


Bylaw 4 Policy of the CSA



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Revision	Board Approval Date
Minor formatting throughout: standardizing text formatting, ensuring multi-level list formatting, renumbering, removal of policy change references prior to the 2020 AGM.	Feb 10, 2021
Revised 1.1.2. with added context to Issues-based policy classifications.	Feb 10, 2021
Pete Wobschall , Policy & Transition Manager	
Signature 	Date Feb 11, 2021

1.0 Policy Manual

1.1 Policy Resolutions of the CSA, as set by the Board, will be recorded in the Central Student Association Policy Manual. Policies will be deemed an Issue-Based policy or an Operational policy and be distinguished as such in the Central Student Association Policy Manual.

1.1.1 Operational Policy

Generally consists of policy that outlines the framework of managing the operations of the CSA.

1.1.2 Issues-Based Policy

Generally consists of policy that the CSA takes a stance on. It is policy that either opposes, supports and/or condones, but not limited to, actions that the Union or a third-party carries out. An example of such policy is taking a stance on international, national and domestic issues, such as tuition fees.

a) Issues-based policies that are integral to CSA activities, reflect organizational values, or guide strategic focus, and are generally an ongoing consideration or philosophy, are included in CSA Appendix I – Issues Policy.

b) All other issue-based policies not included in Appendix I – Issues Policy shall be archived in the Issues-Based Resolutions Record of the Policy Manual for a period of three years.

1.2 Policy Resolutions shall represent the considered or general view of the CSA with respect to any issue and may have limited or unlimited temporal reference. A Policy Resolution shall in most respects pertain to the prudent conduct, sagacity, course, or general plan of action to be adopted by the CSA.

1.3 All Policy Resolutions adopted by the Board shall be the official policy position of the CSA.

2.0 Establishment, Amendment, Suspension or Rescindment of Policy

2.1 Policy Resolutions shall require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board. A Policy Resolution passed by a two-thirds majority vote shall be considered an official Policy of the CSA.

- 2.2 Amendments to a policy must be submitted and included in the Board package for Review prior to the Board meeting. All amendments require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.
- 2.3 The suspension of policies, or a section of a policy, must be submitted and included in the Board package for review prior to the Board meeting. All suspensions require a one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.
- 2.4 The rescindment of a policy resolution shall require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.
- 2.5 All policy remains the policy of the CSA until rescinded by a vote of the Board.

3.0 Review of Policy

- 3.1 The Policy and Bylaw Review Committee shall review Policy Resolutions of the CSA on a three-year cycle.
- 3.2 Members interested in reviewing policy outside of this three-year cycle may provide written notification to the Board of Directors at a scheduled meeting of the Board.

However, formal approval by the Board of Directors is not required to start the review process of a policy of the CSA.