

AGENDA

Board of Directors Meeting # 3

July 3, 2024 – 6:00 pm



Agenda – July 3, 2024

3.0	Call to Order	
3.1	Land Acknowledgement	
3.2	Adoption of the Agenda 3.2.1 Approve the Agenda 3.2.2 Declarations of Conflicts	1
3.3	Ratifications and De-Ratifications 3.3.1 Ratify Guelph Queer Equality Representative	2
3.4	Comments from the Chair 3.4.1 Introductions and Pronouns	
3.5	Approval of Past Minutes 3.5.1 Meeting # 2 – June 19, 2024	3
3.6	Executive Committee Minutes 3.6.1 Meeting # 3 – June 13, 2024	4 5
3.7	Executive Updates 3.7.1 President – July 3, 2024 3.7.2 VP Student Experience – July 3, 2024 3.7.3 VP Academic – July 3, 2024 3.7.4 VP External – July 3, 2024	
3.8	Director Reports	
3.9	CSA Service Update and Report	
3.10	Committee Updates and Reports 3.10.1 Summary of Committee Appointments 3.10.2 Policy & Bylaw Review Committee (PBRC) Minutes # 11 – April 2, 2024	8 11
3.11	Business 3.11.1 Student Events & Initiatives Funding (SEIF) Deadlines and Meeting Schedule 3.11.2 Appoint Student Events & Initiatives Funding (SEIF) Committee 3.11.3 Notice: Appendix G (Electoral) re. PBRC	16 17 25
3.12	New Business 3.12.1	
3.13	Announcements	
3.14	In Camera Session 3.14.1	
3.15	Adjournment	26

Motion

Board of Directors Meeting # 3
July 3, 2024



**Item 3.2.1 (a)
Approve the Agenda**

MOTION: that the agenda for the CSA Board of Directors Meeting # 3 on July 3, 2024, be approved as printed and distributed.

Moved:
Seconded:

**Item 3.2.1 (b)
Amend the Agenda**

MOTION TO AMEND:

Moved:
Seconded:

**Item 3.2.1 (c)
Approve the Amended Agenda**

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 3 on July 3, 2024, be approved as amended with:

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Motion

Board of Directors Meeting # 3
July 3, 2024



Item 3.3.1
Ratify Guelph Queer Equality Representative

MOTION: That Nik Valkova be ratified as the Guelph Queer Equality representative on the 2024-2025 CSA Board of Directors, effective immediately.

Moved:

Seconded:

Motion

Board of Directors Meeting # 3
July 3, 2024



Item 3.5
Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

3.5.1	CSA Board Meeting # 2	June 19, 2024
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Moved:
Seconded:

Motion

Board of Directors Meeting # 3
July 3, 2024



Item 3.6
Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
3.6.1	Meeting # 3	June 13, 2024

Moved:

Seconded:

Minutes

Executive Committee Meeting (ECM)

Meeting #3 – June 13, 2024 – 1:00 pm

CSA Boardroom



Members: Hartej Singh (President, Chair), Harsimran Kalra (VP Student Experience, Secretary), Bawneet Singh (VP Academic), Natalie Wilkinson (VP External)

Regrets: None

Guests: None

1.0 Call to Order @ 1:03 pm

2.0 Adoption of the Agenda

2.1 Approve the Agenda

The agenda was approved as presented.

2.2 Declarations of Conflicts

No conflicts were declared.

3.0 Comments from the Chair

Hello everyone, Let's get started with our ECM meeting!

4.0 Approval of the Previous Executive Committee Minutes

ECM 2 Minutes was approved.

5.0 Executive Updates

5.1 President

Attending CFS and Galivan conference this week.

Preparing HR admin job description.

Consulting HR to take training on staffing and managing talent.

Brainstorming on social media idea for a better outreach.

5.1.1 Ongoing Projects:

Consulting HR to take training on staffing and managing talent.

Brainstorming on social media idea for a better outreach.

Foodbank expansion outreach.

Planning retreat for Executives.

5.1.2 Committees:

Chair- Executive Committee Meetings (ECM)

5.1.3 Services:

Attending regular meetings to get updates on services, all the services are working amazingly.

5.2 VP Student Experience

5.2.1 Supervisory

Minutes

Executive Committee Meeting (ECM)

Meeting #3 – June 13, 2024 – 1:00 pm

CSA Boardroom



Supervising the Interim Clubs Coordinator and planning the training schedule for our Full-time Club's Coordinator.

Developing plan for the expansion of Menstrual Hygiene Initiative.

5.2.2 Committees

Scribing Executive Committee Minutes (ECM).

5.2.3 Miscellaneous

Meeting with UC staff to plan on expanding and promoting Boo lounge.

Ongoing Meetings with university departments to inquire about the resources available on campus to gather information for Resource Directory project for our CSA website and social media.

Attending CFS Conference this week, excited to share the clips on CSA social media.

5.3 VP Academic

5.3.1 Supervisory

- SHAC and VP academic discussed plans for o-week.

1.1.1 Committees

- Enrollment committee met and discussed plans to tackle the situation of high enrollment.
- The Teaching and Learning Network committee met to discuss the usage of funds.

1.1.2 Miscellaneous

- Student Memorial Service has been discussed with GSA and planning is going on for that.

5.4 VP External

5.4.1 Supervisory

Foodbank: The Foodbank operations manual is currently being looked through and edited to reflect the current FB Coordinator year. The job posting is set to

Minutes

Executive Committee Meeting (ECM)

Meeting #3 – June 13, 2024 – 1:00 pm

CSA Boardroom



go live June 26th! We have currently at 240 visitors; therefore, the Food Bank is at capacity.

Bike Centre: The bike center promo has just gone out and it looks so amazing. On opening day (June 17), more promos will go out since the bike center has officially opened (woo!!!). Joseph put together some great signs on sheets and greats ways to gather data so that we could look at the bigger picture.

5.4.2 Committees:

I had three operational committees these past two weeks! Two for the Bike Centre to ensure the bike Centre transition is going smoothly and one for Foodbank to talk about summer plans! More committees are happening next week!

5.4.3 Miscellaneous:

Working with board member Broughton to address the enrolment issue. Letter to come in board package.

6.0 Business

N/A

7.0 New Business

Construct hiring committee for Food bank Coordinator, Natalie (VP External), Joy (Food Bank Coordinator) and Jack (Student Experience Coordinator).

Construct Hiring committee for Food bank Assistant, Natalie (VP External), Morla (Food Bank Assistant) and Bawneet (VP Academic).

8.0 In Camera

There was no camera session.

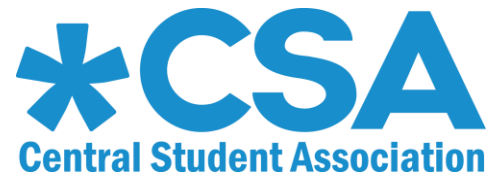
9.0 Adjournment @ 2:00 pm

Next Meeting: June 27, 2024

Information Report

Board of Directors Meeting # 3

July 3, 2024



Item 3.10.1

Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved:

Seconded:

Information Report

Board of Directors Meeting # 3

July 3, 2024



The following Summary of Committee Appointments is provided as information:

Student Health and Dental Plan Committee

Appointed: June 19, 2024

Mira Carter	Director
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Enrolment Crisis Task Force

Appointed: June 19, 2024

Nate Broughton	Director (Co-Chair)
Bawneet Singh	VP Academic (Co-Chair)
Ashley Ames	Director
Naomi Amayaevbo	Director
Noel Johnston	Director

Teaching and Learning Network

Appointed: June 19, 2024

Maya Liddell	Director
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TheCannon.ca Operating Committee

Appointed: June 19, 2024

Ashley Ames	Director
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Finance Committee

Appointed: June 19, 2024

Hartej Singh	CSA President (Chair)
Simran Kalra	Executive Member
Ashley Ames	Director
Brady Amos	Director
Nate Broughton	Director

Policy and Bylaw Review Committee

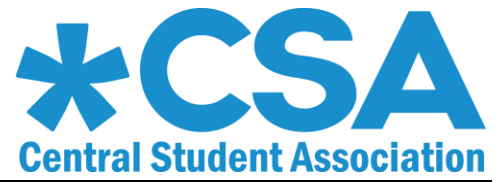
Appointed: June 5, 2024

Hartej Singh	President
Jake Levy	Director
Nate Broughton	Director
Naomi Amayaevbo	Director

Information Report

Board of Directors Meeting # 3

July 3, 2024



Manpreet Rattan	Director
Gursimran Chadha	Director
Noel Johnston	Director

Motion

Board of Directors Meeting # 3
July 3, 2024



Item 3.10.2
Policy & Bylaw Review Committee Minutes

MOTION: that the minutes for the following PBRC meeting be received as information by the Board of Directors:

Agenda Item #	Meeting #	Meeting Date
3.10.2	Meeting # 11	April 2, 2024

Moved:

Seconded:

MINUTES

Policy & Bylaw Review Committee (PBRC)
Meeting # 11 – April 2, 2024 – 4pm – 5pm
Microsoft Teams



Attendance

Members

Colleen Bovay	Policy & Transition Coordinator	Present
Shaima Alam	President	Present
Mauricio Fernandez	Director	Present
Mason Friebe	Director	Regrets
Jake Levy	Director	Present
Samar Tariq	VP External	Regrets
Mckenna Williams	VP Student Experience	Regrets
Natalie Wilkinson	Director	Regrets
Naomi Amayaevbo	Director	Regrets
Nate Broughton	Director	Present
Nour Kashlan	CSA Member	Regrets
Jack Geikie	CSA Member	Regrets
Roodiya Awosanmi	CSA Member	Regrets
Samantha Fischer	CSA Member	Regrets
Hana Hassan	CSA Member	Regrets
Avneet Grewal	CSA Member	Regrets

Scribe

Colleen Bovay	Policy & Transition Coordinator
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Guests

MINUTES

Policy & Bylaw Review Committee (PBRC)
Meeting # 11 – April 2, 2024 – 4pm – 5pm
Microsoft Teams



<p>11.0 Call to Order</p> <p>‘Quorum shall be three ratified members, one of which must be a Director of the CSA.’</p> <p>Called to order at 4:06 pm</p> <p>11.0.1 Attendance</p> <p>11.0.2 Chair</p> <p>Member Shaima Alam was selected as the Chair for this meeting.</p> <p>11.0.3 Introductions</p>
<p>11.1 Adoption of the Agenda</p> <p>11.1.1 Approve the Agenda</p> <p>Agenda approved with no additions.</p> <p>11.1.2 Declarations of Conflicts</p> <p>No conflicts were declared.</p>
<p>11.2 Ratifications and De-Ratifications</p> <p>N/A</p>
<p>11.3 Comments from the Chair</p> <p>N/A</p>
<p>11.4 Approval of Past Minutes</p> <p>11.4.1 Meeting # 10 – March 21, 2024</p> <p>Minutes were approved with no additions.</p>
<p>11.5 Working Group Updates and Reports</p>
<p>11.6 Business</p> <p>11.6.1 Executive Appointment Process</p>

MINUTES

Policy & Bylaw Review Committee (PBRC)

Meeting # 11 – April 2, 2024 – 4pm – 5pm

Microsoft Teams



The PTC summarized that the suggested amendments have gone through some small tweaks since presented at the last meeting. The proposed executive appointment process is similar to the appointment process for Directors, as used for remaining director vacancies following the Fall By-Election. The primary differences are requiring more nomination signatures for Executives than what is required for Directors, equal to the signature requirement of elections, and requiring nominees to deliver a verbal statement at a board meeting, as opposed to providing a written statement.

The committee reached consensus to recommend forward the proposed amendments to the Board of Directors for approval.

11.6.2 Executive & Director Accountability

The PTC went through the suggested amendments throughout Bylaw 1. This included small changes to the list of Director duties, and larger amendments within Executive Commitments and Executive and Director removals/reprimands. The PTC noted the intention to form a hearing committee that can dispense with job performance related issues for Executives and Directors, which will hopefully be developed with the External HR Consultant in the coming months and will require further Bylaw amendments. The current changes are meant to improve accountability for individuals to fulfill the requirements of their positions and provide processes for removal if needed.

Member Levy noted a grammatical error which was corrected and inquired regarding having a simple majority vote for some types of removal, as it may be too low of a threshold.

The President clarified that the simple majority vote is only under specific circumstances that are cut and dry, such as Executives violating the one credit rule. For Directors, the simple majority vote would only apply in cases where notice wasn't given for absences in meetings or board training. If proper notice is given, it wouldn't count towards meeting absences in relation to this rule.

The PTC added that currently it's already a simple majority for removal of Directors if they miss the stated number of meetings per semester without notice, but this amendment is proposing to change the threshold from 2/3 majority to simple majority if a Director fails to complete any mandatory training, as it's on the same level as missing several meetings, so it should be consistent.

The committee reached consensus to recommend forward the proposed amendments to the Board of Directors for approval.

MINUTES

Policy & Bylaw Review Committee (PBRC)
Meeting # 11 – April 2, 2024 – 4pm – 5pm
Microsoft Teams



11.7 New Business

11.7.1 No new business was discussed.

11.8 In Camera Session

No in camera session was held at this meeting.

11.9 Adjournment

11.9.1 Adjourn

Meeting adjourned at 4:25 pm

Motion

Board of Directors Meeting # 3
July 3, 2024



Item 3.11.1

Student Events & Initiatives Funding (SEIF) Deadlines and Meeting Schedule

Student Events & Initiatives Funding (SEIF) Deadlines and Meetings Proposed Dates

SEIF Summer Orientation

Wednesday, August 21, 2024 (time TBD)

SEIF Fall Semester Deadlines

Wednesday, September 25, 2024 at 11:59 pm

Wednesday, October 09, 2024 at 11:59 pm

Wednesday, November 13, 2024 at 11:59 pm

SEIF Fall Semester Meetings

Meeting #1: Wednesday, October 02, 2024 (time TBD)

Meeting #2: Wednesday, October 16, 2024 (time TBD)

Meeting #3: Friday, November 22, 2024 (time TBD)

SEIF Winter Semester Deadlines

Wednesday, January 29, 2025 at 11:59 pm

*Wednesday, February 26, 2025 at 11:59 pm

SEIF Winter Semester Meetings

Meeting #4: Wednesday, February 05, 2025 (time TBD)

*Meeting #5: Wednesday, March 5, 2025 (time TBD)

**Meeting #6: Wednesday, March 19, 2025 (time TBD)

*Tentative dates, pending remaining SEIF funds

**Final SEIF Meeting for End of Year Wrap Up

MOTION: That the proposed dates for Student Events & Initiatives Funding deadlines and meetings for the 2024-25 academic year be approved as presented in the Board Agenda Package.

Moved: Hartej Singh, President

Seconded:

Motion

Board of Directors Meeting # 3
July 3, 2024



Item 3.11.2
Appoint Student Events and Initiatives Funding (SEIF) Committee

WHEREAS CSA Policy Appendix D, Section 7.3 requires a maximum of six members for the SEIF Committee, consisting of the following:

- CSA President
- One additional member of the Executive Committee
- One At-Large or College representative
- One Student Organization representative
- Up to two additional Directors

MOTION:

a) That the following Directors be appointed to the SEIF Committee for the 2024-2025 academic year:

[1 At-Large or College Government representative]
[1 Student Organization representative]
[2 additional Directors]

b) That the following additional member of the Executive Committee be appointed to the SEIF Committee for the 2024-2025 academic year:

Simran Kalra, VP Student Experience

Moved: Hartej Singh, President
Seconded:

See next page for SEIF Committee information.

Excerpt of Appendix D – CSA Committees

See CSA website for complete Appendix D.

7.0 Student Events and Initiatives Funding (SEIF) Committee

7.1 Preamble

The CSA is committed to ensuring support for a diverse range of events and initiatives that benefit students.

The Student Events and Initiatives Funding Committee (“the Committee”) is a Standing Committee of the CSA Board of Directors that is responsible for hearing, deliberating on, and making decisions regarding SEIF requests.

7.2 Purpose

- 7.2.1** To receive, hear presentations for, and make decisions on SEIF requests within CSA Bylaws and Policies.
- 7.2.2** To maintain a standardized SEIF request form or method.
- 7.2.3** To provide complete semesterly reports to the CSA Board of Directors on all transactions involving SEIFs.

7.3 Membership of the Committee

- 7.3.1** The Committee shall consist of a maximum of six members.
- 7.3.2** The President shall be a member of this Committee.
- 7.3.3** One (1) seat on this Committee shall be reserved for an At-Large or College representative.
- 7.3.4** One (1) seat on this Committee shall be reserved for a Student Organization representative.
- 7.3.5** One (1) seat on this Committee shall be reserved for an additional member of the Executive Committee.
- 7.3.6** The remaining seats may be filled by up to two (2) Directors.
- 7.3.7** The membership of this Committee shall be selected by the Board of Directors.
- 7.3.8** A designated staff member will attend meetings in the role of scribe. They will not be a ratified member of the committee.

7.4 Responsibilities of the Committee Members

- 7.4.1** The President shall be the Chair of the Committee.
- 7.4.2** The Vice-Chair shall be the additional Executive member on the Committee.
- 7.4.3** Each member of the Committee is responsible for upholding CSA Bylaws and Policies, especially all aspects of the relevant SEIF policies.
- 7.4.4** Each member shall act as a member of the CSA, and not as a member of their own constituency.
- 7.4.5** Members are expected to remove themselves from Conflict of Interest, as defined in Bylaw 1. Other members may declare a conflict for another member of the Committee by a simple majority vote. Members that are determined to be in conflict of interest must abstain on all votes to which that conflict pertains.
- 7.4.6** The Chair shall have the following responsibilities:
- a) Setting SEIF deadlines for the academic year, subject to Board Approval.
 - b) Facilitate meetings.
 - c) Ensure that proper minutes are taken for every meeting.
 - d) Compile semesterly reports for the Board, with the designated staff member.
- 7.4.7** The Vice-Chair shall have the following responsibilities:
- a) Assist the Chair in their duties.
 - b) Assume the responsibilities of the Chair in their absence.
- 7.4.8** The designated staff member shall have the following responsibilities:
- a) Facilitate the submission of SEIF applications and compile materials prior to committee meetings.
 - b) Take meeting minutes and record decisions.
 - c) Forward minutes to the Policy & Transition Coordinator for distribution to the Members of the Board.
 - d) Book meeting locations.
 - e) Manage communications to and from the Committee.

- f) Compile semesterly reports for the Board with the President.
- g) Coordinate the submission of SEIF Report Forms and ensure completion.
- h) Keep an updated list of any groups ineligible for SEIF funds in the current and upcoming academic year.

7.5 Meetings

- 7.5.1 SEIF Committee meetings shall be held as required to receive and to review SEIF applications. These meetings are intended to occur on weeks opposite Board of Directors meetings.
- 7.5.2 The schedule of meetings shall be pre-determined and submitted to the Board of Directors.
- 7.5.3 Quorum for meetings shall be set at a simple majority of members.
- 7.5.4 If the Committee fails to make quorum at any meeting, a new meeting date can be selected within one business week.

7.6 Reports

- 7.6.1 Reports shall be compiled by the Chair and the designated staff member of the Committee.
- 7.6.2 A report shall be submitted to the Board of Directors following each Fall and Winter semester. These reports shall include an overview of:
 - a) SEIF Applications.
 - b) Funding requests.
 - c) Funding allocated.
 - d) Impact on student body.
 - e) Summary of funds.

7.7 SEIF Requirements

- 7.7.1 Applicant groups for SEIF must include a CSA member of good standing.
- 7.7.2 Each year, the CSA will budget funds to be made available by request to qualifying groups.
- 7.7.3 Funds from the SEIF line item, commonly known as the “Grants” line items under the Council Budget of the CSA Operating Budget, shall be intended for events where the CSA is not considered a co-sponsor.

- 7.7.4** Co-sponsoring shall be defined as when funds are granted to a group for an event from somewhere other than the “Grant” line items, found in the CSA Council budget.
- 7.7.5** Should the CSA choose to co-sponsor an event, it must do so before the SEIF request is presented to the Committee, and the Committee must be given full disclosure of the CSA’s involvement.
- 7.7.6** A completed SEIF Report Form, available on the CSA website, will be required by the Committee. A completed SEIF Report Form must include a finalized budget breakdown with matching receipts for all purchases. Any variances from the initial budget submission must be explained. Any unused funds must be returned to the CSA. If a group does not submit a completed SEIF Report Form by the prescribed deadline, the Clubs Executive contacts will be ineligible to apply for SEIF funding for the remainder of the current academic year, and the following academic year.
- 7.7.7** At the discretion of the SEIF Committee, any organizations that an individual is a Club Executive for will be made ineligible to apply for SEIF Funding for the remainder of the academic year, if deemed necessary due to failure to submit SEIF Report Forms as required. Individuals will be contacted via email with this decision and can file an appeal to the Board of Directors to challenge the decision.
- 7.7.8** Should a party requesting funding omit information pertaining to CSA sponsorship of a group or event, or should the CSA choose to co-sponsor an event after the Committee has granted funding, the SEIF must be re-submitted to the Committee where the original SEIF request and the new information must be included. After the new information has been presented, the Committee may decide to continue with the original support granted, alter the amount of support granted or rescind the grant completely.

7.8 SEIF Application Process

- 7.8.1** Subject to approval by the Board, the President will set three application deadlines in the Fall semester and one application deadline in the Winter semester, with the option of setting additional application deadlines in the Winter semester, should the funding be available.
- 7.8.2** Organizations are able to apply for funds retroactively within the current academic year.
- 7.8.3** Qualifying groups shall be defined as groups that operate outside the CSA

and have not had funds allocated to them under the CSA operating budget.

- 7.8.4** Qualifying groups must submit a completed SEIF Request Form, available on the CSA website, to the Committee through the designated staff member.
- 7.8.5** All parties must disclose as to whether their organization/ group collects student fees or other regular funding sources.
- 7.8.6** All parties must provide confirmation that their organization has completed an Events Submission to Student Events & Risk Management.
- 7.8.7** Groups applying for funding will not be considered unless it can be clearly demonstrated the request directly benefits the undergraduate community of the University of Guelph.
- 7.8.8** In fairness to all organizations, no group will be awarded more than \$500.00 in any fiscal year.
- 7.8.9** The SEIF Committee will rank each funding application based on the following priority system:
- i. Internal accredited CSA clubs.
 - ii. Special Status Groups.
 - iii. University of Guelph accredited undergraduate student organizations.
- 7.8.10** The SEIF Committee will also consider the following:
- Number of students attending the event.
 - Number of students impacted by the initiative.
 - If there is a cost to students to attend.
 - The inclusivity and accessibility of the event.
 - The level of enrichment to students.
 - The groups access to other funding sources.
 - The specificity of the budget.
 - Whether the group has received SEIF in the current academic year.
 - The amount of funds remaining in the SEIF budget line.
- 7.8.11** The SEIF Committee is not permitted to approve funding for:

- Fundraising events, unless the raised funds are going to a student-specific organization.
- Goods purchased from sources that violate the CSA's Ethical Purchasing Policy.
- Alcoholic beverages.

7.8.12 Second time funding for the same event / initiative may be provided, if it is demonstrated that it will be innovative from the previous event/initiative, as the SEIF Committee will consider innovation as part of the review process.

7.8.13 The designated staff member will notify organizations within 72 hours of a SEIF Committee decision.

7.9 Appeals Process

7.9.1 Any party has the right to appeal any decisions made by the Committee on any of the following grounds:

- a) The Committee violated any CSA Bylaws or Policies.
- b) A member of the SEIF Committee who voted on the SEIF in question has a conflict of interest, as outlined in Bylaw 1.

7.9.2 Any party wishing to file an appeal must do so in writing to the President within seven (7) days of the original decision being communicated to the requestor. This written notice will clearly outline the reasons for the appeal.

7.9.3 Any parties who have been named in the appeal will be given three (3) days to prepare a counter-statement. These statements will be given to the appealing party twenty-four (24) hours in advance.

7.9.4 Appeals of the SEIF Committee shall be heard by the CSA Board of Directors at the next regularly scheduled Board Meeting. If there is no Board meeting scheduled within two weeks of the appeal submission, an emergency Board Meeting will be called. Decisions made by the Board of Directors are final.

7.9.5 The appealing party will be given fifteen (15) minutes to present both their original SEIF submission and the appeal submission to the Board of Directors, verbally and in writing.

Appendix D CSA Committees



- 7.9.6** Any parties who have been named in the appeal will be given ten (10) minutes to present a counter-statement to the Board of Directors, both verbally and in writing.
- 7.9.7** The Chair will entertain any discussion or motions on an appeal pertaining to any of the following outcomes:
- a) A motion to deny the appeal and uphold the Committee’s decision.
 - b) A motion to grant the appeal and make any changes necessary to the SEIF Committee in order to ensure a fair hearing.
 - c) A motion to grant the appeal, and which point the Board of Directors may make its final ruling on the SEIF in question.

Notice of Motion

Board of Directors Meeting # 3
July 3, 2024



Item 3.11.3

Notice: Amendment to Appendix G (Electoral) re. PBRC

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion is hereby provided at the Board meeting on July 3, 2024.

This motion will be considered at the Board meeting on July 24, 2024.

MOTION: that the Board of Directors approve the following amendment to Appendix G section 2.15, as included in the board agenda package, and as recommended forward by the Policy and Bylaw Review Committee.

Current Wording:

2.15.1 The Election Schedule shall include a minimum of five (5) business days for each of the following elections periods:

- Nominations
- Promotion and Signature Verification
- Campaigning
- Voting

Proposed Wording:

2.15.1 The Election Schedule shall include a minimum of five (5) business days for each of the following elections periods:

- Nominations
- Campaigning
- Voting

2.15.2 The Election Schedule shall include a minimum of two (2) business days for the Promotion and Signature Verification elections period.

Motion

Board of Directors Meeting # 3

July 3, 2024



Item 3.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 3 on July 3, 2024 be adjourned at pm.

Moved:

Seconded: