

MINUTES

Board of Directors Meeting # 7
October 4, 2023 – 6:00 pm
UC 442



Attendance – October 4, 2023

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Jonah Greenhut	College of Arts	Present	
Vacant	College of Arts		
Daniel Spinner	College of Biological Science	Regrets	
Vacant	College of Biological Science		
Jake Levy	College of Engineering and Physical Sciences	Present	
Vacant	College of Engineering and Physical Sciences		
Mason Friebe	College of Social and Applied Human Sciences	Regrets	
Vacant	College of Social and Applied Human Sciences		
Mauricio Fernandez	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Regrets	
Vacant	Ontario Agricultural College		
Vacant	Ontario Agricultural College		
Noam Einy	Ontario Veterinary College	Present	
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	College of Arts Student Union		
Natalie Wilkinson	College of Biological Science Student Council	Regrets	
Abdul Rafe Khan	College of Engineering and Physical Sciences Student Council	Present	
Rachel Marcus	College of Social and Applied Human Sciences - Student Alliance	Present	
Ethan Gouveia	Lang Students' Association	Regrets	
Taylor Legge	Student Federation of the Ontario Agricultural College	Present	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Samantha Scott	Indigenous Student Society (ISS)	Present	
Chikaima Ifezue	Guelph Black Students Association (GBSA)	Absent	
Jayden Khan	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Vacant	International Student Organization (ISO)		
Emma LeBrun	Interhall Council (IHC)	Present	a: 6:57pm
Naomi Amayaevbo	Guelph Campus Co-op	Present	a: 6:34pm
Eknoor Walia	Ontario Public Interest Research Group (OPIRG)	Present	
Vacant	Student Senate Caucus		
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Shaima Alam	President	Present	
Vacant	Vice President Student Experience		
Junpyo Lee	Vice President Academic	Present	
Samar Tariq	Vice President External	Present	

Staff	Position
Cameron Olesen	Chair
Colleen Bovay	Policy & Transition Coordinator
Nikki Tu	Scribe

Guest	Affiliation
Riya Roy	Student Help and Advocacy Centre
Yuha Khan	Student Help and Advocacy Centre
Pirinda Perazhakan	Student Help and Advocacy Centre

*Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.
 If they leave before Adjournment, their departure time (d) is shown.
 If no time is shown in the column, they were present for the entire meeting.*

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Summary of Resolutions

7.2 Adoption of the Agenda

7.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 7 on October 4, 2023, be approved as printed and distributed.

Motion Carried

MOTION TO AMEND: that the agenda be reordered so that item **7.9.1: Student Help and Advocacy Centre Service Update** is the first item of discussion.

Motion Carried

AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 7 on October 4, 2023, be approved as amended with:

- The reordering of the agenda so that item **7.9.1: Student Help and Advocacy Centre Service Update** is the first item of discussion.

Motion Carried

7.3.1 Ratification of Guelph Queer Equality Representative

MOTION: That Jayden Khan be appointed as the Guelph Queer Equality representative on the 2023-24 CSA Board of Directors, effective immediately.

Motion Carried

7.3.2 Ratification of CSAHS Student Alliance Representative

MOTION: That Rachel Marcus be appointed as the College of Social and Applied Human Sciences Student Alliance representative on the 2023-24 CSA Board of Directors, effective immediately.

Motion Carried

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7.5 Approval of Past Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meetings:

7.5.1	CSA Board Meeting # 5	August 30, 2023
7.5.2	CSA Board Meeting # 6	September 13, 2023

Motion Carried

7.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
7.6.1	Meeting # 13	August 29, 2023
7.6.2	Meeting # 14	September 11, 2023
7.6.3	Meeting # 15	September 18, 2023

Motion Carried

7.7 Executive Updates

MOTION: That the following Executive Updates be received as information:

7.7.1	President	October 4, 2023
7.7.2	VP Student Experience (vacant)	
7.7.3	VP Academic	October 4, 2023
7.7.4	VP External	October 4, 2023

Motion Carried

7.9.1 Student Help and Advocacy Centre Service Update

(a) Extend Speaking Rights to SHAC Coordinators

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WHEREAS CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors; and

WHEREAS CSA Rules of Order, Section 3.9 states that presentations to the Board of Directors that are submitted in the Board package shall be limited to a maximum of ten minutes when presented at the Board of Directors Meeting;

MOTION: to extend speaking rights to Riya Roy, Yuha Khan, and Pirinda Perazhakan to present the SHAC Service Update.

Motion Carried

(b) Receive the SHAC Service Update Presentation

MOTION: to receive the SHAC Service Update as presented by Riya Roy, Yuha Khan, and Pirinda Perazhakan, as information.

Motion Carried

7.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Motion Carried

7.11.1 Ratify Fall 2023 By-Election Candidates

WHEREAS CSA policy manual Appendix G (Electoral) section 5.1.5 states that the CRO shall submit the names of all valid candidates and the offices they are seeking to the Board of Directors for ratification within seven days of the close of nominations. If the Board of Directors does not meet within seven days of the close of nominations, the Executive Committee is empowered to ratify the list of candidates;

BE IT RESOLVED that the Board of Directors ratify the following individuals as candidates in the Fall 2023 By-Election:

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Tavia Kiwanuka-Quinlan	VP Student Experience
Adam Ratkowski	VP Student Experience
McKenna Williams	VP Student Experience
Bawneet Singh	VP Academic

Director Positions (At-Large Representatives)

Nate Broughton	College of Engineering and Physical Sciences
Sarah Dent	Ontario Agricultural College
Bella Litvak	Ontario Agricultural College
Hillary Schneider	Ontario Agricultural College

Motion Carried

7.11.2 Ratify Referendum Question: The Arboretum Student Engagement Fee

WHEREAS CSA Policy Appendix G – Electoral, Section 7.3 states that referendum questions shall be included in the Elections period as approved by the Board of Directors; and

WHEREAS at the Board of Directors Meeting on July 5, 2023, the CSA Board of Directors voted to suspend Appendix G – Electoral Section 10.7 and Section 10.3 for the duration of the Fall 2023 By-Election to allow the Arboretum Student Engagement Fee referendum question on the ballot;

BE IT RESOLVED that the CSA Board of Directors ratify the referendum question from The Arboretum and Jane Goodall's Roots & Shoots, as presented in the Board Agenda Package, to be included on the ballot of the CSA Fall 2023 By-Election.

Motion Carried

7.11.3 CSA Annual General Meeting (AGM) 2023: President's Notice

MOTION: that the President's Notice of the CSA's 2023 Annual General Meeting, to be held on Wednesday, November 22, 2023, beginning at 6:00 pm in Peter Clark Hall; and of the call to members to submit AGM business items no later than Friday, November 3, 2023 at 5:00 pm, be received as information by the CSA Board of Directors.

Motion Carried

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7.11.4 Appoint Art in the Bullring Winner Selection Committee

WHEREAS the Art in the Bullring Winner Selection Committee is tasked with selecting the winner of the Art in the Bullring event; and

WHEREAS the CSA VP Academic and Fine Arts Network Event Coordinator mutually agreed on having three undergraduate student representatives appointed by the CSA and three undergraduate student representatives appointed by FAN for the Art in the Bullring Winner Selection Committee;

BE IT RESOLVED that the following Board Directors be appointed to the Art in the Bullring Winner Selection Committee:

Abdul Rafe Khan
Rachel Marcus
Samantha Scott

Motion Carried

7.11.5 CSA Winter 2024 General Elections Timeline

MOTION: that the Board of Directors approve the timeline for the CSA Winter 2024 General Elections, as presented in the Board Agenda Package.

Motion Carried

7.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 7 on October 4, 2023, be adjourned at 7:43 pm

Motion Carried

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Agenda – October 4, 2023

7.0	Call to Order	
7.1	Land Acknowledgement Member Mauricio Fernandez	
7.2	Adoption of the Agenda 7.2.1 Approve the Agenda 7.2.2 Declarations of Conflicts	
7.3	Ratifications and De-Ratifications 7.3.1 Ratify Guelph Queer Equality Representative 7.3.2 Ratify CSAHS Student Alliance Representative	
7.4	Comments from the Chair 7.4.1 Introductions and Pronouns	
7.5	Approval of Past Minutes 7.5.1 Meeting # 5 – August 30, 2023 7.5.2 Meeting # 6 – September 13, 2023	
7.6	Executive Committee Minutes 7.6.1 Meeting # 13 – August 29, 2023 7.6.2 Meeting # 14 – September 11, 2023 7.6.3 Meeting # 15 – September 18, 2023	
7.7	Executive Updates 7.7.1 President – October 4, 2023 7.7.2 VP Student Experience (vacant) 7.7.3 VP Academic – October 4, 2023 7.7.4 VP External – October 4, 2023	
7.8	Director Reports	
7.9	CSA Service Update and Report 7.9.1 Student Help and Advocacy Centre Service Update	
7.10	Committee Updates and Reports 7.10.1 Summary of Committee Appointments	
7.11	Business 7.11.1 Ratify Fall 2023 By-Election Candidates 7.11.2 Ratify Referendum Question: The Arboretum Student Engagement Fee 7.11.3 CSA Annual General Meeting 2023: President’s Notice 7.11.4 Appoint Art in the Bullring Winner Selection Committee 7.11.5 CSA Winter 2024 General Elections Timeline	
7.12	New Business	

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	7.12.1	
7.13	Announcements	
7.14	In Camera Session	
	7.14.1	
7.15	Adjournment	

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Minutes – October 4, 2023

7.0 Call to Order

The meeting was called to order at 6:20 pm.

7.1 Land Acknowledgement

Member Mauricio Fernandez delivered the following land acknowledgement:

In keeping with Indigenous protocols across Turtle Island, it is appropriate to acknowledge and pay respect to ancestral and traditional territories and local Indigenous communities. Acknowledging the territory in which we learn and work honours the relationship between the land and the Indigenous ancestors and stewards of the land. To be meaningful and respectful, a territorial acknowledgement needs to be intentional. This is a time to give thanks, and to consider our role in the stewardship of Mother Earth and in building relationships with Indigenous people and communities.

7.2 Adoption of the Agenda

7.2.1 Approve the Agenda

MOTION: That the agenda for the CSA Board of Directors Meeting # 7 on October 4, 2023, be approved as printed and distributed.

Moved: Jake Levy

Seconded: Abdul Rafe Khan

Motion Carried

MOTION TO AMEND: that the agenda be reordered so that item **7.9.1: Student Help and Advocacy Centre Service Update** is the first item of discussion.

Moved: Shaima Alam, President

Seconded: Junpyo Lee, VP Academic

Motion Carried

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AMENDED MOTION: that the agenda for the CSA Board of Directors Meeting # 7 on October 4, 2023, be approved as amended with:

- The reordering of the agenda so that item **7.9.1: Student Help and Advocacy Centre Service Update** is the first item of discussion.

Motion Carried

7.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

7.3 Ratifications and De-Ratifications

7.3.1 Ratification of Guelph Queer Equality Representative

MOTION: That Jayden Khan be appointed as the Guelph Queer Equality representative on the 2023-24 CSA Board of Directors, effective immediately.

Moved: Jonah Greenhut

Seconded: Jake Levy

Motion Carried

7.3.2 Ratification of CSAHS Student Alliance Representative

MOTION: That Rachel Marcus be appointed as the College of Social and Applied Human Sciences Student Alliance representative on the 2023-24 CSA Board of Directors, effective immediately.

Moved: Jonah Greenhut

Seconded: Abdul Rafe Khan

Motion Carried

7.4 Comments from the Chair

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If at any point during the meeting you wish to request the Speaker's List, please raise your placard. If you need to raise a Point of Information, a Point of Personal Privilege, a Point of Parliamentary Procedure, or a Point of Order, please raise your hand.

7.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

7.5 Approval of Past Minutes

MOTION: That the Minutes be approved for the following CSA Board of Directors Meetings:

7.5.1	CSA Board Meeting # 5	August 30, 2023
7.5.2	CSA Board Meeting # 6	September 13, 2023

Moved: Abdul Rafe Khan

Seconded: Noam Einy

Motion Carried

7.6 Executive Committee Minutes

MOTION: That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
7.6.1	Meeting # 13	August 29, 2023
7.6.2	Meeting # 14	September 11, 2023
7.6.3	Meeting # 15	September 18, 2023

Moved: Jake Levy

Seconded: Mauricio Fernandez

Motion Carried

7.7 Executive Updates

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MOTION: That the following Executive Updates be received as information:

7.7.1	President	October 4, 2023
7.7.2	VP Student Experience (vacant)	
7.7.3	VP Academic	October 4, 2023
7.7.4	VP External	October 4, 2023

Moved: Jonah Greenhut

Seconded: Mauricio Fernandez

Motion Carried

7.7.1 President

The PDR policy has changed and will now be called Student Event and Initiatives Funding (SEIF).

Candidates for the by-election are in the process of ratification.

CSA newsletter was sent out last week.

Upcoming events include Sexy Bingo, Hypnotist Show, Monster Bash, collaboration with OCUS, and Mocktail Monday.

The Cannon Committee met and intends to update the cannon website.

7.7.3 VP Academic

The fall reading week survey has received 810 responses with 719 valid responses so far. The results will be broadcasted on the CSA Instagram and website on October 16-17. The Student Memorial Service has been successfully completed and attendees have expressed their appreciation.

Member Levy asked for clarification regarding the fall reading week survey as he thought it would be a referendum in the next election.

The VP Academic explained that some students have been vocal about wanting a fall reading week to the CSA executive team and that the first step is conducting the survey

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to gauge student opinion, and if the result is in favour of a fall reading week, the executive will move forward with proposing a referendum to the Board. If the referendum is in favour of a fall reading week, the results of the survey and the referendum will be presented to the Senate to be processed and sent to the Calendar Review Committee. It would be considered for the 2025-2026 academic year, as the committee is currently finalizing the calendar for the 2024-2025 year. The VP Academic also provided instructions on how to complete the survey.

Member Fernandez inquired if different scenarios will be considered, such as starting the fall semester a week earlier, rather than finishing the fall semester later.

The VP Academic noted that other students have inquired and expressed interest in starting the fall semester earlier rather than shortening the winter break, and he intends to follow up on this possibility and potentially include it in the referendum question if applicable.

7.7.4 VP External

The process of hiring a second foodbank assistant is ongoing. There is a significant need for additional help, specifically during the morning hours.

The Bike Centre will be promoting on Instagram and collaborate with CSA. The Bike Centre website will be updated.

National Day of Action (Fight the Fees) will come to Guelph next month with a banner making event for 5 hours, open to all students.

Tap In Campaign data of the water fountains have been digitalized.

To improve outreach with students for bus pass feedback, we will launch a Microsoft form for transit feedback. Collected data will be shared with the Transit Committee. There will be an upcoming transit meeting to address additional buses for certain routes. The CSA bus form feedback is available in the CSA Instagram bio.

Member Fernandez inquired if there can be additional participation from the CSA at City Council meetings so that the student perspective can be heard.

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The VP External noted that she makes efforts to attend City Council when her schedule allows, and she also sits on the Town and Gown Committee which covers council items that are particularly relevant to the student population.

7.8 Director Reports

Members Rafe Khan, Levy, Legge, and Walia promoted students to run and vote in the by-election by giving class talks.

Member Fernandez went to the Guelph City Council Meeting to discuss parking and transportation amendments. He also noted there will be a \$20,000 minimum spending on sustainability initiatives on campus.

Member Greenhut attended an Elections and Referendum Committee meeting and gave a by-election class talk.

7.9 CSA Service Update and Report

7.9.1 Student Help and Advocacy Centre Service Update

(a) Extend Speaking Rights to SHAC Coordinators

WHEREAS CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

WHEREAS CSA Rules of Order, Section 3.9 states that presentations to the Board of Directors that are submitted in the Board package shall be limited to a maximum of ten minutes when presented at the Board of Directors Meeting;

MOTION: to extend speaking rights to Riya Roy, Yuha Khan, and Pirinda Perazhakan to present the SHAC Service Update.

Moved: Jake Levy

Seconded: Jonah Greenhut

Motion Carried

SHAC is a confidential and inclusive space for undergraduate students to inquire about academics, housing, human rights, finance, and general on-campus or off-campus inquiries. They have partnered with the Legal Clinic of Guelph and

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Wellington County to provide free legal advice for students through a paralegal and lawyer.

From May 2023 to October 2023, they have had 130 clients, including email inquiries. Their current goal is to increase promotion in social media through collaboration with the CSA, such as distributing postcards in both offices. They have created monthly posts on laws and bills for the services they provide.

Upcoming events include trivia near the end of October, separate collaborations with Off-Campus Living and the International Student Organization, and stressbusters towards exam season.

(b) Receive the SHAC Service Update Presentation

MOTION: to receive the SHAC Service Update as presented by Riya Roy, Yuha Khan, and Pirinda Perazhakan, as information.

Moved: Jake Levy

Seconded: Mauricio Fernandez

Motion Carried

7.10 Committee Updates and Reports

7.10.1 Summary of Committee Appointments

MOTION: That the Summary of Committee Appointments, as presented in the Board Agenda Package, be received as information.

Moved: Noam Einy

Seconded: Abdul Rafe Khan

Junypo Lee, VP Academic, clarified that his name needs to be added in the Summary of Committee Appointments under the Co-curricular Experiential Learning Integrity Committee.

Motion Carried

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7.11 Business

7.11.1 Ratify Fall 2023 By-Election Candidates

WHEREAS CSA policy manual Appendix G (Electoral) section 5.1.5 states that the CRO shall submit the names of all valid candidates and the offices they are seeking to the Board of Directors for ratification within seven days of the close of nominations. If the Board of Directors does not meet within seven days of the close of nominations, the Executive Committee is empowered to ratify the list of candidates;

BE IT RESOLVED that the Board of Directors ratify the following individuals as candidates in the Fall 2023 By-Election:

Executive Positions

Tavia Kiwanuka-Quinlan	VP Student Experience
Adam Ratkowski	VP Student Experience
McKenna Williams	VP Student Experience
Bawneet Singh	VP Academic

Director Positions (At-Large Representatives)

Nate Broughton	College of Engineering and Physical Sciences
Sarah Dent	Ontario Agricultural College
Bella Litvak	Ontario Agricultural College
Hillary Schneider	Ontario Agricultural College

Moved: Shaima Alam, President

Seconded: Jonah Greenhut

Motion Carried

7.11.2 Ratify Referendum Question: The Arboretum Student Engagement Fee

WHEREAS CSA Policy Appendix G – Electoral, Section 7.3 states that referendum questions shall be included in the Elections period as approved by the Board of Directors; and

WHEREAS at the Board of Directors Meeting on July 5, 2023, the CSA Board of Directors voted to suspend Appendix G – Electoral Section 10.7 and Section 10.3 for

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the duration of the Fall 2023 By-Election to allow the Arboretum Student Engagement Fee referendum question on the ballot;

BE IT RESOLVED that the CSA Board of Directors ratify the referendum question from The Arboretum and Jane Goodall's Roots & Shoots, as presented in the Board Agenda Package, to be included on the ballot of the CSA Fall 2023 By-Election.

Moved: Shaima Alam, President

Seconded: Noam Einy

Motion Carried

7.11.3 CSA Annual General Meeting (AGM) 2023: President's Notice

MOTION: that the President's Notice of the CSA's 2023 Annual General Meeting, to be held on Wednesday, November 22, 2023, beginning at 6:00 pm in Peter Clark Hall; and of the call to members to submit AGM business items no later than Friday, November 3, 2023 at 5:00 pm, be received as information by the CSA Board of Directors.

Moved: Shaima Alam, President

Seconded: Emma LeBrun

Motion Carried

7.11.4 Appoint Art in the Bullring Winner Selection Committee

WHEREAS the Art in the Bullring Winner Selection Committee is tasked with selecting the winner of the Art in the Bullring event; and

WHEREAS the CSA VP Academic and Fine Arts Network Event Coordinator mutually agreed on having three undergraduate student representatives appointed by the CSA and three undergraduate student representatives appointed by FAN for the Art in the Bullring Winner Selection Committee;

BE IT RESOLVED that the following Board Directors be appointed to the Art in the Bullring Winner Selection Committee:

Abdul Rafe Khan
Rachel Marcus
Samantha Scott

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Moved: Junpyo Lee, VP Academic
Seconded: Abdul Rafe Khan

The VP Academic noted that the time commitment for this committee will be a few hours on the day of the event, which will be occurring in the month of November, but the specific date has not been finalized yet.

Motion Carried

7.11.5 CSA Winter 2024 General Elections Timeline

MOTION: that the Board of Directors approve the timeline for the CSA Winter 2024 General Elections, as presented in the Board Agenda Package.

Moved: Shaima Alam, President
Seconded: Emma LeBrun

Motion Carried

7.12. New Business

No New Business was presented at this meeting.

7.13 Announcements

Members provided personal updates and information regarding their involvement in groups on campus.

PTC shared that the Policy and Bylaw Committee will soon begin meeting for the fall semester. This committee has open membership to all board members and CSA general members. Anyone interested can email the PTC to join the committee.

The President reminded everyone to submit their online training tonight.

VP Academic noted to the alternate members of the UC Board that the first meeting will be held virtually next Tuesday from 5:00-6:30PM and one or more of them will be called upon to attend as there is currently still a vacancy for members.

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Member Scott shared successful Orange Shirt Day events including tabling in the UC. They expressed that everyone should continue to read and become more aware about missing and murdered Indigenous women.

Member Einy shared that they are trying to bridge OVC with Guelph undergraduates.

Member Legge mentioned their involvement in OAC career week, resume workshops, alumni coming for advice. Peter Clark Hall has been booked for multiple job fairs.

Member Walia shared OPIRG's involvement in a protest march against mining on Indigenous lands.

Member Jayden Khan shared their experience running Guelph Queer Equality and provided an overview of the club to members, as the new board representative for GQE.

Member Amayaevbo noted that the co-op is collaborating on updating the cannon website.

Member LeBrun reminded everyone about the voting period for Interhall Elections and that applications for Interhall positions are posted.

The Chair reminded everyone to reach out for help in submitting motions and developing committees.

7.14 In Camera

No In-Camera session was held at this meeting.

7.15 Adjournment

MOTION: That the CSA Board of Directors Meeting # 7 on October 4, 2023 be adjourned at 7:43 pm.

Moved: Noam Einy

Seconded: Jake Levy

Motion Carried

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Approved by the Board of Directors

Date: November 1, 2023

Signed: _____

Date: _____

Cameron Olesen
Board Chair

Signed: _____

Date: _____

Colleen Bovay
Policy & Transition Coordinator