

MINUTES

Board of Directors Meeting # 6
September 13, 2023 – 6:00 pm
UC 442



Attendance – September 13, 2023

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Jonah Greenhut	College of Arts	Present	
Vacant	College of Arts		
Daniel Spinner	College of Biological Science	Present	
Vacant	College of Biological Science		
Jake Levy	College of Engineering and Physical Sciences	Present	
Vacant	College of Engineering and Physical Sciences		
Mason Friebe	College of Social and Applied Human Sciences	Present	
Vacant	College of Social and Applied Human Sciences		
Mauricio Fernandez	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Present	
Vacant	Ontario Agricultural College		
Vacant	Ontario Agricultural College		
Noam Einy	Ontario Veterinary College	Present	
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	College of Arts Student Union		
Natalie Wilkinson	College of Biological Science Student Council	Present	
Abdul Rafe Khan	College of Engineering and Physical Sciences Student Council	Present	
Vacant	College of Social and Applied Human Sciences - Student Alliance		
Ethan Gouveia	Lang Students' Association	Present	
Taylor Legge	Student Federation of the Ontario Agricultural College	Present	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Samantha Scott	Indigenous Student Society (ISS)	Present	
Chikaima Ifezue	Guelph Black Students Association (GBSA)	Present	
Vacant	Guelph Queer Equality (GQE)		
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Vacant	International Student Organization (ISO)		
Emma LeBrun	Interhall Council (IHC)	Present	a: 6:49pm
Naomi Amayaevbo	Guelph Campus Co-op	Present	
Eknoor Walia	Ontario Public Interest Research Group (OPIRG)	Present	
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Shaima Alam	President	Present	
Vacant	Vice President Student Experience		
Junpyo Lee	Vice President Academic	Present	
Samar Tariq	Vice President External	Present	

Staff	Position
Cameron Olesen	Chair
Colleen Bovay	Policy & Transition Coordinator
Nikki Tu	Scribe

Guest	Affiliation
William Coleman	Chief Returning Officer
Zohniyya Qutub	UC Board Undergraduates
Nicola Whitlock	UC Board Undergraduates

*Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.
If they leave before Adjournment, their departure time (d) is shown.
If no time is shown in the column, they were present for the entire meeting.*

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Summary of Resolutions

6.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 6 on September 13, 2023, be approved as printed and distributed.

Motion Carried

MOTION TO AMEND: that the agenda be reordered so that item **6.11.8: Appoint University Centre Board Undergraduate Student Representatives** is the first item of discussion;

AND FURTHER that the agenda be reordered so that item **6.11.1: CSA Fall 2023 By-Election: Nomination and Candidates' Packages** is the second item of discussion.

Motion Carried

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 6 on September 13, 2023, be approved as amended with:

- The reordering of the agenda so that item **6.11.8: Appoint University Centre Board Undergraduate Student Representatives** is the first item of discussion; and
- The reordering of the agenda so that item **6.11.1: CSA Fall 2023 By-Election: Nomination and Candidates' Packages** is the second item of discussion.

Motion Carried

6.3.1 Ratification of OPIRG Representative

MOTION: That Eknor Walia be appointed as the Ontario Public Interest Group representative on the 2023-24 CSA Board of Directors, effective immediately.

Motion Carried

6.7 Executive Updates

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MOTION: That the following Executive Updates be received as information:

6.7.1	President	September 13, 2023
6.7.2	VP Student Experience (vacant)	
6.7.3	VP Academic	September 13, 2023
6.7.4	VP External	September 13, 2023

Motion Carried

6.10.1 Revised Hiring Committee Report: FoodBank Coordinator

WHEREAS Jude Akrey was selected as the successful candidate for the position of FoodBank Coordinator and had a start date of April 24, 2023;

WHEREAS Jude Akrey served in the role of FoodBank Coordinator until July 26, 2023;

WHEREAS given the short time frame from the previous hiring process, the other interviewees who met the scoring requirements were reconsidered for the role by the Executive Supervisor for the position, Samar Tariq, VP External, and members of the core staff team;

WHEREAS the interviewee with the second highest score, Joy Amyotte, accepted the position of FoodBank Coordinator with a start date of August 21, 2023; and

WHEREAS the Hiring Committee Report for Joy Amyotte as received by the Board of Directors at the July 19 Board Meeting did not include the above context to the hiring;

BE IT RESOLVED that the Board of Directors receive the revised hiring report for the position of FoodBank Coordinator as information.

Motion Carried

6.10.2 Hiring Committee Report: Business Office Assistant

MOTION: That the hiring of Sabrina Tamilya for the position of Business Office Assistant be approved, as recommended by the Hiring Committee.

Motion Carried

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6.10.3 Hiring Committee Report: Board Scribe

MOTION: That the hiring of Nikki Tu for the position of Board Scribe be approved, as recommended by the Hiring Committee.

Motion Carried

6.10.4 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Motion Carried

611.1 CSA Fall 2023 By-Election: Nomination and Candidates' Packages

(a) Speaking Rights: Chief Returning Officer

WHEREAS CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

BE IT RESOLVED that speaking rights be extended to William Coleman, Chief Returning Officer, for a presentation regarding the CSA Fall 2023 By-Election.

Motion Carried

b) Presentation

WHEREAS CSA Policy Appendix G: Electoral, Section 2.8 states that the CSA Elections Office, in collaboration with the President and Policy & Transition Coordinator, shall prepare and update all applicable elections forms and ensure that they are consistent with CSA bylaws and policies and provided to the Board of Directors;

BE IT RESOLVED That the presentation by William Coleman, Chief Returning Officer (CRO) regarding the CSA Fall 2023 By-Election be received by the Board of Directors as information;

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AND FURTHER that the Director Nomination Package, Director Candidates' Package, Executive Nomination Package, and Executive Candidates' Package, as included in the Board Agenda Package, be received by the Board of Directors as information.

Motion Carried

6.11.2 Fall 2023 By-Election Promotional Strategy

WHEREAS CSA Policy Appendix G: Electoral, Section 4.3 states that the President will create an election campaign strategy to promote the CSA elections during the nomination, campaign, and voting periods; and

WHEREAS Section 4.3.1 states that the campaign strategy should be submitted to the Board of Directors for information;

MOTION: That the Fall 2023 By-Election Promotional Strategy, as included in the Board Agenda Package, be received as information.

Motion Carried

6.11.3 Director Class Talks: re Fall 2023 By-Election

WHEREAS CSA Bylaw 1: Organizational, Section 4.10.1 (d) states: "Each Director shall... be prepared to speak to classes during times of significant importance to the CSA, including but not limited to Annual General Meetings, General Member Meetings, Elections, hiring, large-scale programs and Awareness Weeks";

WHEREAS CSA Policy Appendix G: Electoral, Section 4.2 states that Directors will be required to complete a minimum of one class talk to promote the election for the nomination period and a minimum of one class talk during the voting period; and

WHEREAS it is important to maximize promotional efforts encouraging undergraduate members to run and vote in the elections so that Board and Executive vacancies are filled, the minimum quorum requirements are met, and a successful election process is achieved;

BE IT RESOLVED that each Director schedule and present at least one class talk before or during the Nomination Period and at least one class talk during the Voting Period of the Fall 2023 By-Election;

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FURTHER that the Chief Returning Officer provide Directors with suggested speaking points that may be used in their election class talks;

AND FURTHER that Directors provide the date and location of their presentation(s) to the CRO so that this information is included in the final Election Results Report.

Motion Carried

6.11.4 Appoint Elections Appeals Board (EAB)

WHEREAS CSA Policy Appendix G, Section 27.3.1 states that the Elections Appeals Board (EAB) shall consist of the following:

- Three Directors and
- Two General Members of the CSA in good standing

MOTION: that the following Directors be appointed to the Elections Appeals Board (EAB) for the 2023-2024 academic year:

Emma Lebrun
Abdul Khan
Taylor Legge

AND FURTHER that the following General Members of the CSA be appointed to the Elections Appeals Board (EAB) for the 2023-2024 academic year:

Jadyn Koehler
Jasmine Gill

Motion Carried

6.11.5 Appoint Board Director to Elections and Referendum Committee

WHEREAS the Elections and Referendum Committee is responsible for overseeing the operations of CSA Elections and ensuring the electoral bylaw and policy of the CSA are upheld throughout the elections;

WHEREAS CSA Policy Appendix G, Section 3.2.1 requires membership of the committee to consist of the President, Policy & Transition Coordinator, CRO, ARO, and two Directors; and

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WHEREAS at the Board of Directors Meeting on August 30, 2023, the motion to appoint the Elections and Referendum Committee received only one Director volunteer to join the committee, leaving a vacancy;

BE IT RESOLVED that the following Director be appointed to the Elections and Referendum Committee for the 2023-2024 academic year:

Mauricio Fernandez

Motion Carried

6.11.6 Call For Nominations to Senate

WHEREAS the CSA VP Academic received a letter regarding a call for nominations to Senate; and

WHEREAS this student leadership opportunity may be of interest to Board Directors and General Members of the CSA;

MOTION: for the Board of Directors to receive the letter regarding the Call For Nominations to Senate as included in the Board Agenda Package, as information.

Motion Carried

6.11.7 Elections Report

WHEREAS at the Emergency Board Meeting on March 15, 2023 the Board of Directors approved a motion which included resolutions regarding a review of the CSA Elections Office and elections processes and policies; and

WHEREAS the motion resolved that the Board of Directors will receive a report to be updated on the progress of the resolutions ahead of the Fall 2023 By-Election;

BE IT RESOLVED that the Elections Report, as included in the Board Agenda Package, be received as information.

Motion Carried

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6.11.8 Appoint University Centre Board Undergraduate Student Representatives

WHEREAS the University Centre is a central building used by students on campus for organizational and social space, and as a building that was built and continues to be funded by student fees;

WHEREAS the CSA believes that the University Centre should be controlled by students;

WHEREAS the University Centre Board requires membership of ten undergraduate students appointed by the CSA, as well as five undergraduate students as alternate members, as per the Constitution of the University Centre Board; and

WHEREAS the University Centre Board currently has five vacancies for undergraduate student members;

BE IT RESOLVED that the following undergraduate students be appointed to the University Centre Board for a term of up to two years, as recommended forward by the University Centre Board Selection Committee:

William Coleman
Zohniyya Qutub
Nicola Whitlock
Manahil Zaid
Aadya Kapoor

FURTHER to appoint Junpyo Lee, VP Academic to the University Centre Board;

AND FURTHER that the following Board Directors be appointed as alternate members of the University Centre Board for a term of up to two years:

Jonah Greenhut
Jake Levy
Samantha Scott

Motion Carried

6.11.9 Appendix D Section 7 (Petitions, Delegations, and Representations Committee) Policy Review re. PBRC

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Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion was provided at the Board meeting on August 2, 2023

WHEREAS the Policy & Bylaw Review Committee implemented a Working Group to conduct a review of the Petitions, Delegations, and Representations Committee Policy; and

WHEREAS the Policy & Bylaw Review Committee has recommended forward the amendments as resolved from the review;

BE IT RESOLVED that the amendments to Appendix D Section 7 (Petitions, Delegations, and Representations Committee) be approved as recommended by the Policy & Bylaw Review Committee and as presented in the Board Agenda Package.

Motion Carried

MOTION TO AMEND:

WHEREAS the Policy & Bylaw Review Committee implemented a Working Group to conduct a review of the Petitions, Delegations, and Representations Committee Policy; and

WHEREAS the Policy & Bylaw Review Committee has recommended forward the amendments as resolved from the review and gave notice as of August 2, 2023 to the Board of Directors;

WHEREAS since the notice of the amendments was given, staffing changes that impact the policy amendments have occurred; and

WHEREAS the Policy and Bylaw Review Committee has given approval to the further amendments to address the discrepancy;

BE IT RESOLVED that the Board of Directors allow further amendments to Appendix D Section 7 (Petitions, Delegations, and Representations Committee) to be considered as recommended by the Policy & Bylaw Review Committee;

AND FURTHER for the Board of Directors to approve the amendment of replacing all uses of “administrative assistant” in Appendix D Section 7 to “designated staff member”.

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6.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 6 on September 13, 2023, be adjourned at 7:40 pm

Motion Carried

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Agenda – September 13, 2023

6.0	Call to Order	
6.1	Land Acknowledgement Member Taylor Legge	
6.2	Adoption of the Agenda 6.2.1 Approve the Agenda 6.2.2 Declarations of Conflicts	1
6.3	Ratifications and De-Ratifications 6.3.1 Ratify OPIRG Representative	
6.4	Comments from the Chair 6.4.1 Introductions and Pronouns	
6.5	Approval of Past Minutes	
6.6	Executive Committee Minutes	
6.7	Executive Updates 6.7.1 President – September 13, 2023 6.7.2 VP Student Experience (vacant) 6.7.3 VP Academic – September 13, 2023 6.7.4 VP External – September 13, 2023	
6.8	Director Reports	
6.9	CSA Service Update and Report	
6.10	Committee Updates and Reports 6.10.1 Revised Hiring Committee Report: FoodBank Coordinator 6.10.2 Hiring Committee Report: Business Office Assistant 6.10.3 Hiring Committee Report: Board Scribe 6.10.4 Summary of Committee Appointments	
6.11	Business 6.11.1 CSA Fall 2023 By-Election: Nomination and Candidates' Packages 6.11.2 Fall 2023 By-Election Promotional Strategy 6.11.3 Director Class Talks re. Fall 2023 By-Elections 6.11.4 Appoint Elections Appeals Board 6.11.5 Appoint Board Director to Elections and Referendum Committee 6.11.6 Call for Nominations to Senate 6.11.7 Elections Report 6.11.8 Appoint University Centre Board Undergraduate Student Representatives 6.11.9 Appendix D Section 7 (Petitions, Delegations, and Representations Committee) Policy Review re. PBRC	

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6.12	New Business 6.12.1	
6.13	Announcements	
6.14	In Camera Session 6.14.1	
6.15	Adjournment	

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Minutes – September 13, 2023

6.0 Call to Order

The meeting was called to order at 6:18 pm.

6.1 Land Acknowledgement

Member Taylor Legge delivered the following land acknowledgement:

Good evening, everyone. I sit on the board as the Ontario Agricultural College representative and have been raised in agriculture my whole life. Because of this I feel a distinct connection to the land, and what it means to call a certain geography yours. The concept of land stewardship and land ownership is so important to acknowledge. Today we have the privilege to meet in this building, which sits on the ancestral lands of the Attawandaron people, and the treaty lands of the Mississaugas of the Credit. From this I encourage everyone to remain thoughtful about the land they stand on, and the history behind it. We are grateful to be able to use this land today, and we use this gratitude to acknowledge the significance of the Dish with One Spoon Covenant as we strive to strengthen our relationships between indigenous people and settlers. I come from Bruce County, which is bordered by 2 reserves, and in the past month we have had a mayor resign due to culturally insensitive comments about the new funding received to take the Neyashingaming reserve off of a boil water advisory and build a new water treatment plant. We are reminded that, while we work every day, to repair damaged relationships with the Indigenous community, we are far from where we need to be. Thank you.

6.2 Adoption of the Agenda

6.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 6 on September 13, 2023, be approved as printed and distributed.

Moved: Jake Levy

Seconded: Abdul Khan

Motion Carried

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MOTION TO AMEND: that the agenda be reordered so that item **6.11.8: Appoint University Centre Board Undergraduate Student Representatives** is the first item of discussion;

AND FURTHER that the agenda be reordered so that item **6.11.1: CSA Fall 2023 By-Election: Nomination and Candidates' Packages** is the second item of discussion.

Moved: Shaima Alam, President

Seconded: Jonah Greenhut

Motion Carried

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 6 on September 13, 2023, be approved as amended with:

- The reordering of the agenda so that item **6.11.8: Appoint University Centre Board Undergraduate Student Representatives** is the first item of discussion; and
- The reordering of the agenda so that item **6.11.1: CSA Fall 2023 By-Election: Nomination and Candidates' Packages** is the second item of discussion.

Motion Carried

6.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

6.3 Ratifications and De-Ratifications

6.3.1 Ratification of OPIRG Representative

MOTION: That Eknor Walia be appointed as the Ontario Public Interest Group representative on the 2023-24 CSA Board of Directors, effective immediately.

Moved: Jonah Greenhut

Seconded: Mauricio Fernandez

Motion Carried

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6.4 Comments from the Chair

If at any point during the meeting you wish to request the Speaker's List, please raise your placard.

If you need to raise a Point of Information, a Point of Personal Privilege, a Point of Parliamentary Procedure, or a Point of Order, please raise your hand.

6.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

6.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

6.7.1	President	September 13, 2023
6.7.2	VP Student Experience (vacant)	
6.7.3	VP Academic	September 13, 2023
6.7.4	VP External	September 13, 2023

Moved: Jake Levy

Seconded: Emma Lebrun

Motion Carried

6.7.1 President

We had a successful orientation week with numerous student interactions, established the presence of CSA through distinguishable capes and events.

September will be a busy month of preparation for elections, homecoming, and clubs day next week.

We have onboarded four CSA staff and three more positions are in the process of hiring.

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We have reached 5K followers on our CSA Instagram page. We will be using it more as a tool for resources, deadlines, services, newsletters, and events across campus.

For future events, we are hoping to have a monster mash for Halloween and a Taylor Swift night for November. There will be a couple of Sexy Bingos coming up.

The Bullring's renovation is completed, it will be opening this week. Open Mic will be starting on September 20.

We finished our informational session for elections and have started initiating promotions and bookings.

6.7.3 VP Academic

Regarding the Student Space Initiative's projects, out of six, two are in the UC, one in front of the chiropractor's office and the other in the Booster Juice area. This is to increase space for students to study or socialize.

The University of Guelph Senate issued a call for nomination to Senate. There are eleven vacant undergraduate seats differed by colleges. The deadline to apply is on September 19 at 1 PM.

The Student Memorial Service is happening September 22 from 4-6 PM.

The fall reading week referendum campaign will begin on September 18 to ask students if they want a reading week in the fall semester.

6.7.4 VP External

Has been working on outreach and initiating campaigns, including "Tap In!", Consent Matters, and Fight the Fees which have been successfully executed during O-Week.

Has also been meeting with CSF for logistics in planning National Day of Action in November.

Collaborating with campus partners to work on continuing to tackle food insecurity on campus as well as counts on water fountains.

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The Sustainability Action Funds Launch Party will occur on September 14 at Branion Plaza.

Sat on the Possibility of Seeds Committee and are currently working to centralize a website where all campus and off-campus food resource, donations centres, and food supplies can be found.

Blue Triton Committee continues the conversation of privatization of water, including advocacy research and conversational materials.

The process of hiring a second foodbank assistant is ongoing.

6.8 Director Reports

Member Amayaevbo and Member Fernandez attended the Student Affordable Housing Taskforce meeting.

6.10 Committee Updates and Reports

6.10.1 Revised Hiring Committee Report: FoodBank Coordinator

WHEREAS Jude Akrey was selected as the successful candidate for the position of FoodBank Coordinator and had a start date of April 24, 2023;

WHEREAS Jude Akrey served in the role of FoodBank Coordinator until July 26, 2023;

WHEREAS given the short time frame from the previous hiring process, the other interviewees who met the scoring requirements were reconsidered for the role by the Executive Supervisor for the position, Samar Tariq, VP External, and members of the core staff team;

WHEREAS the interviewee with the second highest score, Joy Amyotte, accepted the position of FoodBank Coordinator with a start date of August 21, 2023; and

WHEREAS the Hiring Committee Report for Joy Amyotte as received by the Board of Directors at the July 19 Board Meeting did not include the above context to the hiring;

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BE IT RESOLVED that the Board of Directors receive the revised hiring report for the position of FoodBank Coordinator as information.

Moved: Shaima Alam, President
Seconded: Jonah Greenhut

Motion Carried

6.10.2 Hiring Committee Report: Business Office Assistant

MOTION: That the hiring of Sabrina Tamilia for the position of Business Office Assistant be approved, as recommended by the Hiring Committee.

Moved: Shaima Alam, President
Seconded: Abdul Khan

Motion Carried

6.10.3 Hiring Committee Report: Board Scribe

MOTION: That the hiring of Nikki Tu for the position of Board Scribe be approved, as recommended by the Hiring Committee.

Moved: Shaima Alam, President
Seconded: Jake Levy

Motion Carried

6.10.4 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved: Abdul Khan
Seconded: Jonah Greenhut

Motion Carried

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6.11 Business

6.11.1 CSA Fall 2023 By-Election: Nomination and Candidates' Packages

(a) Speaking Rights: Chief Returning Officer

WHEREAS CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

BE IT RESOLVED that speaking rights be extended to William Coleman, Chief Returning Officer, for a presentation regarding the CSA Fall 2023 By-Election.

Moved: Shaima Alam, President

Seconded: Jake Levy

Motion Carried

The CRO summarized the primary changes applied to the candidate's packages and nomination packages for the Fall 2023 By-Election. They noted the key dates of the election, including the two general information sessions that have been newly added, to be led by the CSA President.

The CRO noted that the main change to the packages is regarding the system for infractions, moving from a budget reduction system to a demerit point system.

The CRO reviewed the list of commitments for executive candidates and noted that they have been updated to reflect that candidates will be expected to work a minimum of 20 hours per week for the remainder of the fall semester, recognizing that candidates may already be in a full courseload, and that the separate requirements for the winter semester are listed.

b) Presentation

WHEREAS CSA Policy Appendix G: Electoral, Section 2.8 states that the CSA Elections Office, in collaboration with the President and Policy & Transition Coordinator, shall prepare and update all applicable elections forms and ensure that they are consistent with CSA bylaws and policies and provided to the Board of Directors;

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BE IT RESOLVED That the presentation by William Coleman, Chief Returning Officer (CRO) regarding the CSA Fall 2023 By-Election be received by the Board of Directors as information;

AND FURTHER that the Director Nomination Package, Director Candidates' Package, Executive Nomination Package, and Executive Candidates' Package, as included in the Board Agenda Package, be received by the Board of Directors as information.

Moved: Shaima Alam, President

Seconded: Jake Levy

Member Greenhut raised a point of parliamentary procedure to ask if the board can amend the packages in any way.

The PTC noted that the motion is to receive the packages as information, but if any members have concerns with anything in the packages, they can discuss the changes they would like to see and bring forward a motion to amend the packages with those changes if needed.

Member Greenhut inquired if the Candidate's Forum is guaranteed and why it isn't included in the list of campaigning commitments.

The PTC answered that the Candidate's Forum will be happening as it was recently added to the electoral policy, as it was a previous fixture within CSA Elections, but it hasn't been undertaken post-covid. The PTC noted that the hope is that all executive candidates will attend, despite it not being listed as a requirement.

Motion Carried

6.11.2 Fall 2023 By-Election Promotional Strategy

WHEREAS CSA Policy Appendix G: Electoral, Section 4.3 states that the President will create an election campaign strategy to promote the CSA elections during the nomination, campaign, and voting periods; and

WHEREAS Section 4.3.1 states that the campaign strategy should be submitted to the Board of Directors for information;

MOTION: That the Fall 2023 By-Election Promotional Strategy, as included in the Board Agenda Package, be received as information.

Moved: Shaima Alam, President

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Seconded: Jake Levy

The President highlighted key changes to the promotional strategy, including using hybrid in-person polling stations where students can vote using the electronic ballot at the stations on campus. The President also noted that there will be a Candidate's Forum to help voters be informed to cast their vote and give all candidates a platform to promote their campaigns. In addition, the President discussed the new general information sessions, which will provide students the opportunity to learn more about what the executive positions entail and information about the election. The President reviewed the different stages of the promotional strategy, to align with the different periods of the election.

Motion Carried

6.11.3 Director Class Talks: re Fall 2023 By-Election

WHEREAS CSA Bylaw 1: Organizational, Section 4.10.1 (d) states: "Each Director shall... be prepared to speak to classes during times of significant importance to the CSA, including but not limited to Annual General Meetings, General Member Meetings, Elections, hiring, large-scale programs and Awareness Weeks";

WHEREAS CSA Policy Appendix G: Electoral, Section 4.2 states that Directors will be required to complete a minimum of one class talk to promote the election for the nomination period and a minimum of one class talk during the voting period; and

WHEREAS it is important to maximize promotional efforts encouraging undergraduate members to run and vote in the elections so that Board and Executive vacancies are filled, the minimum quorum requirements are met, and a successful election process is achieved;

BE IT RESOLVED that each Director schedule and present at least one class talk before or during the Nomination Period and at least one class talk during the Voting Period of the Fall 2023 By-Election;

FURTHER that the Chief Returning Officer provide Directors with suggested speaking points that may be used in their election class talks;

AND FURTHER that Directors provide the date and location of their presentation(s) to the CRO so that this information is included in the final Election Results Report.

Moved: Shaima Alam, President

Seconded: Jake Levy

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Member Neiterman inquired if posting on a courselink page can count as a class talk, as it's not easily feasible for directors on co-op to complete class talks on campus.

The PTC confirmed that having a professor post on the class courselink page will count as a class talk for directors who are unable to complete in-person class talks. The PTC added that directors will just need to ensure they're updating the CRO with the outreach they have completed, whether online or in-person.

Motion Carried

6.11.4 Appoint Elections Appeals Board (EAB)

WHEREAS CSA Policy Appendix G, Section 27.3.1 states that the Elections Appeals Board (EAB) shall consist of the following:

- Three Directors and
- Two General Members of the CSA in good standing

MOTION: that the following Directors be appointed to the Elections Appeals Board (EAB) for the 2023-2024 academic year:

Emma Lebrun
Abdul Khan
Taylor Legge

AND FURTHER that the following General Members of the CSA be appointed to the Elections Appeals Board (EAB) for the 2023-2024 academic year:

Jadyn Koehler
Jasmine Gill

Moved: Shaima Alam, President

Seconded: Jonah Greenhut

The President motivated that the Elections Appeals Board only meets on an as-needed basis if a candidate files an appeal. The President noted that the executive did outreach during orientation week since the EAB requires two general members of the CSA along with three board members, so the undergraduate students listed in the motion completed the application to join the EAB.

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Motion Carried

6.11.5 Appoint Board Director to Elections and Referendum Committee

WHEREAS the Elections and Referendum Committee is responsible for overseeing the operations of CSA Elections and ensuring the electoral bylaw and policy of the CSA are upheld throughout the elections;

WHEREAS CSA Policy Appendix G, Section 3.2.1 requires membership of the committee to consist of the President, Policy & Transition Coordinator, CRO, ARO, and two Directors; and

WHEREAS at the Board of Directors Meeting on August 30, 2023, the motion to appoint the Elections and Referendum Committee received only one Director volunteer to join the committee, leaving a vacancy;

BE IT RESOLVED that the following Director be appointed to the Elections and Referendum Committee for the 2023-2024 academic year:

Mauricio Fernandez

Moved: Shaima Alam, President

Seconded: Chikaima Ifezue

Motion Carried

6.11.6 Call For Nominations to Senate

WHEREAS the CSA VP Academic received a letter regarding a call for nominations to Senate; and

WHEREAS this student leadership opportunity may be of interest to Board Directors and General Members of the CSA;

MOTION: for the Board of Directors to receive the letter regarding the Call For Nominations to Senate as included in the Board Agenda Package, as information.

Moved: Junpyo Lee, VP Academic

Seconded: Mauricio Fernandez

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Motion Carried

6.11.7 Elections Report

WHEREAS at the Emergency Board Meeting on March 15, 2023 the Board of Directors approved a motion which included resolutions regarding a review of the CSA Elections Office and elections processes and policies; and

WHEREAS the motion resolved that the Board of Directors will receive a report to be updated on the progress of the resolutions ahead of the Fall 2023 By-Election;

BE IT RESOLVED that the Elections Report, as included in the Board Agenda Package, be received as information.

Moved: Shaima Alam, President

Seconded: Jonah Greenhut

Motion Carried

6.11.8 Appoint University Centre Board Undergraduate Student Representatives

WHEREAS the University Centre is a central building used by students on campus for organizational and social space, and as a building that was built and continues to be funded by student fees;

WHEREAS the CSA believes that the University Centre should be controlled by students;

WHEREAS the University Centre Board requires membership of ten undergraduate students appointed by the CSA, as well as five undergraduate students as alternate members, as per the Constitution of the University Centre Board; and

WHEREAS the University Centre Board currently has five vacancies for undergraduate student members;

BE IT RESOLVED that the following undergraduate students be appointed to the University Centre Board for a term of up to two years, as recommended forward by the University Centre Board Selection Committee:

William Coleman

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Zohniyya Qutub
Nicola Whitlock
Manahil Zaid
Aadya Kapoor

AND FURTHER that the following Board Directors be appointed as alternate members of the University Centre Board for a term of up to two years:

Jonah Greenhut
Jake Levy
Samantha Scott

Moved: Junpyo Lee, VP Academic

Seconded: Jake Levy

MOTION TO AMEND: to add Junpyo Lee, VP Academic, as a member to be appointed to the University Centre Board.

Moved: Junpyo Lee, VP Academic

Seconded: Jake Levy

Motion Carried

The VP Academic noted that the selection committee went through the appropriate process and selected 5 undergraduate student candidates to join the UC Board and start the role in October. He requested 3 volunteers to be appointed as alternates and noted that there may be additional alternates needed, which will be brought at another meeting if required.

Motion Carried

6.11.9 Appendix D Section 7 (Petitions, Delegations, and Representations Committee) Policy Review re. PBRC

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion was provided at the Board meeting on August 2, 2023

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WHEREAS the Policy & Bylaw Review Committee implemented a Working Group to conduct a review of the Petitions, Delegations, and Representations Committee Policy; and

WHEREAS the Policy & Bylaw Review Committee has recommended forward the amendments as resolved from the review;

BE IT RESOLVED that the amendments to Appendix D Section 7 (Petitions, Delegations, and Representations Committee) be approved as recommended by the Policy & Bylaw Review Committee and as presented in the Board Agenda Package.

Moved: Shaima Alam, President
Seconded: Jake Levy

The President motivated that the changes are to make the PDR process more efficient and to include more specific criteria for the committee to use when considering applications.

The President requested to propose the following amendment to the motion.

MOTION TO AMEND:

WHEREAS the Policy & Bylaw Review Committee implemented a Working Group to conduct a review of the Petitions, Delegations, and Representations Committee Policy; and

WHEREAS the Policy & Bylaw Review Committee has recommended forward the amendments as resolved from the review and gave notice as of August 2, 2023 to the Board of Directors;

WHEREAS since the notice of the amendments was given, staffing changes that impact the policy amendments have occurred; and

WHEREAS the Policy and Bylaw Review Committee has given approval to the further amendments to address the discrepancy;

BE IT RESOLVED that the Board of Directors allow further amendments to Appendix D Section 7 (Petitions, Delegations, and Representations Committee) to be considered as recommended by the Policy & Bylaw Review Committee;

AND FURTHER for the Board of Directors to approve the amendment of replacing all uses of “administrative assistant” in Appendix D Section 7 to “designated staff member”.

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Moved: Shaima Alam, President

Seconded: Noam Einy

The President motivated that the process of developing a job description for the new administrative assistant position is going to take a longer timeline than expected, which will also delay the hiring of an administrative assistant to begin the duties outlined in the amendments to the PDR policy. The hope is to further amend the policy to say “designated staff member” instead of “administrative assistant” so that the implementation of the new process and policy is not delayed.

Motion Carried

6.12. New Business

No New Business was presented at this meeting.

6.13 Announcements

The President will be sending out training modules for directors to complete by the next board meeting.

Member Legge shared that the Student Federation of the Ontario Agricultural College is hosting their first pub night tonight in the basement of the UC.

Member Neiterman shared that the Accounting Recruiting Event will take place on September 14 in Peter Clark Hall at 5:30 PM.

Member Levy noted that Guelph Hillel hosted many events during o-week.

Member Ifezue noted that the Guelph Black Student Association is interested in a larger club space as their room for meetings is too small due to the influx of student members.

Member Scott shared that the Indigenous Student Society are working on Truth and Reconciliation Day on September 30.

Member Lebrun noted that Interhall Council hosted 35 events throughout o-week.

Member Greenhut shared that on September 18, Guelph Hillel will be having an event at Franks where the five-dollar cover fee goes to the club as fundraising.

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6.14 In Camera

No In-Camera session was held at this meeting.

6.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 6 on September 13, 2023 be adjourned at 7:40 pm.

Moved: Mauricio Fernandez

Seconded: Jonah Greenhut

Motion Carried

Approved by the Board of Directors

Date: October 4, 2023

Signed: _____

Date: _____

Cameron Olesen
Board Chair

Signed: _____

Date: _____

Colleen Bovay
Policy & Transition Coordinator