

MINUTES

Board of Directors Meeting # 3

July 3, 2024 – 6:00 pm

Microsoft Teams



Attendance – July 3, 2024

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Vacant	College of Biological Science		
Vacant	College of Biological Science		
Jake Levy	College of Engineering and Physical Sciences	Present	d: 6:57pm
Nate Broughton	College of Engineering and Physical Sciences	Present	
Vacant	College of Social and Applied Human Sciences		
Vacant	College of Social and Applied Human Sciences		
Manpreet Rattan	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Regrets	
Gursimran Chadha	Ontario Agricultural College	Present	
Bella Litvak	Ontario Agricultural College	Present	
Noam Einy	Ontario Veterinary College	Present	
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	College of Arts Student Union		
Nathan Cozzi	College of Biological Science Student Council	Present	
Noel Johnston	College of Engineering and Physical Sciences Student Council	Present	
Vacant	College of Social and Applied Human Sciences - Student Alliance		
Vacant	Lang Students' Association		
Mira Carter	Student Federation of the Ontario Agricultural College	Regrets	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

MINUTES

Board of Directors Meeting # 3
 July 3, 2024 – 6:00 pm
 Microsoft Teams



Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	Indigenous Student Society (ISS)		
Maya Liddell	Guelph Black Students Association (GBSA)	Regrets	
Vacant	Guelph Queer Equality (GQE)		
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Joshua Jacinto	International Student Organization (ISO)	Absent	
Brady Amos	Interhall Council (IHC)	Regrets	
Naomi Amayaevbo	Guelph Campus Co-op	Present	
Ashley Ames	Ontario Public Interest Research Group (OPIRG)	Present	a: 6:18pm
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Hartej Singh	President	Present	
Simran Kalra	Vice President Student Experience	Present	
Bawneet Singh	Vice President Academic	Present	a: 6:11pm
Natalie Wilkinson	Vice President External	Present	

Staff	Position
Samuel Skelhorn	Chair
Colleen Bovay	Policy & Transition Coordinator
	Scribe

Guest	Affiliation
Cameron Olesen	Outgoing Board Chair

*Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.
 If they leave before Adjournment, their departure time (d) is shown.
 If no time is shown in the column, they were present for the entire meeting.*

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



Summary of Resolutions

3.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 3 on July 3, 2024, be approved as printed and distributed.

Motion Carried

MOTION TO AMEND: to strike item 3.3.1 from the agenda.

Motion Carried

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 3 on July 3, 2024, be approved as amended with:

- Striking item 3.3.1 from the agenda.

Motion Carried

3.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meetings:

3.5.1	CSA Board Meeting # 2	June 19, 2024
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Motion Carried

3.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
3.6.1	Meeting # 3	June 13, 2024

Motion Carried

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



3.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Motion Carried

3.10.2 Policy & Bylaw Review Committee (PBRC) Minutes # 11 – April 2, 2024

MOTION: that the minutes for the following PBRC meeting be received as information by the Board of Directors:

Agenda Item #	Meeting #	Meeting Date
3.10.2	Meeting # 11	April 2, 2024

Motion Carried

3.11.1 Student Events & Initiatives Funding (SEIF) Deadlines and Meeting Schedule

MOTION: That the proposed dates for Student Events & Initiatives Funding deadlines and meetings for the 2024-25 academic year be approved as presented in the Board Agenda Package.

Motion Carried

3.11.2 Appoint Student Events and Initiatives Funding (SEIF) Committee

WHEREAS CSA Policy Appendix D, Section 7.3 requires a maximum of six members for the SEIF Committee, consisting of the following:

- CSA President
- One additional member of the Executive Committee
- One At-Large or College representative
- One Student Organization representative
- Up to two additional Directors

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



MOTION:

- a) That the following Directors be appointed to the SEIF Committee for the 2024-2025 academic year:

Nate Broughton
Naomi Amayaevbo
Gursimran Chadha

- b) That the following additional member of the Executive Committee be appointed to the SEIF Committee for the 2024-2025 academic year:

Simran Kalra, VP Student Experience

Motion Carried

3.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 3 on July 3, 2024, be adjourned at 7:01 pm

Motion Carried

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



Agenda – July 3, 2024

3.0	Call to Order	
3.1	Land Acknowledgement Hartej Singh, President	
3.2	Adoption of the Agenda 3.2.1 Approve the Agenda 3.2.2 Declarations of Conflicts	
3.3	Ratifications and De-Ratifications	
3.4	Comments from the Chair 3.4.1 Introductions and Pronouns	
3.5	Approval of Past Minutes 3.5.1 Meeting # 2 – June 19, 2024	
3.6	Executive Committee Minutes 3.6.1 Meeting # 3 – June 13, 2024	
3.7	Executive Updates 3.7.1 President – July 3, 2024 3.7.2 VP Student Experience – July 3, 2024 3.7.3 VP Academic – July 3, 2024 3.7.4 VP External – July 3, 2024	
3.8	Director Reports	
3.9	CSA Service Update and Report	
3.10	Committee Updates and Reports 3.10.1 Summary of Committee Appointments 3.10.2 Policy & Bylaw Review Committee (PBRC) Minutes # 11 – April 2, 2024	
3.11	Business 3.11.1 Student Events & Initiatives Funding (SEIF) Deadlines and Meeting Schedule 3.11.2 Appoint Student Events & Initiatives Funding (SEIF) Committee 3.11.3 Notice: Appendix G (Electoral) re. PBRC	
3.12	New Business 3.12.1	
3.13	Announcements	
3.14	In Camera Session 3.14.1	
3.15	Adjournment	

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



Minutes – July 3, 2024

3.0 Call to Order

The meeting was called to order at 6:07 pm.

3.1 Land Acknowledgement

Member Hartej Singh presented the following Land Acknowledgement:

In keeping with Indigenous protocols across Turtle Island, it is appropriate to acknowledge and pay respect to ancestral and traditional territories and local Indigenous communities. Acknowledging the territory in which we learn and work honours the relationship between the land and the Indigenous ancestors or stewards of the land. To be meaningful and respectful, a territorial acknowledgement needs to be intentional. This is a time to give thanks and to consider our role in the stewardship of Mother Earth and in building relationships with Indigenous people and communities. Thank you.

3.2 Adoption of the Agenda

3.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 3 on July 3, 2024, be approved as printed and distributed.

Moved: Noel Johnston

Seconded: Naomi Amayaevbo

Motion Carried

MOTION TO AMEND: to strike item 3.3.1 from the agenda.

Moved: Nate Broughton

Seconded: Naomi Amayaevbo

Motion Carried

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 3 on July 3, 2024, be approved as amended with:

- Striking item 3.3.1 from the agenda.

Motion Carried

3.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

3.3 Ratifications and De-Ratifications

No ratifications or de-ratifications were considered.

3.4 Comments from the Chair

The Board Chair welcomed members and noted that he's new to the role of Chair and appreciates their patience as he transitions in this summer.

3.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

3.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meetings:

3.5.1	CSA Board Meeting # 2	June 19, 2024
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Moved: Nate Broughton

Seconded: Naomi Amayaevbo

Motion Carried

3.6 Executive Committee Minutes

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
3.6.1	Meeting # 3	June 13, 2024

Moved: Noel Johnston
Seconded: Nate Broughton

Motion Carried

3.7 Executive Updates

3.7.1 President

The President shared that the conferences he’s attended recently went well. He spoke with representatives from the parent company of Gallivan regarding the increase in fees for international students and the over-enrolment.

There is an active job posting for the FoodBank Coordinator.

Last week we had our first Policy & Bylaw Review Committee meeting, which had a lot of good discussion.

Member Broughton inquired if the letter from the Board was delivered to the University President last week, and if there’s been a reply.

The President shared that there’s no update yet, but he’ll share once there’s an update.

3.7.2 VP Student Experience

The VP Student Experience shared that she’s working on organizing events for the fall semester. She is having meetings with different departments on campus to collaborate on these events.

The VP Student Experience also has ongoing projects for the Boo Lounge and the Clubs Lounge. The VP Student Experience encouraged members to reach out to learn more about the projects or suggest any events.

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



3.7.3 VP Academic

The VP Academic shared that he met with the SHAC Coordinator to discuss plans for O-week to increase the visibility of SHAC and have giveaways.

The over-enrolment task force met and discussed plans to tackle the high enrolment issue.

The Teaching and Learning Network met to discuss the usage of funds.

Planning for the Student Memorial Service is underway. The VP Academic has been discussing plans with the core staff and the GSA.

3.7.4 VP External

The VP External shared that she has been working with the Business Manager to finalize the job description for the FoodBank Coordinator position which is now posted.

Today, there was a Tap-In committee meeting. They're looking to collaborate with OPIRG for increasing water accessibility on campus for orientation week. The VP External has also been working on promo materials for the Tap-In campaign, showing why we care about water accessibility on campus, and highlighting that First Nations communities still have water advisories on 20 reserves. Promo will be released starting July 16 and continue every Tuesday for Tap-In Tuesday.

There was a Guelph Transit Advisory Committee meeting where they discussed making more routes accessible.

The FoodBank Coordinator is currently finalizing an end-of-year report, which will come forward at a future meeting.

3.8 Director Reports

Member Rattan attended the Policy & Bylaw Review Committee (PBRC) meeting. The committee discussed possible changes to elections quorum.

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



Member Amayaevbo attended the PBRC meeting and attended the first Enrolment Task Force meeting in addition to a working group meeting for the committee. Emails have been sent to different university departments.

Member Broughton attended the PBRC meeting. He shared an update on the Enrolment Task Force that there are now 16 ratified members in addition to several others who are interested in attending as guests or who haven't been ratified yet. The Task Force formed several working groups to collect information from university departments. They hope to receive information regarding when and how departments were made aware of the enrolment, enrolment numbers, budget changes, and impacts to the departments that they can foresee.

Member Johnston attended meetings for the Enrolment Task Force. He's participating in sending emails to key figures within the College of Engineering and Physical Sciences.

3.10 Committee Updates and Reports

3.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved: Noel Johnston

Seconded: Noam Einy

Motion Carried

3.10.2 Policy & Bylaw Review Committee (PBRC) Minutes # 11 – April 2, 2024

MOTION: that the minutes for the following PBRC meeting be received as information by the Board of Directors:

Agenda Item #	Meeting #	Meeting Date
3.10.2	Meeting # 11	April 2, 2024

Moved: Noel Johnston

Seconded: Nate Broughton

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



Motion Carried

3.11 Business

3.11.1 Student Events & Initiatives Funding (SEIF) Deadlines and Meeting Schedule

MOTION: That the proposed dates for Student Events & Initiatives Funding deadlines and meetings for the 2024-25 academic year be approved as presented in the Board Agenda Package.

Moved: Hartej Singh, President

Seconded: Nate Broughton

Motion Carried

3.11.2 Appoint Student Events and Initiatives Funding (SEIF) Committee

WHEREAS CSA Policy Appendix D, Section 7.3 requires a maximum of six members for the SEIF Committee, consisting of the following:

- CSA President
- One additional member of the Executive Committee
- One At-Large or College representative
- One Student Organization representative
- Up to two additional Directors

MOTION:

- c) That the following Directors be appointed to the SEIF Committee for the 2024-2025 academic year:

Nate Broughton
Naomi Amayaevbo
Gursimran Chadha

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



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- d) That the following additional member of the Executive Committee be appointed to the SEIF Committee for the 2024-2025 academic year:

Simran Kalra, VP Student Experience

Moved: Hartej Singh, President

Seconded: Noel Johnston

The VP External encouraged members to volunteer for the SEIF Committee as it's an opportunity to hear about what clubs are doing on campus and enrich the student experience by giving funding.

Member Chadha inquired for the time commitment of the committee.

The PTC explained that the full schedule of meetings for the SEIF committee is listed in the agenda tonight for item 3.11.1, and there's no additional time commitment beyond the meeting dates listed.

Motion Carried

3.11.3 Notice: Amendment to Appendix G (Electoral) re. PBRC

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion is hereby provided at the Board meeting on July 3, 2024.

This motion will be considered at the Board meeting on July 24, 2024.

MOTION: that the Board of Directors approve the following amendment to Appendix G section 2.15, as included in the board agenda package, and as recommended forward by the Policy and Bylaw Review Committee.

Current Wording:

2.15.1 The Election Schedule shall include a minimum of five (5) business days for each of the following elections periods:

- Nominations
- Promotion and Signature Verification

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



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- Campaigning
 - Voting

Proposed Wording:

2.15.1 The Election Schedule shall include a minimum of five (5) business days for each of the following elections periods:

- Nominations
- Campaigning
- Voting

2.15.2 The Election Schedule shall include a minimum of two (2) business days for the Promotion and Signature Verification elections period.

Member Ames inquired into why this amendment is being proposed.

The PTC explained that the promotion and signature verification period of the election schedule is time for our Elections Office to verify the nomination signatures that prospective candidates have received. It's also additional time for candidates to prepare their promotional materials. Previously, signature verification was done manually, which would take several days to complete, whereas now the process has been automated and it can be completed within a day. The proposed amendment is to allow more flexibility to shorten this elections period when needed to the minimum of two business days, but we can still schedule it for more days when possible.

3.12. New Business

No New Business was presented at this meeting.

3.13 Announcements

The PTC reminded members to attend our next meeting as we need at least 50% of members in attendance to vote on the policy amendment.

Member Amayaevbo shared that she's meeting with the head of hospitality tomorrow to discuss public health policies that prevent external food vendors from coming on campus. This impacts cultural groups bringing any traditional food on campus for a school activity. She hopes to discuss this issue with the CSA executives as well.

MINUTES

Board of Directors Meeting # 3
July 3, 2024 – 6:00 pm
Microsoft Teams



3.14 In Camera

No In Camera session was held at this meeting.

3.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 3 on July 3, 2024 be adjourned at 7:01 pm.

Moved: Noel Johnston

Seconded: Nate Broughton

Motion Carried

Approved by the Board of Directors	Date: July 24, 2024
Signed: _____ Samuel Skelhorn Board Chair	Date: _____
Signed: _____ Colleen Bovay Policy & Transition Coordinator	Date: _____