

# MINUTES

Board of Directors Meeting # 11  
November 30, 2022 – 6:00 pm  
UC 442



## Attendance – November 30, 2022

Board of Directors			
At-Large Representatives (Elected)		Present / Regrets	Arrived / Departed
Vacant	College of Arts		
Vacant	College of Arts		
Sanya Sareen	College of Biological Science	Regrets	
Simran Kalra	College of Biological Science	Present	
Jake Levy	College of Engineering and Physical Sciences	Present	
Jesse Varkul	College of Engineering and Physical Sciences	Present	
Ella Odeh	College of Social and Applied Human Sciences	Present	
Jacob Miller	College of Social and Applied Human Sciences	Present	
Mauricio Fernandez	Gordon S. Lang School of Business and Economics	Present	
Daniel Neiterman	Gordon S. Lang School of Business and Economics	Present	
Isha Maharaj	Ontario Agricultural College	Present	
Vacant	Ontario Agricultural College		
Vacant	Ontario Veterinary College		
Vacant	Ontario Veterinary College		
Member College Government Representatives (Appointed)		Present / Regrets	Arrived / Departed
Eva Gabler	College of Arts Student Union	Absent	
Ana Maria Mercu	College of Biological Science Student Council	Present	
Michaela Hishon	College of Engineering and Physical Sciences Student Council	Present	
Samantha Ogbeiwi	College of Social and Applied Human Sciences - Student Alliance	Present	
Alec Moyle	Lang Students' Association	Regrets	
Kelly Ruigrok	Student Federation of the Ontario Agricultural College	Regrets	
Vacant	Central Veterinary Student Association (Ontario Veterinary College)		

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Student Organization Representatives (Appointed)		Present / Regrets	Arrived / Departed
Duncan McGuire	Indigenous Student Society (ISS)	Absent	
Martha Yiridoe	Guelph Black Students Association (GBSA)	Regrets	
Olivia Smith	Guelph Queer Equality (GQE)	Present	
Vacant	Guelph Resource Centre for Gender Empowerment and Diversity (GRCGED)		
Varnika Karavadi	International Student Organization (ISO)	Regrets	
Anthony Pereira	Interhall Council (IHC)	Present	
Vacant	Guelph Campus Co-op		
Trennon Wint	Ontario Public Interest Research Group (OPIRG)	Absent	
Michelle Wilk	Student Senate Caucus	Present	
Vacant	Board of Governors		
Executive (Ex-officio, Non-voting)		Present / Regrets	Arrived / Departed
Nicole Walker	President	Present	
Vacant	Vice President Student Experience		
Mason Friebe	Vice President Academic	Regrets	
Jena-Lee Ashley	Vice President External	Present	

Staff	Position
Cameron Olesen	Chair
Colleen Bovay	Policy & Transition Coordinator
Kandace Blaker	Scribe

Guest	Affiliation
Junpyo (Jun) Lee	SHAC Coordinator
Max Mancuso	SafeWalk Volunteer and PR Coordinator

*Note: If a Member arrives after the Call to Order, their arrival time (a) is shown above.  
If they leave before Adjournment, their departure time (d) is shown.  
If no time is shown in the column, they were present for the entire meeting.*

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## Summary of Resolutions

### 11.2.1 Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting # 11 on November 30, 2022, be approved as printed and distributed.

**Motion Carried**

### MOTION TO AMEND:

**Motion Carried**

### MOTION AS AMENDED:

### AMENDED MOTION:

- **Motion Carried**

### 11.5 Approval of Past Board Minutes

**MOTION:** That the Minutes be approved for the following CSA Board of Directors Meeting:

11.5.1	CSA Board Meeting # 10	November 16, 2022
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**Motion Carried**

### 11.6 Executive Committee Minutes

**MOTION:** That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
11.6.1	Meeting # 14	November 3, 2022
11.6.2	Meeting # 15	November 15, 2022

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### Motion Carried

#### 11.7 Executive Updates

**MOTION:** That the following Executive Updates be received as information:

11.7.1	President	November 30, 2022
11.7.2	VP Student Experience (vacant)	
11.7.3	VP Academic	November 30, 2022
11.7.4	VP External	November 30, 2022

### Motion Carried

#### 11.9.1 Student Help & Advocacy Centre – Junpyo (Jun) Lee, SHAC Coordinator

##### (a) Extend Speaking Rights to SHAC Coordinator

**WHEREAS** CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

**WHEREAS** CSA Rules of Order, Section 3.9 states that presentations to the Board of Directors that are submitted in the Board package shall be limited to a maximum of ten minutes when presented at the Board of Directors Meeting;

**MOTION:** to extend speaking rights to Junpyo (Jun) Lee, SHAC Coordinator, to present the SHAC Service Update.

##### (b) Receive the SHAC Service Update Presentation

**MOTION:** to receive the SHAC Service Update as presented by Junpyo (Jun) Lee, SHAC Coordinator, as information.

### Motion Carried

#### 11.10.1 Hiring Committee Report: Chief Returning Officer

**MOTION:** That the hiring of Celine Said for the position of Chief Returning Officer be approved, as recommended by the Hiring Committee.

### Motion Carried

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### 11.10.2 Petitions, Delegations, and Representations Meeting # 2 Minutes

**MOTION:** That the Minutes for the following Petitions, Delegations, and Representations Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
11.10.2	Meeting # 2	October 26, 2022

**Motion Carried**

### 11.10.3 Summary of Committee Appointments

**MOTION:** That the Summary of Committee Appointments, as presented to the Board of Directors Meeting # 11 on November 30, 2022, be received as information.

**Motion Carried**

### 11.11.1 At-Large Director Appointments

**WHEREAS** there were five (5) vacancies for At-Large Directors on the CSA Board of Directors following the CSA Fall 2022 By-Election;

**WHEREAS** CSA Bylaw 2 (Electoral) states that if an "at-large" (elected) Board of Directors seat remains vacant following the CSA General Election in the winter semester and a By-Election in the fall semester, the CSA Board shall initiate an appointment process to fill the At-Large Representative vacancies;

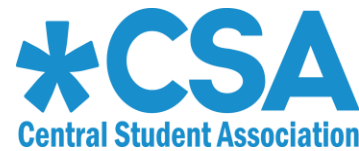
**WHEREAS** the CSA conducted a Director Appointment Process in accordance with the guidelines in CSA Bylaw 2 (Electoral);

**WHEREAS** three (3) candidates were successful in submitting a completed nomination package with 25 verified nomination signatures and a 150-word statement of interest by the prescribed deadline; and

**WHEREAS** CSA Bylaw 2 (Electoral) states that the Board of Directors members are to hold a secret ballot vote where the successful candidates are determined by a simple majority vote, and subsequently ratified and appointed to the Board;

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**BE IT RESOLVED** that the CSA Board of Directors hold a vote to determine the successful candidates for the following vacancies:

Ontario Agricultural College	[one vacancy, two candidates]
Ontario Veterinary College	[two vacancies, one candidate]

**BE IT FURTHER RESOLVED** that the following successful candidates, in accordance with the results of the secret ballot vote, are ratified as At-Large Representatives on the 2022-23 CSA Board of Directors, effective immediately:


**Motion Carried**

### 11.11.2 CSA Winter 2023 General Election Timeline

**MOTION:** that the CSA Board of Directors approve the timeline for the CSA Winter 2023 General Election, as presented in the Board Agenda Package.

**Motion Carried**

### 11.11.3 Hiring Committee: Board Scribe

**WHEREAS** The current Board Scribe was hired on a temporary basis for the Fall semester following the unexpected resignation of the previous Board Scribe;

**WHEREAS** the CSA recognizes the need to begin the recruitment process to fill the position as soon as possible in the Winter semester to ensure a smooth transition;

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

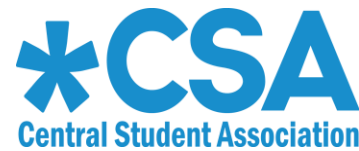
**WHEREAS** the Policy & Transition Coordinator is the Direct Supervisor for the position of Board Scribe; and

**WHEREAS** the CSA President is the Executive Supervisor for the position of Board Scribe;

**BE IT RESOLVED:**

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- a) that the following CSA Director be appointed to the Hiring Committee for the position of Board Scribe:

- b) that Nicole Walker, President, be appointed to the Hiring Committee for the position of Board Scribe; and
- c) that the Policy & Transition Coordinator be appointed to the Hiring Committee for the position of Board Scribe.

### **Motion Carried**

#### **11.11.4 Guelph Iranian Students' Association Statement: Calls to Action**

**WHEREAS** protests have been ongoing in Tehran against the government of Iran since September 16, 2022, in response to the death of 22-year-old Mahsa Amini (Zhina Amini) for violating Iran's mandatory hijab law;

**WHEREAS** protesters are not being heard as the Iranian government attempts to ban foreign correspondents, and do not allow media to report, film, or take photographs of the protests;

**WHEREAS** the International Federation of Journalists states that 32 journalists have been arrested;

**WHEREAS** internet in Iran has frequently been massively interrupted or shut down;

**WHEREAS** it has been estimated that over 300 people, including 41 children, have been killed since the protests started; and

**WHEREAS** Iranian students on campus have been impacted negatively by the on-going events in Iran and are in dire need of extra supports in place on campus;

**BE IT RESOLVED** that the CSA support our Iranian Students on Campus by approving the calls to action addressed in the statement issued by the Guelph Iranian Student Association;

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**BE IT FURTHER RESOLVED** that the CSA post GISA's statement on Instagram and on our website in collaboration with Guelph Iranian Student Association;

**AND FURTHER** that the CSA Executives continue to work alongside the Guelph Iranian Student Association in their efforts to have their calls to action heard by members of administration at the University of Guelph.

**Motion Carried**

### 11.15 Adjournment

**MOTION:** That the CSA Board of Directors Meeting # 11 on November 30, 2022, be adjourned at 8:06 pm

**Motion carried**



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### Agenda – November 30, 2022

<b>11.0</b>	<b>Call to Order</b>	
<b>11.1</b>	<b>Land Acknowledgement</b> Member Olivia Smith	
<b>11.2</b>	<b>Adoption of the Agenda</b> 11.2.1 Approve the Agenda 11.2.2 Declarations of Conflicts	
<b>11.3</b>	<b>Ratifications and De-Ratifications</b>	
<b>11.4</b>	<b>Comments from the Chair</b> 11.4.1 Introductions and Pronouns	
<b>11.5</b>	<b>Approval of Past Minutes</b> 11.5.1 Meeting # 10 – November 16, 2022	
<b>11.6</b>	<b>Executive Committee Minutes</b> 11.6.1 Meeting # 14 – November 3, 2022 11.6.2 Meeting # 15 – November 15, 2022	
<b>11.7</b>	<b>Executive Updates</b> 11.7.1 President – November 30, 2022 11.7.2 VP Student Experience (vacant) 11.7.3 VP Academic – November 30, 2022 11.7.4 VP External – November 30, 2022	
<b>11.8</b>	<b>Director Reports</b>	
<b>11.9</b>	<b>CSA Service Update and Report</b> 11.9.1 Student Help & Advocacy Centre – Junpyo (Jun) Lee, SHAC Coordinator	
<b>11.10</b>	<b>Committee Updates and Reports</b> 11.10.1 Hiring Committee Report: Chief Returning Officer 11.10.2 Petitions, Delegations, and Representations Meeting # 2 Minutes 11.10.2 Summary of Committee Appointments	
<b>11.11</b>	<b>Business</b> 11.11.1 At-Large Director Appointments 11.11.2 CSA Winter 2023 General Election Timeline 11.11.3 Hiring Committee: Board Scribe 11.11.4 Guelph Iranian Students Association Statement: Calls to Action	
<b>11.12</b>	<b>New Business</b> 11.12.1	
<b>11.13</b>	<b>Announcements</b>	
<b>11.14</b>	<b>In Camera Session</b>	
<b>11.15</b>	<b>Adjournment</b>	

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## Minutes – November 30, 2022

### 11.0 Call to Order

The meeting was called to order at 6:17 pm.

### 11.1 Land Acknowledgement

Member **Olivia Smith** presented the following Land Acknowledgement:

As we begin our meeting today, I would like to take some time to acknowledge the land that the University of Guelph resides on, as it is the traditional land of the Attawandaron, Anishinaabe and Haudenosaunee peoples and the treaty lands of the Mississaugas of the Credit. It is important for us to recognize that where we stand, learn and work is home to many of the past, present, and future First Nations, Inuit, and Métis peoples. The Dish with One Spoon covenant is an agreement to live peaceably on the lands now known as the Great Lakes Region, and should be kept in mind as we recognize, repair, and reconcile from the damage caused by colonization, which continues to impact our Indigenous communities today. I encourage us to keep this in mind during our meeting, and throughout your time at the University of Guelph and wherever else you may go, as we make decisions that may affect the land and its residents. Thank you.

Olivia Smith, Board Member

### 11.2 Adoption of the Agenda

#### 11.2.1 Approve the Agenda

**MOTION:** That the agenda for the CSA Board of Directors Meeting # 11 on November 30, 2022, be approved as printed and distributed.

**Moved:** Isha Maharaj

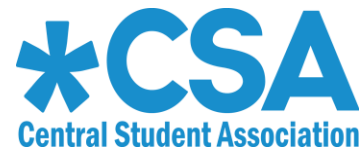
**Seconded:** Anthony Pereira

**Motion Carried**

**MOTION TO AMEND:** to reorder agenda item 11.9.1: Student Help and Advocacy Centre Service Update to just after 11.4.1: Introductions.

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**Moved:** Nicole Walker, President

**Seconded:** Jake Levy

Nicole Walker, President, motivated that our SHAC Coordinator has taken the time to come to tell the Board about what the Student Help and Advocacy Centre does, and as such we're mindful of respecting his time.

**Motion Carried**

### 11.2.2 Declarations of Conflicts

Olivia Smith stated that they have a conflict of interest with item 11.11.1 for the OAC Director vote, as they have a personal relationship with one of the candidates and will abstain from voting.

The Board Chair indicated that we'll ensure Olivia abstains from the vote and it will be noted in the minutes.

### 11.3 Ratifications and De-Ratifications

No ratifications or de-ratifications were considered at this meeting.

### 11.4 Comments from the Chair

Good evening, everyone. And thank you all for being here. There are a few things that are a little bit out of the ordinary that we'll be doing tonight, including holding a secret ballot vote at 11.11.1. When that time comes around, the Policy and Transition Coordinator will be handing out ballots. I will instruct you to mark it with the selected candidates for the positions that are available. With that said, as always, please raise your placards to be added to the speaker's list for any item as well as to motion, second, or vote on anything that isn't a secret ballot item.

In addition, please raise your hand if you have a point of information, a point of personal privilege, a point parliamentary procedure, or a point of order that can be raised at any time during the meeting. With that said, we can move to 11.4.1 : introductions, starting to my left.

**Cameron Olesen, Chair:**

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### 11.4.1 Introductions and Pronouns

Each member provided their name, pronouns, and role on the Board.

### 11.5 Approval of Past Board Minutes

**MOTION:** That the Minutes be approved for the following CSA Board of Directors meeting:

11.5.1	CSA Board Meeting # 10	November 16, 2022
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**Moved:** Anthony Pereira

**Seconded:** Michelle Wilk

**Motion carried**

### 11.6 Executive Committee Minutes

**MOTION:** That the Minutes be received as information for the following Executive Committee Meetings:

Agenda Item #	Meeting #	Meeting Date
11.6.1	Meeting # 14	November 3, 2022
11.6.2	Meeting # 15	November 15, 2022

**Moved:** Michaela Hishon

**Seconded:** Olivia Smith

**Motion Carried**

### 11.7 Executive Updates

**MOTION:** That the following Executive Updates be received as information:

11.7.1	President	November 30, 2022
11.7.2	VP Student Experience (vacant)	
11.7.3	VP Academic	November 30, 2022
11.7.4	VP External	November 30, 2022

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**Moved:** Jake Levy

**Seconded:** Jesse Varkul

**Motion carried**

### 11.71. President

Nicole Walker, President: We're already at the halfway point of the year! I just outlined some 6-month year in review items, highlighting some of the great in-person events that we've held both during O-Week and throughout the semester, as well as the fact that we will hopefully have elected 24 Board Members. I'm not sure how many we had last year but I think this is probably the most we've had in a while. And just really excited that our services are open, operational, and really excited and engaged in order to get more use from students, that's really great. And then we're just planning and brainstorming a lot of ideas and initiatives for the winter semester already.

For ongoing projects, I've been sitting on a lot of committees. We talked about food insecurity at the last SLAM meeting, this has been a topic of discussion at a lot of my committees. Specifically at the Student Wellness Advisory Group, and the Mental Health Advisory Committee also talked about food insecurity, so they're going to pull some statistics from the NCHA survey, which is basically a survey that covers a lot of student health and wellness topics so that might be able to assist in our advocacy efforts on food insecurity. Mental health supports are another big-ticket item we've discussed. The strategic review was approved by the Board of Directors recently and it has mental health supports and resources included in that so I think we will see the University taking a stronger stance on mental health awareness and from a community approach as well.

As you see in the Board Package tonight, we do have a CRO who is being trained and transitioned, which is really exciting.

The Student Involvement Fair is something the Student Executive Council is looking to get involved with for next semester. We're going to get student organizations to spread awareness about what they do, who they are, and what their elections timelines look like to raise awareness so we can get more student leaders. We want a range of students applying for these roles and we want as many student leaders as possible on campus. We're looking to have that in early February.

The Policy and Transition Coordinator and I have worked hard in terms of our Winter General Election and referendum timeline over the last few weeks. Our

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timeline has been amended and we're bringing that to your attention tonight, and I'll touch on that a bit later.

The last thing is that, as of December 16 until January 9 our office will be closed for our annual staff break. That will be posted on our website.

If you have any questions or see any issues around campus that aren't being addressed, let us know. Come talk to us, big or small, and we'll address it or find someone who can help address the issue.

Nicole Walker, President

### 11.7.3 VP Academic

Nicole Walker, President: Mason isn't here because he isn't feeling well. He's been working remotely. I know he's been taking on a lot of SHAC cases and has been providing a lot of support to that service. Last week he had a table in the UC and was chatting with students at the Financial Literacy Fair. He also helped with Art in the Bullring in early November and had a great turnout.

### 11.7.4 VP External

Jena-Lee Ashley, VP External: Job applications for the Bike Centre Assistants closed today at noon. Hopefully we'll be able to hire two new assistants in the next couple of weeks.

Nicole mentioned talks regarding the levels of food insecurity amongst students on campus. There's a group on campus, called the UofG Student Food Security group, if you have an interest and want to join, they value everyone's input. This group was started in September of 2021, and because of their meetings, they've started the Campus Food Market which you may have seen in the UC courtyard, where they were selling fresh foods.

The Transit Advisory Committee met on November 17. I can let you read through that but want to add that they have a future strategic plan available on their website. One of the things that I thought was pretty interesting that they were looking to implement is three new connection buses from Guelph to Cambridge, Kitchener, and Aberfoyle. They would be adding one new route each year starting in 2024, but they have to present this plan in

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January at City Council, so they were asking members of the Transit Advisory Committee to go and participate in that conversation, so that's something I will be drafting a letter for to get the Board's approval. Again, that isn't happening until January, but I wanted to give you a heads-up.

There was a Foodbank fundraiser in Chefs Hall today asking students to donate \$2. We're not sure of the numbers for that yet but we're already looking at ways to improve engagement for next semester and/or year, depending on when we do it again.

Jena-Lee Ashley, VP External

### 11.8 Director Reports

Isha Maharaj attended the first Finance Committee meeting and the UC Operations and Programming Committee meeting through the UC Board. The focus of that was to streamline room booking procedures for next semester and manage the backlog of requests.

Anthony Pereira sat on the PDR Committee and helped approve applications and used up much of the budget, so there's some left over to give away in the winter.

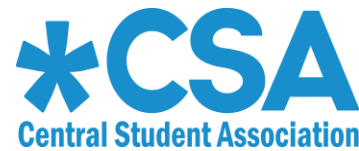
Jake Levy also attended the Finance Committee meeting and is looking forward to the next one.

Jesse Varkul sat on the hiring committee for the CRO position, and believes they selected an amazing candidate. For the UC Board, attended a meeting earlier today where they talked about how the margins for food costs have been increasing, and how we're almost back to pre-COVID numbers for food sales, which is good.

Jacob Miller sat on the Athletics Advisory Committee on November 18, where they reviewed the potential to set up a sub-committee for how the budget is going to be used and how to move forward as a committee. One of the main things they talked about implementing was a software system to track the capacity and inform students to combat the spread of illness. It would be similar to what is used in the Library, where it automatically tracks your phone to help people be informed as to how many people are in the space.

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Mauricio Fernandez attended several meetings including the UC Board Finance meeting, CSA Finance Committee meeting, and the Bike Centre Assistant hiring committee meeting.

Simran Kalra attended Open Mic with Ted X and Toastmasters at the Bullring. Yesterday, participated in a focus group to improve the student experience of Courselink. Looking forward to attending her first Policy and Bylaw Review meeting tomorrow.

### **11.9 Student Help & Advocacy Centre – Junpyo (Jun) Lee, SHAC Coordinator**

#### **(a) Extend Speaking Rights to SHAC Coordinator**

**WHEREAS** CSA Rules of Order, Section 3.3 states that visitors can be extended speaking rights following a motion passed by the Board of Directors;

**WHEREAS** CSA Rules of Order, Section 3.9 states that presentations to the Board of Directors that are submitted in the Board package shall be limited to a maximum of ten minutes when presented at the Board of Directors Meeting;

**MOTION:** to extend speaking rights to Junpyo (Jun) Lee, SHAC Coordinator, to present the SHAC Service Update.

**Moved:** Nicole Walker, President

**Seconded:** Jake Levy

Junpyo (Jun) Lee, SHAC Coordinator: Hi everyone, my name is Junpyo Lee. You're more than welcome to call me Jun. First, I will briefly present an overview of what SHAC is, followed by our F22 report and then our W23 plan. So first, the overview.

SHAC offer services for students in the form of advocacy services and referrals for all undergraduate students, regardless of which colleges they belong to. Specifically, we offer support for academic, financial, housing and tenancy, and human rights, though if we have the capacity to help with issues outside of those domains, we will. Feel free to send students to us if you believe we can help.

I'll introduce our members. We have five members including myself, the Coordinator at the Student Help and Advocacy Centre. The next is our two Assistant Coordinators, Yuha Khan and Nick Dischiavi. They help run things and are excellent at their roles. After that we have our Paralegal, Brittany Rogers, who holds three hours of office hours each week. As more folks have been



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accessing our services, we are hoping to increase her hours. Next is our Articling Student, Neil MacIsaac, who volunteers for us and helps students by sharing his knowledge and making referrals.

I'll go to the F22 report. These are the numbers that we have in terms of the cases that we received for the Fall semester up to November 30. We mainly had students coming to us because of housing issues. We also saw a few other issues such as legal name and gender changes to government-issued documents. We also had academic, human rights, and financial questions, though they were not as common.

We have held several events so far this year to promote our service. An average of 30 people attended each one. The events included tabling in the UC and a few informational events in collaboration with the International Student Organization, where 14 people attended and we were able to inform them of their tenancy rights.

Moving on to the W23 plan: We are planning on seeing an increase in the number of clients we have due to our promotional efforts. We currently have the highest number of clients in SHAC's history, which means we want to increase the number of staff hours in the winter semester. For the general office hours held by the assistant coordinators and myself, we are increasing from 14 to 18 hours per week. For the paralegal, we are hoping to increase from three to four hours a week.

The next thing that I want to share is that we are also planning for the volunteer recruitment for the winter semester. We are expecting to recruit about three to four volunteers to help manage the number of clients we have. That will be discussed further with our president, CSA VP Academic, and Business Manager.

We are planning to have more events in the winter semester to let students know about our service. For the informational events, we are planning to increase it to four from one event. We will include tabling in the UC and/or Johnston Green and hosting more podcasts where we interview folks from organizations such as Off-Campus Living. Episodes will be posted on our website ([csaonline.ca/shac](http://csaonline.ca/shac)) so that everyone can access them for free.

Thank you for listening to my presentation. This is the general information that I gave to everyone before the meeting, so you can refer students using the information on that. Feel free to scan the QR code for more information.

**Junpyo (Jun) Lee, SHAC Coordinator**

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Jacob Miller inquired what the roles would be for the volunteers being recruited next semester.

Jun Lee indicated they would be responsible for greeting clients and offering feedback at team meetings.

Nicole Walker, President, added that volunteer positions can be a good start for those interested in applying for employment positions with the CSA, as it is good experience and expands your knowledge of the service. Nicole continued that the CSA is currently updating the Volunteer Policy, including the requirements for volunteers.

Jacob Miller shared that he is part of the Pre-Law Society and is aware of Executive Members that are interested in seeking employment with SHAC. He asked about potential job openings due to the expansion of office hours.

Jun Lee explained that for the volunteer roles they will provide training on the legal support they can provide, and to be able to answer client's questions. Jun clarified that there are no plans for new paid positions for the winter semester.

Michelle Wilk inquired about the time commitment for volunteers.

Jun Lee answered that they expect around 3-4 hours per week, depending on availability, and subject to change.

### **(b) Receive the SHAC Service Update Presentation**

**MOTION:** to receive the SHAC Service Update as presented by Junpyo (Jun) Lee, SHAC Coordinator, as information.

**Moved:** Jacob Miller

**Seconded:** Isha Maharaj

**Motion Carried**

### **11.10.1 Hiring Committee Report: Chief Returning Officer**

**MOTION:** That the hiring of Celine Said for the position of Chief Returning Officer be approved, as recommended by the Hiring Committee.

**Moved:** Nicole Walker, President

**Seconded:** Anthony Pereira

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Nicole Walker, President, motivated that there were 5 applicants for the CRO position, and 3 were shortlisted for interviews. She clarified that originally the outgoing CRO Jewel Lindemann was appointed to the hiring committee but based on limited availability she participated only in writing interview questions and the scoring sheet, and PTC Colleen Bovay joined the committee as the CSA Staff Member.

**Motion Carried**

### 11.10.2 Petitions, Delegations, and Representations Meeting # 2 Minutes

**MOTION:** That the Minutes for the following Petitions, Delegations, and Representations Committee Meeting be received as information by the CSA Board of Directors:

Agenda Item #	Meeting #	Meeting Date
11.10.2	Meeting # 2	October 26, 2022

**Moved:** Jake Levy

**Seconded:** Isha Maharaj

**Motion Carried**

### 11.10.3 Summary of Committee Appointments

**MOTION:** That the Summary of Committee Appointments, as presented to the Board of Directors Meeting # 11 on November 30, 2022, be received as information.

**Moved:** Michaela Hishon

**Seconded:** Michelle Wilk

**Motion Carried**

## 11.11 Business

### 11.11.1 At-Large Director Appointments

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**WHEREAS** there were five (5) vacancies for At-Large Directors on the CSA Board of Directors following the CSA Fall 2022 By-Election;

**WHEREAS** CSA Bylaw 2 (Electoral) states that if an "at-large" (elected) Board of Directors seat remains vacant following the CSA General Election in the winter semester and a By-Election in the fall semester, the CSA Board shall initiate an appointment process to fill the At-Large Representative vacancies;

**WHEREAS** the CSA conducted a Director Appointment Process in accordance with the guidelines in CSA Bylaw 2 (Electoral);

**WHEREAS** three (3) candidates were successful in submitting a completed nomination package with 25 verified nomination signatures and a 150-word statement of interest by the prescribed deadline; and

**WHEREAS** CSA Bylaw 2 (Electoral) states that the Board of Directors members are to hold a secret ballot vote where the successful candidates are determined by a simple majority vote, and subsequently ratified and appointed to the Board;

**BE IT RESOLVED** that the CSA Board of Directors hold a vote to determine the successful candidates for the following vacancies:

Ontario Agricultural College	[one vacancy, two candidates]
Ontario Veterinary College	[two vacancies, one candidate]

**BE IT FURTHER RESOLVED** that the following successful candidates, in accordance with the results of the secret ballot vote, are ratified as At-Large Representatives on the 2022-23 CSA Board of Directors, effective immediately:

Jenna Scharnowski, Ontario Agricultural College
Noam Einy, Ontario Veterinary College

Secret ballot vote is held. Olivia Smith abstains from voting due to a conflict of interest.

Jesse Varkul volunteers as scrutineer.

The Board Chair counts the votes and announces Jenna Scharnowski as the successful candidate.

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Proceeding to the second ballot vote and count, Member Fernandez volunteers as scrutineer.

The Board Chair counts the votes and announces Noam Einy as the successful candidate.

**Moved:** Isha Maharaj

**Seconded:** Jake Levy

**Motion Carried**

### 11.11.2 CSA Winter 2023 General Election Timeline

**MOTION:** that the CSA Board of Directors approve the timeline for the CSA Winter 2023 General Election, as presented in the Board Agenda Package.

**Moved:** Jesse Varkul

**Seconded:** Michelle Wilk

Nicole Walker, President, shared that the suggested elections timeline has been revised from initial plans for a few reasons. Primarily, it was found that the original timeline didn't allow enough time for referendum teams to collect their required petition signatures, which doesn't give teams the best chance of success or ensure a fair and democratic process. Originally the teams would have only had from January 9<sup>th</sup> until mid/late January to collect over 2,000 signatures. Nicole continued that we also want to align the schedule so that the close of nominations aligns with one of our scheduled Board meetings, so that we don't have to host an additional Board meeting to approve the referendum questions. Nicole added that the new schedule allows more time for pre-election promotions in January, which gives a better chance of recruiting more candidates. The new schedule also considers and incorporates Reading Week, as it allows two days before Reading Week and all of Reading Week to start planning promotional materials.

Daniel Neiterman inquired about the concern of co-op students being ineligible to vote in CSA elections, and if that will be addressed ahead of the election.

Nicole Walker, President, responded that the issue is policy-related, as CSA Bylaw states that someone who votes in the election needs to be a CSA member in good standing, which is an undergraduate student who pays CSA fees, and

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co-op students don't pay the CSA fee when they're on a work term. The CSA is mindful and aware that co-op students should be involved in CSA elections, and we are looking into options for policy revisions. The Policy and Bylaw Review Committee meets on December 1.

Jake Levy mentioned a report that was given at a past meeting that mentioned co-op students as CSA Members in good standing.

Nicole Walker, President, clarified that the report was an interpretation of policy, and in our policy, it doesn't state that co-op students are included as CSA Members.

The Board Chair asked the Policy & Transition Coordinator (PTC) if this item is on the agenda for the PBRC.

The PTC indicated that this item can be added to the agenda for PBRC.

The Board Chair explained that since this item isn't on the agenda yet, it is in the power of Board Members to refer it to the committee specifically and set deadlines for that.

Daniel Neiterman added that this issue not only impacts co-op students who want to vote, but also co-op students who want to run and represent their College. Daniel inquired about the procedure to move forward.

The Board Chair explained that this would be a motion to refer the item to the committee. You decide what you would like to be referred to the PBRC, and any specifics regarding it.

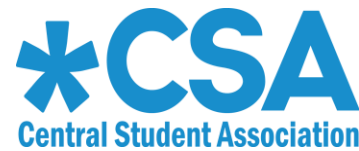
Daniel Neiterman requested to refer this issue to the PBRC to review co-op students being recognized as CSA Members in good standing, under the pretence that they do pay their CSA fees and/or co-op fees. He requested that the committee determine whether co-op students can be considered as members in good standing, and if not, if they can be allowed to vote and run in elections. He requested a follow-up at the next Board Meeting.

The Board Chair refined the requested motion to refer the item of how to revise policy for co-op students to be considered members in good standing and that you would like a report at the next Board of Directors meeting.

**MOTION:** to refer to the Policy and Bylaw Review Committee a review of potential amendments to bylaw and/or policy to define co-op students as "members of the Central Student Association in good standing" for their next meeting.

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**BE IT FURTHER RESOLVED** that a report be given at the next Board of Directors Meeting following the Policy and Bylaw Review Committee meeting.

**Moved:** Jesse Varkul

**Seconded:** Michelle Wilk

### **Motion Carried**

The PTC added that the PBRC meeting is tomorrow night from 7pm to 8pm on Teams, and anyone interested in sitting in can request an invitation via email.

### **11.11.3 Hiring Committee: Board Scribe**

**WHEREAS** The current Board Scribe was hired on a temporary basis for the Fall semester following the unexpected resignation of the previous Board Scribe;

**WHEREAS** the CSA recognizes the need to begin the recruitment process to fill the position as soon as possible in the Winter semester to ensure a smooth transition;

**WHEREAS** CSA policy requires a Hiring Committee to include a minimum of one CSA Director, one CSA Executive Member, and one CSA staff member;

**WHEREAS** the Policy & Transition Coordinator is the Direct Supervisor for the position of Board Scribe; and

**WHEREAS** the CSA President is the Executive Supervisor for the position of Board Scribe;

### **BE IT RESOLVED:**

- d) that the following CSA Director be appointed to the Hiring Committee for the position of Board Scribe:

Olivia Smith
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- e) that Nicole Walker, President, be appointed to the Hiring Committee for the position of Board Scribe; and

- f) that the Policy & Transition Coordinator be appointed to the Hiring Committee for the position of Board Scribe.

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**Moved:** Nicole Walker, President

**Seconded:** Jake Levy

Nicole Walker, President, motivated that our current Board Scribe is also the CSA Office Manager who has been filling in on an interim basis due to high turnover in the Board Scribe position and to provide cross-training so that Kandace can step-in as scribe when needed moving forward. Nicole continued that the job posting closes on January 13 and the time commitment during the following week will be approximately 5-6 hours total and include meeting to review scoring and questions and hold interviews.

**Motion Carried**

### 11.11.4 Guelph Iranian Students' Association Statement: Calls to Action

**WHEREAS** protests have been ongoing in Tehran against the government of Iran since September 16, 2022, in response to the death of 22-year-old Mahsa Amini (Zhina Amini) for violating Iran's mandatory hijab law;

**WHEREAS** protesters are not being heard as the Iranian government attempts to ban foreign correspondents, and do not allow media to report, film, or take photographs of the protests;

**WHEREAS** the International Federation of Journalists states that 32 journalists have been arrested;

**WHEREAS** internet in Iran has frequently been massively interrupted or shut down;

**WHEREAS** it has been estimated that over 300 people, including 41 children, have been killed since the protests started; and

**WHEREAS** Iranian students on campus have been impacted negatively by the on-going events in Iran and are in dire need of extra supports in place on campus;

**BE IT RESOLVED** that the CSA support our Iranian Students on Campus by approving the calls to action addressed in the statement issued by the Guelph Iranian Student Association;

**BE IT FURTHER RESOLVED** that the CSA post GISA's statement on Instagram and on our website in collaboration with Guelph Iranian Student Association;



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**AND FURTHER** that the CSA Executives continue to work alongside the Guelph Iranian Student Association in their efforts to have their calls to action heard by members of administration at the University of Guelph.

**Moved:** Jena-Lee Ashley, VP External

**Seconded:** Jacob Miller

Jena-Lee Ashley, VP External, motivated that the CSA has been working with GISA since October and supporting their protests by lending CSA equipment. The students have been sharing extra supports they would like, particularly mental health supports such as a Farsi-speaking counselor, so they can communicate in their primary language. They are also asking for more flexibility from professors and for admission requirements. They have indicated that they are needing financial supports, as many of their families in Iran are unable to work currently and are struggling to pay for necessities. Jena-Lee explained that other universities are providing more support for their Iranian students and the CSA wants to support.

**Motion Carried**

### 11.12. New Business

No new business was presented at this meeting.

### 11.13 Announcements

Members provided personal updates and information regarding their involvement in groups on campus.

Ana Maria shared that CBS had a resource day where packages were handed out with resources from the Library, Wellness Services, and other resources on campus. She shared that they also held a study evening where study space was provided to interested students.

Anthony Pereira indicated that Interhall Council is running a social media giveaway with gift sets as a self-care wellness initiative.

Michaela Hishon shared that she will be attending the Canadian Conference for Undergraduate Women in Physics as a representative of CEPSSC.

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Michelle Wilk shared that the Student Senate Caucus just had their final meeting of the fall semester.

Samantha Ogbeiwi inquired if there are plans to bring back cash as a payment option on campus, given that becoming a cashless campus was implemented to stop the spread of germs peak pandemic and system outages can make it difficult for students to pay for their food purchases without the cash option.

Nicole Walker, President, offered that the CSA can write a motion to ask Hospitality Services to bring back cash payment. The President asked the Board if anyone else feels strongly about this initiative, and if they would like to form a group to draft a motion.

The Board Chair instructed that a motion can be made to strike a committee. The Chair suggested to motion to strike a committee to discuss bringing back cash to campus for Hospitality Services, set the membership to any member of the Board of Directors who emails saying they would be interested in participating, and that the meetings will be determined by the members of the committee, chaired by the President, and will report back to the Board of Directors after the first meeting.

The President suggested an amendment to broaden the motion to bringing back cash as payment on campus, not limited to only Hospitality Services, as Athletics may also not accept cash.

The Board Chair asked if any Members objected to this amendment. No objections were raised.

Isha Maharaj inquired if the new legislation regarding additional fees for paying using a credit card versus debit or cash could be incorporated to the motion.

The Chair advised that the committee will set the agenda and can include discussion regarding pricing differences with cash versus credit, as this would relate to bringing back cash on campus. He added that this motion is to strike the committee, and the committee will determine the agenda, unless there are specific items that the Board wants to refer to the committee.

**MOTION:** to strike a Bring Back Cash to Campus Services Committee;

**FURTHER RESOLVED** that the Central Student Association President shall chair this committee;

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**FURTHER RESOLVED** that members of the Board of Directors may join the committee by email to the President;

**FURTHER RESOLVED** that meeting dates will be determined by the members of the committee in conjunction with the Chair of the committee; and

**FURTHER RESOLVED** that the Bring Back Cash to Campus Services Committee shall provide a report to the Board of Directors after their first meeting is held.

**Moved:** Nicole Walker, President

**Seconded:** Daniel Neiterman

**Motion Carried**

The Board returned to providing announcements.

Daniel Neiterman shared that the competitive business teams for the Lang School of Business hosted the teams from Brock for a competition. This included the debate team, digital strategy team, marketing team, and human resources team, in preparation for the official competition in the winter semester in Ottawa.

Mauricio Fernandez shared that he has founded a group to advocate for a more walkable and bikeable Guelph, and anyone interested in joining can contact him.

Olivia Smith shared that GQE is planning in-person and virtual stressbuster events for exam season.

Simran Kalra indicated that she is part of the Ted-X team on campus and is preparing for the Annual Conference in March.

Ella Odeh shared that she is sitting on the Black History Month Planning Committee as part of her role with Student Housing.

Jena-Lee Ashley, VP External, added that she is hoping to re-introduce a campaign that started in 2007 by Guelph Students for Environmental Change, called Tap In. This campaign encourages the use of tap water instead of bottled water. Jena-Lee explained that the Director of Hospitality had promised they will not negotiate a new contract for bottled water, however the UC and Creelman's are selling bottled water again. Jena-Lee advocated that there is adequate water in fountains across campus. She added that they would not be working towards banning the consumption of bottled water on campus, but rather to stop

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Hospitality Services from selling it, as water is a public resource that shouldn't be for sale.

Daniel Neiterman inquired if there are adequate water fountains in Creelman Hall and other locations where bottled water is being sold on campus.

Jena-Lee Ashley, VP External, shared that this campaign is the reason for the number of filtered water fountains on campus, as the group advocated to Hospitality and administration to have more installed. Jena-Lee continued that the fountains have been put on every floor of most of the buildings on campus, and that she has a document listing all locations that she can forward to anyone interested. She added that she is looking to recruit individuals to join the campaign as they hope to start it up in January.

Isha Maharaj inquired if this would extend to making sure there are enough reusable cups and green containers, as they are often out.

Jena-Lee Ashley, VP External, added that she is interested in expanding the scope of the campaign as there haven't been many changes to it since its' creation in 2007, and the item mentioned does relate to sustainability. She added that there is also an ethical element to consider, as the old Nestle site is on 6 Nations land. She shared that the UC has indicated that the brand they purchase, Ice River, is more sustainable than other brands, however it is still water being sold for profit.

Ella Odeh inquired about how to get involved in the campaign.

Jena-Lee Ashley, VP External, shared that interested individuals can contact her for the first meeting information.

Daniel Neiterman inquired if Hospitality Services would have to put these recommendations into practice.

Jena-Lee Ashley, VP External, indicated that much of this work was started with the Suppliers Code of Ethical Conduct Advisory Committee, which gives recommendations to the VP of Finance. She added that there are representatives from Hospitality on the committee, but as there isn't a lot of student representation it's challenging to gain momentum.

### 11.14 In Camera

No In Camera session was held at this meeting.

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### 11.15 Adjournment

**MOTION:** That the CSA Board of Directors Meeting # 11 on November 30, 2022 be adjourned at 8:06 pm.

**Moved:** Mauricio Fernandez

**Seconded:** Jacob Miller

**Motion carried**

**Approved by the Board of Directors**

**Date: January 18, 2023**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Cameron Olesen  
Board Chair

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Colleen Bovay  
Policy & Transition Coordinator