

## MINUTES

Board of Directors Meeting # 13  
February 1, 2023 – 6:00 pm  
UC 442



### Attendance – February 1, 2023

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Sanya Sareen	College of Biological Science	Regrets	
Simran Kalra	College of Biological Science	Regrets	
Jake Levy	College of Engineering and Physical Sciences	Present	
Jesse Varkul	College of Engineering and Physical Sciences	Present	
Ella Odeh	College of Social and Applied Human Sciences	Present	
Jacob Miller	College of Social and Applied Human Sciences	Present	
Mauricio Fernandez	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Regrets	
Isha Maharaj	Ontario Agricultural College	Present	
Jenna Scharnowski	Ontario Agricultural College	Present	
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Vacant	College of Arts Student Union		
Ana Maria Mercu	College of Biological Science Student Council	Present	d: 7:02 pm
Michaela Hishon	College of Engineering and Physical Sciences Student Council	Present	d: 6:51 pm
Samantha Ogbeiwi	College of Social and Applied Human Sciences - Student Alliance	Present	
Alec Moyle	Lang Students' Association	Present	
Kelly Ruigrok	Student Federation of the Ontario Agricultural College	Present	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Duncan McGuire	Indigenous Student Society (ISS)	Present	
Martha Yiridoe	Guelph Black Students Association (GBSA)	Regrets	
Olivia Smith	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Varnika Karavadi	International Student Organization (ISO)	Present	
Anthony Pereira	Interhall Council (IHC)	Present	
Vacant	Guelph Campus Co-op		
Trennon Wint	Ontario Public Interest Research Group (OPIRG)	Absent	
Michelle Wilk	Student Senate Caucus	Present	
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Nicole Walker	President	Present	
Vacant	Vice President Student Experience		
Mason Friebe	Vice President Academic	Present	
Jena-Lee Ashley	Vice President External	Present	

Staff	Position
Cameron Olesen	Chair
Colleen Bovay	Policy & Transition Coordinator
Sean Lloyd	Scribe

Guest	Affiliation
Celine Said	CSA Chief Returning Officer
Lee Anne Clarke	CSA Business Manager

*Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.  
If they leave before Adjournment, their departure time (d) is shown.  
If no time is shown in the column, they were present for the entire meeting.*

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## Summary of Resolutions

### 13.2.1 Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting # 13 on February 1, 2023, be approved as printed and distributed.

**Motion Carried**

**MOTION TO AMEND:** That the agenda be reordered so that **Item 13.11.1: Presentation: Winter 2023 General Elections** is the first item of discussion; and

**FURTHER** that the agenda be reordered so that **Item 13.11.2: Presentation: Semi-Annual Budget Report and Financial Position** is the second item of discussion.

**Motion Carried**

**MOTION AS AMENDED:** That the agenda for the CSA Board of Directors Meeting # 13 on February 1, 2023, be approved as amended with:

- The reordering of the agenda so that **Item 13.11.1: Presentation: Winter 2023 General Elections** is the first item of discussion; and
- The reordering of the agenda so that **Item 13.11.2: Presentation: Semi-Annual Budget Report and Financial Position** is the second item of discussion.

**Motion Carried**

### 13.5 Approval of Past Board Minutes

**MOTION:** That the Minutes be approved for the following CSA Board of Directors Meeting:

13.5.1	CSA Board Meeting # 12	January 18, 2023
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**Motion Carried**

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### 13.6 Executive Committee Minutes

**MOTION:** That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
13.6.1	Meeting # 16	December 9, 2022
13.6.2	Meeting # 17	December 14, 2022
13.6.3	Meeting # 18	January 11, 2023
13.6.4	Meeting # 19	January 20, 2023

**Motion Carried**

### 13.7 Executive Updates

**MOTION:** That the following Executive Updates be received as information:

13.7.1	President	February 1, 2023
13.7.2	VP Student Experience (vacant)	
13.7.3	VP Academic	February 1, 2023
13.7.4	VP External	February 1, 2023

**Motion Carried**

### 13.10.1 Petitions, Delegations, and Representations Committee Report

**MOTION:** That the Petitions, Delegations, and Representations Committee Report, as included in the board agenda package, be received as information.

**Motion Carried**

### 13.10.2 Hiring Committee Report: Bike Centre Assistants

**MOTION:** That the hiring of Spencer Ploeger and Jacob Ashley for the positions of Bike Centre Assistants be approved, as recommended by the Hiring Committee.

**Motion Carried**

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### 13.10.3 Hiring Committee Report: Board Scribe

**MOTION:** That the hiring of Sean Lloyd for the position of Board Scribe be approved, as recommended by the Hiring Committee.

**Motion Carried**

### 13.10.4 Petitions, Delegations, and Representations (PDR) Committee Minutes

**MOTION:** That the Minutes for the following Petitions, Delegations, and Representations Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
13.10.4	Meeting # 3	November 23, 2022

**Motion Carried**

### 13.10.5 Finance Committee Minutes # 1

**MOTION:** That the Minutes for the following Finance Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
13.10.5	Meeting # 1	November 28, 2022

**Motion Carried**

### 13.10.6 Finance Committee Minutes # 2

**MOTION:** That the Minutes for the following Finance Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
13.10.6	Meeting # 2	December 8, 2022

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### Motion Carried

#### 13.10.7 Summary of Committee Appointments

**MOTION:** That the **Summary of Committee Appointments**, as presented to the Board of Directors on February 1, 2023, be received as information.

### Motion Carried

#### 13.10.8 Hiring Committee Report: FoodBank Assistant

**MOTION:** That the hiring of Morla Phan for the position of FoodBank Assistant be approved, as recommended by the Hiring Committee.

### Motion Carried

#### 13.11.1 Presentation: Winter 2023 General Elections

##### (a) Speaking Rights: Chief Returning Officer

**WHEREAS** CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

**WHEREAS** CSA Rules of Order, Section 3.9.1, states that the length of a presentation may be extended by a Board motion;

**MOTION:** That speaking rights be extended to Celine Said, Chief Returning Officer, for a presentation regarding the CSA Winter 2023 General Election;

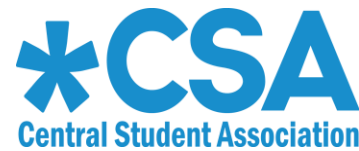
**AND FURTHER** to extend speaking time from 10 minutes to 20 minutes for this presentation.

##### b) Presentation

**WHEREAS** CSA Policy Appendix G: Electoral, Section 2.9 states that the CSA Elections Office shall ensure the Candidates' Package is up to date, consistent with CSA bylaws and policies, and provided to the Board of Directors;

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**MOTION:** That the presentation by Celine Said, Chief Returning Officer (CRO), regarding the CSA Winter 2023 General Election, and the following documents, be received as information:

- Candidates' Package: Directors
- Candidates' Package: Executive
- Nomination Package: Directors
- Nomination Package: Executive
- Nomination Package: President

**Motion Carried**

### 13.11.2 Presentation: Semi-Annual Budget Report and Financial Position

#### (a) Speaking Rights: Business Manager

**WHEREAS** CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

**WHEREAS** CSA Rules of Order, Section 3.9.1, states that the length of a presentation may be extended by a Board motion;

**BE IT RESOLVED** that speaking rights be extended to Lee Anne Clarke, Business Manager, for a presentation regarding the Semi-Annual Budget Report and Financial Position;

**AND FURTHER** to extend speaking time from 10 minutes to 30 minutes for this presentation.

#### (b) Presentation

**WHEREAS** the Business Manager presented the following reports as recommended forward by the Finance Committee, and included in the February 1, 2023 board agenda package:

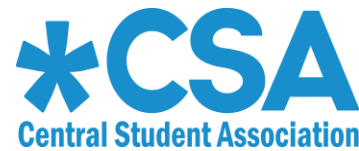
- CSA Semi-Annual Budget Report to October 31, 2022
- CSA Financial Position as of December 31, 2022

**BE IT RESOLVED** that the presentation by Lee Anne Clarke, Business Manager, regarding the Semi-Annual Budget Report and Financial Position be received as information by the Board of Directors.

**Motion Carried**

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### 13.11.3 Bylaw Amendment re Policy & Bylaw Review Committee (PBRC)

**MOTION:** That CSA Bylaw 1 – Organizational be amended as follows:

That **Bylaw 1 – Organizational, Section 2.1** be deleted and replaced with the following wording:

Members of the CSA shall be registered undergraduate students at the University of Guelph, who:

- a) Pay a CSA membership fee; or
- b) Pay a Co-Op work term fee.

That **Bylaw 1 – Organizational, Section 2.8.2 a)** be deleted and replaced with the following wording:

Members of the CSA shall have the following responsibilities:

- a) Payment of the designated CSA membership fee or the Co-Op work term fee

**Motion Carried**

### 13.11.4 Director Class Talks: re General Elections and AGM

#### (a) Winter 2023 General Elections

**WHEREAS** CSA Bylaw 1: Organizational, Section 4.10.1 (d) states: “Each Director shall... be prepared to speak to classes during times of significant importance to the CSA, including but not limited to Annual General Meetings, General Member Meetings, Elections, hiring, large-scale programs and Awareness Weeks”; and

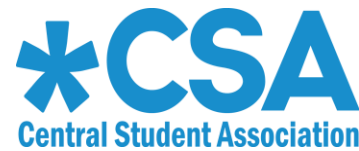
**WHEREAS** it is important to maximize promotional efforts encouraging undergraduate members to vote in the elections so that the minimum quorum requirements are met, and a successful election process is achieved;

**BE IT RESOLVED** that each Director schedule and present at least one class talk for the Winter 2023 General Elections before the end of the voting period on Friday, March 10, 2023;



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**FURTHER** that the CSA President provide Directors with suggested speaking points that may be used in their election class talks;

**AND FURTHER** that Directors provide the date and location of their presentation(s) to the CRO so that this information is included in the final Election report.

### **(b) Annual General Meeting**

**WHEREAS** CSA Bylaw 1: Organizational, Section 4.10.1 (d) states: "Each Director shall... be prepared to speak to classes during times of significant importance to the CSA, including but not limited to Annual General Meetings..."; and

**WHEREAS** it is important to maximize promotional efforts encouraging undergraduate members to attend the Annual General Meeting (AGM) so that minimum quorum requirements are met, and we realize a successful process;

**BE IT RESOLVED** that each Director schedule and present at least one class talk for the AGM, before the date of the AGM on Wednesday, March 15, 2023;

**FURTHER** that the Policy & Transition Coordinator (PTC) provide Directors with suggested speaking points that may be used in their AGM class talks;

**AND FURTHER** that Directors provide the date and location of their presentations to the PTC to be included in a summary report.

**Motion Carried**

### **13.11.5 2023-2024 CSA Board Meeting Schedule**

**MOTION:** that the CSA Board of Directors approve the 2023-2024 Board of Directors Meeting Schedule as included in the February 1, 2023 Board Agenda Package.

**Motion Carried**

### **13.11.6 Appoint Director to Hiring Committee: Front Office Assistant**

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

**WHEREAS** CSA Director Simran Kalra was appointed to the Front Office Assistant hiring committee at the January 18 Board of Directors meeting; and

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**WHEREAS** CSA Director Simran Kalra has since resigned from the hiring committee due to schedule conflicts;

**BE IT RESOLVED** that the following CSA Director be appointed to the Hiring Committee for the position of Front Office Assistant:

Michelle Wilk
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**Motion Carried**

### 13.11.7 Winter 2023 General Elections Promotional Strategy

**MOTION:** That the Winter 2023 General Elections Promotional Strategy, as included in the board agenda package, be received as information

**Motion Carried**

### 13.12.1 Student Affordable Housing Taskforce

**WHEREAS** the Student Affordable Housing Task Force Terms of Reference require the membership to include the CSA President, a minimum of one additional CSA Executive Member, and a minimum of three CSA Board of Directors;

**BE IT RESOLVED** that the Student Affordable Housing Taskforce be formed according to the Terms of Reference presented to the Board and included in these minutes, and;

**FURTHER** that the following CSA Executives and Directors be appointed to the Student Affordable Housing Task Force:

Mason Friebe (Executive)
Jena-Lee Ashley (Executive)
Isha Maharaj
Mauricio Fernandez
Michelle Wilk

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Samantha Ogbeiwi
Olivia Smith
Jenna Scharnowski
Duncan McGuire
Jacob Miller
Anthony Pereira
Varnika Karavadi
Ella Odeh

**Motion Carried**

### 13.15 Adjournment

**MOTION:** That the CSA Board of Directors Meeting # 13 on February 1, 2023, be adjourned at 8:34 pm

**Motion Carried**

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## Agenda – February 1, 2023

<b>13.0</b>	<b>Call to Order</b>	
<b>13.1</b>	<b>Land Acknowledgement</b> Member Michelle Wilk	
<b>13.2</b>	<b>Adoption of the Agenda</b> 13.2.1 Approve the Agenda 13.2.2 Declarations of Conflicts	
<b>13.3</b>	<b>Ratifications and De-Ratifications</b>	
<b>13.4</b>	<b>Comments from the Chair</b> 13.4.1 Introductions and Pronouns	
<b>13.5</b>	<b>Approval of Past Minutes</b> 13.5.1 Meeting # 12 – January 18, 2023	
<b>13.6</b>	<b>Executive Committee Minutes</b> 13.6.1 Meeting # 16 – December 9, 2022 13.6.2 Meeting # 17 – December 14, 2022 13.6.3 Meeting # 18 – January 11, 2023 13.6.4 Meeting # 19 – January 20, 2023	
<b>13.7</b>	<b>Executive Updates</b> 13.7.1 President – February 1, 2023 13.7.2 VP Student Experience (vacant) 13.7.3 VP Academic – February 1, 2023 13.7.4 VP External – February 1, 2023	
<b>13.8</b>	<b>Director Reports</b>	
<b>13.9</b>	<b>CSA Service Update and Report</b>	
<b>13.10</b>	<b>Committee Updates and Reports</b> 13.10.1 Petitions, Delegations, and Representations Report 13.10.2 Hiring Report: Bike Centre Assistants 13.10.3 Hiring Report: Board Scribe 13.10.4 Petitions, Delegations, and Representations Meeting # 3 Minutes 13.10.5 Finance Committee Meeting # 1 Minutes 13.10.6 Finance Committee Meeting # 2 Minutes 13.10.7 Summary of Committee Appointments 13.10.8 Hiring Report: FoodBank Assistant	
<b>13.11</b>	<b>Business</b> 13.11.1 Presentation: Winter 2023 General Elections 13.11.2 Presentation: Semi-Annual Budget Report and Financial Position	

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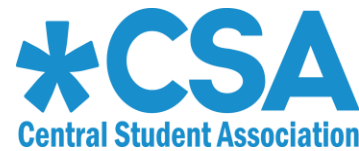
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	13.11.3 Bylaw amendment re PBRC 13.11.4 CSA Directors Class Talks: re General Elections and AGM 13.11.5 CSA Board of Directors Meeting Schedule 2023-2024 13.11.6 Appoint Director to Hiring Committee: Front Office Assistant 13.11.7 Winter 2023 General Elections Promotional Strategy	
<b>13.12</b>	<b>New Business</b> 13.12.1 Student Affordable Housing Taskforce	
<b>13.13</b>	<b>Announcements</b>	
<b>13.14</b>	<b>In Camera Session</b>	
<b>13.15</b>	<b>Adjournment</b>	

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## Minutes – February 1, 2023

### 13.0 Call to Order

The meeting was called to order at 6:12 pm.

### 13.1 Land Acknowledgement

Member **Michelle Wilk** presented the following Land Acknowledgement:

Hi everyone! I would like to take some time to acknowledge that the land we live, eat, and dwell on had ancestral origin that belonged to Indigenous Peoples. The City and University of Guelph resides on the traditional lands of the Mississauga, Anishinaabe, and Haudenosaunee Peoples. The University Centre building that we stand in today occupies the treaty lands and territories of the Mississauga's of the New Credit First Nation. I would like to encourage everyone to take some time to learn something new about the groups whose land was taken from them. To honor this, I will be sharing a reading from Circles For Reconciliation about what land means to Indigenous people. "An Indigenous person's sense of self is not separate from the land. The interconnectedness with the land and the natural world is a lived experience. Indigenous persons have a hard time knowing themselves and being themselves without this relationship to their homeland" (Circles for Reconciliation, 2021).

Michelle Wilk, Board Member

### 13.2 Adoption of the Agenda

#### 13.2.1 Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting # 13 on February 1, 2023, be approved as printed and distributed.

**Moved:** Mauricio Fernandez

**Seconded:** Anthony Pereira

**MOTION TO AMEND:** That the agenda be reordered so that **Item 13.11.1: Presentation: Winter 2023 General Elections** is the first item of discussion; and

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**FURTHER** that the agenda be reordered so that **Item 13.11.2: Presentation: Semi-Annual Budget Report and Financial Position** is the second item of discussion.

**Moved:** Nicole Walker, President

**Seconded:** Jacob Miller

Nicole Walker, President, motivated that CSA staff will be giving presentations today. To be mindful of their time we would like them to present first so that they can leave after their presentations.

**Motion Carried**

**AMENDED MOTION:** That the agenda for the CSA Board of Directors Meeting # 13 on February 1, 2023, be approved as amended with:

- The reordering of the agenda so that **Item 13.11.1: Presentation: Winter 2023 General Elections** is the first item of discussion; and
- The reordering of the agenda so that **Item 13.11.2: Presentation: Semi-Annual Budget Report and Financial Position** is the second item of discussion.

**Motion Carried**

### 13.2.2 Declarations of Conflicts

No declarations of conflict were made at this meeting.

### 13.3 Ratifications and De-Ratifications

No ratifications or de-ratifications were considered at this meeting.

### 13.4 Comments from the Chair

**Cameron Olesen, Board Chair:** As always, if you want to request to be added to the speakers list, please raise your placards. If you need to interject with a point of order, point of information, point of parliamentary procedure, or point of personal privilege, please raise your hand to distinguish that.

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### 13.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

### 13.5 Approval of Past Board Minutes

**MOTION:** That the Minutes be approved for the following CSA Board of Directors meeting:

13.5.1	CSA Board Meeting # 12	January 18, 2023
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**Moved:** Anthony Pereira

**Seconded:** Jake Levy

**Motion Carried**

### 13.6 Executive Committee Minutes

**MOTION:** That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
13.6.1	Meeting # 16	December 9, 2022
13.6.2	Meeting # 17	December 14, 2022
13.6.3	Meeting # 18	January 11, 2023
13.6.4	Meeting # 19	January 20, 2023

**Moved:** Jake Levy

**Seconded:** Michelle Wilk

**Motion Carried**

### 13.7 Executive Updates

**MOTION:** That the following Executive Updates be received as information:

13.7.1	President	February 1, 2023
13.7.2	VP Student Experience (vacant)	
13.7.3	VP Academic	February 1, 2023



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13.7.4	VP External	February 1, 2023
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**Moved:** Jake Levy

**Seconded:** Duncan McGuire

**Motion Carried**

### 13.7.1 President

The Student Involvement Fair was held in the UC today with all the primary student organizations, Interhall Council, the GSA, some special status groups, and the CSA. There was a lot of great involvement with students keen to get involved. There was 5 straight hours of talking to students which was fantastic. This was part of the elections promotional strategy.

We're starting to get into elections season, nominations open on Monday, February 6 and close on Wednesday, February 15. Hopefully members of the Board are thinking about putting forward their names for re-election. If you are not running again, you should reach out to friends you think would be interested. If you are graduating, you should consider an Executive position.

The newsletter went out today with a lot of great information for all the programming upcoming for February from the CSA.

We are doing a lot of hiring. Most recently our Board Scribe. We are also hiring for a Front Office Assistant.

The Elections Appeals Board was supposed to meet tonight as there was a violation of election policy, someone was campaigning outside of the appropriate period. The appeals form was not submitted by the deadline so the Board will not meet tonight.

The UC Board Working Agreement revisions were received. The UC Board Executive Committee will take a look at the revisions and there will be some back-and-forth. They will be sent back one more time before the Board will look at them in March.

We're trying to make the PDR form more user-friendly for the March final deadline. It is being converted to a Qualtrics form that will hopefully be easier for our clubs and student organizations to apply and access funds.

Nicole Walker, President

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### 13.7.3 VP Academic

SHAC cases inquiries are still at a high because of the winter semester. They are getting a lot of inquiries about the last semester and the current one. The website was just updated and is a lot more comprehensive. Some podcasts are planned for this semester as well and feel free to check them out on the website when they go live.

Met with the Inclusive Space sub-committee; they are going through sections of a new audit that was conducted in October of the entire campus. It highlights physical accessibility concerns. It's good to see that this audit was done. The committee is looking to highlight priorities for physical resources to handle over the next few years.

Met with the Student Senate Caucus and learned that many are not happy with the new MFA system. Not everyone has 2 devices on them, there is an option to purchase a device from the Bookstore but then that is a cost problem. Those discussions are ongoing. The caucus also discussed concerns with the University's revenue plan. It is unclear what will happen if they don't meet their international student targets again and how many domestic students they will admit to offset any loss. This can have huge effect on employment and housing in Guelph. Will continue to provide updates on this situation.

Met with the Open Accessibility Course Content Taskforce, and they are planning to send out a textbook survey in the next month or two. The survey will look at student's willingness to buy textbooks at the current costs and what alternative methods they may be using while promoting open educational resources. The last survey of this nature was in 2016.

Currently preparing for the upcoming AGM. Clubs Day went well, and the Student Involvement Fair was also successful.

The Teaching Excellence Award is still live on our website. This is for any teachers deserving recognition. There have been a decent number of nominations already, but more are welcome.

Mason Friebe, VP Academic

### 13.7.4 VP External

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The FoodBank Coordinator calculated a cost estimate for the food they have received as donations since September and the total was \$5,366 which is amazing. If any groups are willing to work with the FoodBank, our coordinator is looking to collaborate on events related to food security, nutrition, and food drives. Reach out if you have any interest in that.

The Bike Centre is running a workshop series. The first one is this Monday and is called "City Cycling Basics". It will teach you how to navigate Guelph's bike lanes and intersections. For more information check out their Instagram.

Really enjoyed the Student Involvement Fair today, got to meet a lot of people.

The CFS business completed. Lobby week is coming up. Looking forward to that with Member Miller to meet with Members of Provincial Parliament.

Jena-Lee Ashley, VP External

### 13.8 Director Reports

Varnika Karavadi sat on the PDR Committee which met last week.

Isha Maharaj sat on the PDR Committee as well.

Anthony Pereira sat on the PDR Committee, and he indicated they awarded money to several clubs.

Jake Levy sat on the Finance Committee and PBRC meetings.

Jesse Varkul sat on the UC Board Meeting and indicated there were a lot of finance reports.

Mauricio Fernandez sat on the Finance Committee meetings.

Olivia Smith sat on the Board Scribe Hiring Committee. They hired a scribe.

Kelly Ruigrok had a session with Colleen, the Policy & Transition Coordinator, and they discussed items that will be brought up at PBRC.

Ella Odeh sat on the PDR Committee.

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### 13.10 Committee Updates and Reports

#### 13.10.1 Petitions, Delegations, and Representations Committee Report

**MOTION:** That the Petitions, Delegations, and Representations Committee Report, as included in the board agenda package, be received as information.

**Moved:** Nicole Walker, President

**Seconded:** Jesse Varkul

Nicole Walker, President, indicated this report does not reflect the \$10,000 expected from defunct clubs. Waiting on winter accreditation confirmation before that can be added.

**Motion Carried**

#### 13.10.2 Hiring Committee Report: Bike Centre Assistants

**MOTION:** That the hiring of Spencer Ploeger and Jacob Ashley for the positions of Bike Centre Assistants be approved, as recommended by the Hiring Committee.

**Moved:** Jena-Lee Ashley, VP External

**Seconded:** Mauricio Fernandez

**Motion Carried**

#### 13.10.3 Hiring Committee Report: Board Scribe

**MOTION:** That the hiring of Sean Lloyd for the position of Board Scribe be approved, as recommended by the Hiring Committee.

**Moved:** Nicole Walker, President

**Seconded:** Olivia Smith

**Motion Carried**

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### 13.10.4 Petitions, Delegations, and Representations (PDR) Committee Minutes

**MOTION:** That the Minutes for the following Petitions, Delegations, and Representations Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
13.10.4	Meeting # 3	November 23, 2022

**Moved:** Jake Levy

**Seconded:** Anthony Pereira

**Motion Carried**

### 13.10.5 Finance Committee Minutes

**MOTION:** That the Minutes for the following Finance Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
13.10.5	Meeting # 1	November 28, 2022

**Moved:** Jenna Scharnowski

**Seconded:** Jake Levy

**Motion Carried**

### 13.10.6 Finance Committee Minutes

**MOTION:** That the Minutes for the following Finance Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
13.10.6	Meeting # 2	December 8, 2022

**Moved:** Mauricio Fernandez

**Seconded:** Michelle Wilk

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### Motion Carried

#### 13.10.7 Summary of Committee Appointments

**Motion:** That the **Summary of Committee Appointments**, as presented to the Board of Directors on February 1, 2023, be received as information.

**Moved:** Anthony Pereira

**Seconded:** Jake Levy

**Motion Carried**

#### 13.10.8 Hiring Committee Report: FoodBank Assistant

**MOTION:** That the hiring of Morla Phan for the position of FoodBank Assistant be approved, as recommended by the Hiring Committee.

**Moved:** Jena-Lee Ashley, VP External

**Seconded:** Jake Levy

**Motion Carried**

#### 13.11 Business

##### 13.11.1 Presentation: CSA Winter 2023 General Election

###### (a) Speaking Rights: Chief Returning Officer

**WHEREAS** CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

**WHEREAS** CSA Rules of Order, Section 3.9.1, states that the length of a presentation may be extended by a Board motion;

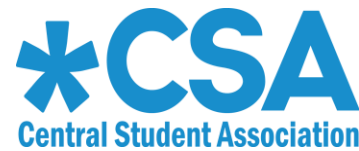
**MOTION:** That speaking rights be extended to Celine Said, Chief Returning Officer, for a presentation regarding the CSA Winter 2023 General Election;

**Moved:** Jake Levy

**Seconded:** Jacob Miller

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### **Motion Carried**

**AND FURTHER** to extend speaking time from 10 minutes to 20 minutes for this presentation.

**Moved:** Isha Maharaj

**Seconded:** Jake Levy

### **Motion Carried**

### **(b) Presentation**

#### **Celine Said, Chief Returning Officer:**

Thank you for everyone's attendance. I can be reached at [csacro@uoguelph.ca](mailto:csacro@uoguelph.ca). Today's presentation will be going over updates for the CSA Winter 2023 General Election nomination and candidate's packages. The broad scope of most changes to the packages was grammar and formatting.

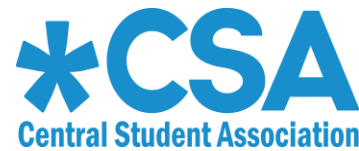
For Executive and Director Packages in general, the biggest alteration was bringing awareness to the candidates and reminding students of their commitments and responsibilities as Executives and members of the Board. Additional checklists and signature requirements were added within the package to ensure that students are not only reading through the package thoroughly but are also signing off to ensure that their responsibilities are held throughout the nominations period as well during candidacy. There is also draft language included to add co-op students as CSA members in good standing, dependent on a decision to be reached by the Board later this meeting. Also added the due date wherever applicable to make sure students are aware of the deadlines.

The Directors Package specifically was updated to ensure that there is more information regarding the student colleges and how they can get familiar with their colleges. It also includes the signature requirements associated with their college. Descriptions with examples and links are provided. The Directors Nomination Package also has an updated extracurricular table for ease-of-use of the nominees as well as the CSA Elections Office. The paragraph discussing conflicts of interest and transparency was updated to make sure the students are knowledgeable of that.

Nicole Walker, President, requested for the CRO to show the language used for examples of colleges to the Board.

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Celine Said, CRO, showed the example of a Biological Sciences major needing to collect 25 signatures from other students within the College of Biological Sciences to seek nomination.

**WHEREAS** CSA Policy Appendix G: Electoral, Section 2.9 states that the CSA Elections Office shall ensure the Candidates' Package is up to date, consistent with CSA bylaws and policies, and provided to the Board of Directors;

**MOTION:** That the presentation by Celine Said, Chief Returning Officer (CRO) regarding the CSA Winter 2023 General Election, and the following documents, be received as information:

- Candidates' Package: Directors
- Candidates' Package: Executive
- Nomination Package: Directors
- Nomination Package: Executive
- Nomination Package: President

**Moved:** Nicole Walker, President

**Seconded:** Jesse Varkul

**Motion Carried**

### 13.11.2 Presentation: Semi-Annual Budget Report and Financial Position

#### (a) Speaking Rights: Business Manager

**WHEREAS** CSA Rules of Order, Section 3.9, states that presentations will be given a maximum of ten minutes;

**WHEREAS** CSA Rules of Order, Section 3.9.1, states that the length of a presentation may be extended by a Board motion.

**BE IT RESOLVED** that speaking rights be extended to Lee Anne Clarke, Business Manager, for a presentation regarding the Semi-Annual Budget Report and Financial Position;

**Moved:** Jacob Miller

**Seconded:** Jake Levy

**Motion Carried**



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**AND FURTHER** to extend speaking time from 10 minutes to 30 minutes for this presentation.

**Moved:** Jacob Miller

**Seconded:** Varnika Karavadi

**Motion Carried**

### **(b) Presentation**

**Lee Anne Clarke, Business Manager:**

On behalf of the Finance Committee, it is my pleasure to present the Semi-Annual Budget Report and the Statement of Financial Position to December 31. Shoutout to the Finance Committee Members for their long hours, insight, and engagement.

An explanation of the Finance Committee, a standing committee of the CSA, was provided. On December 8, the committee passed a motion to bring forth both reports shown today for information and presentation to the Board of Directors.

Semi-Annual Budget Report serves as a snapshot in time at the midpoint of the fiscal year. It helps to show whether the CSA's budget predictions are on track or whether adjustments will need to be made. It does so by providing actual numbers Year-To-Date (YTD), October 31 in this case, and showing the figures for the same time the previous year to compare. There are 15 different portfolios which make up the entirety of the budget. Every budget is expected to be a zero-budget, meaning that the allocated funds are to be spent out at the end of the year. Generally, the budgets are primarily funded through CSA membership fees, but some are funded by dedicated referendum fees, such as the FoodBank and SafeWalk.

In the Academic Budget there is revenue received from the Student Health and Benefit Plan Reserve Fund, it is a committed fund, \$4,000 for this year, spent entirely on the Student Memorial Service. Whatever the cost of the service is, the Student Health and Dental Plan Committee passes a motion to approve that cost exactly. Art at the Bullring receives funding from the Bullring but is administrated by the VP Academic. The expenses in this presentation, while halfway into the fiscal year, are only weeks into most CSA activities so it is not fully indicative of where we're at.

The Administration Budget has an extra column because it is the machine of the CSA. When creating the budget and passing it the year before, we don't yet know what the student fees are going to be or whether estimated enrollment will be

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achieved. As a result, the revenue the CSA is going to receive from these student fees has affected the budget. By the end of the year, we are anticipating receiving \$84,000 more than planned. At the time of the report it was estimated at \$97,000, but several students have withdrawn, changing fee revenue. Other Income mostly accounts for bookkeeping services from the CSA's bookkeepers costed out to the Bullring. A nice surprise for the CSA was that Interest Earned, even at this half-way point, is already surpassed the predicted amount for the entire year. Salaries have also been lower because it was budgeted to have an Administration Assistant and Human Resources Coordinator but that hiring has not happened yet. The full-time Bookkeeper planned to be hired also has not happened yet. However, a part-time student Business Office Assistant has been hired. Because of this, savings will be had from the wages and employee benefits budgets. These budgets are expected to be zero-budgets, and because of all the extra revenue and savings in wages, the President has been spending some funds. Leasehold Improvements to CSA Main Office is being used to complete some much-needed renovations. Even with those spendings, there is still expected to be a surplus of \$170,000 in the President's budget.

The Bullring receives funding from the Entertainment Student Fee along with sales. \$15,000 from the Entertainment Fee is budgeted to cover in full their open mic or band nights, but only as much as they spend is covered, similarly to the Memorial Service from the VP Academic budget. Supplies are already at \$14,822 for the half-year, using up most of the \$15,000 budgeted. The new estimate is budgeted for \$21,000. This is because a change to bookkeeping caused the cost of cups and take-out containers to come out of supplies, instead of cost of beverages. We're anticipating a net surplus of over \$40,000 at the end of the year which is exciting given multiple years of the pandemic causing losses.

The Council Budget also receives funding from the Entertainment Fee, along with the CSA Student Fees. College Royal is directly correlated to that Entertainment Fee just like other examples earlier. Under the PDR section, there is a credit of \$3,000 for grants where \$10,000 of expenses are budgeted. This credit is despite \$2,000 of grants being given out at this point. The reason is because of a club that dissolved and almost \$5,000 from their CSA account went back into the PDR line for the benefit of other clubs who will submit PDRs. Because of the anticipation of the extra students in the summer, and the Bookstore historically giving out a bag to each residence student, which they were no longer going to do, the CSA used this opportunity to offer a welcome bag to all residence students. The Finance Committee has indicated they would like to see this, along with the CSA welcome cards that were produced, incorporated into the budget in future years.

The External Budget is straight student fees and is spending well.

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The Films Budget is entirely funded through the referendum Entertainment Fee but the CSA is not running the Sunday Cinema program so this semester we suspended our portion of the fee. There was only one expense of the O-Week outdoor show, so a surplus is expected for this budget.

The Live Entertainment Budget is also entirely funded through the referendum fee. \$22,000 was allocated but has already been well overspent, but this is okay because of an entertainment reserve fund with \$194,000. The spending came from a great CSA-first opportunity to pay for a show during the Homecoming half-time. There was also a band brought in for O-Week.

The Programmer Budget is the position we don't have anymore, but the Board approved that the Student Experience Coordinator, which was an interim position because we didn't have a VP Student Experience and was hired for 6 months, would be extended to a full year. Because this budget exists, those wages come from this budget. The Imaginus Poster Sale is a CSA initiative, and the CSA receives 20% commission from those shows, so that revenue will be used to offset the cost of the salary.

The Promotional Services Budget receives student fees but is also required to generate revenue to balance its budget. This is through the services offered like postering and space rentals.

For the Student Experience Budget, the position is vacant, but the money is being used by the Student Experience Coordinator. This line receives \$12,000 from the Entertainment Fee but it is for the O-Week programming. This budget will end in a surplus because of wage budgets not being spent.

The Bike Centre Budget is in a negative position in terms of net sales because of a large inventory purchase made last year. The salaries are low because despite many attempts it was impossible to hire a full-time Bike Centre Coordinator over the summer.

For the Clubs Budget there is a Memorandum of Understanding with the UC Administration where they pay for the cleaning and security of the clubs' hallway, and we are charged a fee through them. Because there was a staff shortage, and they couldn't do all that was agreed, a credit was negotiated to bring the cost down. Next year it will be back to normal.

The SafeWalk Budget is 100% funded through a separate referendum fee. Starting up soon there is a pilot program where SafeWalk volunteers will have access to a branded golf cart on Wednesday and Thursday nights to circulate the campus. Any money leftover goes into a dedicated reserve fund for SafeWalk.

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The SHAC Budget was increased by \$1,000 because SHAC offers a lot of services and there are a lot of advocacy problems going on, which SHAC can offer more hours to help.

For the Foodbank Budget, solicitations is far underbudget which means money needs to be generated to continue spending what we do on food. Many fundraising initiatives are underway, and we have applied for grants.

In summary, combining all CSA operating costs from all the budgets. Expecting to end with a \$135,000 surplus.

For the Statement of Financial Position, the Business Manager reviewed things outside of the budget that have affected the financial position of the CSA. This includes the higher than projected student fees, the renovations being done to the offices, and the additional revenue from the bus pass. The Business Manager examined how the adjusted estimated \$1,135,267 in members equity has many commitments that must be held up. Leaving \$202,574 in available funds for internal commitments, leaving \$84,160 for CSA operations and \$118,414 for new initiatives and projects. Looked at the separate Entertainment Fee which has been overspent this year because of the large surplus.

**WHEREAS** the Business Manager presented the following reports as recommended forward by the Finance Committee, and included in the February 1, 2023 board agenda package:

- CSA Semi-Annual Budget Report to October 31, 2022
- CSA Financial Position as of December 31, 2022

**BE IT RESOLVED** that the presentation by Lee Anne Clarke, Business Manager regarding the Semi-Annual Budget Report and Financial Position be received as information by the Board of Directors.

**Moved:** Nicole Walker, President

**Seconded:** Michelle Wilk

**Motion Carried**

### 13.11.3 Bylaw Amendment re Policy & Bylaw Review Committee (PBRC)

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*Note: Bylaw 1 - Organizational, Section 12, states that amendments to a CSA Bylaw require one Board meeting notice. Bylaw amendments require a two-thirds majority vote at a Board meeting.*

*Notice of this motion was provided at the Board meeting on January 18, 2023.*

**MOTION:** That CSA Bylaw 1 – Organizational be amended as follows:

That **Bylaw 1 – Organizational, Section 2.1** be deleted and replaced with the following wording:

Members of the CSA shall be registered undergraduate students at the University of Guelph, who:

- a) Pay a CSA membership fee; or
- b) Pay a Co-Op work term fee.

That **Bylaw 1 – Organizational, Section 2.8.2 a)** be deleted and replaced with the following wording:

Members of the CSA shall have the following responsibilities:

- a) Payment of the designated CSA membership fee or the Co-Op work term fee

**Moved:** Jake Levy

**Seconded:** Mauricio Fernandez

Jake Levy motivated that this amendment was worked on for a while with Colleen, the PTC. There were several options, but this wording is simple and makes the most sense. This works for the student lists come election time. It is important for all students who are going to be experiencing the next CSA Board to have a vote, even Co-Op students.

## ROLL CALL VOTE

### IN FAVOUR:

Duncan McGuire
Ella Odeh
Kelly Ruigrok

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Jenna Scharnowski
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Olivia Smith
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Alec Moyle
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Samantha Ogbeiwi
------------------

Mauricio Fernandez
--------------------

Michelle Wilk
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Jacob Miller
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Jesse Varkul
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Jake Levy
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Anthony Pereira
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Isha Maharaj
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Varnika Karavadi
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### OPPOSED:

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### ABSTAINED:

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### Motion Carried

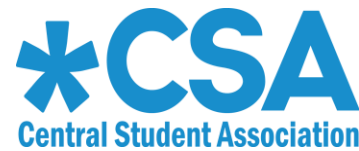
#### 13.11.4 Director Class Talks: re General Elections and AGM

##### (a) Winter 2023 General Elections

**WHEREAS** CSA Bylaw 1: Organizational, Section 4.10.1 (d) states: “Each Director shall... be prepared to speak to classes during times of significant importance to the

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CSA, including but not limited to Annual General Meetings, General Member Meetings, Elections, hiring, large-scale programs and Awareness Weeks”; and

**WHEREAS** it is important to maximize promotional efforts encouraging undergraduate members to vote in the elections so that the minimum quorum requirements are met, and a successful election process is achieved;

**BE IT RESOLVED** that each Director schedule and present at least one class talk for the Winter 2023 General Elections before the end of the voting period on Friday, March 10, 2023;

**FURTHER** that the CSA President provide Directors with suggested speaking points that may be used in their election class talks;

**AND FURTHER** that Directors provide the date and location of their presentation(s) to the CRO so that this information is included in the final Election report.

### **(b) Annual General Meeting**

**WHEREAS** CSA Bylaw 1: Organizational, Section 4.10.1 (d) states: “Each Director shall... be prepared to speak to classes during times of significant importance to the CSA, including but not limited to Annual General Meetings...”; and

**WHEREAS** it is important to maximize promotional efforts encouraging undergraduate members to attend the Annual General Meeting (AGM) so that minimum quorum requirements are met, and we realize a successful process;

**BE IT RESOLVED** that each Director schedule and present at least one class talk for the AGM, before the date of the AGM on Wednesday, March 15, 2023;

**FURTHER** that the Policy & Transition Coordinator (PTC) provide Directors with suggested speaking points that may be used in their AGM class talks;

**AND FURTHER** that Directors provide the date and location of their presentations to the PTC to be included in a summary report.

**Moved:** Nicole Walker, President

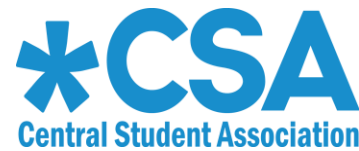
**Seconded:** Jake Levy

Nicole Walker, President, motivated that peer-to-peer interaction is the best way to encourage participation in the election process. There will be a giveaway for those doing more than the 1 required class talk. The one who does the most also automatically gets a gift card. You will get a template to talk to your professor



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with all the information, you will get a QR code you can bring, and you will have the talking points you need to communicate.

Isha Maharaj asked if posting announcements for a DE class counts.

Nicole Walker replied that in-class talks are preferred because it is more impactful. If you are in DE course, it would be sufficient if the professor posts with the poster and the content.

Michelle Wilk asked if for synchronous online classes is it sufficient to talk to the class virtually.

Nicole Walker replied yes.

**Motion Carried**

### 13.11.5 CSA Board of Directors Meeting Schedule 2023-2024

**MOTION:** That the CSA Board of Directors approve the 2023-2024 Board of Directors Meeting Schedule as included in the February 1, 2023 Board Agenda Package.

**Moved:** Nicole Walker, President

**Seconded:** Jake Levy

Nicole Walker motivated that we held off on approving previously because there could be a few holidays in the winter 2024 semester, so those dates are not finalized because some dates with religious accommodations could still change. If we need to change the schedule, we can, but we should go forward to begin planning the annual calendar of events.

**Motion Carried**

### 13.11.6 Appoint Director to Hiring Committee: Front Office Assistant

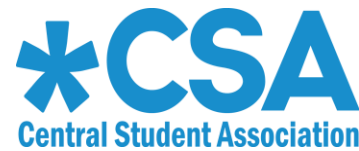
**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

**WHEREAS** CSA Director Simran Kalra was appointed to the Front Office Assistant hiring committee at the January 18 Board of Directors meeting; and



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**WHEREAS** CSA Director Simran Kalra has since resigned from the hiring committee due to schedule conflicts;

**BE IT RESOLVED** that the following CSA Director be appointed to the Hiring Committee for the position of Front Office Assistant:

Michelle Wilk
---------------

**Moved:** Nicole Walker, President

**Seconded:** Michelle Wilk

Nicole Walker, President, shared that we are hiring two front office assistants for next year. The time commitment for the committee is expected to be 5-6 hours, with a plan to shortlist and hire next week, and hopefully finalize the position by February 14.

**Motion Carried**

### 13.11.7 Winter 2023 General Elections Promotional Strategy

**MOTION:** That the Winter 2023 General Elections Promotional Strategy, as included in the board agenda package, be received as information

**Moved:** Nicole Walker, President

**Seconded:** Jake Levy

Nicole Walker, President, motivated that the strategy is similar to last semester, looking to target students in an intentional way. Planning to do a coffee event next week with music and the CSA tent. Planning to generate awareness on campus by doing class talks and tabling. There are two phases to the strategy because nominations and voting are so far apart. There is a referendum question so 20% quorum will be needed for that. Looking to get some ambassadors to help.

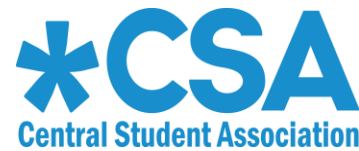
**Motion Carried**

### 13.12 New Business

**MOTION:** That the agenda be reconsidered to add a New Business Item to discuss the Housing Crisis facing University of Guelph students.

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**Moved:** Jacob Miller

**Seconded:** Michelle Wilk

### **Motion Carried**

The Board Chair informed the Board that as this item does not meet the criteria of time-sensitive or emergency in nature, they will need to vote to suspend the CSA Rules of Order to add this item under New Business.

**WHEREAS** The CSA rules state that to have a New Business Item added to the agenda it must be either time-sensitive or emergency in nature;

**WHEREAS** This topic does not meet that requirement of being either time-sensitive or emergency in nature;

**WHEREAS** The Board of Directors may suspend these rules of order in order to discuss;

**BE IT RESOLVED** that the rules requiring only time-sensitive, or emergency discussion be suspended for the proposed New Business Item.

**Moved:** Jacob Miller

**Seconded:** Isha Maharaj

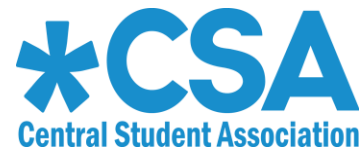
**Jacob Miller:** As we learned in today's presentation, more than 2,300 additional students were accepted in excess of what was anticipated. The purpose of my New Business Item would be to strike a working group to address the housing crisis and hold the University accountable through investigation of the impact that the administration's decisions have flooded the housing market. Guelph recently ranked 7<sup>th</sup> among Canada's most expensive cities to rent, this is unacceptable. We need to act because the University only plans to add more students to this market which could make things worse as residence students seek rentals.

**Isha Maharaj:** We should follow through with this vote to suspend the rules because communication with the University can be bureaucratic and slow, we should get started on forming this working group and meeting as soon as possible.

### **Motion Carried**

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**MOTION TO AMEND:** That the agenda be amended so that **Item 13.12.1 Student Affordable Housing Taskforce** is added as a New Business Item.

**Moved:** Jacob Miller

**Seconded:** Michelle Wilk

**Motion Carried**

**AMENDED MOTION:** That the agenda for the CSA Board of Directors Meeting # 13 on February 1, 2023, be approved as amended with:

- Adding **Item 13.12.1 Student Affordable Housing Taskforce** as a New Business Item.

**Motion Carried**

### **Student Affordable Housing Taskforce** *Terms of Reference*

#### **Purpose:**

With 2,300 additional undergraduate students accepted to the University of Guelph in the Summer of 2022, it had negative implications for students' access to affordable housing on campus and in the Guelph community. Specifically, Student Housing Services expanded their capacity and created an additional residence location at the Days Inn. As students start to consider their living arrangements for 2023-2024, the additional Guelph students has flooded the market with potential tenants looking at off campus housing, driving up the cost of rent. The reality is the unplanned increase in student enrolment puts students at risk of not securing housing for next year or being required to pay an unfeasible amount for it. Seeing as the Central Student Association represents and advocates for undergraduate students, it is important we hold the University accountable for their actions and work towards solutions for our undergraduate community.

The focus will be on gathering student feedback and developing recommendations to be brought forward to the CSA Board of Directors, as it pertains to affordable housing for students and addressing the housing crisis. Once approval from the CSA Board of Directors has been received, the CSA Executive will bring forward the recommendations to the University Administration and Guelph City Council.

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### Membership:

The committee membership shall include, but not be limited to:

- CSA President (Chair)
- Minimum of one additional Executive (Member), but is not required for quorum
- Minimum of 3 directors to be appointed

### Responsibilities:

- The CSA President is to be the Chair and will actively seek input from the membership
- If an Executive member is in attendance, they will scribe the meetings. In the event the executive member is absent, a scribe will be appointed for the meeting.
- Members are expected to actively participate in meetings through providing feedback on gathering student input, assisting with determining committee priorities, and developing recommendations in the best interest of undergraduate students.

### Structure:

- The CSA President, Chair, must be present for all meetings
- Decision-making shall be determined with a simple majority
- Meetings are to be called at the chair's discretion
- Quorum will be the CSA President and a minimum of 2 CSA Directors

### Considerations:

Members who miss two meetings without regrets will be de-ratified from the committee. At any time, a member may resign from Student Affordable Housing Task Force by notifying the CSA President.

Committee minutes will be circulated between meetings of the Student Affordable Housing Task Force for member review and for approval at the next scheduled meeting.

### 13.12.1 Student Affordable Housing Taskforce

**WHEREAS** the Student Affordable Housing Taskforce Terms of Reference require the membership to include the CSA President, a minimum of one additional CSA Executive Member, and a minimum of three CSA Board of Directors;

**BE IT RESOLVED** that a Student Affordable Housing Taskforce be formed according to the Terms of Reference presented to the Board and included in these minutes, and;

**FURTHER** that the following CSA Executives and Directors be appointed to the Student Affordable Housing Task Force:

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Mason Friebe (Executive)
Jena-Lee Ashley (Executive)
Isha Maharaj
Mauricio Fernandez
Michelle Wilk
Samantha Ogbeiwi
Olivia Smith
Jenna Scharnowski
Duncan McGuire
Jacob Miller
Anthony Pereira
Varnika Karavadi
Ella Odeh

**Moved:** Jacob Miller

**Seconded:** Nicole Walker, President

Board members discussed the current challenges in the rental market, with residence life and concerns about administration, mentioning a variety of issues.

Many more students were admitted into residence than was anticipated, rooms were converted to be cramped and some students moved off-campus for residence.

Some members who were on the Orientation Team and some who provided tours of residences would receive concerns from future students about rumors about rooms being changed. They were told directly by administration staff to deny these rumors.

The residence experience did not live up to the promises of the University.

A lot of international students don't know their rental rights or are afraid to speak up about issues they have with landlords.

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There are also many noted cases known by members of the Board of landlords not renting to international students or causing them a lot of hassle.

### **Motion Carried**

### **13.13 Announcements**

Members provided personal updates and information regarding their involvement in groups on campus.

### **13.14 In Camera**

No In Camera session was held at this meeting.

### **13.15 Adjournment**

**MOTION:** That the CSA Board of Directors Meeting # 13 on February 1, 2023 be adjourned at 8:34 pm.

**Moved:** Mauricio Fernandez

**Seconded:** Michelle Wilk

### **Motion Carried**

**Approved by the Board of Directors**

**Date: April 3, 2023**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Cameron Olesen  
Board Chair

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Colleen Bovay  
Policy & Transition Coordinator