Board of Directors Meeting # 2 June 19, 2024 – 6:00 pm Microsoft Teams



Attendance – June 19, 2024

Board of Direct	ors		
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Vacant	College of Biological Science		
Vacant	College of Biological Science		
Jake Levy	College of Engineering and Physical Sciences	Present	
Nate Broughton	College of Engineering and Physical Sciences	Present	
Vacant	College of Social and Applied Human Sciences		
Vacant	College of Social and Applied Human Sciences		
Manpreet Rattan	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Present	a: 6:06pm d: 6:43pm
Gursimran Chadha	Ontario Agricultural College	Regrets	
Bella Litvak	Ontario Agricultural College	Present	
Noam Einy	Ontario Veterinary College	Regrets	
Vacant	Ontario Veterinary College		
Member College G (Appointed)	overnment Representatives	Present / Regrets	Arrived / Departed
Vacant	College of Arts Student Union		
Nathan Cozzi	College of Biological Science Student Council	Regrets	
Noel Johnston	College of Engineering and Physical Sciences Student Council	Present	
Vacant	College of Social and Applied Human Sciences - Student Alliance		
Vacant	Lang Students' Association		
Mira Carter	Student Federation of the Ontario Agricultural College	Present	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	Indigenous Student Society (ISS)		
Maya Liddell	Guelph Black Students Association (GBSA)	Present	
Vacant	Guelph Queer Equality (GQE)		
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Joshua Jacinto	International Student Organization (ISO)	Absent	
Brady Amos	Interhall Council (IHC)	Present	
Naomi Amayaevbo	Guelph Campus Co-op	Present	
Ashley Ames	Ontario Public Interest Research Group (OPIRG)	Present	
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Hartej Singh	President	Regrets	
Simran Kalra	Vice President Student Experience	Present	
Bawneet Singh	Vice President Academic	Present	
Natalie Wilkinson	Vice President External	Present	

Staff	Position	
Cameron Olesen	Chair	
Colleen Bovay	Policy & Transition Coordinator	
	Scribe	

Guest	Affiliation

Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above. If they leave before Adjournment, their departure time (d) is shown. If no time is shown in the column, they were present for the entire meeting.



Summary of Resolutions

2.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 2 on June 19, 2024, be approved as printed and distributed.

Motion Carried

2.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meetings:

2.5.1	CSA Board Meeting # 18	April 10, 2024
2.5.2	CSA Board Meeting # 1	June 5, 2024

Motion Carried

2.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
2.6.1	Meeting # 2	May 31, 2024

Motion Carried

2.10 Committee Updates and Reports

2.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.



2.10.2 Hiring Committee Report: Clubs Coordinator

MOTION: That the hiring of **Paraj Mongia** for the position of **Clubs Coordinator** be approved, as recommended by the Hiring Committee.

Motion Carried

2.11 Business

2.11.1 Appoint Finance Committee

WHEREAS CSA Policy Appendix D, Section 6.3.1 requires the following membership for the Finance Committee:

- CSA President
- Second member of the Executive Committee
- Three Directors
- Business Manager

MOTION:

a) That the following Directors be appointed to the Finance Committee for a term ending April 30, 2025:

Ashley Ames	
Brady Amos	
Nate Broughton	

b) That the following members of the Executive Committee be appointed to the Finance Committee for a term ending April 30, 2025:

Hartej Singh, President

Simran Kalra, VP Student Experience



2.11.2 Appoint Director to theCannon.ca Operating Committee

WHEREAS the Cannon.ca Operating Committee has updated their Terms of Reference to include a CSA Board of Directors representative for student representation; and

WHEREAS the Cannon.ca had a new look launch that has reached many people but also is in a transition phase to fix any technical/students' issues that may arise;

BE IT RESOLVED that the following Board Director is appointed to the Cannon.ca Operating Committee, effect immediately:

Ashley Ames

Motion Carried

2.11.3 Appoint Member to the Teaching and Learning Network (TLN)

Note: Per instructions from the TLN, if there is interest from multiple individuals, each person should complete a self-nomination application and submit it to the TLN Chair.

WHEREAS the University of Guelph Teaching and Learning Network (TLN) is an initiative from the Office of the Provost that aims to build educational leadership capacity, and recognize, value, and celebrate teaching and learning; and

WHEREAS the TLN has expanded its' membership to include an additional undergraduate student representative alongside the CSA VP Academic;

BE IT RESOLVED that the following undergraduate student be appointed to the Teaching and Learning Network:

Maya Liddell

Motion Carried

2.11.4 Appoint Enrolment Crisis Task Force and Approve Terms of Reference

WHEREAS the University of Guelph has experienced a significant increase in student enrolment for the Fall 2024 cohort (admitting at least 7,000 new students, a 53% increase from F23, and even a nearly 20% increase from 2022), with some programs



experiencing up to an 85% increase in first-year cohort size, and over 1300 students on the residence waitlist as of June 10, 2024;

WHEREAS the impacts of over-enrolment are detrimental to the quality of education, student welfare, and overall student experience, necessitating immediate attention and action; and

WHEREAS there is a need for a formal mechanism to assess, advocate, and facilitate effective communication between the student body and the University administration regarding over-enrolment;

BE IT RESOLVED THAT an ad hoc committee, the *Enrolment Crisis Task Force* be established under the auspices of the CSA Board of Directors;

FURTHER, that the following CSA Board Directors/Executives be appointed to the Enrolment Crisis Task Force:

Ashley Ames Noel Johnston Naomi Amayaevbo

FURTHER, that the following CSA Board Director and Executive be appointed as members & Co-Chairs of the Enrolment Crisis Task Force:

Nate Broughton, CSA Director Bawneet Singh, CSA VP Academic

FURTHER that the Board of Directors receive the committee Terms of Reference, as included in the Board Agenda Package, as information;

AND FURTHER that the Board of Directors approve the Terms of Reference, as included in the Board Agenda Package.

Motion Carried

2.11.5 Letter to the Office of the University President re. Over-Enrolment



WHEREAS the University of Guelph has experienced a significant increase in student enrolment for the Fall 2024 cohort (admitting at least 7,800 new students, a 53% increase from F23);

WHEREAS the University's residence waitlist sits at 1304 students as of June 13, 2024; and

WHEREAS the University has failed to consider the impacts of this enrolment on the already existing housing crisis in the City of Guelph, in addition to failing to even notify the City of Guelph of the situation;

BE IT RESOLVED that the Board of Directors receives the following statement issued by the Mayor of the City of Guelph on June 13, 2024 as information;

FURTHER that the Board of Directors receives the following letter addressed to President Charlotte Yates as information;

AND FURTHER that the CSA will deliver the following letter to the Office of the President, cc: Patrick Kelly (Director, Residence Life), Gwen Chapman (Provost & Vice-President Academic), Melinda Scott (Vice-Provost, Student Affairs) within one (1) week.

Motion Carried

2.11.6 Appoint Director to Student Health and Dental Plan Committee

WHEREAS the Student Health and Dental Plan Committee is responsible for, but not limited to, appointment of broker for the health and/or dental plan, signing of contracts, changes to benefit coverage, setting annual premium rates, determining appropriate financial management of reserve accounts, and communicating pertinent information to the student body; and

WHEREAS the membership of the Student Health and Dental Plan includes one CSA Director as a voting member;

MOTION: That the following Director be appointed to the Student Health and Dental Plan Committee for the 2024-2025 academic year:

Mira Carter



2.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 2 on June 19, 2024, be adjourned at 7:08pm

Board of Directors Meeting # 2 June 19, 2024 – 6:00 pm Microsoft Teams



Agenda – June 19, 2024 2.0 Call to Order 2.1 Land Acknowledgement 2.2 Adoption of the Agenda 2.2.1 Approve the Agenda 2.2.2 Declarations of Conflicts **Ratifications and De-Ratifications** 2.3 2.4 **Comments from the Chair** 2.4.1 Introductions and Pronouns 2.5 **Approval of Past Minutes** 2.5.1 Meeting # 18 – April 10, 2024 2.5.2 Meeting #1 – June 5, 2024 2.6 **Executive Committee Minutes** 2.6.1 Meeting # 2 - May 31, 2024 2.7 **Executive Updates** 2.7.1 President – June 19, 2024 2.7.2 VP Student Experience – June 19, 2024 2.7.3 VP Academic – June 19, 2024 2.7.4 VP External – June 19, 2024 2.8 **Director Reports** 2.9 **CSA Service Update and Report** 2.10 **Committee Updates and Reports** 2.10.1 Summary of Committee Appointments 2.10.2 Hiring Committee Report: Clubs Coordinator 2.11 **Business** 2.11.1 Appoint Finance Committee 2.11.2 Appoint Director to the Cannon.ca Operating Committee 2.11.3 Appoint Member to the Teaching and Learning Network (TLN) 2.11.4 Appoint Enrolment Crisis Task Force and Approve Terms of Reference 2.11.5 Letter to the Office of the University President re. Over-Enrolment 2.11.6 Appoint Director to Student Health and Dental Plan Committee 2.12 New Business 2.13 Announcements 2.14 In Camera Session 2.15 Adjournment



Minutes – June 19, 2024

2.0 Call to Order

The meeting was called to order at 6:04 pm.

2.1 Land Acknowledgement

Member Nate Broughton presented the following Land Acknowledgement:

I'm sure we all know that we are all virtual today, but we are all connected to the University of Guelph. I want to acknowledge that the land where the University of Guelph stands is part of the Dish with One Spoon Covenant, a symbol for peace, shared stewardship and a responsibility to sustain the land and environment in which we live, study and work, so that everyone may benefit from what it provides.

These are the Treaty lands and territory of the Mississaugas of the Credit First Nation, and traditional lands of the Attawandaron, Anishnaabe, and Haudenosaunee peoples. Today, Guelph is home to many First Nations, Inuit, and Métis people from across Turtle Island.

As we engage in today's discussions and decisions, let us keep in mind the significance of the land we occupy and our role in the larger journey towards understanding, respect, and collaboration with the Indigenous peoples who share this land with us. Let this be a step towards building stronger, more respectful relationships, and let us carry forward the spirit of the Dish with One Spoon Covenant in our work and interactions, ensuring we contribute to a future where resources are shared and cherished in a sustainable manner.

2.2 Adoption of the Agenda

2.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 2 on June 19, 2024, be approved as printed and distributed.

Moved: Noel Johnston **Seconded**: Nate Broughton



Motion Carried

2.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

2.3 Ratifications and De-Ratifications

No Ratifications or De-Ratifications were considered.

2.4 Comments from the Chair

The Chair thanked everyone for attending our second meeting and reminded members of the rules pertaining to online meetings. Please type speakers list in the chat if you wish to request the speakers list and type volunteer if you wish to volunteer for one of the committee positions. Members may raise their hand to raise a point of order, point of information, point of parliamentary procedure, or a point of personal privilege. Please raise your hand if you're having difficulty accessing the poll during voting.

2.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

2.5 Approval of Past Board Minutes

MOTION: to discuss the minutes omnibus.

Moved: Nate Broughton Seconded: Noel Johnston

Motion Carried

MOTION: That the Minutes be approved for the following CSA Board of Directors Meetings:

2.5.1	CSA Board Meeting # 18	April 10, 2024
2.5.2	CSA Board Meeting # 1	June 5, 2024

Board of Directors Meeting # 2 June 19, 2024 – 6:00 pm Microsoft Teams



Moved: Nate Broughton Seconded: Manpreet Rattan

Motion Carried

2.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
2.6.1	Meeting # 2	May 31, 2024

Moved: Brady Amos Seconded: Manpreet Rattan

Motion Carried

2.7 Executive Updates

2.7.1 President

In the Presidents' absence, the VP External shared the Presidents' update on his behalf.

The VP External shared that the President has just returned from the CFS Skills Symposium where he attended with the VP Academic and VP Student Experience. He's currently attending the Gallivan Conference, who provides our Student Health and Dental Plan.

Last week, the President had a meeting with the Cannon committee. He's also been working on looking over job descriptions, looking at policies, and consulting with HR on the HR policy. The staff and executives have been helping in the front office to cover the current vacancy.

2.7.2 VP Student Experience



The VP Student Experience shared that she has a similar update to the President as she also attended the Skills conference and other meetings with the President.

The VP Student Experience has been meeting with UC Services and UC Board Members to start working on some projects. At a later time, we'll share more with dates on the event and renovations project that's being worked on.

Our new Clubs Coordinator has started and is currently completing training with the interim Clubs Coordinator.

2.7.3 VP Academic

The VP Academic shared that the biggest part of his updates is the enrolment issue with the university. More will be discussed later in the meeting with the upcoming motion, but the overview is that there's a large increase in enrolment compared to last year and previous years. The VP Academic will be talking to members of administration to find out more and ask how they will maintain the quality of education.

The VP Academic has continued working to add late night study spaces on campus. He will be doing a tour with our Events Coordinator to discuss potential areas in the UC to have late night spaces. He intends to propose a motion at a future UC Board meeting. Board members can reach out if they have any suggestions.

The Student Memorial Service is approaching, and collaborations are in progress with the GSA and with various administrative staff. More updates will come as the event approaches, which will be in the fall semester.

The VP Academic has also been meeting with students and administration regarding student rights and accessibility accommodation requests. He has reopened his campaign for recording lectures and has been speaking to past students on the impacts. He spoke to representatives from other universities regarding this at the Skills Conference as well.

At the last Senate meeting there were some deletions and additions of majors, as well as some changes to courses.

2.7.4 VP External



The VP External shared that she's been reviewing promotions for the Bike Centre which reopened this past Monday. Our new Coordinator, Joseph, has been busy with drop-ins, and the new system of drop-ins instead of appointments is working well.

Our FoodBank is officially at capacity serving 240 students. There are some ongoing renovations at the FoodBank but we're ensuring it isn't impacting service. There are exterior changes as well as some interior to hold more food.

The VP External worked with Member Broughton on the letter to the University President regarding over-enrolment. She's been following the news to keep updated on things happening on campus to share with the other executives and staff.

Yesterday, the VP External had a meeting for the Tap In Campaign to discuss goals for the summer for increasing water accessibility on campus and increasing water fountains. Members can reach out with any ideas or if they're interested in joining the campaign.

2.8 Director Reports

Member Broughton shared that he's submitted two motions to the agenda tonight regarding over-enrolment, one to send a letter to the university, and the other to form a committee to discuss the over-enrolment issue.

Member Amayaevbo has been participating on theCannon.ca Operating Committee. She shared that they hope to have some branded swag prepared to give to first year students in residence.

Member Johnston attended a meeting with other members to discuss the overenrolment issue. The College of Engineering and Physical Sciences has a notably high increase in enrolment, up 85% from last year.

2.10 Committee Updates and Reports

2.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved: Jake Levy



Seconded: Nate Broughton

Motion Carried

2.10.2 Hiring Committee Report: Clubs Coordinator

MOTION: That the hiring of **Paraj Mongia** for the position of **Clubs Coordinator** be approved, as recommended by the Hiring Committee.

Moved: Jake Levy Seconded: Manpreet Rattan

Motion Carried

2.11 Business

2.11.1 Appoint Finance Committee

WHEREAS CSA Policy Appendix D, Section 6.3.1 requires the following membership for the Finance Committee:

- CSA President
- Second member of the Executive Committee
- Three Directors
- Business Manager

MOTION:

c) That the following Directors be appointed to the Finance Committee for a term ending April 30, 2025:

Ashley Ames	
Brady Amos	
Nate Broughton	

d) That the following members of the Executive Committee be appointed to the Finance Committee for a term ending April 30, 2025:

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Hartej Singh, President

Simran Kalra, VP Student Experience

Moved: Nate Broughton **Seconded:** Noel Johnston

Motion Carried

2.11.2 Appoint Director to theCannon.ca Operating Committee

WHEREAS the Cannon.ca Operating Committee has updated their Terms of Reference to include a CSA Board of Directors representative for student representation; and

WHEREAS the Cannon.ca had a new look launch that has reached many people but also is in a transition phase to fix any technical/students' issues that may arise;

BE IT RESOLVED that the following Board Director is appointed to the Cannon.ca Operating Committee, effect immediately:

Ashley Ames

Moved: Brady Amos Seconded: Noel Johnston

Member Amayaevbo shared that this committee currently meets once a month for an hour as there's been a lot of transition with the Cannon website.

Motion Carried

2.11.3 Appoint Member to the Teaching and Learning Network (TLN)

Note: Per instructions from the TLN, if there is interest from multiple individuals, each person should complete a self-nomination application and submit it to the TLN Chair.

WHEREAS the University of Guelph Teaching and Learning Network (TLN) is an initiative from the Office of the Provost that aims to build educational leadership capacity, and recognize, value, and celebrate teaching and learning; and



WHEREAS the TLN has expanded its' membership to include an additional undergraduate student representative alongside the CSA VP Academic;

BE IT RESOLVED that the following undergraduate student be appointed to the Teaching and Learning Network:

Maya Liddell

Moved: Bawneet Singh, VP Academic **Seconded:** Brady Amos

The VP Academic shared that the Teaching and Learning Network meets approximately 10 times per year, and members serve for a minimum of one year, ideally two years. There is additional work beyond the meetings, but it is optional. This is a great opportunity to get involved with staff in the office of Teaching and Learning and have a say on what educational and academic events are on campus.

Motion Carried

2.11.4 Appoint Enrolment Crisis Task Force and Approve Terms of Reference

WHEREAS the University of Guelph has experienced a significant increase in student enrolment for the Fall 2024 cohort (admitting at least 7,000 new students, a 53% increase from F23, and even a nearly 20% increase from 2022), with some programs experiencing up to an 85% increase in first-year cohort size, and over 1300 students on the residence waitlist as of June 10, 2024;

WHEREAS the impacts of over-enrolment are detrimental to the quality of education, student welfare, and overall student experience, necessitating immediate attention and action; and

WHEREAS there is a need for a formal mechanism to assess, advocate, and facilitate effective communication between the student body and the University administration regarding over-enrolment;

BE IT RESOLVED THAT an ad hoc committee, the *Enrolment Crisis Task Force* be established under the auspices of the CSA Board of Directors;

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FURTHER, that the following CSA Board Directors/Executives be appointed to the Enrolment Crisis Task Force:

Ashley Ames Noel Johnston Naomi Amayaevbo

FURTHER, that the following CSA Board Director and Executive be appointed as members & Co-Chairs of the Enrolment Crisis Task Force:

Nate Broughton, CSA Director Bawneet Singh, CSA VP Academic

FURTHER that the Board of Directors receive the committee Terms of Reference, as included in the Board Agenda Package, as information;

AND FURTHER that the Board of Directors approve the Terms of Reference, as included in the Board Agenda Package.

Moved: Nate Broughton **Seconded:** Noel Johnston

Member Broughton motivated that this is result of the extremely large number of new students accepted for the coming year. Based on the Ontario Universities Application Centre Statistics, the official number is 7849 confirmed new enrolments, whereas last years' new enrolments were only 5143. The university isn't ready for this jump, so this committee is a vehicle to advocate for changes to ensure all students are supported.

Motion Carried

2.11.5 Letter to the Office of the University President re. Over-Enrolment

WHEREAS the University of Guelph has experienced a significant increase in student enrolment for the Fall 2024 cohort (admitting at least 7,800 new students, a 53% increase from F23);

WHEREAS the University's residence waitlist sits at 1304 students as of June 13, 2024; and



WHEREAS the University has failed to consider the impacts of this enrolment on the already existing housing crisis in the City of Guelph, in addition to failing to even notify the City of Guelph of the situation;

BE IT RESOLVED that the Board of Directors receives the following statement issued by the Mayor of the City of Guelph on June 13, 2024 as information;

FURTHER that the Board of Directors receives the following letter addressed to President Charlotte Yates as information;

AND FURTHER that the CSA will deliver the following letter to the Office of the President, cc: Patrick Kelly (Director, Residence Life), Gwen Chapman (Provost & Vice-President Academic), Melinda Scott (Vice-Provost, Student Affairs) within one (1) week.

Moved: Nate Broughton **Seconded:** Natalie Wilkinson, VP External

Motion Carried

2.11.6 Appoint Director to Student Health and Dental Plan Committee

WHEREAS the Student Health and Dental Plan Committee is responsible for, but not limited to, appointment of broker for the health and/or dental plan, signing of contracts, changes to benefit coverage, setting annual premium rates, determining appropriate financial management of reserve accounts, and communicating pertinent information to the student body; and

WHEREAS the membership of the Student Health and Dental Plan includes one CSA Director as a voting member;

MOTION: That the following Director be appointed to the Student Health and Dental Plan Committee for the 2024-2025 academic year:

Mira Carter

Moved: Noel Johnston **Seconded:** Ashley Ames



2.12. New Business

No New Business was presented at this meeting.

2.13 Announcements

Members provided personal updates and information regarding their involvement in groups on campus.

The PTC informed members who volunteered for committees tonight that they will be reached out to via email in the coming weeks as meetings get running.

The VP Academic encouraged members to come and chat to discuss how we can collaborate to make a better place for students. The VP External also encouraged members to engage with the executives and tell us how we can help. The VP Student Experience encouraged members to bring forward ideas for fun events and other discussions.

Member Ames shared that OPIRG is hosting a film screening in conjunction with Justice For Workers tomorrow night. Details posted on our instagram.

Member Broughton informed members to reach out at any time to him or the VP Academic if they wish to join the enrolment committee. It's open to any directors, undergraduate students, graduate students.

2.14 In Camera

No In Camera session was held at this meeting.

2.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 2 on June 19, 2024 be adjourned at 7:08 pm.

Moved: Jake Levy Seconded: Noel Johnston

Board of Directors Meeting # 2 June 19, 2024 – 6:00 pm Microsoft Teams



Appro	ved by the Board of Directors	Date: July 3, 2024
Signed:	Samuel Skelhorn Board Chair	Date:
Signed:	Colleen Bovay Policy & Transition Coordinator	Date: