

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Attendance – August 28, 2024

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Vacant	College of Biological Science		
Vacant	College of Biological Science		
Jake Levy	College of Engineering and Physical Sciences	Regrets	
Nate Broughton	College of Engineering and Physical Sciences	Present	
Vacant	College of Social and Applied Human Sciences		
Vacant	College of Social and Applied Human Sciences		
Manpreet Rattan	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Present	a: 6:05pm d: 6:19pm
Gursimran Chadha	Ontario Agricultural College	Present	
Bella Litvak	Ontario Agricultural College	Present	
Noam Einy	Ontario Veterinary College	Regrets	
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	College of Arts Student Union		
Nathan Cozzi	College of Biological Science Student Council	Absent	
Noel Johnston	College of Engineering and Physical Sciences Student Council	Present	
Vacant	College of Social and Applied Human Sciences - Student Alliance		
Vacant	Lang Students' Association		
Mira Carter	Student Federation of the Ontario Agricultural College	Present	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

MINUTES

Board of Directors Meeting # 5
 August 28, 2024 – 6:00 pm
 Microsoft Teams



Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	Indigenous Student Society (ISS)		
Maya Liddell	Guelph Black Students Association (GBSA)	Present	a: 6:46pm
Vacant	Guelph Queer Equality (GQE)		
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Joshua Jacinto	International Student Organization (ISO)	Regrets	
Brady Amos	Interhall Council (IHC)	Regrets	
Naomi Amayaevbo	Guelph Campus Co-op	Present	a: 6:26pm
Ashley Ames	Ontario Public Interest Research Group (OPIRG)	Present	
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Hartej Singh	President	Present	
Vacant	Vice President Student Experience		
Vacant	Vice President Academic		
Natalie Wilkinson	Vice President External	Present	

Staff	Position
Samuel Skelhorn	Chair
Colleen Bovay	Policy & Transition Coordinator
	Scribe

Guest	Affiliation

*Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.
 If they leave before Adjournment, their departure time (d) is shown.
 If no time is shown in the column, they were present for the entire meeting.*

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Summary of Resolutions

5.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 5 on August 28, 2024, be approved as printed and distributed.

Motion Carried

MOTION TO AMEND: that item 5.3.2: De-Ratify VP Student Experience be added to the agenda;

AND FURTHER that new business item 5.12.1: Executive Appointment Process be added to the agenda.

Motion Carried

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 5 on August 28, 2024, be approved as amended with:

- Adding item 5.3.2: De-Ratify VP Student Experience to the agenda; and
- Adding item 5.12.1: Executive Appointment Process to the agenda.

Motion Carried

5.3.1 De-Ratify VP Academic

WHEREAS Bawneet Singh has submitted written resignation from the role of VP Academic; and

WHEREAS Thursday, August 22, 2024 was the final day in office as VP Academic;

BE IT RESOLVED that Bawneet Singh be de-ratified as CSA VP Academic, effective immediately.

Motion Carried

5.3.2 De-Ratify VP Student Experience

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



WHEREAS Harsimran Kalra has submitted written resignation from the role of VP Student Experience; and

WHEREAS the resignation is effective as of Friday, August 30, 2024;

BE IT RESOLVED that Harsimran Kalra be de-ratified as CSA VP Student Experience, effective immediately.

Motion Carried

5.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

5.5.1	CSA Board Meeting # 4	July 24, 2024
-------	-----------------------	---------------

Motion Carried

5.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
5.6.1	Meeting # 5	July 12, 2024

Motion Carried

5.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

5.7.1	President	August 28, 2024
5.7.2	VP Student Experience	August 28, 2024
5.7.3	VP Academic	vacant
5.7.4	VP External	August 28, 2024

Motion Carried

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



5.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Motion Carried

5.10.2 Hiring Committee Report: FoodBank Coordinator

MOTION: That the hiring of **Alitha Griffith** for the position of **FoodBank Coordinator** be approved, as recommended by the Hiring Committee.

Motion Carried

5.10.3 Hiring Committee Report: Office Coordinator and Service Support

MOTION: That the hiring of Amy Lee Chong for the position of Office Coordinator and Service Support be approved, as recommended by the Hiring Committee.

Motion Carried

5.11.1 Fall 2023 – Winter 2024 FoodBank Report

MOTION: That the Fall 2023 – Winter 2024 FoodBank Report, as provided in the Board Agenda Package, be received as information.

Motion Carried

5.11.2 Appoint CSA Representatives to the Athletics Advisory Council

WHEREAS the Athletics Advisory Council advises the President of the University of Guelph and the Director of Athletics on policy matters regarding the athletics programs and use of athletics facilities at the University of Guelph including student fees, athletics budget, new athletic centre, intramurals, and more; and

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



WHEREAS the Athletics Advisory Council requires the membership of a CSA Executive as a non-voting member and one CSA representative as a voting member to be appointed by the CSA;

BE IT RESOLVED that the following CSA Executive and Board Director be appointed to the Athletics Advisory Council:

Natalie Wilkinson, VP External
Noel Johnston

Motion Carried

5.12.1 Executive Appointment Process

WHEREAS CSA Bylaw 1 (Organizational) section 5.2.3 states that if for any reason the CSA is left with less than three Executive Officers, the Board of Directors shall have the authority to appoint Executive Officers;

WHEREAS resignations have been received from the VP Academic and the VP Student Experience, leaving two Executive Officers;

WHEREAS Bylaw 2 (Electoral) section 2.3.9 states that if the Executive Officer Appointment Process occurs following the Winter General Election or a Spring By-Election, the vacancies will be filled for the interim until the Fall By-Election is held;

WHEREAS the Fall 2024 By-Election concludes with the ratification of successful candidates on Wednesday, October 30, 2024;

WHEREAS given the short time frame and limited staff capacity to onboard the interim appointees, it would be prudent to conduct the appointment process for only one of the vacancies;

WHEREAS the VP Academic role acts as the primary student advocate on numerous university committees; and

WHEREAS elements of the VP Student Experience portfolio can be more easily distributed to other staff and Executives;

BE IT RESOLVED that the Board of Directors receive the attached overview regarding the Executive Appointment Process as information;

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



AND FURTHER that the Board of Directors approve the initiation of the Executive Appointment Process for the position of VP Academic, as detailed in the attached overview.

Motion Carried

5.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 5 on August 28, 2024, be adjourned at 7:09pm

Motion Carried

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Agenda – August 28, 2024

5.0	Call to Order	
5.1	Land Acknowledgement Member Noel Johnston	
5.2	Adoption of the Agenda 5.2.1 Approve the Agenda 5.2.2 Declarations of Conflicts	
5.3	Ratifications and De-Ratifications 5.3.1 De-Ratify VP Academic 5.3.2 De-Ratify VP Student Experience	
5.4	Comments from the Chair 5.4.1 Introductions and Pronouns	
5.5	Approval of Past Minutes 5.5.1 Meeting # 4 – July 24, 2024	
5.6	Executive Committee Minutes 5.6.1 Meeting # 5 – July 12, 2024	
5.7	Executive Updates 5.7.1 President – August 28, 2024 5.7.2 VP Student Experience – August 28, 2024 5.7.3 VP Academic – Vacant 5.7.4 VP External – August 28, 2024	
5.8	Director Reports	
5.9	CSA Service Update and Report	
5.10	Committee Updates and Reports 5.10.1 Summary of Committee Appointments 5.10.2 Hiring Committee Report: FoodBank Coordinator 5.10.3 Hiring Committee Report: Office Coordinator and Service Support	
5.11	Business 5.11.1 F23-W24 FoodBank Report 5.11.2 Appoint CSA Representatives to Athletics Advisory Council	
5.12	New Business 5.12.1 Executive Appointment Process	
5.13	Announcements	
5.14	In Camera Session	
5.15	Adjournment	

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Minutes – August 28, 2024

5.0 Call to Order

The meeting was called to order at 6:04pm.

5.1 Land Acknowledgement

Member Noel Johnston presented the following Land Acknowledgement:

So, although we are virtual today it is important to acknowledge that the land on which the University of Guelph resides are treaty lands and territories of the Mississaugas of the Credit and traditional lands of the Attawandaron, Anishnaabe and Hodinöhsö:ni' people. Engagement of this fact is a necessary step towards the reconciliation with the Indigenous peoples. Please take some time to consider the impact that our relationship with indigenous peoples has on your day-to-day life.

5.2 Adoption of the Agenda

5.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 5 on August 28, 2024, be approved as printed and distributed.

Moved: Nate Broughton

Seconded: Daniel Neiterman

Motion Carried

MOTION TO AMEND: that item 5.3.2: De-Ratify VP Student Experience be added to the agenda;

AND FURTHER that new business item 5.12.1: Executive Appointment Process be added to the agenda.

Moved: Noel Johnston

Seconded: Nate Broughton

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Motion Carried

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 5 on August 28, 2024, be approved as amended with:

- Adding item 5.3.2: De-Ratify VP Student Experience to the agenda; and
- Adding item 5.12.1: Executive Appointment Process to the agenda.

Motion Carried

5.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

5.3 Ratifications and De-Ratifications

5.3.1 De-Ratify VP Academic

WHEREAS Bawneet Singh has submitted written resignation from the role of VP Academic; and

WHEREAS Thursday, August 22, 2024 was the final day in office as VP Academic;

BE IT RESOLVED that Bawneet Singh be de-ratified as CSA VP Academic, effective immediately.

Moved: Nate Broughton

Seconded: Noel Johnston

Motion Carried

5.3.2 De-Ratify VP Student Experience

WHEREAS Harsimran Kalra has submitted written resignation from the role of VP Student Experience; and

WHEREAS the resignation is effective as of Friday, August 30, 2024;

BE IT RESOLVED that Harsimran Kalra be de-ratified as CSA VP Student Experience, effective immediately.

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Moved: Noel Johnston
Seconded: Gursimran Chadha

Motion Carried

5.4 Comments from the Chair

The Board Chair reminded members that this is the last meeting online and then we'll transition to in-person. If any members have any pressing concerns during the meeting, please raise a hand. To be added to the speakers list please type speakers list in the chat, and type volunteer to volunteer for any committee opportunities.

5.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

5.5 Approval of Past Board Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meeting:

5.5.1	CSA Board Meeting # 4	July 24, 2024
-------	-----------------------	---------------

Moved: Manpreet Rattan
Seconded: Nate Broughton

Motion Carried

5.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meeting:

Agenda Item #	Meeting #	Meeting Date
5.6.1	Meeting # 5	July 12, 2024

Moved: Manpreet Rattan
Seconded: Nate Broughton

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Motion Carried

5.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

5.7.1	President	August 28, 2024
5.7.2	VP Student Experience	August 28, 2024
5.7.3	VP Academic	vacant
5.7.4	VP External	August 28, 2024

Moved: Manpreet Rattan

Seconded: Nate Broughton

Motion Carried

5.7.1 President

The President shared that he recently attended a conference at McMaster where they got to learn about various vendors. We're hoping to plan a gaming event with a vendor who provides gaming services.

Move in days are approaching this Friday and Saturday.

Last week we completed an Equity, Diversity, and Inclusivity training session at the office which was excellent.

The President shared he is currently working on sending an internal newsletter to staff regarding all-staff meetings and more. The Health and Dental Plan Newsletter was sent out on August 16 with the opt-out deadlines. There will be a general newsletter sent out to students in September to highlight upcoming events.

Our Office Coordinator hiring has been completed.

Ongoing projects are all o-week events, which includes Block Party. The President shared he is working on social media outreach and will be posting throughout o-week.

Efforts are being made to ensure emails and main tasks of the vacant executive positions are being handled in the interim.

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



5.7.4 VP External

The VP External shared that she attended the McMaster Conference with the President and enjoyed making new introductions with other unions. This past week was the Canadian Federation of Students Ontario General meeting. We spoke about current issues pertaining to students to get CFS to do research. The VP External put forward a motion for CFS to update their materials on water bottle free campus, as we're prioritizing making Guelph water bottle free.

For ongoing projects, the VP External is taking on the Student Memorial Service from the VP Academic portfolio. She's currently connecting with the GSA's VP Academic.

The VP External is still awaiting a response on the Sustainability Action Fund.

Committees mainly took a pause in August due to vacations within the CSA and university departments. There was a Tap-In Committee meeting and there's a plan for a disorientation week event. There were also meetings for the Bike Centre Operations Committee and FoodBank Operations Committee.

Our new FoodBank Coordinator has started and is preparing for the resource fair next Thursday. New fridges finally came in which means they can expand the number of fridge-friendly foods.

Hiring committees for FoodBank Assistant and Bike Centre Assistant will be wrapping up today.

5.8 Director Reports

Member Amayaevbo shared that theCannon.ca Operating Committee is still meeting regularly, and the website is working smoothly and is up-to-date.

5.10 Committee Updates and Reports

5.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Moved: Nate Broughton
Seconded: Naomi Amayaevbo

Motion Carried

5.10.2 Hiring Committee Report: FoodBank Coordinator

MOTION: That the hiring of **Alitha Griffith** for the position of **FoodBank Coordinator** be approved, as recommended by the Hiring Committee.

Moved: Nate Broughton
Seconded: Ashley Ames

Motion Carried

5.10.3 Hiring Committee Report: Office Coordinator and Service Support

MOTION: That the hiring of Amy Lee Chong for the position of Office Coordinator and Service Support be approved, as recommended by the Hiring Committee.

Moved: Nate Broughton
Seconded: Naomi Amayaevbo

Motion Carried

5.11 Business

5.11.1 Fall 2023 – Winter 2024 FoodBank Report

MOTION: That the Fall 2023 – Winter 2024 FoodBank Report, as provided in the Board Agenda Package, be received as information.

Moved: Noel Johnston
Seconded: Manpreet Rattan

The VP External encouraged members to reach out to her if they have any questions regarding the report, as she worked closely with Joy, the outgoing

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



FoodBank Coordinator. It's great to see the statistics about the FoodBank and the students we serve, and the information can be used with our advocacy this year.

Motion Carried

5.11.2 Appoint CSA Representatives to the Athletics Advisory Council

MOTION TO AMEND: to replace Simran Kalra with Natalie Wilkinson as the CSA Executive Representative.

Moved: Natalie Wilkinson

Seconded: Nate Broughton

Motion Carried

WHEREAS the Athletics Advisory Council advises the President of the University of Guelph and the Director of Athletics on policy matters regarding the athletics programs and use of athletics facilities at the University of Guelph including student fees, athletics budget, new athletic centre, intramurals, and more; and

WHEREAS the Athletics Advisory Council requires the membership of a CSA Executive as a non-voting member and one CSA representative as a voting member to be appointed by the CSA;

BE IT RESOLVED that the following CSA Executive and Board Director be appointed to the Athletics Advisory Council:

Natalie Wilkinson
Noel Johnston

Moved: Nate Broughton

Seconded: Manpreet Rattan

Motion Carried

5.12 New Business

5.12.1 Executive Appointment Process

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



WHEREAS CSA Bylaw 1 (Organizational) section 5.2.3 states that if for any reason the CSA is left with less than three Executive Officers, the Board of Directors shall have the authority to appoint Executive Officers;

WHEREAS resignations have been received from the VP Academic and the VP Student Experience, leaving two Executive Officers;

WHEREAS Bylaw 2 (Electoral) section 2.3.9 states that if the Executive Officer Appointment Process occurs following the Winter General Election or a Spring By-Election, the vacancies will be filled for the interim until the Fall By-Election is held;

WHEREAS the Fall 2024 By-Election concludes with the ratification of successful candidates on Wednesday, October 30, 2024;

WHEREAS given the short time frame and limited staff capacity to onboard the interim appointees, it would be prudent to conduct the appointment process for only one of the vacancies;

WHEREAS the VP Academic role acts as the primary student advocate on numerous university committees; and

WHEREAS elements of the VP Student Experience portfolio can be more easily distributed to other staff and Executives;

BE IT RESOLVED that the Board of Directors receive the attached overview regarding the Executive Appointment Process as information;

AND FURTHER that the Board of Directors approve the initiation of the Executive Appointment Process for the position of VP Academic, as detailed in the attached overview.

The President explained that since we currently have less than three Executives, both vacancies will be included in the Fall By-Election, but we need an appointee for the VP Academic position to fill the role until the by-election has concluded. This appointee will work a minimum of 20 hours per week.

Moved: Hartej Singh, President

Seconded: Nate Broughton

Motion Carried

5.13 Announcements

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Member Ames shared that OPIRG is running many events for their Disorientation Week. The full list of events should be posted to the OPIRG Guelph Instagram by the end of the week. OPIRG will be at the Justice For Workers Labour Day Picnic on Monday, September 2. Other events include the OPIRG Bingo at the Bullring on Wednesday, September 4, and the Open House on Thursday and Friday, September 5 and 6. OPIRG will also be at the Resource Fair and the Arboretum Expo.

The PTC shared that the advertising for the Executive Appointment Process will be posted to the CSA website tomorrow morning and then it will go up on the CSA Instagram as well. The PTC encouraged members to spread the word and to consider nominating themselves for the interim position.

The VP External encouraged members to come to the CSA orientation week events.

Member Amayaevbo shared that her organizations have three events this week including regular informative events, tie dye and arts painting on Johnston Green, and the annual Carnival Cookout. She also attended the International Community Barbeque today.

Member Johnston shared that the CEPS Student Council is running a few events including handing out freezies in Branion Plaza on Sunday night, ice cream and board games in Thornborough, and a trivia night at the Bullring.

Member Liddell shared that this year the GBSA is planning to seek an increase to their fee, and she inquired to who she could speak to about it. The PTC explained that this would take the form of a referendum and directed Member Liddell to send an email to discuss more.

5.14 In Camera

No In Camera session was held at this meeting.

5.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 5 on August 28, 2024 be adjourned at 7:09pm.

Moved: Nate Broughton

Seconded: Naomi Amayaevbo

MINUTES

Board of Directors Meeting # 5
August 28, 2024 – 6:00 pm
Microsoft Teams



Motion Carried

Approved by the Board of Directors

Date: September 11, 2024

Signed: _____

Date: _____

Samuel Skelhorn
Board Chair

Signed: _____

Date: _____

Colleen Bovay
Policy & Transition Coordinator