

Agenda #3

Board of Directors Meeting
July 20, 2016 @ 6:00pm – UC 335



2.0 Call to Order

2.1. Land Acknowledgement

2.2. Adoption of the Agenda

- 2.2.1. Motion to Approve the Agenda

2.3. Comments from the Chair

- 2.3.1. Introductions
- 2.3.2. Ratifications and De-ratifications

2.4. Approval of Past Board Minutes

- 2.4.1. Approval of Board Meeting Minutes #2 – June 29, 2016
- 2.4.2. Approval of In-Camera Board Minutes #2 – June 29, 2016

2.5. Executive Committee Minutes

- 2.5.1. Executive Committee Minutes # 7,8 - June 20, 2016 – July 6, 2016

2.6. Executive Reports

- 2.6.1. Academic & University Affairs Commissioner
- 2.6.2. Communications & Corporate Affairs Commissioner
- 2.6.3. Finance & Operations Commissioner
- 2.6.4. External Affairs Commissioner

2.7. Director Reports

2.8. Business

- 2.8.1. (Info) (Oral) Orientation Update
- 2.8.2. (Action) BLM-TO Pride Action Solidarity Statement
- 2.8.3. (Notice) Finance and Operations name change
- 2.8.4. (Notice) Schedule of election and AGM dates

2.9. New Business

2.10. Announcements

- 2.10.1. (Info) Draft staff values document

2.11. Adjournment

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Board of Directors Meeting

July 20, 2016 @ 6:00pm – UC 435



Ratifications

WHEREAS A member has been appointed to serve on the CSA board of directors.

BIFRT That the following member ratified to the CSA board of directors for the 2016-2017 term:

Elizabeth Cyr - OPIRG

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ATTENDANCE

Chair: Joshua Ofori-Darko

Scribe: Tanya Vohra

Commissioners

Meghan Wing	Academic & University Affairs
Zoey Ross	Communications & Corporate Affairs
Miriam Kearney	External Affairs
Ryan Shoot	Finance & Operations

College Government (Appointed):

CBSSC	Claudia Idzik
CPESSC	Charlotte Chau
CSAHS-SA	Keely Kavcic
CVSA	Courtney Tait

Student Organizations (Appointed):

GQE	Kaitlin Russell
IHC	Wolfgang Kaufman
GRCGED	Olivia Boonstra
SSC	Lindsey Fletcher
GBSA	Jamal Demeke

At-Large (Elected):

COA	Peter Miller
CSAHS	Beth Whan
CSAHS	Ryan Bowes
CPESS	Mohamed Ahmed
CPESS	Michaela Spencer
OAC	Spencer McGregor

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2.0. Call to Order at 6:14pm

2.1 Land Acknowledgement

Zoey Ross gives a land acknowledgement.

2.2 Adoption of the Agenda

2.2.1 Motion to Approve the Agenda

Motion: Approve the agenda

Moved: Spencer McGregor

Seconded: Ryan Shoot

Motion carried.

Motion: Amend the agenda to include 2.10.1 Job Descriptions and 2.10.2 Hiring Committee

Moved: Ryan Shoot

Duly seconded.

Amendment carried.

Motion: Amend 2.9.5. (In-Camera) Contract Review to 2.9.5. (In Camera) App Contract Review

Moved: Zoey Ross

Duly seconded.

Amendment carried.

Motion carried as amended.

2.3 Comments from the Chair

2.3.1 Introductions

2.3.2. Ratifications and De-ratifications

WHEREAS New members have been appointed to serve on the CSA board of directors. **BIFRT** That the following members ratified to the CSA board of directors for the 2016-2017 term:

Claudia Idzik – CBSSC

Courtney Tait – CVSA

Keely Kavcic – CSAH-SA

Matthew Hernandez – CBESA

Moved: Mohamed Ahmed

Seconded: Meghan Wing

Motion: Amend to add Charlotte Chau (CPESSC) and Jamal Demeke (GBSA)

Moved: Meghan Wing

Seconded: Ryan Shoot

Amendment carried.

Motion: Amend to strike Matthew Hernandez.

Moved: Zoey Ross

Seconded: Ryan Shoot

- Matthew is out of the country and can, if necessary, be ratified when returns

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Amendment carried.

Motion carried as amended.

2.4 Approval of Past Board Minutes

2.4.1. Approval of Board Meeting Minutes #1 – May 11, 2016

Motion: Approve the board minutes from meeting #1 – May 11, 2016

Moved: Ryan Shoot

Seconded: Wolfgang Kaufman

Motion carried.

2.5 Executive Committee Minutes

2.5.1. Approval of Executive Committee Minutes #1,2,3,4,5,6 – May 9, 2016 – June 13, 2016

Motion: Recess for 5 minutes at 6:28pm

Moved: Zoey Ross

Seconded: Beth Whan

Motion carried

2.6 Executive Reports

2.6.1. Academic & University Affairs Commissioner (As supplement) – Meghan Wing

- Working on increasing library hours this fall
- In charge of Dog Days event for orientation week
- Working with SHAC
- Now has office hours for the summer, Thursday afternoons 1-3pm
- Attended both the CFS SKILLS Symposium and the Client Advisory Council Conferences

2.6.2. Communications & Corporate Affairs Commissioner (As supplement) – Zoey Ross

- Met with Rouge Media to discuss advertising opportunities
- Planning a CSA mobile app
- Speaking with city officials and MPs about city involvement with the student body and possible Justin Trudeau campus visit
- Attended CFS Skills, Ontario Aboriginal Students Gathering and Student Leaders Interacting and Collaborating conferences
- Archived all previous board packages and minutes
- Duties of Policy and Transition Manager divided between the Communications & Corporate Affairs Commissioner and the General Manager, Dave Eaton

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2.6.3. External Affairs Commissioner (As supplement) – Miriam Kearney

- Helped run bus pass distribution
- Organizing O-week events: Sexy Bingo, Soulful Expressions and Stay Safe at Night
- Met with foodbank, bike centre, meal exchange and Safewalk to discuss summer goals
- Attended working group meetings for sexual assault awareness and prevention

2.6.4. Finance & Operations Commissioner (As supplement) – Ryan Shoot

- Working with M&O (Management & Operations) on student space in the UC – changes to the 2nd floor to come
- New hires in CSA front office: Tanya & Shamitha
- Audit currently happening in the CSA – to start Tuesday, July 5th
- Position audit – job descriptions currently too vast, looking to compress
- Possibly renovating CSA front office
- Have set an operations calendar for entire upcoming year
- Planning increase of reusable water bottles on campus with Hospitality – providing one to every incoming student
- O-Week planning almost completed – details to be given next board meeting

Debate

Spencer: Where would the funding come from for space in the UC and how are you advertising the student space to students?

Ryan S: Funding would come from various avenues i.e. loan from university, student space initiative

Spencer: Throughout the process of 2nd floor renovations, who will be making the decision as to reconstruction and relocating of club groups?

Ryan S: Would talk to everyone, all parties involved, through appointment

Kaitlin: GQE lease has been up since 2013/14, when will we know plans regarding 2nd floor in case we are moved?

Ryan S: Will not be giving anyone time limits in which they must leave their office; not planning on moving GQE for time being either

2.7 GM Report

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2.7.1. GM Report

- GM Dave Eaton out of the country

2.8 Director Reports

- Ryan Bowes: excited to represent his college
- Peter Miller: Attended the board chairman a few weeks ago
- Mohamed Ahmed: Attended the board chairman a few weeks ago
- Beth Whan & Claudia Idzik: Attended board of training & skills
- Kaitlin Russell: Attended board training, helped out with Orlando Vigil with help from CSA
- Spencer McGregor: Could not make it to board training; attended anti-depression workshop
- Olivia Boonstra: Attended half of board training and a summer institute
- Jamal Demeke & Lindsey Fletcher: Attended board training

2.9 Business

2.9.1. (Info) (Oral) Orientation Update

- Voting polls online
- Collab with DHR
- Will need assistance when OWeek comes along from all the clubs etc.
- Zoey has asked Rosanna to approach the health inspector about roasting corn

2.9.2. (Action) Committee Appointments

BIRT, the CSA appoint Meghan Wing, Michaela Spencer, Mohamed Ahmed, Ryan Bowes to the Finance Committee.

BIFRT, the CSA appoint Kaitlin Russel, Ryan Shoot, Mohamed Ahmed, Peter Miller and Olivia Boonstra to Policy and Bylaw Review Committee (PBRC).

BIFRT, the CSA appoint Lindsey Fletcher, and Claudia Idzik to the Service Oversight Committee.

BIFRT, the CSA appoint Jamal Demeke to the Health and Dental Committee.

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BIFRT, the CSA appoint Wolfgang Kaufman, Lindsey Fletcher, Ryan Bowes, Jamal Demeke and Zoey Ross to the Capacity, Analysis and Planning Committee (CAPCOM).

Moved: Kaitlin Russell **Seconded:** Olivia Boonstra
Motion carried.

Motion: Recess for 10 minutes at 7:38pm
Moved: Mohamed Ahmed **Seconded:** Ryan Bowes
Motion carried.

Motion: To suspend the rules and amend agenda to include Executive Evaluation Committee and PDR Committee
Moved: Zoey Ross **Duly seconded.**
Motion carried with two-thirds.

BIRT, the CSA appoint Lindsey Fletcher, Beth Whan, Michaela Spencer, Ryan Bowes, and Ryan Shoot to the Petitions, Delegations and Regulations (PDR) Committee.

BIFRT, the CSA appoint Lindsey Fletcher, Olivia Boonstra, Kaitlin Russel, Wolfgang Kaufman, and Ryan Bowes to the Executive Evaluation Committee (EEC).

Motion duly moved and seconded.
Motion carried.

Motion: Move in camera.
Moved: Meghan Wing **Seconded:** Ryan Shoot
Motion carried.

Motion: To withdraw 2.9.3. UC Board from agenda
Moved: Zoey Ross **Duly seconded.**
Motion carried.

2.9.3. (In-Camera) UC Board

2.9.4. (In-Camera) Approval of In-Camera Minutes #1 – May 11, 2016

Motion: Approve In-Camera Minutes #1 – May 11, 2016
Motion carried unanimously.

2.9.5. (In-Camera) App Contract Review

Motion: Approve the LB Canada contract presented on Wednesday June 29th, 2016.
Moved: Mohamed Ahmed **Seconded:** Lindsey Fletcher

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Motion carried.

2.9.6. (In-Camera) Legal Update

Motion: Call to question

Moved: Kaitlin Russell

Motion passed unanimously.

Seconded: Mohamed Ahmed

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(Action) Motion: To approve the following: “Tolling Agreement and First Extending Tolling Agreement”

BIRT the following preamble be included in the Minutes and a copy of the final draft First Extending Tolling Agreement to be executed by a CSA Executive by and on behalf of the CSA be attached to these Minutes;

“WHEREAS on December 2, 2013, the CSA authorized and directed its legal counsel to sign an agreement entitled “Tolling Agreement” by and on behalf of the CSA between the CSA, the Canadian Federation of Students and the Canadian Federation of Students-Ontario which had an effective date of September 15, 2012 regarding the tolling of the certain limitation periods pursuant to the Limitations Act, 2002, S.O. 2002, c. 24, Sched. B;

WHEREAS there are allegations by the University of Guelph that the “Tolling Agreement” may not have been authorized by the CSA Board of Directors or otherwise validly entered into;

WHEREAS it is appropriate for the CSA Board of Directors to again ratify, recognize and validate its agreement to be bound by and be a party to the “Tolling Agreement”;

WHEREAS on March 21, 2014 the CSA, along with the Canadian Federation of Students and the Canadian Federation of Students-Ontario issued an Application against the University of Guelph, in the Ontario Superior Court of Justice at Ottawa in Court File No. 14-60399 seeking various relief and damages in respect of the collection of past and future membership fees on behalf of the CSA which are due and owing, and which may become due and owing to CFS and CFS-O by the CSA (the “Application”);

WHEREAS the CSA, the Canadian Federation of Students and the Canadian Federation of Students-Ontario agree that it is appropriate to extend and amend the “Tolling Agreement” in the manner set out in the First Extending Tolling Agreement attached to these Minutes;

WHEREAS the CSA Board of Directors has reviewed and considered the content and effect of the First Extending Tolling Agreement; and

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WHEREAS the CSA Board of Directors prefers to have one of its Executives execute the First Extending Tolling Agreement on its behalf rather than its legal counsel or some other delegate or designate”

BIRT, the current CSA Board of Directors re-ratifies, validates, recognizes and confirms its agreement to be bound by and being bound by an agreement entitled “Tolling Agreement” by and on behalf of the CSA between the CSA, the Canadian Federation of Students and the Canadian Federation of Students-Ontario which had an effective date of September 15, 2012 regarding the tolling of the certain limitation periods pursuant to the Limitations Act, 2002, S.O. 2002, c. 24, Sched. B;

BIRT, the current CSA Board of Directors re-ratifies, re-approves of and validates afresh all of the actions taken by any and all CSA Executives in office between January 1, 2013 and December 31, 2013, with respect to the CSA entering into the Tolling Agreement with the Canadian Federation of Students and the Canadian Federation of Students-Ontario which had an effective date of September 15, 2012 regarding the tolling of the certain limitation periods pursuant to the Limitations Act, 2002, S.O. 2002, c. 24, Sched. B;

BIRT, it is appropriate for the CSA to extend and amend the “Tolling Agreement” in the manner set out in the First Extending Tolling Agreement attached to these Minutes;

BIRT the CSA Board of Directors, after having reviewed and considered the content and effect of the First Extending Tolling Agreement, explicitly and knowingly authorizes and directs Ryan Shoot Finance and Operations Commissioner or Zoey Ross Communications and Corporate Affairs Commissioner, CSA Executives for the 2015-2016 term of office, to sign and execute the First Extending Tolling Agreement by and on behalf of the CSA; and,

BIRT that a copy of this Resolution be attached to the First Extending Tolling Agreement and form a part thereof as if included in the very terms of the First Extending Tolling Agreement.

Moved: Olivia Boonstra
Motion carried.

Seconded: Jamal Demeke

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2.10 New Business

(Action) Approval of the Foodbank Coordinator Job Description

See attached at end of minutes.

(Action) Approval of the Technical Assistant Job Description

See attached at end of minutes.

Motion: Approve Foodbank Coordinator and Technical Assistant Job Descriptions

Moved: Miriam Kearney

Seconded: Ryan Shoot

Motion carried.

Motion: Strike the Foodbank and Technical Committee with the following membership:

Food Bank Committee

Exec – Miriam Kearney

Board – Olivia Boonstra

Staff – Nimrata Tilokani

Technical Committee

Exec – Ryan Shoot

Board – Michaela Spencer

Staff – Calvin

Moved: Meghan Wing

Seconded: Mohamed Ahmed

Motion carried.

2.11 Announcements

None made.

2.12 Adjournment

At 9:03 pm.

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(Action) Approval of the Foodbank Coordinator Job Description



The Central Student Association (CSA) is the undergraduate student union at the University of Guelph. We advocate on behalf of our membership, representing collective interests on a diverse range of issues such as public

transit, housing, student rights and the accessibility of education. In addition we offer numerous services and programs such as the universal bus pass, health and dental plan, and a Student Help and Advocacy Centre.

foodbank Coordinator

The Guelph Student FoodBank provides University of Guelph students' access to emergency food, anti-poverty resources, and referrals to other food security, anti-poverty and financial assistance groups. Students may drop in and receive 30 food items each month. The FoodBank operates on an honesty policy, meaning visitors do not need to provide financial information when they register. This service is always confidential.

The Coordinator is responsible for the overall maintenance of the FoodBank. For the physical space, this entails making sure the space is accessible; that an adequate supply of fresh, nutritious food is available; and that all health inspections are done and passed. Externally, the Coordinator is the point person for liaising with other groups about food security, advocacy for food security issues, and running educational workshops for visitors to augment the food received.

Term	August 1, 2016 to August 11, 2017
Hours	Average 30 hours per week <i>Hours to be completed on site at the FoodBank except where off-site work is required, average hours can vary based on programming and time of year</i>
Salary	\$24,592 per annum (based on \$15.18/hr)
Pro-Rated	\$17,761 - August 1, 2016 to April 30, 2017 (39 weeks) \$ 6,831 - May 1 to August 11, 2017 (15 weeks)
Benefits	Education/Retirement Benefit equal to 3% of salary Personal Benefit Allowance of \$900 per year for medical/transportation expenses Vacation Period during FoodBank Closure - April 24, 2017 to May 5, 2017 inclusive
Executive Supervisor	Local Affairs Commissioner (External Affairs Commissioner in the interim)

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(Action) Approval of the Foodbank Coordinator Job Description



Training and Transition:

- Required to attend a full day of Staff Training, and other Training sessions/workshops scheduled by the Human Resources & Operations Commissioner and Policy & Transition Manager covering topics related to conflict resolution, anti-oppression, CSA policy and bylaws, etc.,
- To be SRM trained by the beginning of Fall 2016
- Required to complete the Certified Food Handler course by the beginning of Fall 2016
- Required to receive training over first 2 weeks of contract from the outgoing FoodBank Coordinator
- Required to provide training over 2 weeks to the incoming staff member at the end of the contract
- Required to provide 5 hours of one-on-one training to the new incoming FoodBank Volunteer Coordinator at the beginning of their contract
- Required to create /update your Transition & Operating Manual to be submitted to the Policy & Transition Manager and Human Resources & Operations Commissioner prior to the end of your contract
- Required to sit on the FoodBank Coordinator hiring committee as the staff member, unless directed otherwise by the Finances & Operations Commissioner

Job Description:

- Act as the Team Leader to the FoodBank Volunteer Coordinator
- Organize regular meetings with the FoodBank team
- Ensure the FoodBank is operating in an inclusive and anti-oppressive manner
- Maintain a weekly activity log of hours and duties completed to be submitted to your Executive Supervisor, as requested
- Ensure with the FoodBank Volunteer Coordinator that the FoodBank is open Monday to Friday for a minimum 25 hours during the Fall and Winter Semester and a minimum 15 hours during the Summer Semester
- Be available by appointment outside of set FoodBank hours, when required
- Ensure the FoodBank is staffed when it is open
- Be flexible, especially with respect to hours worked per week. Be prepared to spend additional hours per week in preparation for various events and fewer hours at other times throughout this contract
- To work alongside the volunteer coordinator to maintain a Fundraising Committee, Garden Committee and Cooking Class Committee for the duration of the school year
- Meet with your Executive Supervisor at least once a month, and as requested
- Sit on the Service Oversight Committee, as requested
- Coordinate operations and programming of the FoodBank in collaboration with the Local Affairs Commissioner and Volunteer Coordinator
- Coordinate policy, advertising, events, and sub-committees (if needed) in collaboration with the Volunteer Coordinator and Local Affairs Commissioner
- Manage the FoodBank budget with the support of the Business Manager, including the submission of funding and solicitation proposals as necessary
- Attend 2 budget meetings per semester with the Business Manager
- Ensure that the FoodBank is maintained in regards to appearance, condition and safety as recommended by the CSA Joint Health & Safety Committee and Guelph-Wellington Public Health
- Coordinate the development, implementation and management of the FoodBank Garden in collaboration with the Volunteer Coordinator and volunteers

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(Action) Approval of the Foodbank Coordinator Job Description



- Coordinate the development, implementation and management of the breakfast program in collaboration with Universities Fighting World Hunger
- Participate in the evaluation of FoodBank staff in coordination with the Executive Supervisor
- Prepare reports for the Board of Directors as requested

Daily Operations

- Maintain an adequate supply of non-perishable, fresh and frozen food
- Maintain an adequate supply of toiletries and other essential non-food staples for visitors
- Manage and make available the Special Diet and Compassionate Funds
- Coordinate the monthly Garden Fresh Box program

Advocacy

- Advocate for the needs of students who use the FoodBank
- Provide referrals and resources to clients in an emergency situation, as well as referrals to other food security resources in the GW Region as needed

- Work to raise awareness of hunger and poverty in the campus community

Record Keeping

- Maintain the visitor database along with accurate usage statistics and records
- Maintain organized records of the current and previous years and to be familiar with records from previous years
- Maintain inventory that balances with usage statistics
- To maintain the Volunteer Binder, that will explain FoodBank operation to new staff and volunteers in collaboration with the FoodBank Volunteer Coordinator

Health & Safety, Space and Accessibility

- Ensure that an annual health inspection takes place with the Wellington-Dufferin-Guelph Public Health unit and all recommendations are acted upon
- Ensure that monthly health and safety inspections take place with the CSA Joint Health and Safety Committee and all recommendations are acted upon
- Seek out continual education in food safety and health standards, including completing the Certified Food Handler Course
- Ensure the safety and comfort of the FoodBank by maintaining cleanliness, food safety, and physical accessibility
- Strive to make the FoodBank more accessible to the student body in terms of awareness, physical access, and minimizing social stigma associated with using the service

Liaising

- Meet consistently with the FoodBank Volunteer Coordinator and the Local Affairs Commissioner
- Network with relevant community and on-campus groups in order to ensure knowledge of the on-campus FoodBank and anti-poverty resources in collaboration with the Volunteer Coordinator
- Participate in the Emergency Food Providers Network

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(Action) Approval of the Foodbank Coordinator Job Description



- Investigate the renewal of the Guelph Food Bank Member Agency Agreement in consultation with the Local Affairs Commissioner
- Communicate and ensure good working relations between the FoodBank and the Guelph Food Bank

Donations & Solicitations

- Pursue and maintain relationships with new and previous donors /suppliers of food and funds to the FoodBank
- Organize and execute a food drive at the end of the fall semester and during Move Out Madness (April 2017), as well as participate in the City Wide Food Drive
- Work on all issues related to donations and to maintain continuity and tradition in FoodBank donor relations
- Coordinate donation records, pick up and stocking

Promotion & Event Coordinating

- Strive to ensure that students are aware of the FoodBank and how to access the service via on-campus promotion
- Meet and work with the Promotional Services & Graphic Designer to create promotional material for events, campaigns and initiatives
- Contact the Promotional Services & Graphic Designer to update the FoodBank pages on the CSA website, ensure that the FoodBank is represented in the Survival Guide and submit advertisements for the Ontario's Back-to-School Guide, as well as the Orientation Guide
- Participate in resource fairs during Orientation Week as well as CSA Clubs Days in order to promote the FoodBank
- Aid in planning and implementing the annual Hunger Awareness Week in conjunction with the Volunteer Coordinator, Meal Exchange, and Universities Fighting World Hunger
- Maintain an active presence on social media, in collaboration with the Volunteer Coordinator and Social Media Representative
- Organize the FoodBank newsletter to advertise relevant events to visitors who have signed up
- Ensure consistent food skills educational programming for students, including monthly cooking classes and gardening workshops
- Pursue new initiatives at the FoodBank in keeping with the organization's core goals and values
- Ensure summary reports of events are completed with recommendations for future years

Qualifications:

- Experience in providing advocacy to students and working with low income populations
- Excellent knowledge of food security initiatives within Guelph and surrounding areas
- Excellent knowledge of food systems and agriculture
- Strong understanding of anti-oppression, safe spaces, and working with diverse populations
- Excellent knowledge in facilitating community relations and liaising with various community partners
- Experience working within a foodbank setting is necessary
- Strong event planning, organization, and time management skills
- Ability to coordinate and manage volunteers
- Working knowledge of the University of Guelph environment and resources
- Excellent knowledge of social services within Guelph and surrounding areas

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(Action) Approval of the Foodbank Coordinator Job Description



- Ability to work independently and as part of a team
- Competence in financial management and budgeting
- Knowledge of resources for financial aid with on and off campus partners
- Strong commitment to the values of emergency food provision, including transparency, empathy, and inclusiveness

Deadline for applications is Monday, July 25, 2016 at 12:00 PM (noon)

Resumes and cover letters accepted by e-mail to csajobs@uoguelph.ca.

Hiring Preference is part-time or recent university of Guelph graduates.

For a complete copy of the CSA Hiring Policy, visit <http://www.csaonline.ca/about-the-csa/by-laws-policies-and-budgets/>. The CSA hiring policy is found in Appendix D of the Policy Manual, Section 4.0.

The CSA is committed to employment equity and to the creation of a working environment that is welcoming for all applicants. We particularly encourage applications from women, Aboriginal peoples, persons with disabilities, racialized people, international students and members of Queer communities.

Applicants are encouraged to complete the Employment Equity forms, visit <http://www.csaonline.ca/jobs/how-to-apply>. At the end of the hiring cycle, aggregate data drawn from the pool of successful applicants will be reviewed to examine the efficacy of the CSA's outreach strategy and efforts.

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(Action) Approval of the Technical Assistant Job Description



Technical Assistant

The Central Student Association (CSA) is the undergraduate student union at the University of Guelph. We advocate on behalf of our membership, representing collective interests on a diverse range of issues such as public transit, housing, student rights and the accessibility of education. In addition we offer numerous services and programs such as the universal bus pass, health and dental plan, and an advocacy centre.

The CSA has a number of computers in the Main Office and Service offices available for students to use with discount Print Services available in the Front Office. The CSA has a number of Apple and Windows computers

The Technical Assistant is the primary IT support person for the CSA. Primary duties include, but are not limited to: computer repair, setting up computer installation and being a resource to Executive and Staff for all computer and software related inquiries.

Term:

August 1st, 2016 - April 30, 2017

Hours:

Approximately 100 hours total,

Rate of Pay:

\$14/hour (minimum compensation 2 hours work). Calls will be coordinated by the Finances & Operations Commissioner. Training will be paid

Supervisor:

Finances and Operations Commissioner.

Training

Required to receive up to 5 hours of training prior to the end of the Summer 2016

To attend all Staff Orientation and Training sessions/workshops scheduled by the Finances & Operations Commissioner.

Job Description:

General Duties:

- To provide monthly invoices on the service conducted to the Finances and Operations Commissioner and Business Manager
- To maintain a log of hours and duties completed to be submitted to the Finances & Operations Commissioner on an as needed basis

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(Action) Approval of the Technical Assistant Job Description



Computer Maintenance & Support

- To complete up to 20 hours of scheduled updates over summer semester as needed and coordinated with the Finances & Operations Commissioner
- To ensure computers are up-to-date monthly
- To assist Executive and staff in installing and purchasing software and hardware for computers
- To maintain the CSA Front Office public computers on an as needed basis and ensure that hardware and software are protected
- Be readily available to all staff in need of computer assistance within two business days
- To take inventory of computers for the Finances & Operations Commissioner, preferably during the summer semester. Inventory should include the computer's purchase date, serial number, technical specifications and location
- To send the updated inventory once a semester to the Finances & Operations Commissioner and Business Manager
- To maintain inventory of all CSA owned software, and ensure software is appropriately licensed with records of serial numbers and other pertinent information
- To ensure all users and computers have the appropriate Xerox printing drivers, codes associated with their work computers
- To be a resource to staff and executives regarding hardware and software when requested

Other Duties:

- To assist the CSA Front Office Coordinator in operating and maintaining the CSA photocopiers and Xerox system when possible
- To assist CSA Executive and Staff in communications with CCS
- To work with the CSA Front Office Coordinator and Finances & Operations Commissioner to develop new initiatives as it relates to providing IT services to students, when possible
- To assist with other relevant work as directed by the Finances & Operations Commissioner

Transition:

- To create/update the Transition & Operating Manual to be submitted to the Policy & Transition Manager and Finances & Operations Commissioner
- To sit on the Technical Assistant hiring committee as the staff member, unless directed otherwise by the Finances & Operations Commissioner
- Required to provide up to 5 hours of training to the new incoming Technical Assistant in the last couple weeks of the contract end date and to report the number of training hours to the Finances & Operations Commissioner and Business Office

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(Action) Approval of the Technical Assistant Job Description



Qualifications

- Knowledge of Windows and Macintosh Operating Systems
- Knowledge of hardware installation and parts
- Knowledge of different types of desktop computer hardware and computer assembly
- Ability to work independently
- Knowledge of common software applications such as web browsers, email clients, desktop security software, and common desktop operating systems
- Attention to detail
- Ability to maintain accurate and detailed records
- Strong understanding of, and commitment to anti-oppression
- Knowledge of on-campus networking systems and CCS systems is an asset
- Knowledge of Windows steady state is an asset

Deadline for applications is Monday, July 25th, 2016 at 12:00 PM (noon)

Resumes and cover letters accepted by e-mail to csaadmin@uoguelph.ca.

Hiring Preference is given to students.

For a complete copy of the CSA Hiring Policy, visit <http://www.csaonline.ca/about-the-csa/by-laws-policies-and-budgets/>. The CSA hiring policy is found in Appendix D of the Policy Manual, Section 4.0.

The CSA is committed to employment equity and the creation of a working environment that is welcoming for all applicants. We particularly encourage applications from women, Aboriginal peoples, persons with disabilities, racialized people, international students and members of Queer communities.

Applicants are encouraged to complete the Employment Equity forms, visit <http://www.csaonline.ca/jobs/how-to-applyfaq/>. At the end of the hiring cycle, aggregate data drawn from the pool of successful applicants will be reviewed to examine the efficacy of the CSA's outreach strategy and efforts.

Minutes #2

Board of Directors Meeting

June 29, 2016 @6:00pm – UC 442

(Action) Approval of the Technical Assistant Job Description



Approved by the Board of Directors on _____

Date: _____

Signed _____

Joshua Ofori-Darko
Board Chair, 2015-2017

Date: _____

Signed _____

Zoey Ross
Communications & Corporate
Affairs, 2016-2017

Date: _____

FIRST EXTENDING TOLLING AGREEMENT

THIS FIRST EXTENDING TOLLING AGREEMENT is made April 30, 2016 (the "Effective Date").

BETWEEN:

Canadian Federation of Students (the "CFS")

- and -

Canadian Federation of Students-Ontario (the "CFS-O")

- and -

University of Guelph Central Student Association (the "CSA" and, with the CFS and the CFS-O, the "Parties")

RECITALS:

WHEREAS the Parties are party to and bound by an agreement entitled "Tolling Agreement" with an effective date of September 15, 2012 regarding the tolling of certain limitation periods pursuant to the *Limitations Act, 2002*, S.O. 2002, c. 24, Sched. B, which was entered into with the full authorization and knowledge of their respective Boards of Directors;

AND WHEREAS on March 21, 2014 the Parties issued an Application against the Respondent, University of Guelph, in the Ontario Superior Court of Justice at Ottawa in Court File No. 14-60399 seeking various relief and damages in respect of the collection of past and future membership fees on behalf of the CSA and due and owing, and which will become due and owing to CFS and CFS-O (the "Application");

AND WHEREAS the Parties wish further to extend and amend the Tolling Agreement in the manner set out herein;

AND WHEREAS, the Parties had agreed to direct and had directed their respective legal counsel to execute the Tolling Agreement on their respective behalfs;

AND WHEREAS, the CSA Board of Directors would now prefer to have one of its specifically empowered and directed Executives execute this First Extending Tolling Agreement on its behalf, the said CSA Executive being explicitly authorized and directed by the CSA Board of Directors as appears from the CSA Board of Directors resolution regarding the same which is attached hereto as Schedule 1 and forms a part hereof;

~

AND WHEREAS the Parties acknowledge that, as of the Effective Date of this First Extending Tolling Agreement, no breach of the *Limitations Act, 2002*, S.O. 2002, c. 24, Sched. B has occurred as between them;

NOW THEREFORE the CFS, the CFS-O and the CSA agree as follows:

PART I – AMENDMENT OF TOLLING AGREEMENT

1. Article 2 of the Tolling Agreement shall be replaced with the following text:

For all purposes, the last day of the limitation period shall be the earlier of:

- a) Two years after the date of the final decision by a Court in the Application for those Past Membership Fees payable in connection with the membership years ending on:
 - i) June 30, 2010;
 - ii) June 30, 2011; and,
 - iii) June 30, 2012.
- b) Two years after the date of the final decision by a Court in the Application for Additional Membership Fees payable in connection with the membership years ending on:
 - i) June 30, 2013; and,
 - ii) June 30, 2014; and
 - iii) membership years until the final decision in the Application.
- c) two years after the day this Tolling Agreement is terminated pursuant to the terms of this Agreement.

2. Article 3 of the Tolling Agreement shall be replaced with the following text:

This Tolling Agreement may be terminated by giving notice in writing to the other Parties that this Tolling Agreement is terminated. Notice to the CSA shall be delivered to its lawyers, Gowling WLG (Canada) LLP to the attention of Benoit Duchesne, by regular mail or by email. Notice to the CFS shall be delivered to

Gowling WLG (Canada) LLP, to the attention of Todd Burke by regular mail or email. Notice to the CFS-O shall be delivered to its lawyers, DLA Piper (Canada) LLP to the attention of Tudor Carsten, by regular mail or by email. The termination of this Tolling Agreement shall be effective 60 days after delivery of the notice of termination.

PART II – GENERAL TERMS AND CONDITIONS

3. The recitals to this agreement are true and form part of this First Extending Tolling Agreement.
4. In this First Extending Tolling Agreement capitalized terms shall have the meaning set out in the Tolling Agreement.
5. This First Extending Tolling Agreement shall be governed by the laws of Ontario and the laws of Canada applicable therein, and the Parties hereby irrevocably attorn to the jurisdiction of the Courts of the Province of Ontario to deal with any disputes arising from this First Extending Tolling Agreement.
6. This First Extending Tolling Agreement may only be amended in writing by agreement by the Parties.
7. This First Extending Tolling Agreement is binding upon the Parties, their successors and assigns.
8. This First Extending Tolling Agreement may be executed by the Parties or their counsel in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Signatures by facsimile or email shall be effective as original signatures. This First Extending Tolling Agreement shall be effective as against a Party as of the date of execution by that Party or that Party's counsel.

IN WITNESS HEREOF THE PARTIES HAVE SIGNED THIS AGREEMENT:

[signature page follows]

DATED at the City of Ottawa, in the Province of Ontario, this ____ day of ____, 2016.

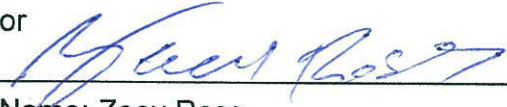
**UNIVERSITY OF GUELPH
CENTRAL STUDENT ASSOCIATION**

Per:  _____

Name: Ryan Shoot

Title: CSA Finance and Operations
Commissioner

or

Per:  _____

Name: Zoey Ross

Title: CSA Communications and Corporation
Affairs Commissioner

*"I have authority to bind the CSA and am authorized
to execute this Agreement for and on behalf of the CSA."*

DATED at the City of Ottawa, in the Province of Ontario, this ____ day of May, 2016.

GOWLING WLG (CANADA) LLP, on behalf of the
CFS

Per: _____

Name:

Title:

DATED at the City of Toronto, in the Province of Ontario, this 5th day of July, 2016.

DLA PIPER (CANADA) LLP, on behalf of the CFS-O

Per:  _____

Name: TUDOR CARSTEN

Title: Partner

Schedule 1 – CSA Board of Directors Resolution



Agenda #7

Executive Committee Meeting

June 20, 2016 @ 10:00am – CSA Board Room

7.0 Call to Order

10:10am - Call to Order

7.1 Adoption of the Agenda

7.1.1 Motion to Approve the Agenda

First - Ryan

Seconded - Miriam

7.2 Comments from the Chair

7.2.1 Welcome

7.3 Executive Updates

7.3.1 Academic and University Affairs Commissioner

- Attended convocation ceremonies all of last week
- Proceeding with finalizing the final working draft for the JT Powell building extension
- All-day facilitated session with FT staff and Exec
- Convocated on Wednesday

7.3.2 Communications and Corporate Affairs Commissioner

- Board Minutes package for last year completed for audit
- Board package is done
- All day Thursday helped out with Front Office as Shamitha had it booked off
- Working on Innovation Fund and finalizing
- Assisted in planning the Orlando Vigil Downtown on Thursday night

7.3.3 External Affairs Commissioner

- Assisted in planning Orlando Vigil
- Met with movies for mental health - looking into doing an awareness event (possibly during oweek?). Also looking into funding
- Trying to meet with Meal Exchange
- Held Dis-Oweek planning meeting

7.3.4 Finances & Operations Commissioner

- Had a meeting with Mike regarding plans for the second floor - going to be looking into floor plans and putting together potential options for reno
- Convocated
- Looking at turnover events

7.4 Business

7.4.1 Orientation Update

- Zoey sent Innovation updates regarding concert - F&O has been working on it
- Waiting for DHR to get back to us re: cornroast
- College Govs will be providing \$4200.00 total for collaborative concert
- 2nd amendments for events done

7.4.2 LB Contract

Motion - Miriam - to move into camera

Seconded - Zoey

Motion - Zoey - to move out of camera

Seconded- Miriam

7.4.3 PDR

- One: Shot for the Heart
- Motion - Ryan - not to fund event
- Seconded - Zoey
- Motion Passed.

- Two: Breaking Fast Ramadan
- Motion - Miriam - \$150.00
- Seconded - Ryan
- Motion Passed.

7.4.4 Westlake Committees

1. Alcohol Advisory Committee - **F&O**
2. Compulsory Fees Committee (CFC) - **F&O and Acad**
3. Sexual Violence Advisory Committee - **Ext**
4. Special Grants & Speakers' Fund Committee - **Comm and John**
5. Student Budget Committee - **F&O**
6. Student Leaders & Senior Administration Meetings (SLAM) - **Acad**
7. Student Mental Health Advisory Committee - **Acad**
8. Student Mental Health Advisory Sub-committees
 - a. Academic Policies and Procedures - **Acad**
 - b. Supportive Campus Environment Sub-committee - **Acad**
 - c. Student Awareness and Self-managements Sub-committee - **Acad**
 - d. Intervention - Community Capacity and Mental Health Training Sub-committee - **Acad**
9. Student Rights and Responsibilities Committees (SR&R) - **Ext and F&O**
10. Student Services Fee Advisory Committee - **Ext to Chair**

7.5 New Business

- Bike Centre and Campus Police looking to collab on a lock exchange program - if students attend a bike safety workshop they will get a new awesome bike lock

7.6 Announcements

7.7 Adjournment

10:47am - Motion to Adjourn - Miriam

Seconded - Ryan

Motion passed.

Agenda #8

Executive Committee Meeting

June 28, 2016 @ 3:00pm – CSA Board Room



8.0 Call to Order

8.1 Comments from the Chair

8.1.1 Welcome

8.2 Executive Update

8.2.1 Academic & University Affairs Commissioner

- Divining into policy for personal education and review
- Working on memorial service
- Creating CAPCOM plan

8.2.2 Communications & Corporate Affairs Commissioner

- Met with Brenda to discuss AODA compliance on website
- Developing needs and asks for mobile app
- Called OSPCA (present LB Canada client) for final app review

8.2.3 External Affairs Commissioner

- Worked with beehive collective on a disorientation week event
- Worked on the Sexy bingo event with Jean from wellness
- Planning Take Back the Night

8.2.4 Human Resources & Operations Commissioner

- Day to day operations
- Working on orientation events

8.3 Business

8.3.1 Orientation Update

- Investigating a partnership with DHR for orientation week.
- All events approved in principal (awaiting more info about dog days)

8.3.2 Mobile App Update

- Zoey investigated LB Canada's history of AODA compliance and called present users (OSPCA)

8.3.3 Position Audit

Motion to move In-Camera

First Miriam Second Zoey

Unanimous approval

Agenda #8

Executive Committee Meeting

June 28, 2016 @ 3:00pm – CSA Board Room



Motion to move out of camera

First Ryan Second Miriam

Unanimous approval

8.4 Student Day

A fun day for all students the week of homecoming. There could be concerts on an off campus, speakers, activities.

Plan things in Court yard

No big oil or nestle as sponsors.

We could host activities in the courtyard including arts and crafts.

Consider reaching out to community booths and bringing them to campus.

8.5 Announcements

8.6 Adjournment

Executive Updates #2

Meghan Wing - Academic and University Affairs Commissioner

Central Student Association

Office: UC 429

519-824-4120 ext. 56742

csaacad@uoguelph.ca



Hello Directors!

I hope all of you are having a great week! Here is my report regarding what I've been up to since June 30th (our last board meeting). I'm sorry I wasn't able to attend tonight - my brother is getting married. If you have any questions, or want to meet at anytime please feel free to send me an email or call me. Additionally, my **office hours** for the summer are Thursday afternoons from 1pm-3pm.

If you, at any time, require any accessibility need, please do not hesitate to contact me. This includes board meetings, but also could be regarding one of our events, campaigns or services!

For your reference, my job duties and responsibilities can be found in our Bylaws and Policies in **Bylaw 1, Section 5.7.10 - Academic and University Affairs Commissioner**.

1. Academic and Curricular Issues

- Continuing to act as an academic advocate for students throughout the summer semester. Midterms are ongoing and final exams are coming up.

2. Student Finance and Post-Secondary Funding Issues

- Making myself as available as possible through email and starting to hold regular office hours
- Learning about various avenues of financial aid: OSAP, CSLP, bursaries, work study, scholarships etc (looking into potential UofG scholarship portal)
- Looking into beginning stages of a campaign around financial aid, in addition to one surrounding the government's role in funding post-secondary education

3. University Issues and Representation

- Advocating for students with respect to curricular changes occurring at the levels of BUGS and CRC

4. Collaboration and Support to Academic Student Leaders

- Reached out to the Associate Dean-Academics across campus in addition to the academic stakeholders of various PSOs to start to build relationships. Will continue to do so in September.

5. Accessibility for Students with Disabilities Issues

- Advocated for accessible space on the JT Powell Working Group through this period of renovation

Executive Updates #2

Meghan Wing - Academic and University Affairs Commissioner

Central Student Association

Office: UC 429

519-824-4120 ext. 56742

csaacad@uoguelph.ca



- Continue to serve as a resource for any members that have accessibility concerns with anything around campus, and within the operations of the CSA

6. Other Initiatives

- Working together with Executive Committee to plan Orientation Week. Specifically, taking the lead on a potential “Dog Days” event during Oweek. Continuing work to establish the Animal Utilization Protocol (AUP) with folks from OVC to ensure our event is safe. Will be reaching out to folks at the Lion’s club to finalize the representatives for this year as the reps from last year have graduated
- In early planning stages for the Student Memorial Service. Met with Carolyn Augusta (VP-Internal for the GSA). Hospitality and the Arboretum have been booked. Will be putting together the invitation package for the impacted families in the coming weeks
- Acting as a member on the Judicial Committee and attending hearings as they come up (have attended one so far)

7. Local Responsibilities

a. Tenancy Issues

- Familiarizing with Tenancy Act

b. Alcohol Safety Committee/Alcohol Task Force

c. Bystander Working Group

d. Mental Health

e. Other Local Initiatives

- i. Transit

Executive Updates #2

Zoey Ross – Communications & Corporate Affairs Commissioner
Central Student Association

Office: UC 429

519-824-4120 ext. 56376

csatalk@uoguelph.ca



Hello directors,

I hope you are having a marvelous summer. I'm happy to report that the CSA is making gains in relationship building and collaboration. I feel that the recent meetings and talks with the Mayors office, the Diversity and Human Rights department are two examples of how our team continues to reach out and build connections in the community. These examples have me feeling excited for the future of CSA external organization-to-organization communications.

For your reference, my job duties and responsibilities can be found in our Bylaws and Policies in **Bylaw 1, Section 5.7.11– Communications and Corporate Affairs Commissioner.**

1. Promotions and Communication of the CSA

- Managed all social media and communications platforms
- Began app creation with LB Canada
- Began promo discussions and new poster space plans
- Working towards AODA compliance on website
- Finding new template for CSA website
- Signed up for City Hall Communications list

2. Administrative Duties

- Facilitated all executive meetings
- Worked with staff and auditors for any clarifications needed for audit
- Spoke with Mayor Guthrie to discuss CSA and City relationship
 - Accepted invite to meet with COO, Mayor and head of Marketing this summer to form collaboration plan
 - Mayor Guthrie asked for permission to meet with board and wants to go over city budget with our board this fall.
- Participated in required staff training
- Began building the internal values/vision for the office with the team
- Prepared the board package and drafted several documents within

3. Committee Involvement

- Reached out to members of PBRC committee to begin the year
- Participated in the first CAPCOM Committee
- Attended all executive committee meetings

Executive Updates #2

Zoey Ross – Communications & Corporate Affairs Commissioner
Central Student Association

Office: UC 429

519-824-4120 ext. 56376

csatalk@uoguelph.ca



Additional Responsibilities

4. Event Planning

- Investigated a concert plan with ARC, ASA and the City of Guelph
- Spoke with Mayor Guthrie regarding city involvement at orientation and other events
- Finished all CSA orientation event plan amendments
- Continued working on Student Day concept
 - Celebratory day for all students the week of homecoming
 - Will host community booths on campus
- Advocated for and helped with the Harry Potter Midnight release party at Stone Rd Mall.

5. Policy and Transition

- Worked with staff and auditors for any make clarifications needed for the audit

6. Local Responsibilities

a. Bylaws, City, etc:

- Familiarizing with Tenancy Act
- Reached out to city councilor Leanne Piper for a meeting

b. Night Life Task Force

c. Student Life Advisory Committee

d. Athletics Advisory Committee

e. Student Volunteer Connections Advisory Committee

Executive Updates #2

Ryan Shoot Finances and Operations Commissioner
Central Student Association
Office: UC 248
519-824-4120 ext. 54408
csaadmin@uoguelph.ca



Greetings!

Sorry I am unable to attend the board meeting this evening, if you have any questions regarding my updates and the executive cannot answer them feel free to email me or drop in for my new summer office hours Thursdays from 12- 2pm.

For your reference, my job duties and responsibilities can be found in our Bylaws and Policies in **Bylaw 1, Section 5.7.13 –Finance & Operations Commissioner.**

Health and Dental

- Working towards renewing our contract with Feeling Better Now, a program allowing students more access to mental health assistance!
- Meeting of the Health and Dental Committee will be held on July 21st 2016.

Student Space

- 2nd Floor CSA Space
 - o Plans are beginning to develop relating to the CSA space of the 2nd floor of the UC.
 - o Currently working together with the clubs coordinator to determine a survey and out reach initiative to gain feedback on the possible renovations to come from clubs with and without space currently.
 - o The need for space is increasing every week with more and more groups looking for space.
- UC Board
 - o Slow development and progress being made throughout the summer.
 - o Will be on a working group moving forward developing the principals we hope to see this Board utilize when improving our University Centre.

Student Employment

- Currently 3 positions open for hire until Monday July 25th at noon.
- FoodBank Coordinator, FoodBank Volunteer Coordinator, and Technical Assistant.
- All postings can be found at <http://www.csaonline.ca/positions-open/>
- PLEASE promote these to all students through social media, word of mouth ect.

Finances

- The audit was completed very successfully. Lee Anne will come later on in the year and explain all the findings when the report is returned.
- Finance Committee will be having its first meeting before our next board meeting. A Doodle poll will be sent when Lee Anne and I have a set agenda.

Services and Operations

- The position audit has started strong and there will be an update soon when a cohesive decision on how to move forward with all the developing roles at the CSA is created. This includes the involvement of the General Manager opposed to the Policy and Transition Manager as well as the development of the Finances and Operations Commissioner, which is expected to receive

Executive Updates #2

Ryan Shoot Finances and Operations Commissioner
Central Student Association
Office: UC 248
519-824-4120 ext. 54408
csaadmin@uoguelph.ca



- Front Office renovation plans have been presented to the Executive and Staff. The only change currently in motion is to frost the lower half of the Front Office glass and to re- print the Central Student Association letters on the large window overlooking the UC Courtyard. More details to come as they are finalized.
- We will continue to retain the bookkeeper previously employed by accountemps through the CSA in the business office. Further we will continue to retain the services of the bookkeeper through the CSA.
- As their elected period of employment has concluded with accountemps and they have adjusted appropriately to the business office environment.
- This is a temporary employment contract which serves the worker and the CSA

Local Responsibilities/ Committee Work

- Transit
 - o Transit meeting upcoming with CSA/ GSA
 - o Contract for the next five years has been signed, waiting for confirmation
 - o Bus Pass distribution hiring will be coming out at the beginning of August.
- Meal Exchange
 - o Coordinators have attended a national conference and are looking to make this program more successful than it ever has this year. Can't wait to help them achieve their goals!
- Landscape Advisory Committee
 - o The university still has trees.
- Water Bottles
 - o Conversation with Ed Townsley to sell CSA reusable water bottles next to plastic water bottles at the same price point (\$1.59) at major Hospitality spaces (Centre 6, Mountain, Prairie, Creelman, LA Pit).
 - o Hope that students will buy a reusable water bottle over plastic and realize the waste that can be avoided and the money they can save!
- Athletics advisory Committee
 - o Yet to meet.
- Alcohol Advisory Committee
 - o Yet to meet.
- Compulsory Fees Committee
 - o Yet to meet.
- Student Budget Committee
 - o Yet to meet.
- Students Rights and Responsibilities Committee—Yet to meet (Saved a page)

Agenda #3

Board of Directors Meeting

July 20, 2016 @ 6:00pm – UC 442



(Motion) BLM-TO Pride Action Solidarity Statement

WHEREAS Black Lives Matter – Toronto (BLM-TO) organized an important action at Pride Toronto on July 3rd 2016; and

WHEREAS BLM-TO's demands and action speak to the needs of marginalized groups, who are also represented in the Central Student Association's (CSA) membership; and

WHEREAS an intersectional and anti-oppressive framework is essential for the ways in which the CSA services, represents, and advocates for students; and

WHEREAS there is urgency and precedent, in both policy and practice, for the CSA to publically take stances and action in support of equity, including through campaigns like United for Equity; and

WHEREAS the following statement was composed by, and shared with, CSA United for Equity campaign members, the Guelph Student Mobilization Committee, special status groups, and clubs representing marginalized groups;

BIRT the following statement be signed onto by the Central Student Association, and be released on all official CSA media platforms (website, facebook, twitter):

The Guelph Student Mobilization Committee (GSMC) stands in solidarity with Black Lives Matter – Toronto (BLM-TO) and their demands and actions.

Black Lives Matter – Toronto is a coalition of Black community members that seeks liberation from anti-black racism and state-sanctioned violence, including but not limited to police violence, mass incarceration, state policies, and community issues like poverty.

On July 3, 2016, BLM-TO took direct action to briefly halt the Toronto Pride parade, bringing forward, along with various community groups, including BQY and Blackness Yes, the following demands:

1. Commit to BQY's (Black Queer Youth) continued space (including stage/tents), funding, and logistical support.
2. Self-determination for all community spaces, allowing community full control over hiring, content, and structure of their stages.
3. Full and adequate funding for community stages, including logistical, technical, and personnel support.
4. Double funding for Blockorama + ASL interpretation & headliner funding
5. Reinstate and make a commitment to increase community stages/spaces (including the reinstatement of the South Asian stage).
6. A commitment to increase representation amongst Pride Toronto staffing/hiring, prioritizing Black trans women, Black queer people, Indigenous folk, and others from vulnerable communities.
7. A commitment to more Black deaf hearing ASL interpreters for the Festival.
8. Removal of police floats/booths in all Pride marches/parades/community spaces.

Agenda #3

Board of Directors Meeting

July 20, 2016 @ 6:00pm – UC 442



9. A public townhall, organized in conjunction with groups from marginalized communities, including, but not limited to, Black Lives Matter- Toronto, Blackness Yes, and BQY to be held six months from today. Pride Toronto will present an update and action plan on the aforementioned demands.

The demonstration took place on the traditional territories of several nations, both Anishnabek and Haudenosaunee. The territory is subject to the Dish With One Spoon Wampum Belt Covenant, an agreement between these confederacies and allied nations to peaceably share and care for the resources around the Great Lakes. Indigenous two-spirit allies joined BLM-TO in this call for justice, while BLM-TO and all assembled continued their honouring of these territories.

The parade did not re-start until after the executive director of Pride Toronto signed a document agreeing to the group's demands. Following the parade, the executive director of Pride Toronto claimed to have signed the document only in order to have the parade move forward, and has since retracted the commitment to the fulfillment of the demands.

The GSMC recognizes and supports BLM-TO's call for increased accessibility and representation for Black, Indigenous, People of Colour (BIPOC) in the LGBTTTQ2SIA+ community. In the wake of the recent act of hate and violence, on Latin night, at the Pulse Orlando gay bar, and in the year that marks 35 years since the raids on bathhouses by the Toronto Police Services (which produced the protests that eventually became Pride Toronto), BLM-TO's action is more important than ever.

The GSMC recognises that our society has deep anti-black and racist roots, and that these realities intersect with other identities. As part of the student movement, we are committed to fighting against racist, homophobic, transphobic, colonialist, Islamophobic, ableist, sexist, anti-semitic, and all other discriminatory practices still in effect in Canada, through campaigns like End the Blood Ban, United for Equity, and those that advocate for free, accessible education. We recognize that members of the BIPOC LGBTTTQ2SIA+ community in particular continue to be underrepresented on our campuses, and are disproportionately impacted by inaccessible education, police violence, incarceration, precarious employment, and the intersections between these and other issues. We stand in solidarity with BLM-TO and are committed to addressing all forms of oppression in our own organizing and institutions, to ensure accessibility for everyone.

We commend and thank the brilliant organizers of Black Lives Matter – Toronto for providing an example of truly intersectional and progressive community building. Led by the experiences, efforts, and organizing of trans women of colour and other black and indigenous LGBTTTQ2SIA+ members of the communities, their unrelenting fight for justice for all Black lives is nuanced and thoughtful, and truly a fight for justice for all. We also recognize the many Black students, and allies, from post-secondary institutions that have supported and contributed to BLM-TO. We remember that none of us are free until all of us are free.

The GSMC states its unequivocal support for the #BlackLivesMatter movement and #BLMTO, as they continue to take action for justice. All black lives matter.

Follow the [blacklivesmatter.ca website](http://blacklivesmatter.ca), [Black Lives Matter – Toronto Facebook Page](#), [@BLM_TO Twitter account](#). Help show your support for BLM-TO and their demands by sharing through social media and using the hashtags #BLMTO #PrideTO #prideispolitical. You can donate money to info@blacklivesmatter.ca, password "allblacklivesmatter".

Signed,
The Guelph Student Mobilization Committee (GSMC)

Agenda # 3

Board of Directors Meeting
July 20, 2016 @ 6:00pm – UC 335



(Notice) Dates of the CSA By-election, Annual General Meeting and Election

BIRT The CSA By-Election shall be held in the following schedule:

Nomination period, September 19 - 22

All candidates Meeting, September 23

Campaign preparation period, September 24 – 27

Campaign period, September 28 – October 7

Election period, October 5 – 7

BIFRT The CSA Annual General meeting shall be held on Wednesday, February 1.

BIFRT The CSA Election shall be held in the following schedule:

Nomination period, February 6 – 10

All candidates meeting, February 14

Poster approval begins, February 15 -17

Campaign preparation, February 20 – 24

Campaign period, February 27 – March 3

Election period, March 1 - 3

Agenda # 3

Board of Directors Meeting
July 20, 2016 @ 6:00pm – UC 435



(Notice) Finances and Operations Name Change

WHEREAS the title Finances and Operations Commissioner does not currently reflect the position.

BIRT the Finances and Operations Commissioner position now be changed to Operations and Student Experience Commissioner

BIFRT anywhere the By – Laws and Policy state Finances and Operations Commissioner now state Operations and Student Experience Commissioner.

WE *the* STAFF, *at the*
UNIVERSITY *of* GUELPH

CENTRAL STUDENT ASSOCIATION

BELIEVE *in the* VALUE *of*

COMMUNITY

INTEGRITY

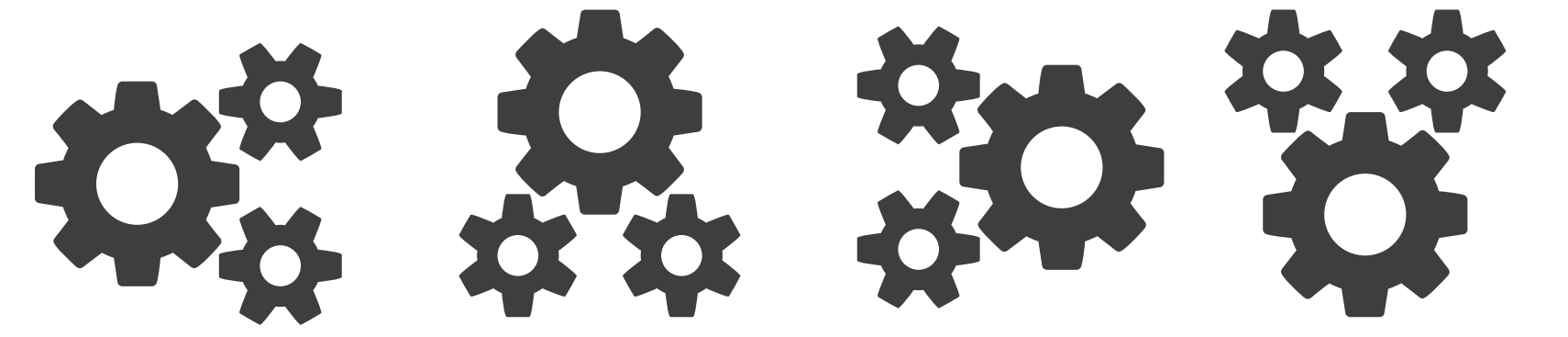
INCLUSIVITY

TRUST AND THE

PURSUIT *of* EXCELLENCE

OUR VALUES REQUIRE *the* FOLLOWING BEHAVIOUR:

ESTABLISH *an* ENVIRONMENT *of* **TRUST** THROUGH RESPECT + COOPERATION



FOSTER CONSIDERATE,
OPEN, HONEST, + TIMELY

COMMUNICATION

LISTEN

+ SEEK *to*
UNDERSTAND

RESPECT

OPINIONS, FEELINGS,
+ OBJECTIVES



RECOGNIZE
+ VALUE

ACCOMPLISHMENTS



MUTUALLY BENEFICIAL

OUTCOMES *with an* ENTHUSIASTIC,
CONSTRUCTIVE, + FLEXIBLE ATTITUDE



APPRECIATE + HONOUR

DIVERSITY



LIFELONG LEARNING



INNOVATION

