

MINUTES

Board of Directors Meeting # 4
July 24, 2024 – 6:00 pm
Microsoft Teams



Attendance – July 24, 2024

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Vacant	College of Biological Science		
Vacant	College of Biological Science		
Jake Levy	College of Engineering and Physical Sciences	Present	
Nate Broughton	College of Engineering and Physical Sciences	Present	
Vacant	College of Social and Applied Human Sciences		
Vacant	College of Social and Applied Human Sciences		
Manpreet Rattan	Gordon S. Lang School of Business and Economics	Regrets	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Absent	
Gursimran Chadha	Ontario Agricultural College	Present	
Bella Litvak	Ontario Agricultural College	Present	
Noam Einy	Ontario Veterinary College	Present	
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	College of Arts Student Union		
Nathan Cozzi	College of Biological Science Student Council	Present	
Noel Johnston	College of Engineering and Physical Sciences Student Council	Present	
Vacant	College of Social and Applied Human Sciences - Student Alliance		
Vacant	Lang Students' Association		
Mira Carter	Student Federation of the Ontario Agricultural College	Regrets	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	Indigenous Student Society (ISS)		
Maya Liddell	Guelph Black Students Association (GBSA)	Regrets	
Vacant	Guelph Queer Equality (GQE)		
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Joshua Jacinto	International Student Organization (ISO)	Absent	
Brady Amos	Interhall Council (IHC)	Present	
Naomi Amayaevbo	Guelph Campus Co-op	Regrets	
Ashley Ames	Ontario Public Interest Research Group (OPIRG)	Present	
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Hartej Singh	President	Present	
Simran Kalra	Vice President Student Experience	Present	
Bawneet Singh	Vice President Academic	Present	
Natalie Wilkinson	Vice President External	Present	

Staff	Position
Samuel Skelhorn	Chair
Colleen Bovay	Policy & Transition Coordinator
	Scribe

Guest	Affiliation

*Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.
 If they leave before Adjournment, their departure time (d) is shown.
 If no time is shown in the column, they were present for the entire meeting.*

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Summary of Resolutions

4.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 4 on July 24, 2024, be approved as printed and distributed.

Motion Carried

4.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

4.5.1	CSA Board Meeting # 3	July 3, 2024
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Motion Carried

4.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
4.6.1	Meeting # 4	June 27, 2024

Motion Carried

4.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

4.7.1	President	July 24, 2024
4.7.2	VP Student Experience	July 24, 2024
4.7.3	VP Academic	July 24, 2024
4.7.4	VP External	July 24, 2024

Motion Carried

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4.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Motion Carried

4.11.1 Amendment to Appendix G (Electoral) re. PBRC

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion was provided at the Board meeting on July 3, 2024.

MOTION: that the Board of Directors approve the following amendment to Appendix G section 2.15, as included in the board agenda package, and as recommended forward by the Policy and Bylaw Review Committee.

Current Wording:

2.15.1 The Election Schedule shall include a minimum of five (5) business days for each of the following elections periods:

- Nominations
- Promotion and Signature Verification
- Campaigning
- Voting

Proposed Wording:

2.15.1 The Election Schedule shall include a minimum of five (5) business days for each of the following elections periods:

- Nominations
- Campaigning
- Voting

2.15.2 The Election Schedule shall include a minimum of two (2) business days for the Promotion and Signature Verification elections period.

Motion Carried

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4.11.2 CSA Fall 2024 By-Election Timeline

MOTION: that the Board of Directors approve the timeline for the CSA Fall 2024 By-Election, as presented in the Board Agenda Package.

Motion Carried

4.11.3 Appoint Board Director to Elections and Referendum Committee

WHEREAS the Elections and Referendum Committee is responsible for overseeing the operations of CSA Elections and ensuring the electoral bylaw and policy of the CSA are upheld throughout the elections; and

WHEREAS CSA Policy Appendix G, Section 3.2.1 requires membership of the committee to consist of the President, Policy & Transition Coordinator, CRO, ARO, and two Directors;

BE IT RESOLVED that the following Directors be appointed to the Elections and Referendum Committee for the 2024-2025 academic year:

Nate Broughton

Noel Johnston

Motion Carried

4.11.4 Canadian Federation of Students (CFS) Lobby Week 2024

WHEREAS Lobby Week is an annual event where groups of students meet with Members of Parliament and policymakers about the issues that students face such as housing, education quality, and student supports;

WHEREAS Lobby Week is a great opportunity for students who are passionate about policy change and holding policymakers accountable;

WHEREAS CFS is holding an opportunity for members to get involved and to fill out a registration request form, and if selected all expenses will be paid by the federation to attend Lobby Week from October 6 to October 11, 2024, in Ottawa; and

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WHEREAS Interested board members must email Natalie Wilkinson, Vice-President External, if interested in registering;

BE IT RESOLVED that the Board of Directors receive the notice regarding the CFS Lobby Week 2024 as information, as included in the board agenda package.

Motion Carried

4.11.5 Appoint Members to Student Affordable Housing Task Force

WHEREAS the CSA formed a Student Affordable Housing Task Force in the Winter 2023 semester with the purpose of gathering student feedback and developing recommendations to be brought forward to the CSA Board of Directors, as it pertains to affordable housing for students and addressing the housing crisis; and

WHEREAS the Student Affordable Housing Taskforce Terms of Reference require the membership to include the VP External (Committee Chair), a minimum of one additional CSA Executive Member, and a minimum of three CSA Board Directors;

BE IT RESOLVED that the following CSA Executive Members be appointed to the Student Affordable Housing Task Force for the 2024-2025 academic year:

Natalie Wilkinson, VP External
Bawneet Singh, VP Academic

AND FURTHER that the following CSA Directors be appointed to the Student Affordable Housing Task Force for the 2024-2025 academic year:

Noam Einy
Nathan Cozzi
Noel Johnston

Motion Carried

4.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 4 on July 24, 2024, be adjourned at 7:05pm

Motion Carried

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Agenda – July 24, 2024

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Minutes – July 24, 2024

4.0 Call to Order

The meeting was called to order at 6:04 pm.

4.1 Land Acknowledgement

Member Natalie Wilkinson presented the following Land Acknowledgement:

Before we begin our Board Of Directors meeting today, we must first acknowledge that although our meeting is virtual, we all represent constituencies at the University of Guelph which sits on the treaty lands of Mississaugas of the Credit of the Hodinöhsö:ni' and Anishinaabe people.

As such we must recognize the dish and the one spoon covenant. Where the dish represents the land that should be shared peacefully, and the spoon represents the individuals using the resources of the land. This represents how we must treat the lands we reside on with respect and be mindful of how we use this land.

Through my reading on the dish with one spoon covenant, I reflected on how I use the land and how I use my position within this organization to dismantle systems of oppression and to encourage everyone here today to keep themselves informed and to use their position for good.

Simply making a land acknowledgement does not mean the cessation of this work, but the commitment to work towards decolonization and to stand in solidarity with Indigenous peoples.

4.2 Adoption of the Agenda

4.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 4 on July 24, 2024, be approved as printed and distributed.

Moved: Jake Levy

Seconded: Nate Broughton

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Motion Carried

4.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

4.3 Ratifications and De-Ratifications

No Ratifications or De-Ratifications were considered.

4.4 Comments from the Chair

The Chair reminded members that item 4.11.1 on the agenda is a motion to amend Appendix G, which requires a 2/3 majority vote and at least half of all voting members present in the meeting. If 50% of voting members are not present when this item is reached, it will not be able to be considered tonight.

4.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

4.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

4.5.1	CSA Board Meeting # 3	July 3, 2024
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Moved: Nate Broughton

Seconded: Brady Amos

Motion Carried

4.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

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Agenda Item #	Meeting #	Meeting Date
4.6.1	Meeting # 4	June 27, 2024

Moved: Brady Amos
Seconded: Nate Broughton

Motion Carried

4.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

4.7.1	President	July 24, 2024
4.7.2	VP Student Experience	July 24, 2024
4.7.3	VP Academic	July 24, 2024
4.7.4	VP External	July 24, 2024

Moved: Noel Johnston
Seconded: Brady Amos

Motion Carried

4.7.1 President

The President shared that he has been meeting with the VP Student Experience and Promo Coordinator regarding social media on a weekly basis to discuss our social media campaigns to interact with students and starting new series'.

The President is currently chairing a hiring committee for the Office Coordinator and Service Support role. Candidates have been shortlisted and interviews are scheduled for the coming week.

The Clubs Handbook review is underway with help from the Clubs Coordinator.

For committees, the Bullring Operations Committee is now meeting.

4.7.2 VP Student Experience

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The VP Student Experience shared that she's currently working on planning for O-Week and other fall events.

Discussions are ongoing for better strategies for social media engagement for the fall and winter semesters.

Projects regarding the clubs lounge and other clubs spaces are still ongoing. Conversations are underway with Physical Resources.

Meeting with students regularly to discuss their concerns.

For committees, the VP Student Experience has recently attended the Homecoming planning committee and the Inclusive Space sub-committee.

For Clubs, policy changes are underway for the Clubs Handbook, and planning is underway for fall accreditation and improving social outreach for Clubs Days.

Member Amos inquired regarding current plans for how to meet and engage with students.

The VP Student Experience explained that the Executive will be hosting more office hours once the fall semester starts. Currently, most students who come with questions are regarding clubs.

The President added that there will be a focus on social media interactions as well as tabling. During Orientation Week we'll be seeking more opportunities to engage with our Block Party and other events.

4.7.3 VP Academic

The VP Academic shared that preparations are ongoing for the Student Memorial Service. Emails to families will go out by the end of the month. Invitations to speak have been sent to members of university administration.

The ongoing Transcript Petition has 2000 signatures and has been escalated to the Senate. The VP Academic and VP Student Experience, as a previous member of the Board of Governors, will be assisting the student with the next steps.

The Enrolment Crisis Taskforce met with the AVPA and VPSA to discuss the email sent to the Task Force. Members with questions can reach out to the VP Academic or the Task Force.

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The VP Academic met with administration regarding food accommodations for clubs events, particularly for religious events, given rules regarding outside food. Discussions are underway.

The Inclusive Space Committee met and discussed future implications and the path for better accessibility for students.

The VP Academic met with an International Student Advisor to learn more about admissions processes and rules and policies that may impact international students.

For services, the VP Academic met with the SHAC Coordinator to discuss opportunities for Orientation Week.

4.7.4 VP External

The VP External shared that a new FoodBank Coordinator has been hired and will be starting in August. Job descriptions have been finalized for the Bike Centre Assistant and FoodBank Assistant, which will both be posted July 31. There have also been operational committee meetings for the FoodBank and Bike Centre.

The Bike Centre has restarted the Lock 4 Lock program in collaboration with the Campus Safety Office. Registered students can bring in their current lock which may not be secure enough and trade it in for a new lock for free.

The VP External shared that she's been getting questions regarding the future of the Sustainability Action Fund. She will be meeting with Physical Resources in August to discuss. They will still be collecting fees for the Sustainability Fund and students have a right to know where their money is going.

The CSA will be collaborating with OPIRG for Disorientation Week regarding the TapIn Campaign. This is to remind students that the University still sells bottled water, whereas most universities do not anymore. We have a petition circulating on social media, there is a link in our Instagram bio.

4.8 Director Reports

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Member Broughton met with senior administration as part of the Enrolment Crisis Task Force. Discussions from the meeting will be brought back to the committee to make further plans.

Member Johnston participated in the meeting for the Enrolment Crisis Task Force and also attended the Inclusive Space sub-committee.

4.10 Committee Updates and Reports

4.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved: Jake Levy

Seconded: Nate Broughton

Motion Carried

4.11 Business

4.11.1 Amendment to Appendix G (Electoral) re. PBRC

Note: Bylaw 4 – Policy of the CSA, Section 2.2 states that amendments to a policy require one Board meeting notice, and a two-thirds majority vote at a meeting of the Board.

Notice of this motion was provided at the Board meeting on July 3, 2024.

MOTION: that the Board of Directors approve the following amendment to Appendix G section 2.15, as included in the board agenda package, and as recommended forward by the Policy and Bylaw Review Committee.

Current Wording:

2.15.1 The Election Schedule shall include a minimum of five (5) business days for each of the following elections periods:

- Nominations
- Promotion and Signature Verification

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-
- Campaigning
 - Voting

Proposed Wording:

2.15.1 The Election Schedule shall include a minimum of five (5) business days for each of the following elections periods:

- Nominations
- Campaigning
- Voting

2.15.2 The Election Schedule shall include a minimum of two (2) business days for the Promotion and Signature Verification elections period.

Moved: Hartej Singh, President

Seconded: Nate Broughton

The President motivated that we now have an improved process for verifying nomination signatures which allows for a shorter elections period for signature verification.

Motion Carried

4.11.2 CSA Fall 2024 By-Election Timeline

MOTION: that the Board of Directors approve the timeline for the CSA Fall 2024 By-Election, as presented in the Board Agenda Package.

Moved: Hartej Singh, President

Seconded: Noel Johnston

The President motivated that the proposed timeline takes into consideration the required dates and allows new members to be ratified in a timely manner.

Motion Carried

4.11.3 Appoint Board Director to Elections and Referendum Committee

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WHEREAS the Elections and Referendum Committee is responsible for overseeing the operations of CSA Elections and ensuring the electoral bylaw and policy of the CSA are upheld throughout the elections; and

WHEREAS CSA Policy Appendix G, Section 3.2.1 requires membership of the committee to consist of the President, Policy & Transition Coordinator, CRO, ARO, and two Directors;

BE IT RESOLVED that the following Directors be appointed to the Elections and Referendum Committee for the 2024-2025 academic year:

Nate Broughton

Noel Johnston

Moved: Hartej Singh, President

Seconded: Brady Amos

The President motivated that the Elections and Referendum Committee is a great opportunity and we're always looking to engage more students.

Member Broughton added that the Elections and Referendum Committee is required to assist in running our elections, and with an early start to the fall by-election there will be preparations needed. He encouraged members to volunteer as two volunteers are required to be able to form the committee.

Motion Carried

4.11.4 Canadian Federation of Students (CFS) Lobby Week 2024

WHEREAS Lobby Week is an annual event where groups of students meet with Members of Parliament and policymakers about the issues that students face such as housing, education quality, and student supports;

WHEREAS Lobby Week is a great opportunity for students who are passionate about policy change and holding policymakers accountable;

WHEREAS CFS is holding an opportunity for members to get involved and to fill out a registration request form, and if selected all expenses will be paid by the federation to attend Lobby Week from October 6 to October 11, 2024, in Ottawa; and

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WHEREAS Interested board members must email Natalie Wilkinson, Vice-President External, if interested in registering;

BE IT RESOLVED that the Board of Directors receive the notice regarding the CFS Lobby Week 2024 as information, as included in the board agenda package.

Moved: Natalie Wilkinson, VP External

Seconded: Brady Amos

The VP External motivated that this is a great opportunity especially for our Board Directors. Those selected will have all expenses paid to attend Lobby Week which is a great way to get involved.

Motion Carried

4.11.5 Appoint Members to Student Affordable Housing Task Force

WHEREAS the CSA formed a Student Affordable Housing Task Force in the Winter 2023 semester with the purpose of gathering student feedback and developing recommendations to be brought forward to the CSA Board of Directors, as it pertains to affordable housing for students and addressing the housing crisis; and

WHEREAS the Student Affordable Housing Taskforce Terms of Reference require the membership to include the VP External (Committee Chair), a minimum of one additional CSA Executive Member, and a minimum of three CSA Board Directors;

BE IT RESOLVED that the following CSA Executive Members be appointed to the Student Affordable Housing Task Force for the 2024-2025 academic year:

Natalie Wilkinson, VP External
Bawneet Singh, VP Academic

AND FURTHER that the following CSA Directors be appointed to the Student Affordable Housing Task Force for the 2024-2025 academic year:

Noam Einy
Nathan Cozzi
Noel Johnston

Moved: Natalie Wilkinson, VP External

Seconded: Brady Amos

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The VP External motivated that this committee ties in nicely with the current atmosphere of over-enrolment, as housing will be a huge topic to come in September and following semesters given the large incoming class. This committee will likely be a lower time commitment and is an opportunity to engage with students and look for ways to make housing more affordable for students.

Motion Carried

4.12. New Business

No New Business was presented at this meeting.

4.13 Announcements

The PTC reminded members that this is the last Board Meeting until the end of August, though there is always the possibility of an additional meeting being called if needed. The PTC reminded members to check their email during this time, particularly if they are currently sitting on any committees that may be meeting.

4.14 In Camera

No In Camera session was held at this meeting.

4.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 4 on July 24, 2024 be adjourned at 7:05 pm.

Moved: Jake Levy

Seconded: Noel Johnston

Motion Carried

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Approved by the Board of Directors

Date: August 28, 2024

Signed: _____

Date: _____

Samuel Skelhorn
Board Chair

Signed: _____

Date: _____

Colleen Bovay
Policy & Transition Coordinator