

Agenda #6

Board of Directors Meeting

September 28, 2016 @ 6:00pm – UC 441



6.0 Call to Order

6.1 Land Acknowledgement

6.2 Adoption of the Agenda

6.2.1 Motion to Approve the Agenda

6.3 Comments from the Chair

6.3.1 Introductions

6.3.2 Ratifications and De-ratifications

6.4 Approval of Past Board Minutes

6.4.1 Approval of Board Meeting Minutes #5 – September 14, 2016

6.5 Executive Reports

6.5.1 Academic & University Affairs Commissioner

6.5.2 Communications & Corporate Affairs Commissioner

6.5.3 Finance & Operations Commissioner

6.6 Director Reports

6.7 Business

6.7.1 Candidate List – CSA Fall By Election (Information)

6.7.2 Tolling Agreement (Action)

6.7.3 Concert Update (Information)

6.8 New Business

6.9 Announcements

6.10 Adjournment

ATTENDANCE

Chair: Joshua Ofori-Darko
Scribe: Arthi Manivannan
General Manager: Dave Eaton

Zoey Ross **Communications & Corporate Affairs**
Meghan Wing **Academic & University Affairs**
Ryan Shoot **Finance & Operations**

COA	Spencer McGregor
ISO	Allison Arnold
SSC	Lindsey Fletcher
GRCGED	Olivia Boonstra
CSAHS-SA	Kate Schievink
IHC	Chirag Patney
SFOAC	Karly Rumpel
CASU	Aidan Paskinov
CPES	Mohamed Ahmed
CVSA	Courtney Tait
CPES-SC	Michaela Spencer
Board of Governors	Michael Cameron
CBSSC	Claudia Idzik
OPIRG	Elizabeth Cyr
CSAHS	Beth Whan
OAC	Peter Miller
GBSA	Jamal Demeke

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5.0 Call to Order

5.1 Land Acknowledgement

- **C&CA:** Spoke with political activist, and in the process of getting in touch with dance groups. I would like to host them – having this collaboration will bring an inclusive vibe to Aboriginals. It'd include traditional Aboriginal dances.

5.2 Adoption of the Agenda

5.2.1 Motion to Approve the Agenda

Moved: CASU Seconded: CPES

Discussion

**Motion to strike 5.8.5 (Action) Elections Committee
Motion Carried.**

- 5.9.1 – C&CA would like to add it as a package

Motion to add resignation to 5.3.2 Ratification and Deratifications

- Adding Miriam's resignation from External Affairs to ratification
Motion Carried.

**Motion to Approve the Agenda as amended.
Motion carried.**

5.3 Comments from the Chair

5.3.1 Introductions

- Everyone is introduced
- New members are formally welcomed

5.3.2 Ratifications and De-ratifications

Motion to ratify the following members:

SFOAC - Karly Rumple

CPSSC - Nebjosa Hrnjez

CBESA - Stefan Karpowicz

IHC – Chirag Patney

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Board of Governors – Michael Cameron

CSAHS – Kate Schievink

ISO – Allison Arnold

Motion carried.

- Chair We received a notice from External Affairs Commissioner, and the position is declared vacant. Miriam said she does not have the capacity to carry on this role and has resigned. Miriam sends her warmest regards.
- CSA accepts resignation and declares External Affairs Commissioner vacant for September 14, 2016.
- BIRT, the CSA Board accept the resignation of the External Affairs Commissioner.
- BIFRT, the CSA declare the position vacant as of September 16th, 2016.

Motion to put forward that Miriam resigned from External Affairs Commissioner.

Moved: A&UA Seconded: CPES

Discussion:

- **C&CA:** It was a pleasure to work with Miriam – we wish her the best of luck with all her endeavors.

Motion carried.

5.4 Approval of Past Board Minutes

5.4.1 Approval of Board Meeting Minutes #4 – August 17, 2016

Motion to approve Board Meeting Minutes # 4 August 17, 2016-09-16

Moved: CPES Seconded: CASU

- A&UA: Very impressed at how it was done with diligence.

Motion carried.

5.5 Executive Committee Minutes

5.5.1 Executive Committee Minutes #10 – 15 – July 6, 2016 – August 6, 2016

- Chair: Any questions, concerns or comments about executive minutes? – None.

5.6 Executive Reports

5.6.1 Academic & University Affairs Commissioner – Meghan Wing

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- Main update: O-week was super successful and we received great feedback from students via social media.
- Currently doing work with Student Accessibility Services – looking into Open Education resources, since textbooks are really expensive. There is a meeting this Friday to come up with a game plan, like having a timeline and starting off with the beginning stages
- Rebecca and I feel that the whole board should have a focus group/workshop where we can have open discussions

5.6.2 Communications & Corporate Affairs Commissioner – Zoey Ross

- O-week: We had the strongest social media this week – increased followers on Twitter and increased likes on our Facebook page
 - If you liked the Facebook page at the block party, you got a free neon wristband – deemed to be an effective method
 - We also had a good flow at our first CSA photo booth at the block party
- I admit that mistakes were made during O-week, but I had good support and we were all there for each other to help us out. Not one event *wasn't* popular. The Corn Roast had a very long line – Wolfgang was with me on the BBQ and it was a cool moment for me.
- There was such a big margin of difference between both acts, but we listened to the students and chose the band and artist they wanted. We didn't send as many tickets as we would've liked but we promo'd Alessia Cara all over campus. Alessia is doing well: she just finished a tour with Coldplay and was on Ellen recently, so we're still not sure why there wasn't as great of a turnout. Still, it was a wonderful experience, but we want to understand how we can attract more people for next time.
- We haven't had that conversation about accessibility for mobile apps yet, but it is arguably just as important... We should have one of the most successful apps on campus by the time we're done
- Nestle was under scrutiny for pumping water out of Guelph. Made a short concise letter regarding the subject and it was printed by the Montreal Gazette, and it was picked up on an interview for CBC –they asked a question and they printed out the answer we sent.
- Pep-Rally: Met Mayor Guthrie there and put up the flag together, mended the bridges we had with the city. Shows the work we can do.

Discussion:

- OAC: I have a question around communication with the website. How can students go to us if they're having issues? Why is our website tied with the university? We should be separate from them.
- C&CA: Our website expired on August 25th and it no longer exists. We would have to go to an independent, which will cost us a lot of money. I believe me and Meghan made the right decision.
- A&UA: Peter, that is a good point. But we exist because UofG exists. We advocate for students. We want to keep our URL and logo because it's bulletproof. That's what I was fighting for. It was a really low cost to us and due to financial decisions last year, we do need to keep money in mind this year. This is why we stuck to this template; the fact that we have an accessible website is more important to me than having red and gold on our page.

5.6.3 Finance and Operations Commissioner – Ryan Shoot

- O-week was amazing. Our block party had over 2,000 people; over 700 students for Dog Days. I want to thank our staff whom went above and beyond - especially Dave, our backbone.

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- We want a program where students can go for their mental health. Once or twice a month, we'll be talking about the program. By Winter semester we'll discuss what did and didn't work about it.
- 2 stellar documents regarding the University Centre: 1, whether the UC should be run by a Board or not and 2, regarding a guide and principles of the building – what each floor does and what they can do for the students.
- Student employment: Visit csa.ca/jobs to apply!
- Bus pass distribution: We had 3 major platforms on a grid board and students could put a sticky note on what was important to them and what they want the CSA to improve on. We took a lot of responses from students about what they want us to do with their money. Commented on what they liked about our campaigns and services. There were a total of 20,000 sticky notes.
- Clubs Day this Thursday and Friday – support the clubs! Also, volunteer with Meal Exchange
- The late night bus service has begun. We want something visible so people know they are paying for this service. The fact is students have paid for it and they should know this, which is what we're working on.

5.7 Director Reports

- **CPES-SC** – Our first meeting is on Thursday.
- **CVSA** – We're trying to fill in two big positions.
- **CPES** – Same as what CPES-SC [Michaela] said.
- **SSC** – "I helped with bus pass distributions."

5.8 Business

5.8.1 (Action) Bylaw Change – Referenda

- **Moved: SSC Seconded: A&UA**
- A&UA: These bylaws are being changed to be more inclusive. There is a difference between general and by-law elections. We want it to be more inclusive for people to run in the by-law election in the Fall. This is so things can be implemented for the Winter – that's a summary of these changes.

Discussion

- OAC: Instead of changing these by-laws situationally, just keep it as is.
- A&UA: Last year in Winter we didn't reach quorum. The responsibility falls onto the executive as well as the Board of Directors so students know this is happening. Not having something in the Fall because of lack of quorum is not an argument.

Only Board of Directors can speak now*

- C&CA: Before this was even on the radar, we noticed this problem and went to fix this, and that's why we're here.
- **Motion to extend speaking rights to all present for the rest of the meeting.**
Moved: Finance
Motion carried.

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- **Motion to move the previous question(call the question)**
 - Moved by Ryan, Seconded: Duly seconded
 - **Motioned Carried by two thirds.**

 - Role-Call Vote conducted.

ROLE-CALL VOTE

- Spencer – Yes
- Allison – Yes
- Lindsey – Yes
- Olivia – Yes
- Kate – Yes
- Chirag – Yes
- Karly – Yes
- Ryan – Yes
- Aidan – Yes
- Mohamed – Yes
- Courtney – Yes
- Michaela – Yes
- Michael – Yes
- Claudia – Yes
- Meghan – Yes
- Peter – No
- Beth – Yes
- Jamal – Yes
- Zoey – Abstained

2/3 votes reached – Motion carried.

5.8.2 (Action) Food Bank Referendum

Whereas every semester all full and part time undergraduate students pay \$1.73 per semester (increased annually by the consumer price index) to support the student foodbank on campus, and

Whereas in 2015 alone, the student foodbank provided emergency food and resources to over 540 individuals. To keep up with demand and rising food cost, the foodbank needed to spend an additional \$13,300 on food acquisition last year, and

Whereas the food bank is currently running a deficit despite intensive fundraising efforts and receiving one-time emergency financial assistance, and

Whereas a long term solution is needed which requires the support of the undergraduate population, therefore Students have supported the foodbank since 2004, and we are once again calling on your support to make a difference.

Do you support an increase of \$0.52 (for a total of \$2.25) per semester (Fall, Winter, Spring/Summer) for full time and part time undergraduate students, that is increased annually by the consumer price index for Ontario?

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- The Student Food Bank is currently running a deficit, despite fundraising.
 - This referendum will support the Student Food Bank on campus. It will provide emergency food and resources.
 - Do you support an increase of 52 cents?
Moved: A&UA **Seconded:** Finance
 - A&UA: I want to hand speaking rights to Ramitha, the Food Bank Coordinator
 - Food Bank Coordinator: I want to put the referendum forward – the question is explicit. It would help our food budget line by getting us an extra \$10,000. We are working to get long-term solutions, but this is why the referendum is happening.
 - BofG: Where did 52 cents come from?
 - Food Bank Coordinator: It's a good number. It's not solving everything, but it's also unfair to ask for more.
 - CASU: An update: the CEO admits quite a few of those statements in the referendum are *leading*, which isn't how you want to phrase a referendum... The "whereas" statements seem 'clunky'. We want to make it more neutral so that the students will view it better.
 - Chair: SRC approved this by email?
 - CASU: Yes.
 - Chair: I don't want to discuss the wordings of the referendum. Anyone is free to challenge me on that.
 - OAC: It is my opinion that the CSA, instead of running this in the Fall, should do this in the Winter. We should use our voice to call the administration. It is a safer bet... It is *only* \$10,000.
 - A&UA: I would like to speak in favour of this motion primarily because it is under the strong belief of the CSA staff working with the Food Bank that we are capable of getting this referendum in question to pass at UofG.
 - Finance: I'm already seeing support from students. They want to support it. Personally, I don't think we have an issue reaching quorum. We have to work together as a team; we need to have faith in our *student-run* Food Bank... It is *not* admin-run.
 - CASU: It is such a good initiative but there's not enough funding. The food bank did so much with how little they have – This *needs* to pass.
 - C&CA: We have a strong plan; we need to work together to have a successful election.
 - CPES-SC: Holding the referendum question in the Fall wouldn't be a bad thing because we may still have the attention of the students; in the Winter semester, they will forget who we are.
 - GRGED: This is an important referendum question, but caution, this will not be a fun referendum because students won't react to it well.

Question is put forward.

Motion carried.

5.8.3 (Action) Committee Scribe Hiring Committee

- Aidan volunteers himself for the Scribe Hiring Committee

Motion to appoint Aidan to the Scribe Hiring Committee

Moved: C&CA **Seconded:** CPES

Motion carried.

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5.8.4 (Action) Bike Centre Repair Coordinator Hiring Committee

- A volunteer is needed for the hiring committee
- It would involve 2-3 meetings. The first meeting, you review candidate; the second meeting, you interview the candidate; the final meeting is to discuss the candidate.
- Beth volunteers herself

Motion to appoint Beth to the Bike Centre Repair Coordinator Hiring Committee

Moved: C&CA Seconded: CASU

Motion carried.

5.9 New Business

5.9.1 All Candidates Package

- Chair: This package contains all the rules for the bylaw election. It will be given to all of the candidates and their teams.

Motion to approve the All Candidates Package for the Fall 2016 by-election

Moved: C&CA Seconded: BofG

Motion carried.

- Chair: We now have rules!

5.10 Announcements

- Zoey: Elections are happening and we need to work together to make it successful and inspire people to run. It's going to be a good year!
- Ryan: Please sign confidentiality forms before you leave!
- Zoey: We also have new CSA t-shirts.
- Aidan: It's easy to talk, but hard to execute. Time will roll around where the referendum is already happening. Do classroom talks and tell people about it; spread the word.

5.11 Adjournment

Meeting adjourned at 7:40pm.

Approved by the Board of Directors on

Date:

Signed

Date:

Joshua Ofori-Darko

Agenda #5

Board of Directors Meeting

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Board Chair, 2015-2017

Signed

Date:

Zoey Ross

Communications & Corporate
Affairs, 2016-2017

Executive Updates #4

Ryan Shoot Finances and Operations Commissioner
Central Student Association
Office: UC 248
519-824-4120 ext. 54408
csaadmin@uoguelph.ca



Hello Folks,

Hope these past two weeks have treated you well. Following report is what I have been up to and what I will be doing in the recent future in my role as the Finance and Operation Commissioner. If you have any questions or concerns please reach out to me via email, phone, or by stopping by my office hours Thursdays 12- 2pm UC 248.

For your reference, my job duties and responsibilities can be found in our Bylaws and Policies in **Bylaw 1, Section 5.7.13 –Finance & Operations Commissioner.**

Health and Dental

- Next Health and Dental Committee is on October 24th.
- Another Feeling Better Now Event will be held on the “Reading Day” following Thanksgiving in which all first years will be reminded of the program with a door hanger outside of their residence room when they return. There will also be tabling in the UC during the election period.

Student Space

- 2nd Floor CSA Space
 - o
 - o We are beginning to move forward with potential space updates.
 - o This means we have looked into opportunities and costing. When more information and a full proposal are prepared they will be brought to the Finance Committee and to the Board for approval.
- UC Board
 - o The first UC Board meeting of the Academic year took place on September 20th 2016.
 - o The renovation of UC 103, the washrooms, and GRCGED was presented.
 - o GRCGED came and spoke to the Board about their thoughts on the process and the proposed renovation.
 - o The UC Board will be voting on this renovation on October 4th, 2016.
 - o We are currently looking for 3 more alternates who would be able to sit in a student member was unable to attend. If you are interested send your Cover letter explaining why you would be a good addition to the board and your resume to csatalk@uoguelph.ca
 - o I have been elected chair of the board.

Student Employment

- Thecannon.ca has completed hiring for the Classified Editor and Photographer.

Executive Updates #4

Ryan Shoot Finances and Operations Commissioner
Central Student Association
Office: UC 248
519-824-4120 ext. 54408
csaadmin@uoguelph.ca



- Positions still open for Staff Writer.
- FoodBank Coordinator hiring has completed after a reference check the individual will be notified..

Finances

- Our next Finance Committee meeting is on Thursday October 20th.

Services and Operations

- Clubs had their training on Wednesday the 21st of September. It was well attended.

Local/ External Responsibilities/ Committee Work

- Transit
 - o Bus pass distribution went very well, with over 13,000 students coming on the first day!
 - o Late Night Bus service has begun
 - o We are looking at naming the Late Night Bus Service The GrypHome Express. Thoughts?
- Landscape Advisory Committee
 - o Committee is yet to meet.
- Water Bottles
 - o Hospitality has made a great move and provided aluminum water bottles with UoG logo and CSA logo on them for the same price as the plastic ones!!
- Athletics advisory Committee
 - o Yet to meet.
- Alcohol Advisory Committee
 - o Yet to meet.
- Compulsory Fees Committee
 - o See Meghan's Report
- Student Budget Committee
 - o Yet to meet.
- Students Rights and Responsibilities Committee
 - o Yet to meet.
- Student Space Initiative
 - o No update from last meeting.



Executive Updates #5

Zoey Ross – Communications & Corporate Affairs Commissioner
Central Student Association

Office: UC 250

519-824-4120 ext. 56376

csatalk@uoguelph.ca

Hello directors,

Hope you had a refreshing break.

We did it. For the first time since 1976 a fall referendum question met quorum. Two new commissioners and a new director have also been selected by the membership.

This election brought to light that we need a stronger and more prescriptive elections policy. I feel like the current range of bylaws and policies that speak to elections are too much to the interpretation of the CEO year over year. There are many conventions that exist within CSA elections but these processes have not been properly recorded and put into a policy anywhere. I feel this is something that should be taken on by PBRC as soon as possible.

I also wanted to take a moment to let you know where I stand on organizational reform:

I feel the CSA is coming to a crossroads. As a member, director and commissioner I feel we need to begin thinking critically if our current organizational structure is serving our membership as best as possible. I'm nearly half way into my term and this idea has been weighing on me quite heavily. Our executive positions are laid out that an executive is an employee not just a political figure or advocate. They are responsible for the oversight of whole departments, human resources, large campaigns, and marketing goals that are worthy of a senior industry professional. I don't think this system is sustainable for our organization. We need professionals that are able to assist our executive team in fulfilling the boards vision. I recognize that this decision, and change if any, is at the boards discretion. For transparency reasons, I am letting you know I stand for organizational reform to a hierarchical structure wherein the role of the executives is mainly to take direction from the board, supervise a GM, and advocate for students. I feel that we need to reach out the members and ask who we are, and that the great work being done by the Academic and University Affairs Commissioner is putting us on that path. What we do for students and how we do it, are two different things. We need to be directed and driven by students then put that direction into effect as efficiently as possible. I feel a new system of governance and organizational structure would be a more efficient solution that would save the CSA time, money and would produce quicker, more accurate results of the student vision.

For your reference, my job duties and responsibilities can be found in our Bylaws and Policies in **Bylaw 1, Section 5.7.11– Communications and Corporate Affairs Commissioner.**

1. Promotions and Communication of the CSA

- Managed all social media and communications platforms
- Continue to develop CSA App with LB Canada, particularly we have begun to look at advertising solutions and vetting and suggesting potential advertisers
- Working on a video with Emil Smolders and Karen Lam to showcase CSA services
- Put in place the by-elections promotion plan

Executive Updates #5

Zoey Ross – Communications & Corporate Affairs Commissioner
Central Student Association

Office: UC 250

519-824-4120 ext. 56376

csatalk@uoguelph.ca



2. Administrative Duties

- Began hiring process for Bike Center Co-coordinator and Committee Scribe
- Supervised the CEO during peak election times and assisted and assisted with the election process
- Served as an alternate at the UC Board
- Brain storming with Meal Exchange
- Appealed to board for assistance during the elections
- Coordinated volunteers and temporary staff during elections

3. Committee Involvement

- Attended all executive committee meetings

Additional Responsibilities

4. Event Planning

- Planning Random Act of Kindness Day
- Ugly Sweater Tea Party
- Town Hall prep

5. Policy and Transition

- Planning board training with GM

6. Local Responsibilities

- a. Bylaws, City, etc:
- b. Night Life Task Force
- c. Student Life Advisory Committee
- d. Athletics Advisory Committee
- e. Student Volunteer Connections Advisory Committee

7. External Responsibilities

- Met with Safe Walk to discuss campus clown problem and general checkup

Agenda #6

CSA Board Meeting

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CSA Fall 2016 By Election – Candidates

OAC Board Position

Lacy Droste

CBS Board Position

Razan Alshamali

Bilal Ayyache

Nick Kowaleski

External Affairs Commissioner

Joshua Muscat

Emily Vance

Amber Sherwood-Robinson

Local Affairs Commissioner

Jay Rojas