

## MINUTES

Annual General Meeting (AGM)

March 16, 2021 – 5:00 pm

Microsoft Teams



## Summary of Significant Resolutions:

### 1.4.1 Motion to Approve the 2020 AGM Minutes – Feb 12, 2020

**MOTION** to approve the minutes from the 2020 CSA Annual General Meeting held on February 12, 2020.

**Motion carried.**

### 1.5.3 Motion to Appoint BDO Canada LLP as Auditor for the year 2020 – 2021.

**MOTION** to appoint BDO Canada LLP as Auditor for the CSA for the 2020-2021 fiscal year.

**Motion carried.**

### 1.6.1 Bylaw 1 – Organizational (Date of Board Approval)

#### a) Section 9.0. Members Meetings (Feb 10, 2021)

**MOTION** that Bylaw 1 – Organizational, Section 9.0 Members Meetings, be amended by removing subsection 9.1.2. 'The Annual General Meeting (AGM) shall be held at the University of Guelph or elsewhere in the City of Guelph, at a time and place determined by the Board of Directors.'

**Motion carried.**

#### b) Section 8.0. Standing Committees, Subsection 8.1 (Mar 10, 2021)

**MOTION:**

**RESOLVED** that:

- a) Bylaw 1 – Organizational, Section 8.0. Standing Committees, Subsection 8.1 be amended by removing “b) Executive Evaluation Committee”.
- b) The Executive Evaluation Committee (EEC) be dissolved, and all 2020-2021 EEC committee members be de-ratified effective immediately.

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**Motion carried.**

### **1.6.3 Bylaw 4 – CSA Policy (Date of Board Approval)**

#### **a) Section 1.1. Policy Resolutions of the CSA (Feb 10, 2021)**

**MOTION** that Bylaw 4 – CSA Policy, Section 1.1. Policy Resolutions of the CSA be amended by adding:

‘Issues-based policies that are integral to CSA activities, reflect organizational values, or guide strategic focus, and are generally an ongoing consideration or philosophy, are included in CSA Appendix I – Issues Policy.

All other issue-based policies not included in Appendix I – Issues Policy shall be archived in the Issues-Based Resolutions Record of the Policy Manual for a period of three years.’

**Motion carried.**

### **1.7 Summary of 2020-2021 Amendments to CSA Policy Manual**

*Since the previous 2020 AGM*

(Information Only)

#### **1.7.1 Appendix A – Internal CSA Policy**

- a) Section 13. Policy Review Policy (Feb 10, 2021)
- b) Subsection 2.3 Executive Evaluation Committee (Mar 10, 2021)

#### **1.7.3 Appendix C – Human Resources Policy**

- a) Section 8.1 Extension of Specific Positions (Mar 11, 2020, Feb 24, 2021)
- b) Section 11.0 Vacation (Jan 13, 2021)
- c) Section 12.0 Personal Emergency Days (Jan 13, 2021)

#### **1.7.4 Appendix G – Electoral Policy**

- a) Subsection 4.2.1.c. [Director candidate to collect signatures] (Sept 9, 2020, Jan 13, 2021)

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- b) Subsection 4.2.1.d. [Director candidate to collect XX signatures] (Sept 9, 2020, Jan 13, 2021, Feb 3, 2021)
- c) Subsection 4.2.1.f. [Director candidate to present a refundable cheque of \$25] (Sept 9, 2020, Jan 13, 2021)
- d) Subsection 4.3.1.c. [Executive Officer candidate to collect signatures] (Sept 9, 2020, Jan 13, 2021)
- e) Subsection 4.3.1.d. [Executive Officer candidate to collect XX signatures] (Sept 9, 2020, Jan 13, 2021)
- f) Subsection 4.3.1.f. [Executive Officer candidate to present a refundable cheque of \$25] (Sept 9, 2020, Jan 13, 2021)
- g) Subsection 12.5. [sign a statement before leaving the meeting that indicates they understand the rules and regulations governing the election process] (Sept 9, 2020, Jan 13, 2021)

Please note that there were no amendments to the following Appendices since the 2020 AGM:

- Appendix B – CSA Services Policy
- Appendix D – Bullring HR Policy
- Appendix E – Organizational Policy
- Appendix F – Clubs Handbook
- Appendix H – Second Floor Student Space Policy
- Appendix I – Issues Policy

**MOTION** that the Summary of 2020-2021 Amendments to the CSA Policy Manual be received as information.

**Motion carried.**

### 1.8 Summary of 2020-2021 Amendments to CSA Rules of Order (Information Only)

*Since the previous 2020 AGM (Date of Board Approval)*

- a) Section 3.12 Secret Ballot Vote (Sept 9, 2020)
- b) Section 6.2 In Camera Minutes, Subsection 6.2.4 (Sept 9, 2020)
- c) Section 3.6 New Business (Feb 10, 2021)

**MOTION** that the Summary of 2020-2021 Amendments to the CSA Rules of Order be received as information.

**Motion carried.**

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### 1.9.1 Executive Updates

**MOTION** to receive the following Executive Updates as information at the 2021 CSA Annual General Meeting on March 16, 2021:

- |                          |                             |
|--------------------------|-----------------------------|
| a) CSA President         | Tyler Poirier               |
| b) VP Student Experience | Sara Kuwatly                |
| c) VP Academic           | [currently vacant position] |
| d) VP External           | Horeen Hassan               |

**Motion Carried.**

### 1.9.2 CSA Service Updates

**MOTION** to receive the following CSA Service Updates as information at the 2021 CSA Annual General Meeting on March 16, 2021:

- a) Clubs
- b) FoodBank
- c) Student Help and Advocacy Centre (SHAC)
- d) Bike Centre

**Motion carried.**

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## Agenda – March 16, 2021:

### 1.0 Call to Order

### 1.1 Land Acknowledgement

### 1.2 Welcome & Introductory Comments

1.2.1 CSA President: Overview of the CSA

1.2.2 CSA Chair: Welcome, How to Participate in the AGM

1.2.3 Policy & Transition Manager: Importance of Quorum

### 1.3 Adoption of the Agenda

1.3.1 Motion to Approve the Agenda

1.3.2 Declarations of Conflicts

### 1.4 2020 AGM Minutes

1.4.1 Motion to Approve the 2020 AGM Minutes – Feb 12, 2020

1.4.2 Questions and Business Arising from the Minutes

### 1.5 Approval of Auditor's Report

Please note that the completion of the 2019-2020 audited financial statements has been delayed due to the impacts of Covid-19. When completed, the audited statements will be presented to the Finance Committee for review, presented to the CSA Board of Directors to receive, and included in a 2021-2022 CSA Member Meeting agenda for presentation and member approval.

~~1.5.1 Audit Report Presentation: For the year ended April 30, 2020~~

~~1.5.2 Motion to Approve the Audit Report~~

1.5.3 Motion to Appoint BDO Canada LLP as Auditor for the year 2020 – 2021.

## Door Prizes!

### 1.6 Confirmation of Amendments to CSA Bylaws

*Since the previous 2020 AGM*

#### 1.6.1 Bylaw 1 – Organizational (Date of Board Approval)

a) Section 9.0. Members Meetings (Feb 10, 2021)

b) Section 8.0. Standing Committees, Subsection 8.1 (Mar 10, 2021)

#### 1.6.2 Bylaw 2 – Electoral (Date of Board Approval)

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- a) CSA Bylaw 2 – Electoral, Section 2.2. By-Elections (Sept 9, 2020, Jan 13, 2021)

### 1.6.3 **Bylaw 3 – Financial** (No amendments)

### 1.6.4 **Bylaw 4 – CSA Policy** (Date of Board Approval)

- a) Section 1.1. Policy Resolutions of the CSA (Feb 10, 2021)

## 1.7 **Summary of 2020-2021 Amendments to CSA Policy Manual**

*Since the previous 2020 AGM*

(Information Only)

### 1.7.1 **Appendix A – Internal CSA Policy**

- c) Section 13. Policy Review Policy (Feb 10, 2021)
- d) Subsection 2.3 Executive Evaluation Committee (Mar 10, 2021)

### 1.7.3 **Appendix C – Human Resources Policy**

- d) Section 8.1 Extension of Specific Positions (Mar 11, 2020, Feb 24, 2021)
- e) Section 11.0 Vacation (Jan 13, 2021)
- f) Section 12.0 Personal Emergency Days (Jan 13, 2021)

### 1.7.4 **Appendix G – Electoral Policy**

- h) Subsection 4.2.1.c. [Director candidate to collect signatures] (Sept 9, 2020, Jan 13, 2021)
- i) Subsection 4.2.1.d. [Director candidate to collect XX signatures] (Sept 9, 2020, Jan 13, 2021, Feb 3, 2021)
- j) Subsection 4.2.1.f. [Director candidate to present a refundable cheque of \$25] (Sept 9, 2020, Jan 13, 2021)
- k) Subsection 4.3.1.c. [Executive Officer candidate to collect signatures] (Sept 9, 2020, Jan 13, 2021)
- l) Subsection 4.3.1.d. [Executive Officer candidate to collect XX signatures] (Sept 9, 2020, Jan 13, 2021)
- m) Subsection 4.3.1.f. [Executive Officer candidate to present a refundable cheque of \$25] (Sept 9, 2020, Jan 13, 2021)
- n) Subsection 12.5. [sign a statement before leaving the meeting that indicates they understand the rules and regulations governing the election process] (Sept 9, 2020, Jan 13, 2021)

Please note that there were no amendments to the following Appendices since the 2020 AGM:

- Appendix B – CSA Services Policy

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- Appendix D – Bullring HR Policy
- Appendix E – Organizational Policy
- Appendix F – Clubs Handbook
- Appendix H – Second Floor Student Space Policy
- Appendix I – Issues Policy

### 1.8 Summary of 2020-2021 Amendments to CSA Rules of Order

(Information Only)

*Since the previous 2020 AGM (Date of Board Approval)*

- d) Section 3.12 Secret Ballot Vote (Sept 9, 2020)
- e) Section 6.2 In Camera Minutes, Subsection 6.2.4 (Sept 9, 2020)
- f) Section 3.6 New Business (Feb 10, 2021)

### 1.9 Report of the Organization

#### 1.9.1 Executive Updates

- a) President – Tyler Poirier
- b) VP Student Experience – Sara Kuwatly
- c) ~~VP Academic~~ [position currently vacant]
- d) VP External – Horeen Hassan

### Door Prizes!

#### 1.9.2 CSA Service Updates

- a) Clubs - Sabrina Valtellini & Taylor Weatherup
- b) FoodBank - Clarissa Shepherd
- c) SHAC (Student Help and Advocacy Centre) - Krista Bentley

### 1.10 Business

1.10.1 Submitted Motions (none received)

1.10.2 Open Forum

### Grand Prizes!

### 1.11 Adjournment

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## Minutes – March 16, 2021:

### 1.0 Call to Order

The Chair called the meeting to order after quorum was met with 101 CSA Undergraduate Members in attendance as verified by the CSA Office Manager & Executive Support at 5:24 pm.

### 1.1 Land Acknowledgement

Hi everyone. I would like to acknowledge that today we are in different locations all across Turtle Island, governed by different covenants and treaties. The place we usually gather on at the University of Guelph is the traditional land of the Attawandaron people and the treaty lands and territory of the Mississaugas of the Credit.

We also honour our Anishinaabe, Haudenosaunee, and Métis neighbours and recognize the significance of the Dish with One Spoon Covenant which is a reminder that upon residing on this land we have a responsibility for using its resources sustainably and protecting it from harm.

It is important that we acknowledge the peoples whose traditional lands we are on and offer our respect to them and appreciate the care they have shown these lands for centuries before settlers arrived. Moving forward we should all make the time and effort to learn more about the land we occupy and actively participate in the work of genuine reconciliation.

Maya Persram  
CSA Director

### 1.2 Welcome & Introductory Comments

#### 1.2.1 CSA President: Overview of the CSA

Thank you so much for everyone for coming out and for inviting your friends. Right now, we have over 105 participants. Thank you so much for coming out today, we really appreciate it. My name is Tyler Poirier, I am the Central Student Association President, and I wanted to give a brief overview of what the Central Student Association does for you.



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By our mandate, we provide services and programs that benefit students, specifically undergraduate students. We run events, such as the Bill Nye event last year, and this year we run Livestock from the Bullring, which is a Live Stream available on Twitch, every Thursday. This week we have one from Dev Archer, who is a local artist. We also do things such as Sexy Bingo, Solidarity Events, Trivia, and much more.

We provide other aspects for undergraduate life, including the universal bus pass, although this year that was affected by Covid 19. Our services also provide a bunch for students. We have the Guelph Student FoodBank, which helps with those who are food insecure. We have CSA Clubs, where students can run and plan things they care about and connect with other undergraduate students. We have the Student Help and Advocacy Centre, which makes sure students are represented and that they have an understanding of what resources they have for academic issues and other issues such as housing and tenancy. Although currently not running this semester, we do have a Bike Centre, which is a DIY repair shop where undergraduate students can come and make sure their bikes are ready and working. It is definitely busy when we have the ability to be on campus, we run workshops and other things. We have SafeWalk Program, where we had people who could be called and walk with students who did not feel comfortable, especially during night hours.

The CSA Executives sit on dozens of committees to help advocate for students. These committees range from academic committees to student experience-based committees, we have a lot of committee work and we work to open up opportunities whenever we can. Overall, that is my overview of the CSA and what we do for you. More information is available on our CSA website, so please check that out.

We have some prizes for tonight to thank everyone for attending. For those who pre-registered for the AGM by Sunday, you are eligible for one of two \$500 tuition credits and all attendees are eligible for one of two \$200 tuition credits and one of ten \$40 gift cards. As a note, you must be present throughout the entire meeting to qualify for the tuition credit prizes. As well, the \$40 gift card winners will be drawn throughout the meeting, and they will be available for a retailer of your choice; as long as this can be done virtually. As well, you cannot receive two tuition credits, as we want to share the love, but you are eligible to win a tuition card and a gift card. For the winners of tuition credits who are not returning for next year, we will work out an accommodation, do not worry about this. Finally, all winners will be contacted within the week to coordinate the prizes. Thank you.

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### 1.2.2 CSA Chair: Welcome, How to Participate in the AGM

I want to share some Do's and Don'ts for all Members participating in the meeting tonight. The key piece here is ensuring any discussion that occurs tonight is respectful, ensuring to respect each other's arguments, and that we are actually arguing what is at stake, instead of just arguing with one another. As well, please make sure that if you need to ask a question about how to participate please type question in the chat, and if you want to be added to the speaker's list, please type speaker's list into the chat. As a note with that, make sure that you refrain from posting things into the Microsoft Teams chat, as we want to keep the chat clean so I can refer to it for my speaker's list. But feel free to chat with one another outside of this chat, on alternative platforms.

If at anytime you are looking to raise a point of order, point of information, point of parliamentary procedure, or point of personal privilege, please type question into the chat. This is just to simplify things for the purpose of the meeting tonight. My job as Chair is to ensure the meeting is run by Robert's Rules and to ensure that is accessible to everyone who is attending so you can all equally participate. Another key piece is that once you have typed question into the chat, please wait to be recognized before you ask your question. When you are recognized you have the floor and you can speak. Please make sure you mute yourself by default, just to minimize any background noises so we can all hear. We will be posting links through the Teams chat which will go to voting for tonight.

The speaker's list prioritizes first time speakers, if you wish to speak twice on a Motion, you will need to be readded to the speakers list. Additionally, tonight we ask that you state your name before speaking so that it can be recorded in the Minutes.

We will be doing voting through Microsoft Forms. The links to these Forms will be posted, and you will have the option to choose yea, nay, or abstain. If you click abstain this will be a noted abstention and it will show up in the Minutes. You can also abstain by simply not voting. There are a few times we may do procedural Motions, and for this we will be posting them in the chat and you simply must either like yea or nay to cast your vote.

### 1.2.3 Policy & Transition Manager: Importance of Quorum

Hello everyone, I am Pete Wobschall, your Policy & Transition Manager at the CSA. As the Chair mentioned quorum is very important, and if we fall below 100, we will have to stop the Meeting and end all Business. Laura Parsons, our Office Manager & Executive Support, will be monitoring quorum. She will raise her hand and make an announcement if we are under 100, and all business must stop. In terms of

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accessibility, please note you have the option to we use live captions on Microsoft Teams, you can see how to do it on the screen. We use Microsoft Teams to do our voting, you can enable Immersive Reader on Forms and you can click button and it will read out that Motion for you. Abstaining from a vote can be accomplished by simply not voting, but if you want to be recorded in the Public Minutes as abstaining from voting, then select that option when it is there. We are recording this Meeting, we do not publicly post the recording, we will keep it for two or three years for our record, it is simply used to make accurate Minutes only. I believe that is all from me, thank you.

Spencer Ploeger: I noticed in minutes under 1.9.2 for Service Updates, that there are no items for Bike Centre. Last year's 2020 Minutes did have the Bike Centre under this item, so I was wondering if we could do something to add this to the Minutes.

Chair: Yes, so under the next Motion there is the Motion to Approve the Agenda, so during that time we can make changes to it. Thank you for raising that point.

### 1.3 Adoption of the Agenda

#### 1.3.1 Motion to Approve the Agenda

**MOTION** that the agenda for the 2021 CSA AGM on March 16, 2021 be approved as printed and distributed

**Moved:** Alan Negrin

**Seconded:** Danielle Koomans

**MOTION TO AMEND:** To add item d) Bike Centre to 1.9.2 Service Updates

**Moved:** Spencer Ploeger

**Seconded:** Michell Robinson

Spencer Ploeger: The Bike Centre is important resource to a lot of students. I think its reopening has been poorly managed and I think we should discuss that status and there are a couple of people hear who would like to add on to that and have some questions when the time comes.

Tyler Poirier, President: The intention was to discuss the currently unopened services of the Bike Centre and SafeWalk during the Executive Updates and provide a forum for discussion with that. It is not that we were not intending to

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discuss those, but rather just that they are currently not in operation, and that is why they were not included in the agenda at that time. With that in mind, it is up to you whether you still want to add that, but we will be going over both of those services in our updates.

Spencer Ploeger: I would like to proceed with adding it anyway.

**Motion to amend carried.**

**AMENDED MOTION** that the agenda for the 2021 CSA AGM on March 16, 2021 be approved as amended: To add item d) Bike Centre to 1.9.2 Service Updates.

**Moved:** Alan Negrin

**Seconded:** Danielle Koomans

**Amended Motion carried.**

### 1.3.2 Declarations of Conflicts

No conflicts are declared.

## 1.4 2020 AGM Minutes

### 1.4.1 Motion to Approve the 2020 AGM Minutes – Feb 12, 2020

**MOTION** to approve the minutes from the 2020 CSA Annual General Meeting held on February 12, 2020.

**Moved:** Member Appleby

**Seconded:** Member Walker

**Motion carried.**

### 1.4.2 Questions and Business Arising from the Minutes

No questions or business arose from the Minutes.

## 1.5 Approval of Auditor's Report

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Please note that the completion of the 2019-2020 audited financial statements has been delayed due to the impacts of Covid-19. When completed, the audited statements will be presented to the Finance Committee for review, presented to the CSA Board of Directors to receive, and included in a 2021-2022 CSA Member Meeting agenda for presentation and member approval.

Tyler Poirier, President: As noted, there has been significant delays in terms of the audit since everything has been transferred to an online fashion. In previous years our auditor would come to our office and look at our paperwork, which is not something they can now do during Covid. Because of this, the auditor was unable to give us the financial statements in time for the Finance Committee and Board of Directors to approve them to come to the AGM for this date. As the Chair mentioned, this means we will need to hold another meeting, because it is important and required that membership be able to review our audited statements, and we want to make sure that can happen in a way that is accessible and that it has not been rushed. We want to make sure all appropriate Members from the CSA have reviewed it and understand it so that our membership can understand it too.

Giancarlo Martini: I was wondering if you had an actual date when this would be released?

Tyler Poirier, President: We have only received the auditor's rough draft just this week, which is not finalized, so it still needs to go through the Finance Committee and the Board. We want to make sure that our membership are able to see it. Unfortunately, I do not have a date specifically of when we can, and as a note, under legislation, we are not allowed to show those financial statements until they have been approved by our Board of Directors, which has been part of the issue. There is a bit of a process and we are unable to escape it by law. We will do it as soon as it is possible and when we know students can look at it.

Pete Wobschall, Policy & Transition Manager: The legislation is not unique to the CSA; there are thousands of non-profit organizations out there; and of course we are a non-profit organization under the Ontario provincial government. The Provincial Government last April provided some clauses in legislation to accommodate for covid; because typically the law states that you have to have your audited statements approved by Members within fourteen months of the previous time you did it [correction: the law states that an organization has 6 months from the end of their fiscal year to have the financials approved by members]. However, we are currently in a State of Emergency as declared by the Province. When the Province is no longer in this State of Emergency, a special covid-related extension has been provided that allows non-profits up to 90 days to have their audited statements completed and approved. From my discussions with the President and

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the Business Manager, we should certainly be in good shape to have that done and will make a decision about a Members Meeting then. Thank you.

Tyler Poirier, President: In terms of approval of the auditor's report, as mentioned, there is no report to approve at this meeting, however, there will be one to appoint the auditor for this current financial year. The audit will occur in the summer and then will be approved at the next AGM. We still need to do so, even though we do not have the current audit, but we are legally required to do so, despite not having the information from the previous year. Just wanted to make that clarification, thank you.

~~1.5.1 — Audit Report Presentation: For the year ended April 30, 2020~~

~~1.5.2 — Motion to Approve the Audit Report~~

### **1.5.3 Motion to Appoint BDO Canada LLP as Auditor for the year 2020 – 2021.**

**MOTION** to appoint BDO Canada LLP as Auditor for the CSA for the 2020-2021 fiscal year.

**Moved:** Jadelyn Appleby

**Seconded:** Ghishay Peryagh

Tyler Poirier, President: BDO is an external organization which audited our financial statements for the previous year. We have worked with them for a number of years and have never had any issues. Although there have been some Covid 19 issues, they are fairly market wide, in terms of audits and the delays associated with them due to Covid 19. I personally, do not see this as problematic, considering all these factors.

**Motion carried.**

### **Door Prizes Round 1**

**The winners for \$40 gift cards are:**

- Giancarlo Martini
- Sydney Graham
- Tony Huang
- Leilani Rocha
- Bella Harris

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### 1.6 Confirmation of Amendments to CSA Bylaws

*Since the previous 2020 AGM.*

#### 1.6.2 Bylaw 1 – Organizational (Date of Board Approval)

##### a) Section 9.0. Members Meetings (Feb 10, 2021)

**MOTION** that Bylaw 1 – Organizational, Section 9.0 Members Meetings, be amended by removing subsection 9.1.2. ‘The Annual General Meeting (AGM) shall be held at the University of Guelph or elsewhere in the City of Guelph, at a time and place determined by the Board of Directors.’

**Moved:** Lisa Kazuhara

**Seconded:** Jadelyn Appleby

Tyler Poirier, President: Right now, it is impossible to hold an AGM in the University of Guelph, or in the City of Guelph. Amending this bylaw will ensure that we can continue in this online fashion. Hopefully, it will not be like this in the future, but this will allow us some adaptability.

**Motion carried.**

##### b) Section 8.0. Standing Committees, Subsection 8.1 (Mar 10, 2021)

**MOTION:**

**RESOLVED** that:

- c) Bylaw 1 – Organizational, Section 8.0. Standing Committees, Subsection 8.1 be amended by removing “b) Executive Evaluation Committee”.
- d) The Executive Evaluation Committee (EEC) be dissolved, and all 2020-2021 EEC committee members be de-ratified effective immediately.

**Moved:** Jadelyn Appleby

**Seconded:** Sooraj Modi

Tyler Poirier, President: On the surface, this looks horrific, but I want Members to know that this is because the Executive Evaluation Committee has not operated for quite some time. When it did operate, it was quite burdensome on Directors as it



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required a number of reports to be put to Directors, and then for several Committees to meet. Directors are volunteers who hold the CSA accountable. Unfortunately, the burden that was put on Directors was not realistic. We are looking to provide a new bylaw, in the future, that is appropriate for new hierarchical system, as the EEC was developed before the CSA had a President and Vice Presidents. It has been difficult since that shift in structure to hold the EEC, and to do so in a way that holds Executive accountable appropriately. We are hoping to create a plan to hold the CSA accountable while also not burdening Directors, and really improving the flow of information of the Board through the Executives. I want to note that the Amendment Motion includes steps to be taken by the CSA to ensure the EEC is replaced and ensure that the CSA is being held accountable. Thank you.

**Motion carried.**

### **1.6.3 Bylaw 2 – Electoral (Date of Board Approval)**

#### **a) CSA Bylaw 2 – Electoral, Section 2.2. By-Elections (Sept 9, 2020, Jan 13, 2021)**

**For information purposes only, no permanent amendment was made to this bylaw section.**

CSA Bylaw 2 – Electoral, Section 2.2. By-Elections, subsection 2.2.2. states: 'Quorum shall be 10% of the general membership of the applicable constituency.'

Pete Wobschall, Policy & Transition Manager: Please note that there is no Motion on this. In September the requirement for 20% Quorum was removed because we were nervous about how Covid would impact meeting Quorum. The 20% minimum was then reinstated for elections in January, where it stays today, so this is really for information only.

### **1.6.3 Bylaw 3 – Financial (No amendments)**

No amendments for this year.

### **1.6.4 Bylaw 4 – CSA Policy (Date of Board Approval)**

#### **a) Section 1.1. Policy Resolutions of the CSA (Feb 10, 2021)**



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**MOTION** that Bylaw 4 – CSA Policy, Section 1.1. Policy Resolutions of the CSA be amended by adding:

‘Issues-based policies that are integral to CSA activities, reflect organizational values, or guide strategic focus, and are generally an ongoing consideration or philosophy, are included in CSA Appendix I – Issues Policy.

All other issue-based policies not included in Appendix I – Issues Policy shall be archived in the Issues-Based Resolutions Record of the Policy Manual for a period of three years.’

**Moved:** Taylor McCullough

**Seconded:** Giancarlo Martini

Tyler Poirier, President: The CSA has tackled number of issues on behalf of students, and this new Amendment to Bylaw 4 will allow us to track those in a way that is useful to future Executives and Staff.

Member Jennifer Liu abstained from vote.

**Motion carried.**

### 1.7 Summary of 2020-2021 Amendments to CSA Policy Manual

*Since the previous 2020 AGM*

(Information Only)

#### 1.7.1 Appendix A – Internal CSA Policy

- e) Section 13. Policy Review Policy (Feb 10, 2021)
- f) Subsection 2.3 Executive Evaluation Committee (Mar 10, 2021)

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- g) Section 8.1 Extension of Specific Positions (Mar 11, 2020, Feb 24, 2021)
- h) Section 11.0 Vacation (Jan 13, 2021)
- i) Section 12.0 Personal Emergency Days (Jan 13, 2021)

#### 1.7.4 Appendix G – Electoral Policy

- o) Subsection 4.2.1.c. [Director candidate to collect signatures] (Sept 9, 2020, Jan 13, 2021)

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- p) Subsection 4.2.1.d. [Director candidate to collect XX signatures] (Sept 9, 2020, Jan 13, 2021, Feb 3, 2021)
- q) Subsection 4.2.1.f. [Director candidate to present a refundable cheque of \$25] (Sept 9, 2020, Jan 13, 2021)
- r) Subsection 4.3.1.c. [Executive Officer candidate to collect signatures] (Sept 9, 2020, Jan 13, 2021)
- s) Subsection 4.3.1.d. [Executive Officer candidate to collect XX signatures] (Sept 9, 2020, Jan 13, 2021)
- t) Subsection 4.3.1.f. [Executive Officer candidate to present a refundable cheque of \$25] (Sept 9, 2020, Jan 13, 2021)
- u) Subsection 12.5. [sign a statement before leaving the meeting that indicates they understand the rules and regulations governing the election process] (Sept 9, 2020, Jan 13, 2021)

Please note that there were no amendments to the following Appendices since the 2020 AGM:

- Appendix B – CSA Services Policy
- Appendix D – Bullring HR Policy
- Appendix E – Organizational Policy
- Appendix F – Clubs Handbook
- Appendix H – Second Floor Student Space Policy
- Appendix I – Issues Policy

**MOTION** that the Summary of 2020-2021 Amendments to the CSA Policy Manual be received as information.

**Moved:** Maya Persram

**Seconded:** Jadelyn Appleby

**Motion carried.**

### 1.8 Summary of 2020-2021 Amendments to CSA Rules of Order (Information Only)

*Since the previous 2020 AGM (Date of Board Approval)*

- g) Section 3.12 Secret Ballot Vote (Sept 9, 2020)
- h) Section 6.2 In Camera Minutes, Subsection 6.2.4 (Sept 9, 2020)
- i) Section 3.6 New Business (Feb 10, 2021)

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**MOTION** that the Summary of 2020-2021 Amendments to the CSA Rules of Order be received as information.

**Moved:** Taylor McCullough

**Seconded:** Gurpreet Bedi

**Motion carried.**

### 1.9 Report of the Organization

#### 1.9.3 Executive Updates

##### a) President – Tyler Poirier

My updates can be accessed online on our CSA website, but I do want to add a few things tonight. The first thing I want to discuss is our Elections. We ran our Elections as per usual, with a referendum question regarding the Health Plan.

We did reach quorum, for all Executive Positions, with Nicole Walker being elected president, Sara Kuwatly elected for VP Student Experience, Lisa Kazuhara elected for VP Academic, and lastly Shilik Hamad elected for our VP External.

The health plan referendum question did not reach quorum, and therefore, the current universal health plan will continue. As a note, under our Bylaw, there is a clause that we cannot ask the same question, which means we cannot ask this question for an opt out, until September of 2023.

I want to mention that the CSA Bullring, which is our on-campus café, is currently open. If you are on campus, please come by between 9-4, there is great food and coffee, and there is even a place to sit under Covid restrictions. We will also be open in the summer, so if you are in Guelph, make sure to hit up the Bullring, and for any more information on the Bullring check them out on Instagram. Lastly, the CSA is moving through budgeting process for the next year. This will be brought to our Board at our next Board Meeting. If you have any questions or concerns about anything, please reach out to me. Thank you.

##### b) VP Student Experience – Sara Kuwatly

Hello everyone, I am Sara and all my updates are in the Agenda Package, but I will give a quick runover of my position. I am the person doing all the events, with a lot of other things, but that is my main thing and where a lot of people know me from. It

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was quite the transition doing events online. Once everything was confirmed that the school year was online, I was able to come up with a plan for how I would run this semester.

I have been doing two reoccurring events, we have the Trivia event and Sexy Bingo, and I have been trying to do them once a month. I have been doing a lot of giveaways on social media, on our Instagram, @CSAGuelph. On top of that, if you are graduating this year or if you have a friend who graduated last year, we have a last toast event this year, online. We are doing champagne flutes, the tickets are \$12, \$10 for the flute and then the other \$2 will be a donation to whatever the graduating class choses. If you don't want to pay \$10, there is a giveaway on our Instagram right now, so be sure to check that out. Lastly, Sexy Bingo is this Friday, this might be the last one for the year, and we are giving away cash prizes as well as gift cards to a sex shop in Toronto. That's it for me, thank you.

### **c) ~~VP Academic~~ [position currently vacant]**

Tyler Poirier, President: I want to talk briefly about this position. Sean Mitchell was elected in the Fall Election, and he left his seat at the beginning of March to pursue a position elsewhere. I want to note, Sean did not leave on bad terms. His work has been continued. We will be announcing the winners of the Teaching Excellence Award very soon. As well, the various committees that the VP Academic sits on our incredibly important, so myself and the other Executives have been sitting on those committees currently. Thank you.

### **d) VP External – Horeen Hassan**

Thank you for being here tonight. I know zoom fatigue is very real, so I appreciate you being here tonight. My position focuses on advocacy and campaigns.

The first campaign I want to highlight is the Education for All Campaign. This campaign has been calling for the immediate reduction in tuition fees, more grants and not loans, and overall asking for free education for all students. In September, we hosted a back to school online forum to get feedback on students' virtual secondary experience. Whatever information was gathered from there we brought to our MP Lloyd Longfield and our MPP Mike Schreiner, to address some of the students concerns. These concerns were raised regarding COVID 19 and the postsecondary experience. We have also created a Lobby Document to University of Guelph, regarding concerns around academics, financial hardships, workload, access to Wi-Fi, and health and safety on campus. This document was created in partnership with the Campus Coalition, and a meeting with the University Administration has been set for April 4, 2021, to chat more about some of the

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ongoing struggles student's have been experiencing and how they might be addressed.

I also want to highlight the Power and Fairness for International Students Campaign. As folks may know, last April the Board of Governors voted to increase tuition from 10-15% depending on what program folks were in. This campaign has been demanding the immediate reverse of the 2020-2021 International Fee Increases and asking for more grants, bursaries and scholarships for International Students. Students sent me multiple testimonies over the summer, which I complied and sent over to the Board of Governors, along with over 1,000 email letters which were sent to the University Administration demanding fairness for International Students.

As a result of those 2 campaigns, 2 new initiatives were introduced. The first one was a Provost incentive offer, which was a one-time supplement of \$750 offered to all international students who were registered for the Fall 2020 semester. The second one being an International Tuition Bursary of up to \$2,500. This was mostly a needs-based program for International Students.

There are a few coalitions I want to highlight. The first one being the BIPOC Student Coalition, this is a new space created for Black, Indigenous, and other People of Colour, to gather, network and share resources. It meets every Thursday from 12:30-1:30pm. Please reach out to me if you want to check out this space. As well, the Campus Coalition for the University of Guelph, consists of students, workers, unions, and groups, who come together and share resources and information. The Lobby Document discussed earlier also addressed TAs, workers, and graduate students needs as well.

I want to highlight 2 cool events that the CSA has run with the Sustainability Office. The first event was Climate Justice Through Intersectional Feminist Lens and then the second one was on Navigating Eco-Anxiety and Burnout.

Lastly, I want to mention the BikeCentre. Although the BikeCentre has been closed this past year due to Covid, there are a few initiatives which were launched in early February. The first initiative was the Speed River Bicycle Partnership, where 50 students could register to receive a \$40 off discount at Speed River Bicycle. In addition, there is a bike auction taking place between March 25th until March 27th. Keep your eyes out for this on our CSA Instagram account. That is it from me, thank you.

Giancarlo Martini: Hi Everyone, as many of you may know I was the previous Repair Coordinator at the Bike Centre. I feel nervous discussing what has been

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happening, because the efforts that people are putting forward are great. The auction and the Speed River initiatives are great, but I have some uncertainty about the accessibility of the things that have been done. I know it has been hard to make things super fair with things being online and I know everyone is very busy. I also know, there is not the biggest group of undergraduate students who ride a bike in Guelph right now everyday. But I have a few questions. How do you plan on making the auction accessible to undergrads when it is on Instagram and will it be possible to get the word out through different medias? How will auctioning be reinforced? I do have a passion about this stuff, and the Bike Centre was all about allowing people a fair opportunity to look at bikes and get a safe bike, and I really want to make sure that continues in the future. I'll end my question there.

Spencer Ploeger: Thank you, I agree with everything Giancarlo said. The bikes in this bike auction were worked hard on by coordinators and volunteers and taking the running of the auction out of the hands of the people who worked on these bikes does not have the best merit. The best way to run this auction would be to include the coordinators and volunteers of the Bike Centre. This is my fifth-year volunteering, and I can speak for a lot of volunteers, that there are certain things that unless you have not done it before just would not be the same. I think we need to find a better way to run this auction.

Horeen Hassan, VP External: Thank you so much for bringing up all the concerns you did. I know it has been a struggle to access needs of students and to meet those needs in a way that does ensure their safety. I will say, we have a committee around the bike auction, which has been working on ways to coordinate a bike auction. I recognize not everyone has Instagram and it does not ensure that it is accessible to students who might not be on Instagram. Those details are still being hashed out. We would be more than happy to include you and get your input and some of the concerns you might have; so that before we do launch the auction we can take into account other ways and channels of engaging students who do require a bike but might not use Instagram or other outlets. Also, Tyler, feel free to jump in if there is anything else you have to add.

Tyler Poirier, President: I just want to respond to Member Ploeger's comments about getting other people involved. Giancarlo was involved in the preparation for the auction. We did greatly consider Giancarlo's input. At the CSA, we are not experts on bicycles, so we wanted to ensure we went to someone that is. Giancarlo had been advocating for the Bike Centre for quite some time, which is why we did reach out to him. However, we do understand there are accessibility concerns, we will try our very best to make sure the auction gets out there. And I would look towards individuals like yourself, who are passionate about the Bike Centre, to help get the word out there. This is something that is open to everyone, not just to



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undergrads, and it is for a good cause too, as the proceeds will go towards the FoodBank. I hear your concerns, and I encourage you to continue to advocate and I would love to hear thoughts, because we can always so better, so thank you.

Michelle Robinsons: I am Michelle, another previous Bike Centre Coordinator. I was just surprised to hear right now that a Committee had been put in place to plan this auction. This is the first I have heard of it. To me, this raises concerns as to why weren't other folks included in such a committee. It makes me question how can undergraduates be confident that, not only this, but other committees reflect students who have knowledge and capacity to provide valuable input; such that the CSA is not making blind moves in committees which are not represented by undergraduate students.

Spencer Ploeger: I agree Michelle, thank you for that. I agree about the issue with the committee and I also have a question. I am wondering why the decision was made to donate all the proceeds from the bike auction to the FoodBank? I don't think that is how it usually works, but please correct me if I am incorrect.

Tyler Poirier, President: To answer Member Robinson's point, it wasn't an actual committee, it was more a group of CSA staff that were looking at ways that we could do this and how we can do this. When we realized we were out of our bounds, we looked to Giancarlo, because we needed someone who knows bikes. It is not a formal committee, not a committee from the CSA Board of Directors, I just want to clarify that.

To Member Ploeger: although in the past the Bike Centre would have received the funds from the auction, for our next year's budget we know we can support the Bike Centre, and if there is an auction next year the funds would definitely be used to cover the costs of the Bike Auction. But, because the Bike Centre was not operating this year, there are not expenses that need to be covered by the bike auction. As well, the FoodBank is in significant need this year. There has been a huge increase in the need of our community, and this is why that has occurred.

Giancarlo Martini: I just wonder, how was the budget for the centre rebalanced? Where did the money from the centre end up going? I could see how the CSA could want to cut down some money from the Bike Centre, but the Bike Centre does need some money at the end of the day.

Tyler Poirier, President: I want to clarify, the current year 2020-2021 is not audited yet, it will only be audited this summer coming up. Our year end is April 30th, so all of the expenses this year, which would include the Speed River initiative, would not be included in last year's audit, which is the 2019-2020 year, which would have

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been presented tonight if Covid had not impacted it. For this year, there have been a number of projects that fall outside of the budget that is usually set. So, the Speed River initiative is not included in budget lines in terms of the Bike Centre. Instead, it is deemed a special project that the CSA takes on, which falls under the Administration Budget. So that is why when I say there is no current expenses set for the current year's budget. This is how it will look like in the future when this year's budget is brought forward to the next AGM. I hope that clarifies that, please let me know if there is any confusion.

**MOTION** to receive the following Executive Updates as information at the 2021 CSA Annual General Meeting on March 16, 2021:

- |                          |                             |
|--------------------------|-----------------------------|
| a) CSA President         | Tyler Poirier               |
| b) VP Student Experience | Sara Kuwatly                |
| c) VP Academic           | [currently vacant position] |
| d) VP External           | Horeen Hassan               |

**Moved:** Maya Persram

**Seconded:** Joshua Vito

**Motion Carried**

### Door Prizes Round 2

**The winners for \$40 gift cards are:**

- Emma Richards
- Kiara Desender
- Jennifer Penney-Moccio
- Abigail Garrett
- Linda Nong

### 1.9.4 CSA Service Updates

#### a) Clubs - Sabrina Valtellini & Taylor Weatherup

I am Taylor Weatherup and I am the Clubs Coordinator for the CSA Clubs Office. The updates for this year are in the Agenda, but I wanted to go over a few things quickly. This year has been very different because of Covid, obviously that accounts for all the programs that the CSA has to offer, including the Clubs Office.



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Although, there were some challenges, Sabrina and I tried really hard to adjust to them and to provide students the same level of experiences. This year we tried to push our online presence more than ever before. We engaged with students on Instagram and other platforms. For clubs, I am holding a virtual Club's Event through Instagram, it will be an Instagram takeover. This is the first time we have done an event like this, where students can watch videos that clubs produce so students will be able to see what is available. That is all for me, thank you for your time.

### **b) FoodBank - Clarissa Shepherd**

Horeen Hassan, VP External: Hi everyone, our FoodBank Coordinator could not make it tonight, so I will give an update on her behalf. For folks that do not know, the Guelph Student FoodBank provides students with fresh produce, including eggs, meat, dairy, and frozen goods as well as anti-poverty resources and other special dietary funding, compassionate funding, and also holds events like cooking classes, breakfast programs, snack programs, and more. The FoodBank has been serving over 300 students and their families, many of whom have children, or are international or graduates. The FoodBank has been collaborating with students and staff of CESI, which is the Community Engaged Scholarship Institution to create statistical analysis of the FoodBank and their visitors over the pandemic. The completed report will be available in the near future. The FoodBank has been operating, following strict health guideline to the ensure safety of all our students.

Michelle Robinson: Can you confirm when the FoodBank reopened?

Tyler Poirier, President: It opened late September, I believe September 29th, which was after lengthy delays as there were shifts in policy regarding Covid 19.

### **c) SHAC (Student Help and Advocacy Centre) - Krista Bentley**

Hello, my name is Krista Bentley. I want to give a little overview of SHAC. We are a student run advocacy and referral centre and we provide a safe space for students to ask questions and get resources. Our areas of support include academic, finances, human rights, legal, and most commonly, housing and tenancy.

We have office hours and right now they are all virtual due to Covid; they are everyday of week, and then on Thursday from 1pm-4pm we have free lawyer who offers advice to students. If students don't like that, we are also available through email. As well, we post on campus and off campus resources for students. We are

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going to be doing an Instagram story trivia with prizes that focuses on information about all different resources we have available.

Throughout our year we have also done an 'understanding housing law' initiative, which focuses on different aspects of housing, including residential tenancy act, as well as common questions student have. We have also been focusing on learning your lease; it is a social media graphic, which focuses on different things that are used in Ontario.

We also do a rental housing fair, which is in collaboration with Off Campus Living. We present to first year students, to let them know different things about renting, different things to look out for, and to let them know we are here to help.

SHAC has had less engagement this year, but we have attributed that to Covid and the fact that everything is through virtual engagement now. Overall, SHAC is going well, thank you.

### **d) Bike Centre**

Tyler Poirier, President: You did not see the Bike Centre and SafeWalk under this section, because this was a time for coordinators to provide some news on the services they provide. Unfortunately, as we know, the Bike Centre was not open this year, so there were no coordinators who would be able to provide an update. I can provide a little bit of an update, in terms of some operations regarding the Bike Centre. As the VP External mentioned earlier, the Speed River partnership gave 50 students \$40 discounts, off their repairs from Speed River Cycling. On top of that, we have moved forward with the bike auction, because we know that students need bikes, and we are hoping to ramp up our operations as we move forward and transition out of the Pandemic. That is all I have for now, thank you.

Spencer Ploeger: Thank you, Tyler. I appreciate your sentiment in understanding the importance that the Bike Centre resume operation soon. I recognize the past initiatives that the CSA has done to try and stopgap not having the Bike Centre in the last couple of months. I just want to reiterate the importance of the Bike Centre and prove that there is a need for it. One of our volunteers has actually just ad hoc set up shop in the Bike Centre parking lot for a few weekends and has been helping undergraduate students with their bikes. There are still plenty of students who require our assistance and who rely on us as an essential service and we should be treated as such and allowed to reopen. The initiative with Speed River was great, but I just want to let you know a common bike part costs more than \$40, which are usually very basic repairs and replacements. At the Bike Centre, we could do those repairs for a quarter of the cost and the undergraduate students

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could learn to do that themselves. I just want to use this as an example that while interim solutions are great, the only real solution is getting the Bike Centre back open and there are volunteers and coordinators who are ready to do that, safely, adhering to all safe regulations.

Michelle Robinson: Hi everyone, thank you Spencer, I thought that was well said. For those who are not aware, the student Bike Centre serves hundreds of people each semester, especially as we approach the spring it is really an essential time. There are student run Bike Centres at both the University of Waterloo and Toronto that have been open and operating in a Covid safe manner since this past summer. We have been watching these solutions come up, and it has been good that we have not forgotten about the services completely. I do want to pose the question now: what will it take for the CSA to acknowledge the Bike Centre as an essential service and move towards hiring a Coordinator to plan for summer reopening? If we want to open in the summer it will take time, I acknowledge that, so it should be getting started now. I wonder then, what will it take for the CSA to start doing this, as there are people who are ready to step into these roles and get the service open again.

Sara Kuwatly, VP Student Experience: I personally cannot speak to the Bike Centre, but, I do want to make a quick comment. Spencer, I am not sure who that volunteer was, but you may want to tell them they are actually not allowed to be on Campus. I say this with love, but I do sit on a lot of committees where the University Admins are saying that they are fining people pretty high for being on campus, and I would not want them to be impacted by that. I just wanted to say that to protect that student from getting fined.

Horeen Hassan, VP External: I am in awe of all your passion regarding the Bike Centre, it is the very reason we have it in the first place, we know it is essential, we know that mobility is essential, we know that these are resources that students really do benefit from. The Bike Centre is a service that is close to so many people's hearts; it is something we want to get up and running, but there are a lot of restrictions in regard to capacity and of what we can and cannot take on during this time, along with other health and safety guidelines. We have been trying our very best, to fill the gaps and to try and meet the needs of students.

In addition to the Speed River initiative, we have going on, we have also created several repair videos that are on our website that folks can take a look at. In addition to that, we created an interactive map of where all the repair stations across Guelph are. Although we do need a Bike Centre on campus because of the resources it provides, with interactive map where all the repair stations are students may be able to find one that is closer to them than coming all the way onto campus

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when the University of Guelph Admin has clearly said not to invite students onto campus. I also want to note that there are still a few spots for the \$40 off your bill from Speed River Bicycle. We were hoping the take up would be a little more. But we are trying to do the best we can and if you feel that there are other creative solutions we can implement; we would be more than happy to hear from you. But, with our limited capacity right now we are trying to do the best that we can and as soon as it is possible, we will get the Bike Centre up and running. As well, the Bike Centre Committee will definitely be a thing, where the coordinators can guide those conversations and initiatives.

Tyler Poirier, President: To Member Robinson's point about next steps, because everything with Covid is unknown, I cannot give you a guarantee of a date it will for sure open on. What I can tell you is that, in our budgeting processes for next year, we are preparing for that reopening. We are currently planning and budgeting for next year, and part of that includes preparing to open it in the summer. There is work that needs to be done to the Bike Centre in order to reopen it and we will look to the coordinators and volunteers in past times. We know you know that space best, and we know you know how to best prepare it. To give you an illustration of capacity, our budget for this year was obviously not completed at a normal time. When this year's Executives entered into our positions, we had no budget, the work had not been done because Covid 19 postponed that. We were not at the capacity to do that until late 2020, which is why you started to see us doing things such as the Speed River Initiative and the Bike Auction. We are in a much better position now. We are able to plan for our next year, I can unofficially tell you that what will be presented to the Board of Directors for the budget of the next academic school year does have the proper budget for the Bike Centre to be open for the next Academic Year.

Spencer Ploeger: I want to address what some things that the VP External said. One thing she said was that she understands the need of the Bike Centre as an essential service and that a lot of planning must be done with the school to allow them to have occupancy and such to open safely. We do understand this work needs to be done, but I am wondering why not include us in this? We would all be willing to help with this if it means it can get it done faster. I know there are rules and stuff have to be done by you guys, but we have not been included in a lot of conversations. I would freely give my time to help the Bike Centre get back up and running sooner. As well, the FoodBank is open as an essential service, which I understand. The Bullring is open as an essential service because it serves food, but why isn't the Bike Centre open? Personally, to me, it sounds like those efforts have not been put in for whatever reason. If those efforts were put in for these other services, I do not understand why the same has not been done for the Bike Centre.

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I ask the VP External to explain to me why those other services have been opened but not the Bike Centre?

Michelle Robinson: I had put myself on speakers list to respond to what I had heard from VP External. I want to say thank you, and yes, I know efforts have been taken, and the fact that you take the time to continue these discussions really does mean a lot to me. You mentioned how the Speed River Bicycle Initiative has not had the uptake you had had expected. I think if you take a look at the demographics and the students who normally access the Bike Centre, they are not the type of people who would walk into a high end bike store such as Speed River, and be comfortable doing so. The Bike Centre on campus is collaborative and a DIY space, and you can access things at an affordable price. This is not what happens at other bike shops, you are handing over your bike to someone else and there is a service charge added on to any repair you get. That is why I think there has not been as much as an uptake and that is why students likely have resorted to trying to meet up with volunteers in the parking lot and doing their own DIY repairs. As well, the Bullring has kind of hit weirdly for me, as I constantly see on Instagram posts of inviting people to campus, yet to hear you say it is not feasible to have students to campus, feels odd. I think it is a bit of mixed messages we are hearing and a lot of promises for the future which is hard with the uncertainties of Covid.

Horeen Hassan, VP External: One thing that was brought up by Spencer, was that folks have not been included in conversations. I want to correct that, and mention that folks have been included in conversations. When we first started having concerns raised to us about the Bike Centre not opening, we did meet with Giancarlo and Michelle. We did strike a little work group to try and see what our capacity really was and to try and meet the needs of our students without compromising their safety.

In response to the comment about other services being prioritized over the Bike Centre, I feel as though Tyler can speak better to that. But I would like to mention, when it comes to staffing issues and capacity, when Covid hit, we had laid off a lot of our staff. We did not want to hire new people into new positions when we were laying off students already. We could not just hire new people when we had laid off so many people due to Covid. The reason why the Bullring continues to be an essential service is because there are a lot of residential students on campus, and those are the students that are being invited to eat on campus at the Bullring. In terms of why the Bullring is more essential or could be deemed as more essential, is because Hospitality Services do provide food to our students. However, the Bullring does provide more affordable food to our students. In addition, all throughout Ontario there are a lot of community spaces not open due to Covid

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restrictions, which is another reason why we have not opened that space, in addition to a whole bunch of capacity issues.

Tyler Poirier, President: I understand Member Ploeger's point about volunteers and coordinators of past times being open and willing to get the Bike Centre back open. The issue is, to speak to the volunteer point, the CSA does not have volunteer policy, which actually provides a lot of risk, especially, when it comes to health and safety. This is why the FoodBank has no volunteers, because we do not have an agreement across the CSA with volunteers, which is something we are looking to build to ensure this can happen in a safe way. We do need time to do so.

In terms of alternatives to volunteer, there are paid staff, which is also difficult, especially since online supervision needs to be explicit, and on top of that creating contracts takes time and resources, which we did not have. However, as mentioned, we are coming to place where we can begin planning, and I want to look forward into what we can do, and not what we cannot do. I guarantee you; we will be reaching out to members like yourself, who are passionate about the Bike Centre, in order to get that Centre up and running in a time and place that is appropriate. I agree that we can do better, and I look forward to doing better.

Sara Kuwatly, VP Student Experience: I want to speak to the social media aspect of promoting the Bullring. It was never the intention to explicitly invite students to campus, we are very careful when it comes to having people on campus and we never want to encourage people to come onto campus.

Spencer Ploeger: I really appreciate your sentiment towards the Bike Centre, President, I learned a lot about the efforts underway, and I understand and appreciate that. The VP External said something interesting, which was that there are students on campus that need food, and that is why the Bullring is determined as more essential. I think that is an unfounded claim, as there are other places to get food on campus, there is no where else to fix your bike on campus. Another thing was about the cost, as she said the Bullring was cheaper, yet Michelle and I both alluded to earlier that fixing your bike at a Bike Shop is much more expensive. I think the claims about it being more essential to students is unfounded and without proving that, it seems to me that it is just a decision that someone made based on their personal opinion, instead of what the undergraduate students really need. I implore the CSA to think carefully about these decisions in the future and to put what will actually benefit the students first, rather than what you think will actually benefit the students first. I am going to end my discussion here, I am not trying to get into an argument, I just wanted to share my opinion. Hopefully we can get the Bike Centre up and running soon. Thank you both.



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Michelle Robinson: Thank you for all the comments just spoken. Tyler you mentioned some of the logistics of volunteers, and I just wanted to address that. There is an understanding that when the Bike Centre is open it will not be the same, but I think a word I have heard come up a lot is capacity and that there is an issue with capacity. As someone who is not working for the CSA at this time, and as someone who is just an undergraduate student trying to interact with these services, it starts to make me concerned when I keep hearing “the CSA does not have capacity for this”. Again, specifically for the Bike Centre, but also for other services that require your energy and effort. How can undergraduates be confident that the CSA hires and fills these needs of capacity; and that we do not hit these capacity issues again in the future such that we have to shut down services prematurely or have extended delays before reopening?

Horeen Hassan, VP External: I want to reiterate how grateful I am for students on campus who really care about the Bike Centre and for holding us to account when it comes to our services. I also want to invite you folks to continue these conversations in other settings where we can talk more in depth about what capacity does and does not look like. We would love to hear more from you and to ensure that whatever initiatives we come up with in the future will consider the concerns you folks have brought up tonight.

Tyler Poirier, President: This will be my final comment. To Member Robinson, when it comes to capacity, this is a direct result of Covid 19. I can’t explain the number of processes that have now been needed to be completed online. Everything from PDRs to staffing, to supervision, to clubs, to mailing, now all takes additional time. But I want to tell you there is hope, as we are planning for next year we are transitioning out of this. I can tell you we are planning to really consider this capacity issue, especially as it relates to some of the background tasks. I hear you, and we are doing everything we can. That is all, thank you.

Michelle Robinson: That is really awesome to hear. Thank you everyone in this meeting who is listening to this long conversation. I encourage you to follow up and look for updates on the service when it reopens because it is an incredibly valuable service. Thank you to both President and VP External, your efforts and considerations on this are all very much appreciated. Thank you for engaging in this discussion with us today.

**MOTION** to receive the following CSA Service Updates as information at the 2021 CSA Annual General Meeting on March 16, 2021:

- a) Clubs
- b) FoodBank

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- c) Student Help and Advocacy Centre (SHAC)
- d) Bike Centre

**Moved:** Taylor McCullough

**Seconded:** Jadelyn Appleby

**Motion carried.**

### 1. 10 Business

#### 1.10.1 Submitted Motions (none received)

No submitted Motions tonight.

#### 1.10.2 Open Forum

Bella Harris: I want to take this moment, especially after that long discussion, to thank the CSA Executives and Staff, for all the work they have put in. It has been such an overwhelming and stressful year for everyone, and as a Board Member for several years, but especially this year, just watching everyone in the CSA trying to navigate even having Board Meeting and the bureaucracy involved in trying to allow us to make decisions in the Board Meetings was a lot. Not in a way that I am complaining, but just seeing how hard the Executives have worked to be respectful and accomplish everything while still honouring the bureaucracy has been amazing. As well, noticing how difficult it can be to run a Board Meeting, I can't even imagine how difficult getting services up and running and everything online must be. I just want to say thank you.

Katherine Leaper: I had a potential suggestion for the Cannon Website. I was wondering if it was possible to split the pet options to small and large pets or even cats and dogs. Personally a lot of landlords don't want dogs, but would not mind other small animals, so I think making that more clear on the Website may be a better option to give landlords and students more clarity on what no pets actually means.

Sara Kuwatly, VP Student Experience: That is such a good question. I just want to clarify; it is against the law for landlords to say pets are not allowed. They are not allowed to say no pets, even if it says that on the lease that is void, it is laid out in the Tenants and Residence Act. I will take feedback to our Programmer who overlooks the cannon and hopefully we can make something work for that. But just



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for your own peace of mind, they cannot say no pets on your lease in Ontario at least.

Taylor McCullough: I just wanted to note that there are different laws about no pets in condominiums or even town houses which are under condominium rule. A lot of housing in Guelph is under condominium rule, so I just wanted to clarify that.

Tyler Poirier, President: That is definitely correct, if there is someone, say a roommate, living in the same place who had severe allergy, they can actually say no pets and that is exactly the condominium rule aligned with that. I do think it might be great for our Programmer to make it available on our site that generally landlords are not able to say no pets as well as listing the exemption and legislation that indicates that.

Sara Kuwatly, VP External: Thank you Taylor, you are absolutely correct. Worst case scenario if you are unsure, go to SHAC; they know what they are doing and the lawyer there is qualified to give legal advice. That is my suggestion, and I apologize for over simplifying.

### Grand Prizes

#### Winners for \$200 prize:

- Zachary Rucchin
- Wesolim Abambora

#### Winners for \$500 tuition credit:

- Maya Persram
- Amanda Johnson

### 1.10 Adjournment

**MOTION** to adjourn the 2021 CSA Annual General Meeting on March 16, 2021 at 7:53 pm.

**Moved:** Gurpreet Bedi

**Seconded:** Jason Quintal

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Quorum was lost just prior to taking the adjournment vote and the Chair adjourned the meeting.

Approved by the CSA Membership at the 2022 CSA AGM		March 30, 2022
Cameron Olesen, Board Chair		
Signature		Date
		March 31, 2022
Pete Wobschall, Policy and Transition Manager		
Signature		Date
		March 31, 2022