

## Minutes #7

Board of Directors Meeting  
September 27, 2017 @ 6:00pm–UC 442



In Attendance: Bella Harris, Natalie Clarke, Nicholas Kowaleski, Raymond Hu, Tony Stortz, Jensen Williams, Ryan Bowes, Noah Gould, Lindsey Fletcher, Ariel Barrientos, Alexandra Bogoslawski, Edward Willems, Sean Mitchell, Chelsea Mulvale, Emily Vance, Becca Cheskes, Kayla Weiler

In Regrets: Benjamin Solomon, Abhinav Chatterjee, Chirag Patney, Joe Sarraino, Natalie Chow, Allison Arnold, Daniel Nardone

Absent: Olivia Boonstra

Chair: Cameron Olesen

Policy & Transition Manager: Lauren Kelly

Scribe: Tanya Vohra

### Overview of Motions

#### 7.2 Adoption of the Agenda

**MOTION:** To approve the agenda

**Moved:** Lindsey Fletcher     **Seconded:** Raymond Hu

**Motion carried as amended.**

#### 7.3 Ratifications and De-ratifications

**MOTION:** to de-ratify Olivia Boonstra as an appointed board member on the CSA Board of Directors.

**Moved:** Natalie Clarke     **Seconded:** Nick Kowaleski

**Motion carried.**

#### 7.5 Approval of Past Board Minutes

**MOTION:** To approve the minutes from Board Meeting #6 – September 13, 2017

**Moved:** Tony Stortz     **Seconded:** Natalie Clarke

**Motion carried.**

**MOTION:** To approve the *in camera* minutes from Board Meeting #6 – September 13, 2017

**Moved:** Ryan Bowes     **Seconded:** Natalie Clarke

**Motion carried.**

#### 7.9.1. Hiring Committee Report - AEO

**MOTION:** To ratify the hiring of Celina Whaling-Rae as the Assistant Electoral Officer for the 2017-2018 term.

**Moved:** Kayla Weiler     **Seconded:** Becca Cheskes

**Motion carried.**

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### 7.10.2. Motion UC Board Undergraduate Student Representative and Alternate De-ratifications

**MOTION:** To considering the following motions as omnibus:

**MOTION:** To de-ratify the following University Centre Board Undergraduate Student Representatives: Naomi Abrahams, Olivia Boonstra, Austin Kwong and Hamna Syeda.

**MOTION:** to de-ratify Grace Guy as a University Centre Board Undergraduate Student Alternate.

**Moved:** Emily Vance      **Seconded:** Lindsey Fletcher

**Motivated by:** Emily Vance

**Motion carried.**

### 7.10.3. Motion CSA Board of Director Meeting Quorum and Policy Manual Appendix A

**MOTION:** To approve the Quorum document from PBRC (see supplementary Material A) and apply all of its recommendations.

**BIRT** Appendix A will be moved from the CSA Policy Manual to the CSA Bylaws, before Bylaw 1 and labelled as “CSA Rules of Order” and the sections will be numbered.

**BIFRT** a new header and table of content page will be applied for the CSA Rules of Order.

**BIFRT** the amendments to Section 1 – Quorum will be applied.

**BIFRT** the CSA Policy Manual appendixes will be relabelled accordingly with Appendix A being moved to the Bylaws.

**BIFRT** the Policy and Transition Manager will apply all of these amendments to the CSA Bylaws and the CSA Policy Manual.

**BIFRT** Bylaw 1, Section 4.1.4. be struck from the bylaws.

**Moved:** PBRC Chair, PTM      **Seconded:** Kayla Weiler

**Motion carried.**

### 7.10.4. Motion Support for Fossil Free Guelph

**MOTION:** for the 2017-2018 Board of Directors to show their continued support for Fossil Free Guelph.

**BIRT** CSA board members are encouraged to send feedback to the Ad Hoc Committee on Special Action Requests via email to CSAR@uoguelph.ca in support of fossil fuel divestment.

**BIFRT** VP External will draft a letter of support with the consultation of Fossil Free Guelph in support of fossil fuel divestment.

**Moved:** Kayla Weiler      **Seconded:** Bella Harris

**Motivated by:** Kayla Weiler

**Motion carried.**

### 7.10.5. Motion CSA Policy Manual, Appendix G – Clubs Handbook amendments

**MOTION:** To approve the following motions as omnibus.

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**MOTION:** For the Board to approve the CSA Clubs Hallway Meeting Room Booking Procedure For the Fall 2017 Semester Only (supplementary material I), including the related forms and policies that govern it.

**MOTION:** For the Board to approve the amendments made to CSA Policy Manual, Appendix G – Clubs Handbook for the Fall 2017 semester.

**MOTION:** For the Board to refer the amended CSA Policy Manual, Appendix G – Clubs Handbook to PBRC for it to review and provide recommendations to the Board by the November 8th, 2017 Board Meeting.

**BIRT** the Board will make a decision on Appendix G – Clubs Handbook by the November 22, 2017 Board Meeting to ensure clubs can continue to access space in the CSA Clubs Hallway for the Winter 2018 semester.

**BIFRT** the CSA Board of Directors and the PBRC Sub-committee look to further address the concerns raised at the September 27, 2017 Board Meeting.

**Moved:** Emily Vance      **Seconded:** Lindsey Fletcher

**Motivated by:** Emily Vance

**Motion carried.**

### 7.10.7. Motion Board Scribe Job Description

**MOTION:** To approve the Board Scribe job description (supplementary material B).

**Moved and duly seconded.**

**Motion carried.**

### 7.10.8. Motion Strike Board Scribe Hiring Committee

**MOTION:** To strike a Hiring Committee for the Board Scribe position.

**Moved:** Chelsea Mulvale      **Seconded:** Becca Cheskes

**Motivated by:** Chelsea Mulvale

**Motion carried.**

### 7.10.9. Motion Board Scribe Hiring Committee Appointment

**MOTION:** To appoint a Board Member to the Board Scribe Hiring Committee.

**BIRT** Natalie Clarke will sit on the Board Scribe Hiring Committee.

**Moved:** Chelsea Mulvale      **Seconded:** Natalie Clarke

**Motivated by:** Chelsea Mulvale

**Motion carried.**

### 7.10.10. CFS Information

**MOTION:** To extend our sunset clause by 30 minutes.

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**Moved:** Emily Vance      **Seconded:** Lindsey Fletcher

**Motivated by:** Emily Vance

**Motion carried.**

**MOTION:** To discuss with our lawyer, proceeding with a negotiable request for incurred costs to be covered by the University without endangering the settlement offer.

**Moved:** Lindsey Fletcher      **Seconded:** Sean Mitchell

**Motivated by:** Lindsey Fletcher

**Motion carried.**

### 7.11.1. CAPCOM Appointment

**MOTION:** to table this agenda item to the next scheduled Board Meeting.

**Moved:** Nick Kowaleski      **Seconded:** Jensen Williams

**Motion carried.**

### 7.11.2. Tuition Info Session

**MOTION:** As many board members as are able attend the information session, as a clear united front, on the stance that the way the University has conducted itself on this issue is inappropriate and is silencing student voices.

**BIRT** the CSA compiles a statement that will be given on behalf of the Board of Directors, on our stance, submitted to the University and made public.

**Moved:** Becca Cheskes      **Seconded:** Lindsey Fletcher

**Motivated by:** Becca Cheskes

**Motion carried.**

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## Agenda #7

### 7.0 Call to Order

#### 7.1. Land Acknowledgement

#### 7.2. Adoption of the Agenda

- 7.2.1. Motion to Approve the Agenda

#### 7.3. Ratifications and De-ratifications

- 7.3.1. Motion for de-ratification of GRCEG member Olivia Boonstra

#### 7.4. Comments from the Chair

- 7.4.1. Introductions and Pronouns

#### 7.5. Approval of Past Board Minutes

- 7.5.1. (Action) Approval of minutes from Board Meeting #6 – September 13, 2017
- 7.5.2. (Action) Approval of *in camera* minutes from Board Meeting #6 – September 13, 2017

#### 7.6. (Info) Executive Committee Minutes

- 7.6.1. (Info) Executive Committee Minutes #12 – August 9, 2017
- 7.6.2. (Info) Executive Committee Minutes #13 – August 16, 2017

#### 7.7. (Presentation) Executive Report

- 7.7.1. President
- 7.7.2. VP Student Experience
- 7.7.3. VP Academic
- 7.7.4. VP External

#### 7.8. Director Reports

#### 7.9. Committee Updates and Reports

- 7.9.1. (Action) Hiring Committee Report - AEO

#### 7.10. Business

- 7.10.1. (Presentation) Rouge Media (with Supplementary Material A and B)
- 7.10.2. (Action) Motion UC Board Undergraduate Student Representative and Alternate De-ratifications
- 7.10.3. (Action) Motion CSA Board of Director Meeting Quorum and Policy Manual Appendix A (with Supplementary Material A)
- 7.10.4. (Action) Motion Support for Fossil Free Guelph
- 7.10.5. (Action) Motion CSA Policy Manual, Appendix G – Clubs Handbook amendments (see Supplementary Materials A-I)
- 7.10.6. (Info) (*in camera*) HR Matter
- 7.10.7. (Action) Motion Board Scribe Job Description (with Supplementary Material A and B)

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- 7.10.8. (Action) Motion Strike Board Scribe Hiring Committee
  - 7.10.9. (Action) Motion Board Scribe Hiring Committee Appointment
  - 7.10.10.(Info) (*in camera*) CFS information

### 7.11. New Business

- 7.11.1.(Action) Motion CAPCOM Appointment
- 7.11.2.(Info) Tuition Info Session

### 7.12. Announcements

### 7.13. Adjournment

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## 7.0 Call to Order

Called to order at 6:18pm

### 7.1. Land Acknowledgement

Land acknowledgement given by Chelsea Mulvale.

Chelsea: I would like to acknowledge the land of Attawandron people that we currently reside as well as our Metis and Anishinaabe neighbours. May we continue to work hard to strive and hold good relationships with them. Can we all make an effort to actively reflect and work on our relationships not only with the land but with our very behaviours that reflect colonialism on a daily basis.

### 7.2. Adoption of the Agenda

- 7.2.1. Motion to Approve the Agenda

**MOTION:** To approve the agenda

**Moved:** Lindsey Fletcher    **Seconded:** Raymond Hu

#### **Discussion on Motion**

**MOTION:** To add agenda item 7.11.1. (Action) Motion CAPCOM Appointment

**Moved:** Chelsea Mulvale    **Seconded:** Lindsey Fletcher

**Motivation:** In reviewing the minutes prior to the meeting, I noted the item 7.3.1 about a board member who is no longer eligible. That board member has previously been appointed to CAPCOM. Considering they are no longer eligible as a board member and are up for de-ratification, we need to appoint a new member so we can have a full CAPCOM committee.

**(No discussion on Motion to amend)**

**Vote on Motion to amend.**

**Motion to amend carried.**

**Discussion on Motion continues**

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**MOTION:** To amend the agenda to include 7.11.2. (Info) Tuition Info Session

**Moved:** Chelsea Mulvale    **Seconded:** Natalie Clarke

**Motivation:** There's been recent updates that we received in Student Leaders in Administration Meeting (SLAM) last Friday regarding tuition, for setting the tuition for the next fiscal year, 2018-2019, and basically the University wants to roll-over the fee formula that was used to set fees for this year and has an information session set for this Friday. So to discuss that, as well as how the board would like us to proceed in informing students.

**(No discussion on Motion to amend)**

**Vote on Motion to amend.**

**Motion to amend carried.**

**No further discussion on Motion.**

**Vote on Motion.**

**Motion carried.**

### 7.3. Ratifications and De-ratifications

7.3.1. Motion for de-ratification of GRCGED member Olivia Boonstra

**WHEREAS,** Guelph Resource Centre for Gender Empowerment and Diversity's appointed student organization representative on the CSA Board of Directors is Olivia Boonstra.

**WHEREAS,** information has been provided to the CSA Policy and Transition Manager (PTM) confirming that Member Boonstra is not a registered undergraduate student at this time.

**WHEREAS,** CSA Bylaw 1 – Organizational, Section 3.2. Director Qualifications, point 3.2.1. c) states At all times, every Director shall: be a member of the CSA.

**WHEREAS,** Bylaw 1 – Organizational, Section 1.5. Membership, point 1.5.1. states Members of the CSA shall be all registered undergraduate students, who pay a CSA membership fee, at the University of Guelph.

**MOTION:** to de-ratify Olivia Boonstra as an appointed board member on the CSA Board of Directors.

**Moved:** Natalie Clarke    **Seconded:** Nick Kowaleski

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried.**

### 7.4. Comments from the Chair

Chair: Just a few things that I'd like to mention as we go forward. From now on, as was pointed out previously at the last meeting, for abstentions, if you would like a noted abstention please raise that point after the vote, otherwise I will no longer be asking for abstentions. When we go forward with

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discussion, if you wish to ask a direct question, please state “Point of Information” at the beginning of your speaking time, otherwise all other comments will be through me, as per usual.

### 7.4.1. Introductions and Pronouns

## 7.5. Approval of Past Board Minutes

### 7.5.1. (Action) Approval of minutes from Board Meeting #6 – September 13, 2017

**MOTION:** To approve the minutes from Board Meeting #6 – September 13, 2017

**Moved:** Tony Stortz

**Seconded:** Natalie Clarke

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried.**

### 7.5.2. (Action) Approval of *in camera* minutes from Board Meeting #6 – September 13, 2017

**MOTION:** To move *in camera* at 6:29pm

**Moved:** Chelsea Mulvale **Seconded:** Nick Kowaleski

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried.**

**MOTION:** To approve the *in camera* minutes from Board Meeting #6 – September 13, 2017

**Moved:** Ryan Bowes **Seconded:** Natalie Clarke

**Motion carried.**

**MOTION:** To move out of *in camera* at 6:33pm

**Moved:** Lindsey Fletcher **Seconded:** Tony Stortz

**Motion carried.**

## 7.6. (Info) Executive Committee Minutes

### 7.6.1. (Info) Executive Committee Minutes #12 – August 9, 2017

*No discussion.*

### 7.6.2. (Info) Executive Committee Minutes #13 – August 16, 2017

*No discussion.*

## 7.7. (Presentation) Executive Reports

### 7.7.1. President

Chelsea: The only notable thing outside of what I have written here is mostly in the Other section. I traveled to Ottawa last week for the CFS [court case]. There will be updates later in the meeting surrounding that. That's been taking up a pretty large portion of my time in terms of email and phone conversations back and forth. Additionally, I worked on my 2<sup>nd</sup> EEC report and got that in. September has been really busy and I think everyone's feeling

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quite overworked in the office so I've been looking on planning an open forum and staff norms meeting to focus around mitigating conflict and improving mitigation in the office and develop some actionable items for us in relation to some of the values work that was done last year. Because I worked so many hours in September and the end of August, I am going to be a little more strict in my hours in October, so please respect that.

#### 7.7.2. VP Student Experience

Emily: There's not much outside of the report that I need to touch on. One thing I'll highlight, very much like the rest of the exec and staff at the CSA, worked a lot of over-time hours so to counteract that and to make sure I am as efficient as possible, I am going down to four-day weeks. I can still be contacted but won't be in the office. For Events, I have been working with our Programmer John Bonnar for a future concert with DJ Shub and Desi Subculture for a potential date in the beginning of February. We are also looking into more programming in February as well. We are thinking of potentially a group called Wannabe, a Spice Girls cover group. If you or someone you know wants to volunteer with SafeWalk, please e-mail them.

#### 7.7.3. VP Academic

Becca: My apologies for my report being delayed. It was not in the Board package so you all have it in front of you. Last week was quite busy. One cool highlight was the Deb Matthews visit. GuelphToday quoted Chelsea and I if you want to read more about it. Moreover, I wanted to add we are still gathering membership for the AWG. I have contacted SAS and the Sign Club to let their memberships know. Memorial Tree Service is on Friday and that's to honor the memory and legacy of students who have passed in the last academic year. I've been working on that since the summer and it's taken up a pretty large chunk of my time so that will be on Friday and then I will be working on some other things in my portfolio.

Bella: It says you would be meeting with Jamie Vandenberg from the Multi-faith Resource Team. Will there be non-religious ties with it as well?

Becca: James is there to give the dedication every year, it's something he's always done. There's no religious tone to the ceremony at all.

Nick: I noticed there was a staff and exec meeting about branding. I'd be curious to know what happened at the meeting and if anything is being brought to the Board.

Chelsea: It was going over the Mission, Vision, Values, as well as updating the new promo person on the branding that's been done in the past, and considering what the real takeaways were from the MVV so that the promo person can evaluate whether our current branding is actually meeting those objectives. That's an ongoing process that will be going on throughout the semester. I will be working closely with the Promotional Services & Graphic Designer.

#### 7.7.4. VP External

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Kayla: Unfortunately I missed out first meeting of the Fall semester. I'd like to invite you to join any of my campaigns throughout the year and please ask me any questions about the current state of student education in Ontario. With campaigns, I started meeting with Tap In, which is a campaign advocating for better access to clean water and fighting against the privatization of water and plastic bottles. If you want to be part of the campaign please contact me. There's been an ad hoc committee struck by the Board of Governors to speak about fossil fee divestment. I met with the Town & Gown Committee, we talked a lot about how to prevent incidents happening during homecoming and one of them was the party registration run by off-campus students last weekend. I attended a workshop posted by the Wellington Water Watchers and Great Lakes Commons to discuss water privatization and challenges with access to clean water. One thing not written here is I've been invited to go to Flint, Michigan to be a part of another water workshop, so I'll be in Flint this weekend. If you don't know about Flint, they've had lead in their drinking water for 2 years.

Sean: How does the Party Registration work?

Kayla: It's a program run by Off-Campus living and is online. Students who want to have a party for major weekends like St. Patrick's or homecoming can register their house online and themselves as an occupant and then meet with Off-Campus members to discuss Guelph Bylaws and how to decrease drunk driving etc. In the past it was very successful because people either decided to not have a party after having the meeting or they avoided having bylaw show up at their house.

Alexandra: Are you looking for more people to join the Hate Crime Subcommittee?

Kayla: It was a subcommittee struck by the Human Rights Advisory Group to deal with a potential increase of hate crimes during O week. If the subcommittee meets again, I can extend the invitation to yourself.

Chelsea: On the note of Homecoming, because I forgot to mention this before, considering it was quite rowdy this past weekend, and because the Mayor, Cam Guthrie, mentioned the CSA and hoping that we will be having a role in improving homecoming stuff in the future, we will be working on developing a response to homecoming for students in the community. We will be posting it as a Letter to the Editor in the Ontarion, on our website and on social media. It basically says that we want students to be good neighbours and we acknowledge that many students were being good examples and even taking care of their fellow peers and thanking the patience of community members. And noting that while the CSA hasn't been involved in homecoming planning for a number of years, we are in conversation with Admin to be a part of these meetings for next year.

Nick: I noticed you mentioned the Transit Advisory Committee happening next week, will the state of transit on homecoming be brought up? Because I know a lot of students complained about some buses not running and having to wait for an hour for a bus which is ridiculous.

Kayla: It's not on the agenda right now for TAC but I can add it.

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Sean: Chelsea, could you follow up with that in your report next meeting?

Chelsea: Yes.

### 7.8. Director Reports

Nick: Last week I attended the PBRC meeting where we figured out when we'd be meeting next. It took a long time.

Tony: Last week was training, it was pretty good.

Jensen: CAPCOM will be meeting soon.

Sean: I attended Clubs Day. Last Wednesday I also attended the PBRC meeting.

Ariel: I also attended PBRC. We should have used Doodle Poll. I also attended a hiring committee. We interviewed a couple of candidates. It's going well.

Raymond: I helped out with CSA Club Orientation for set up and sign ins.

Lindsey: I have been promoting the by-election to every meeting I go to in the hopes that people will vote. Additionally, I attended training last week and have EEC coming up this week.

Bella: I'm trying to promote the by-election. Other than that I've been really busy with trying to collaborate with other clubs.

Alexandra: I have also been promoting the by-election. GQE has a Profs and Pizza night coming up. We are collaborating with OUTline on various things.

Edward: Looking forward to EEC meeting. As of training last week I officially know what I'm doing here.

Ryan: EEC coming up this week. I'm writing my report. With my college, we have a meet and greet pub night tomorrow night.

Noah: We had our smoothie sale on Tuesday. Sold a ton of smoothies, people were stoked. I'm excited to hear how EEC goes.

Natalie: On Monday, I joined the co-op board of governors which was nerve-racking because there are a lot of adult people who look like they have their lives together. I think it'll be a good learning opportunity. I got a bunch of meetings coming up for a lot of committees so that's fun.

### 7.9. Committee Updates and Reports

#### 7.9.1. (Action) Hiring Committee Report – AEO

**MOTION:** To ratify the hiring of Celina Whaling-Rae as the Assistant Electoral Officer for the 2017-2018 term.

**Moved:** Kayla Weiler

**Seconded:** Becca Cheskes

**(No discussion on Motion)**

**Vote on Motion**

**Motion carried.**

**MOTION:** to recess for 3 minutes.

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**Moved:** Natalie Clarke      **Duly seconded.**

### **Discussion on Motion**

**MOTION:** to amend the motion to 5 minutes.

**Moved:** Chelsea Mulvale      **Seconded:** Tony Stortz

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried.**

**No further discussion on Motion.**

**Vote on Motion.**

**Motion carried.**

## **7.10. Business**

7.10.1. (Presentation) Rouge Media (with Supplementary Material A and B)

**MOTION:** To extend speaking rights to all guests present for the agenda item 7.10.1.

**Moved:** Bella Harris      **Duly seconded.**

**Motivate:** I think it would be beneficial to hear from more of the student body.

### **Discussion on Motion**

Alexandra: It concerns students, and there are students here. How could you go wrong?

**Vote on Motion.**

**Motion carried.**

*Presentation is given by Rouge Media representative, Chelsea Purcell.*

Sean: For the other campuses, on average what would you say the average revenue they get from this is?

Chelsea Purcell: In Ontario, we work with most of the universities. So it depends, when we work with UofT or Ryerson, they're making in the \$10,000s. Others, if they have only one or 2 charging stations, they make maybe \$5,000. It's always hard to say, depending on the school and how many products you have. Murals usually make more money because it's a higher demand product.

Sean: Do you have any target areas on campus you've scouted out?

Chelsea Purcell: We just did a walk around today. On the second floor outside the CSA office. There's 2 bare white walls for a mural. We ideally would want a higher traffic area but if that's what we have and it does get busier at times, that works.

Bella: For maintenance, I've seen similar charging stations at malls and I often see cables in disrepair.

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Chelsea Purcell: As soon as that happens, we just need to be contacted. Murals usually get changed every 4 weeks, so when our guys are here they also go around and check the charging cables and if they're damaged, they have extra in their car. Otherwise Chelsea [Mulvale] would just contact us and we have someone come over and it should be fixed within two weeks.

Kayla: I'm looking at the company list. Is there a longer list, and how often does this change?

Chelsea Purcell: It's definitely always changing. We have some companies that regularly come back because they see the success in these products so there are some continuous ones. We work with nationwide companies vs city companies so it's all nationwide.

Ryan: You said ads are supposed to be targeting students, there seem to be some companies on that list that don't seem to do so. What are the ads there and how are they student-oriented?

Chelsea Purcell: These are a lot of clients we work with, a lot of these are from the Beauty Network. Right now we have Jansport which is specifically targeted at students, we have Sport Chek, then we had PaperMate. The ads are curated for the student experience.

Alexandra: Last meeting when we were discussing this we were interested in clients that were more local businesses. You're saying you don't do this at all?

Chelsea Purcell: We work with all nationwide companies. For the screen's, it might be different, but usually we are working with nationwide.

Jensen: This is more so a question for the executives. Last time we were talking about how much control we would have in the ads. Are we making a decision today, and how much control would the Board have over ads?

Chelsea Mulvale: The Board can think about it. It's not urgent. This presentation was just so it can be presented to the Board.

Chelsea Purcell: When there's campuses that want to see what we're posting, I put together a visual of when the campaign starts, ends, how many weeks, if it's a mural or screen, what the mural looks like etc. And then you guys tell us what you would like or wouldn't, which one you accept or not. And then we do exclusivity, so if you never want alcohol or RedBull, I would never ask. We also give that to our sales team, so that for RedBull, they know we can use these campuses and can't use others.

Lindsey: If by any chance someone's phone was charging and something happened to the phone, where does the liability fall on that?

Chelsea Purcell: That one I'll have to come back to but definitely not on the campus. It would likely be us but I will double check and let Chelsea [Mulvale] know. Stolen would definitely be on the student because they take that risk leaving it there, but if it caught on fire, it would likely be us. I'll confirm.

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Natalie Clarke: Just to clarify, we as the CSA are in charge of the ads that are placed to a certain extent. As in we can say we don't ads from Shell, or Revlon; we can pick companies we don't want and they won't be included.

Chelsea Purcell: Yes, exactly. The idea is we sell a picture.

Natalie Clarke: My concern is I don't want ads to be coming up that will make people angry or uncomfortable. For instance, we don't want ads from companies that support fossil fuel when we are trying to get the University to divest from fossil fuel.

Chelsea Purcell: Yes, UTM is the same and we have those companies on an exclusion list. They had an ad on their charging stations once from Vice about vaping, and they said they didn't want it so it was removed. With the charging stations, I set up someone with an account and you just drag and drop the ads. It's a very easy system to use.

Becca: To clarify, when a new client is brought on as a client you serve, do you always notify us every time before they go on any circulation?

Chelsea Purcell: I don't even know when we bring on any new companies. They let us [Sales Team] know when we have a new campaign being sold. It's all communication so we let you know any ads that go up.

Sean: So we have a fair bit of control over what ads are shown. Does it affect our revenue to deny an ad, or in the opposite, is it in our best interest to accept other ads?

Chelsea Purcell: Yes, the more you deny, the less you make, the more you accept the more you make. There's a give and take. If we just do one mural, which hopefully we will get one mural and 2 charging stations to start, the mural is printed internally for you. We print it free of charge. If it gets damaged we replace it free of charge. If someone just happens to steal it, we replace it free of charge.

Lindsey: If there was an ad that was included in our slideshow and we didn't flag it before hand but when it comes up on the screen, we don't like it...?

Chelsea Purcell: We take it down instantly. It's just communication.

Bella: Can we use the 30 seconds of internal time to promote clubs?

Chelsea Mulvale: Yes, cool idea. I like it.

Ryan: How do you choose the VICE stories?

Chelsea Purcell: VICE keeps it up to date with whatever is happening that day. When the hurricane happened, they had that up and football players raising money... It's always up to date.

### 7.10.2. (Action) Motion UC Board Undergraduate Student Representative and Alternate Deratifications

**WHEREAS**, the University Centre Board of Directors is mandated with managing the operations of the University Centre (UC). As a central building used by students on campus for organizational and social space, and as a building that was built and continues to be

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funded by student fees, the CSA believes that the UC should be controlled by students. The current University Centre Board of Directors structure has a majority student membership, which has undergraduate members appointed on behalf of the CSA.

**WHEREAS**, the CSA maintains its own policy on the selection and appointment of University Centre Board of Directors Undergraduate Student representatives and alternates, within the structure of the University Centre Board of Directors membership.

**WHEREAS**, notification has been received from UC Board Student Representatives and Alternates that they can no longer sit on the UC Board.

**WHEREAS**, the CSA Board of Directors must de-ratify these individuals so these positions can be filled.

**MOTION:** To considering the following motions as omnibus:

**MOTION:** To de-ratify the following University Centre Board Undergraduate Student Representatives: Naomi Abrahams, Olivia Boonstra, Austin Kwong and Hamna Syeda.

**MOTION:** to de-ratify Grace Guy as a University Centre Board Undergraduate Student Alternate.

**Moved:** Emily Vance

**Seconded:** Lindsey Fletcher

**Motivation:** The members that were student reps or alternates informed Carolyn from the UC Admin Office that they were no longer able to serve. According to our policies, we have to de-ratify them here.

### **Discussion on Motion**

Lindsey: When can they expect these positions to be re-filled?

Emily: Another callout started yesterday, it's up on a UC Banner. Our policies say it has to be up for a week.

**Vote on Motion.**

**Motion carried.**

- 7.10.3. (Action) Motion CSA Board of Director Meeting Quorum and Policy Manual Appendix A (with Supplementary Material A)

**WHEREAS**, the Policy and Bylaw Review Committee (PBRC) were tasked by the CSA Board of Directors at the Board Meeting on June 14, 2017 to review and discuss the 'Meetings of the Board of Directors' bylaw (Bylaw 1, section 4.1.), and the 'CSA Rules of Order' policy (Policy Appendix A).

**WHEREAS**, PBRC was to focus upon the issues of quorum for a Board of Director meeting, and the inclusion of Appendix A within policy.

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**WHEREAS**, the Quorum document (see supplementary material A) was prepared by PBRC, presented at the August 23, 2017 PBRC meeting, voted on and carried unanimously.

**WHEREAS**, PBRC is very confident about these recommendations and feels this document will provide clarity and structure to the issue of quorum at CSA Board of Director Meetings. As well, by moving CSA Policy Manual, Appendix A from the policies to the Bylaws as they are the CSA Rules of Order will ensure the CSA's governing rules are in a place of prominence and in the proper hierarchical structure within the CSA's governing documents.

**MOTION:** To approve the Quorum document from PBRC (see supplementary Material A) and apply all of its recommendations.

BIRT Appendix A will be moved from the CSA Policy Manual to the CSA Bylaws, before Bylaw 1 and labelled as "CSA Rules of Order" and the sections will be numbered.

**BIFRT** a new header and table of content page will be applied for the CSA Rules of Order.

**BIFRT** the amendments to Section 1 – Quorum will be applied.

**BIFRT** the CSA Policy Manual appendixes will be relabelled accordingly with Appendix A being moved to the Bylaws.

**BIFRT** the Policy and Transition Manager will apply all of these amendments to the CSA Bylaws and the CSA Policy Manual.

**Moved:** PBRC Chair, PTM      **Seconded:** Kayla Weiler

**Motivation:** This document was brought up as an information item last meeting.

Technically it is talking about policy, but it was brought up as information because it's moving policy to bylaw, so I chose to address it as a bylaw amendment instead of just a policy because it is asking for a lot of things and I wanted to give the board enough time to review it. I also added all the BIFRT clauses because from reviewing things from last year when were being changed, it was very unclear to me what was actually approved. I'm just trying to bring more transparency and clarity to everything too, so that when you guys are voting on things you can actually see what I'm doing and then it's in our historical records.

### **Discussion on Motion**

Nick: In this motion, did anything refer to striking Bylaw 1, 4.1.4., which read our current quorum statement?

PTM: No, but we can amend it.

**MOTION:** To amend the motion to include: BIFRT Bylaw 1, Section 4.1.4. be struck from the bylaws.

**Moved:** Nick Kowaleski      **Seconded:** Kayla Weiler

**Motivate:** This was actually one of the things brought up in the summer, that quorum was defined in 2 different places; in the rules of order and in our bylaws. So now we

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have it in our rules of order, it doesn't need to be in our bylaws since our rules of order are above.

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried.**

### **Discussion on Motion continues, which now reads:**

**"MOTION:** To approve the Quorum document from PBRC (see supplementary Material A) and apply all of its recommendations.

**BIRT** Appendix A will be moved from the CSA Policy Manual to the CSA Bylaws, before Bylaw 1 and labelled as "CSA Rules of Order" and the sections will be numbered.

**BIFRT** a new header and table of content page will be applied for the CSA Rules of Order.

**BIFRT** the amendments to Section 1 – Quorum will be applied.

**BIFRT** the CSA Policy Manual appendixes will be relabelled accordingly with Appendix A being moved to the Bylaws.

**BIFRT** the Policy and Transition Manager will apply all of these amendments to the CSA Bylaws and the CSA Policy Manual.

**BIFRT** Bylaw 1, Section 4.1.4. be struck from the bylaws."

Lindsey: Was it discussed whether during the school year 50% of the board is actually representative of all of our constituents?

PTM: We did talk about it. Something was even addressed making it ¼ instead of 1/3 and I wasn't willing to take it that low. I did insert stipulations that our bylaws cannot be changed unless Fall/Winter quorum is met. There was a lot of considerations, but we also considered there are a lot of operational needs that need to be met in the summer. It's definitely something that can be reviewed. The summer is a tricky time. We felt this was our best way to tackle that as of right now.

Nick: In the past, executive did count towards quorum which made it easier to achieve quorum. If we went with our majority quorum, our summer meetings wouldn't have achieved quorum.

Lindsey: I support the motion, I just wanted to ensure there was a discussion about representing our constituents.

**Vote on Motion.**

**Motion carried.**

7.10.4. (Action) Motion Support for Fossil Free Guelph

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**WHEREAS**, Fossil Free Guelph is an on-campus action group that has organized and supported sustainable initiatives such as fossil fuel divestment.

**WHEREAS**, Fossil Free Guelph submitted a request to the Board of Governors in 2016, requesting that the university divest its funds from fossil fuel/oil companies.

**WHEREAS**, the CSA is dedicated to sustainable efforts and showing solidarity with other environmental justice initiatives.

**WHEREAS**, the 2016-2017 Board of Directors had shown support for Fossil Free Guelph.

**MOTION:** for the 2017-2018 Board of Directors to show their continued support for Fossil Free Guelph.

**BIRT** CSA board members are encouraged to send feedback to the Ad Hoc Committee on Special Action Requests via email to CSAR@uoguelph.ca in support of fossil fuel divestment.

**BIFRT** VP External will draft a letter of support with the consultation of Fossil Free Guelph in support of fossil fuel divestment.

**Moved:** Kayla Weiler

**Seconded:** Bella Harris

**Motivate:** In April 2016, Fossil Fuel Guelph submitted a lobby document to the Board of Governors and now an ad hoc committee on special action requests has been formed to receive feedback from the University of Guelph community and in particular from students on how the Board of Governors should make their decision on whether to divest from fossil fuel or not. It's really vital that community members actually take part in the ad hoc committee. Because our CSA board has supported fossil fuel divestment in the previous year, it would be really vital for the CSA to continue providing that support. I am currently drafting a letter with Fossil Free Guelph to craft the correct wording. I will send this letter to Board members in case they want to send the letter to the ad hoc committee.

### **Discussion on Motion**

Bella: What is the ad hoc committee?

Kayla: It's an impromptu committee, where the Board of Governors is looking to find feedback from the committee.

Ryan: Is the continued support just referring to the sending of this letter to that committee or does it extend to further initiatives? Would those further initiatives be discussed with the board or are they all accounted for in the motion?

Kayla: It includes but is not limited to this letter. If Fossil Fuel Guelph has initiatives in the future, continued support would look like CSA board members attending their event or being in support of their initiatives, and our logo would be put on their posters and they can contact us for support.

**MOTION:** to extend speaking rights to guests for the agenda item 7.10.4.

**Moved:** Bella Harris

**Seconded:** Ryan Bowes

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**Motivation:** I want to hear from students.

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried.**

Madeline: P.O.I. what constitutes divestment from fossil fuel?

Kayla: Part of the Fossil Fuel Guelph's lobby document included divestment from a long list of companies that the University already divests in, and also investing in companies that practice sustainable energy. Their action request is that the University does it gradually over the next 5 years so that they can plan their budget.

Chelsea: I am in support of this motion. It's awesome.

**Vote on Motion.**

**Motion carried.**

**MOTION:** to recess for 7 minutes.

**Moved:** Emily Vance      **Seconded:** Natalie Clarke

**Discussion on Motion**

**MOTION:** To amend the motion to 10 minutes.

**Moved:** Lindsey Fletcher      **Seconded:** Bella Harris

**Motivate:** I need coffee and the bathroom.

**(No discussion on Motion to amend)**

**Vote on Motion to amend.**

**Motion to amend carried.**

**No further discussion on Motion, which now reads:**

**"MOTION:** to recess for 10 minutes"

**Vote on Motion.**

**Motion carried.**

- 7.10.5. (Action) Motion CSA Policy Manual, Appendix G – Clubs Handbook amendments (see Supplementary Materials A-I)

**WHEREAS**, the new club space is in the process of being ready for CSA accredited clubs to begin accessing those spaces for the Fall semester beginning October 2nd, 2017.

**WHEREAS**, the current CSA Clubs Handbook policy (CSA Policy Manual, Appendix G – Clubs Handbook) does not reflect the new space as a result of the renovations and requires significant amendments to ensure access to the space is delivered successfully, safely and in an organized and structured manner.

**WHEREAS**, a brief document was prepared last year to provide some context and information for the amendments needed to the Clubs Handbook policy.

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**WHEREAS**, significant time has been spent by the Policy and Transition Manager and the Vice President Student Experience, in collaboration with clubs' staff, CSA staff, external resources and feedback from the clubs prior to the club space renovation project going forward, to prepare these policy amendments.

**WHEREAS**, the Clubs General Meeting took place on Monday September 25th and Clubs were introduced to Appendix G – Clubs Handbook and the related amendments made to access the new CSA Clubs Hallway for the Fall semester (see supplementary materials A-I). Clubs also began booking reservations to access this space for the Fall semester (October 2nd to December 15th, 2017).

**WHEREAS**, clubs were notified of the date of November 1st for feedback on the Club Handbook amendments.

**MOTION:** To approve the following motions as omnibus.

**MOTION:** For the Board to approve the CSA Clubs Hallway Meeting Room Booking Procedure For the Fall 2017 Semester Only (supplementary material I), including the related forms and policies that govern it.

**MOTION:** For the Board to approve the amendments made to CSA Policy Manual, Appendix G – Clubs Handbook for the Fall 2017 semester.

**MOTION:** For the Board to refer the amended CSA Policy Manual, Appendix G – Clubs Handbook to PBRC for it to review and provide recommendations to the Board by the November 8th, 2017 Board Meeting.

**BIRT** the Board will make a decision on Appendix G – Clubs Handbook by the November 22, 2017 Board Meeting to ensure clubs can continue to access space in the CSA Clubs Hallway for the Winter 2018 semester.

**Moved:** Emily Vance      **Seconded:** Lindsey Fletcher

**Motivate:** As was approved by the Board at the previous board meeting, the PTM and I were to complete the CSA Clubs Handbook amendments and then introduce clubs who attended the CSA General Meeting this past Monday to the Clubs Handbook amendments that were made to reflect the new hallway. These amendments reflect the new booking policy and application processes that will be involved with the new clubs hallway. At the Clubs meeting, club members were able to hand in their requested time slots for their requested rooms. They were also able to apply for their lockers and a spot in the garage which is reserved for clubs who have a rental and loan service. After the meeting, clubs are now able to submit their time and storage needs via email to the Clubs Coordinator. You will see the attached amended policy, as well as the forms involved with renting storage space and room requests. These are the same forms that clubs received both via e-mail and at the general meeting. Due to the amount of clubs and meeting requests we have already received at the clubs meeting, we have started putting the requests we have received into a schedule. As you can see in the policies attached, these will be reviewed

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throughout the 2017-2018 year and as you can see in the motion, they will be referred to the Policy and Bylaw Review Committee (PBRC) and will be brought back to the board by the 8<sup>th</sup> of November and then the Board will make a decision on them the 22<sup>nd</sup> of November to ensure clubs can access space in the hallway for the winter 2018 semester. These policies have many different pieces in them so I believe that referring them to PBRC is the most efficient way to go through the possible amendments. If the policies are not approved at this meeting, CSA clubs will not be able to access the hallway as doors will be locked to allow time for a policy to be created. This is because there is no policy to support any kind of process around them and it would be unwise to manage a space with no official policies or procedures to support it.

### Discussion on Motion

**MOTION:** to extend speaking rights to all guests present

**Moved:** Bella Harries      **Seconded:** Alexandra Bogoslawski

**Motivate:** They've been waiting here so patiently to talk about it.

**Motion carried.**

### Discussion on Motion continues

**MOTION:** to amend supplementary material B, on page 149, to strike 6.5.3. and renumber 6.5.3.1. to 6.5.3. and to subsequently strike anything after the comma.

**Moved:** Nick Kowaleski      **Seconded:** Noah Gould

**Motivate:** I see no need for the clubs to give their lock combinations to the CSA front office for their individual storage lockers. The only time that the CSA front office should have to access these locks is if they suspect illegal things in them or if the clubs have failed to renew their locker, in which case the lock can be cut. So I don't see why we need to be asking all the clubs to entrust the CSA to have access to the lockers all the time.

Emily: That was actually already in the previous policy. Anybody who had a lockbox with a key had to give their combination to our front office, in the cases that clubs forgot their combination or their combination was not working. It's pretty much just for security. It happened all the time that the front office staff had to assist clubs with getting into their box. As well, the purpose of referring it to PBRC is to avoid going point by point in the policy. That is something that can be brought to PBRC to review. I'm just hesitant to start entertaining going point by point because that just defeats the purpose of referring it to PBRC in the first place.

Lindsey: I think it's also important that their clubs do provide their lock combination once they have their individual lock given the high turnover of execs in clubs, in the case of execs not being able to be reached by the incoming executive so may need to get into the locker to get supplies for their club, so this would allow them to get in as soon as possible.

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Braedon: On the note of the lockboxes, last year we had lockboxes that had the combo locks, to a key to a room. In that context, that was alright because the rooms had a reason to be accessed i.e. if there was a fire or police required there for some reason. With the current system, last year we had [...] on the Board, [they were] a member who had a criminal record. That was not adequately disposed to us. Not to bash [them] but –

Emily: I would like to call that Out of Order. That's not related to this motion.

Braedon: It is, and here's why. That [person] had done something that abused a position of power –

Chair: I need you to immediately relate that to the issue otherwise that's off topic.

Braedon: If we give the combo to the CSA, how do we know that there will not be a CSA executive, which there was last year, that has a history of doing something that could potentially lead to theft?

Chelsea: Based on the CSA bylaws, we cannot discriminate, and in terms of executives being elected or board members, and one of the points in that is on criminal record. And a part of the relation to that is due to extreme systemic oppression related to the criminals and justice system in Ontario and Canada.

Nick: Unrelated to the point mentioned, I just see it being a lot of work to get all those combinations and keep track of them. But also, it does require the Clubs, for whatever reasons they might have, to be placing a lot of trust in the CSA for all of their materials. I just don't see the purpose of us needing to have that stipulation there when it would be very simple to not keep track of their combos and cut [the locks] if need be. It seems like a lot of worry for no real good reason.

Sean: Going off of what's previously been said, I think this is definitely not - I appreciate what the guests have brought forward in their concerns – but this is definitely something PBRC should be talking about and having that discussion there and have those thoughts brought there. I appreciate that you guys brought that here for us to talk about. I just think that in the matter of time tonight, I'm not sure that – we've already been here for three hours.

Becca: I just have two really quick points to make in addressing a point that was made. First of all, the reason I don't think that this is really relevant to the conversation right now is that this is being brought to the front desk and the front desk is run by a staff member, it has nothing to do with the Executive. This is not information that is being held onto by executive in the first place. Also, regardless of any criminal activity that that individual had last year, there was no issue. That did not come into play at all so I think it's completely irrelevant. So to move on from that, I just think it might be beneficial for people to know that students can actually be members of PBRC. So if you do have points to be made in terms of changing this

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policy, we are bringing this to PBRC and students can sit on that committee, so if you're interested in joining that committee, please contact our Policy and Transition Manager, [csaptm@uoguelph.ca](mailto:csaptm@uoguelph.ca).

Madeline: The general concern about this portion of the policy was that clubs want to be ensured that their property will be secured and that only club members will have access. Point of Information, we do not have the supplementary materials in front of us. From our understanding, this was our only forum to be able to look at this policy in detail. We were not informed that this was happening previously. If we could please have a time and place that we could look over this in detail that is not using up your time. When is the time and the place for clubs members and exec to go over this policy because we were previously denied or not told that this was happening.

Scribe: Since the PTM's not here and we work on this together... Before every CSA meeting the Board Package is put online since guests and students like yourself are welcome, so to access the actual document you would go to [csaonline.ca](http://csaonline.ca), under Board and under Board Packages, it's up there right now if you wanted to pull it up. You're looking at page 106.

Chelsea: If this motion gets passed, PBRC will be the forum. Also, in the motion that was passed last board meeting, it was included that there would be an opportunity on November 1<sup>st</sup> and the reason why that isn't publicized yet is because the motion hasn't been passed. November 1<sup>st</sup> would be the date for clubs to provide feedback on the process that's taken place this semester to ensure that there's adequate updates so we can continue to make those changes and implement them in the Winter Semester. But we don't have anything to go off of yet so this gives us at least a little bit of structure to at least go forward for this semester, get some feedback so that we can put everything that's firm in place.

Ryan: To address concerns, my understanding is that keeping a record at the front desk of codes is beneficial in that if members forget their lock combination, or if there's other problems, it's a back-up fail-safe and we don't have to chase around students or break their locks, which sucks, we don't want to do that. We might as well have a conversation. So at that point there is a conversation being had. I'm mostly just seeing this being used for forgetting locks. My understanding is that this is a record that is being kept by a staff member of the CSA, has nothing to do with any of us on the Board. This portion does not give anybody sitting in this room the right or the ability to access lockers. It is only the knowledge of the staff. As a point of information, can the executive confirm what I've just said?

Chelsea: It's true, I don't even have access to any of that information in the front office, and I'm the front office's supervisor.

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Allanah: We're just thinking that less people knew there would be an increase in security.

Bella: I'd just like to confirm that while I don't expect to go through this entire handbook point by point and criticize everything that PBRC has skimmed through, it is being brought here for approval and we aren't blindly taking [...], so it isn't really fair to say that we can't nitpick – I understand we can't go through the whole thing but it's not fair to say we can't discuss certain points.

Emily: We have this policy being approved, and then being referred to PBRC as the motion says. It's not like it's gone forever and then whatever PBRC says is what is going to happen, it will come back to the Board at the beginning of November and the Board will decide what goes from there. Just keep in mind, similar to right now, if it is stalled at that meeting as well, as well as this meeting, that affects whether clubs are even able to access any of the space in that hallway, period.

**MOTION:** Call the question

**Moved:** Chelsea Mulvale    **Duly seconded.**

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried by 2/3 vote.**

**Vote on Motion.**

**Motion defeated.**

### **Discussion on Motion continues**

Bella: If we make an amendment to the motion and approve that, would that delay the clubs getting into the space in any way?

Chelsea: Pertaining to the supplement material or the motion?

Bella: The supplementary material.

Nick: Unless it had a large effect on what the process is, I don't see a reason why.

Emily: It's kind of hard to say without knowing what the amendment is, but if the exact same amendment is made that was just struck down, if this entire motion is approved, it would be referred to PBRC, and that is when those comments could be brought forward to PBRC if you want to join PBRC, you can.

Sean: Just to clarify what I said earlier, I didn't mean that the guests here were at the wrong forum to bring their concerns, I just meant that us deliberating them here wasn't appropriate. [The guests] are at the right forum to express their thoughts.

Kassie: I was wondering if it could be added that the CSA be responsible for reimbursing any stolen items that are stolen from the lockers or the garage since we didn't really have any option or choice in what type of lockers were being provided to us.

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Natalie Clarke: I have a physical copy of the Clubs Handbook that our guests can look at if they would like to.

**MOTION:** BIRT any Club material stolen from the locker's and garage areas be fully re-imbursed by the CSA.

**Moved:** Alexandra Bogoslawski

Ryan: Point of Information – what is the current policy? How would this be dealt with currently?

Emily: Appendix G, page 128, 6.4.5.f. This mostly refers to money. 6.1.2.g. says “money must be kept secure. Neither the CSA nor the UC is responsible for any losses occurred through theft,” which is also related in the policies currently. I don't believe that amendment could be made because it was in our previous policy and the policies that are being proposed tonight. The CSA has no responsibility over things that are not CSA space. If a locker is broken, sure. Things stolen from that locker, no.

**Motion not seconded.**

### Discussion on Motion continues

Becca: P.O.I. to Kassie, did you just mean if a locker is broken into? I'm confused because theft is a very general term. Theft can mean, while the locker was open, someone grabbed equipment. Theft can mean the lock wasn't locked properly and we're not sure how it was stolen. Theft is a very general thing and to prove that it was because the locks that the CSA provided were faulty or that we didn't provide secure enough means would be very difficult to lock down – pun intended. And so it would be very difficult for CSA to claim responsibility because theft can look like a lot of things. It's not always because equipment is faulty. I'm wondering maybe if you can be a bit more specific?

Kassie: What I mean is, based off what I have seen from those lockers – one thing is that the keys are really tiny and are super easy to lockpick. The other thing is they're not very sturdy. If you kick them, you can bend out the metal and just take stuff out of them. So that's more what I'm concerned about. I don't mean that the locker's left open because then it's our fault it was left open. I mean more – it's just not sturdy enough.

Allanah: To add to that, we actually have had quite a few of our membership come to us and joke about how crappy the lockers are and how easy it would be to rip a corner. So, I understand the CSA is not responsible but if the CSA is providing us with no other place to store our materials other than these lockers, and these lockers are not 100% reliable or of good quality... Several of clubs I know no longer want to keep their lockboxes at school anymore which provides a big security concern for clubs especially with turnover of members. In general it just seems like the lockers should have been better or it's putting more risk to us.

Chelsea: Thank you for providing context. To provide some clarification, because it's a CSA space, if theft were to occur in that space, we would work with the club to actually go to

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police around that. Reimbursement doesn't actually necessarily speak to the issue of theft because the issue at hand is actually a criminal offense and it would go to the police instead. The material of the club is still the material of the club, and the space of the CSA is the space of the CSA. We'd acknowledge that theft happened within the space and we would take necessary steps to remediate that and work with police services to ensure that. There's really not much else the CSA can do and a part of that is because we can't control – outside of illegal materials – what clubs have in their possession in their lockers, outside of what they absolutely cannot have, within the law. So if we were to start having a larger grasp of that, we would have to literally be more involved in club's business and the things they own and the things they keep in that space and I don't think that's up to us and that creates a really weird dynamic between Clubs and the CSA and we want to ensure that clubs have as much autonomy as possible while still having a spatial agreement.

Nick: One thing I wanted to mention in response to some comments earlier is that given that this is the first time that the Board has been presented with the opportunity to talk about this policy and was just given this policy in full 2 days ago, I think it's completely appropriate for the Board to be making any amendments on minor details before we pass this policy for the first time as it will be in place until at least November without any changes. I just wanted to say that.

**MOTION:** To amend the motion to include **BIFRT** the CSA Board of Directors and the PBRC Sub-committee look to further address the concerns raised at the September 27, 2017 Board Meeting.

**Moved:** Sean Mitchell      **Seconded:** Noah Gould

**Motivate:** There's no direct harm in these policies – it's nothing immediate that needs to be dealt with.

Lindsey: P.O.I. to the Executive or whoever can confirm. My understanding with the motion is to say that these policies will be in place until further review can be made at the November 1<sup>st</sup> meeting. Isn't that the purpose of the original motion and therefore is the amendment redundant?

Emily: You're right. In the motion it says the dates in November that this would be brought back to the Board. We already know that there are a number of changes that need to be made for 2018, for example we have developments in some of the online booking system that will be used which will have to then result in more amendments into this policy so they can reflect those processes. As well, we have the feedback forum in November as well as ongoing feedback from clubs throughout the Fall. So we recognize that obviously no policies are ever perfect the first time, and we acknowledge that about these ones and that they will have many amendments to them. So yes, I see where this amendment is coming from but I believe it is already reflected in the current motion.

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Chelsea: I believe that's most of what I was going to say. I wanted to highlight the section of the original motion that says it will be referred to PBRC to review.

Nick: I'd like to speak in favour of this motion. It is true that the current motion does stipulate that the Board and PBRC will look over the issues at the 1<sup>st</sup> of November, however I think that this amendment is important as it refers to issues discussed tonight, as this is the first time we are discussing the policies.

Bella: P.O.I. Do any of our guests know where most of the items you would store in the garage are stored right now?

Allanah: In the CSA office.

Bella: If the flash club or any club that currently have their items in storage with the CSA, did not utilize the garage or those lockers at this time because they feel it is unsafe or for whatever reason, are they still able to use that CSA space that they are using now or would they have to remove that as soon as the lockers are available.

Board Member: Does this relate to the motion?

Bella: It does because it has to do with the time sensitivity of whether or not we put it towards the PBRC that would happen in the future. If they can't do it, they're kind of [...].

Chelsea: The current motion is the amendment that says PBRC will discuss these concerns... It's kind of more complicated than just yes or no. Inherently, the answer is no, they will not just be able to just leave their stuff in the clubs office, after the time that all the assignments have been made and clubs have been given due time to get their stuff and put them in the lockers. But if there was significant concerns, we would hear their concerns and undergo conversation about that for sure. Nothing is ever really a hard no, but the easy answer is no. Additionally those spaces are meant to be utilized and they're currently unable to be utilized for their actual [...] because of the stuff being stored in them. And there's limited space and we are moving things around as it is so it would just be unclear as to where exactly we would put things if there were a discussion to be had around that and how clubs would be able to access them without further [...].

Ryan: We have a member here who has to leave who would like to vote on the issue.

**MOTION:** To call the question

**Moved:** Ryan Bowes

**Motion carried.**

**Amendment carried.**

**Discussion on Motion continues, which now reads:**

**"MOTION:** To approve the following motions as omnibus.

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**MOTION:** For the Board to approve the CSA Clubs Hallway Meeting Room Booking Procedure For the Fall 2017 Semester Only (supplementary material I), including the related forms and policies that govern it.

**MOTION:** For the Board to approve the amendments made to CSA Policy Manual, Appendix G – Clubs Handbook for the Fall 2017 semester.

**MOTION:** For the Board to refer the amended CSA Policy Manual, Appendix G – Clubs Handbook to PBRC for it to review and provide recommendations to the Board by the November 8th, 2017 Board Meeting.

**BIRT** the Board will make a decision on Appendix G – Clubs Handbook by the November 22, 2017 Board Meeting to ensure clubs can continue to access space in the CSA Clubs Hallway for the Winter 2018 semester.

**BIFRT** the CSA Board of Directors and the PBRC sub-committee PBRC look to further address the concerns raised at the September 27, 2017 Board Meeting.”

Alexandra: P.O.I. Does this motion mean that going forward, for the rest of the Fall 2017 semester the policies can't be changed during the semester and any changes would be implemented during Winter?

Emily: So this is to say that if we approve these policies tonight, they are in effect for Fall 2017. PBRC would receive these policies, they would review them, they would bring them to the Board for November 8<sup>th</sup> with any changes they see fit and that the Board advised them of tonight and then in Winter 2018, those changes would come into affect.

Nick: P.O.I. Could a motion from the Board at a future meeting override that stipulation, that this is what we have for this semester?

Chair: Based on procedure, the Board has full power to amend it's own policies at any time, given all of your other rules are followed.

Allannah: So are we allowed to suggest changes? We had another concern that we just wanted to raise.

Chair: You have a concern with the motion?

Allannah: Not with the motion itself but with the Supplementary Material B. It's been said it's going to be pushed off to the next semester and we don't want to get into the nitty-gritty. It's late and we all want to go home, but we do have another concern which we'd like to raise.

Chair: To clarify, not that it would be pushed through to Winter, but it will come in to effect then. If you do have concerns you wish to raise, you can raise them here. You are also welcome to go to the PBRC Committee.

Chelsea: You can still state the concerns, especially with the last amendment that was just created. Our next PBRC meeting is next week and we will be reviewing these policies all semester.

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Allanah: P.O.I. I just wanted to know what part of the policy we would be looking at in terms of the \$75.00. Is that a one-time payment for \$75 or is that \$75 every time we need to rent out a room?

Emily: It would be, as it stands right now in here, every time it's signed out that deposit is given. Same as any equipment that's rented. It's similar as if you were to rent a projector every day, you would still have to go through that process. But that's something that, with PBRC receiving feedback from clubs and board members, that if it is found to be a logistical nightmare for the front office, they would provide that feedback. But as it stands right now, it is every time. And it is reimbursable, as long as the key comes back in 24 hours.

Allanah: The only issue I have with this is our clubs are quite active. We have multiple events per week and none of them occur before 4:30pm. So that means at least one of our membership would have to be carrying around \$75 of cash at any point. It's not something we're necessarily comfortable with. If we were to do a club deposit once, or have some system where you take our student card.

Ryan: P.O.I. Is it payable by credit or debit?

Chelsea: No, we don't have access to those machines.

Ariel: Seeing that these recommendations would be more effective to be brought to the PBRC, who can then bring it to the Board as urgent matter, and seeing that there needs to be a working policy for any of these policies to be used and we have gone on for two hours, I would like to call the question.

**MOTION:** To call the question

**Motion:** Ariel Barrientos      **Seconded:** Nick Kowaleski

**Motion carried.**

**Vote on Motion.**

**Motion carried.**

7.10.6. (Info) (*in camera*) HR Matter

**MOTION:** to recess for 10 mins

**Moved:** Natalie Clarke      **Seconded:** Lindsey Fletcher

**Vote on Motion.**

**Motion carried.**

**MOTION:** To move *in camera* at 9:35pm.

**Moved:** Lindsey Fletcher      **Seconded:** Natalie Clarke

**Vote on Motion.**

**Motion carried.**

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**MOTION:** to move out of *in camera* @ 9:39pm.

**Moved:** Nick Kowaleski    **Seconded:** Natalie Clarke

**Vote on Motion.**

**Motion carried.**

7.10.7. (Action) Motion Board Scribe Job Description (with Supplementary Material A and B)

**WHEREAS**, the Board Scribe position needs to be filled for the remainder of the 2017-2018 year.

**WHEREAS**, a job description (see supplementary material A and B) must be completed and then reviewed by the Board of Directors.

**MOTION:** To approve the Board Scribe job description (supplementary material B).

**Moved and duly seconded.**

**Motivate:** Supplementary material A is the job description with amendments, and supplementary material B is the job description as amended. We need to approve the job description before being able to post.

**Discussion on Motion**

Nick: I would like to speak in favour of this motion. Supplementary material B looks wonderful. It is a well-crafted job description.

Lindsey: P.O.I. There's a two week gap period, what are we doing there in case we have an emergency board meeting?

Chelsea: That was mentioned in the *in camera* item. We would take a volunteer from the Board.

Sean: No wage changes?

Chelsea: No.

**Vote on Motion.**

**Motion carried.**

7.10.8. (Action) Motion Strike Board Scribe Hiring Committee

**WHEREAS**, the Board Scribe position needs to be filled for the remainder of the 2017-2018 year.

**WHEREAS**, a Hiring Committee, containing one CSA Board Member, one CSA Executive Member and one CSA Staff Member must be struck.

**MOTION:** To strike a Hiring Committee for the Board Scribe position.

**Moved:** Chelsea Mulvale    **Seconded:** Becca Cheskes

**Motivate:** We need to strike the hiring committee so we can appoint to the hiring committee so we can hire a person.

**(No discussion on Motion)**

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### Vote on Motion.

#### Motion carried.

#### 7.10.9. (Action) Motion Board Scribe Hiring Committee Appointment

**WHEREAS**, the Board Scribe position needs to be filled for the remainder of the 2017-2018 year.

**WHEREAS**, one CSA Board Member is needed to sit on the Hiring Committee.

**MOTION:** To appoint a Board Member to the Board Scribe Hiring Committee.

**BIRT** \_\_\_ will sit on the Board Scribe Hiring Committee.

**Moved:** Chelsea Mulvale **Seconded:** Natalie Clarke

**Motivate:** We need someone to sit on the hiring committee so we can begin hiring for the position.

*Natalie Clarke volunteers.*

Nick: I speak in favour of the motion. Hiring committee's are great and we need more of them.

#### No further discussion on Motion, which now reads:

“**MOTION:** To appoint a Board Member to the Board Scribe Hiring Committee.

**BIRT** Natalie Clarke will sit on the Board Scribe Hiring Committee.”

### Vote on Motion.

#### Motion carried.

**MOTION:** to recess for 2 minutes

**Moved:** Chelsea Mulvale **Duly seconded.**

### Vote on Motion.

#### Motion carried.

#### 7.10.10. (Info) (*in camera*) CFS information

**MOTION:** To move *in camera* @ 9:55pm

**Moved and duly seconded.**

### Vote on Motion.

#### Motion carried.

**MOTION:** to extend speaking time for Joshua to 10 minutes

**Moved:** Emily Vance **Seconded:** Kayla Weiler

#### Motion carried.

**MOTION:** to extend our sunset clause by 30 minutes.

**Moved:** Emily Vance **Seconded:** Lindsey Fletcher

#### Motion carried.

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**MOTION:** to discuss with our lawyer, proceeding with a negotiable request for incurred costs to be covered by the University without endangering the settlement offer.

**Moved:** Lindsey Fletcher    **Seconded:** Sean Mitchell

**Motion carried.**

**MOTION:** to move out of *in camera* @ 11:21pm.

**Moved:** Bella Harris                      **Seconded:** Lindsey Fletcher

**Motion carried.**

### 7.11. New Business

#### 7.11.1. (Action) Motion CAPCOM Appointments

**MOTION:** to table this agenda item to the next scheduled Board meeting.

**Moved:** Nick Kowaleski                      **Seconded:** Jensen Williams

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried.**

#### 7.11.2. (Info) Tuition Info Session

Chelsea: Basically at SLAM last week, it was brought to the attention of the members that there's a hiccup in the University's requirement to provide the tuition framework for the University for the 2017-2018 fiscal year within a tight timeline. The reason for this is that – in the construction of the tuition framework and increases for this year, the government requested that universities provide 2 years of that information at once which is normally unusual. So the University chose to not provide 2 and undergo their usual process. The government reached out again disclosing that that due to the requirements around net tuition, that information for tuition has to be submitted earlier so that students can, when they apply to University and accept their offer, they need to be able to see their net tuition before that process. Students apply for University in December so the University needs to know the information for tuition for the next year a semester earlier. Normally, this is a lengthy process that takes place over a number of discussions over a number of committees. There's a tuition recommendation that's going to the Finance Committee of the Board of Governors on October 4<sup>th</sup>, that's next week, and then to the Board of Governors for approval on October 20<sup>th</sup> and that will basically approve the tuition for the next fiscal year. And their suggesting that this recommendation for tuition just rolls over. For undergraduate students this means that the highest percentage increase for all programs for undergraduate students will be in effect, without having the proper methods of discussion for undergraduate students due to the tight timeline. Students expressed in the SLAM meeting that this information should be provided to students in order to ensure transparency and disclosure of information and student input but Brenda acknowledged that this isn't really an opportunity for student input, it's more-so just letting the students know what's happening and that a Town Hall wouldn't be suitable for that.

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So, the information session, which we were notified of yesterday, is this Friday from 12:30pm to 1:30pm in UC 442, this room, quite small. Sarge, who is VP Academic, is basically doing this to ensure that they have an information session before the finance committee meeting. They have a call to the Ontario to see if they'll do a story and they're working on a second session before the Board of Governors meeting. I'd also just like to note that there are options to just not do increases for next year, but the University has not entertained or considered that thus far.

Lindsey: I sit on the Board of Governors. I'm on the finance committee. I will be at that meeting so if you have any concerns feel free let me know. I'm the undergraduate voice so I'm going I voice it.

Ryan: I think it's irresponsible to just raise tuition 3% without any sort of adherence to protocol or procedure, without explanation, without need, it is an abuse of power and it is frankly despicable.

Kayla: I'd like to note that at the SLAM meeting we just talked about domestic student fees, no conversation was had about international student fees. This won't impact international student fees at the moment, but there could be changes in the future.

Sean: Just to be clear, it's because they didn't realise this? That seems really negligent almost.

Becca: That's the way, just to give everyone a heads up, that it's being sneakily framed as if there was no time for them to see this coming. Honestly, it was just that the ball was dropped. Similar to what you've heard about our AODA compliance on our websites. It's not as though this was a surprise for people it's just the ball was dropped. It's not as though the government said, "Surprise everyone, you only have two weeks to tell us exactly what tuition is going to look like moving forward." It's that they dropped the ball. It's not on the government. It's not that they are the victim and wish they would have had consultation with us. It's that they dropped the ball, I just want to make that clear.

Natalie: How much is tuition increasing?

Chelsea: It's between 3-5%, it's the max increase for all programs. For arts and sciences its 3%, business its 5%, professional (DVM etc.) its 5%, engineering 5%.

Natalie: So, they're wanting to increase tuition, after they increased business student's tuition to pay for the new business building, and now they're wanting to increase it again 5% more.

Chelsea: The government provides a framework that provides maximum increases allowed and all of these variable things. It's been consistent for a number of years that the University has followed the maximum increase allowed. The reason they're saying to rollover the framework is that last year saw the maximum increase, which would guarantee them to maximum increase again.

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Lindsey: I had actually talked to a couple other people about this knowing it was coming forward and a lot of people have been asking what other avenues to pull funding from have been looked into or addressed. That's something I'll be raising at the meeting.

Kayla: I'd also like to note that at the meeting, another part of their reasoning for following the framework was that it was improved last year by the Board of Governors so it should just be rolled over. I'd take the time to speak highly against what the University is doing in terms of having the Town Hall information session conveniently in the middle of the day on a Friday and encourage Board of Director members to attend the meeting and speak against this.

Chair: We have a request for speaking rights from our guest so at this time I would entertain a motion to extend speaking rights.

**MOTION:** to extend speaking rights to Joshua Ofari-Darko.

**Moved:** Kayla Weiler

**Seconded:** Bella Harris

**Motivate:** Since our guest waited for our whole meeting to do their own information session, and I'd like to hear their opinion.

**(No discussion on Motion)**

**Vote on Motion.**

**Motion carried.**

Joshua: I get the sense everyone's upset and it is very upsetting news. There's a couple things I want to bring up that we sometimes avoid talking about when we're upset. The bigger issue is universities and colleges are getting more and more privatized. We see that as you're paying more tuition fees than ever before. You're paying more than what the government is contributing. And now, you're seeing that the University doesn't care for consultation. I haven't been here ever, or remember a time where the University said they're only going to increase tuition fees by 1.5% because that's all they need. And I think the CSA's stance in their past and their policies speak to what their position is, which is that it should be public, it should be accessible, it should be a financial barrier and that we shouldn't be increasing it by any means. I think you need to almost have a motion or statement saying this is our position and this is what we're going to move forward with. The biggest change with this is, it's taking away your right to organize. You don't have time to reach out to your members. You don't have time to tell students what's going on. It's 12:30 on a Friday. How many people probably have class? As a show of hands.... Even directors can't attend. They are intentionally removing you from the process. In the past, the CSA at least has been entertained, where we can go to the Finance Committee and make a presentation, propose an alternative way and then it goes through the process and now it's, your voice doesn't matter. I know I'm not a student but I think you need to push it forward to, what are you going to do now? How can we apply as much political pressure in the University to say that this is a situation that can never happen again? We know our stance on tuition fees. We cannot have you within a two minutes period tell us that tuition is being increased to the maximum ever again.

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Chelsea: Thanks for mentioning that. I was also going to maybe suggest that – there's a few things that could kind of be done. And one thing I briefly mentioned when I was originally talking about it is this is at fault of the University in this situation, so why are the students just having their voice taken away and those opportunities and basically taking the cost by increased tuition fees without being able to thoroughly discuss that. If that discussion can't happen, those increases should not happen. That would be my stance on that. P.O.I. to the Board of Governors representative, on the finance committee and the Board of Governors committee, how many student members?

Lindsey: For Board of Governors as a whole, 2 undergraduate and 1 graduate with a total of around 20 members. Finance committee, I believe I'm the only undergrad student given I'm the only undergraduate student currently elected. The Finance committee e-mail was sent to 24 people.

Sean: The first thing that comes to my mind is talking to our members of provincial parliament and other politicians as well. Not that they have any input on it either but I don't know what that would look like. Is that a motion to have a letter drafted to Liz Sanders and Deb Matthews? She was just here. She knows the situation.

**MOTION:** As many board members as are able attend the information session, as a clear united front, on the stance that the way the University has conducted itself on this issue is inappropriate and is silencing student voices.

**BIRT** the CSA compiles a statement that will be given on behalf of the Board of Directors, on our stance, submitted to the University and made public.

**Moved:** Becca Cheskes      **Seconded:** Lindsey Fletcher

**Motivate** I think it's really important that we show up and make it very clear that as a group we are completely appalled by the conduct of the University and that we agree as representatives for the undergraduate body that this is completely unfair and we will not stand for it again. And secondly, there needs to be a public release statement because, as we discussed, there is not sufficient time for people to be properly notified that this is happening. There is not sufficient time nor space to have all of the students reflected at this Information session.

### **Discussion on Motion**

Chelsea: The University could send out a listserv but I don't think they will, so I could do that.

Chair: We have two minutes left of the Board meeting.

Natalie Clarke: As the CASU rep, I can also send out an e-mail. This is unacceptable.

**Vote on Motion.**

**Motion carried.**

Chelsea: I'd just like to request that the Board of Governors rep, during the Finance Committee meeting, disclose the alternate option of no increases for students and since this

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situation is the responsibility of the University, the University can seek out those additional funds elsewhere and not at the expense of the students.

**MOTION:** To skip 7.12 Announcements and move to adjourn at 11:48 p.m.

**Moved:** Nick Kowaleski

**Seconded:** Alexandra Bogoslowski.

**Motivate:** It's late.

**(No discussion on Motion).**

**Vote on Motion.**

**Motion carried.**

**7.12. Announcements**

*None.*

**7.13. Adjournment**

Meeting was adjourned at 11:48 p.m.

Approved by the Board of Directors on	Date:	_____
Signed _____ Cameron Olesen Board Chair, 2017-2018	Date:	_____
Signed _____ Lauren Kelly Policy and Transition Manager, 2017-2018	Date:	_____