

MINUTES

Policy and Bylaw Review Committee

PBRC Meeting # 4

November 1, 2018 – 11:00 am – CSA Boardroom



Members Present: Kayla Weiler (VP External, Chair), Nick Kowaleski
Executive Present: Aidan Paskinov, Natalie Clarke
Regrets: Jack Fisher, Earl Evans (PTM), Horeen Hasson, Alan Negrin

4.0. Call to Order: 11:26 am

4.1 Ratifications and De-Ratifications

MOTION: To ratify Alana Keenan as a member of PBRC.

MOTION: To table or postpone until arrival.

Moved: Natalie Seconded Aidan

4.2. Comments from Chair

4.2.1. Intros and Pronouns

4.3. Approval of Minutes

4.3.1. Meeting # 3 – October 18, 2018

Moved: Nick Seconded: Aidan

Consensus

4.4. Business

4.4.1. Membership

4.4.2. Next Meeting

MOTION: Next meeting to be November 22, 2018, at 10 am.

BIRT: additions to the next meeting:

- Rules of Order (Nick)
- Violations of Policies (Aidan)

Moved: Aidan Seconded: Nick

Consensus

4.5. New Business

4.5.1. Executive Evaluation Committee

MOTION: To recommend adoption at CSA Board.

Moved: Nick Seconded: Aidan

Nick: Will we be giving a meetings notice?

Kayla: We could give a meetings notice.

Natalie: We should give a meetings notice.

Consensus.

4.5.2. Bylaw 1 and Bylaw 4 (PBRC Oct 18 18)

MOTION: To recommend adoption at CSA Board.

BIRT: recommendation for adoption at the CSA Annual General Meeting.

Moved: Natalie Seconded: Aidan

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Nick: We are changing that it must always have a 2/3 vote, before it was only required when there is no notice.

Aidan: so maybe add a clause that time sensitive doesn't need notice.

Nick: an example would be referendum policy/elections.

Aidan: if it is that time sensitive, we would normally call an emergency meeting.

Nick: We should have more malleable policies since they are not as concrete as bylaw.

Kayla: a 2/3 vote for a policy change might be a bit too much since they are not the same as our bylaws.

Nick: could we meet half way for 3/5 vote?

Denied.

MOTION: To split the motion.

Moved: Nick

Seconded: Kayla

MOTION: To recommend Bylaw 1 changes for adoption.

BIRT: to table Bylaw 4 changes to the November 22 PBRC meeting.

Consensus.

4.5.3. Appendix C – Human Resources

MOTION: To recommend to table to November 22, 2018 PBRC

Moved: Natalie

Seconded: Aidan

Consensus.

4.5.4. Board Meeting Efficiency

MOTION: To amend the wording to "all submissions with the exception of new business shall be in writing and emailed to Board of Directors members 48 hours prior to a board meeting."

BIRT: to be recommend for adoption at the CSA Board with proper notice.

Moved: Nick

Seconded: Aidan

Consensus.

4.5.5. Bylaw 1, Section 12.4. – Roll Call

MOTION: To strike "and/or Policies" from Bylaw 1, Section 12.4.

Nick: In the past, people were influenced and changed their votes based on how other board members voted. Josh (former chair) recommended standing to show their vote, and the votes were recorded this way.

Natalie: We should add something regarding accessibility. Potentially raising a placard.

Nick: This will be added to the Rules of Order.

(Nick will write a suggestion for wording for the next meeting).

Kayla: I recommend some procedure for paper ballots if need.

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4.6. Other PBRC Business

4.6.1. Speakers List – Preamble

- Update: meeting today to write the preamble.

4.6.2. Appendix G – CSA Electoral Policy

MOTION: To recommend adoption at the CSA Board of Directors.

BIRT: with proper notice.

Moved: Natalie

Seconded: Nick

Consensus.

4.6.3. Sexual Violence Working Group

- Update: Kayla has contacted METRAC, will be struck at next Board meeting.

4.7 Adjournment – 12:05 pm

Moved: Aidan

Seconded: Kayla

Consensus

The next PBRC meeting will be held on **Thursday, November 22, 2018 at 10:00 am.**