Experience

Seconded: Sooraj Modi

MOTION TO AMEND: To add item **13.12.1 Volunteer for the Student Experience Awards Committee** under New Business items.

Moved: Tyler Poirier, President

Seconded: Alan Negrin

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President explains to the Chair that this is a time sensitive Motion, as the Student Experience Awards Committee is being assembled by March 12, 2021 and hopes to meet later next week. The President was only informed of this opportunity after the Board Meeting Agenda went out, which is why this is only being brought to the Board now. The Chair agrees that this would qualify as a time-sensitive Motion.

Motion to amend carried.

AMENDED MOTION that the agenda for the CSA Board of Directors Meeting # 13 on March 10, 2021 be approved as amended:

- a) To add item **13.12.1. Volunteer for the Student Experience Awards Committee** under New Business items.

Moved: Sara Kuwatly, VP Student Experience

Seconded: Sooraj Modi

Amended Motion carried.

13.2.2 Declarations of Conflicts

No conflicts were declared.

13.3 Ratifications and De-Ratifications

No ratifications or de-ratifications for tonight.

13.4. Comments from the Chair

Good evening everyone and thank you for being here tonight. We have a few things to discuss tonight. Just to remind everyone, if you are having issues during the voting period, please raise your hand so I can recognize you. Similarly, you can raise your hand for motioning and seconding or if you have a point of order, point of information, point of parliamentary procedure, or a point of personal privilege. If you wish to be added to the speakers list, please type “speakers list” in the chat and if you wish to volunteer please type “volunteer” in the chat.

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13.4.1 Introductions and Pronouns

All Members introduce themselves by sharing their pronouns and organizations that they represent.

13.5 Approval of Past Board Minutes

13.5.1 Meeting # 12 – February 24, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 12 – February 24, 2021.

Moved: Sara Kuwatly, VP Student Experience

Seconded: Lori-Ann Grossett

Motion carried.

13.6 Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

13.6.1 Meeting # 36 Minutes - February 19, 2021

13.6.2 Meeting # 37 Minutes - February 24, 2021

Moved: Sara Kuwatly, VP Student Experience

Seconded: Debbie Aturamu

Motion carried.

13.7 Executive Updates

13.7.1 President

It has been a busy time as we prepare for our budget to be put forward at our next Board Meeting. On top of that, there has been a lot of hiring, and with that comes contracts which are a lot of work. The AGM is one of my biggest focuses from the last few weeks. So if you have not registered yet, please make sure to register, there is a link in our bio of our Instagram page, which is @CSAGuelph, it is also on our website under AGM Events page and there is more information on the

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prizes. I encourage you all to please share the material we post on our social media wherever you can, as we do need 100 undergraduates to meet quorum and we cannot pass any Motions without ensuring that we have that quorum. Other than that, it is crazy to think I just have about 8 weeks left of my term. I look forward to our next Board Meeting and thank you all for listening.

13.7.2 VP Student Experience

Hello Everyone. All last week I was really busy with interviews. But now, I have wrapped up four of my Hiring Committees and I only have one left which is the SERM Coordinator. Positions have been offered and we are just completing paperwork now. We have a very strong team for next year, so I am excited about that.

We are having Sexy Bingo on March 19th as this will fall into Shine Week, which is great. I want to highlight that the Accessible Space Committee met last week and they gave an update on what the construction would look like on Campus, so if you are interested in that feel free to look at that in my report.

One more thing I want to add is the Last Toast Event. If you are a graduating student you can purchase a champagne flute, for \$12 shipped to your door. Within that \$12 is included a \$2 donation to an organization that the class chooses. We are also looking for a last toast speaker, so if you are graduating and would like to speak please check out details on our Instagram. That is it for my update, thank you.

13.7.3 —VP Academic [position currently vacant]**13.7.4 VP External**

VP External is not present, so VP Student Experience and the President give a quick update on her behalf.

VP External had a panel on climate change and feminism on Monday which was successful. VP External has another event this Monday on eco-anxiety, so if anyone is interested, they should check this event out on the CSA website and Instagram. As well, VP External was able to complete the lobby document which was sent to the Administration at the University of Guelph. This document discussed a lot of academic issues, especially the online learning environment.

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MOTION that the following Executive Updates be received as information:

- 13.7.1 President
- 13.7.2 VP Student Experience
- 13.7.3 VP Academic
- 13.7.4 VP External

Moved: Maya Persram

Seconded: Sooraj Modi

Motion carried.

13.8 Director Reports

Jas Rubab Singh: I sat on the Hiring Committee and we completed the interviews for the SHAC Coordinator and the Assistant SHAC Coordinator.

Laura Wilson: I sat on the Committee for Late Appeals, and everything there has been taken care of and finished.

Lori-Ann Grossett: I sat on Hiring Committee for the Clubs Coordinator which was really interesting.

Maya Persram: I sit on the Hiring Committee for the Foodbank Assistant Coordinator, we met to evaluate how we will be doing interviews online due to Covid, so we will be finalizing the new interview questions and process and will be conducting interviews within the next few weeks.

Haley Bilokraly: I was on the Excellence Awards Committee, it went really well, we selected the two winners, which was great.

Bella Harris: I was on the Clubs Administrator Hiring Committee which went well, and I was also on the Excellence Awards Committee with Member Bilokraly, which also went well.

13.9 CSA Services Update and Report

No CSA Services Updates or Reports.

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13.10 Committee Updates and Reports

13.10.1 Executive Evaluation Committee & Organizational Planning

Notice of this motion was provided at the February 24, 2021 CSA Board Meeting.

MOTION:

WHEREAS the CSA transitioned from a Commissioner-based organizational model, and adopted an Executive-based hierarchical organizational model at their 2018 AGM;

WHEREAS the Executive Evaluation Committee is a CSA Standing Committee as per Bylaw 1 – Organizational, Section 8.0. Standing Committees; which was established under the former CSA Commissioner-based organizational model and has proven to be ineffective under the adopted hierarchical organizational model;

WHEREAS Appendix C – Human Resources, Section 16.1 establishes a Human Resources (HR) Support Team to address human resources-related issues;

WHEREAS Bylaw 1 – Organizational, Section 5.7.2 states that the President of the CSA shall ‘Report and be accountable to the Board of Directors’;

WHEREAS the CSA currently does not employ a standardized process for high-level organizational planning or reporting between the President and Board of Directors; and

WHEREAS it is important to re-establish and maintain the original mandate of EEC: ‘[to] support the development of goals, the management of progress towards meeting those goals, and the accountability of the Executive Officers within their portfolios.’

RESOLVED that:

- f) Bylaw 1- Organizational, Section 8.0. Standing Committees, Subsection 8.1 be amended by removing “b) Executive Evaluation Committee”.

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- g) Appendix A – Internal CSA Policy be amended by removing Subsection 2.3 Executive Evaluation Committee.
- h) The Executive Evaluation Committee (EEC) be dissolved, and all 2020-2021 committee members be de-ratified effective immediately.
- i) The CSA President establish an Organizational Planning and Reporting Process including all associated templates in collaboration with staff, the Executive Committee, and other subject matter experts as determined by the President; and
 - i. The proposed Organizational Planning and Reporting process be presented to the Board of Directors at their meeting on March 24, 2021.
- j) The Policy and Bylaw Review Committee (PBRC) provide recommendations to the CSA Board of Directors by the end of the 2021 calendar year that establishes a Standing Committee that fulfills the current mandate of the EEC, is consistent with the mandate and processes of the HR Support Team, and the newly implemented Organizational Planning and Reporting.

Moved: Tyler Poirier, President

Seconded: Maya Persram

Tyler Poirier, President: This Motion is in the package today because the Executive Evaluation Committee was based off of policy that no longer exists. Problematically, it has not been used successfully within the new hierarchical model with the President and Vice Presidents. That does not mean we cannot hold Executives accountable; it just means we must create a system in which we can. This motion helps us get towards that step where we are able to develop policies that are more in line with our current organizational structure, and that will provide a lot of guidance for our future Executives, and really create a system where Executives can successfully represent students while also ensuring accountability at the same time.

Hayler Bilokraly: Do you have any ideas how this committee will look like in the future, if the current one was dissolved?

Tyler Poirier, President: Sure, so obviously policy changes are something we take very seriously, so we would have the Policy Bylaw Review Committee provide recommendations as to what that might look like. Currently, it would be a very

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collaborative process, this is something that is absolutely necessary in any system we make. The CSA is a hierarchical organization, but the President has a responsibility to ensure that there is a collaboration with the Vice Presidents and their portfolios. We really want it to be a strong flow from the Vice Presidents and their portfolios up to the Board of Directors through the President, through a collaborative process of planning and reporting to the Board of Directors through that. We want a committee to evaluate this process through plans and reports. It is something we think will increase the level of communication between the Executive Members and the Board of Directors and giving the Board of Directors more knowledge of the plans in place from the Executives. These are new thoughts, as PBRC has still to meet and make plans on this process. But this is a great question and I appreciate you asking it.

Pete Wobschall, Policy & Transition Manager: I want to give a little context of why this was not working before. So, the President is a very collaborative minded fellow, which we all love and appreciate, but the issue was that it used to be a lot of work for Directors. It also speaks to the legislation, so the Employment Standards Act, which the Directors may not have the experience to deal with. It is a high risk, as with anything that has to do with legislation, which is why the HR team was set up, as it is a bit more specialized. We want to make sure that everything works together, we have created the HR team last year and there will be a possibly new standardized reporting and planning process. It needs to be wholesome and less requirement for Director time because that was one of the key issues from before.

Roll Call Vote:

Alan Negrin: **Yea**
Bailey Hussey: **Yea**
Bella Harris: **Yea**
Haley Bilokraly: **Yea**
Anum Anjum: **Yea**
Jas Rubab Singh: **Yea**
Jena-Lee Ashley: **Yea**
Jessica Krawitz: **Yea**
Katy Oada: **Yea**
Laura Wilson: **Yea**
Lori-Ann Grossett: **Yea**
Manseerat Uppal: **Yea**
Maya Persram: **Yea**
Debbie Aturamu: **Yea**
Sooraj Modi: **Yea**

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Motion carried.

13.10.2 MINUTES: PBRC Meeting # 4 – February 4, 2021

MOTION to receive the minutes of the **Policy & Bylaw Review Committee (PBRC)** from Meeting # 4 held on February 4, 2021 as information.

Moved: Tyler Poirier, President

Seconded: Maya Persram

Motion carried.

13.10.3 Appoint Hiring Committee: Student Events & Risk Management Coordinator

MOTION:

WHEREAS the Student Events & Risk Management (SE&RM) Coordinator position will become vacant as of April 23rd, 2021;

WHEREAS the CSA recognizes the need to fill the position of SE&RM Coordinator for the 2021-2022 academic year;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member; and

WHEREAS historically the CSA SE&RM Coordinator hiring committee membership has included the University of Guelph's Coordinator of Student Leadership (Student Experience), the VP Student Experience, and a CSA Director.

RESOLVED that:

- d) The CSA strike a Hiring Committee for the position of SE&RM Coordinator & appoint the VP Student Experience as the Executive member for the committee.
- e) The requirement for an additional staff person to sit on hiring committees as required by Appendix C – Human Resources Policy, Section 4.2.2. be satisfied by the membership of Jay Rojas (Coordinator of Student Leadership, University of Guelph).

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- f) The following CSA Director be appointed to the Hiring Committee for the position of SE&RM Coordinator:

Anum Anjum

Moved: Sara Kuwatly, VP Student Experience

Seconded: Maya Persram

Motion carried.

13.11 Business

13.11.1 2021-2022 Board Meeting Schedule

MOTION to approve the 2021-2022 CSA Board of Directors Meeting Schedule as presented at their meeting on March 10, 2021.

Moved: Tyler Poirier, President

Seconded: Maya Persram

Tyler Poirier, President: You may notice, there are some Board Meetings over the summer, only four meetings, which is normal. It is by policy that we are required to have a minimum number of Board Meetings, unless there are financial or other circumstances which prevent this. We felt it was realistic to hold board meeting this summer, as the University is providing information as to what the next year will look like, and it will also be more feasible now that we have the Board Meetings conducted in an online fashion. Previously, Board Meetings were in person, which meant students would have to attend the Board Meetings physically in Guelph in the summers. This was problematic as often students go elsewhere in the summer, which made it much more difficult to have a full Board during those meetings. We feel that because the meetings are now online, we can have a successful introduction to the CSA this summer through Board work. As well, in the current schedule all meetings are set to be over Microsoft Teams. This is not firm, but just based on the information we have now. Those are the only comments I would like to make, thank you.

Motion carried.

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**13.12 New Business****13.12.1 Volunteer for the Student Experience Awards Committee**

MOTION: To appoint the following Director to the Student Experience Awards Committee of the University of Guelph:
Member Lori-Ann Grossett

Moved: Tyler Poirier, President

Seconded: Sooraj Modi

Tyler Poirier: This committee involves reviewing nominations for the Student Experience Awards and making selections based off of some rubrics. They are hoping to have a meeting of about 1 hour, to make final selections. What would be asked is that each nomination package, which usually they have one letter of nomination and two letters of support, be reviewed. Typically, between 3-5 pages are reviewed per person, as per nominee. This would provide ability for Directors to sit on Committee on behalf of Central Student Association and also to provide some direct student feedback as to recipients of awards provided by the University of Guelph to faculty and those who improve student experience on Campus.

Member Grossett and Member Harris volunteer.

Member Harris withdraws.

Sooraj Modi abstains from the vote.

Motion carried.

13.13 Announcements

Bailey Hussey: The Canadian Blood Services has a Gryphons give blood day on March 19th. I will share that information with CSA.

Bella Harris: I was hired by Children and Family Services from Guelph and Wellington County to do their training for foster and adoptive families. I am super excited to have this position.

Pete Wobschall, Policy & Transition Manager: We are looking for volunteer to do the land acknowledgement for AGM next week, so please let me know if anyone

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Microsoft Teams



would like to volunteer. I have been having issues with Outlook, which is something I am not used to. There is something funky going on with the calendar invites, if you did get a bunch of AGM emails from me today, I apologize for that. The correct invite to the AGM is the one with the attachments, it has an actual link to Teams meeting. I will post a link to register for AGM so follow and register for that.

Tyler Poirier, President: The AGM is on Tuesday at 5pm via Microsoft Teams, please attend, tell your friends. We had a huge increase at the bullring, we went from having about 40 daily visitors to over 140 daily visitor, this is likely due to awesome weather we have been having and the library being open on campus again, which is wonderful to see. As well, we have our final PDR deadline for March 25th, which will give clubs an opportunity to get some funding for events they ran this year. I would encourage any Directors to apply for PDR to any events that is going to happen or has already happened.

Sara Kuwatly, VP Student Experience: If you are graduating make sure to get the Last Toast Ticket to get the fun champagne flutes. If you do not drink you can fill it with whatever you like. And please don't tell anyone because we are trying to sell them, but we are doing a giveaway of some of the champagne flutes, so keep your eyes open for that next week. If you are graduating and want to speak to your fellow graduating sign up to give the last toast speaker, it is pretty chill, you can just tell stories. We are trying to figure out if we will do livestream from Brass Taps or Instagram Live, so I will keep you posted on that. Also, please come to my Sexy Bingo on March 19th, it will be a fun time. That is it for me, thank you.

Bilokraly: I have an announcement for another club I am on. We raise money for Camp Ooch, which supports children and family members who have gone through cancer. In two weeks we will be having a doodle night and create stickers to sell for Camp Ooch. If anyone is interested, please reach out to me.

Anum Anjum: IT is holding summit called Dimensions of Student Leadership, there will be talks on mental health an inclusivity and it will be held from March 19-21. All the details will be on our Instagram by Friday. If you attend you will be entered into a raffle with a chance to win Custom Nike Air Force, and you will be able to customize them. There are really good chances of winning, and it is open to everyone not just those in residence. There are two Custom Nike Air Forces we are giving away, which is really exciting, so, please keep your eyes out for more details on our Instagram.

MINUTES

Board of Directors Meeting # 13

March 10, 2021 – 6:00 pm

Microsoft Teams



Jena-Lee Ashley: The ISS is having the AGM tomorrow from 5:30-6:30 pm, we have positions available for self-identifying indigenous students, so if you know anyone please let them know of this opportunity.

Maya Persram: I work with Residence Services as a tour guide, and this has been weird because we have not been giving campus tours like we usually do. But we just finalized our virtual tour experience and we have been running practice tours these last weeks. I passed through the practice, so I am now qualified to give virtual tours to prospective students, and I am really excited about that.

13.14 In Camera Session

No in Camera Session.

13.15 Adjournment

MOTION to adjourn the CSA Board of Directors Meeting of March 10, 2021 at 7:05 pm.

Moved: Tyler Poirier

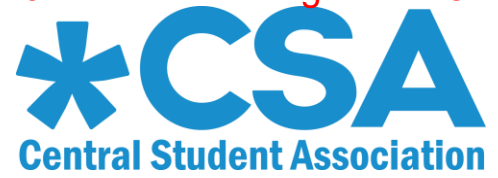
Seconded: Sara Kuwatly

Motion carried.

Motion

Board of Directors Meeting # 14

March 24, 2021



Item 14.5.1

Approval of Past Board Minutes – March 10, 2021

MOTION that the Minutes be approved for CSA Board Meeting # 13 – March 10, 2021.

Moved:

Seconded:

1.0 Call to Order

2.0 Adoption of the Agenda

VPE moved

VPSE seconded

3.0 Comments from the Chair

4.0 Approval of the Previous Executive Committee Minutes

Approved

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Update

Hiring started this week.

Staff who've had reduced workload throughout 2020-2021 will be brought back to 100% starting this summer.

5.1.2 Transition

Working with OMES and PTM on a transition plan for executive

5.1.3 AGM

Currently we have +50 pre-registered attendees.

5.2 Vice President Student Experience

5.2.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

Hiring:

Clubs: interviews for Programming and Administrative coordinator positions this week

SHAC: interviews for Head Coordinator position this week.

Clubs:

- Programming Coordinator working on Instagram Clubs Days

5.2.2. Events:

- Trivia Feb 26: 65+ attendees
- Last Toast

5.3 Vice President Academics

5.3.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

5.4 Vice President External

5.4.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

5.4.2. Lobby Week:

This week

5.4.3. Campus Coalition:

Overall good response from groups

Will soon start planning presenting it to the University administration.

5.4.4. BIPOC Student Coalition:

Meeting tomorrow

5.4.5. Sustainability Month

First event next Monday: Panel discussion on Climate Justice Through an Intersectional Feminist Lens

5.4.6. New Mode subscription

An online campaigning tool.

Currently looking into trying to purchase a subscription for one month as a test.

6.0. Business

6.1 UofG Presidential Selection Committee Appointment

Nominations close on March 15th.

Discussions around assignment and who to offer it to

6.2 AGM Promotion & Updates from Services

Posting more promotion on social media next week

Potentially doing a call out for motion submission

7.0 New Business

8.0 Adjournment

1.0 Call to Order

2.0 Adoption of the Agenda

VPE Moved

VPSE Seconded

3.0 Comments from the Chair

4.0 Approval of the Previous Executive Committee Minutes

Approved

5.0 Executive Updates

5.1 President

5.1.1 HR/Operations Update

Wrapping up contracts for new student staff coming in for next year

Working on budgets with Business Manager for Executives to review.

5.1.2 Transition

5.1.2.1 Event/Initiative Planning & Reporting Templates

Templates that provide future executives with a clear outline for events and/or initiatives.

5.1.2.2 Three Day Intensive Training Program

Working with Office Manager and Policy and Transition Manager on developing a schedule

5.1.3 UofG Presidential Selection Committee Appointment

Nicole Walker (incoming president) expressed interest.

5.1.4 Teaching Excellence Award

Waiting for promotional material to post results.

5.2 Vice President Student Experience

5.2.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

Hiring updates: verbal offers have been made to Clubs staff and SHAC staff.

5.2.2. Events

Sexy Bingo: March 19th - part of SHINE Week with Student Wellness

Queer Trivia with GQE & OUTline: April 9th - CSA VPSE to provide technical support and prizes.

Last Toast: April 8th - started selling tickets at \$12: includes shipping, champagne flute, and a \$2 donation to a Guelph charity that the graduating class will choose.

5.3 Vice President External

5.3.1 Supervisory (JD Objective check-in, Demand, & timelog checkup)

Hiring: FoodBank assistant hiring – interviewing next week

5.3.2. Discussions around support resources for an undergraduate member who's been impacted by a house fire.

5.3.3. Equity, Diversity, and Inclusion Fund

Reviewing applications

5.3.4. Ontario Executive Committee Report

Due Monday, March 15

5.3.5. Suppliers Code of Ethical Conduct

This committee has been moving very slowly.

6.0. Business

6.1 Social Media Procedure for Executives:

Executives agree that there should be a procedure in place.

6.2 AGM Promotion

- Social media
- Email reminders

7.0 New Business

7.1 Accessibility Working Group

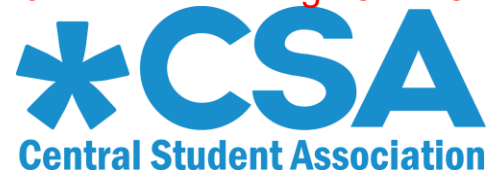
Put the Working Group on hold until the incoming VP Academic starts their term in May.

8.0 Adjournment

Motion

Board of Directors Meeting # 14

March 24, 2021



Item 14.6

Executive Committee Minutes

MOTION that the Executive Committee Minutes be received as information for the following meetings:

14.6.1 Meeting # 38 Minutes – March 3, 2021

14.6.2 Meeting # 39 Minutes – March 12, 2021

Moved: Sara Kuwatly, VP Student Experience

Seconded:



CSA President Update: CSA Board Meeting #14 March 24th, 2021

Hello Board of Directors,

This is the second-last meeting scheduled for the 2020-2021 academic year, and the term is wrapping up. The work before transition is immense, and the Board will be integral to ensuring the transition process is a smooth one. I have plenty of updates within this document, so I encourage you to read through them and inquire if you have any concerns.

Important Dates:

- Final PDR Deadline Thursday, March 25th
- March 23rd and 24th: Student Choice Initiative Appeal
- Livestock from the Bullring: Weekly on Thursdays @7pm!
- April 27th-29th Incoming Executive Transition/Training

Ongoing Projects:

- Transition Planning
- PDRs
- AGM Debrief & Review
- CSA Bike Auction: March 25th - 27th 2021
- Livestock from the Bullring

Committees:

Petitions, Delegations, & Representations Committee

The PDR Committee will meet for the final time during the week of March 29th to consider the last applications to CSA PDRs. Thus far, the committee has disbursed a total of \$6,163.50 (Excluding applications received between February 25th and March 25th) to organizations on campus looking to hold initiatives/events that benefit the student body.

Finance Committee

The Finance Committee met on Wednesday, March 17th to receive some updates as of February 28th and to consider the 2021-2022 budget. Recommending forward a budget for 2021-2022 puts us in a better position for next year than where we were 1 year ago, as creating a budget was impossible when the CSA needed to shut down all its services in response to COVID-19 in March of 2020.

Services:

The Bullring

The Bullring has seen a large increase in traffic, partly associated with warm weather and partly



associated to campus opening up more. Additionally, an on-campus COVID-19 vaccination clinic has opened in the University Centre, closing Starbucks and potentially pushing customers towards the Bullring. For more detailed information, I would encourage you to explore the Finance Committee Minutes that are brought to the Board. The increased traffic was discussed in the most recent meeting on Wednesday, March 17th.

Other:

Student Choice Initiative

In a Student Leaders & Administration Meeting, the Vice Provost of Student Affairs indicated that the University of Guelph does not anticipate that the Province of Ontario will be successful in its appeal against the previous decision on the Student Choice Initiative. Although the appeal will be heard on March 23rd and 24th, the CSA is hopeful that the University of Guelph's expectation is correct so that we can continue to plan to provide services and events for undergraduate students in the year to come without having to re-budget for the year.

Annual General Meeting

The CSA Annual General Meeting was held on Tuesday, March 16th at 5pm. We had a maximum total of 127 undergraduate members attend, and we never dropped below quorum (100) for the remainder of the meeting until adjournment. Of note, the CSA's Audit for 2019-2020 was not received at this meeting as it had not been reviewed by the Finance Committee, nor the CSA Board of Directors as it came later than usual from the auditor due to complications associated with COVID-19.

This means that the audit will need to be reviewed in a future member's meeting once the CSA Board of Directors has been able to review the audit as required by the Not-for-profit Corporations Act. Our goal is to ensure this audit is brought to the membership in a timely fashion and when it is realistic for students to be able to review it. Overall, the AGM was a huge success on behalf of the CSA Team, and most importantly, the Policy & Transition Manager Pete Wobschall. This was Pete's first AGM with the CSA, and he was able to plan and conduct the meeting in coordination with myself, CSA staff, and the CSA's Board Chair effectively and efficiently.



Sara – CSA VP Student Experience

Hey friends! Hope you're all doing well 😊 <3 Here's what I've been up to:

Events:

- Last Toast: to take place on April 8th at 4:30 PM. The ticket sale wrapped up on Thursday March 18. I'm also very happy to announce that we have a speaker! I will share more information about them once we finalize some details.
- Sexy Bingo: as part of SHINE Week – Friday March 19!

Services:

- Our current SE&RM Coordinator, Emma, has submitted her resignation letter. She got another job opportunity and we're so happy for her. We're not going to hire someone for the last few weeks of the semester. Myself and Jay from Student Experience will take on her role till the new academic year.
- Applications for the SE&RM Coordinator position closed on Friday, March 19th. We're hoping to wrap up hiring by the end of next week.
- Hiring for all my other services has wrapped up as well. We have a very solid team next year and I'm very excited!!!

March 24th 2021 - CSA VP External Board Update

Hello directors, I hope you're all doing well! It is slowly starting to sink in that wrap up time is approaching. I'm almost down to my last month at CSA! Below are a few highlights and updates of the things I've been working on.

For your reference, my job, duties, and responsibilities are outlined in Policy Manual, Appendix A, Section 14.6. – Vice President External Affairs.

CAMPAIGNS/COALITIONS

Education for All

The campus coalition's lobby document was sent to the University of Guelph Admin and a lobby meeting between the Campus Coalition and the admin has been set and we'll be meeting April 5th to discuss our demands.

SERVICES

Bike Centre

All spots for the Speed River Bicycle Initiative are now full. The CSA is in the process of rolling out the promo for our Bike Auction happening at the end of the month, keep an eye out on our socials for announcements!

COMMITTEES

- The Equity Diversity and Inclusion committee for the Diversity and Human Rights Office met March 15 to fund several neat projects.
- The Suppliers Code of Ethical Conduct Committee met on March 19th there was lots of conversation around how the committee is supposed to operate, and it's role at UofG.
- The Policy and Bylaw Review Committee met March 22nd to look over elections policies.

CANADIAN FEDERATION OF STUDENTS

CFS Ontario

- The Ontario Executive Committee met on March 18th
- CFS hosted a Student Choice Initiative Townhall on March 19

SOLIDARITY/EQUITY

BIPOC Students Coalition

The BIPOC Students Coalition meets every week on Thursdays from 12:30pm – 1:30pm. This coalition is a safe space for any BIPOC student to connect with the CSA to socialize, build relationships, and share concerns.

CAMPUS COLLABORATIONS

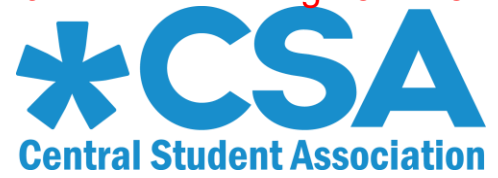
Sustainability Office

The CSA and the Sustainability Office have been working together to plan two collaborative events for Sustainability Month. Our second event, Eco-Anxiety and Burnout took place March 15th with a turnout of up to 20 people. It was a sweet event with lots of really great discussion!

Motion

Board of Directors Meeting # 14

March 24, 2021



**Item 14.7
Executive Updates**

MOTION that the following Executive Updates be received as information:

- 14.7.1 President
- 14.7.2 VP Student Experience
- 14.7.3 VP Academic
- 14.7.4 VP External

Moved:

Seconded:

MINUTES**Finance Committee Meeting #4**Thursday, February 4th, 2021

2:30pm to 4:00pm, via Microsoft Teams

Present: Lee Anne Clarke, Tyler Poirier, Sara Kuwatly, Sooraj Modi, Alan Negrin, Katy Oada**Regrets:** N/A**Absent:** N/A**Scribe:** Tyler Poirier/Lee Anne Clarke**1. Welcome & Introduction**

All committee members provided a brief introduction.

2. Approval of the Agenda

Addition of 7.0, Estimated Operational Revenue for 2021-2022

Amended agenda approved unanimously.

3. Approval of Previous Minutes: November 18, 2020

Correction made to Bullring average daily transactions from 55 to 76.

Amended minutes approved unanimously.

4. Financial Updates**a. Student Fees to date** (attachment)

CSA Fee receipts to December 31, 2020 are 0.33% (\$1,292) below budget projections for this period. The Entertainment Fee is slightly above budget projections (\$337) for the same period.

b. Bullring Update to December 31, 2020 (attachment)**Revenue**

- Beverage and Food Sales are on track to meet budget as at December 31, 2020.

Expenses

- Wages and benefits for part time staff exceed budget projections due to staffing changes. Negative impact to budget estimated at \$3,300.
- Maintenance of Front House expenses were not anticipated in the budget, however due to the pandemic, all soft furniture was required to be removed and stored. Negative impact to budget estimated at \$2,500.
- University Services are over budget due to replacement costs for a new water heater. Negative impact to budget estimated at \$2,500.

Projected Net Loss of \$7,840 at Year End

c. Foodbank Update to December 31, 2020 (attachment)

Revenue

- Undergraduate fees are on track to meet budget projections
- Graduate fees are surpassing budgeted revenue. Positive impact to budget estimated at \$1,500.
- Solicitations and Donations are also surpassing budget projections. Positive impact to budget estimated at \$2,590

Expenses

- Food acquisition expenses are currently \$16,000 over budget projections and will require new revenue sources and streamlining to manage the budget. CSA Executive have reached out to the University of Guelph's administration to see if they can donate any funds. Operational changes have been made to reduce the expenses required to support clients.

Projected Net Loss of \$8,440 at Year End

d. Accumulated Surplus (attachment)

As at April 30th, 2020, CSA Members Equity, or Accumulated Surplus, was \$1,149,000. After current fiscal year considerations and internal commitments, the available balance for New Initiatives and Projects is \$196,456.

5. Surplus Proposals (attachment)

a. Speed River Cycling Bike Repair Service Proposal (see attached)

The committee reviewed a proposal from the Vice President External to provide 50 students with \$40 discounts off of bicycle repair services from Speed River Cycling to provide assistance to those who would usually use the Bike Centre, which is currently closed. The total amount requested is \$2,000, with the intention of providing the first \$1,000 unconditionally, and the second \$1,000 if demand was high enough.

Proposal approved unanimously.

b. Menstrual Hygiene Initiative Period Boxes

The committee reviewed a proposal from the Vice President Student Experience, who sought funding for t-shirts to be included in period packs for undergraduate students. The Vice President Student Experience declared a conflict of interest and exited the meeting until after voting on the proposal was completed. The period packs would include Diva Cups which were funded by the Menstrual Hygiene Initiative, but t-shirts fell outside of the scope of the Menstrual Hygiene Initiative fee and could not be funded by it. The total amount requested is \$1,188 to cover the cost associated with purchasing 40 t-shirts.

Proposal approved unanimously.

6. 2021-2022 Wages Review (attachment)

Proposed changes include:

- a. 4% increase to hourly rate for contract student staff (\$16 to \$16.64).
- b. 0% increase to the FoodBank Coordinator wages, with a recommendation for a reduced work week from 35 hours to 32.5.
- c. 2.1% increase for Executive wages, noting Executive wages are historically increased by the previous year's CPI rate (2.1% in 2019-2020).

Salary & Wage Recommendations supported unanimously.

7. Estimate of Operational Revenue for 2021-2022 (attachment)

To begin the budget process for the upcoming fiscal year, an estimate of all operational revenue must be made, per in Bylaw 3, section 5.1.2. Student fees are calculated based on projected enrollment and cost of living increases. The Consumer Price Index for 2021-2020 is 1.85%.

Student fee revenue is projected at \$746,500. The Committee supported a contingency buffer of \$25,000.

Total revenue from coordination and administrative fees for the Bullring, Entertainment Fee, Dental Plan, Health Plan and Menstrual Hygiene Initiative are estimated at \$91,950. Additional revenue from UCS partnerships, printing service, interest earned and other miscellaneous sources total \$28,750.

The estimate of operational revenue for 2021-2022 is \$892,200.

Estimate supported unanimously

8. Next Meeting

Meeting #5 – February 23rd, 2021

Meeting #6 – March 17th, 2021

Motion

Board of Directors Meeting # 14
March 24, 2021



Item 14.10.1

MINUTES: Finance Committee - Meeting # 4 – February 4, 2021

MOTION to receive the minutes of the **Finance Committee** from Meeting # 4 held on February 4, 2021 as information.

Moved:

Seconded:

AGENDA #6

PETITIONS, DELEGATIONS, & REPRESENTATIONS COMMITTEE

4:30pm – 5:30pm, Monday, February 1, 2021

Host: CSA President, Tyler Poirier

1. Welcome & Introduction
2. Approval of the Agenda
Approved
3. Approval of Minutes
Approved
4. Review of PDR Applications

a. [22-Outdoors Club](#)

Note: this club applied for PDR and were awarded \$150 for an event that did not happen – they would like to use those funds for a different event

Decision: approved – they can use the funds they were previously awarded for the new event.

b. [24-SIMHE](#)

Decision: award the full amount requested

c. [25-Model United Nations](#)

Note: inquire about whether the amount has been paid and they're refunding their members – provide proof of that in their final report

Decision: award the full amount requested

d. [26-GACF Virtual Retreat](#)

Decision: award the full amount requested

e. [27-GACF Scavenger Hunt](#)

Decision: award the full amount requested

f. [28-Footnotes](#)

Concerns:

- i. Budget has to be more detailed

Decision:

- ii. Ask for a more detailed budget

5. Next PDR Application Deadline Recommendations
Feb 25th & March 25th (or March 21st – pending discussions with the Business Office)

6. Next Meeting:
March 2nd, 2021

Motion

Board of Directors Meeting # 14
March 24, 2021



Item 14.10.2

**MINUTES: Petitions, Delegations and Representations Committee
Meeting # 6 – February 1, 2021**

MOTION to receive the minutes of the **Petitions, Delegations and Representations Committee** from Meeting # 6 held on February 1, 2021 as information.

Moved:

Seconded:



Motion

Board of Directors Meeting # 14
March 24, 2021

Item 14.10.3
Hiring Committee Report: Clubs Administrative Coordinator

Posting Date: February 15, 2021

Closing Date: February 26, 2021

Hiring Committee Members:

- Sara Kuwatly, CSA VP Student Experience.
- Sabrina Valtellini, outgoing Clubs Administrative Coordinator.
- Bella Harris: Director.

Number of Applicants: 9 applications.

Number of People Interviewed: 4

Successful Candidate: Alex Charette

Start Date: September 7, 2021.

MOTION that the hiring of Alex Charette for the Clubs Administrative Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VPSE

Seconded:



Motion

Board of Directors Meeting # 14
March 24, 2021

Item 14.10.4
Hiring Committee Report: Clubs Programming Coordinator

Posting Date: February 15, 2021

Closing Date: February 25, 2021

Hiring Committee Members:

- Sara Kuwatly, CSA VP Student Experience.
- Taylor Weatherup, outgoing Clubs Programming Coordinator.
- Lori-Ann Grossett, Director.

Number of Applicants: 6 applications.

Number of People Interviewed: 3

Successful Candidate: Shaima Alam.

Start Date: September 7, 2021.

MOTION that the hiring of Shaima Alam for the Clubs Programming Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VPSE

Seconded:

Motion

Board of Directors Meeting # 14
March 24, 2021



Item 14.10.5
Hiring Committee Report: SHAC Assistant Coordinator

Posting Date: February 22, 2021

Closing Date: March 5, 2021

Hiring Committee Members:

- Sara Kuwatly, CSA VP Student Experience.
- Krista Bentley, outgoing SHAC Coordinator.
- Jas Rubab Singh, Director.

Number of Applicants: 4 applications.

Number of People Interviewed: 2

Successful Candidate: Nicholas Dischiavi.

Start Date: September 7, 2021.

MOTION that the hiring of Nicholas Dischiavi for the SHAC Assistant Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VPSE

Seconded:

Motion

Board of Directors Meeting # 14
March 24, 2021



Item 14.10.6
Hiring Committee Report: SHAC Head Coordinator

Posting Date: February 15, 2021

Closing Date: February 25, 2021

Hiring Committee Members:

- Sara Kuwatly, CSA VP Student Experience
- Krista Bentley, outgoing SHAC Coordinator
- Jas Rubab Singh, Director

Number of Applicants: 7 applications.

Number of People Interviewed: 4

Successful Candidate: Stefanie Hebel

Start Date: September 7, 2021.

MOTION that the hiring of Stefanie Hebel for the SHAC Head Coordinator be ratified, as recommended by the Hiring Committee.

Moved: Sara Kuwatly, VPSE

Seconded:

Motion

Board of Directors Meeting # 14

March 24, 2021



Item 14.11.1(a)

Extend Speaking Rights to Business Manager

WHEREAS CSA Rules of Order, Section 3.9. states that any presentations to the Board of Directors that are submitted in the Board package shall be limited to 10-minutes.

MOTION to extend speaking rights to Lee Anne Clarke, Business Manager, for the duration of the meeting to present the CSA 2021-2022 Draft Budget and respond to questions that arise from members.

Moved:

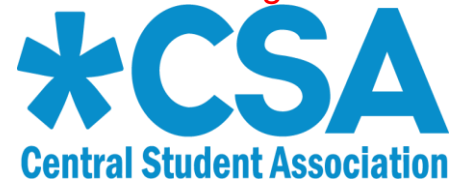
Seconded:

Notes:

- The Business Manager will present the draft budget at this meeting.
- Directors will be provided with a copy of the draft budget at the meeting.
- Questions and discussion are encouraged at this meeting to fully understand the format and line items.
- Detailed discussion and voting to approve the draft budget will be occur at the following board meeting on April 7, 2021.

Motion

Board of Directors Meeting # 14
March 24, 2021

**NOTICE****Item 14.11.2****Notice: Amendment to Appendix A – Internal CSA Policy,
Section 9.0 Member Meetings (Town Halls)**

WHEREAS the Policy & Bylaw Review Committee (PBRC) identified an opportunity to define CSA Town Halls and include it in policy;

WHEREAS including context around Town Halls in CSA policy will assist future Executive in their engagement of CSA membership; and

WHEREAS the following recommendation is complimentary to Appendix A – Internal CSA Policy, subsection 10.6.1 requiring the Vice President External to hold one 'one townhall per semester' in relation to Ethical Purchasing.

RESOLVED that the following subsection be added to Bylaw 1 – Organizational, Section 9.0. Members Meetings as recommended by the PBRC:

9.3 Town Halls

9.3.1 The Executive Committee may use informal meetings, such as Town Halls, to promote communication with undergraduate students. Such meetings are designed to enhance engagement with CSA Members, are not restricted in topic or format, and must be accessible to all students.

9.3.2 Town Halls are in addition to, and shall not be used as alternatives to, mandated 'annual and other meetings of the members' as identified in Section 9.1 Annual and Other Meetings of the Members.

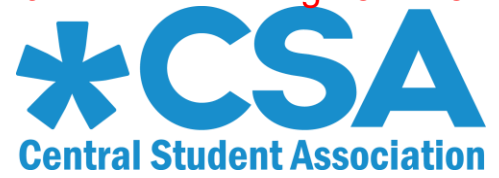
Moved:

Seconded:

Motion

Board of Directors Meeting # 14

March 24, 2021



**Item 14.15
Adjourn**

MOTION to adjourn the CSA Board of Directors Meeting # 14 of March 24, 2021 at _____ pm.

Moved:

Seconded: