

# Central Student Association

***APPROVED***

## OPERATING BUDGET 2023 – 2024

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## Comments & General Overview of the 2023-2024 Budget

The 2023-2024 budget was set in consultation with the CSA Finance Committee and has been reviewed by the President, members of the Executive Committee, and assigned budget holders. On March 24, 2023, the Finance Committee reviewed and recommended forward the proposed budget for presentation to, and approval by, the CSA Board of Directors.

The CSA's operating budget is divided into 15 portfolios: each an area of concentration with an assigned budget holder responsible for overseeing expenses and managing the finances. The President is to be knowledgeable of all aspects of the budget, day to day finances and at all times, to take into consideration the long-term financial sustainability of the CSA as a not-for-profit organization. Portfolios are expected to be spent out during the fiscal year (May 1 to April 30). Any net revenue remaining at year end from operations funded by CSA membership fees is transferred into the CSA's Accumulated Surplus. A portion of the surplus is internally restricted to ensure our long term financial viability. However, the balance remaining is available for special projects and initiatives that better provide service to students.

Funds received from the FoodBank, SafeWalk and Media/Entertainment fees have been proportionately allocated per the original referendum questions. Any net revenue at year end from these portfolios or any other budget line funded from these fees, is transferred to dedicated reserve accounts for future use.

The CSA student fee increases annually by the Consumer Price Index (CPI) for Ontario as announced by the University administration in January of every year; the CPI increase for 2023-2024 is 6.8%. CSA fees for full-time undergraduate students will increase from \$20.48 to \$21.87. Similarly, the part time undergraduate fee will increase from \$6.41 to \$6.85. Enrollment is not expected to increase beyond last year's unexpected increase. Total revenue from CSA membership fees is anticipated at \$915,000 for 2023-2024.

The CSA's budget is also dependent on revenue from 'other' sources to fund our operations. This revenue stream has been erratic since January 2019, however, with the detrimental impact of the Student Choice Initiative and COVID-19 behind us, non-student fee revenue is recovering and much more stable.

For the second year in a row, our budget is well funded, forward looking, and driven by the [CSA Mandate and Indicators of Success](#). The 2023-2024 budget continues to provide the financial opportunity to reset our presence on campus and be central to the needs of students. This budget provides funds to increase our ability to engage and promote the CSA, support operational excellence, increase programming, meet our legislative requirements, provide valuable and relevant services, and create rewarding employment and volunteer opportunities for students.

**The significant variances to our budget when comparing year over year are as a direct result of an unanticipated increase in revenue and wage savings from vacancies.**

## STUDENT FEE & REVENUE SUMMARY 2023-2024

PORTFOLIO	CSA Fees	Entertain Fees	Other Revenue	Budget Total
Academic	\$ 48,000.00	\$ -	\$ 3,500.00	\$ 51,500.00
Administration	\$ 446,280.00	\$ 18,500.00	\$ 200,820.00	\$ 665,600.00
Bullring	\$ -	\$ 15,000.00	\$ 596,000.00	\$ 611,000.00
Council	\$ 99,950.00	\$ 7,760.00	\$ -	\$ 107,710.00
External	\$ 48,640.00	\$ -	\$ -	\$ 48,640.00
Films	\$ -	\$ -	\$ -	\$ -
FoodBank	\$ -	\$ -	\$ 179,900.00	\$ 179,900.00
Live Entertainment	\$ -	\$ 82,870.00	\$ 40,000.00	\$ 122,870.00
Programmer	\$ 54,700.00	\$ -	\$ 20,000.00	\$ 74,700.00
Promotion Service	\$ 48,100.00	\$ -	\$ 17,300.00	\$ 65,400.00
Student Experience	\$ 57,080.00	\$ 17,620.00	\$ -	\$ 74,700.00
<b>Service Programme Summary</b>				(see below)
Bike Centre	\$ 55,800.00	\$ -	\$ 4,250.00	\$ 60,050.00
Clubs	\$ 32,650.00	\$ -	\$ -	\$ 32,650.00
SafeWalk	\$ -	\$ -	\$ 36,100.00	\$ 36,100.00
Student Help & Advocacy Centre	\$ 23,800.00	\$ -	\$ -	\$ 23,800.00
<b>TOTAL PROPOSED BUDGET</b>	<b>\$ 915,000.00</b>	<b>\$ 141,750.00</b>	<b>\$ 1,097,870.00</b>	<b>\$ 2,154,620.00</b>
<b>TOTAL ANTICIPATED FEES</b>	<b>\$ 915,000.00</b>	<b>\$ 141,750.00</b>		
<i>TOTAL PREVIOUS BUDGET 2022-23</i>	<i>\$ 785,000.00</i>	<i>\$ 78,625.00</i>	<i>\$ 962,165.00</i>	<i>\$ 1,825,790.00</i>

<b>RESTRICTED FEES</b> Not part of CSA Operating Budget	Actual YTD Feb 28/23	Receivable (Payable)	Anticipated 23-24 Fees/Rev	Fees/Surplus Revenue 23-24
Affordable Housing	\$ 216,703.35	\$ -	\$ -	\$ 216,703.35
Bus Pass	\$ -	\$ -	\$ 6,136,900.00	\$ 6,136,900.00
Late Night Bus Pass	\$ -	\$ -	\$ 454,960.00	\$ 454,960.00
Late Night Service Reserve	\$ 133,663.37	\$ 28,000.00	\$ -	\$ 161,663.37
Cannon - CSA Portion of Surplus	\$ 63,083.00	\$ (5,000.00)	\$ -	\$ 58,083.00
Dental Plan		\$ -	\$ 2,501,000.00	\$ 2,501,000.00
Dental Plan Reserve	\$ 808,770.81	\$ (41,300.00)	\$ (139,800.00)	\$ 627,670.81
Entertainment Fee Reserve	\$ 224,816.00	\$ (31,000.00)	\$ -	\$ 193,816.00
FoodBank Reserve	\$ 64,359.76	\$ 45,000.00		\$ 109,359.76
Health Plan	\$ -	\$ -	\$ 4,861,080.00	\$ 4,861,080.00
Health Plan Reserve	\$ 644,346.54	\$ (234,920.00)	\$ (62,350.00)	\$ 347,076.54
Menstrual Hygiene Products	\$ 83,338.76	\$ 33,000.00	\$ -	\$ 116,338.76
SafeWalk Reserve	\$ -	\$ 7,000.00		\$ 7,000.00

ENTERTAINMENT / MEDIA FEE						
** Media Fee is split between CSA 60%, CFRU 20%, Ontario 20%						
Distribution		2022-2023			2023-2024	
		Fee Charged Per Student	37500/18500		Fee Charged Per Student	38000
			~Total 3 Semesters			~Total 3 Semesters
CFRU - Media	20%	\$ 1.42	\$ 53,250.00	CSA = \$3.77	\$ 1.52	\$ 57,760.00
Ontario - Media	20%	\$ 1.42	\$ 53,250.00		\$ 1.52	\$ 57,760.00
CSA - Concerts/Speakers	40%	\$ 2.83	\$ 52,355.00		\$ 3.01	\$ 112,870.00
CSA - Films	10%	\$ 0.71	\$ 13,135.00			\$ -
CSA - Cross Campus Events	10%	\$ 0.71	\$ 13,135.00		\$ 0.76	\$ 28,880.00
<b>TOTALS</b>	<b>100%</b>	<b>\$ 7.09</b>	<b>\$ 78,625.00</b>		<b>\$ 6.81</b>	<b>\$ 141,750.00</b>

Entertainment Fee (ENT)					
CONCERTS	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Live Ent - Concerts	\$ 22,500.00	\$ -	\$ -	\$ -	\$ 75,870.00
Live Ent - Free Concerts	\$ 18,250.00	\$ 85,000.00	\$ 75,000.00	\$ 22,000.00	\$ 5,000.00
Live Ent - Speakers	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
Bullring Entertainment	\$ 10,500.00	\$ -	\$ 12,000.00	\$ 15,000.00	\$ 15,000.00
Coordination Expenses	\$ 11,250.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 15,000.00
<b>TOTAL</b>	<b>\$ 72,500.00</b>	<b>\$ 100,000.00</b>	<b>\$ 102,000.00</b>	<b>\$ 44,500.00</b>	<b>\$ 112,870.00</b>
ENTERTAINMENT FEE	\$ 72,610.00	\$ 100,068.00	\$ 102,375.00	\$ 3.01	\$ 112,870.00
Over (Under)	\$ (110.00)	\$ (68.00)	\$ (375.00)	\$ 44,496.99	\$ -
<b>FILMS</b>					<i>Suspended</i>
Free Film Series	\$ 7,850.00	\$ 21,200.00	\$ 22,000.00	\$ 11,360.00	\$ -
Film Cost Subsidy	\$ 7,850.00	\$ -	\$ -	\$ -	\$ -
Coordination Expenses	\$ 2,400.00	\$ 3,500.00	\$ 3,500.00	\$ 1,750.00	\$ -
<b>TOTAL</b>	<b>\$ 18,100.00</b>	<b>\$ 24,700.00</b>	<b>\$ 25,500.00</b>	<b>\$ 13,110.00</b>	<b>\$ -</b>
ENTERTAINMENT FEE	\$ 18,084.00	\$ 24,924.00	\$ 25,500.00	\$ -	\$ -
Over (Under)	\$ 16.00	\$ (224.00)	\$ -	\$ 13,110.00	\$ -
<b>CAMPUS WIDE EVENTS</b>					
College Royal	\$ 6,750.00	\$ 6,892.00	\$ 7,020.00	\$ 7,265.00	\$ 7,760.00
O-Week Programming (Student Experience)	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 12,000.00	\$ 13,000.00
Programming (Student Experience)		\$ 6,500.00	\$ 7,000.00	\$ -	\$ 4,620.00
Coordination Expenses	\$ 3,350.00	\$ 3,500.00	\$ 3,500.00	\$ 1,750.00	\$ 3,500.00
<b>TOTAL</b>	<b>\$ 18,100.00</b>	<b>\$ 24,892.00</b>	<b>\$ 25,520.00</b>	<b>\$ 21,015.00</b>	<b>\$ 28,880.00</b>
ENTERTAINMENT FEE	\$ 18,084.00	\$ 24,924.00	\$ 25,500.00	\$ 0.76	\$ 28,880.00
Over (Under)	\$ 16.00	\$ (32.00)	\$ 20.00	\$ 21,014.24	\$ -
<b>ACCUMULATED TOTALS</b>					
Budget Total	\$ 108,700.00	\$ 149,592.00	\$ 153,020.00	\$ 78,625.00	\$ 141,750.00
Anticipated ENT Fee Total	\$ 108,700.00	\$ 150,000.00	\$ 153,375.00	\$ 6.81	\$ 141,750.00
(Remaining to Spend)	\$ -	\$ (408.00)	\$ (355.00)	\$ 78,618.19	\$ -

**Note:** Coordination Expenses generally total \$22,000.00 and are recorded as revenue in the Administration Budget. In 2022-2023, the CSA's portion of the fee was suspended in the Summer and Fall semesters to draw down our substantial reserve. As such, Coordination Expenses were reduced by 50% to \$11,000. In 2023-24, the Films portion of the fee is suspended, thereby reducing Coordination Expenses by \$3,500.

## ACADEMIC: Budget 2023-2024

Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
24100	CSA Student Fees	46,000	46,000	48,000
24120	Student Health Plan Reserve Support - Memorial	-	4,000	3,000
24140	Bullring Promotional Support - Artwork	500	500	500
	<b>TOTAL REVENUE</b>	<b>46,500</b>	<b>50,500</b>	<b>51,500</b>
<b>Expenditure</b>				
24200	Salaries (Includes 3% RSP/Educ)	32,036	39,240	40,110
24220	Employee Benefits	3,234	5,110	6,285
24450	Academic Campaigns	-	350	350
24451	Student Artwork @ Bullring	550	1,000	1,100
24452	Student Memorial Tree Service	4,089	4,000	3,000
24453	Teaching Excellence Award	195	400	400
24600	Advertising & Promotion	-	150	100
24800	Supplies	-	150	100
24870	Photocopying	3	100	55
	<b>TOTAL EXPENSES</b>	<b>40,107</b>	<b>50,500</b>	<b>51,500</b>
	<b>Under (Over) Budget</b>	<b>6,393</b>	<b>-</b>	<b>-</b>

### Notes:

**24120/24452** The total cost of the Student Memorial Tree Service is paid through the Student Health Plan Reserve. The reserve is managed by the Student Health & Dental Plan Committee. The VP Academic must submit a final report with all budget information to the committee before funds are released. Costs include annual tree maintenance in the UofG Arboretum (\$1,000 per year), memorial plaque, reception, programme, and musician.

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ADMINISTRATION (President): Budget 2023-2024				
Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
82100	CSA Student Fees	505,963	444,500	446,280
82101	Entertainment Student Fee <i>(General Coordination)</i>	8,026	11,000	18,500
82200	Dental Plan - Admin Fee	-	18,000	18,000
82300	Health Plan - Admin Fee	-	28,500	28,500
82600	Other Income <i>(Admin Fees BR, MHI, SW, Cannon, misc)</i>	22,694	51,625	49,050
82620	Pro Ink - Net	27	325	120
82700	UCS - ROI (Digital Signs & Photo Arts Space)	-	11,250	11,250
82870	Black & White Photocopy Income	987	500	1,400
82875	Colour Photocopy Income	2,539	1,500	3,500
82910	Bus Pass - Net	23,200	40,000	44,000
82920	Interest Earned	28,842	12,300	45,000
	<b>TOTAL REVENUE</b>	<b>592,278</b>	<b>619,500</b>	<b>665,600</b>
<b>Expenditure</b>				
83200	Salaries/Wages <i>(includes RSP benefit)</i>	239,010	406,800	390,000
83210	Student Risk Management	3,803	570	600
83220	Employee Benefits	21,640	42,500	44,000
83380	Professional Fees <i>(Audit/Legal/HR)</i>	18,502	44,000	45,000
83390	Travel <i>(Business Office mileage, guest parking)</i>	65	330	300
83440	Temporary Wages	1,462	3,500	2,000
83500	Staff Appreciation <i>(incls coffee/water, mtg food, year end)</i>	2,737	3,000	4,000
83501	Staff Training (incls WSIB) & Transition	-	3,300	1,800
83550	Purchase of Equipment	13,319	14,000	10,000
83600	Advertising & Promotion	7,392	10,000	10,000
83610	Promotional Swag	2,835	5,000	5,000
83660	Software/Licensing/CCS Managed Desktops	3,439	16,000	16,000
83700	University Services <i>(lock/keys/minor repairs)</i>	770	3,000	3,000
83701	Leasehold Improvements	143,000	18,000	81,200
83800	Office Supplies <i>(includes postage chrgs)</i>	6,402	9,000	8,700
83820	Telephone and Internet <i>(all lines)</i>	9,123	11,800	11,800
83850	Maintenance & Repair	270	700	1,500
83870	Photocopier Expense	12,798	13,000	14,000
83900	Bank Charges	1,320	1,600	1,700
83930	Insurance	14,562	13,400	15,000
	<b>TOTAL EXPENSES</b>	<b>502,449</b>	<b>619,500</b>	<b>665,600</b>
	<b>Under (Over) Budget</b>	<b>89,829</b>	<b>-</b>	<b>-</b>

**Wages Include**

83200 President, Office Manager, Policy & Transition Coordinator, Business Manager  
 FT Bookkeeper, PT Bookkeeper, FT HR Coordinator, PT Front Office Assistants (3) F/W

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Finance Committee

## BULLRING: Budget 2023-2024

Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
92100	CSA Student Fees	-	-	-
92101	Entertainment Student Fee *(net zero, see #93400)	5,736	15,000	15,000
92425	Beverage Sales - Gross Margin	77,259	80,000	96,000
92465	Food Sales - Gross Margin	379,843	473,000	490,000
92490	Miscellaneous Income (less register/over)	6,829	11,500	10,000
	<b>TOTAL REVENUE</b>	<b>469,667</b>	<b>579,500</b>	<b>611,000</b>
<b>Expenditure</b>				
93200	Managerial Salaries (incls 10% RSP benefit)	96,190	117,720	162,800
93210	Hourly Wages	177,991	255,600	209,500
93220	Managerial Benefits	10,164	13,430	17,700
93225	Hourly Staff Benefits	13,075	21,230	15,800
93250	Staff Safety Training	634	1,000	1,000
93280	Staff Appreciation/Uniform (FixedTerm)	1,885	2,000	2,400
93380	Administrative Fee to CSA Operating	22,600	45,200	45,870
93390	Travel/Mileage	30	200	200
93400	Entertainment Costs *	5,736	15,000	15,000
93550	Purchase of Equipment/Furniture	4,567	5,500	6,000
93560	Lease of Equipment	1,190	1,500	4,500
93580	Maintenance of Equipment	2,276	3,500	3,000
93590	Maintenance of Front House	374	1,500	1,200
93600	Advertising & Promotion	5,581	4,000	4,000
93660	Memberships & Licenses	1,069	1,050	1,500
93700	University Services	400	1,000	1,000
93720	University Space Costs	14,287	15,830	17,500
93730	Express Card Commission/LCR Rental	32,065	36,200	44,000
93735	Debit Machine Commission/Rental	6,030	6,550	7,800
93800	Supplies (incls replacement flatware)	28,858	15,000	33,000
93810	Janitorial Supplies	2,276	2,800	2,800
93815	Janitorial Services	4,944	7,000	7,000
93870	Photocopying	13	90	30
93930	Insurance	7,270	6,600	7,400
	<b>TOTAL EXPENSES</b>	<b>439,505</b>	<b>579,500</b>	<b>611,000</b>
	<b>Under (Over) Budget</b>	<b>30,162</b>	<b>-</b>	<b>-</b>

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Finance Committee

## COUNCIL: Budget 2023-2024

Account No.	Account Name	YTD Jan 31/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
22100	CSA Student Fees	64,100	64,100	99,950
22101	Entertainment Fee <i>(see below *)</i>	7,265	7,265	7,760
	<b>TOTAL REVENUE</b>	<b>71,365</b>	<b>71,365</b>	<b>107,710</b>
<b>Expenditure</b>				
PDR Committee Motion Required				
23200	Grants - Fall & Winter	1,720	10,000	10,000
CSA Executive Motion Required				
23390	Travel & Conferences: CSA Staff	-	1,000	1,000
23391	Travel & Conference: CFS/CFS-O	1,541	1,500	1,700
23392	Travel & Conference: Student Leadership	-	500	500
23510	Executive Visioning/Training /Transition 50/50 split	89	1,500	1,000
23515	Executive Discretionary Fund	-	2,000	1,000
President				
23225	Grants - CSA FoodBank Support	7,500	7,500	8,000
23228	Grants - College Royal * <i>(Entertainment Fee Funding)</i>	7,265	7,265	7,760
23300	Elections	6,423	11,500	21,000
23440	Honoraria (Chair/Scribe)	2,737	5,500	5,500
23500	Board Training & Appreciation	3,012	9,000	10,000
23560	Residence Room Stuffer	28,114	7,200	30,000
23750	General Members Meeting (Fall & Winter)	700	6,200	10,000
23800	Supplies	2	500	200
23870	Photocopying	-	200	50
	<b>TOTAL EXPENSES</b>	<b>59,103</b>	<b>71,365</b>	<b>107,710</b>
	<b>Under (Over) Budget</b>	<b>12,262</b>	<b>-</b>	<b>-</b>

**Note:** \* Accounts are linked through the Entertainment Fees (College Royal grant is subject to COLA)

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NWLAC

Finance Committee



EXTERNAL: Budget 2023-2024				
Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
25100	CSA Student Fees	47,450	47,450	48,640
	<b>TOTAL REVENUE</b>	<b>47,450</b>	<b>47,450</b>	<b>48,640</b>
<b>Expenditure</b>				
25200	Salaries (incl 3% Education/RSP)	31,744	39,240	40,110
25220	Employee Benefits	4,161	5,110	6,285
25450	Campaigns & Solidarity Events	512	2,400	1,800
25600	Advertising & Promotion	-	400	200
25660	Memberships & Subscriptions	-	50	50
25800	Supplies	22	150	100
25870	Photocopying	49	100	95
	<b>TOTAL EXPENSES</b>	<b>36,488</b>	<b>47,450</b>	<b>48,640</b>
	<b>Under (Over) Budget</b>	<b>10,962</b>	<b>-</b>	<b>-</b>

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JA/LAC

Finance Committee

## FILMS: Budget 2023-2024

Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
				<i>Fee Suspended</i>
<b>Revenue</b>				
42101	Entertainment Student Fees	11,360	11,360	-
42400	Door Receipts/Misc Revenue	-	-	-
	<b>TOTAL REVENUE</b>	<b>11,360</b>	<b>11,360</b>	<b>-</b>
<b>Expenditure</b>				
43210	Temporary Wages	-		
43400	Film Rental	1,894	11,000	
43550	Purchase of Equipment/Upgrades	-		
43600	Advertising & Promotion	-	300	
43660	Memberships/Domain renewal	-	30	
43800	Supplies	-		
43840	Freight & Shipping	-		
43850	Maintenance of Film Equipment	-		
43870	Photocopying	-	30	
	<b>TOTAL EXPENSES</b>	<b>1,894</b>	<b>11,360</b>	<b>-</b>
	<b>Under (Over) Budget</b>	<b>9,466</b>	<b>-</b>	<b>-</b>

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FOODBANK: Budget 2023-2024				
Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
28100	FB Student Fees: Undergraduate	125,935	119,000	138,000
28120	Solicitations	3,053	8,900	5,000
28130	FB Student Fees: Graduate	13,408	20,000	21,400
28135	CSA Support	7,500	7,500	8,000
28136	GSA Support	-	-	7,500
28140	Bullring Support for Cooking Classes	-	500	-
	<b>TOTAL REVENUE</b>	<b>149,896</b>	<b>155,900</b>	<b>179,900</b>
<b>Expenditure</b>				
28210	Co-ordinators Wages	38,143	51,047	54,340
28220	Employee Benefits	3,723	4,890	6,920
28390	Transportation Costs	-	200	200
28450	Cooking Classes	-	500	400
28451	Garden Supplies (In & Out)	197	340	400
28500	Volunteer Appreciation	-	400	200
28501	Staff or Volunteer Training	30	220	220
28510	Compassionate Fund	200	200	300
28540	Food Acquisition	84,904	95,000	114,500
28600	Advertising	4	300	150
28700	University Services	-	250	250
28800	Supplies	1,200	2,500	2,000
28870	Photocopying	-	53	20
	<b>TOTAL EXPENSES</b>	<b>128,401</b>	<b>155,900</b>	<b>179,900</b>
	<b>Under (Over) Budget</b>	<b>21,495</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	FoodBank Coordinator - FT (includes 3% RSP/ESP)	35 hrs/wk		\$	38,545.00
	Assistant - May 8 - April 19, 2024	S 7 hrs, FW 12 hrs/wk	~ 539 Hours	\$	9,477.00
	Assistant - Sept 5 - April 19, 2024	12 hrs/wk	~ 360 Hours	\$	6,318.00
				<b>\$</b>	<b>54,340.00</b>

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Finance Committee

## LIVE ENTERTAINMENT: Budget 2023-2024

Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
			<i>F'22 Fee Suspended</i>	
<b>Revenue</b>				
32101	Entertainment Student Fees	22,000	22,000	82,870
32400	Tickets / Sales	-	-	33,000
32500	Partnership Support	-	-	-
	<b>TOTAL REVENUE</b>	<b>22,000</b>	<b>22,000</b>	<b>115,870</b>
<b>Expenditure</b>				
33210	Temporary Wages	-	-	-
33400	Performer Fees	28,703	12,000	82,200
33410	Performer Rider	-	1,000	3,000
33420	Setup & Sound/Streaming	17,813	7,000	17,000
33500	Partnership Expenses	-	-	-
33550	Purchase of Equipment/Sound/Staging	918	-	-
33600	Advertising & Promotion	35	600	1,000
33700	Facility Costs	1,080	1,000	5,000
33720	Free Concert Programming	-	-	5,000
33730	Community Concert Programming - Net	-	-	-
33740	Speakers	1,000	-	2,000
33800	Supplies	916	300	600
33870	Photocopying	6	100	70
	<b>TOTAL EXPENSES</b>	<b>50,471</b>	<b>22,000</b>	<b>115,870</b>
	<b>Under (Over) Budget</b>	<b>(28,471)</b>	<b>-</b>	<b>-</b>

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## PROGRAMMER (Gen Entertainment): Budget 2023-2024

Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 22-23
			<i>Student Experience</i>	<i>Student Experience</i>
<b>Revenue</b>			<i>Coordinator 6 mths</i>	<i>Coordinator</i>
72100	CSA Student Fees	5,500	5,500	54,700
72600	Imaginus Sales - Net	10,702	19,000	20,000
	<b>TOTAL REVENUE</b>	<b>16,202</b>	<b>24,500</b>	<b>74,700</b>
<b>Expenditure</b>				
73200	Salary/Wages	47,322	21,700	66,950
73220	Employee Benefits	4,931	2,500	7,450
73800	Supplies	9	300	300
	<b>TOTAL EXPENSES</b>	<b>52,262</b>	<b>24,500</b>	<b>74,700</b>
	<b>Under (Over) Budget</b>	<b>(36,060)</b>	<b>-</b>	<b>-</b>

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PROMOTIONAL SERVICES: Budget 2023-2024				
Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
52100	CSA Student Fees	47,600	47,600	48,100
52300	Graphic Design & Service	338	1,000	1,000
52400	Postering - Net	2,437	6,500	6,500
52500	Large Format Service - Net	3,292	5,000	5,000
52600	Button Maker & Miscellaneous - Net	744	215	800
52700	Space Rentals - Kiosk & UC Banner	2,140	4,000	4,000
	<b>TOTAL REVENUE</b>	<b>56,551</b>	<b>64,315</b>	<b>65,400</b>
<b>Expenditure</b>				
53200	Wages - Promotional Services Coordinator	37,359	48,410	49,440
53210	Wages - Poster Runners	2,627	5,540	5,600
53220	Benefits - Promotional Services Coordinator	3,864	5,240	6,152
53225	Benefits - Poster Runners	170	225	238
53600	Advertising & Promotion	251	600	600
53660	Memberships & Subscriptions	365	300	370
53800	Supplies <i>(including poster stands, sandwich boards)</i>	3,656	4,000	3,000
53870	Photocopying	-	-	-
	<b>TOTAL EXPENSES</b>	<b>48,292</b>	<b>64,315</b>	<b>65,400</b>
	<b>Under (Over) Budget</b>	<b>8,259</b>	<b>-</b>	<b>-</b>

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## STUDENT EXPERIENCE: Budget 2023-2024

Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
27100	CSA Student Fees	30,500	30,500	57,080
27101	Entertainment Fee: Cross Campus Orientation	12,000	12,000	17,620
	<b>TOTAL REVENUE</b>	<b>42,500</b>	<b>42,500</b>	<b>74,700</b>
<b>Expenditure</b>				
27200	Salaries <i>(Includes 3% Education/RSP)</i>	-	19,280	40,110
27220	Employee Benefits	-	2,640	6,285
27450	Orientation Week & Cross Campus Events	12,309	12,000	17,620
27453	Summer Programming	-	800	800
27454	Fall Programming <i>(includes Stressbusters)</i>	1,660	2,500	3,500
27455	Winter Programming <i>(Includes Stressbusters &amp; Last Toast)</i>	990	4,500	5,500
27600	Advertising & Promotion	-	530	600
27800	Supplies	-	150	125
27870	Photocopying	130	100	160
	<b>TOTAL EXPENSES</b>	<b>15,089</b>	<b>42,500</b>	<b>74,700</b>
	<b>Under (Over) Budget</b>	<b>27,411</b>	<b>-</b>	<b>-</b>

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SERVICE PROGRAMMES: <u>Budgeted</u> Allocation of Funding						
Account Name		PROGRAMMES	Bike Centre	Clubs	SafeWalk	SHAC
<b>REVENUE</b>						
CSA Student Fees	62100	112,850	56,400	32,650	-	23,800
Solicitations/SSF - Undergraduate	62120	38,100	4,000	-	34,100	
SSF - Graduate	62130	2,000	-	-	2,000	
Other Income from Sales	62400	250	250	-		
		<b>153,200</b>	<b>60,650</b>	<b>32,650</b>	<b>36,100</b>	<b>23,800</b>
<b>EXPENDITURES</b>						
Co-ordinators/Temp Wages	63210	92,435	51,700	12,022	13,339	15,374
Employee Benefits	63220	8,156	5,900	675	781	800
Professional Fees (Legal Aid)	63380	6,000	-	-	-	6,000
CSA Administrative Fee - SW	63370	3,130	-	-	3,130	-
Conference/Taxi/Van Rental	63390	1,400	-	-	1,400	
Campaigns/Events/Workshops	63450	2,100	1,200	400	-	500
Volunteer Appreciation/Training	63500	2,150	150	-	1,500	500
SW Electric Vehicle	63550	12,500	-	-	12,500	-
Advertising & Promotion	63600	5,550	700	2,000	2,350	500
Schedule Software/Security Agmts	63660	15,300	300	15,000	-	-
Club Days Set Up	63700	2,440	-	2,440	-	-
Supplies	63800	1,060	700	80	200	80
Telephone/Internet x 53200	63820	850	-	-	850	-
Photocopying	63870	129	-	33	50	46
		<b>153,200</b>	<b>60,650</b>	<b>32,650</b>	<b>36,100</b>	<b>23,800</b>

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For Information Only: See Programmes Budget

BIKE CENTRE: Budget 2023-2024				
Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
BIKE 62100	CSA Student Fees	49,000	49,000	55,800
62120	Donations/Fundraising	142	3,400	4,000
62335	Solicitation Surplus from Previous Yr	-	-	-
62400	Sales - net	(1,410)	250	250
	<b>TOTAL REVENUE</b>	<b>47,732</b>	<b>52,650</b>	<b>60,050</b>
<b>Expenditure</b>				
BIKE 63210	Co-ordinators Wages	20,955	44,366	51,700
63220	Employee Benefits (CPP & EI)	2,397	4,734	5,900
63450	Workshops	42	700	500
63500	Volunteer Appreciation	-	500	150
63600	Advertising	342	1,000	800
63660	Scheduling Software/Licensing	-	250	300
63800	Supplies and tools	557	1,100	700
63870	Photocopying	-	-	-
	<b>TOTAL EXPENSES</b>	<b>24,293</b>	<b>52,650</b>	<b>60,050</b>
	<b>Under (Over) Budget</b>	<b>23,439</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	Bike Centre Coordinator - FT (includes 3% RSP/ESP)	35 hrs/wk		\$	38,545.00
	Bike Centre Assistant - May 8 to Apr 19, 2024	10 hrs/wk S/F/W	450 Hours	\$	7,890.00
	Bike Centre Assistant - Sept 6 to Apr 19, 2024	10 hrs/wk F/W	300 Hours	\$	5,265.00
				<b>\$</b>	<b>51,700.00</b>

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PQ/LAC

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For Information Only: See Programmes Budget

CLUBS: Budget 2023-2024				
Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
CLUB 62100	CSA Student Fees	28,650	28,650	32,650
	<b>TOTAL REVENUE</b>			
		<b>28,650</b>	<b>28,650</b>	<b>32,650</b>
<b>Expenditure</b>				
CLUB 63210	Co-ordinators Wages	6,488	8,310	12,022
63220	Employee Benefits (CPP, EI)	432	400	675
63450	Meeting Expenses (food & incentives)	219	400	400
63600	Advertising & Promo (includes engagement activity Winter Sem)	1,324	2,000	2,000
63660	UC Services - Security/Maintenance Club Hallway	-	15,000	15,000
63700	Club Days (Setup & incentive prizes, \$500 per semester)	2,181	2,440	2,440
63800	Supplies	44	70	80
63870	Photocopying	21	30	33
	<b>TOTAL EXPENSES</b>	<b>10,709</b>	<b>28,650</b>	<b>32,650</b>
	<b>Under (Over) Budget</b>	<b>17,941</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	Clubs Coordinator - Sept 5 to Apr 19, 2024	50 Flex + 12.5 hrs/wk	325 Hours	\$	7,459.00
	Clubs Events Coordinator - Sept 5 to Apr 19, 2024	20 Flex + 8 hrs/wk	260 Hours	\$	4,563.00
				<b>\$</b>	<b>12,022.00</b>

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SA/LAC

Finance Committee

## SAFEWALK: Budget 2023-2024

Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
<b>Revenue</b>				
Safe 62120	SW Student Fees - Undergraduate	32,342	32,000	34,100
62130	SW Student Fees - Graduate	1,833	1,900	2,000
	<b>TOTAL REVENUE</b>	<b>34,175</b>	<b>33,900</b>	<b>36,100</b>
<b>Expenditure</b>				
Safe 63210	Co-ordinators Wages	9,541	12,721	13,339
63220	Employee Benefits (CPP, EI)	676	709	781
<b>63350</b>	<b>Surplus/Deficit Transfer Line</b>	-		-
63370	CSA Administrative Fee (equal to 9% of student fees)	-	3,050	3,130
63390	Taxi Expenses	234	1,400	1,400
63500	Volunteer Appreciation & Training	786	1,200	1,500
63550	Electric Vehicle (purchase/maintenance)	9,504	12,500	12,500
63600	Advertising	675	1,400	2,350
63800	Supplies	26	250	200
63820	Telephone Charges (including UoG x53200)	706	600	850
63870	Photocopying	13	70	50
	<b>TOTAL EXPENSES</b>	<b>22,161</b>	<b>33,900</b>	<b>36,100</b>
	<b>Under (Over) Budget</b>	<b>12,014</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	SafeWalk Coordinator - Sept 5 to April 19, 2024	40 Flex + 12.5 hrs/wk	395 Hours	\$ 6,933.00
	SafeWalk Volunteer Coord - Sept 5 to April 19, 2024	20 Flex + 12.5 hrs/wk	365 Hours	\$ 6,406.00
				<b>\$ 13,339.00</b>

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BD/MM/LAC

Finance Committee

For Information Only: See Programmes Budget

STUDENT HELP & ADVOCACY CENTRE: Budget 2023-2024				
Account No.	Account Name	YTD Feb 28/23	BUDGET 22-23	BUDGET 23-24
SHAC 62100	CSA Student Fees	21,700	21,700	23,800
	<b>TOTAL REVENUE</b>	<b>21,700</b>	<b>21,700</b>	<b>23,800</b>
<b>Expenditure</b>				
SHAC 63210	Co-ordinators Wages	9,996	13,332	15,374
63220	Employee Benefits (CPP & EI)	670	638	800
63380	Professional Fees (Legal Aid Clinic)	5,000	6,000	6,000
63450	Information/Awareness Events	-	600	500
63500	Volunteer Training & Appreciation	200	500	500
63600	Advertising & Promotion	127	500	500
63800	Supplies (incls Resource Material)	44	80	80
63870	Photocopying	1	50	46
	<b>TOTAL EXPENSES</b>	<b>16,038</b>	<b>21,700</b>	<b>23,800</b>
	<b>Under (Over) Budget</b>	<b>5,662</b>	<b>-</b>	<b>-</b>

<b>Staff</b>	SHAC Coordinator - Sept 5 to April 19, 2024	40 Flex +12 hrs/wk	400 Hours	\$	7,020.00
	Assistant Coordinator - Sept 5 to April 19, 2024	13 Flex + 7.5 hrs/wk	238 Hours	\$	4,177.00
	Assistant Coordinator - Sept 5 to April 19, 2024	13 Flex + 7.5 hrs/wk	238 Hours	\$	4,177.00
				<b>\$</b>	<b>15,374.00</b>

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