

## Minutes #11

Board of Directors Meeting

Wednesday, January 18<sup>th</sup>, 2016 @ 6pm – UC103



In Attendance: Peter Miller, Aidan Paskinov, Nicholas Kowaleski, Razan Alshamali, Claudia Idzik, Matthew Hernandez, Mohamed Ahmed, Michaela Spencer (Late), Paula Boubel, Beth Whan, Ryan Bowes, Kate Shievink, Spencer McGregor, Lacy Droste, Karly Rumpel, Natalie Chow, Courtney Tait, Michal Cameron, Jamal Demeke (Late), Alexandra Bogoslawski, Jack Fisher, Chirag Patney, Allison Arnold, Elizabeth Cyr, Lindsey Fletcher, Meghan Wing, Zoey Ross, Emily Vance, Ryan Shoot, Jay Rojas

Guests: Cathy Downer and Leanne Piper (UofG City Counsellors), Miranda Ivany, Sofia Becerra, Praveen Atheray, Eric Boucher, Emily Clapperton, Jayden Wlasichuk, Sarah Vincent, George Charchoyhlyan, Tanner Morton

In Regrets: Olivia Boonstra, Stefan Karpowicz

Absent: Andrew Contant

Chair: Joshua Ofori-Darko

Scribe: Tanya Vohra

### Overview of Motions

**11.2.1. Motion to** approve the agenda.

**Moved:** Courtney Tait                      **Seconded:** Lindsey Fletcher

**Motion carried as amended.**

**11.3.1. Motion:** BIRT Matthew Hernandez be ratified by the CSA Board of directors for the College of Business and Economics Student Association board position.

BIFRT Jack Fisher be ratified by the CSA Board of directors for the Guelph Campus Co-op board position.

**Moved:** Lindsey Fletcher                      **Seconded:** Aidan Paskinov

**Motion carried.**

**11.5.1. Motion:** To move in-camera

**Moved:** Courtney Tait                      **Seconded:** Karly Rumpel

**Motion carried.**

**11.5.1. Motion:** To approve the In-camera board meeting minutes #10 – November 30, 2016

**Moved and duly seconded.**

**Motion carried.**

**11.5.1. Motion:** To move out of camera

**Moved:** Chirag Patney                      **Seconded:** Jack Fisher

**Motion carried.**

**11.5.2. Motion:** To approve the board meeting minutes #10 – November 30, 2016

**Moved:** Lindsey Fletcher                      **Seconded:** Courtney Tait

**Motion carried.**

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**11.8.1. Motion:** To extend speaking rights to all present.

**Moved:** Chirag Patney

**Seconded:** Meghan Wing

**Motion carried.**

**11.8.2. Motion: Whereas,** CUPE 1334 and CUPE 3913 are negotiating with Senior Administration at the UofG, who is demanding these local unions make concessions regarding wages, job security, pensions, and more; and

**Whereas,** student issues and working conditions are connected and it is important for students to support workers on campus;

**BIRT** the CSA follow policy 1.10 from Appendix F to show solidarity with CUPE 1334 and CUPE 3913; and

**BIFRT** at least one CSA executive and one CSA board member join the Guelph Action Coalition labour solidarity committee which is already in action;

**BIFRT** the CSA make public via its website, mass email, letters to the Ontario, and active tabling in the University Centre Courtyard its support for CUPE 1334 and CUPE 3913, and continue its support of both locals in the event of a strike or lockout;

**BIFRT** in the event of a strike or lockout the CSA has the option to hold meetings off campus and give CSA staff members the option to work off of campus.

**Moved:** Peter Miller

**Seconded:** Aidan Paskinov

**Motion carried as amended.**

**11.8.2. Motion:** To appoint Elizabeth Cyr, Peter Miller and Emily Vance to the Guelph Action Coalition labour solidarity committee.

**Moved:** Jay Rojas

**Motion carried.**

**11.8.3. Motion:** To approve the Bike Centre Coordinator, Club Administrative Coordinator, Clubs Programming Coordinator, Meal Exchange Coordinator, SafeWalk Coordinator and Student Help and Advocacy Centre Coordinator job descriptions.

**Moved:** Zoey Ross

**Seconded:** Meghan Wing

**Motion carried.**

**11.8.3. Motion:** To appoint the following directors to the respective hiring committees:

Bike Centre Coordinator: Elizabeth Cyr,

Clubs Administrative Coordinator: Aidan Paskinov

Clubs Programming Coordinator: Chirag Patney

Meal Exchange Coordinator: Kate Schievink

SafeWalk Coordinator: Razan Alshamali

SHAC Coordinator: Jack Fisher

**Moved and duly seconded.**

**Motion carried.**

**11.8.4. Motion:** To move in camera

**Moved:** Nicholas Kowaleski

**Seconded:** Chirag Patney

**Motion carried.**

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**11.8.4. Motion:** To move out of camera

**Moved:** Mohamed Ahmed                      **Seconded:** Karly Rumpel

**Motion carried.**

**11.8.6. Motion:** A 5 minute recess (at 7:45 pm) to return at 7:50 pm.

**Moved:** Aidan Paskinov                      **Seconded:** Lindsey Fletcher

**Motion carried.**

**11.8.6. Motion:** To close the speaker's list and end debate

**Moved:** Ryan Shoot                      **Seconded:** Chirag Patney

**Motion carried with 2/3 vote.**

**11.8.7. Motion:** Call the question

**Moved:** Aidan Paskinov                      **Seconded:** Aidan Paskinov

**Motion carried with 2/3 vote.**

**11.8.7. Motion:** To uphold the decision of the Chair (i.e. "Amendments to executive structure motion" are germane (in order and in line) with the main motion).

**Motion fails.**

**11.8.7. Motion:** To keep Joshua Ofori-Darko as Chair.

**Moved:** Meghan Wing                      **Seconded:** Ryan Shoot

**Motion carried unanimously.**

**11.8.7. Motion:** To call the question

**Moved:** Michaela Spencer                      **Seconded:** Matthew Hernandez

**Motion carried.**

**11.8.7. Motion:** To have a roll-call vote on main motion.

**Moved:** Ryan Shoot

**Motion carried unanimously.**

**11.8.7. Motion:** **BIRT** the board approve the enclosed changes to Bylaw 1 Section 5 and the addition of Section 13 in Appendix B of our Policy Manual – Executive Committee Portfolio Duties, amended to strike brackets from Appendix B - 13.5.15 a.

**Moved:** Meghan Wing                      **Seconded:** Zoey Ross

**Motion carried as amended with 2/3 roll-call vote.**

**11.8.7. Motion:** To reconsider motion 11.8.7

**Duly moved and seconded.**

**Motion Carried.**

**11.8.7. Motion:** **BIRT** the board approve the enclosed changes to Bylaw 1 Section 5 and the addition of Section 13 in Appendix B of our Policy Manual – Executive Committee Portfolio Duties, amended to strike

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brackets from Appendix B - 13.5.15 a., and amended to be effective as of May 1<sup>st</sup>, 2017 and for the Winter 2017 general election.

**Moved:** Meghan Wing

**Seconded:** Zoey Ross

**Motion carried as amended with 2/3 roll-call vote.**

**11.8.7. Motion:** To take a 5 minute recess

**Moved and duly seconded.**

**Motion carried.**

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## Agenda #11

### 11.0 Call to Order

#### 11.1.Land Acknowledgement

#### 11.2.Adoption of the Agenda

11.2.1. Motion to Approve the Agenda (pg. 5)

#### 11.3.Ratifications and De-ratification

11.3.1. CBESA (pg. 5)

#### 11.4.Comments from the Chair

11.4.1. Introductions

#### 11.5.Approval of Past Board Minutes

11.5.1. (Action) Approval of Board Meeting Minutes #10 – November 30, 2016 (pg. 6)

11.5.2. (Action) (In-Camera) Approval of In-camera board meeting minutes #10 – November 30, 2016

#### 11.6.Executive Reports

11.6.1. Academic & University Affairs Commissioner (pg. 6)

11.6.2. Communications & Corporate Affairs Commissioner

11.6.3. Finance & Operations Commissioner (pg. 7)

11.6.4. External Affairs Commissioner

11.6.5. Local Affairs Commissioner

#### 11.7.Director Reports

#### 11.8.Business

11.8.1. (Info) Guest Presentation with city Councillors Cathy Downer and Leanne Piper (pg. 7-9)

11.8.2. (Action) CUPE support motion (pg. 9-11)

11.8.3. (Info) Job descriptions (pg. 11)

11.8.4. (Info) In-Camera CFS (pg. 12)

11.8.5. (Info) Final identity statement (pg. 12-14)

11.8.6. (Info) Statement from former exec re: structure change (pg. 14-16)

11.8.7. (Action) Structure bylaw change (pg. 16-25)

11.8.8. (Info) Club space (pg. 25)

11.8.9. (Info) Bylaw Change – Contract (pg. 25)

#### 11.9.New Business

#### 11.10.Announcements

11.10.1. AGM Feb. 1 (pg. 25-26)

#### 11.11.Adjournment

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### 11.0 Call to Order

Call to order at 6:11pm.

#### 11.1.Land Acknowledgement

Land Acknowledgement given by Zoey Ross.

Spencer: Trudeau hasn't implemented the rights of indigenous people so that could be one of our focuses. The embridge line 9 reversal had a supreme court case that their right was not met. So it seems like an ongoing thing that the government is not recognizing the rights of the Indigenous people.

#### 11.2.Adoption of the Agenda

##### 11.2.1. Motion to Approve the Agenda

**Motion:** To approve the agenda

**Moved:** CVSA Courtney Tait

**Seconded:** SSC Lindsey Fletcher

**Motion:** To amend the agenda to move "11.8.6 (Info) Statement from former exec re: structure change" to above "11.8.4. (Action) Structure bylaw change"

**Moved:** Spencer McGregor

**Motion:** To amend the agenda to move "11.8.8. (Action) CUPE support motion" to below "11.8.1. (Info) Guest Presentation with city Council"

**Moved:** Spencer McGregor

**Motion:** To amend to agenda to move "11.8.9 (Info) Job descriptions" above "11.8.3. (Info) Final identity statement"

**Moved:** Zoey Ross

**Motions carried unanimously.**

#### 11.3.Ratifications and De-ratification

##### 11.3.1. CBESA

**Motion:** BIRT Matthew Hernandez be ratified by the CSA Board of directors for the College of Business and Economics Student Association board position.

BIFRT Jack Fisher be ratified by the CSA Board of directors for the Guelph Campus Co-op board position.

**Moved:** SSC Lindsey Fletcher

**Seconded:** CASU Aidan Paskinov

**Motion carried.**

#### 11.4.Comments from the Chair

##### 11.4.1. Introductions

Josh: Welcome back from your winter breaks and welcome back to the board to Matthew and Jack.

#### 11.5.Approval of Past Board Minutes

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### 11.5.1. (Action) (In-Camera) Approval of In-camera board meeting minutes #10 – November 30, 2016

**Motion:** To move in-camera.

**Moved:** CVSA Courtney Tait

**Seconded:** SFOAC Karly Rumpel

**Motion carried.**

**Motion:** To approve the In-camera board meeting minutes #10 – November 30, 2016

**Motion moved and duly seconded.**

**Motion carried unanimously.**

**Motion:** To move out of camera

**Moved:** IHC Chirag Patney

**Seconded:** Guelph Campus Co-op Jack Fisher

**Motion carried.**

### 11.5.2. (Action) Approval of Board Meeting Minutes #10 – November 30, 2016

**Motion:** To approve the board meeting minutes #10 – November 30, 2016

**Moved:** SSC Lindsey Fletcher

**Seconded:** CVSA Courtney Tait

**Motion carried.**

## 11.6. Executive Reports

### 11.6.1. Academic & University Affairs Commissioner

- Senate meeting on December 12<sup>th</sup>. The university's new Strategic Research Plan was brought forward. I raised the question that there wasn't much focus on undergraduate research at the university. Met with Dr. Malcolm Campbell after the meeting to ensure undergraduate students are being heard.
- Genevieve has reached out to Ryan and myself on behalf of the Board of Governors; we will be attending the Board of Governors Finance Committee Meeting
- Attended the vigil for Violence Against Women on Dec. 6<sup>th</sup> held by SHAC
- Executives held an exam stress buster in the library handing out ice cream to students
- Collaborating with Brass Taps to hold Sexy Bingo, possibly as a monthly event as it was such a success during orientation week
- Collaborating with the library to hold a "Take a Paws" stress breaker event; the first to be Jan 30<sup>th</sup>
- MVV Project otherwise known as the CSA Identity Statement has been closed
- Local Affairs Commissioner and myself have been meeting regarding club space; we have been filling out Needs Assessment Forms for those groups
- Executives went on a retreat for team-building

### 11.6.2. Communications & Corporate Affairs Commissioner

- Working on AGM and PTM documents with Tanya
- Continued working on the app. As soon as news is published on the CSA website they will be pushed to the app. An entire clubs list is also on the app

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- HP event went really well with a 500-600 people turnout and cost CSA \$0. A huge thank you to all the groups that participated
  - PBRC is looking at the policies around Elections

#### 11.6.3. Finance & Operations Commissioner

- UC board currently looking for 4 alternates

#### 11.6.4. External Affairs Commissioner

- SafeWalk is hiring volunteers for winter semester. Applications due January 23<sup>rd</sup>
- Club Space Working Group has had a lot of consultations
- New Sexual Violence Policies effective as of January 1<sup>st</sup>
- Met with SHAC, OUTline and GRCGED and Wellness to collaborate on Winter Pride events throughout the semester rather than just during the week

Alexandra: Have u contacted GQE about the Winter Pride?

Emily: I wasn't in charge of that but we can definitely pass on all the information to you guys

Alexandra: Thank you, that would be appreciated.

#### 11.6.5. Local Affairs Commissioner

- FoodBank cooking classes coming up
- Gryphons Got Talent event is looking for talent; to sponsor the Guelph Resilience Festival; Submissions due February 17<sup>th</sup>
- January 1<sup>st</sup> our Sexual Violence Policy came into effect

### 11.7. Director Reports

None were given.

### 11.8. Business

- 11.8.1. (Info) Guest Presentation with city Councillors Cathy Downer and Leanne Piper

**Motion:** To extend speaking rights to all present

**Moved:** IHC Chirag Patney

**Seconded:** Acad Comm. Meghan Wing

**Motion carried.**

Cathy: Hello everyone. My name's Cathy and I am a ward five representative. I've been on city council for 14 years. I chair the Public Services Committee which oversees housing and transit and those types of things of interest to the students here. I also sit on the Town and Gown Committee which Jay sits on as well as neighbourhood groups, city staff and many others. It is a very large committee. We meet 3-4 times a year. This past year we hosted a conference with representatives from other Town and Gown committees which was really interesting to hear from other communities.

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Leane: Hi everyone! I've been on city council for 10 years. I recently went on a World University Mandate in Tanzania and ran into many gryphons there! I've sat for many years on the Police Services Board. I've also recently taken up the Council Rep on the Downtown Board. I ride transit so I am here to talk about those initiatives and I also have 3 kids who are gryphons and tell me their input on the transit system as well, so I get to hear their thoughts as a result of the decisions we make. I moonlight as a city councillor and daylight as a student affairs representative. It was wonderful to be invited by Jay here tonight to hear some of your issues and respond to some of your questions. I am on twitter @wardfiveguelph, my email is leane@wardfive.ca and our website is www.wardfive.ca. We are going to talk about some of the big issues you've brought forward as students.

Cathy: We had a big meeting recently, late last year about the animal control bylaw which has been an ongoing study for a couple of years. Many of you who live off campus live with pets. It's good to be aware that the bylaw is changing around pets and dogs. The big change is around cats; the working group wanting to ban cats overall. Council agreed that they would be licensed for the next 5 years. This year, if you have cats, it is a volunteer year to get licensed, and next year will be mandatory. It probably doesn't seem relevant to you here but a lot of you are students living off campus and it's good to be aware.

Leane: Our budget was halved in 2016. One of the initiatives that was successful in the budget process is to put Stat holidays back on our transit service. We already do have a holiday transit service for Easter and labour day and now have added two back in including boxing day. One that didn't pass is hourly service on Sundays. The proposal to return to half hour service did not pass. Cathy and I both supported that it do pass. We have a full review underway right now on transit. We are reviewing all of the routes. There has been public engagement last year to be incorporated in 2018. The most important being more frequent service on Gordon St. Hoping to do a spine service that goes back and forth down Woodlawn. Those are some of the reviews. Jay will be the rep on the Transit Advisory Committee.

Cathy: In the fall, the city building department advertised that if you live in quarters, the city wants to ensure students are living in safe housing. You can call up the city anytime to inspect your unit to make sure it meets all safety requirements.

Leane: Questions?

Kate: Has there been talk about extending the stops on Sunday nights?

Leane: That is part of the review we are doing. It was one of the strategies that was proposed to go until 9pm. Expanding Sunday service is definitely on our agenda.

Aidan: You said September 2018 is when changes will go into effect?

Leane: When we pass the 2018 budget, if there is an expansion package in the budget to do it sooner, we could do it in January 2018. We will let you know through your Local Affairs commissioner.

Cathy: It is good for the CSA to have a representative lobby for that too.

Joshua: Licensing of cats – is that just for outdoor cats?

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Cathy: They will not be knocking down doors and asking for indoor cats to be licensed. Only 13% of cats that get lost are returned to their owners however indoor cats get outside too. When you think about it, only 200 dogs are picked up a year and 600 cats.

Beth: This might be a question more for execs, but what is done to ensure that when students move to Guelph, they know of these bylaws such as around cats?

Leane: Town and Gown has been involved in Right Foot Forward in September. In neighbourhood's we know are heavily populated with students, we have a huge crew that goes around and gives out Welcome packages. There is also a publication the university puts out about being a good neighbour.

Cathy: We have been trying to get landlords on side too but they do not have their own association here in Guelph which is too bad so it's difficult.

Zoey: I'm looking at the Toronto model where everything is getting switched to the Presto system and wanted to know if we are looking at switching to an electronic system?

Cathy: We had a presto system previously and it was abused terribly.

Leane: With the expansion of 2 way go and the current system, your university pass will integrate with your Presto so that you can go from Guelph to Toronto and a 60 cent charge applies. The integration of these 2 systems is in the works

George: Would you say it would be more efficient of knowing the generic addresses of students on campus for the delivery of the Welcome packages?

Leane: That would be very helpful.

Cathy: I wonder if the off campus housing department does a mailing out to students living off campus.

Leane: We tend to know where the listings are for off campus housing and our bylaw office and planning office keeps track.

#### 11.8.2. (Action) CUPE Support Motion

Peter: I put this motion forward with the Guelph Action Coalition. Ashley is also here and she is President of CUPE 3913 and it would be great if she could speak after me. Students issues are our issues. Both CUPE 1334 and 3913 for Teaching Assistants and Sessional Lecturers on campus are in negotiations with the University. The fact that the University is demanding concessions from these unions which is very worrying. One thing that 1334 is facing is the University admin trying to contract out custodial work in 3 buildings: the Library, Rozhanski hall and the Athletic Centre. Custodians wouldn't be under the union in those locations and would be making wages below the poverty line. It's important because if they lose those buildings, they will eventually lose all the buildings. The action just calls for some things like some reps to be on the Guelph Action Coalition. The motion also calls for continued support during a lock-out and such.

Ashley: Hi folks, thanks for having me. What I will say is that the CSA support will go a long way to help us in avoiding a strike and putting pressure on the University. Sessional lecturers teach 25% of your lectures. They reapply for their jobs every semester and have no job security which

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cannot help but seep into your learning experience. Pressure from students can go in either direction. If we have to go on strike, students will be upset, as will we be that we have to go on strike. The university has a surplus of \$66,000 last year so they have more than enough money to make this possible. Any support you guys could give us to help us avoid going a strike and avoid disrupting your teaching experience would be appreciated.

**Motion: Whereas**, CUPE 1334 and CUPE 3913 are negotiating with Senior Administration at the UofG, who is demanding these local unions make concessions regarding wages, job security, pensions, and more; and

**Whereas**, student issues and working conditions are connected and it is important for students to support workers on campus;

**Be it resolved that** the CSA follow policy 1.10 from Appendix F to show solidarity with CUPE 1334 and CUPE 3913; and

**Be it Further Resolved that** at least one CSA executive and one CSA board member join the Guelph Action Coalition labour solidarity committee which is already in action;

**Be it Further Resolved that** the CSA make public via its website, mass email, letters to the Ontario, and active tabling in the University Centre Courtyard its support for CUPE 1334 and CUPE 3913, and continue its support of both locals in the event of a strike or lockout;

**Be it Further Resolved that** in the event of a strike or lockout the CSA hold all meetings off campus and give CSA staff members the option to work off of campus.

**Moved:** Peter Miller

**Seconded:** Aidan Paskinov

**Motion:** To amend part of motion to: **Be it Further Resolved that** in the event of a strike or lockout the CSA hold the option to hold meetings off campus.

**Moved:** Zoey Ross

**Seconded:** Ryan Shoot

Zoey: In the event that there is a strike, working off campus I think is an option we can have but to put a mass banner on it is not good for the CSA or the students.

Peter: I think it's important to give staff the option to not cross the picket line. And is important to give the option to hold meetings off campus and not cross the picket line.

**Motion:** To amend the amended motion to: **Be it Further Resolved that** in the event of a strike or lockout the CSA has the option to hold meetings off campus and give CSA staff members the option to work off campus.

**Moved:** Ryan Shoot

**Seconded:** Lindsey Fletcher

**Amendment to the amendment carries.**

Josh: Any discussion on amendment?

**Amendment carried unanimously.**

**Motion carried as amended.**

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Joshua: As per the motion, is there a volunteer from the board to represent the CSA? Volunteer from the exec?

**Motion:** To appoint Elizabeth Cyr, Peter Miller and Emily Vance to the Guelph Action Coalition labour solidarity committee.

**Moved:** Local Affairs Comm Jay Rojas

**Motion carried.**

### 11.8.3. (Action) Job descriptions

**Motion:** To approve the Bike Centre Coordinator, Club Administrative Coordinator, Clubs Programming Coordinator, Meal Exchange Coordinator, SafeWalk Coordinator and Student Help and Advocacy Centre Coordinator job descriptions.

**Moved:** Zoey Ross

**Seconded:** Meghan Wing

Peter: Major changes?

Ryan S: For clubs, anything to do with the renovations.

Meghan: For SHAC, a lot of amendments around summer responsibilities because they were unclear before.

**Motion carried.**

Joshua: We have hiring Committees to fill.

Mohamed: Do we [directors] have to be on one?

Josh: Yes, at least one. The ones before don't count because the execs really need your help. Works around your schedule.

**Motion:** To appoint the following directors to the respective hiring committees:

Bike Centre Coordinator: Elizabeth Cyr

Clubs Administrative Coordinator: Aidan Paskinov

Clubs Programming Coordinator: Chirag Patney

Meal Exchange Coordinator: Kate Schievink

SafeWalk Coordinator: Razan Alshamali

SHAC Coordinator: Jack Fisher

**Motion moved and duly seconded.**

**All in favour.**

**Motion carried.**

### 11.8.4. (Info) In-Camera CFS

**Motion:** To move in camera

**Moved:** Nicholas Kowaleski

**Seconded:** Chirag Patney

**Motion carried.**

**Motion:** To move out of camera

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**Moved:** Mohamed Ahmed  
**Motion carried.**

**Seconded:** Karly Rumpel

### 11.8.5. (Info) Final identity statement

Meghan: Formerly known as the MVV project is now more commonly known as the CSA Identity document because as Rebecca was going through it, she realized it's less of a Mission, Vision, Values and more of an identity mandate. I and CAPCOM believe (approved Fall 2016 semester at the end) that we have come up with a great piece of work here. Primarily I would like to direct your attention to page 5 of the document which specifically discusses our mandates, direct and approach. This was put together through the variety of approaches detailed in the first 4 pages detailing how Rebecca came to this final version. I am going to read this out because it is the most important part.

[See 'Proposed "MVV" A CSA Identity Statement', page 5-6 of 'Articulating the Identity of the CSA' document]

Meghan: A couple of things that I wanted to touch on were the survey, a large component of the data that was gathered for this report. This was the first that was sent out to students for their input in many years. You will be able to read the specifics. There was controversy in opinions, as expected. The CSA is currently best known for: Running social and educational activities, providing useful services and enhancing student experience [in that order].

When asked what should the CSA be best known for: defending student rights, saving students money and enhancing student experience. Lowest opinion was creating jobs for students. There were quite a few meaningful conversations conducted after the survey with students. Students feel we need to make a better effort to find out what they want. If anybody has any questions on the process, I can try and answer or refer you to Rebecca as I did try to remove myself from the process as much as possible.

Zoey: I think this a great piece of work from Rebecca, Meghan and CAPCOM. With 4378 responses, I hope it's a document we can use to guide the CSA in the future as it is based on evidence.

Spencer: Right in the very first sentence, it says the CSA is run by 4 commissioners.

Jay: That is because the study was conducted when there was no Local Affairs Commissioner.

Spencer: One of the major student concerns was to lower student tuition, how is that reflected in the mandate?

Meghan: Lowering student fees is 2<sup>nd</sup> thing on the list in the mandate

Spencer: Nothing specifically about tuition?

Meghan: No because there were a lot of aspects to saving students money

Spencer: The consultation never really came back to the board as a draft. Is this a draft or final?

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Meghan: It is final because the draft was approved by CAPCOM which was the subcommittee that undertook the process. The board did have their input in the process but the Identity of the CSA document does involve all the stakeholders which is why we wanted it to come to CAPCOM rather than the board.

Peter: I think if reducing tuition fees was a student response, it should take a larger role in the mandate. There are a lot of comments of former exec and how they have worked together. I think with all of those comments it would have been good to reach out to previous exec and get their perspective. My only other comment is around how 2 members of the administration were involved: VP Student Affairs and Shannon Thibodeau which I think is a conflict of interest. My only other thought is that this document does say where it thinks the CSA of the structure of the CSA should go and if any admin had any say on that it could be bias.

Meghan: The 2 conversations were used for contextual and historical evidence. None of that info was taken into consideration when developing our mandate. That was all student info. One goal of the project was that only current student and exec and student staff have an input into the CSA structure. One of the huge things noted by students was that we don't get their input.

Spencer: Not taking the history of past execs – Under the approach, specifically says taking into consideration unique history and culture of the university. This could also take into account talking to past exec.

Nicholas: I think the document looks great. I think it very well represents what our organisation is.

Ryan S: We're not discounting the history of the CSA, it is definitely important. If we don't learn from history it'll deem to repeat itself. We are taking in items that have happened in the past with the CSA. The past exec had one consultation as did the board so it is not weighted differently.

George: As a student I would like to applaud Rebecca and Meghan and her team. It is in my opinion that evidence based policy making is very important and would like to applaud you again in this project. As Meghan said, a great step forward would be talking to students.

### 11.8.6. (Info) Statement from former exec re: structure change

**Motion:** 5 minute recess to return at 7:50.

**Moved:** Aidan Paskinov

**Seconded:** Lindsay Fletcher

Motion carried.

Spencer: This is a pretty important read. A number of former CSA execs came forward with their opposition to the proposed structure change. It started out with 5 execs, and ended with 22 signatures, ranging from early 2000's to 2016. A number of these points are pretty important for the next action item. One statement was reducing the number of execs, reducing the capacity of the CSA to recognize student issues on campus. There was a statement that said: [excerpt from article] "It is in the U of G senior administration's interest to weaken the CSA executive and influence the student association to be "non-political" and only focus on service provision."

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Peter: I worked with the execs to initially sign on [the article]. Once it was published in the Ontario, a lot of former exec signed on. I think that this speaks to how the changes are really big and they are happening very quickly. They are also happening without consultation with the board. I think that the board needs more time to look at the changes especially since the former exec have come out so strongly against it.

Ryan B: Is it possible to ask a quick polling question to everybody, to ask if everyone has read it? If they haven't I would like to motion to read the article.

Meghan: I would like to oppose this, unless everyone is given time to also read the proposed restructure document. These were given to the boarding beforehand and are expected to be read in advance..

Josh: Is there someone interested in having it read out loud?

*Alexandra raises hand.*

*Article is read aloud by Meghan.*

Ryan S: I would like to comment on the article itself. I think it's great that folks are speaking out but I have a few things I would like to talk about. It must not be forgotten that the CSA ... the drive and the passion for the students within those roles. So, we're looking at the students around this table right now, who are going to spend the hours at this table making sure we make the right decision. About the senior administration wanting this to weaken the CSA exec, it would affect them as well! Also, [excerpt from article:] "In the past, the CSA has tackled such political issues as successfully advocating for the organic agriculture program to be saved in the face of program cuts in 2009, supporting anti-oppressive programming like Black History Month and Queer Identities Week, strengthening policies against sexual assault on campus, and working with the student movement to win the tuition fee freeze from 2004 to 2006." This was worded like we are not doing that anymore. That is unfair. February is coming up, it is going to be black history month. SHAC will be working really hard. This was worded very poorly to make it look like the exec isn't making this happen. [Excerpt from article:] "Taking away the executive vote on the board of directors weakens the input from all students to influence the campaigns, services and events of the CSA." Yes, the exec are the only ones voted in as all students on campus but there are groups at this table that are under represented and get more say here.

Alexandra: So you spoke about the statement about the different changes that CSA has in the past fought for and how it insinuates we aren't doing that right now. I think it speaks more along the lines of if we have only 4 execs, there's already so much work for you to do and minimizing the positions will not give you as much capacity to do this on campus like advocating for marginalized groups on campus. We shouldn't do this, this is a bad idea. There should be 5 execs.

Meghan: I just want to address some things in the letter. Because this is being put forward as info, I know board members will take this into consideration during the action item. This [article] insinuates we are dissolving the Local Affairs Commissioner's responsibilities. This is untrue.

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Their responsibilities have been transitioned into other execs. Alexandra, I agree that if we were changing to 4 execs without changing responsibilities, it would be overwhelming, but we are getting rid of the HR requirement of those responsibilities because the students that are coming in to these positions do not have HR experience. I've never had to do an HR evaluation in my life and the fact that I'm evaluating 5 people with no HR experience, and as a science student, it is unfair to my staff, to myself and to the university students. I remind the execs to make evidence based decisions and not opinion-based decisions. We have had a total of 70 execs since 2000, 22 of which have signed on which is less than a third. We have also had past execs email us in support of this change and if anyone would like to speak to me about that I would be glad to talk about it.

Peter: On the dissolving of responsibilities, it says the Local Affairs responsibilities will be moved. The article mentions that there will be less time spent on advocacy due to the addition of these responsibilities. Also, the intention of the letter was not to say that these initiatives are not taking place any longer. Reducing the capacity of the exec has the potential to reduce participatory factors with students.

Natalie: I think where the article says: "[...] with an emphasis on service provision at the expense of representation and organization in defence of student rights," the representation part is not correct because instead of having 5 people, we have more student groups and there will be more diversity coming out of this model. With the senior administration wanting us to have less political action is irrelevant because this is our decision to make. What admin may or may not have for the agenda is something that we should have on the back burner but today we should focus on what is important for our organization today.

**Motion:** To close the speaker's list and end debate.

**Moved:** Ryan Shoot

**Seconded:** Chirag Patney

**Motion carriers with 2/3 vote.**

### 11.8.7. (Action) Structure Bylaw Change

*Organization Restructure Proposal read out loud for accessibility reasons.*

**Motion: WHEREAS** there have been numerous external consultant reports that identify the problems with a non-hierarchal structure and put forth the recommendation of a hierarchal structure

**WHEREAS** the "CSA Identity Statement" project, lead by the Capacity, Analysis and Planning Committee (CAPCOM) in the Fall 2016 semester has identified a need for a change in structure in its final report

**WHEREAS** the CSA Executive Committee has been working with the permanent staff to draft the purposed changes to the structure of the Executive Committee

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**BIRT** the board approve the enclosed changes to Bylaw 1 Section 5 and the addition of Section 13 in Appendix B of our Policy Manual – Executive Committee Portfolio Duties

**Moved:** Meghan Wing

**Seconded:** Zoey Ross

Meghan: So this is the document, looking a little more aesthetically pleasing than what was presented as Notice at the last board meeting. Theoretically, the CSA does have what is considered to be an idealistic exec structure but it is proved year after year that this structure promotes a disconnect between students and exec. Last year as a member, I witnessed first hand this structure and how it was dysfunctional. This year, I have lived through the dysfunctionality of this structure. This decision is not a irrational decision being put by the execs. This has been tried to be put forward by many exec in the past and we are putting it forward this year after speaking to staff, previous exec and students in our poll. And thought it does *seem* fast, I wouldn't say it has moved fast, but it is warranted. I am not saying that this document is perfect but I think it is a huge improvement. I think it's really important tonight to make evidence-based decision making rather than opinion-based decision making. You have all been elected by your constituencies and that is why you are here tonight. I am sure that many of you have tried to speak to students about this change since it has been put forward, and we remind you to keep this in mind.

Elizabeth: I want to voice a concern with this motion regarding removing the right for CSA exec members to vote on the board of directors. My concern is the executive members are elected by students, so that is a way students have of voicing what they want and this is a part of the Identity Statement as well. So, to have students vote for execs based on their campaign and them not be able to vote...

**Motion:** To amend Appendix B – 13.5.15 a. to read “To establish and maintain positive working relationships with student lobby groups that the CSA is currently a member of” and strike “(such as Canadian Federation of Students, Ontario Undergraduate Student Alliance, Canadian Alliance of Student Associations)”.

**Moved:** Nicholas Kowaleski

Lindsey: Quick question. It says that they can establish working relationships, so does that mean there is the potential to create working relationships with these groups?

Nicholas: It says the CSA is currently a member of these

Jack: I think I can answer that question. It technically does say *to establish*, that is one part to it, as well as *to maintain* so it is technically fine as it is. But the amendment is also okay.

**Amendment carries.**

Alexandra: Meghan discussed how they did have former exec who support this structural change. I want to ask who are these former execs, do you have a list of them? You also mentioned that CSA in this decision making isn't worried about what previous execs think but that seems to contradict if you're taking what some previous execs said into consideration.

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Jack: Point of Order - this pertains to the previous agenda item.

Joshua: Point of Order is sustained.

Alexandra: I just overall think that the current structure may not be perfect but the way we are going about this is not the best and that there needs to be a more gradual process and that undergraduate students need to be involved, and I find it odd that two members were involved in a focus group and no others.

Meghan: That was the to do with the Identity document, not the restructure.

Natalie: In regards to what Elizabeth said about execs being voted in and not being able to vote therefore not representing the people who voted for them, there are a number of other committees that they have to sit on where they have a lot of influence on a lot of different boards and committees in which they can voice the students opinion. Also in regards to this happening quickly and not with consultation, there is a strong underlying statement that there needs to be more accountability and that is a good decision. This has been trying to be put into place over many years. One of the weakest forms of evidence is historical evidence saying that because something has worked in the past, it will work again. That does not mean it cannot work better.

Spencer: Regarding consultation, was there any done for this document and to what extent?

Meghan: There was heavy consultation done with permanent staff, some of whom have been here for upwards of 30 years. I also read the structure proposals from previous execs with their recommendations. Beyond that, we put this forward to you folks with asking essentially if any of you had any ideas to contact me. I didn't receive anything back. It was primarily the exec this year with the reports that we have and permanent staff. And to clarify, there was no discussion whatsoever with senior administration.

Spencer: Was there any effort made to talk to former exec and were there any who were in support?

Ryan: Since we had the documents from previous exec, we didn't find it necessary to reach out to them as we are moving forward with this.

Spencer: With our anti-oppression mandate... Inherently, once you have a hierarchy you have oppression and so I think this doesn't fit with that.

Kate: In regards to the vote taken away from the executive on the board of directors, this graph [As supplement following minutes] is inaccurate. A lot of these appointed votes are people who have been voted by their student body and some are special status groups. It upholds the anti-oppression mandate you spoke about.

Peter: I am opposed to these changes and I have to say if the board wants to make evidence-based decision making, we should have access to the documents for the CSA restructure. We should take time to look at how other students have structured their boards. Right now, the exec is putting these changes forward, which would be much more top-down. Regarding the exec, 17 of 25

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really do believe they should have a vote because the board has a majority of seats and the exec are elected by the students so students will want the exec to be able to vote on issues.

Nicholas: Point of Information - would the exec still be able to put forward motions?

Ryan S: Yes.

Peter: We should be more democratic with the seats on the board. I am not saying there shouldn't be appointed seats on the board but we should take democratically elected votes seriously.

Mohamed: Point of information - How many left on speakers list?

Joshua: 12.

Meghan: Speaking in favour of this motion. I would like to correct some false things said. Firstly, I offered to all the directors last meeting to come read these reports. No one came. I gave a list of 15 organizations that use this structure. The CSAHS At-large rep [Beth Whan] asked me to do some research regarding hierarchal organisation. There was no research that showed that this was a bad thing. There was one particular paper in a well accredited journal that said non-profit organisations have a very wide range of structure, hierarchal and not hierarchal. The organisation documents are also all available and are *still* available for directors to read should they choose.

Ryan B: When you said that you surveyed the populous, and they came up with 3 of the most important things for the CSA to do, could you remind me of what they were?

Meghan: Most important roles for the exec, from almost 4400 responses were: "Engage with students to stay in touch with what they most want, represent Gryphons on decision making bodies across campus, and collaborate with university administration". Least important roles for Exec were: "Run campaigns, challenge university administration, represent Gryphons to various levels of government."

George: I am currently on many exec committees of clubs on campus and I organize many events on campus as well. Part of my job is to speak to students and ask them what concerns you. Being on campus for 5 years I have seen many evolutions occurring for the good and bad. I have heard the discussion occurring here at length and I like the back and forth. When you speak to the students, you will see that they love the current exec. Many accusations have been raised that this is rash and unfounded. It is very clear that the current exec have put in countless hours for this document and have put much thought into it. I would remind this body that there is no need to continuously postpone this for weeks and weeks, I would like to encourage this body to listen to their advisory. Our students currently respect our execs a great deal as do I and I advise you all to listen to what they have to say.

Jeff: I've been on campus for a while as well and something I have noticed is that CSA has taken on a lot of responsibility and I would think that the more people that can be staffing the CSA the better given that they take care of so many services that the students find important

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like the bike repair centre and bus passes. To assume that this can be done by staffing less people, this is foolhardy.

Zoey: Point of Information - Are you referring to one less exec or less core staff members?

Jeff: Referring to one less exec.

Praveen: A few things. First, with regards to the board needing past recommendations from other board members, as Natalie mentioned, CSA is an ever-growing group of people which means that the past recommendations aren't necessarily as applicable. We represent a lot more underrepresented groups now as well. The past recommendations are things we can use to help our organisations to grow, but just because that exists doesn't mean we need to use it to make a final decision. Regarding problems with a hierarchy, it was mentioned that 15+ organisation on campus do use this structure. This is not a coincidence. It was mentioned that this promotes oppression but that is incorrect - I believe it promotes accountability and anti-oppression. It helps us avoid corruption as a whole. I think we should keep this in mind considering how highly the CSA focuses on anti-oppression. In regard to the workload taking away the CSA exec ability to work in positive action, I don't think this is true actually. Despite there being less exec, there is a better distribution of workload which means there is more efficiency, meaning student funds are going to better causes and being put to a better place and meaning the CSA commissioners are spending less time trying to figure out things they are not qualified to do.

Eric: As a current and ongoing undergraduate student, I fully support this motion for the sole reason that I voted for every exec here as did the majority of the student body and we all said we trust these commissioners so if they said that this is the best decision, we believe them.

Meghan: [To Jeff] I just want to address your concern. I do agree if we are cutting one commissioner and not doing anything else, we do need a lot of man power. There is a purpose as to why we are hoping to move from 5 to 4. The intention being this would allow us to reinstitute a complete General Manager (GM) and a complete Policy & Transition Manager (PTM). The GM would undertake the HR responsibility the exec currently hold which would free up our time to do the advocacy work that is being discussed. We have seen this year that it is incredibly hard to function without a PTM. We are hoping to reinstitute this position, and we don't want to go to the students and ask for more money, so we are losing a exec position and gaining 2 staff positions which will hopefully assist the execs year after year with their responsibility while ensuring continuity within this organization since we have a highly variable organisation where people are electrd every single year, which while important and great... to keep the important things we do for students like bus pass etc., it is crucial to have this change. The reason you don't see this is because the 2 staff positions are not a part of our bylaws or policies.

Jay: I am the current Local Affairs commissioner, the position which is to be amalgamated to External. Going back to evidence-based information, I would like to point out that 88.8% of our student groups are organised in a hierarchal structure [many examples given]. 11.1 % do not follow this structure, of which is the CSA.

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Aidan: The reason the exec are talking the most right now and at most at our meetings is because they are the most informed and so it is fine for them to lose their vote because they are still in the discussion and they can still put forward motions. And we saw last year that there were a lot of sensitive topics that we couldn't talk about because of the execs involvement. Also, there shouldn't be this divider between board members who are elected and appointed. We should not be differentiating between members based on how they got there. This should not have been brought forward and should not be in your mind set.

Zoey: I want to speak in favour of this motion. There has been a lot of work put into it. At-large CoA director [Peter], when we talked about the research done from other institutions, as a new board member in 2015 with you and Graham Leberge we started this document. I was extremely disappointed to see your position on this. We have seen our own staff protest a board of director last semester that came from internal HR that did not get resolved. We've seen a high turnout rate and many lawsuits, all of these problems being rooted from not having a good structure and lack of budget. Why do we have a lack of budget? Because there has not been a referendum question since 1970 to raise the fee, but rather we raise the responsibilities. The exec hours are well and beyond what they should be - up to 90 hours a week. We need to avoid having continued burn out of staff and this structure is a great step in that direction.

Beth: Thank you Meghan for doing the research I asked for. I wanted to clarify when looking at NPO research did it say having that structure fixes accountability issues?

Meghan: Paper discussed pros and cons of each. There is potential to have accountability in a non-hierarchy structure but it is not as prominent.

Ryan S: Our accountability additionally will also come from this board, which is great. When we talked about what Spencer said, that the idea of a President would be slightly oppressive, it's interesting you said that because now the board will be able to tell the president who has to uphold these decisions. On a personal note, I was very against this decision in May! But three months later when I'm dealing with all this HR and hiring and working with a GM who's trying really hard to work for us but we are trying to figure out how this works in an HR environment and I was who they were looking at, it was really difficult. On the weekends, I get to work on what I was voted for. Monday to Friday I am running a business. If you want to let your execs work on what the student want, we need to bring back a GM and PTM. When we talk about other student unions even in Canada, maybe 11% have a non-hierarchal across CA. I've been to a lot of conferences this year and every time I tell people we do not have hierarchal structure, they look at us like we're crazy. They ask us how we make it work and get anything done. I kept telling them we are okay, until now. We need a hierarchy, we need this. I am pleading with all of you - from the outside looking in, as somebody who was completely against this, we are bringing this forward not because we want to axe a job but because this is best for the students we represent.

Mohamed: Strongly in favour of this motion. The #1 thing aside from accountability, having a president actually gives us a face. That will bring a greater light for the CSA to the community. Speaking upon what everyone has been talking about accountability and how this takes away the exec power in voting... this is something which will have to bring the exec out more to the

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board and the board will really have to pay attention to what the exec says. It's actually the board's power being stronger in the future. This is why I am in favour.

Request made to bring forward Action item – Amendment to executive structure motion (provided as supplement, striking the version in board package).

Point of Order raised – not this item.

Joshua: Being as it pertains to the structure, will allow the amendment to be brought forward now.

*Meghan Wing Challenge Chair's decision.*

*Joshua Ofori-Darko leaves the room.*

*Jack Fisher as Interim Chair.*

Meghan: I am challenging the chair because although Josh mentioned the main change being put forward is changing to a hierarchal structure, it was brought forward at the last meeting as notice and was mentioned in my opening statement that there are a lot of other changes being made and given that this amendment is in challenge to this motion, I do not think it should be brought forward now.

Peter: The board should have the opportunity to go line by line and come up with a sound policy for the students.

Beth: This is my first year. What is the rule for whether or not you can have an amendment? Why is this not allowed and others are?

Meghan These amendments are against the entire spirit of the original motion.

Spencer: I would like to agree with Chair. To not accept these amendments which have been thought out by a number of directors as things that can be changed to the document as it sits now, I think the board meeting is a place to discuss these.

Nicholas: Against Chair's decision. This is going through changes to the proposed bylaw changes. If you read through it, it's going entirely against the spirit of the original motion. Basically everything except the names of the positions is being changed. It's entirely against the spirit of what this motion is about and should not be considered.

Alexandra: I agree with Chair. As board of directors, we have the right to make these decisions. They may go against proposed but we have the right to make those decisions.

**Motion:** To call the question.

**Moved:** Aidan Paskinov

In favour: 22

Against: 0

Abstain: 0

**Motion carried with 2/3 vote.**

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Voting for the motion is upholding chairs decision.

**Motion:** To uphold the decision of the Chair (i.e. “Amendments to executive structure motion” are germane (in order and in line) with the main motion).

In favour: 6

Against: 21

**Motion fails.**

**Motion:** To keep Joshua Ofori-Darko as Chair.

**Moved:** Meghan Wing

**Seconded:** Ryan Shoot

**Motion carries unanimously.**

*Joshua Ofori-Darko returns to room, resumes as Chair.*

*Back to original motion.*

Nicholas: Strongly in favour of this motion. Last year coming in as a first year, I saw first hand at how dysfunctional the organisation was. We were informed exec might be doing things wrong and we had no one to hold [them] accountable to. I also saw that with some staff issues that arose –

Jack : Point of order - this was discussed in camera.

Nicholas: I am not mentioning anything specific. We had board members resign, exec resign. I don't think it worked at all. I really think looking at a new structure with more accountability could do well for us and the university as a whole.

**Motion:** To call the question

**Moved:** Michaela Spencer

**Seconded:** Matthew Hernandez

**Motion carried with 2/3 vote.**

**Motion:** To have a roll-call vote on main motion.

**Moved:** Ryan Shoot

**Motion carried unanimously.**

**Motion:** **BIRT** the board approve the enclosed changes to Bylaw 1 Section 5 and the addition of Section 13 in Appendix B of our Policy Manual – Executive Committee Portfolio Duties, amended to strike brackets from Appendix B - 13.5.15 a.

**Moved:** Meghan Wing

**Seconded:** Zoey Ross

Roll-call vote:

**In favour:** Emily Vance, Ryan Shoot, Jack Fisher, Jay Rojas, Lindsey Fletcher, Aidan Paskinov, Natalie Chow, Kate Schievink, Michaela Spencer, Mohamed Ahmed, Jamal Demeke Wendwesen, Courtney Tait, Matthew Hernandez, Razan Alshamali, Paula Boubel, Allison Arnold, Lacy Droste, Karly Rumpel, Beth Whan, Nicholas Kowaleski, Michael Cameron, Meghan Wing, Claudia Idzik, Chirag Patney, Zoey Ross

**Opposed:** Ryan Bowes, Peter Miller, Elizabeth Cyr, Spencer McGregor, Alexandra Bogslowski

**Motion carried with 2/3 vote.**

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Joshua: Strongly worded suggestion to amend Bylaw 1 Section 3.1.2., which now contradicts the newly approved bylaw.

Aidan: Point of Information - Board seat vs. voting member?

Joshua: 3.1.2. speaks to composition of the board. Everyone listed here has a single vote so it would be a seat.

*Oral Notice of Motion by Zoey Ross – Section 3.1.2. will be updated to reflect changes.*

Spencer: Point of Information - When do these changes go into effect?

Joshua: Immediately. All bylaw and policy changes go into effect immediately unless there is a time effective date with it. Procedural suggestion to add an effective date.

Zoey: For the consideration of motion which will be in place for the coming election, but will take effect May 1<sup>st</sup>.

**Motion:** To reconsider motion 11.8.7

**Duly moved and seconded.**

**Motion Carried.**

**Motion:** To amend the motion to include: BIFRT Amendments to be effective as of May 1<sup>st</sup>, 2017 and for the Winter 2017 general election.

**Moved:** Zoey Ross

**Seconded:** Lindsey Fletcher

Zoey: I think it is an important small change to make

Spencer: How would this work for retraining exec for next year?

Ryan S: The way we are writing our exec reports this year ... when we do do training, it does happen within a week so there will be time to train each exec.

Beth: When are the GM and PTM being hired?

Meghan: Job descriptions coming to you end of Feb and will be hired by end of March.

Beth: But would they be starting immediately?

Meghan: GM and PTM aren't in this motion because they are not in our bylaws.

**Amendment carried.**

Roll-call vote for original motion, as amended:

**In favour:** Emily Vance, Ryan Shoot, Jack Fisher, Jay Rojas, Lindsey Fletcher, Aidan Paskinov, Natalie Chow, Kate Schievink, Michaela Spencer, Mohamed Ahmed, Jamal Demeke Wendwesen, Courtney Tait, Matthew Hernandez, Razan Alshamali, Paula Boubel, Allison

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Arnold, Lacy Droste, Karly Rumpel, Beth Whan, Nicholas Kowaleski, Michael Cameron, Meghan Wing, Claudia Idzik, Chirag Patel, Zoey Ross

**Against:** Ryan Bowes, Peter Miller, Elizabeth Cyr, Spencer McGregor, Alexandra Bogoslawski

**Motion carried with 2/3 vote.**

**Motion:** To take a 5 minute recess

**Moved and duly seconded**

**Motion carried.**

### 11.8.8. (Info) Club space

- Info item next week. When this board package was going out, we met with the architects next day. Met with 87 clubs. Each is receiving Space Needs Assessment form. Brought the themes of what they want it to look like to architect, a long meeting basically giving them our wish list. They will be coming back to us with a long list of what they want from that. Next architect meeting is next Thursday in which they are bringing forward the realistic ideas of what is being brought forth.

### 11.8.9. (Info) Bylaw Change - Contract

Zoey: If someone was hired in December, we won't have to turn around and rehire someone in January and put together a hiring committee as that person hasn't been given the opportunity yet to prove they can do the role.

Ryan S: When we look at the contracts, there may be a student who can no longer fill that position and so we are refilling these positions half way through the year and they are really excited about it so we are looking at the continuity of these positions. This policy change will make this possible

## 11.9. New Business

None.

## 11.10. Announcements

### 11.11.1. AGM Feb. 1

Zoey: Mandatory exercise (AGM) that works as a board meeting but everyone who is an undergraduate member of CSA is allowed to take part. Ratification of all bylaw amendments in the last year, ratification of all financial statements of the year brought forward and this time allows students to raise questions. There is a Facebook group for the AGM. Please invite all your friends to the event, On the actual day, you all have constituents, please bring them. Quorum is 100. If you have poster space please post integral CSA announcements such as election, AGM.

Beth: Is there going to be information about the club space renovation at the AGM?

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Ryan S.: My update will mainly be about what has happened with clubs these year.

Meghan: Nominations for teachers excellence award is now open. Can also be sessional lecturers. Also, if you ever want to discuss anything with us, we would love for you to come by. We have office hours every week.

Lindsey: EEC is meeting next week and according to our bylaws, all of you have a voice! If you want to make a recommendation to the exec or want to praise them for their work, send them to me. It is kept anonymous from them but is included in our report to them.

Jeff: Just to clarify, my previous understanding was that there was a removal of one position, and no hiring of additional staff members. I am now in agreement with [the bylaw and policy structure change motion].

**11.10. Adjournment**

Adjourned at 10:25 pm.

Approved by the Board of Directors on		Date: _____
Signed	_____	Date: _____
	Joshua Ofori-Darko	
	Board Chair, 2015-2017	
Signed	_____	Date: _____
	Zoey Ross	
	Communications & Corporate Affairs, 2016-2017	