

AGENDA

Board of Directors Meeting # 12

January 18, 2023 – 6:00 pm



Agenda – January 18, 2023

12.0	Call to Order	
12.1	Land Acknowledgement Member Jacob Miller	
12.2	Adoption of the Agenda 12.2.1 Approve the Agenda 12.2.2 Declarations of Conflicts	1
12.3	Ratifications and De-Ratifications 12.3.1 De-Ratify CASU Representative	2
12.4	Comments from the Chair 12.4.1 Introductions and Pronouns	
12.5	Approval of Past Minutes 12.5.1 Meeting # 11 – November 30, 2022	3 4
12.6	Executive Committee Minutes	
12.7	Executive Updates 12.7.1 President – January 18, 2023 12.7.2 VP Student Experience (vacant) 12.7.3 VP Academic – January 18, 2023 12.7.4 VP External – January 18, 2023	33 34 36 37
12.8	Director Reports	
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12.11	Business 12.11.1 2023-2024 Salary & Wage Recommendations 12.11.2 Strike Hiring Committee: Front Office Assistant 12.11.3 Notice: Bylaw Amendment re Policy & Bylaw Review Committee (PBRC) 12.11.4 CSA Annual General Meeting 2023: President’s Notice 12.11.5 CSA Board of Directors Meeting Schedule 2023-2024 12.11.6 GISA Statement: Student Affairs response	51 53 54 56 57 60
12.12	New Business 12.12.1	
12.13	Announcements	
12.14	In Camera Session	
12.15	Adjournment	63

Motion

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Item 12.2.1 (a) Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 12 on January 18, 2023, be approved as printed and distributed.

Moved:

Seconded:

Item 11.2.1 (b) Amend the Agenda

MOTION TO AMEND:

Moved:

Seconded:

Item 11.2.1 (c) Approve the Amended Agenda

AMENDED MOTION:

Moved:

Seconded:

Motion

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Item 12.3.1 De-Ratify CASU Representative

WHEREAS Eva Gabler was appointed as the College of Arts Student Union Representative on the CSA Board of Directors for the 2022-2023 academic year at the CSA Board of Directors meeting on September 21, 2022;

WHEREAS Eva Gabler was absent without obtaining prior leave of absence from four CSA Board of Directors meetings in the Fall 2022 semester following her appointment;

WHEREAS CSA Bylaw 1 (Organizational) section 4.10.1 states that CSA Directors are to tender their resignation if two meetings are missed per semester without obtaining prior leave of absence; and

WHEREAS CSA Bylaw 1 (Organizational) section 4.10.1 states that the Board may decide to remove Directors who fail to perform their duties;

MOTION: that Eva Gabler be de-ratified as the representative of the College of Arts Student Union on the 2022-2023 CSA Board of Directors, effective immediately.

Moved:

Seconded:

Motion

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Item 12.5
Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

12.5.1	CSA Board Meeting # 11	November 30, 2022
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Moved:
Seconded:

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Attendance – November 30, 2022

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Sanya Sareen	College of Biological Science	Regrets	
Simran Kalra	College of Biological Science	Present	
Jake Levy	College of Engineering and Physical Sciences	Present	
Jesse Varkul	College of Engineering and Physical Sciences	Present	
Ella Odeh	College of Social and Applied Human Sciences	Present	
Jacob Miller	College of Social and Applied Human Sciences	Present	
Mauricio Fernandez	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Present	
Isha Maharaj	Ontario Agricultural College	Present	
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Eva Gabler	College of Arts Student Union	Absent	
Ana Maria Mercu	College of Biological Science Student Council	Present	
Michaela Hishon	College of Engineering and Physical Sciences Student Council	Present	
Samantha Ogbeiwi	College of Social and Applied Human Sciences - Student Alliance	Present	
Alec Moyle	Lang Students' Association	Regrets	
Kelly Ruigrok	Student Federation of the Ontario Agricultural College	Regrets	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Duncan McGuire	Indigenous Student Society (ISS)	Absent	
Martha Yiridoe	Guelph Black Students Association (GBSA)	Regrets	
Olivia Smith	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Varnika Karavadi	International Student Organization (ISO)	Regrets	
Anthony Pereira	Interhall Council (IHC)	Present	
Vacant	Guelph Campus Co-op		
Trennon Wint	Ontario Public Interest Research Group (OPIRG)	Absent	
Michelle Wilk	Student Senate Caucus	Present	
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Nicole Walker	President	Present	
Vacant	Vice President Student Experience		
Mason Friebe	Vice President Academic	Regrets	
Jena-Lee Ashley	Vice President External	Present	

Staff	Position
Cameron Olesen	Chair
Colleen Bovay	Policy & Transition Coordinator
Kandace Blaker	Scribe

Guest	Affiliation
Junpyo (Jun) Lee	SHAC Coordinator
Max Mancuso	SafeWalk Volunteer and PR Coordinator

Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above. If they leave before Adjournment, their departure time (d) is shown. If no time is shown in the column, they were present for the entire meeting.

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Summary of Resolutions

11.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 11 on November 30, 2022, be approved as printed and distributed.

Motion Carried

MOTION TO AMEND:

Motion Carried

MOTION AS AMENDED:

AMENDED MOTION:

- **Motion Carried**

11.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

11.5.1	CSA Board Meeting # 10	November 16, 2022
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Motion Carried

11.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
11.6.1	Meeting # 14	November 3, 2022
11.6.2	Meeting # 15	November 15, 2022

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Motion Carried

11.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

11.7.1	President	November 30, 2022
11.7.2	VP Student Experience (vacant)	
11.7.3	VP Academic	November 30, 2022
11.7.4	VP External	November 30, 2022

Motion Carried

11.9.1 Student Help & Advocacy Centre – Junpyo (Jun) Lee, SHAC Coordinator

(a) Extend Speaking Rights to SHAC Coordinator

WHEREAS CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

WHEREAS CSA Rules of Order, Section 3.9 states that presentations to the Board of Directors that are submitted in the Board package shall be limited to a maximum of ten minutes when presented at the Board of Directors Meeting;

MOTION: to extend speaking rights to Junpyo (Jun) Lee, SHAC Coordinator, to present the SHAC Service Update.

(b) Receive the SHAC Service Update Presentation

MOTION: to receive the SHAC Service Update as presented by Junpyo (Jun) Lee, SHAC Coordinator, as information.

Motion Carried

11.10.1 Hiring Committee Report: Chief Returning Officer

MOTION: That the hiring of Celine Said for the position of Chief Returning Officer be approved, as recommended by the Hiring Committee.

Motion Carried

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11.10.2 Petitions, Delegations, and Representations Meeting # 2 Minutes

MOTION: That the Minutes for the following Petitions, Delegations, and Representations Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
11.10.2	Meeting # 2	October 26, 2022

Motion Carried

11.10.3 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented to the Board of Directors Meeting # 11 on November 30, 2022, be received as information.

Motion Carried

11.11.1 At-Large Director Appointments

WHEREAS there were five (5) vacancies for At-Large Directors on the CSA Board of Directors following the CSA Fall 2022 By-Election;

WHEREAS CSA Bylaw 2 (Electoral) states that if an "at-large" (elected) Board of Directors seat remains vacant following the CSA General Election in the winter semester and a By-Election in the fall semester, the CSA Board shall initiate an appointment process to fill the At-Large Representative vacancies;

WHEREAS the CSA conducted a Director Appointment Process in accordance with the guidelines in CSA Bylaw 2 (Electoral);

WHEREAS three (3) candidates were successful in submitting a completed nomination package with 25 verified nomination signatures and a 150-word statement of interest by the prescribed deadline; and

WHEREAS CSA Bylaw 2 (Electoral) states that the Board of Directors members are to hold a secret ballot vote where the successful candidates are determined by a simple majority vote, and subsequently ratified and appointed to the Board;

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BE IT RESOLVED that the CSA Board of Directors hold a vote to determine the successful candidates for the following vacancies:

Ontario Agricultural College	[one vacancy, two candidates]
Ontario Veterinary College	[two vacancies, one candidate]

BE IT FURTHER RESOLVED that the following successful candidates, in accordance with the results of the secret ballot vote, are ratified as At-Large Representatives on the 2022-23 CSA Board of Directors, effective immediately:

Motion Carried

11.11.2 CSA Winter 2023 General Election Timeline

MOTION: that the CSA Board of Directors approve the timeline for the CSA Winter 2023 General Election, as presented in the Board Agenda Package.

Motion Carried

11.11.3 Hiring Committee: Board Scribe

WHEREAS The current Board Scribe was hired on a temporary basis for the Fall semester following the unexpected resignation of the previous Board Scribe;

WHEREAS the CSA recognizes the need to begin the recruitment process to fill the position as soon as possible in the Winter semester to ensure a smooth transition;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS the Policy & Transition Coordinator is the Direct Supervisor for the position of Board Scribe; and

WHEREAS the CSA President is the Executive Supervisor for the position of Board Scribe;

BE IT RESOLVED:

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- a) that the following CSA Director be appointed to the Hiring Committee for the position of Board Scribe:

- b) that Nicole Walker, President, be appointed to the Hiring Committee for the position of Board Scribe; and
- c) that the Policy & Transition Coordinator be appointed to the Hiring Committee for the position of Board Scribe.

Motion Carried

11.11.4 Guelph Iranian Students' Association Statement: Calls to Action

WHEREAS protests have been ongoing in Tehran against the government of Iran since September 16, 2022, in response to the death of 22-year-old Mahsa Amini (Zhinia Amini) for violating Iran's mandatory hijab law;

WHEREAS protesters are not being heard as the Iranian government attempts to ban foreign correspondents, and do not allow media to report, film, or take photographs of the protests;

WHEREAS the International Federation of Journalists states that 32 journalists have been arrested;

WHEREAS internet in Iran has frequently been massively interrupted or shut down;

WHEREAS it has been estimated that over 300 people, including 41 children, have been killed since the protests started; and

WHEREAS Iranian students on campus have been impacted negatively by the on-going events in Iran and are in dire need of extra supports in place on campus;

BE IT RESOLVED that the CSA support our Iranian Students on Campus by approving the calls to action addressed in the statement issued by the Guelph Iranian Student Association;

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BE IT FURTHER RESOLVED that the CSA post GISA's statement on Instagram and on our website in collaboration with Guelph Iranian Student Association;

AND FURTHER that the CSA Executives continue to work alongside the Guelph Iranian Student Association in their efforts to have their calls to action heard by members of administration at the University of Guelph.

Motion Carried

11.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 11 on November 30, 2022, be adjourned at 8:06 pm

Motion carried

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11.0	Call to Order	
11.1	Land Acknowledgement Member Olivia Smith	
11.2	Adoption of the Agenda 11.2.1 Approve the Agenda 11.2.2 Declarations of Conflicts	
11.3	Ratifications and De-Ratifications	
11.4	Comments from the Chair 11.4.1 Introductions and Pronouns	
11.5	Approval of Past Minutes 11.5.1 Meeting # 10 – November 16, 2022	
11.6	Executive Committee Minutes 11.6.1 Meeting # 14 – November 3, 2022 11.6.2 Meeting # 15 – November 15, 2022	
11.7	Executive Updates 11.7.1 President – November 30, 2022 11.7.2 VP Student Experience (vacant) 11.7.3 VP Academic – November 30, 2022 11.7.4 VP External – November 30, 2022	
11.8	Director Reports	
11.9	CSA Service Update and Report 11.9.1 Student Help & Advocacy Centre – Junpyo (Jun) Lee, SHAC Coordinator	
11.10	Committee Updates and Reports 11.10.1 Hiring Committee Report: Chief Returning Officer 11.10.2 Petitions, Delegations, and Representations Meeting # 2 Minutes 11.10.2 Summary of Committee Appointments	
11.11	Business 11.11.1 At-Large Director Appointments 11.11.2 CSA Winter 2023 General Election Timeline 11.11.3 Hiring Committee: Board Scribe 11.11.4 Guelph Iranian Students Association Statement: Calls to Action	
11.12	New Business 11.12.1	
11.13	Announcements	
11.14	In Camera Session	
11.15	Adjournment	

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Minutes – November 30, 2022

11.0 Call to Order

The meeting was called to order at 6:17 pm.

11.1 Land Acknowledgement

Member **Olivia Smith** presented the following Land Acknowledgement:

As we begin our meeting today, I would like to take some time to acknowledge the land that the University of Guelph resides on, as it is the traditional land of the Attawandaron, Anishinaabe and Haudenosaunee peoples and the treaty lands of the Mississaugas of the Credit. It is important for us to recognize that where we stand, learn and work is home to many of the past, present, and future First Nations, Inuit, and Métis peoples. The Dish with One Spoon covenant is an agreement to live peaceably on the lands now known as the Great Lakes Region, and should be kept in mind as we recognize, repair, and reconcile from the damage caused by colonization, which continues to impact our Indigenous communities today. I encourage us to keep this in mind during our meeting, and throughout your time at the University of Guelph and wherever else you may go, as we make decisions that may affect the land and its residents. Thank you.

Olivia Smith, Board Member

11.2 Adoption of the Agenda

11.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 11 on November 30, 2022, be approved as printed and distributed.

Moved: Isha Maharaj

Seconded: Anthony Pereira

Motion Carried

MOTION TO AMEND: to reorder agenda item 11.9.1: Student Help and Advocacy Centre Service Update to just after 11.4.1: Introductions.

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Moved: Nicole Walker, President

Seconded: Jake Levy

Nicole Walker, President, motivated that our SHAC Coordinator has taken the time to come to tell the Board about what the Student Help and Advocacy Centre does, and as such we're mindful of respecting his time.

Motion Carried

11.2.2 Declarations of Conflicts

Olivia Smith stated that they have a conflict of interest with item 11.11.1 for the OAC Director vote, as they have a personal relationship with one of the candidates and will abstain from voting.

The Board Chair indicated that we'll ensure Olivia abstains from the vote and it will be noted in the minutes.

11.3 Ratifications and De-Ratifications

No ratifications or de-ratifications were considered at this meeting.

11.4 Comments from the Chair

Good evening, everyone. And thank you all for being here. There are a few things that are a little bit out of the ordinary that we'll be doing tonight, including holding a secret ballot vote at 11.11.1. When that time comes around, the Policy and Transition Coordinator will be handing out ballots. I will instruct you to mark it with the selected candidates for the positions that are available. With that said, as always, please raise your placards to be added to the speaker's list for any item as well as to motion, second, or vote on anything that isn't a secret ballot item.

In addition, please raise your hand if you have a point of information, a point of personal privilege, a point parliamentary procedure, or a point of order that can be raised at any time during the meeting. With that said, we can move to 11.4.1 : introductions, starting to my left.

Cameron Olesen, Chair:

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11.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

11.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors meeting:

11.5.1	CSA Board Meeting # 10	November 16, 2022
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Moved: Anthony Pereira
Seconded: Michelle Wilk

Motion carried

11.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
11.6.1	Meeting # 14	November 3, 2022
11.6.2	Meeting # 15	November 15, 2022

Moved: Michaela Hishon
Seconded: Olivia Smith

Motion Carried

11.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

11.7.1	President	November 30, 2022
11.7.2	VP Student Experience (vacant)	
11.7.3	VP Academic	November 30, 2022
11.7.4	VP External	November 30, 2022

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Moved: Jake Levy

Seconded: Jesse Varkul

Motion carried

11.71. President

Nicole Walker, President: We're already at the halfway point of the year! I just outlined some 6-month year in review items, highlighting some of the great in-person events that we've held both during O-Week and throughout the semester, as well as the fact that we will hopefully have elected 24 Board Members. I'm not sure how many we had last year but I think this is probably the most we've had in a while. And just really excited that our services are open, operational, and really excited and engaged in order to get more use from students, that's really great. And then we're just planning and brainstorming a lot of ideas and initiatives for the winter semester already.

For ongoing projects, I've been sitting on a lot of committees. We talked about food insecurity at the last SLAM meeting, this has been a topic of discussion at a lot of my committees. Specifically at the Student Wellness Advisory Group, and the Mental Health Advisory Committee also talked about food insecurity, so they're going to pull some statistics from the NCHA survey, which is basically a survey that covers a lot of student health and wellness topics so that might be able to assist in our advocacy efforts on food insecurity. Mental health supports are another big-ticket item we've discussed. The strategic review was approved by the Board of Directors recently and it has mental health supports and resources included in that so I think we will see the University taking a stronger stance on mental health awareness and from a community approach as well.

As you see in the Board Package tonight, we do have a CRO who is being trained and transitioned, which is really exciting.

The Student Involvement Fair is something the Student Executive Council is looking to get involved with for next semester. We're going to get student organizations to spread awareness about what they do, who they are, and what their elections timelines look like to raise awareness so we can get more student leaders. We want a range of students applying for these roles and we want as many student leaders as possible on campus. We're looking to have that in early February.

The Policy and Transition Coordinator and I have worked hard in terms of our Winter General Election and referendum timeline over the last few weeks. Our

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timeline has been amended and we're bringing that to your attention tonight, and I'll touch on that a bit later.

The last thing is that, as of December 16 until January 9 our office will be closed for our annual staff break. That will be posted on our website.

If you have any questions or see any issues around campus that aren't being addressed, let us know. Come talk to us, big or small, and we'll address it or find someone who can help address the issue.

Nicole Walker, President

11.7.3 VP Academic

Nicole Walker, President: Mason isn't here because he isn't feeling well. He's been working remotely. I know he's been taking on a lot of SHAC cases and has been providing a lot of support to that service. Last week he had a table in the UC and was chatting with students at the Financial Literacy Fair. He also helped with Art in the Bullring in early November and had a great turnout.

11.7.4 VP External

Jena-Lee Ashley, VP External: Job applications for the Bike Centre Assistants closed today at noon. Hopefully we'll be able to hire two new assistants in the next couple of weeks.

Nicole mentioned talks regarding the levels of food insecurity amongst students on campus. There's a group on campus, called the UofG Student Food Security group, if you have an interest and want to join, they value everyone's input. This group was started in September of 2021, and because of their meetings, they've started the Campus Food Market which you may have seen in the UC courtyard, where they were selling fresh foods.

The Transit Advisory Committee met on November 17. I can let you read through that but want to add that they have a future strategic plan available on their website. One of the things that I thought was pretty interesting that they were looking to implement is three new connection buses from Guelph to Cambridge, Kitchener, and Aberfoyle. They would be adding one new route each year starting in 2024, but they have to present this plan in

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January at City Council, so they were asking members of the Transit Advisory Committee to go and participate in that conversation, so that's something I will be drafting a letter for to get the Board's approval. Again, that isn't happening until January, but I wanted to give you a heads-up.

There was a Foodbank fundraiser in Chefs Hall today asking students to donate \$2. We're not sure of the numbers for that yet but we're already looking at ways to improve engagement for next semester and/or year, depending on when we do it again.

Jena-Lee Ashley, VP External

11.8 Director Reports

Isha Maharaj attended the first Finance Committee meeting and the UC Operations and Programming Committee meeting through the UC Board. The focus of that was to streamline room booking procedures for next semester and manage the backlog of requests.

Anthony Pereira sat on the PDR Committee and helped approve applications and used up much of the budget, so there's some left over to give away in the winter.

Jake Levy also attended the Finance Committee meeting and is looking forward to the next one.

Jesse Varkul sat on the hiring committee for the CRO position, and believes they selected an amazing candidate. For the UC Board, attended a meeting earlier today where they talked about how the margins for food costs have been increasing, and how we're almost back to pre-COVID numbers for food sales, which is good.

Jacob Miller sat on the Athletics Advisory Committee on November 18, where they reviewed the potential to set up a sub-committee for how the budget is going to be used and how to move forward as a committee. One of the main things they talked about implementing was a software system to track the capacity and inform students to combat the spread of illness. It would be similar to what is used in the Library, where it automatically tracks your phone to help people be informed as to how many people are in the space.

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Mauricio Fernandez attended several meetings including the UC Board Finance meeting, CSA Finance Committee meeting, and the Bike Centre Assistant hiring committee meeting.

Simran Kalra attended Open Mic with Ted X and Toastmasters at the Bullring. Yesterday, participated in a focus group to improve the student experience of Courselink. Looking forward to attending her first Policy and Bylaw Review meeting tomorrow.

11.9 Student Help & Advocacy Centre – Junpyo (Jun) Lee, SHAC Coordinator

(a) Extend Speaking Rights to SHAC Coordinator

WHEREAS CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

WHEREAS CSA Rules of Order, Section 3.9 states that presentations to the Board of Directors that are submitted in the Board package shall be limited to a maximum of ten minutes when presented at the Board of Directors Meeting;

MOTION: to extend speaking rights to Junpyo (Jun) Lee, SHAC Coordinator, to present the SHAC Service Update.

Moved: Nicole Walker, President

Seconded: Jake Levy

Junpyo (Jun) Lee, SHAC Coordinator: Hi everyone, my name is Junpyo Lee. You're more than welcome to call me Jun. First, I will briefly present an overview of what SHAC is, followed by our F22 report and then our W23 plan. So first, the overview.

SHAC offer services for students in the form of advocacy services and referrals for all undergraduate students, regardless of which colleges they belong to. Specifically, we offer support for academic, financial, housing and tenancy, and human rights, though if we have the capacity to help with issues outside of those domains, we will. Feel free to send students to us if you believe we can help.

I'll introduce our members. We have five members including myself, the Coordinator at the Student Help and Advocacy Centre. The next is our two Assistant Coordinators, Yuha Khan and Nick Dischiavi. They help run things and are excellent at their roles. After that we have our Paralegal, Brittany Rogers, who holds three hours of office hours each week. As more folks have been

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accessing our services, we are hoping to increase her hours. Next is our Articling Student, Neil MacIssac, who volunteers for us and helps students by sharing his knowledge and making referrals.

I'll go to the F22 report. These are the numbers that we have in terms of the cases that we received for the Fall semester up to November 30. We mainly had students coming to us because of housing issues. We also saw a few other issues such as legal name and gender changes to government-issued documents. We also had academic, human rights, and financial questions, though they were not as common.

We have held several events so far this year to promote our service. An average of 30 people attended each one. The events included tabling in the UC and a few informational events in collaboration with the International Student Organization, where 14 people attended and we were able to inform them of their tenancy rights.

Moving on to the W23 plan: We are planning on seeing an increase in the number of clients we have due to our promotional efforts. We currently have the highest number of clients in SHAC's history, which means we want to increase the number of staff hours in the winter semester. For the general office hours held by the assistant coordinators and myself, we are increasing from 14 to 18 hours per week. For the paralegal, we are hoping to increase from three to four hours a week.

The next thing that I want to share is that we are also planning for the volunteer recruitment for the winter semester. We are expecting to recruit about three to four volunteers to help manage the number of clients we have. That will be discussed further with our president, CSA VP Academic, and Business Manager.

We are planning to have more events in the winter semester to let students know about our service. For the informational events, we are planning to increase it to four from one event. We will include tabling in the UC and/or Johnston Green and hosting more podcasts where we interview folks from organizations such as Off-Campus Living. Episodes will be posted on our website (csaonline.ca/shac) so that everyone can access them for free.

Thank you for listening to my presentation. This is the general information that I gave to everyone before the meeting, so you can refer students using the information on that. Feel free to scan the QR code for more information.

Junpyo (Jun) Lee, SHAC Coordinator

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Jacob Miller inquired what the roles would be for the volunteers being recruited next semester.

Jun Lee indicated they would be responsible for greeting clients and offering feedback at team meetings.

Nicole Walker, President, added that volunteer positions can be a good start for those interested in applying for employment positions with the CSA, as it is good experience and expands your knowledge of the service. Nicole continued that the CSA is currently updating the Volunteer Policy, including the requirements for volunteers.

Jacob Miller shared that he is part of the Pre-Law Society and is aware of Executive Members that are interested in seeking employment with SHAC. He asked about potential job openings due to the expansion of office hours.

Jun Lee explained that for the volunteer roles they will provide training on the legal support they can provide, and to be able to answer client's questions. Jun clarified that there are no plans for new paid positions for the winter semester.

Michelle Wilk inquired about the time commitment for volunteers.

Jun Lee answered that they expect around 3-4 hours per week, depending on availability, and subject to change.

(b) Receive the SHAC Service Update Presentation

MOTION: to receive the SHAC Service Update as presented by Junpyo (Jun) Lee, SHAC Coordinator, as information.

Moved: Jacob Miller

Seconded: Isha Maharaj

Motion Carried

11.10.1 Hiring Committee Report: Chief Returning Officer

MOTION: That the hiring of Celine Said for the position of Chief Returning Officer be approved, as recommended by the Hiring Committee.

Moved: Nicole Walker, President

Seconded: Anthony Pereira

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Nicole Walker, President, motivated that there were 5 applicants for the CRO position, and 3 were shortlisted for interviews. She clarified that originally the outgoing CRO Jewel Lindemann was appointed to the hiring committee but based on limited availability she participated only in writing interview questions and the scoring sheet, and PTC Colleen Bovay joined the committee as the CSA Staff Member.

Motion Carried

11.10.2 Petitions, Delegations, and Representations Meeting # 2 Minutes

MOTION: That the Minutes for the following Petitions, Delegations, and Representations Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
11.10.2	Meeting # 2	October 26, 2022

Moved: Jake Levy

Seconded: Isha Maharaj

Motion Carried

11.10.3 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented to the Board of Directors Meeting # 11 on November 30, 2022, be received as information.

Moved: Michaela Hishon

Seconded: Michelle Wilk

Motion Carried

11.11 Business

11.11.1 At-Large Director Appointments

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WHEREAS there were five (5) vacancies for At-Large Directors on the CSA Board of Directors following the CSA Fall 2022 By-Election;

WHEREAS CSA Bylaw 2 (Electoral) states that if an "at-large" (elected) Board of Directors seat remains vacant following the CSA General Election in the winter semester and a By-Election in the fall semester, the CSA Board shall initiate an appointment process to fill the At-Large Representative vacancies;

WHEREAS the CSA conducted a Director Appointment Process in accordance with the guidelines in CSA Bylaw 2 (Electoral);

WHEREAS three (3) candidates were successful in submitting a completed nomination package with 25 verified nomination signatures and a 150-word statement of interest by the prescribed deadline; and

WHEREAS CSA Bylaw 2 (Electoral) states that the Board of Directors members are to hold a secret ballot vote where the successful candidates are determined by a simple majority vote, and subsequently ratified and appointed to the Board;

BE IT RESOLVED that the CSA Board of Directors hold a vote to determine the successful candidates for the following vacancies:

Ontario Agricultural College	[one vacancy, two candidates]
Ontario Veterinary College	[two vacancies, one candidate]

BE IT FURTHER RESOLVED that the following successful candidates, in accordance with the results of the secret ballot vote, are ratified as At-Large Representatives on the 2022-23 CSA Board of Directors, effective immediately:

Jenna Scharnowski, Ontario Agricultural College
Noam Einy, Ontario Veterinary College

Secret ballot vote is held. Olivia Smith abstains from voting due to a conflict of interest.

Jesse Varkul volunteers as scrutineer.

The Board Chair counts the votes and announces Jenna Scharnowski as the successful candidate.

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Proceeding to the second ballot vote and count, Member Fernandez volunteers as scrutineer.

The Board Chair counts the votes and announces Noam Einy as the successful candidate.

Moved: Isha Maharaj

Seconded: Jake Levy

Motion Carried

11.11.2 CSA Winter 2023 General Election Timeline

MOTION: that the CSA Board of Directors approve the timeline for the CSA Winter 2023 General Election, as presented in the Board Agenda Package.

Moved: Jesse Varkul

Seconded: Michelle Wilk

Nicole Walker, President, shared that the suggested elections timeline has been revised from initial plans for a few reasons. Primarily, it was found that the original timeline didn't allow enough time for referendum teams to collect their required petition signatures, which doesn't give teams the best chance of success or ensure a fair and democratic process. Originally the teams would have only had from January 9th until mid/late January to collect over 2,000 signatures. Nicole continued that we also want to align the schedule so that the close of nominations aligns with one of our scheduled Board meetings, so that we don't have to host an additional Board meeting to approve the referendum questions. Nicole added that the new schedule allows more time for pre-election promotions in January, which gives a better chance of recruiting more candidates. The new schedule also considers and incorporates Reading Week, as it allows two days before Reading Week and all of Reading Week to start planning promotional materials.

Daniel Neiterman inquired about the concern of co-op students being ineligible to vote in CSA elections, and if that will be addressed ahead of the election.

Nicole Walker, President, responded that the issue is policy-related, as CSA Bylaw states that someone who votes in the election needs to be a CSA member in good standing, which is an undergraduate student who pays CSA fees, and

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co-op students don't pay the CSA fee when they're on a work term. The CSA is mindful and aware that co-op students should be involved in CSA elections, and we are looking into options for policy revisions. The Policy and Bylaw Review Committee meets on December 1.

Jake Levy mentioned a report that was given at a past meeting that mentioned co-op students as CSA Members in good standing.

Nicole Walker, President, clarified that the report was an interpretation of policy, and in our policy, it doesn't state that co-op students are included as CSA Members.

The Board Chair asked the Policy & Transition Coordinator (PTC) if this item is on the agenda for the PBRC.

The PTC indicated that this item can be added to the agenda for PBRC.

The Board Chair explained that since this item isn't on the agenda yet, it is in the power of Board Members to refer it to the committee specifically and set deadlines for that.

Daniel Neiterman added that this issue not only impacts co-op students who want to vote, but also co-op students who want to run and represent their College. Daniel inquired about the procedure to move forward.

The Board Chair explained that this would be a motion to refer the item to the committee. You decide what you would like to be referred to the PBRC, and any specifics regarding it.

Daniel Neiterman requested to refer this issue to the PBRC to review co-op students being recognized as CSA Members in good standing, under the pretence that they do pay their CSA fees and/or co-op fees. He requested that the committee determine whether co-op students can be considered as members in good standing, and if not, if they can be allowed to vote and run in elections. He requested a follow-up at the next Board Meeting.

The Board Chair refined the requested motion to refer the item of how to revise policy for co-op students to be considered members in good standing and that you would like a report at the next Board of Directors meeting.

MOTION: to refer to the Policy and Bylaw Review Committee a review of potential amendments to bylaw and/or policy to define co-op students as "members of the Central Student Association in good standing" for their next meeting.

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BE IT FURTHER RESOLVED that a report be given at the next Board of Directors Meeting following the Policy and Bylaw Review Committee meeting.

Moved: Jesse Varkul

Seconded: Michelle Wilk

Motion Carried

The PTC added that the PBRC meeting is tomorrow night from 7pm to 8pm on Teams, and anyone interested in sitting in can request an invitation via email.

11.11.3 Hiring Committee: Board Scribe

WHEREAS The current Board Scribe was hired on a temporary basis for the Fall semester following the unexpected resignation of the previous Board Scribe;

WHEREAS the CSA recognizes the need to begin the recruitment process to fill the position as soon as possible in the Winter semester to ensure a smooth transition;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS the Policy & Transition Coordinator is the Direct Supervisor for the position of Board Scribe; and

WHEREAS the CSA President is the Executive Supervisor for the position of Board Scribe;

BE IT RESOLVED:

- d) that the following CSA Director be appointed to the Hiring Committee for the position of Board Scribe:

Olivia Smith

- e) that Nicole Walker, President, be appointed to the Hiring Committee for the position of Board Scribe; and
- f) that the Policy & Transition Coordinator be appointed to the Hiring Committee for the position of Board Scribe.

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Moved: Nicole Walker, President

Seconded: Jake Levy

Nicole Walker, President, motivated that our current Board Scribe is also the CSA Office Manager who has been filling in on an interim basis due to high turnover in the Board Scribe position and to provide cross-training so that Kandace can step-in as scribe when needed moving forward. Nicole continued that the job posting closes on January 13 and the time commitment during the following week will be approximately 5-6 hours total and include meeting to review scoring and questions and hold interviews.

Motion Carried

11.11.4 Guelph Iranian Students' Association Statement: Calls to Action

WHEREAS protests have been ongoing in Tehran against the government of Iran since September 16, 2022, in response to the death of 22-year-old Mahsa Amini (Zhina Amini) for violating Iran's mandatory hijab law;

WHEREAS protesters are not being heard as the Iranian government attempts to ban foreign correspondents, and do not allow media to report, film, or take photographs of the protests;

WHEREAS the International Federation of Journalists states that 32 journalists have been arrested;

WHEREAS internet in Iran has frequently been massively interrupted or shut down;

WHEREAS it has been estimated that over 300 people, including 41 children, have been killed since the protests started; and

WHEREAS Iranian students on campus have been impacted negatively by the on-going events in Iran and are in dire need of extra supports in place on campus;

BE IT RESOLVED that the CSA support our Iranian Students on Campus by approving the calls to action addressed in the statement issued by the Guelph Iranian Student Association;

BE IT FURTHER RESOLVED that the CSA post GISA's statement on Instagram and on our website in collaboration with Guelph Iranian Student Association;

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AND FURTHER that the CSA Executives continue to work alongside the Guelph Iranian Student Association in their efforts to have their calls to action heard by members of administration at the University of Guelph.

Moved: Jena-Lee Ashley, VP External

Seconded: Jacob Miller

Jena-Lee Ashley, VP External, motivated that the CSA has been working with GISA since October and supporting their protests by lending CSA equipment. The students have been sharing extra supports they would like, particularly mental health supports such as a Farsi-speaking counselor, so they can communicate in their primary language. They are also asking for more flexibility from professors and for admission requirements. They have indicated that they are needing financial supports, as many of their families in Iran are unable to work currently and are struggling to pay for necessities. Jena-Lee explained that other universities are providing more support for their Iranian students and the CSA wants to support.

Motion Carried

11.12. New Business

No new business was presented at this meeting.

11.13 Announcements

Members provided personal updates and information regarding their involvement in groups on campus.

Ana Maria shared that CBS had a resource day where packages were handed out with resources from the Library, Wellness Services, and other resources on campus. She shared that they also held a study evening where study space was provided to interested students.

Anthony Pereira indicated that Interhall Council is running a social media giveaway with gift sets as a self-care wellness initiative.

Michaela Hishon shared that she will be attending the Canadian Conference for Undergraduate Women in Physics as a representative of CEPSSC.

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Michelle Wilk shared that the Student Senate Caucus just had their final meeting of the fall semester.

Samantha Ogbeiwi inquired if there are plans to bring back cash as a payment option on campus, given that becoming a cashless campus was implemented to stop the spread of germs peak pandemic and system outages can make it difficult for students to pay for their food purchases without the cash option.

Nicole Walker, President, offered that the CSA can write a motion to ask Hospitality Services to bring back cash payment. The President asked the Board if anyone else feels strongly about this initiative, and if they would like to form a group to draft a motion.

The Board Chair instructed that a motion can be made to strike a committee. The Chair suggested to motion to strike a committee to discuss bringing back cash to campus for Hospitality Services, set the membership to any member of the Board of Directors who emails saying they would be interested in participating, and that the meetings will be determined by the members of the committee, chaired by the President, and will report back to the Board of Directors after the first meeting.

The President suggested an amendment to broaden the motion to bringing back cash as payment on campus, not limited to only Hospitality Services, as Athletics may also not accept cash.

The Board Chair asked if any Members objected to this amendment. No objections were raised.

Isha Maharaj inquired if the new legislation regarding additional fees for paying using a credit card versus debit or cash could be incorporated to the motion.

The Chair advised that the committee will set the agenda and can include discussion regarding pricing differences with cash versus credit, as this would relate to bringing back cash on campus. He added that this motion is to strike the committee, and the committee will determine the agenda, unless there are specific items that the Board wants to refer to the committee.

MOTION: to strike a Bring Back Cash to Campus Services Committee;

FURTHER RESOLVED that the Central Student Association President shall chair this committee;

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FURTHER RESOLVED that members of the Board of Directors may join the committee by email to the President;

FURTHER RESOLVED that meeting dates will be determined by the members of the committee in conjunction with the Chair of the committee; and

FURTHER RESOLVED that the Bring Back Cash to Campus Services Committee shall provide a report to the Board of Directors after their first meeting is held.

Moved: Nicole Walker, President

Seconded: Daniel Neiterman

Motion Carried

The Board returned to providing announcements.

Daniel Neiterman shared that the competitive business teams for the Lang School of Business hosted the teams from Brock for a competition. This included the debate team, digital strategy team, marketing team, and human resources team, in preparation for the official competition in the winter semester in Ottawa.

Mauricio Fernandez shared that he has founded a group to advocate for a more walkable and bikeable Guelph, and anyone interested in joining can contact him.

Olivia Smith shared that GQE is planning in-person and virtual stressbuster events for exam season.

Simran Kalra indicated that she is part of the Ted-X team on campus and is preparing for the Annual Conference in March.

Ella Odeh shared that she is sitting on the Black History Month Planning Committee as part of her role with Student Housing.

Jena-Lee Ashley, VP External, added that she is hoping to re-introduce a campaign that started in 2007 by Guelph Students for Environmental Change, called Tap In. This campaign encourages the use of tap water instead of bottled water. Jena-Lee explained that the Director of Hospitality had promised they will not negotiate a new contract for bottled water, however the UC and Creelman's are selling bottled water again. Jena-Lee advocated that there is adequate water in fountains across campus. She added that they would not be working towards banning the consumption of bottled water on campus, but rather to stop

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Hospitality Services from selling it, as water is a public resource that shouldn't be for sale.

Daniel Neiterman inquired if there are adequate water fountains in Creelman Hall and other locations where bottled water is being sold on campus.

Jena-Lee Ashley, VP External, shared that this campaign is the reason for the number of filtered water fountains on campus, as the group advocated to Hospitality and administration to have more installed. Jena-Lee continued that the fountains have been put on every floor of most of the buildings on campus, and that she has a document listing all locations that she can forward to anyone interested. She added that she is looking to recruit individuals to join the campaign as they hope to start it up in January.

Isha Maharaj inquired if this would extend to making sure there are enough reusable cups and green containers, as they are often out.

Jena-Lee Ashley, VP External, added that she is interested in expanding the scope of the campaign as there haven't been many changes to it since its' creation in 2007, and the item mentioned does relate to sustainability. She added that there is also an ethical element to consider, as the old Nestle site is on 6 Nations land. She shared that the UC has indicated that the brand they purchase, Ice River, is more sustainable than other brands, however it is still water being sold for profit.

Ella Odeh inquired about how to get involved in the campaign.

Jena-Lee Ashley, VP External, shared that interested individuals can contact her for the first meeting information.

Daniel Neiterman inquired if Hospitality Services would have to put these recommendations into practice.

Jena-Lee Ashley, VP External, indicated that much of this work was started with the Suppliers Code of Ethical Conduct Advisory Committee, which gives recommendations to the VP of Finance. She added that there are representatives from Hospitality on the committee, but as there isn't a lot of student representation it's challenging to gain momentum.

11.14 In Camera

No In Camera session was held at this meeting.

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Board of Directors Meeting # 11
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11.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 11 on November 30, 2022 be adjourned at 8:06 pm.

Moved: Mauricio Fernandez

Seconded: Jacob Miller

Motion carried

Approved by the Board of Directors	Date: January 18, 2023
Signed: _____ Cameron Olesen Board Chair	Date: _____
Signed: _____ Colleen Bovay Policy & Transition Coordinator	Date: _____

Item 12.7
Executive Updates

MOTION: That the following Executive Updates be received as information:

12.7.1	President	January 18, 2023
12.7.2	VP Student Experience (vacant)	
12.7.3	VP Academic	January 18, 2023
12.7.4	VP External	January 18, 2023

Moved:
Seconded:

Executive Update

President

January 18, 2023



Hello Board of Directors,

General Update:

Welcome back everyone! It was so lovely seeing most of you at our Winter Board Training and Bullring Open Mic Night Director Appreciation Event! I am so excited to see what we accomplish together in our final four months together. Let's do this!

Ongoing Projects:

Student Budget Committee (SBC): Mandy (Student Senate Caucus), Roodiya (CBSSC), and I are the three co-presenters for the SBC presentation. We presented our rough outline at our meeting this past Friday and were provided feedback from the committee that we will be incorporating into our presentation. Our next meeting is this Thursday and the deadline for the presentation is January 23, 2023. We have added student priorities as an area that will frame our discussions for each University unit's budget we reviewed and connecting our recommendations back to the University's newly revised Strategic Framework.

The student priorities the SBC has identified include:

- **Affordable living:** Food Security, affordable housing, liveable wages for student positions on campus (especially Graduate funding packages).
- **Student Health & Wellbeing:** Maintaining existing mental health and well-being supports, and building upon them to meet student needs, with an emphasis on International Students, Racialized Students, LGBTQ2IA+ students & Graduate Students.
- **Academic Supports:** Universal Design for Learning & Hybrid Learning investments.

Throughout each of the student priorities, we will be integrating priorities related to Equity, Diversity, and Inclusion as there are vulnerable student populations disproportionately impacted and require additional supports to be successful. I share this information with you as an opportunity for you to provide me with feedback on the direction of our presentation prior to the January 23 deadline. Feedback is welcomed!!

Petitions, Delegations, and Representations (PDR): The first PDR winter deadline is tonight at 11:59 PM. The committee will be meeting next Tuesday, January 24 from 6 - 8 PM. There will be a report going forward at the February 1 meeting that will summarize the PDR Committee's activities in the fall semester and provide some fun details about how much funding we have provided student groups thus far.

Executive Update

President

January 18, 2023



CSA Staff Hiring: We are currently in the process of hiring for our Board Scribe position and hope to wrap up the process by the end of this week. With a resignation from a Front Office Assistant at the beginning of the semester, we will be striking a hiring committee at our Board meeting tonight. Our goal is to hire a new Front Office Assistant that will have the position until April 2024 and have them hired by early February.

Student Involvement Fair: The Student Involvement Fair is happening Wednesday, February 1 from 11-4 PM in the UC Courtyard, where student groups and leaders will be sharing information with students about their organization, how to get involved, and the elections information. The CSA will have a table at the event and will be looking to our keen Board Directors who want to share and chat with students about their experiences this year. Please let me know if you are interested in wearing your CSA T-shirt and talking to students for an hour (or more).

Standing Referendum Committee (SRC): SRC met twice in December to review the two referendum submissions we have received. One question has moved forward to the collecting signatures phase of the referendum process. A special thanks to Isha and Varnika for participating in this committee during exams!

Winter General Elections: There is lots happening in the upcoming weeks for the elections! We are mainly focusing on the promotional strategy, which will be presented at the February 1 Board Meeting for information. As Board Directors, you folks will play a key role in sharing the elections information with the student body. More information on the elections at our next meeting!

Annual General Meeting (AGM) Planning: Although our AGM is not until March 15 (which feels very far away), there is a lot of deadlines and planning that are already underway. We started having initial meetings before the Winter Break. January 19 is the official call-out for Business Items from the President (me). This is an opportunity for undergraduate students to put motions forward at the AGM. Although we prefer motions going through the Board and collaboration with Board Directors, Executive, and Staff as it strengthens the motions, you as students have the right to propose changes. The deadline to submit business items is Friday, February 17. If you are thinking of submitting a motion, please email myself and Colleen as we would be happy to help you. In the meantime, save the date for March 15 and get excited for FREE FOOD and BIG PRIZES!!

As you can see, we have a busy semester ahead of us for the CSA, but I am excited to proudly serve students in my final semester as the CSA President.

With support & positive vibes,

Nicole Walker

Executive Update

VP Academic

Wednesday January 18, 2023



General Update:

Hey everyone! Been a great first few weeks back. Been working with SHAC for the most part getting the website updated, planning for the year, and handling case work and inquiries that seem to be of greater frequency at this time. Also preparing for our upcoming AGM this semester and some committee meetings coming up in the next few weeks.

Teaching Excellence Award:

The TEA is now open for nominations! If you or someone you know might know of a professor that is deserving of recognition for their dedication and commitment to excellence, feel free to nominate. Some promotional materials are still in the works, the deadline is March 10, but it is great to see this award again, last previously worked with in 2019.

Committees / Meetings:

Associate VP Academic:

Had a chance to meet Byron Sheldrick, the new Associate VP Academic at the University of Guelph. It was predominantly an introduction, but we got to go over things like Courselink and looking for ways to ensure policies are more accessible to students as there is some leniency as to what is provided in course outlines, there is an entirely different system in the works however, so he will be following up with more information when it becomes available. We also discussed Respondus and I've learned they're discussing now to what extent the monitoring feature is used in courses as it is phased out and to what extent it will remain, like possibly DE courses, so he'll be following up with more information there as well.

Student Leaders and Administration Meeting (SLAM):

Had the opportunity to attend SLAM and discuss concerns regarding parking on campus and future initiatives for it including new methods for viewing parking availability more conveniently. We also discussed the concerns with the pay-by-weight system for Hospitality and how it functions with respect to hot and cold items and pricing with respect to other universities and local groceries.

Mason Friebe, VP Academic

Executive Update

VP External

Wednesday January 18, 2023



Hello and happy new years pals,

General Update:

I hope everybody enjoyed their winter break and got to take a lot of time to unwind and relax! I spent several days of the break driving to visit friends and family in different cities. It was a lot of driving but I'm just happy that I got to visit everyone I wanted to see. 😊

#DadJokes

My new years resolution was to read more...so I put subtitles on my TV

Ongoing Projects:

CSA Hiring: The job application for FoodBank Assistant closed on Friday, January 13, 2023. The Bike Centre Hiring Committee completed interviews and we hired two Bike Centre Assistants that started on January 11.

Committees:

FoodBank Hiring Committee: We had our first meeting on Monday to create a shortlist of candidates to interview. Hopefully we can finish up interviews this week.

Suppliers Code of Ethical Conduct Advisory Committee & Working Group: The working group met before the committee to finalize the Terms of Reference except section 4. This section relates to the Vice President of Finance and Operation's role in our committee, and we felt it was important to meet with the VPFO to discuss this section. The working group will be meeting soon to draft questions to bring to the meeting with the VPFO.

Guelph Wellington Coalition for Social Justice: Met to discuss what the areas of focus would be for the year. One area of interest is focusing on social media and how we can use it to discuss a lot of key issues this year.

Services:

FoodBank: No updates besides that they will soon have a new FoodBank Assistant.

Bike Centre: We had two new Bike Centre Assistants start last week.

Executive Update

VP External

Wednesday January 18, 2023



Events:

Collaborative Learning Summary: I attended the first half CLS on January 7 and attended 2 sessions: The Joy of Conflict and Beyond the Books. It was really nice seeing a few of our directors there.

Canadian Federation of Students Ontario Lobby Week: This will be taking place from February 27 to March 2 in Toronto. There will be a mandatory training on February 26. They would like a maximum of 2 delegates from each local, I would like to bring one of our directors with me. If anyone is interested send me an email, I will be doing a bit of an application process for this.

Jena-Lee Ashley

Motion

Board of Directors Meeting # 12
January 18, 2023



Item 12.10.1
Policy & Bylaw Review Committee Minutes

MOTION: that the minutes for the following Policy & Bylaw Review Committee meetings be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
12.10.1	Meeting # 11	March 23, 2022
12.10.2	Meeting # 1	December 1, 2022

Moved:

Seconded:

MINUTES

Policy & Bylaw Review Committee (PBRC)
Meeting # 11 – Mar 23, 2022 – 2:30-4:00pm
Microsoft Teams



Attendance

Members

Pete Wobschall, Chair	Policy & Transition Manager	Present
Joshua Vito	Director	Present
Nicole Walker	President	Present
Shilik Hamad	VP, External	Regrets

Guests

Nicholas Turkovich	Undergraduate Member
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Scribe

Pete Wobschall	Policy & Transition Manager
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11.0 Call to Order

'Quorum shall be three ratified members, one of which must be a Director of the CSA.'

11.0.1 Attendance

Called to order at 2:32pm.

11.0.2 Introductions

Everyone introduced themselves and their interest in PBRC; including Nicholas, who was attending his first meeting.

11.1 Adoption of the Agenda

11.1.1 Approve the Agenda

Agenda approved with no additions. Due to busy schedules, the group agreed to hold a 45- to 60-minute meeting, instead of the planned 90-minutes.

11.1.2 Declarations of Conflicts

No conflicts were declared.

MINUTES

Policy & Bylaw Review Committee (PBRC)
Meeting # 11 – Mar 23, 2022 – 2:30-4:00pm
Microsoft Teams



11.2 Ratifications and De-Ratifications

11.2.1 Jena Ashley

Jena was de-ratified as she was recently de-ratified as a CSA Director due to graduating in Fall 2021.

11.3 Comments from the Chair

11.3.1 N/A

11.4 Approval of Past Minutes

11.4.1 PBRC Meeting # 10 – Mar 2, 2022

Minutes were approved with no changes.

11.4.2 Review Action Items from Previous Meeting

No action items were recorded in the minutes of the previous meeting.

11.5 Working Group Updates and Reports

11.5.1 N/A

11.6 Business

11.6.1 Director Code of Conduct

The group discussed if there is merit to a code of conduct and if we should continue with the development of it.

The PTM outlined the following advantages of a Director code of conduct:

- Fairly common in the non-profit sector to have something that Directors sign that outlines the organization's expectations of attendance, participation, conduct, etc.
- Compared to the currently used Confidentiality & Conflict of Interest agreement, a code of conduct could be used to more explicitly meet the following "Director's consent to act" requirement from Section 24 of the [Not-for-Profit Corporations Act](#):

'(8) An individual who is elected or appointed to hold office as a director is not a director, and is deemed not to have been elected or appointed to hold office as a director, unless the individual consents in writing to hold office as a director before or within 10 days after the election or appointment.'

MINUTES

Policy & Bylaw Review Committee (PBRC)
Meeting # 11 – Mar 23, 2022 – 2:30-4:00pm
Microsoft Teams



- Can be referred to when Director behaviour requires adjustment.
- The draft code of conduct does not contain any new information or policy but does consolidate it in one place for easier understanding and reference.
- May have been helpful this semester in addressing board meeting attendance issues.

The group discussed whether a Director Code of Conduct is beneficial and/or necessary and if so, should it be put in place for next semester's new Directors.

Nicole suggested that the document should receive HR vetting and that we should take our time to do it right as Pete and Nicole will continue to work for the CSA into next semester.

Josh supported implementation of a code of conduct and believed it would be beneficial to have it completed prior to the next round of Directors.

Nicholas also supported implementing a code of conduct and acknowledged the tight time frame, however, didn't have any immediate suggestions regarding timing.

Pete acknowledged that the feedback from members at the previous meeting regarding simpler language and a shorter document were clearly heard. Pete informed the group that the document was revised between meetings based on this feedback and the document was shortened nearly 50%.

ACTION: Pete to add further developing the code of conduct to the following meeting agenda.

11.6.2 Hybrid Meetings Board Presentation

Pete provided a verbal update regarding the development of a hybrid meetings progress update as per the following resolution at the March 14, 2022 board meeting:

'15A.12.2 PBRC Hybrid Meeting Working Group Report

MOTION to direct the PBRC Hybrid Meeting Working Group to report back on findings, including recommendations, relating to their investigation and research into hybrid meetings format, including the financial costs of implementation, at the April 6, 2022, Board Meeting.'

The group briefly discussed the content of the presentation (verbally as the presentation had not yet been in development). The group was satisfied with the content outline and approach.

MINUTES

Policy & Bylaw Review Committee (PBRC)
Meeting # 11 – Mar 23, 2022 – 2:30-4:00pm
Microsoft Teams



Recommendations from the group were to conduct summer semester meetings virtually, and in-person for Fall and Winter semesters.

ACTION: PTM to schedule a time to review with the President prior to the April 6, 2022 board meeting. Time permitting: PTM to schedule an additional meeting to review with PBRC members, and to invite board members.

11.6.3 Revised Policy Review Calendar

The group was to review the status of 2021-2022 policy reviews and the revised 3-year policy review calendar.

This item was deferred to the next meeting. **ACTION:** PTM to add to next meeting agenda.

11.6.4 Quorum for CSA Board of Director Meetings

The group was to review proposed revisions to CSA Rules of Order, Section 1.0 Quorum for CSA Board of Director Meetings.

This item was deferred to the next meeting. **ACTION:** PTM to add to next meeting agenda.

11.6.5 SERM Coordinator Hiring Committee

The group was to review and discuss draft policy to permit the U's SE to sit on the hiring committee of the SERM Coordinator in place of the CSA staff person requirement.

This item was deferred to the next meeting. **ACTION:** PTM to add to next meeting agenda.

11.6.6 Appendix H – Second Floor Student Space Acceptable Use Policy

The group was to discuss the status and future of Appendix H, which the Clubs Administrative and Programming Coordinators have reviewed and recommend it be rescinded due to the content being out of date and irrelevant.

This item was deferred to the next meeting. **ACTION:** PTM to add to next meeting agenda.

11.7 New Business

11.7.1 No new business was discussed.

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Policy & Bylaw Review Committee (PBRC)
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Microsoft Teams



11.8 *In Camera Session*

No in camera session was held at this meeting.

11.9 **Adjournment**

11.9.1 Review PBRC and Working Groups next meetings date(s)

Next meeting is scheduled for April 6, 2022. Summer dates may occur if Directors can be appointed during summer board meetings and mutually agreeable times can be arranged.

ACTION: Pete to keep Nick informed of future PBRC meeting dates.

11.9.2 Review Outstanding Business List

The group agreed to remove the following item from the OBL (see table below):

“ACTION: PBRC to revisit future board meeting and AGM format in July 2021. (Item 6.6.2 Virtual Meetings: how should the CSA move forward with meeting formats? Virtual? In-person? Hybrid?)”

This decision was based on the following revisions to Bylaw 1 – Organizational, at the Feb 2, 2022 board meeting:

“Section 4.16.7: Added subsection to permit virtual participation in Board Meetings and set expectations and responsibilities of staff and board members.

9.1.2 Member Meetings: Reinstated former content re physical location for member meetings, and added a subsection explicitly permitting in-person, virtual, or hybrid Member Meetings, including Annual General Meetings (AGMs).”

11.9.3 PBRC Announcements Next Board Meeting

This item was not discussed due to limited time.

11.9.4 Adjourn

Meeting adjourned at 3:25 pm.

MINUTES

Policy & Bylaw Review Committee (PBRC)
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Microsoft Teams



Next Meeting Dates

PBRC

- # 12 – Wed, Apr 7, 1:00 - 2:30

Upcoming WG Meeting Dates

N/A

Parking Lot

- Staff Committees Reconciliation
- Joint Referendums (GSA/CSA) Policy

Outstanding Business List (OBL)

Date (Assigned to OBL)	Action / Follow-up
Nov 16, 2020	Elections- and Referendum-related policies flagged by CRO not related to discussion at the Nov 16, 2020 meeting will be added to future PBRC meeting. (currently underway with the Elections Policy Review WG)
Mar 25, 2021	ACTION: PBRC to revisit future board meeting and AGM format in July 2021. (Item 6.6.2 Virtual Meetings: how should the CSA move forward with meeting formats? Virtual? In-person? Hybrid?) Removed March 23, 2022
Mar 10, 2021	Executive Evaluation Committee Replacement - How to replace? 'the Executive Evaluation Committee was temporarily dissolved at the March 10, 2021 Board Meeting. The Policy & Bylaw Review Committee is to provide a revised EEC policy to the board to replace the end of the 2021 calendar year.'
Jan 27, 2021	RESOLVED that:

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Policy & Bylaw Review Committee (PBRC)
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Microsoft Teams



Date (Assigned to OBL)	Action / Follow-up
	a) the Policy & Bylaw Review Committee (PBRC) review the EAB General Member selection process and provide recommendations to streamline the process of General Member selection to the Board by the end of the 2020-2021 academic year; and i. that the recommended process includes protecting the confidentiality of information submitted by interested General Members.
July 7, 2021	3.12.1 Bus Pass Referendum-Related Policy & Bylaw Amendments e) The Policy & Bylaw Review Committee (PBRC) review all referendum-related CSA policy and bylaws to ensure they are consistent with one another and that they meet the needs of the organization. This includes how referendum questions are carried out when they are in partnership with the Graduate Students Association (GSA), and PBRC will provide recommendations to the CSA Board of Directors at their meeting on September 15, 2021.

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Policy & Bylaw Review Committee (PBRC)
Meeting # 1 – December 1, 2022 – 7pm - 8pm
Microsoft Teams



Attendance

Members

Colleen Bovay	Policy & Transition Coordinator	Present
Nicole Walker	President	Present
Simran Kalra	Director	Present
Jake Levy	Director	Present
Jacob Miller	Director	Present
Kelly Ruigrok	Director	Present
Michelle Wilk	Director	Present (d: 7:19pm)
Martha Yiridoe	Director	Present

Scribe

Colleen Bovay	Policy & Transition Coordinator
---------------	---------------------------------

1.0 Call to Order

‘Quorum shall be three ratified members, one of which must be a Director of the CSA.’

1.0.1 Attendance

Called to order at 7:04 pm.

1.02 Chair

It was decided by consensus that as an introductory meeting the PTC should chair the meeting and having a rotating Chair will begin at the next meeting. A brief description of what being Chair entails was provided. Member Jacob Miller volunteered to chair PBRC Meeting # 2, which had no objections from the membership.

1.0.3 Introductions

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Policy & Bylaw Review Committee (PBRC)
Meeting # 1 – December 1, 2022 – 7pm - 8pm
Microsoft Teams



Everyone introduced themselves and their interest in PBRC.	
1.1 Adoption of the Agenda	
1.1.1 Approve the Agenda	Agenda approved with no additions.
1.1.2 Declarations of Conflicts	No conflicts were declared.
1.2 Ratifications and De-Ratifications	No ratifications or de-ratifications were considered at this meeting.
1.3 Comments from the Chair	
1.3.1 N/A	
1.4 Approval of Past Minutes	
N/A	The PTC explained that the minutes from the final meeting of the 2021-2022 academic year will need to be approved once they have been finalized. These minutes and the minutes from this meeting will be circulated to Members ahead of PBRC Meeting # 2 for review and approval.
1.5 Working Group Updates and Reports	
1.5.1 N/A	
1.6 Business	
1.6.1 Introduction	The PTC provided an explanation of the purpose and duties of the PBRC. The group then read through the PBRC Terms of Reference for a more thorough understanding of PBRC rules and guidelines.
1.6.2 PBRC 2021-2022 Academic Year	The President gave an overview of the main items addressed by the PBRC in the 2021-2022 Academic Year, as the only current member who also sat on the committee in 2021-2022. She spoke about the updates to the Clubs Handbook, which still has additional changes needed, as well as changes to the Electoral Policy regarding the number of required nomination signatures. She noted that

MINUTES

Policy & Bylaw Review Committee (PBRC)

Meeting # 1 – December 1, 2022 – 7pm - 8pm

Microsoft Teams



some changes, such as nomination signature requirements and allowing virtual Board meetings was a result of the changing circumstances of the COVID-19 pandemic. The President also touched on the dissolution of operational committees that were no longer functional or needed for day-to-day operations.

1.6.3 Electoral Policy Review – Co-op Students

Per the motion passed by the Board of Directors to have the PBRC review the eligibility of co-op students to vote and run in CSA elections and report to the Board at the following Board of Directors meeting, the committee discussed the issue.

Jake Levy suggested the addition of an exception in the Bylaw to class co-op students as CSA Members in Good Standing if they have paid the CSA fee in the prior semester or pay the fee while on co-op term.

The President added that the committee should ensure this is feasible with Student Financial Services.

The PTC suggested that a Working Group could be formed to draft a change to the applicable bylaw, which would then be approved by the PBRC through consensus and submitted to the Board of Directors for their approval. This would be beneficial as the Working Group can meet and determine the specifics of the change prior to the next PBRC meeting. The President motivated for a Working Group as well.

Jake Levy volunteered to participate in the Working Group with the PTC.

Members reached consensus to form the Working Group.

1.6.4 Priorities for Winter 2023

The committee discussed topics that they would like to see prioritized in the Winter Semester, including the Electoral Bylaw changes previously discussed.

Jake Levy suggested changes to the Board composition, making the number of representatives for each college proportional to the number of students in each college.

The President suggested a vocabulary change throughout the Policy Manual to change Aboriginal to Indigenous, as Indigenous is now the widely accepted term.

The PTC mentioned the need to change mentions of the Policy and Transition Manager to Policy and Transition Coordinator, per the job title change. The

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Policy & Bylaw Review Committee (PBRC)
Meeting # 1 – December 1, 2022 – 7pm - 8pm
Microsoft Teams



	PTC also mentioned reviewing the priorities from prior years that haven't been addressed yet.
1.7	New Business 1.7.1 No new business was discussed.
1.8	<i>In Camera Session</i> No in camera session was held at this meeting.
1.9	Adjournment 1.9.1 Adjourn Meeting adjourned at 7:57 pm.

Next Meeting Dates

PBRC

TBD

Upcoming WG Meeting Dates

TBD

Motion

Board of Directors Meeting # 12

January 18, 2023



Item 12.11.1

2023-2024 Salary & Wage Recommendations

MOTION: to approve the 2023-2024 Salary & Wage Recommendations as recommended and forwarded by the Finance Committee and presented in the January 18, 2023 board agenda package.

Moved: Nicole Walker, President

Seconded:

Central Student Association Salary & Wage Recommendations

For the 2023-2024 Fiscal Year

Annual Increase to fees per Consumer Price Index for 2020-2021: 2.1%

Annual Increase to fees per Consumer Price Index for 2021-2022: 1.85%

Annual Increase to fees per Consumer Price Index for 2022-2023: 3.5%

	Additional Detail	2021-2022	Increase	2022-2023	Increase	2023-2024
Provincially Legislated Minimum Wage	Cash payment	\$ 15.00		\$ 15.50		\$ 15.50
Bullring PT Minimum Wage (with 4% vacation)	PT - max 15 hrs/week	\$ 15.86	1.67%	\$ 16.12	3.20%	\$ 16.64
CSA PT Service Staff Base Rate (includes 4% vacation)	PT - max 15 hrs/week	\$ 16.64	1.85%	\$ 16.96	3.48%	\$ 17.55
FoodBank & Bike Centre Coordinator (FT)	FT - 32.5 - 35 hrs/week	\$ 35,500.00	1.85%	\$ 36,157.00	3.50%	\$ 37,422.00
Permanent/Renewable Staff	Varied Contracts			\$ -		\$ -
Executive Staff	Full time, min 37 hours	\$ 36,756.00	1.85%	\$ 37,436.00	3.50%	\$ 38,746.00

Reviewed by the Finance Committee on November 28, 2022

Recommended forward to the Board of Directors on January 18, 2023

Motion

Board of Directors Meeting # 12
January 18, 2023



Item 12.11.2
Appoint Hiring Committee: Front Office Assistant

WHEREAS there is a vacancy in the position of Front Office Assistant due to a resignation;

WHEREAS CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

WHEREAS the Office Manager/Executive Support is the Direct Supervisor for the position of Front Office Assistant; and

WHEREAS the CSA President is the Executive Supervisor for the position of Front Office Assistant;

BE IT RESOLVED:

- a) that the following CSA Director be appointed to the Hiring Committee for the position of Front Office Assistant:

[one Director]

- b) that Nicole Walker, President, be appointed to the Hiring Committee for the position of Front Office Assistant; and
- c) that the Office Manager/Executive Support be appointed to the Hiring Committee for the position of Front Office Assistant.

Moved: Nicole Walker, President

Seconded:

NOTICE OF MOTION

Board of Directors Meeting # 12

January 18, 2023



Item 12.11.3

Notice: Bylaw Amendment re Policy & Bylaw Review Committee (PBRC)

Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting.

Notice of this motion is hereby provided at the Board meeting on January 18, 2023.

The following motion will be considered at the Board meeting on February 1, 2023.

MOTION: That CSA Bylaw 1 – Organizational be amended as follows:

That **Bylaw 1 – Organizational, Section 2.1** be deleted and replaced with the following wording:

Members of the CSA shall be registered undergraduate students at the University of Guelph, who:

- a) Pay a CSA membership fee; or
- b) Pay a Co-Op work term fee.

That **Bylaw 1 – Organizational, Section 2.8.2 a)** be deleted and replaced with the following wording:

Members of the CSA shall have the following responsibilities:

- a) Payment of the designated CSA membership fee or the Co-Op work term fee

See following page for information on CSA Bylaw 1 – Organizational

NOTICE OF MOTION

Board of Directors Meeting # 12

January 18, 2023



Bylaw 1 – Organizational, Section 2.1

Current wording:

Members of the CSA shall be all registered undergraduate students, who pay a CSA membership fee, at the University of Guelph.

Proposed wording:

Members of the CSA shall be registered undergraduate students at the University of Guelph, who:

- a) Pay a CSA membership fee; or
- b) Pay a Co-Op work term fee.

Bylaw 1 – Organizational, Section 2.8.2 a)

Current wording:

Members of the CSA shall have the following responsibilities:

- a) Payment of the designated CSA membership fee

Proposed wording:

Members of the CSA shall have the following responsibilities:

- a) Payment of the designated CSA membership fee or the Co-Op work term fee

Motion

Board of Directors Meeting # 12

January 18, 2023



Item 12.11.4

CSA Annual General Meeting (AGM) 2023: President's Notice

President's Notice

As per CSA Bylaw 1, Section 9.1.3, I hereby give notice that the Annual General Meeting of the Central Student Association shall take place on:

Wednesday, March 15, 2023 at 6:00 pm
Location: Peter Clark Hall

Call for Business Items

As per Bylaw 1, Section 9.1.9., I hereby invite any business items for the CSA Annual General Meeting be provided to the CSA Policy & Transition Coordinator (csaptc@uoguelph.ca) no later than:

Friday, February 17, 2023 at 5:00 pm

For more information, please contact the CSA Office.

Nicole Walker

CSA President

January 18, 2023

MOTION: that the President's Notice of the CSA's 2023 Annual General Meeting, to be held on Wednesday, March 15, 2023, beginning at 6:00 pm in Peter Clark Hall; and of the call to members to submit AGM business items no later than Friday, February 17, 2023 at 5:00 pm, be received as information by the CSA Board of Directors.

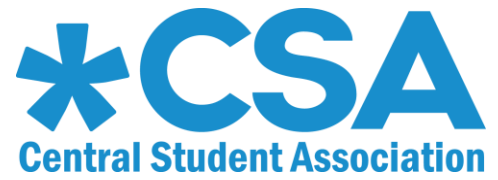
Moved: Nicole Walker, President

Seconded:

Motion

Board of Directors Meeting # 12

January 18, 2023



Item 12.11.5 2023-2024 CSA Board Meeting Schedule

MOTION: that the CSA Board of Directors approve the 2023-2024 Board of Directors Meeting Schedule as included in the January 18, 2023, Board Agenda Package.

Moved: Nicole Walker, President

Seconded:

Motion

Board of Directors Meeting # 12

January 18, 2023



DRAFT Board Meeting Schedule 2023-2024

Summer 2023

1.	May 31, 2023	6:00 pm	Microsoft Teams
2.	June 14, 2023	6:00 pm	Microsoft Teams
3.	July 5, 2023	6:00 pm	Microsoft Teams
4.	July 19, 2023	6:00 pm	Microsoft Teams

Fall 2023

5.	August 30, 2023	6:00 pm	Microsoft Teams
6.	September 20, 2023	6:00 pm	UC 442
7.	October 4, 2023	6:00 pm	UC 442
8.	October 18, 2023	6:00 pm	UC 442
9.	November 1, 2023	6:00 pm	UC 442
10.	November 15, 2023	6:00 pm	UC 442
11.	November 29, 2023	6:00 pm	UC 442

Winter 2024

12.	January 17, 2024	6:00 pm	UC 442
13.	January 31, 2024	6:00 pm	UC 442
14.	February 14, 2024	6:00 pm	UC 442
15.	February 28, 2024	6:00 pm	UC 442
16.	March 27, 2024	6:00 pm	UC 442
17.	April 3, 2024	6:00 pm	UC 442

Motion

Board of Directors Meeting # 12

January 18, 2023



Mandatory Board Training Schedule

1.	May 17, 2023	6:00 pm	Microsoft Teams
2.	September 13, 2023	6:00 pm	UC 442
3.	January 10, 2024	6:00 pm	UC 442

2023 Annual General Meeting

Wednesday, November 22, 2023

2024 General Members Meeting

Wednesday, March 13, 2024

Schedule Considerations

- Need to meet policy for minimum number of Board Meetings as per Bylaw 1 – Organizational (i.e., minimum of 4 x board meetings per semester).
- Board Meetings are historically Wednesdays, beginning at 6:00 pm.
- No Board Meetings during Reading Weeks, Winter Break, or exams.
- Board Training is scheduled at the beginning of each semester, one week prior to a Board Meeting.
- First meeting after the Winter Break has historically been scheduled the week following the return of students from break.
- Fall and Winter semester Board Meetings should be integrated with the Elections Cycle (ratifying candidates, last-minute policy changes if required.)
- Cross-referenced with the University of Guelph Multi-Faith Calendar to account for religious holidays that have suggested accommodations.
- CSA Annual Budget is usually approved at the Final Board Meeting in April.
- After reviewing the Ontario Not-For-Profit Corporations Act, recent legislative changes require our Annual General Meeting to occur by November for presenting and having our audited statements approved by the membership.

Motion

Board of Directors Meeting # 12

January 18, 2023



Item 12.11.6

Response to the Guelph Iranian Student Association & Central Student Association

WHEREAS on November 30, 2022, a statement from the Guelph Iranian Student Association was brought forward for the Central Student Association to bring several calls to action to the University's attention;

WHEREAS on December 22, 2022, the Interim Vice-Provost of Student Affairs responded to the calls to action through a letter of their own;

BE IT RESOLVED that the Central Student Association's Board of Directors receive the letter as information;

BE IT FURTHER RESOLVED that the CSA Executive continue to meet with and support the Guelph Iranian Student Association to ensure their collective needs are met.

Moved: Jena-Lee Ashley, VP External

Seconded:



STUDENT AFFAIRS

TO: Guelph Iranian Student Association and the Central Student Association
FROM: Irene Thompson, Interim Vice-Provost, Student Affairs
DATE: December 22, 2022

Dear Members of the Guelph Iranian Student Association,

I am writing to you today in response to the statement that the Central Student Association (CSA) recently shared with me and the University community on behalf of the Guelph Iranian Student Association (GISA).

The news of violent acts unfolding in Iran and around the world is distressing. The University stands by its [statement](#) condemning these acts of violence and remains committed to supporting our community through these difficult times.

Many students are experiencing financial hardship right now, and the stress associated with reports of global violence and unrest exacerbate this challenge. U of G has taken action to mitigate the impact on Iranian students and others on campus who need help. [Student Financial Services](#) has extended the deadline for payment for Iranian students and will allow them to carryforward a balance owing into the winter semester. Winter 2023 course registration will not be affected. [Financial Aid Counsellors](#) will assist students who need support to navigate payment options and/or request emergency funding. International student bursaries are also open to [undergraduate](#) and [graduate](#) students for application. Through both means, select Iranian students with defined needs have already secured financial supports. I encourage members of your association to explore the options available to you or reach out to a counsellor for assistance.

We are also aware that some Iranian students may experience challenges in securing required documents or resources to apply for admissions. Our [Admission Services](#) and [Office of Graduate and Postdoctoral Studies](#) offices are available to speak with any student who finds themselves in this situation. If you are aware of any such students, please direct them to these offices.

As you say, the current global environment and the difficulties it is causing may affect student health and wellness. [Student Wellness Services](#) offers a variety of phone, in-person and online health and wellness supports including same day drop-in counselling for racialized students and students of colour. International students also have access to an online mental health program called [keep.meSAFE](#) that offers chat support in five languages and phone support in many others. They will do their best to match you with a counsellor who can support you in your preferred language and are available 24/7.

Office of the Vice-Provost (Student Affairs)

Fourth Floor, University Centre South
50 Stone Road East
Guelph, Ontario, Canada N1G 2W1
T: 519 824 4120 x 53868

uoguelph.ca/studentaffairs

Sometimes it is hard to know what resources are available, and it can be difficult to navigate on your own. The University's [International Student Advisors](#) are here to help you. These advisors provide one-on-one confidential advising to international students and are available by appointment or drop-in. Please reach out to them or one of our [Academic Program Counsellors](#) if you need support.

I know that the GISA is interested in participating in a sharing circle. We are working to facilitate this event in the New Year and will share details with the GISA when available.

The University will continue to assess the resources and supports available to students and will adapt as necessary in response to changes in local and global contexts. My team and I are committed to ongoing engagement with the CSA and GISA to ensure that we are informed of the evolving needs of our students.

Sincerely,

A handwritten signature in black ink that reads "Irene Thompson". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Irene Thompson
Interim Vice-Provost, Student Affairs

Office of the Vice-Provost (Student Affairs)

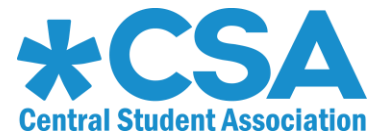
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Guelph, Ontario, Canada N1G 2W1
T: 519 824 4120 x 53868

uoguelph.ca/studentaffairs

Motion

Board of Directors Meeting # 12

January 18, 2023



Item 12.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 12 on January 18, 2023 be adjourned at pm.

Moved:

Seconded: